

**MINUTES**  
**VILLAGE OF LOS RANCHOS DE ALBUQUERQUE**  
**6718 RIO GRANDE BOULEVARD N.W.**  
**BOARD OF TRUSTEES REGULAR MEETING**  
**JANUARY 14, 2015 - 7:00 p.m.**

**Present:**

Larry P. Abraham, Mayor  
Don Lopez, Trustee / Mayor Pro Tem  
Pablo Rael, Trustee  
Mary Homan, Trustee  
Allen Lewis, Trustee

Kelly S. Ward, Administrator  
Stephanie Dominguez, Clerk  
Nancy Haines, Treasurer  
Tim McDonough, P & Z Director  
Bill Chappell, Attorney

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**1. CALL TO ORDER**

**Mayor Abraham** called the meeting to order at 7:02 P.M.

**MOTION:** **Trustee Rael** moved approval of the agenda. **Trustee Lopez** seconded the motion.

**VOTE:** The motion carried, 4-0.

**2. PUBLIC COMMENT PERIOD [3 MINUTE TIME LIMIT] - (PLEASE SIGN IN WITH THE CLERK IF YOU WISH TO SPEAK UNDER PUBLIC COMMENT ON AN ITEM THAT IS NOT ALREADY ON THIS AGENDA)**

**J.T. Michelson**, 5001 Rio Grande Blvd NW, said he has lived in the Village for forty years. He is proud of the job the Mayor, Administration and Trustees are doing from a financial standpoint. From a physical standpoint, he is appreciative of Administrator Ward and Village staff in their efforts to maintain the open space and the improvements on Rio Grande Blvd.

**3. PRESENTATIONS**

*\* Special Introduction of Sarah Maestas Barnes, New Mexico State Representative for District 15*

A. DISCUSSION AND DEVELOPMENT OF WATER CONSERVATION STRATEGIES FOR THE VILLAGE OF LOS RANCHOS DE ALBUQUERQUE PRESENTED BY BRAD DAY.

**Trustee Lopez** said the City of Albuquerque has been very proud of their gallons per capita per day, which is down to 135. He said the Village of Los Ranchos is at 116. However, he said the City of Las Vegas is down to 56. He said if the gallons per capita

per day can drop down to 100, then that would be an incredible achievement.

**Mayor Abraham** said that the Village's numbers show the Albuquerque Bernalillo County Water Utility Authority that the Village is very active with water conservation efforts.

**Mr. Day** suggested that at the end of the year, the Village could designate the month of April as Water Conservation Strategy Month and give an award to the best landscaping job, potentially getting some news coverage on it.

**Trustee Rael** said the City of Albuquerque and Bernalillo County have Homeowner's Association lists and suggested that Mr. Day send the articles published in the Village Vision Magazine to them.

B. FOURTH STREET REVITALIZATION AND REDESIGN PLANNING:  
PROJECT UPDATE, PRESENTED BY GEORGE RADNOVICH WITH SITES  
SOUTHWEST.

**Trustee Homan** asked if the 3-million dollar amount included the special paving, street furniture, lighting, and the entire project.

**Ron Bohannon** said it is the cost for the entire project, which includes the overlay of the street sections, paving, and etc. For what has been presented so far, this is the approximate cost.

**George Radnovich** said a brick-like pavement, gateways, lighting, and everything is included in the 3-million dollars.

**Trustee Rael** asked if the proposal represents the entire span of the Fourth Street Project in the Village.

**George Radnovich** said the proposal represents about 2600-feet, or approximately a quarter to half a mile.

**Trustee Lopez** said there was a lot of talk about traffic in the past. He said he was interested in the traffic study and what was driving the decision to have three lanes on Fourth Street instead of four lanes. He asked when the traffic study would be available for review.

**Ron Bohannon** said he would get that to the Village for review.

**Trustee Lopez** said two years ago, there was discussion of a developer at Fourth and Osuna that would bring a grocery store to the area. He said it was discussed that an anchor was needed to bring people into the Village to take advantage of the beautiful street and to bring people in. He asked if a similar development would be put in that space.

