

**MINUTES**  
**VILLAGE OF LOS RANCHOS DE ALBUQUERQUE**  
**6718 RIO GRANDE BOULEVARD N.W.**  
**BOARD OF TRUSTEES REGULAR MEETING**  
**FEBRUARY 11, 2015 - 7:00 p.m.**

**Present:**

Larry P. Abraham, Mayor  
Don Lopez, Trustee / Mayor Pro Tem  
Pablo Rael, Trustee  
Mary Homan, Trustee  
Allen Lewis, Trustee

Kelly S. Ward, Administrator  
Stephanie Dominguez, Clerk  
Nancy Haines, Treasurer  
Tim McDonough, P & Z Director  
Bill Chappell, Attorney

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**1. CALL TO ORDER**

**Mayor Abraham** called the meeting to order at 7:00 P.M.

**MOTION:** **Trustee Rael** moved approval of the agenda. **Trustee Lopez** seconded the motion.

**VOTE:** The motion carried, 4-0.

**2. PUBLIC COMMENT PERIOD [3 MINUTE TIME LIMIT] - (PLEASE SIGN IN WITH THE CLERK IF YOU WISH TO SPEAK UNDER PUBLIC COMMENT ON AN ITEM THAT IS NOT ALREADY ON THIS AGENDA)**

1. Liz Richie, 6700 Guadalupe Trail NW, asked the Board to consider amending the animal control nuisance ordinance to allow the animal control officer to issue citations.

**3. PRESENTATIONS**

A. BERNALILLO COUNTY FIRE AND RESCUE ANNUAL REVIEW PRESENTED BY GREG PEREZ, DEPUTY CHIEF OF ADMINISTRATION.

**Chief Perez** presented his annual report. He said in 2014, the Bernalillo County Fire Department responded to approximately 16,000 calls for service across Bernalillo County; approximately 1,264 of the calls were in the Village. In 2013, there were approximately 14,000 calls for service across Bernalillo County; there were about 973 calls for service in the Village. Bernalillo County employs 250 fire fighters. Fire Chief Frank Barka has announced his retirement and will be leaving March 27, 2015. BCFD is seeking approval to purchase a new fire engine for the Village of Los Ranchos as well as a new rescue unit. Additionally, they are trying to get a new fire engine for District 31, which is near Alameda Boulevard. The county will also be requesting financial assistance to replace cardiac monitors in the fire station located in the Village because the current monitors have reached their lifespan.

**Trustee Lopez** asked if the Bernalillo County Fire Department could offer Village residents CPR Training.

**Chief Perez** said yes, BCFD participates in the Heart Smart Program with Dr. Barry Ramo with KOAT Action-7 News. This program enables individuals to receive CPR certification training at senior and community centers.

**Trustee Homan** requested that the announcement of this be made in the Village Vision Magazine once the details are set.

#### **4. CONSENT AGENDA**

There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

##### **A. MINUTES –JANUARY 14, 2015 – REGULAR MEETING**

**MOTION:** **Trustee Rael** moved approval of the consent agenda. **Trustee Lopez** seconded the motion.

**VOTE:** The motion carried unanimously, 4-0.

#### **5. REPORTS**

##### **A. MAYOR'S REPORT**

**Mayor Abraham** reported on the following:

- Growers' Market on Valentine's Day should be well attended
- Successful Mayors' caucus, first one of 2015 was hosted by the Village of Los Ranchos
- Chase Hardware, on Fourth Street, is closing permanently and the new owners of the property will be O'Rileys Auto Parts
- 2015 Goals/Projects presented and discussed at each staff meeting

##### **B. ADMINISTRATOR'S REPORT**

**Administrator Ward** reported on the following:

- 2015 Goals/Projects presented and discussed at each staff meeting
- Working with residents on Pueblo Solano; residents would like to make the road a dead-end or add speed bumps, but the traffic data collected does not meet the requirements to install speed bumps
- Municipal Day at the Legislature in Santa Fe will be held in a couple of weeks

##### **C. PLANNER'S REPORT**

**Planner McDonough** reported on the following:

- Continues to review the 87-page storm water permit to evaluate what the EPA is requiring
- Met last week with the storm water technical advisory group

