

MINUTES
VILLAGE OF LOS RANCHOS DE ALBUQUERQUE
6718 RIO GRANDE BOULEVARD N.W.
BOARD OF TRUSTEES REGULAR MEETING
MARCH 11, 2015 - 7:00 P.M.

Present:

Larry P. Abraham, Mayor
Don Lopez, Trustee / Mayor Pro Tem
Pablo Rael, Trustee
Mary Homan, Trustee *excused
Allen Lewis, Trustee

Kelly S. Ward, Administrator
Stephanie Dominguez, Clerk
Nancy Haines, Treasurer *excused
Tim McDonough, P & Z Director
Bill Chappell, Attorney

1. CALL TO ORDER

Mayor Abraham called the meeting to order at 7:00 P.M.

MOTION: **Trustee Lopez** moved approval of the agenda. **Trustee Rael** seconded the motion.

VOTE: The motion carried, 3-0.

2. PUBLIC COMMENT PERIOD [3 MINUTE TIME LIMIT] - (PLEASE SIGN IN WITH THE CLERK IF YOU WISH TO SPEAK UNDER PUBLIC COMMENT ON AN ITEM THAT IS NOT ALREADY ON THIS AGENDA)

1. **Joseph Sanchez, 924 Ranchitos Rd NW**, said the Village does not allow dogs at Hartnett Park. He continues to say the sign references a statute number that is incorrect. He also said there is an issue with dogs at large in the Village. There is an individual that lives at El Pueblo and Rio Grande Boulevard whose dogs continuously runs into the street. He said they have also attempted to attack him but when he contacted the Village, he was told that there is no one available to respond to calls after 5:00 P.M. He then contacted Bernalillo County Animal Care Services but was told that it was a Village call. He said an Albuquerque Police Officer that works for Open Space helped them finally. But, he said, there are still problems with the dogs being at large. He said he is frustrated with the Village because the animal control officer does not want to help resolve the situation and has said the owner of the dogs is a nice lady and she owns Little Anita's on Fourth Street.

2. **Jodie Fredrick, 924 Ranchitos Rd NW**, said she suffers from Post Traumatic Stress Disorder (PTSD) and both she and Joseph had talked to Bernalillo County Sheriff's Office sergeant Matt McCoy about these issues. She said, because of this incident, she is terrified to go outside and walk. She said she feels safe at Hartnett Park, she takes her service dog, but there is the problem of the Village restriction of no dogs allowed there. She said she does not put her service dog's vest on her all the time and does not feel like she should have it on all the time. She said she carries her credentials of her service dogs

with her though. She said that she received dirty looks from soccer players at the park and that makes her condition worse and her experience less enjoyable. She said the Village's animal control officer stopped them the day before yesterday and while he did not kick them out of the park, he was very rude to them. She added that she does dog barrel racing and would love to be able to use the park once per week or for special events once a month, either in the grass or the parking lot.

3. PRESENTATIONS

A. CIUDAD SOIL AND WATER CONSERVATION DISTRICT OVERVIEW PRESENTED BY STEVE GLASS, CHAIR, BOARD OF SUPERVISORS.

Steve Glass, Chairman for Ciudad Soil and Water Conservation District, delivered his presentation.

Trustee Lopez asked about the CSWCD involvement in Willow Creek in Rio Rancho and the Open Space Visitor Center in Albuquerque?

Steve Glass said they did thinning in both places and created a type of mosaic habitat that defined the Bosque before Salt Cedars and Russian Olives were around.

4. CONSENT AGENDA

There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

A. MINUTES –FEBRUARY 11, 2015 – REGULAR MEETING

MOTION: **Trustee Rael** moved approval of the consent agenda. **Trustee Lopez** seconded the motion.

VOTE: The motion carried unanimously, 3-0.

