

MINUTES
VILLAGE OF LOS RANCHOS DE ALBUQUERQUE
6718 RIO GRANDE BOULEVARD N.W.
BOARD OF TRUSTEES REGULAR MEETING
MARCH 11, 2016 - 7:00 P.M.

Present:

Larry P. Abraham, Mayor
Don Lopez, Trustee / Mayor Pro Tem
Pablo Rael, Trustee
Mary Homan, Trustee *Telephonic
Allen Lewis, Trustee

Kelly S. Ward, Administrator
Stephanie Dominguez, Clerk
Nancy Haines, Treasurer
Tim McDonough, P & Z Director
Bill Chappell, Attorney
Deputy Robin Hopkins, Public Safety Director * excused

1. CALL TO ORDER

Trustee Homan joined the meeting via telephone.

Mayor Abraham called the meeting to order at 7:00 P.M.

MOTION: Trustee Lopez moved approval of the agenda. **Trustee Rael** seconded the motion.

VOTE: The motion carried, 4-0.

2. ORGANIZATIONAL MEETING OF THE GOVERNING BODY

A. PURSUANT TO NMSA 1978 § 3-11-5, VILLAGE EMPLOYEE'S SHALL BE APPOINTED BY RECOMMENDATION OF THE MAYOR AND CONFIRMED BY THE GOVERNING BODY AT THE ORGANIZATIONAL MEETING HELD EVERY TWO (2) YEARS FOLLOWING REGULAR MUNICIPAL ELECTIONS

1. APPOINTMENT OF VILLAGE EMPLOYEES

MOTION: Trustee Lopez moved approval of the Village employee's as presented by Mayor Abraham. **Trustee Rael** seconded the motion.

VOTE: The motion carried unanimously, 4-0.

B. IN ACCORDANCE WITH THE VILLAGE OF LOS RANCHOS 2013 CODIFIED ORDINANCES CHAPTER 9 ARTICLE 2 SECTION 2 (A) MEMBERSHIP. THE PLANNING AND ZONING COMMISSION SHALL CONSIST OF SEVEN (7) MEMBERS WHO SHALL BE APPOINTED BY

THE MAYOR WITH THE ADVICE AND CONSENT OF THE MEMBERS OF THE GOVERNING BODY:

1. PLANNING & ZONING COMMISSIONERS FOR 2016/2017:

- a) JOE BRAWLEY
- b) DEBBRA COLMAN
- c) JOE CRAIG
- d) LYNN EBY
- e) JEFF PHILLIPS
- f) TOM RICCOBENE
- g) TIM TOURVILLE

MOTION: Trustee Rael moved approval of the 2015/2016 Planning and Zoning Commissioners as recommended by Mayor Abraham. Trustee Lewis seconded the motion.

VOTE: The motion carried unanimously, 4-0.

C. APPROVAL OF RESOLUTION NO. 2016-3-1 A RESOLUTION CONCERNING GOVERNING BODY MEETINGS AND PUBLIC NOTICE REQUIREMENTS AS REQUIRED BY THE NEW MEXICO OPEN MEETINGS ACT.

MOTION: Trustee Rael moved approval of Resolution No. 2016-3-1 A Resolution Concerning Governing Body Meetings and Public Notice Requirements as required by the New Mexico Open Meetings Act. Trustee Lopez seconded the motion.

VOTE: The motion carried unanimously, 4-0.

ROLL CALL VOTE: Trustee Rael-aye, Trustee Lopez-aye; Trustee Homan-aye; Trustee Lewis-aye.

D. BOARD OF TRUSTEE'S NOMINATION OF MAYOR PRO TEM.

MOTION: Trustee Rael moved to nominate Trustee Lopez as the Mayor Pro Tem. Trustee Lewis seconded the motion.

VOTE: The motion carried, 4-0.

3. **PUBLIC COMMENT PERIOD [3 MINUTE TIME LIMIT] - (PLEASE SIGN IN WITH THE CLERK IF YOU WISH TO SPEAK UNDER PUBLIC COMMENT ON AN ITEM THAT IS NOT ALREADY ON THIS AGENDA)**

Sarah Maestas Barnes, State Representative District 15, wanted provide an overview of the legislative session. The Governor did sign the capital outlay project and the two projects for the Village were included: Fourth Street and improvements to the Agri-Nature Center .

4. PRESENTATIONS

NONE.

5. CONSENT AGENDA

There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

A. MINUTES –FEBRUARY 10, 2016 – REGULAR MEETING

MOTION: Trustee Rael moved approval of the consent agenda. Trustee Lopez seconded the motion.

VOTE: The motion carried unanimously, 3-0.

**Trustee Homan unavailable for Agenda Item 5.C.*

6. REPORTS

A. MAYOR'S REPORT

Mayor Abraham reported on the following:

- Grower's Market will be held this weekend.
- The contract with Sites Southwest for the Fourth Street Final Design and Construction Management was executed.

B. ADMINISTRATOR'S REPORT

Administrator Ward reported on the following:

- Reviewing the Unser Transfer Agreement.
- Working on agriculture and open space initiatives with Trustee Lewis.

C. PLANNER'S REPORT

Planner McDonough reported on the following:

- The storm water permit has gone through the EPA process and they are drafting the approval letter.
- Increased activity in building permits.

D. LEGAL REPORT

Attorney Chappell reported on the following:

- Worked on the Memorandum with the Bernalillo County Sheriff's Office.
- In 2007 in order to focus the authority that the Village had to acquire land in the Village Center, the Village adopted a resolution related to the Urban Redevelopment Act. I recommend adopting a resolution establishing a Parking Committee Authority which would approve development plans related to parking in relation to future property purchases.

7. FINANCIAL BUSINESS

A. CASH REPORT – February 2016

Treasurer Haines said the ending cash balance as of February 29, 2016, was \$9,717,077.57 and that represents an increase of \$122,241.78. The year-to-date excess of revenues over expenditures is \$381,637.53. The unusual or significant items was an interest payment in the amount of \$68,202.50 to the Depository Trust Company for the General Obligation Bond. The gross receipts tax, instead of the normal \$14,000 distribution, was negative \$14,266.55 resulting in a decrease of approximately \$28,000.

MOTION: **Trustee Lewis** moved approval of the February 2016 Cash Report as presented. **Trustee Rael** seconded the motion.

VOTE: The motion carried unanimously, 4-0.

8. PUBLIC HEARINGS AND APPLICATIONS

THERE ARE NO PUBLIC HEARINGS.

9. OLD BUSINESS

NONE.

10. NEW BUSINESS

NONE.

11. TRUSTEES INFORMAL DISCUSSION

Members of the Board discussed various informal topics. No action was taken.

12. ADJOURNMENT

The meeting was adjourned at 7:48 P.M.

APPROVED by the Board of Trustees of the Village of Los Ranchos de Albuquerque this 13th day of **April** 2016.

ATTEST:



Stephanie Dominguez, Clerk