**Mayor Abraham** said the Village looks at it as two separate projects. He said you have to be careful on which developer is approached for that corner and the development

should compliment the improvement plan. He said the Village also wants a consistent signage plan and gateway design throughout the entire Village, not just on Fourth Street. This creates the type of message that, as soon as someone comes into the Village, they are in Los Ranchos. He said the Village is also looking at creating uniformity amongst real-estate yard signs. The Village would provide the signs to realtors and homeowners. All of these things, collectively, will help make the Village become a destination and a successful business district.

#### **4. CONSENT AGENDA**

There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

##### **A. MINUTES – DECEMBER 10, 2014 – REGULAR MEETING**

**MOTION:** **Trustee Rael** moved approval of the consent agenda. **Trustee Homan** seconded the motion.

**VOTE:** The motion carried unanimously, 4-0.

#### **5. REPORTS**

##### **A. MAYOR'S REPORT**

**Mayor Abraham** reported on the following:

- During weekly staff meetings, assigning tasks and discussing 2015 Village Goals.
- Exploring options of purchasing property at 311 Osuna, but there are several liens on the property.
- Recently met with Bernalillo County Sheriff Gonzalez, and they are currently working on renegotiating the addendum to the MOU to be more advantageous for both the Village and the Sherriff's Office. As of now, there is not a designated BCSO Officer assigned to the Village.

##### **B. ADMINISTRATOR'S REPORT**

**Administrator Ward** reported on the following:

- Reviewed changes to the personnel ordinance with an attorney that specializes in employment law.
- Received notification that that all requirements have been met to receive the Certified Purchasing Officer Designation as required by the State; Gil Saavedra also received this designation.
- Communicating with the Department of Finance to clarify requirements they may have with regard to the Challenger Agreement with Las Cruces Public Schools.

##### **C. PLANNER'S REPORT**

**Planner McDonough** reported on the following:

- Middle Rio Grande Storm Water Permit was issued. The EPA is requiring local entities to administer and implement storm water permits.
- 2014 Report of all zoning applications such as variances, site development

plans, building permits, and zone reviews.

- 2014 Code Enforcement Report.

**D. LEGAL REPORT**

**Attorney Chappell** reported on the following:

- Working with Planner McDonough on updating Ordinances.
- Participated in a mediation session with Court of Appeals in the OMNI Case with Administrator Ward. A resolution has been reached in the case.

**E. PUBLIC SAFETY REPORT**

**BCSO Sgt. Matt McCoy** reported on the following:

*No Public Safety Report.*

**6. FINANCIAL BUSINESS**

**A. CASH REPORT – DECEMBER 2014**

**Treasurer Haines** said the ending cash balance as of December 31, 2014, was \$7,944,510.55, which is a decrease of \$155,728.89 from the prior month. The year to date expenditures over revenues is \$60,611.94. The reason for the excess expenditures is \$256,926.26 was paid for the extension of the bike lane north of Paseo del Norte and there were also the capital expenditures for Sites Southwest for \$58,870.21, which will later be reimbursed. Year-to-date, the Village has spent \$156,436.55 and received reimbursements of \$97,566.34.

**MOTION: Trustee Homan** moved approval of the December 2014 Cash Report as presented. **Trustee Lopez** seconded the motion.

**VOTE:** The motion carried unanimously, 4-0.

**B. DISCUSSION AND APPROVAL OF RESOLUTION NO. 2015-1-1 MID-YEAR BUDGET FOR FY 2014-2015.**

**MOTION: Trustee Lopez** moved approval of Resolution 2015-1-1 Mid-Year Budget for FY 2014-2015. **Trustee Homan** seconded the motion.

**VOTE:** The motion carried unanimously, 4-0.

**ROLL CALL VOTE: Trustee Rael-aye, Trustee Lopez-aye; Trustee Homan-aye; Trustee Lewis-aye.**

**C. DISCUSSION AND APPROVAL OF RESOLUTION NO. 2015-1-2 A RESOLUTION DESIGNATING SIGNATORIES FOR EXECUTING FINANCIAL TRANSACTIONS WITH FINANCIAL INSTITUTIONS OF THE VILLAGE OF LOS RANCHOS.**

**MOTION: Trustee Homan** moved approval of Resolution 2015-1-2 A Resolution Designating Signatories for Executing Financial Transactions with Financial Institutions of the Village of Los Ranchos. **Trustee Rael** seconded the motion.

