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MINUTES
VILLAGE OF LOS RANCHOS DE ALBUQUERQUE
6718 RIO GRANDE BOULEVARD N.W.
BOARD OF TRUSTEES REGULAR MEETING
DECEMBER 11, 2013 - 7:00 p.m.

6 **Present:**

7 Larry P. Abraham, Mayor
8 Don Lopez, Trustee / Mayor Pro Tem
9 Pablo Rael, Trustee
10 Mary Homan, Trustee **excused*
11 Tim McDonough, Trustee **excused*
12 Kelly S. Ward, Administrator
Stephanie Dominguez, Clerk
Nancy Haines, Treasurer
Linda Seebach, P & Z Director
Bill Chappell, Attorney

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14 **1. CALL TO ORDER**

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16 **Mayor Abraham** called the meeting to order at 7:00 P.M.

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18 **A. APPROVAL OF AGENDA**

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20 **MOTION:** **Trustee Lopez** moved approval of the agenda. **Trustee Rael** seconded the
21 motion.

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23 **VOTE:** The motion carried, 2-0.

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25 **2. PUBLIC COMMENT PERIOD**

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27 There were no public comments.

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30 **3. PRESENTATIONS**

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33 **A. LAVENDER IN THE VILLAGE COMMITTEE**

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35 **Katie Snapp** said she is the outgoing president of the Lavender in the Village
36 committee and that the new president was elected last night. She said she would be
37 the new secretary of the committee. Early this fall, she said the committee had
38 voted to discontinue the lavender festival all together. She explained that the
39 festival is huge but the committee is too small. The 501c(3) will continue and will
40 remain functioning as an entity that gives away money within the alignment of their
41 mission. They will also continue to look for ways to raise money, but not anything
42 as ambitious at the Lavender Festival.
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1 **Trustee Lopez** said the event seemed to be pretty successful. He asked if the
2 problem was not having enough people to do it.
3

4 **Katie Snapp** said part of the problem is the number of people that are on the board.
5 She said there are approximately 120 people who volunteer and help with shifts
6 during the event. The board consists of only 9 members and she does not feel that
7 it is enough people. She said it takes about \$65,000 to put on the Lavender Festival
8 and the revenue generated is about \$70,000, which is a net of only about \$5,000.
9 She also presented a \$15,000 check they are donating to the Village of Los Ranchos
10 with the condition that it is used towards something at the Agri-Nature Center and
11 is reflected with recognition. She added that the future of the festival has been
12 discussed and it has been proposed that other organizations take over the event.
13 They are entertaining other groups that have interest in doing this, including the Rio
14 Grande Arts and Crafts Festival group and the New Mexico Arts and Crafts group.
15 Details would need to be worked out such as branding, venue, and more.
16

17 **B. CALLE DEL PAJARITO GREEN INFRASTRUCTURE REPORT**
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19 **Planner Seebach** said about three years ago, she had spoken with Joe Craig about
20 flooding problems in the Calle del Pajarito area. Since then, the Village has been
21 addressing the problem in various ways. Because of the location and the
22 opportunity that it presented the Village, it was determined it was an optimal site
23 for the use of green infrastructure and storm water management. Then, about a
24 year ago when she met Joanne McIntire, she learned that she had a grant from the
25 Environmental Protection Agency (EPA) to hold four demonstration projects in
26 the Albuquerque area. Joanne chose the Calle del Pajarito neighborhood, held the
27 demonstrations; there was good turnout, and great participation. She said there is
28 no funding for the plan they have so they are trying to figure out what parts can be
29 funded and what parts cannot be funded in order to address these flooding
30 problems.
31

32 **Joe Craig**, Calle del Pajarito Neighborhood Association President, said it has
33 been an exciting project. He said he appreciates the Village's efforts in working
34 towards resolutions.
35

36 **Joanne McIntire**, Querencia Green, said her interest is in local communities,
37 neighborhood based programs, Rainwater Harvesting and Green Infrastructure.
38 She co-founded a community program called Querencia Green, which means
39 "affection for a certain spot". The program is built to help neighbors get together
40 to develop solutions to problems that could be addressed in a sustainable or
41 agreeing manner. She said the EPA is funding this small program, with a few
42 partners. She said she has seen some success in the Village of Los Ranchos and is
43 glad to be doing the program here. She gave a brief overview of a slideshow
44 presentation.
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4. CONSENT AGENDA

There will be no separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

- A. MINUTES – November 13, 2013 – REGULAR MEETING
- B. DEPARTMENT AND COMMITTEE REPORTS
 - 1. ANIMAL CONTROL

Trustee Lopez said Page 7, Line 27, says, “Trustee Lopez asked that there be dates put in the addendum”, but it should say, “Trustee Lopez asked if dates will be put in the addendum”.

