

MINUTES
VILLAGE OF LOS RANCHOS DE ALBUQUERQUE
6718 RIO GRANDE BOULEVARD N.W.
BOARD OF TRUSTEES REGULAR MEETING
MAY 13, 2015 - 7:00 p.m.

Present:

Larry P. Abraham, Mayor
Don Lopez, Trustee / Mayor Pro Tem
Pablo Rael, Trustee
Mary Homan, Trustee
Allen Lewis, Trustee

Kelly S. Ward, Administrator
Stephanie Dominguez, Clerk
Nancy Haines, Treasurer
Tim McDonough, P & Z Director *excused
Bill Chappell, Attorney

1. CALL TO ORDER

Mayor Abraham called the meeting to order at 7:00 P.M.

A. APPROVAL OF AGENDA

The Board moved approval of the agenda with item 9.B. deferred to the June 10, 2015 Board of Trustee meeting.

2. PUBLIC COMMENT PERIOD [3 MINUTE TIME LIMIT] - (PLEASE SIGN IN WITH THE CLERK IF YOU WISH TO SPEAK UNDER PUBLIC COMMENT ON AN ITEM THAT IS NOT ALREADY ON THIS AGENDA)

NONE.

3. PROCLAMATIONS

A. PROCLAMATION PROCLAIMING JUNE 7, 2015 AS GAY, LESBIAN, BISEXUAL, AND TRANSGENDER PRIDE DAY.

4. PRESENTATIONS

A. VILLAGE OF LOS RANCHOS DE ALBUQUERQUE MUNICIPAL COURT, HONORABLE ROBERT J. MAW, JR.

Judge Maw introduced Judge Cook from Rio Rancho. He discussed several issues pertaining to the Village of Los Ranchos Municipal Court such as the separation powers of the judicial branch from the executive branch as upheld in *Mowrer v. Rusk*, staffing issues, the budget and the inclusion of legal representation for the court, and the jurisdiction of traffic cases.

B. VIDEO PRESENTATION: WHERE AM I? THE POWER OF UNIQUENESS, ED MCMAHON, TEDX JACKSONVILLE.

5. CONSENT AGENDA

There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

A. MINUTES –APRIL 8, 2015 – REGULAR MEETING

MOTION: Trustee Rael moved approval of the consent agenda. Trustee Lopez seconded the motion.

VOTE: The motion carried unanimously, 4-0.

6. REPORTS

A. MAYOR'S REPORT

Mayor Abraham reported on the following:

- May close on the purchase of the property at 311 Osuna Rd NW as soon as Friday.
- Extended an open invitation to the trustees to attend two events hosted by Vintage Albuquerque on June 26 and 27.
- The first half of the tennis courts are being resurfaced and should be completed within a few weeks.

B. ADMINISTRATOR'S REPORT

Administrator Ward reported on the following:

- Reviewing the Sites Southwest contract in order to proceed with the next phase of the Fourth Street Project
- The registration for the Los Ranchos Summer Farm Camp is now open and camps are filling up quickly.
- May present an easement proposal from John Sparks at the June Board of Trustee Meeting.
- Similar to last year, the grower's market will extend the normal market hours and focus on lavender and garlic on July 11, 2015.

D. LEGAL REPORT

Attorney Chappell reported on the following:

- Working with Village staff on revising and reviewing ordinances.

7. FINANCIAL BUSINESS

A. CASH REPORT – APRIL 2015

Treasurer Haines said the ending cash balance as of April 30, 2015, was \$8,988,480.79 and that represents an increase of \$637,765.47 from the prior month. The year-to-date

excess of revenues over expenditures is \$983,358.30.

MOTION: Trustee Lopez moved approval of the April 2015 Cash Report as presented. **Trustee Homan** seconded the motion.

VOTE: The motion carried unanimously, 4-0.

B. DISCUSSION OF PROPOSED INTERIM BUDGET FOR FISCAL YEAR 2015-2016.

MOTION: Trustee Homan moved approval of the Interim Budget for Fiscal Year 2015/2016 with changes as discussed. **Trustee Rael** seconded the motion.

VOTE: The motion carried unanimously, 4-0.

8. PUBLIC HEARINGS AND APPLICATIONS

THERE ARE NO PUBLIC HEARINGS.

9. OLD BUSINESS

A. DISCUSSION AND APPROVAL TO ADOPT AN AMENDMENT TO THE 2013 CODIFIED ORDINANCES OF THE VILLAGE OF LOS RANCHOS DE ALBUQUERQUE CHAPTER 12, PERSONNEL RULES AND REGULATIONS, ARTICLE 1, SECTION 1 TITLE AND SCOPE §12.1.1, SECTION 2 PERSONNEL PRACTICES §12.1.2, SECTION 3 AUTHORITY FOR ADMINISTRATION §12.1.3, SECTION 4 CLASSIFICATION AND PAY PLAN §12.1.4, SECTION 5 RECRUITMENT AND SELECTION §12.1.5, SECTION 6 DRESS AND APPEARANCE §12.1.6, SECTION 7 CONDITIONS OF EMPLOYMENT-EMPLOYMENT RIGHTS §12.1.7, SECTION 8 POLITICAL PARTICIPATION §12.1.8, SECTION 9 POSITIONS INELIGIBLE FOR OVERTIME AND COMPENSATION ABSENCES §12.1.9, SECTION 10 WORK SAFETY §12.1.10, SECTION 11 PERSONNEL RECORD AND RECORD CHANGES §12.1.11, SECTION 12 EMPLOYMENT PAY AND PERFORMANCE EVALUATIONS §12.1.12, SECTION 13 PROMOTIONS §12.1.13, TRANSFER AND DEMOTIONS, SECTION 14 USE OF DRUGS AND ALCOHOL §12.1.14, SECTION 15 PROBLEM RESOLUTION §12.1.15, SECTION 16 DISCIPLINE §12.1.16, SECTION 17 ADVERSE ACTION AFFECTING EMPLOYMENT STATUS §12.1.17, SECTION 18 EMPLOYEE SEPARATION §12.1.18, SECTION 19 EMPLOYEE BENEFITS §12.1.19, AND SECTION 20 EMPLOYMENT DEVELOPMENT §12.1.20.

Item deferred to the June 10, 2015 Board of Trustee Meeting.

10. NEW BUSINESS

NONE.

11. TRUSTEES INFORMAL DISCUSSION

Members of the Board discussed various informal topics. No action was taken.

12. ADJOURNMENT

The meeting was adjourned at 8:34 P.M.

APPROVED by the Board of Trustees of the Village of Los Ranchos de Albuquerque this **8th** day of **July**, 2015.

ATTEST:

Stephanie Dominguez, Clerk