

# MINUTES

VILLAGE OF LOS RANCHOS DE ALBUQUERQUE  
6718 RIO GRANDE BOULEVARD N.W.

**BOARD OF TRUSTEES REGULAR MEETING**

**JUNE 12, 2013 - 7:00 p.m.**

**Present:**

Larry P. Abraham, Mayor

Don Lopez, Trustee / Mayor Pro Tem

Pablo Rael, Trustee

Tim McDonough, Trustee

Mary Homan, Trustee

Kelly S. Ward, Administrator

Annabelle Silvas, Clerk

Bill Chappell, Attorney

Linda Seebach, P & Z Director

Nancy Haines, Treasurer

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## 1. CALL TO ORDER

**Mayor Abraham** called the meeting to order at 7:00 p.m.

**Mayor Abraham** announced that the Board of Trustees met in a closed session at 6:00 p.m. and only those matters that were on the posted notice were discussed.

**MOTION: Trustee Lopez** moved approval of the Mayor's closed meeting statement. **Trustee Homan** seconded the motion.

**VOTE:** The motion carried unanimously, 4-0.

### A. APPROVAL OF AGENDA

**MOTION: Trustee McDonough** moved approval of the Agenda. **Trustee Homan** seconded the motion.

**VOTE:** The motion carried unanimously, 4-0.

### B. PRESENTATION AND UPDATE OF 2013 LAVENDER IN THE VILLAGE FESTIVAL-KAY SHOLLENBARGER

**Kay Shollenbarger** gave an update of the 2013 Lavender in the Village festival. She said there would not be a U-Pick this year because Los Poblanos is still in the process of planting 2,500 – 3,000 new lavender plants in their field and is concerned about traffic in their fields this year. In the place of having that fresh cut lavender, Jeff Johns will be bringing fresh lavender by the truckloads for people to take home with them. Also, Casa Rondeña Winery will not be open in

the mornings, but will open at noon on both Saturday, July 13 and Sunday, July 14. She explained that on Friday night, July 12, the dinner and dance has changed slightly into a more interactive evening starting at 6 p.m. full of country hoedown games, steer heads, horseshoes, a chuck wagon dinner, a dance, an auction, and other various activities. There will also be a pet parade on Saturday, July 13, at the Los Ranchos Growers' Market. The festival will run from 8:00 – 4:00 p.m. on both Saturday and Sunday. The Los Ranchos Beekeepers will be a new addition to the program this year. Los Poblanos will be increasing the size of their educational tent from prior years. A youth art exhibit will also be new to the program this year. The Rio Grande Mule and Donkey Association will bring a couple of animals to the Los Ranchos Agri-Nature Center both days of the festival. The cost to attend Friday evening is \$75 per person. The Lavender in the Village committee has exceeded sponsorship from last year by nearly \$2,000.

**2. PUBLIC COMMENT PERIOD**

There were no public comments.

**3. CONSENT AGENDA**

There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A. MINUTES – APRIL 10, 2013 – REGULAR MEETING
- B. DEPARTMENT AND COMMITTEE REPORTS
  - 1. ANIMAL CONTROL

**Trustee McDonough** stated that on page 2, bottom line, should change from “Administrator Ward has been working villagently to diligently”. He also said that page 8, line 346, “UVC charge” should be changed to “UEC charge.”

**MOTION: Trustee Rael** moved approval of the Consent Agenda. **Trustee Lopez** seconded the motion.

**VOTE:** The motion carried unanimously, 4-0.

**4. REPORTS**

**A. MAYOR'S REPORT**

Mayor Abraham reported on the following:

- The Lavender in the Village poster will also be the artwork for the cover of the next Village Vision Magazine
- The Los Ranchos Growers' Market was successful over the weekend. Attendance seems steady but may be down slightly, possibly due to the heat, produce availability, or another reason.
- Lorilee McDowell saw the doctor and thinks he may allow her to put a little bit of weight on her legs very soon. They are hoping to try

walking in July. The Village has given her an iPad and sent her flowers, both of which she was very appreciative to receive.