Trustee Lopez also said page 7, line 39, it says, “Trustee Lopez said if there is something going on heavily inside the Village, is he also able to call on county resources for assistance?” but it should say, “Trustee Lopez said if there is a significant emergency inside the Village, is he also able to call on the county resources for assistance?”

MOTION: Trustee Rael moved approval of the consent agenda, with changes to the minutes. **Trustee Lopez** seconded the motion.

VOTE: The motion carried unanimously, 2-0.

5. REPORTS

A. MAYOR'S REPORT

Mayor Abraham reported on the following:

- The North Fourth Holiday Stop and Shop event was Saturday, December 7 and Sunday, December 8. The Village put in a lot of work to make it successful, supported it through the Village Vision, and businesses seemed to be very appreciative of the extra traffic.
- There was the monthly mayors’ caucus last night and Sandia Pueblo hosted it at Bien Sur Restaurant. There was a great turnout.
- There is the Los Ranchos Growers’ Market this Saturday where he and Sgt. Matt McCoy will be handing out holiday cookies and hot apple cider.
- He, Administrator Ward, Sgt. McCoy, and Shannon went to visit BCSO Deputy Robin Hopkins at the rehabilitation hospital where she was presented with a check for \$4000 that Village residents graciously donated towards her recovery expenses. Donations continue to come in and the Village will continue to help her out and support her.

1 **B. ADMINISTRATOR'S REPORT**

2 **Administrator Ward** reported on the following:

- 3
- 4 • The Fourth Street Survey RFP was originally due on Friday, December 13,
5 but has been extended to Friday, December 20. An addendum to the RFP was
6 distributed referencing the removal of price of the project.
 - 7
 - 8 • Previously, it was discussed that the January 8, 2014 meeting would be moved
9 to January 15, 2014, however, there is a conflict if that is done, so the meeting
10 will remain on the original date.
- 11

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13 **C. PLANNER'S REPORT**

14 **Planner Seebach** reported on the following:

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- 16 • I reviewed several hundred dark skies and zoning ordinances in summary
17 and did a complete review of fifteen dark skies ordinances from New
18 Mexico, Arizona, Texas and Colorado to compare with the Village's dark
19 skies ordinance. The review determined that the Village's Ordinance is
20 comparable, in all aspects, with state and other community dark skies. All
21 required downward shielding, an on-site "cut off angle" where light did
22 not shine on neighboring property, all prohibited direct glare from the light
23 bulb, most listed a cut off time of 11:00 p.m., some listed a maximum pole
24 height, none prohibited residential recreational lighting – many stated
25 athletic activities, public or private, and most were similar to Los Ranchos
26 dark skies, although some differentiated between different light zones
27 (rural, residential, commercial, industrial etc.).
 - 28
 - 29 • Staff has proposed establishing a "bandwidth" approach to the North Rio
30 Grande Character Area setback with a minimum of eighty feet from the
31 centerline of Rio Grande Blvd. to a maximum of ½ lot depth, with
32 applicable rules as to where the straight line of sight falls within or outside
33 the band.
 - 34
 - 35 • She and Administrator Ward will attempt to finalize the next codification
36 step of general housekeeping and updating for the residential and
37 commercial zones and hopefully will have it before the Board in January.
- 38

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40 **D. LEGAL REPORT**

41 **Attorney Chappell** reported on the following:

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- 43 • His office has pursued litigation with respect to sewer connection.
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 - 45 • They also filed motions to dismiss the Shen appeal because they did not file
46 their statement of issues on appeal in a timely basis and missed two
47 deadlines. The court has granted their dismissal of appeal without a hearing
48 and the Shen's have now filed a motion to reconsider the dismissal.
- 49

1 **E. PUBCLIC SAFETY REPORT**

2 **BCSO Sgt. Matt McCoy** reported on the following:

