

MINUTES
VILLAGE OF LOS RANCHOS DE ALBUQUERQUE
6718 RIO GRANDE BOULEVARD N.W.
BOARD OF TRUSTEES REGULAR MEETING
JULY 10, 2013 - 7:00 p.m.

Present:

Larry P. Abraham, Mayor

*Don Lopez, Trustee / Mayor Pro Tem

Pablo Rael, Trustee

Mary Homan, Trustee

Kelly S. Ward, Administrator

Annabelle Silvas, Clerk

Nancy Haines, Treasurer

Excused Absence: Tim McDonough, Trustee

*Trustee Lopez attended the meeting by telephone conference

1. CALL TO ORDER

Mayor Abraham called the meeting to order at 7:00 P.M.

A. APPROVAL OF AGENDA

MOTION: Trustee Rael moved approval of the Agenda. Trustee Homan seconded the motion.

VOTE: The motion carried, 3-0.

2. PUBLIC COMMENT PERIOD

There were no public comments.

3. CONSENT AGENDA

There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

A. MINUTES – JUNE 12, 2013 – REGULAR MEETING

B. DEPARTMENT AND COMMITTEE REPORTS

1. ANIMAL CONTROL

Trustee Rael stated that he had a correction to the minutes, on page 12, line 534, correct the name of Trustee McDonald to Trustee McDonough.

MOTION: Trustee Rael moved approval of the Consent Agenda with the correction noted. Trustee Homan seconded the motion.

VOTE: The motion carried, 3-0.

4. REPORTS

A. MAYOR'S REPORT

Mayor Abraham reported on the following:

- This weekend is Lavender in the Village. There will be an event on Friday evening and the whole event all day Saturday and Sunday as well as the Growers Market with extended hours on Saturday.
- Two great parades were held in the Village on July Fourth including one in Caballero Norte where they had a horse that participated. There was also a costume contest and fun for kids. On Sunday, Tinnin Farms celebrated their 25th anniversary of being a subdivision with a live band.
- Mayor Abraham and Administrator Ward met with Representative Emily Kane for a couple of hours and had a very good meeting with her. She received a tour of the Village, the Agri-Nature Center, Los Poblanos Historical and Cultural Inn, showed her what the Village's plans were for Fourth Street, and ate at Prime restaurant in the Village. She was surprised on what the Village has done and is very excited to help us with Fourth Street. She has a good relationship at the state level and introduced three bills; two were signed which is pretty good for a freshman.
- Mayor Abraham said that he set up a meeting with Tanya Giddings, the Bernalillo County Assessor, just so the Village could brainstorm in order to ensure that Village residents are using their green belt exemptions correctly or applying for them because some have not applied. This got started with a news report by KRQE Channel 13 regarding some houses in the North Valley that were not paying all of their taxes. The Village wanted to meet with Ms. Giddings and some of her staff to make sure the Village protects the green belt as part of the Village's 2020 Master Plan and part of its heritage and what the Village can do to help. The Village would help in figuring out a plan of attack and may be doing a reassessment of all Bernalillo County over the next four years. This means the Village can all expect to have its taxes looked at or be reassessed. The Village will write an article in the Village Vision Magazine on this topic.

B. ADMINISTRATOR'S REPORT

Administrator Ward reported on the following:

- Village Clerk, Annabelle Silvas, has announced that she would like to retire on August 31st. Village Hall is going to have a celebration for her and noted that she is the first one to retire at the Village of Los Ranchos.

Trustee Rael asked if Annabelle would be allowed to attend the Municipal League Conference so she can say her goodbye to all her many friends.

Mayor Abraham stated that it is fine with him.

- Administrator Ward said that he attended the New Mexico Municipal League Finance & Taxation Policy Group and the discussion was primarily around the hold harmless provisions in the tax law that was changed this last legislative session. It looks like a few communities have already taken steps to enact a tax in the bill that passed, which would provide an offset to the withdrawal of the hold harmless. They are doing it ahead of time in which the legislature envisioned them doing it. The legislature is now saying that was a mistake on their part and intend to fix that. For example, Corrales is taking steps to enact the tax in which they will collect a tax of \$250,000 a year and their hold harmless was about \$50,000 so they are looking at a windfall. The Village of Los Ranchos is not really impacted by it but need to monitor it.
- Administrator Ward said that the Los Ranchos Citizen Corps continues to meet one Saturday each month. The Village is planning an event on September 7th for National Emergency Preparedness Month. The Village will do some education on how to prepare as a family, what to do with animals in case of an emergency, and communication that will happen in an emergency situation. The Village will also put an article in the Village Vision Magazine and will communicate the Village's social networking channels.
- The Farm Camp completed their four one-week programs and had a great success with a 100 percent attendance at each of the four weeks. They were very happy to use the Agri-Nature Center. The Village was pleased to have them and was glad to see the kids on the property.
- The Village entered into a ten-year lease for pre-1907 water rights from the Village of Los Lunas. During the past few months, when water seemed to dry up with the water bank customers, the Village was one of the first groups to get cut off. With the prolonged drought situation, the water bank program will probably be in jeopardy with the Middle Rio Grande Conservancy District. The Village made an attempt to try to solve the Village's problem and the Village of Los Lunas had some water rights they were not using from the municipal well system. They felt they could lease those to the Village for ten years. The Village submitted an application to the State Engineer to transfer those water rights along with an emergency authorization request, which was granted. It will take around four months to act on the transfer but in the meantime, the Village can use water.