5. REPORTS

A. MAYOR'S REPORT

Mayor Abraham reported on the following:

- This is Chase Hardware's last week in the Village before they close their doors and it becomes O'Reilly's Auto Parts.
- He and Administrator Ward met with Bernalillo County Sheriff, Manuel Gonzales, to discuss the policing relationship between the Village and BCSO.
- The Greater Albuquerque Area Board of Realtors and the Southwest MLS has eliminated Los Ranchos as a city in their software. He has tried to work with them to get this corrected, to no avail. He filed a professional standards complaint against their entire board with Southwest MLS. When they respond, he will provide an update. Zillow and Trulia still have Los Ranchos listed as its own city though.

- The tennis courts RFP is on tonight's agenda.
- There is also traffic speed data from the Village's speed boards on tonight's agenda.
- There is a Growers' Market this weekend.
- Water will soon start flowing in the ditches within the next 10 days.
- Taft Middle School Band will be putting on an Arts and Crafts Show on March 21 from 9:00 a.m. – 4:00 p.m.

B. ADMINISTRATOR'S REPORT

Administrator Ward reported on the following:

- The Village was present for the Municipal League's Legislative Day.
- He met with the State of New Mexico's Secretary of Taxation and Revenue to discuss concerns from area municipalities over the past few years, including the quality of data received every month in the gross-receipts tax reports. She will be at the June City Manager Association meeting.
- He has been communicating with the Local Government Division at the Department of Financial and Administration (DFA) regarding the Challenger Center because approval is required to transfer the materials to Las Cruces Public Schools.
- George Radnovich, Sites Southwest, will be at April's Board of Trustee meeting with an update of the final design of the Fourth Street Improvement Project
- Since the Southwest MLS is no longer recognizing Los Ranchos as a searchable city, the Village created a page on the Los Ranchos website called "Where to Live" with information about Los Ranchos and links to Zillow that automatically list all Los Ranchos homes for sale

C. PLANNER'S REPORT

Planner McDonough reported on the following:

- Delivered a report of all Los Ranchos businesses that have opened and closed
- Meetings with the storm water group continue
- Met with consultants regarding the zoning on Fourth Street and what needs to be looked at in terms of flexibility for businesses and being more creative in the services and goods businesses provide
- A special meeting has been scheduled for the Planning and Zoning Commission on Tuesday, March 31, to hear the Fourth Street Improvement Project presentation from the consultants.
- There are three new Planning and Zoning commissioners

D. LEGAL REPORT

Attorney Chappell reported on the following:

- Worked on the personnel policy and interpretations of ordinances

6. FINANCIAL BUSINESS

A. CASH REPORT – February 2015

Administrator Ward said the ending cash balance as of February 28, 2015, was \$8,219,265.78 and that represents an increase of \$181,385.52. The year-to-date excess of revenues over expenditures is \$214,143.29.

MOTION: Trustee Rael moved approval of the February 2015 Cash Report as presented. **Trustee Lopez** seconded the motion.

VOTE: The motion carried unanimously, 3-0.

7. PUBLIC HEARINGS AND APPLICATIONS

THERE ARE NO PUBLIC HEARINGS.

8. OLD BUSINESS

NONE.

9. NEW BUSINESS

A. APPOINTMENT OF THE PLANNING AND ZONING COMMISSION IN ACCORDANCE WITH THE VILLAGE OF LOS RANCHOS 2013 CODIFIED ORDINANCES CHAPTER 9, ARTICLE 2, SECTION 2 PLANNING AND ZONING COMMISSION, (A) MEMBERSHIP §9.2.2A. THE COMMISSION SHALL CONSIST OF SEVEN (7) MEMBERS WHO SHALL BE APPOINTED BY THE MAYOR WITH THE ADVICE AND CONSENT OF THE MEMBERS OF THE GOVERNING BODY:

1. PLANNING & ZONING COMMISSIONER FOR 2015/2016:

a) JEFF PHILLIPS

MOTION: Trustee Lopez moved approval of Planning and Zoning Commissioner, as appointed by the Mayor, for 2015/2016. **Trustee Rael** seconded the motion.

VOTE: The motion carried unanimously, 3-0.