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- 4 • He presented November’s calls for service. The Bernalillo County Sheriff’s
- 5 Office considers the Village of Los Ranchos “Beat 832”. In this beat, there
- 6 were 269 calls for service, which also includes traffic stops. From those
- 7 269 calls, there were 3 violent crimes/assaults, a few property crimes, 4
- 8 automobile burglaries, 3 residential burglaries, 2 commercial burglaries,
- 9 approximately 20 larceny/fraud/vandalism, 32 alarm calls, 24 crashes, and
- 10 29 misuse or hang-up calls through 911. There were also a couple of
- 11 neighbor disputes, animal calls, 2 domestic violence calls, and 7 possible
- 12 drunk driver calls in November.
- 13
- 14 • He said his goals are to make sure there is high police visibility in the
- 15 Village, lots of patrol through stationary and moving, with appropriate
- 16 violation citations. He said, that as things move forward, if a pattern in
- 17 locations of crimes are occurring, then there are a lot of resources that can
- 18 be used to deter them such as their bike unit or the crimes units can be put in
- 19 force.
- 20

21 **6. FINANCIAL BUSINESS**

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24 **A. CASH REPORT – NOVEMBER 2013**

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26 **Treasurer Haines** reported that the Village’s ending cash balance as of November 30,

27 2013, was \$6,753,149.01, which represents an increase of \$120,007.85 from last month.

28 The year-to-date excess of revenues over expenditures is \$285,455.50. There were no

29 unusual or significant items this month.

30

31 **MOTION: Trustee Lopez** moved approval of the cash report as presented. **Trustee**

32 **Rael** seconded the motion.

33

34 **VOTE:** The motion carried unanimously, 2-0.

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37 **7. PUBLIC HEARINGS AND APPLICATIONS**

38 There were no public hearings.

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42 **8. OLD BUSINESS**

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44 **A. DISCUSSION AND APPROVAL TO ADOPT AN AMENDMENT TO THE**

45 **2013 CODIFIED ORDINANCES OF THE VILLAGE OF LOS RANCHOS DE**

46 **ALBUQUERQUE CHAPTER 9, SECTION 1, SUBDIVISION, VACATION, AND**

47 **DEVELOPMENT ADDING A NEW DEFINITION OF SUBDIVISION, DELETING**

48 **OUTDATED REQUIREMENTS AND MAKING CERTAIN CORRECTIONS**

1 RELATED TO DEPARTMENTS OR PERSONNEL TITLES.

2
3 **Mayor Abraham** deferred agenda item 8.A. to the January 8, 2014 Board of Trustees
4 Meeting due to the absence of a quorum.

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7 B. DISCUSSION AND APPROVAL TO ADOPT AN AMENDMENT TO THE
8 2013 CODIFIED ORDINANCES OF THE VILLAGE OF LOS RANCHOS DE
9 ALBUQUERQUE CHAPTER 9, SECTION 2, 9.2.25 APPLICATION AND
10 APPROVAL PROCESS, REORGANIZING AND RENUMBERING, CHANGING
11 ALLOWABLE AREA FOR HOME OCCUPATIONS, ADDING CLARIFICATION TO
12 CERTAIN ITEMS, DELETING OUTDATED REQUIREMENTS AND MAKING
13 CERTAIN CORRECTIONS RELATED TO DEPARTMENTS OR PERSONNEL
14 TITLES.

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16 **Mayor Abraham** deferred agenda item 8.B. to the January 8, 2014 Board of Trustees
17 Meeting due to the absence of a quorum.

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20 **9. NEW BUSINESS**

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22 A. DISCUSSION AND APPROVAL TO ADVERTISE AN AMENDMENT TO THE
23 2013 CODIFIED ORDINANCES OF THE VILLAGE OF LOS RANCHOS DE
24 ALBUQUERQUE CHAPTER 5, SECTION 5.1.4 AMENDMENTS AND
25 EXCEPTIONS TO PROVISIONS OF THE IFC CLARIFYING REQUIREMENTS FOR
26 AUTOMATIC SPRINKLER SYSTEMS.

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28 **MOTION: Trustee Rael** moved approval to advertise an amendment to the 2013
29 codified ordinances of the Village of Los Ranchos De Albuquerque Chapter 5, Sections
30 5.1.4 amendments and exceptions to provisions of the IFC Clarifying requirements for
31 automatic sprinkler systems. **Trustee Lopez** seconded the motion.

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33 **VOTE:** The motion carried unanimously, 2-0.

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37 **10. TRUSTEES INFORMAL DISCUSSION**

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39 Members of the Board discussed various informal topics. No action was taken.

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42 **11. ADJOURNMENT**

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44 The meeting was adjourned at 7:53 P.M.

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46 **APPROVED** by the Board of Trustees of the Village of Los Ranchos de Albuquerque this
47 _____ day of _____, 2013.

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ATTEST:

Stephanie Dominguez, Village Clerk