- Nice improvements continue to take place at the Agri-Nature Center including walking paths and growing various things there.
- Speed enforcement is taking place by the Bernalillo County Sheriff's Office (BCSO) deputies
- The Mayors', Pueblo Governors' and Kirtland Air Force Base caucus will be taking place on Thursday, June 13. This will be the last caucus the 377<sup>th</sup> ABW Commander will be attending before handing over command to a new colonel.
- Shannon Zamarron has been doing a lot of excellent work on the Village website including utilizing some new interactive software allowing viewers to read the Village Vision Magazine, the Board of Trustee meeting packets, and the 2020 Master Plan online in its entirety.
- He received a complaint about a beaver eating away at trees and the Village will have the conservancy look in to the problem to make sure the beaver is not tunneling through anything.

## **B. ADMINISTRATOR'S REPORT**

Administrator Ward reported on the following:

- The BCSO DWI Unit is moving into the office spaces next door to Village Hall, behind the large bay doors. A sergeant will be there from 10am-6pm, and a unit will come in at 3pm and will work until early morning hours. This means that a lot more police presence will be in the Village.
- The Rio Grande Community Farms is holding their summer kids camp at the Agri-Nature Center. This is one of the projects that the Lavender in the Village Committee is funding.
- A lot of work is being done at the Agri-Nature Center including walking paths, park benches, and redesign of one of the fields, fencing, and more. Two extra employees have been hired to help with this work throughout the summer.
- The Village purchased the Agri-Nature Center without water rights. About one and a half years ago the water rights were sold from the Andersons to the Albuquerque Bernalillo County Water Utility Authority (ABCWUA). The Village went on to the Conservancy District's Water Bank and leased some water from them last year. This year, that plan is not working out as well due to the little amount of water available. The people utilizing the water bank were the first to be cut off from using water, including the Los Poblanos Open Space, and are dealing with these watering restrictions. The Village is trying to work with the State of New Mexico's Engineering Office to get some water released by applying for an emergency declaration and getting a transfer of water rights through a 10-year lease.
- The draft budget reflects no EMS funding because the Village no longer qualifies for it because of the contract. The Village has filed an

appeal to this determination and will be a couple of weeks before the Village receives a response.

**C. PLANNER'S REPORT**

Planner Seebach reported on the following:

- The Village has a major campaign to gather the information needed for the forthcoming EPA permit. We met with Andy Freeman from Hall Environmental Laboratories to get the cost information to us. It will cost about \$1,330.00 per test.
- The Village met with Todd Kelly from the USGS and received information on automatic sampling equipment and USGS's costs for complete sampling service, which is approximately \$10,349 per year.
- The Village will meet with three other companies Andy Freeman referred us to; to determine what their charges for sampling would cost.
- After learning the methodology mandated and the hours involved, it is not really feasible for Village personnel to do the sampling, given the duties personnel already have. It is a very extensive and involved process and also involves dangerous working conditions like exposure to severe weather for approximately one and a half hours during any rain event. Planner Seebach is completing the maps, diagrams, illustrations etc. needed for the permit.
- The Village had the storm sewer system cleaned last week. Southwest sewers had just completed the cleaning of the storm sceptor and were beginning to button things up when they observed water rising in the storm sceptor area. They checked the Alameda Main Canal, MRGCD had released water into the canal, and it was back flowing into the Village's storm sceptor because it's outfall is lower than the water level in the canal.
- She has been working with Attorney Chappell on the codification and the revision to the A-1 Zone, which is to be discussed later this evening.
- There are four variance requests and one site development plan for the Planning and Zoning Commission in July.

**D. LEGAL REPORT**

Attorney Chappell reported on the following:

- Spent a lot of time preparing for the OMNI trial, requested findings and conclusions of law which they have to submit responding to last minute motions

- Working on amendments to the A-1 Zone and preparing for the adoption of the codification.
- Administrator Ward said Bob Kantor's development on Mary's Way was that a commercial development be filed a number of years ago but the Village sees that as a violation of the Subdivision Act. Attorney Chappell had some conflicts with this case and recused himself. The Village has filed an action in court but no trial date has been set yet. The issue is whether or not the filing of the condominium subdivision creates separate lots is a substitution for filing under the Subdivision Act.

## **5. FINANCIAL BUSINESS**

### **A. CASH REPORT – APRIL & MAY**

**Treasurer Haines** reported that the Village's ending cash balance as of April 30 was \$6,190,395.36, which represented an increase of \$25,670.20 from the prior month. The year to date excess of revenues over expenditures is \$807,863.92

**Treasurer Haines** also reported that the Village's ending cash balance as of May 31 was \$6,279,864.25, which represented an increase of \$89,468.89 from the prior month. The year to date excess of revenues over expenditures is \$897,332.81.