**VOTE:** The motion carried unanimously, 4-0.

**ROLL CALL VOTE:** Trustee Rael-aye, Trustee Lopez-aye; Trustee Homan-aye; Trustee Lewis-aye.

**6. PUBLIC HEARINGS AND APPLICATIONS**

None.

**7. OLD BUSINESS**

A. DISCUSSION AND APPROVAL TO ADOPT AN AMENDMENT TO THE 2013 CODIFIED ORDINANCES OF THE VILLAGE OF LOS RANCHOS DE ALBUQUERQUE CHAPTER 9, ARTICLE 2, SECTION 16, §9.2.16 SPECIAL USE ZONE, ADDING A SECTION TO DELINEATE THE OPERATING REQUIREMENTS (CONDITIONS) FOR THE LOS POBLANOS INN AND CULTURAL CENTER, ADDING CLARIFICATION TO CERTAIN ITEMS, DELETING OUTDATED REQUIREMENTS AND MAKING CERTAIN CORRECTIONS RELATED TO ZONING REQUIREMENTS PERTAINING TO SPECIAL USE (SU-1) ZONED PROPERTIES.

*Trustee Lewis recused himself from the meeting for Agenda Item 7.A. due to a potential conflict of interest.*

**Planner McDonough** presented a planning report on this item.

**Attorney Chappell** said he has been working on this with Planner McDonough and he is satisfied with the amendments.

**J.T. Michelson**, resident at 5001 Rio Grande Blvd NW, said he was there to speak in favor of it and has been very happy with the changes that have been made thus far. He said Los Poblanos has an excellent reputation for the agricultural area in New Mexico and on a national basis.

**Trustee Rael** suggested adding a dispersal time for New Year's Eve under Section G (8) Operational Hours and Music.

**MOTION:** **Trustee Lopez** moved to adopt Ordinance 249 with the discussed changes, an amendment to the 2013 Codified Ordinances of the Village of Los Ranchos de Albuquerque, Chapter 9, Article 2, Section 16, §9.2.16, Special Use Zone, Adding a Section to Delineate the Operating Requirements (Conditions) for the Los Poblanos Inn and Cultural Center, Adding Clarification to Certain Items, Deleting Outdated Requirements and Making Certain Corrections Related to Zoning Requirements Pertaining to Special Use (SU-1) Zoned Properties. **Trustee Rael** seconded the motion.

**VOTE:** The motion carried unanimously, 3-0.

**ROLL CALL VOTE: Trustee Rael-aye, Trustee Lopez-aye; Trustee Homan-aye; Trustee Lewis-recused.**

**8. NEW BUSINESS**

A. DISCUSSION AND APPROVAL OF RESOLUTION NO. 2015-1-3 A RESOLUTION CONCERNING GOVERNING BODY MEETINGS AND PUBLIC NOTICE REQUIREMENTS AS REQUIRED BY THE NEW MEXICO OPEN MEETINGS ACT.

**Administrator Ward** reviewed the resolution language and also added that the November 11, 2015, Board of Trustees meeting falls on a holiday, Veterans Day, and proposed it be moved to the following Wednesday, November 18, 2015.

**Trustee Lopez** said that 10-years ago on November 11, 2005, there was a nice get together for the veterans in the Village and would like to do that again.

**Mayor Abraham** said the Village would look at that.

**Trustee Lopez** said he would like to keep the meeting on November 11, 2015, Veterans Day.

**MOTION: Trustee Rael moved** approval of Resolution 2015-1-3 A Resolution Concerning Governing Body Meetings and Public Notice Requirements as Required by the New Mexico Open Meetings Act. **Trustee Lopez** seconded the motion.

**VOTE:** The motion carried unanimously, 4-0.

**ROLL CALL VOTE: Trustee Rael-aye, Trustee Lopez-aye; Trustee Homan-aye; Trustee Lewis-aye.**

**9. TRUSTEES INFORMAL DISCUSSION**

Members of the Board discussed various informal topics. No action was taken.

**10. ADJOURNMENT**

The meeting was adjourned at 9:03 P.M.

**APPROVED** by the Board of Trustees of the Village of Los Ranchos de Albuquerque this 11<sup>th</sup> day of **February**, 2015.

ATTEST:

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Stephanie Dominguez, Clerk