- Meeting with EPA this week on how to interpret the permit
- AMAFCA is working on a cooperative monitoring program to do the sampling that is required in the storm water permit
- Worked on fire suppression project
- Provided a list of Village businesses that are opening and closing
- There are only approximately 7 businesses in the Village that have not complied with obtaining their business licenses

**D. LEGAL REPORT**

**Attorney Chappell** reported on the following:

- The final order on the OMNI Corp. case was signed
- All of the zoning violations that were raised have been resolved
- His office will be responding to the Village's RFP for legal services

**6. FINANCIAL BUSINESS**

**A. CASH REPORT – January 2015**

**Treasurer Haines** said the ending cash balance as of January 31, 2015, was \$8,037,880.26 and that represents an increase of \$93,369.71. The year-to-date excess of revenues over expenditures is \$32,757.77. The Village made a quarterly payment to Bernalillo County for Fire and EMS services of \$113,300.00 and received \$79,266.69 from the Bernalillo County Treasurers Office for the property tax distribution for General Obligation Bonds.

**MOTION: Trustee Homan** moved approval of the January 2015 Cash Report as presented. **Trustee Rael** seconded the motion.

**VOTE:** The motion carried unanimously, 4-0.

**6. PUBLIC HEARINGS AND APPLICATIONS**

THERE ARE NO PUBLIC HEARINGS.

**7. OLD BUSINESS**

NONE.

**8. NEW BUSINESS**

**A. DISCUSSION AND APPROVAL OF THE 2015 FARM PLAN FOR THE PASEO DEL NORTE OPEN SPACE BY ALAMEDA FARMS (DAVID MONTOYA).**

**David Montoya** presented his report on the 2015 Farm Plan for the Paseo del Norte Open Space by Alameda Farms.

**MOTION: Trustee Rael** moved approval of the 2015 Farm Plan for the Paseo del Norte

Open Space as presented by Alameda Farms. **Trustee Lopez** seconded the motion with the understanding the Village Attorney will conduct a legal review of the extension as discussed.

**VOTE:** The motion carried unanimously, 4-0.

**B. DISCUSSION AND APPROVAL OF RESOLUTION 2015-2-1 ESTABLISHING A PROCEDURE AND FEE SCHEDULE FOR PUBLIC RECORDS INSPECTED AND DISTRIBUTED UNDER THE NEW MEXICO PUBLIC RECORDS ACT, NMSA 1978, CHAPTER 14, ARTICLE 2.**

**Stephanie Dominguez**, Village Clerk, said the requirements from the New Mexico Public Records Act include establishing and creating a procedure for citizens to follow to inspect and obtain public records and to establish a schedule of reasonable fees. The Village is required under the New Mexico Public Records Act to create such a procedure and a schedule of fees. The fees did not increase, in fact, some have decreased.

**Trustee Homan** asked if the Village's fees were comparable to the rates of other surrounding municipalities.

**Stephanie Dominguez** said the paper copy fees are pretty standard across the board but the Village stands out regarding digital fees. Typically, CDs or DVDs have a fee of approximately \$10, but the Village fee is substantially less. Also, any records provided electronically are free because the Village does not incur any costs to provide them to the public.

**MOTION:** **Trustee Rael** moved approval Resolution 2015-2-1 establishing a procedure and fee schedule for public records inspected and distributed under the New Mexico Public Records Act, NMSA 1978, Chapter 14, Article 2. **Trustee Lopez** seconded the motion.

**VOTE:** The motion carried unanimously, 4-0.

**ROLL CALL VOTE:** **Trustee Rael-aye, Trustee Lopez-aye; Trustee Homan-aye; Trustee Lewis-recused.**

**C. DISCUSSION AND APPROVAL OF AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE VILLAGE OF LOS RANCHOS DE ALBUQUERQUE AND LAS CRUCES PUBLIC SCHOOLS RELATING TO THE TRANSFERENCE OF TANGIBLE PERSONAL PROPERTY (CHALLENGER CENTER).**

**Administrator Ward** presented the Intergovernmental Agreement between the Village of Los Ranchos de Albuquerque and Las Cruces Schools relating to the transference of tangible personal property (Challenger Center).