**MOTION: Trustee Homan** moved approval of the Cash Report. **Trustee Lopez** seconded the motion.

**VOTE:** The motion carried unanimously, 4-0.

### **B. DISCUSSION OF PROPOSED BUDGET FOR FISCAL YEAR 2013-2014**

**Administrator Ward** said this item is for discussion purposes only. A draft budget that was submitted to the New Mexico Department of Finance was passed in April and the Village will come back after July's fiscal year end on June 30 with updated numbers and a request for approval of the final budget. Administrator Ward referred to the meeting packet budget documents provided and said the Village is suggesting a budget be adopted that includes a 3% decrease in revenue. He referred to page 11 of 11 on the overall summary page, and pointed out the increase/decrease percentage. He also referred to column E and explained the difference in the dollar basis and column D is the actual proposed budget. Proposed revenues of \$2.6 million, and operating expenses at \$1.7 million, which means the Village is spending \$900,000 less than what is being brought in. He said, from an operational spending prospective, the Village would be in good standing.

**Administrator Ward** also said there is no salary increase being proposed this year, although a merit increase may be done based on performance evaluations. The proposed budget does include a pick-up of additional PERA contributions that all employees will have to make. The Village will come back to the Board of Trustees in July with a resolution to authorize the Village to pick-up 75% of the additional PERA employee contributions. The additional PERA contributions are 1.5% of employee salaries. In 2014, the employer will be required to increase its contribution, and the Board will see that additional expense in next year's budget proposal.

No action needed, as this was only a discussion item.

## **6. PUBLIC HEARINGS AND APPLICATIONS**

**A. AN APPEAL BY HUI-CHIEN SHEN, PROPERTY OWNER, OF MANDATORY SANITARY SEWER CONNECTION AS REQUIRED BY ORDINANCE 231, SECTION 4(B) AND SECTION 4(B)(1). THE PROPERTY IS LOCATED AT 8646 RIO GRANDE BLVD. AND IS LEGALLY KNOWN AS LOT B & C LANDS OF SCOTT HENRY OF PLAT OF LOTS A, B, C, AND D LANDS OF ANNIE ROBERTSON, BEING A REPLAT OF TRACT 19A AS SHOWN ON M.R.G.C.D. MAP NO. 25 WITHIN THE VILLAGE OF LOS RANCHOS DE ALBUQUERQUE, BERNALILLO COUNTY, NEW MEXICO, JUNE 1987 FILED ON FEBRUARY 10, 1988 VOLUME C35, FOLIO 167. THE PROPERTY CONTAINS 1.5 ACRES MORE OR LESS. SSS-13-01. DEFERRED FROM THE APRIL 10, 2013 BOARD MEETING.**

**Attorney Chappell** swore in those who would be speaking under item 6. A.

**Planner Seebach** said that in response to the request by the Mayor, the Albuquerque Bernalillo County Water Utility Authority (ABCWUA) informed the Village that in March of 2013, ABCWUA had utilized the CCTV crew to televise the service line in order to firmly determine the distance of the service stub at 8646 Rio Grande Blvd. According to the ABCWUA, the stub-out location was previously detailed to the appellant. See memo page 2, from Mark S. Holstad, PE, which states: "Mark Gallegos made no markings in his visit (April 15, 2013) and he confirmed with the son that these markings were previously made, discussed, and understood." Planner Seebach said that Ordinance 231 clearly states: Every waste generator not included in paragraph 4.a above shall connect to the public sanitary sewer within ninety (90) days following the date public sewer service is available. The 200-foot distance shall be measured as follows: 1. In cases in which the connection point to the public sanitary sewer is located on a lot or parcel on which the waste generator is located ("lot") or is in a public or private right-of-way which abuts the lot or property owned or controlled by the owner of the lot,