B. DISCUSSION AND APPROVAL TO ADVERTISE AN AMENDMENT TO THE 2013 CODIFIED ORDINANCES OF THE VILLAGE OF LOS RANCHOS DE ALBUQUERQUE CHAPTER 5, ARTICLE 1, SECTION 4, §5.1.4 AMENDMENTS AND EXCEPTIONS TO PROVISIONS OF THE IFC, REVISING THE AMOUNT OF HEATED AREA ALLOWED BEFORE AN AUTOMATIC SPRINKLER SYSTEM IS REQUIRED.

MOTION: **Trustee Lopez** moved approval to advertise the ordinance in summary. **Trustee Rael** seconded the motion.

VOTE: The motion carried unanimously, 3-0.

C. AWARD OF RFB# 2015-2-1 RESURFACING OF ASPHALT TENNIS COURTS TO DML, INC., AUTHORIZING THE MAYOR TO ISSUE A PURCHASE ORDER IN THE AMOUNT OF \$57,994.00 (EXCLUSIVE OF NEW MEXICO GROSS RECEIPTS TAX).

MOTION: **Trustee Rael** moved approval of the award of RFB#2015-2-1 Resurfacing of Asphalt Tennis Courts to DML, INC., authorizing the Mayor to issue a purchase order in the amount of \$57,994.00 (exclusive of New Mexico Gross receipts tax). **Trustee Lewis** seconded the motion.

VOTE: The motion carried unanimously, 3-0.

D. DISCUSSION AND APPROVAL TO ADVERTISE AN ORDINANCE AMENDING CHAPTER 12, ARTICLE 1, SECTION 1 TITLE AND SCOPE §12.1.1 , SECTION 2 PERSONNEL PRACTICES §12.1.2, SECTION 3 AUTHORITY FOR ADMINISTRATION §12.1.3, SECTION 4 CLASSIFICATION AND PAY PLAN §12.1.4, SECTION 5 RECRUITMENT AND SELECTION §12.1.5, SECTION 6 DRESS AND APPEARANCE §12.1.6, SECTION 7 CONDITIONS OF EMPLOYMENT-EMPLOYMENT RIGHTS §12.1.7, SECTION 8 POLITICAL PARTICIPATION §12.1.8, SECTION 9 POSITIONS INELIGIBLE FOR OVERTIME AND COMPENSATION ABSENCES §12.1.9, SECTION 10 WORK SAFETY §12.1.10, SECTION 11 PERSONNEL RECORD AND RECORD CHANGES §12.1.11, SECTION 12 EMPLOYMENT PAY AND PERFORMANCE EVALUATIONS §12.1.12, SECTION 13 PROMOTIONS §12.1.13, TRANSFER AND DEMOTIONS, SECTION 14 USE OF DRUGS AND ALCOHOL §12.1.14, SECTION 15 PROBLEM RESOLUTION §12.1.15, SECTION 16 DISCIPLINE §12.1.16, SECTION 17 ADVERSE ACTION AFFECTING EMPLOYMENT STATUS §12.1.17, SECTION 18 EMPLOYEE SEPARATION §12.1.18, SECTION 19 EMPLOYEE BENEFITS §12.1.19, AND SECTION 20 EMPLOYMENT DEVELOPMENT §12.1.20., PERSONNEL RULES AND REGULATIONS, TO THE 2013 CODIFIED ORDINANCES OF THE VILLAGE OF LOS RANCHOS DE ALBUQUERQUE.

MOTION: **Trustee Rael** moved approval to advertise the ordinance in summary. **Trustee Lopez** seconded the motion.

VOTE: The motion carried unanimously, 3-0.

10. TRUSTEES INFORMAL DISCUSSION

Members of the Board discussed various informal topics. No action was taken.

11. ADJOURNMENT

The meeting was adjourned at 8:00 P.M.

APPROVED by the Board of Trustees of the Village of Los Ranchos de Albuquerque this **8th** day of **April** 2015.

ATTEST:



Stephanie Dominguez, Clerk