**MOTION:** **Trustee Homan** moved approval of the intergovernmental agreement

between the village of Los Ranchos de Albuquerque and Las Cruces public school relating to the transference of tangible personal property. **Trustee Rael** seconded the motion.

**VOTE:** The motion carried unanimously, 4-0.

D. DISCUSSION REGARDING §5.1.4 AMENDMENTS AND EXCEPTIONS TO PROVISIONS OF THE INTERNATIONAL FIRE CODE, REGARDING FIRE SUPPRESSION REQUIREMENTS FOR NEW SINGLE FAMILY RESIDENCES.

Discussion of the agenda item was held but no approval of the item was required at this time.

E. DISCUSSION OF WASTE MANAGEMENT OF NEW MEXICO SERVICE CHANGES WITHIN THE VILLAGE OF LOS RANCHOS PRESENTED BY SELINA ROBINSON, PUBLIC SECTOR SOLUTIONS MANAGER.

Discussion of the agenda item was held but no approval of the item was required at this time.

F. DISCUSSION AND APPROVAL OF AN AGREEMENT BETWEEN THE VILLAGE OF LOS RANCHOS DE ALBUQUERQUE AND THE MEMBERS OF THE “STORM WATER QUALITY TEAM”, FISCAL AGENT BEING THE ALBUQUERQUE METROPOLITAN FLOOD ARROYO CONTROL AUTHORITY, FOR THE PURPOSE OF PROVIDING A COORDINATED PUBLIC EDUCATION PROGRAM AS REQUIRED BY THE VILLAGE’S STORM WATER NPDES PERMIT; AUTHORIZING THE MAYOR TO SIGN THE AGREEMENT WITH AN ANNUAL CONTRIBUTION UP TO \$5,000.

**Planner McDonough** discussed the agreement between the Village of Los Ranchos and the members of the Storm Water Quality Team, Fiscal Agent being the AMAFCA, for the purpose of providing a coordinated public education program as required by the Village’s Storm Water NPDES Permit, authorizing the Mayor to sign the agreement with an annual contribution up to \$5,000.

**Attorney Chappell** has reviewed the agreement.

**MOTION:** **Trustee Rael** moved approval of an agreement between the Village of Los Ranchos and the members of the storm water qualify team; authorizing the Mayor to sign the agreement with an annual contribution of up to \$5,000. **Trustee Lewis** seconded the motion.

**VOTE:** The motion carried unanimously, 4-0.

G. APPOINTMENT OF THE PLANNING AND ZONING COMMISSION IN ACCORDANCE WITH THE VILLAGE OF LOS RANCHOS 2013 CODIFIED ORDINANCES CHAPTER 9, ARTICLE 2, SECTION 2 PLANNING AND ZONING COMMISSION, (A) MEMBERSHIP §9.2.2A. THE COMMISSION SHALL CONSIST

OF SEVEN (7) MEMBERS WHO SHALL BE APPOINTED BY THE MAYOR WITH THE ADVICE AND CONSENT OF THE MEMBERS OF THE GOVERNING BODY:

1. PLANNING & ZONING COMMISSIONERS FOR 2015/2016:
  - a) JOE BRAWLEY
  - b) JOE CRAIG
  - c) DEBBRA COLEMAN
  - d) TOM RICCOBENE
  - e) DEBORAH SELIGMAN
  - f) TIM TOURVILLE
  - g) TO BE DETERMINED

**MOTION:** Trustee Lewis moved approval of Planning and Zoning Commissioners, as appointed by the Mayor, for 2015/2016. Trustee Rael seconded the motion.

**VOTE:** The motion carried unanimously, 4-0.

**9. TRUSTEES INFORMAL DISCUSSION**

Members of the Board discussed various informal topics. No action was taken.

**10. ADJOURNMENT**

The meeting was adjourned at 9:13 P.M.

**APPROVED** by the Board of Trustees of the Village of Los Ranchos de Albuquerque this 11<sup>th</sup> day of **March**, 2015.

ATTEST:

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Stephanie Dominguez, Clerk