the 200-foot shall be measured in a straight line from the closest point of connection on the public sanitary sewer to the point at which the liquid waste disposal line of the waste generator connects to the existing private liquid waste system (clean out point). The straight line measurement may and in most cases will extend through the location of existing buildings on the lot, including any residential structure located thereon and is not intended to be a measurement of the actual length of the sewer line that must be constructed in order to effect the connection. The direct line measurement from stub-out location to appellant's septic clean out is approximately 108.64-feet and right-of-way is available directly across Appellant's property and the public right-of-way of Rio Grande Blvd. The Planning & Zoning Department recommends denial of the appeal and the issuance of a determination that connection to sanitary sewer shall be made within thirty (30) days from date of this determination by the Board of Trustees (June 12, 2013) as required by Ordinance 231 Section 4(b) and Section 4(b)(1) with the following findings: The property lies within the incorporated boundaries of the Village of Los Ranchos de Albuquerque and is under the jurisdiction of the Governing Body of the Village. Ordinance 231, Section 4(b) and 4(b)(1) states: In cases in which the connection point to the public sanitary sewer is located on a lot or parcel on which the waste generator is located ("Lot") or is in a public or private right-of-way which abuts the lot or property owned or controlled by the owner of the Lot, the 200 feet shall be measured in a straight line from the closest point of connection on the public sanitary sewer to the point at which the liquid waste disposal line of the waste generator connects to the existing private liquid waste system (clean out point). The straight line measurement may and in most cases will extend through the location of existing buildings on the lot, including any residential structure located thereon and is not intended to be a measurement of the actual length of the sewer line that must be constructed in order to effect the connection. Appellant was given the appropriate information by ABCWUA concerning the stub-out location in March of 2013. Access across private property and public right-of-way is available. The straight line distance from the closest point of connection on the public sanitary sewer to the point at which the liquid waste disposal line of the waste generator connects to the existing private liquid waste system (clean out point) is approximately 108.64 feet and the two hundred foot rule does not apply.

**Hui-Chien Shen** said there have been a few developments since the last time he spoke in front of the Board of Trustee. He said Mr. Mark Gallegos came to the door and left a document with Mr. Shen's son. Mr. Shen said the most notable thing about the document is that the ABCWUA has effectively walked away from any responsibility concerning this matter. He said the ABCWUA came to his property and took measurements and explained the process in how they took measurements. He said that since the ABCWUA has walked away from any responsibility, he feels like the Village is penalizing him and is being unreasonable while forcing him to spend more money.

**Trustee Lopez** said the Village received a drawing from the ABCWUA and an email from Mark Holstad P.E., the Collection System Manager Field Division. He said Mark Holstad's email and the drawing seem to say exactly where the connection is, and said that if Mr. Shen meets with him, he would confirm it. Trustee Lopez said that Mark Holstad has offered to meet with Mr. Shen but has not done so.

**Hui-Chien Shen** said that he did not receive the email until he received the packet from the regular mail, and has not had the opportunity to meet with Mark Holstad but wants to definitely meet with him. Mr. Shen said the most accurate drawing, according to Marty Sanchez, is the S-Build Drawing. However, Mr. Shen said the S-Build Drawing is not correct because he excavated extensively around that area and also recently had a plumber on-site on Tuesday, June 11, and he pointed out where they said the stub-out was located but even he could not find anything.

**Trustee Lopez** said if Mr. Shen were to hire someone to start the excavation where it needs to begin and needs to end, it would be wise to make absolutely sure that he either agrees with Mark Holstad or not, but the two of them still need to connect with each other.

**Trustee McDonough** said he was surprised to see the picture that shows a line that appears to be the alignment of the lateral and the cap right outside Mr. Shen's wall. Trustee McDonough said the question last time was if the excavation was done on his property and inside the wall. He said it seemed that if someone painted a line and stopped just outside his wall, he might go just outside his wall and dig it up, then confirm if that's where the stub is located. Trustee McDonough said he remembered Mr. Shen saying that if someone showed him where the stub is located, he would not mind connecting to it.

**Mayor Abraham** said that when Mr. Shen digs in the Village's right-of-way, he has to have a bonded contractor, which costs more, and Mr. Shen does not want to hire a bonded contractor to dig in the right-of-way. Mr. Shen's contractor will not dig in the right-of-way because he is not bonded.

**Hui Chien Shen** agreed and said Mayor Abraham was correct.

**Trustee Rael** asked what the distance is from where Mr. Shen's contractor stopped digging to where they say the stub-out is located.

**Hui Chien Shen** said the camera they put down there has no sensory and were unable to locate. He said the direction was simply an eyeball direction and the distance is approximately 24-36 inches. Mr. Shen said he did not witness the excavation that was on the drawings, but he did witness the previous excavation where he saw how they actually tried to find locations of stub-outs. He said that the location is somewhere outside his property line.

**Trustee Rael** said there are other ways to locate a closer point to the wall without using the flexible cables with cameras since they bend. He said it does not make much sense to him why they did it that way unless they are sure where it is located. Trustee Rael asked how big the pipe was that the flexible cables were being run through.