C. PLANNER'S REPORT

There was no planning report.

D. LEGAL REPORT

Mayor Abraham reported that the OMNI case is complete; it is in the judge's hands, and will be making a determination within 30-60 days.

5. FINANCIAL BUSINESS

A. CASH REPORT – JUNE

Treasurer Haines reported that the Village's ending cash balance as of June 30 was \$6,467,693.51, which represented an increase of ~~\$187,829,26.00~~ **\$187,829.26** from the prior month. The year to date excess of revenues over expenditures is \$1,085,162.07.

MOTION: **Trustee Homan** moved approval of the Cash Report. **Trustee Rael** seconded the motion.

ROLL CALL VOTE: **Trustee Homan-aye; Trustee Rael-aye; Trustee Lopez-aye.**

VOTE: The motion carried, 3-0.

B. DISCUSSION AND APPROVAL OF RESOLUTION NO. 2013-7-1 -FINAL BUDGET ADJUSTMENTS FOR FY 2013

Administrator Ward stated that the list of budget adjustments that are being proposed is so the budget will be in line with the actual expenditures.

MOTION: **Trustee Homan** moved approval of Resolution No. 2013-7-1. **Trustee Rael** seconded the motion.

ROLL CALL VOTE: **Trustee Homan-aye; Trustee Rael-aye; Trustee Lopez-aye.**

VOTE: The motion carried, 3-0.

C. DISCUSSION AND APPROVAL OF RESOLUTION NO. 2013-7-2 – QUARTERLY REPORT OF JUNE 30, 2013

Administrator Ward stated that the Village submits Department of Finance and Administration (DFA) forms every quarter, and the form presented is for the final quarter of the previous fiscal year. DFA will be confirming that the Village's cash balances match the cash balance of the beginning of the fiscal year.

MOTION: Trustee Rael moved approval of Resolution No. 2013-7-2. Trustee Homan seconded the motion.

ROLL CALL VOTE: Trustee Homan-aye; Trustee Rael-aye; Trustee Lopez-aye.

VOTE: The motion carried, 3-0.

D. DISCUSSION AND APPROVAL OF RESOLUTION NO. 2013-7-3 – APPROVING THE FY 2013/2014 BUDGET

Administrator Ward stated that a few changes were made since last presented in June of 2013, which were the actual expenditures over actual revenues. No assumptions going forward or expense items were changed. A few things were refined, but they were all less than \$1,000.

MOTION: Trustee Homan moved approval of Resolution No. 2013-7-3. Trustee Rael seconded the motion.

ROLL CALL VOTE: Trustee Homan-aye; Trustee Rael-aye; Trustee Lopez-aye.

VOTE: The motion carried, 3-0.

6. PUBLIC HEARINGS AND APPLICATIONS

There were no public hearings.

7. OLD BUSINESS

There was no old business.

8. NEW BUSINESS

A. DISCUSSION AND APPROVAL TO DESTROY PUBLIC RECORDS THAT ARE ELIGIBLE FOR DESTRUCTION ACCORDING TO THE NEW MEXICO COMMISSION OF PUBLIC RECORDS (STATE RECORDS CENTER AND ARCHIVES) RETENTION AND DISPOSITION SCHEDULES

MOTION: Trustee Rael moved approval of the Records Destruction. Trustee Homan seconded the motion.

VOTE: The motion carried, 3-0.

B. DISCUSSION AND APPROVAL OF RESOLUTION NO. 2013-7-4 – AUTHORIZING THE DISPOSAL OF COMPUTERS THAT ARE OBSOLETE, WORN-OUT OR UNUSEABLE TANGIBLE PROPERTY

Mayor Abraham asked if the computers were still useable.

Administrator Ward stated they are still usable.

Mayor Abraham asked if the computers could be donated to the North Valley library.

Administrator Ward stated his concern about how robust the computers might be for them, but said he would look in to if they are better than the computers that were affected by the fire and smoke at the library.

Clerk Silvas stated that the computers could be donated to public schools.

Trustee Homan asked if the computers could be donated to North Valley Academy School.

Mayor Abraham asked Administrator Ward to leave the donation option open before disposing of the computers.

Clerk Silvas stated that the resolution should be changed to reflect the donation of the computers to a school within the Village or an area library.

Administrator Ward stated the “where-as clause” within the resolution would be updated to now read, “The following equipment is deemed unusable for Village of Los Ranchos purposes and will be donated per NMSA 1978 13-6-1 (2) D.”

MOTION: Trustee Homan moved approval of Resolution No. 2013-7-4 as amended and authorization is hereby given to donate. **Trustee Rael** seconded the motion.

ROLL CALL VOTE: Trustee Homan-aye; Trustee Rael-aye; Trustee Lopez-aye.

VOTE: The motion carried, 3-0.

9. TRUSTEES INFORMAL DISCUSSION

Members of the Board discussed various informal topics. No action was taken.

10. ADJOURNMENT

The meeting was adjourned at 7:38 p.m.

APPROVED by the Board of Trustees of the Village of Los Ranchos de Albuquerque this _____ day of _____, 2013.

ATTEST:

Annabelle Silvas, Village Clerk