**Hui Chien Shen** said it is a four-inch pipe.

**Trustee Rael** said that with a four-inch pipe, the cables are not going to be bending too much and is probably pretty accurate. He added that Mr. Shen is allowed to dig by hand, even with utilities nearby.

**Hui Chien Shen** said he would explore that a little more but does not feel like he should have to pay for exploratory surgery.

**Trustee McDonough** said the guys that built these sewer lines did the best they could. He said that if someone tries to work with any surveyors who have tried to survey off of the MRGCD maps that apply to all of the Village property, they are hard pressed to even find where the property line is. He said they may have come up short of Mr. Shen's property line, but no one knows for sure. He said, in fact, Mr. Shen's wall might not even be on his own property line. Regardless, it is not exact. He said the contractors have come out and given Mr. Shen pretty good direction. The Village requires bonded excavators because there are utilities in the right-of-way and there are risks involved to the contractor and to the property. Trustee McDonough said that he understands the frustration but since it is not an exact science, the fact remains that it is the resident's responsibility to hook-up to the sewer line.

**Hui Chien Shen** said that he thinks the ordinance requiring a distance of 200-feet is flawed and unreasonable because the stub could easily be across Rio Grande Boulevard.

**Attorney Chappell** said the way the ordinance is written and the way the 200-feet is measured could anticipate that someone would have to extend down through a public right-of-way for an extended distance. For instance, if this stub-out had been 50-feet further down the right-of-way, the ordinance would have required the construction down to the point of connection up to his property and then on the property line. Most people do not have stub-outs inside their property line, it may be close, but the ones he has seen are not inside their property line.

**Mayor Abraham** said the Village has to be very consistent in the way the ordinances are enforced.

**Trustee Lopez** said the email says the stub-out is located 28-inches from the wall. Trustee Lopez said if it were his property, he would figure out a way to dig down

and would determine the depth of where it is located. He suggests that Mr. Shen meet with Mark Holstad before he gets started. Then, it is 108-feet of where Mr. Shen has to connect, which is far under 200-feet.

**MOTION: Trustee McDonough** moved to deny the appeal and issue a determination that connection to sanitary sewer shall be made within thirty (30) days from this determination by the Board of Trustees, which is July 12, 2013, as required by Ordinance 231, Section 4(b) and Section 4(b)(1). With the findings: The property lies within the incorporated boundaries of the Village of Los Ranchos de Albuquerque and is under the jurisdiction of the Governing Body of the Village. Ordinance 231, Section 4(b) and 4(b)(1) states: In cases in which the connection point to the public sanitary sewer is located on a lot or parcel on which the waste generator is located "lot" or is in a public or private right-of-way which abuts the lot or property owned or controlled by the owner of the lot, the 200-foot shall be measured in a straight line from the closest point of connection on the public sanitary sewer to the point at which the liquid waste disposal line of the waste generator connects to the existing private liquid waste system (clean out point). The straight line measurement may and in most cases will extend through the location of existing buildings on the lot, including any residential structure located thereon and is not intended to be a measurement of the actual length of the sewer line that must be constructed in order to effect the connection. The appellant was given the appropriate information by ABCWUA concerning the stub-out location in March 2013. Access across private property and public right-of-way is available. The straight line distance from the closest point of connection on the public sanitary sewer to the point at which the liquid waste disposal line of the waste generator connects to the existing private liquid waste system (clean out point) is approximately 117.53-feet and the 200-foot rule does not apply. The appellant's issues of appeal are not substantiated by fact and are without merit. The 2020 Master Plan Section 4, 4.3.1 Water Quality Goal is to practice water conservation and prevent ground water contamination within the Village; Section 4, 4.3.2 Objectives: Enforce the mandates for sanitary sewer connection throughout the Village.

**Trustee Rael** seconded the motion.

**VOTE:** The motion carried unanimously, 4-0.

## **7. OLD BUSINESS**

**A. DISCUSSION AND APPROVAL TO ADOPT AN ORDINANCE AMENDING CHAPTER 31, SECTION 2, DEFINITIONS, AND SECTION 6 A-1- AGRICULTURAL/RESIDENTIAL ZONE, AND AMENDING ORDINANCES 183, 192, 193, 195, 209, 216, 218 AND 230 FOR CLARIFICATION AND CORRECTIVE PURPOSES**

**Planner Seebach** said the changes that have been made into the A-1 Zone since the last meeting, when it was advertised, Attorney Chappell, Administrator Ward, and Planner Seebach did further research in to the issue of modular manufactured homes and mobile homes. What were found were the current definitions section uses both of these terms interchangeably but there is a distinct difference. In section 2, the definition was corrected and new definitions were added and clarified the differences between the two terms. Also a more specific definition was added for a single-family residence and dwelling unit, which included the requirements from the international building code. Windmills and belfries were added at a height limit of 40-feet. Planner Seebach said that, at the time Ordinance 183 was written, the roof height was measured from the mid-roof span, and subsequently, the height of the building was changed from a maximum of 26-feet and asked if the Board of Trustees still want to allow the belfries at 40-feet, which is quite higher than the 26-foot height. She said the new height would only apply on new applications once the ordinance is passed and would not affect anyone before. Planner Seebach recommends a height of 35-feet from existing grade because it would be a reasonable height and aesthetically pleasing.

**Attorney Chappell** suggested that the Village make a belfries tower a conditional use of the A-1 Zone with the Trustees or Planning Department so scale and other factors can be considered before conditional use is granted. In an effort to get things passed in a timely fashion, Attorney Chappell recommended that belfries language should be dropped so the other changes in the ordinance can proceed and get into the codification.

**Planner Seebach** said the only other change that a sentence was added was that an in-home care permit is required only when the in-home caregiver is going to reside in the home.

**Trustee Homan** referred to page 2, second blue line; there is a stray comma that needs to be removed. She also recommends the table on page 8-9 be clarified where lot lines are discussed.

**Planner Seebach** agreed and said the lot lines would be clarified at a later time.

**MOTION:** **Trustee Rael** moved approval to adopt the Ordinance. **Trustee Lopez** seconded the motion.

**ROLL CALL VOTE:** **Trustee McDonough-aye; Trustee Homan-aye; Trustee Lopez-aye; Trustee Rael-aye.**

**VOTE:** The motion carried unanimously, 4-0.

**8. NEW BUSINESS**

**A. DISCUSSION AND APPROVAL OF RESOLUTION NO. 2013-6-1 – PROCLAIMING DANGEROUS FIRE CONDITIONS AND SEVERE DROUGHT CONDITIONS AND IMPOSING A BAN ON OPEN BURNING AND THE SALE AND USE OF FIREWORKS**

**Trustee Rael** asked if this would shut down Gemini Fireworks.

**Administrator Ward** said that the Village is not allowed to ban all fireworks, just specific types of fireworks. The Village is consistent with the restrictions that the City of Albuquerque and Bernalillo County is doing.

**MOTION: Trustee Homan** moved approval of Resolution No. 2013-6-1. **Trustee Lopez** seconded the motion.

**ROLL CALL VOTE: Trustee McDonough-aye; Trustee Homan-aye; Trustee Lopez-aye; Trustee Rael-aye.**

**VOTE:** The motion carried unanimously, 4-0.

**B. DISCUSSION AND APPROVAL OF RESOLUTION NO. 2013-6-2 A RESOLUTION CONCERNING GOVERNING BODY MEETINGS AND PUBLIC NOTICE REQUIRED IN COMPLIANCE WITH HB 21 ENACTED IN THE 2013 LEGISLATIVE SESSION**

**Administrator Ward** said the Village needs to now post the agendas 72-hours prior to the meeting, as opposed to 24-hours prior to the meeting. There is one correction on the resolution on page 2, under special meetings; it will need to also be changed to 72-hours. The emergency meeting provision still is correct at 24-hours, however, the change is the Village would have to go in front of the Attorney General to approve it by determining if the emergency actually exists.

**MOTION: Trustee McDonald McDonough** moved approval of Resolution No. 2013-6-2. **Trustee Homan** seconded the motion.

**ROLL CALL VOTE: Trustee McDonough-aye; Trustee Homan-aye; Trustee Lopez-aye; Trustee Rael-aye.**

**VOTE:** The motion carried unanimously, 4-0.

**9. TRUSTEES INFORMAL DISCUSSION**

Members of the Board discussed various informal topics. No action was taken.

**10. ADJOURNMENT**

The meeting was adjourned at 9:05 p.m.

**APPROVED** by the Board of Trustees of the Village of Los Ranchos de Albuquerque this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

ATTEST:

\_\_\_\_\_  
Annabelle Silvas, Village Clerk