

**MINUTES**  
**VILLAGE OF LOS RANCHOS DE ALBUQUERQUE**  
**6718 RIO GRANDE BOULEVARD N.W.**  
**BOARD OF TRUSTEES REGULAR MEETING**  
**AUGUST 12, 2015 - 7:00 p.m.**

**Present:**

Larry P. Abraham, Mayor  
Don Lopez, Trustee / Mayor Pro Tem  
Pablo Rael, Trustee  
Mary Homan, Trustee  
Allen Lewis, Trustee

Kelly S. Ward, Administrator  
Stephanie Dominguez, Clerk  
Nancy Haines, Treasurer  
Tim McDonough, P & Z Director  
Bill Chappell, Attorney

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**1. CALL TO ORDER**

**Mayor Abraham** called the meeting to order at 7:00 P.M.

**MOTION:** **Trustee Lopez** moved approval of the agenda. **Trustee Homan** seconded the motion.

**VOTE:** The motion carried, 4-0.

**2. PUBLIC COMMENT PERIOD**

**David Baird**, 8203 Guadalupe Trail, said my pets got out and the last time they got out I received a letter from the Village Attorney, which stated the dogs would be euthanized if they got out again. The dogs are not dangerous, but they have scared a few people. My fear is that the dogs will be removed from the house when my kids are home alone. I have not heard anything from the Village regarding the incident.

**3. PRESENTATIONS**

A. MIDDLE RIO GRANDE CONSERVANCY DISTRICT CEO/CHIEF ENGINEER, MIKE HAMMAN, INTRODUCED BY DIRECTOR, POSITION #3 BERNALILLO COUNTY, KAREN DUNNING.

Karen Dunning introduced Mike Hamman, CEO/Chief Engineer of MRGCD, to Mayor Abraham and the Trustees.

B. PNM ENERGY EFFICIENTLY STAR AWARD PRESENTED BY DANIELLE DURAN TO AUTOZONE, 6626 4<sup>TH</sup> STREET, LOS RANCHOS, NM 87107.

Danielle Duran, PNM representative, presented the Energy Efficiency Star Award to Mark Tempo and Gilbert Reyes of AutoZone located at 6626 Fourth Street, Los Ranchos, NM 87107.

**4. CONSENT AGENDA**

**A. MINUTES –JULY 8, 2015 – REGULAR MEETING**

**MOTION:** **Trustee Rael** moved approval of the consent agenda. **Trustee Lewis** seconded the motion.

**VOTE:** The motion carried unanimously, 4-0.

**5. REPORTS**

**A. MAYOR'S REPORT**

**Mayor Abraham** reported on the following:

- Commended Sue Brawley on a successful Lavender & Garlic in the Village Event. The total attendance was 3,714. Which is a substantial increase from prior years.
- Los Poblanos Inn and Cultural Center was recognized in Vogue Magazine.
- Village staff is working on a comprehensive zoning database that includes residential and commercial addresses in the Village.

**B. ADMINISTRATOR'S REPORT**

**Administrator Ward** reported on the following:

- Recruiting for two Village staff positions: Executive Assistant and Animal Control Officer.

**C. PLANNER'S REPORT**

**Planner McDonough** reported on the following:

- Five new businesses opened in the month of July.
- Worked with Mr. Chappell on the provisions to the Village Center Zone.
- Reviewed several conditional use applications and site plans.

**D. LEGAL REPORT**

- Worked with Planner McDonough on the Village Center Zone.
- Discussed memorandum on the difference between public meetings and public hearings.

**6. FINANCIAL BUSINESS**

**A. CASH REPORT – JULY 2015**

**Treasurer Haines** reported the ending cash balance as of July 31, 2015, was \$9,421,431.44 which is an increase of \$85,991.40 from the prior month. The year-to-date excess of revenue over expenditures is \$85,991.40. The unusual or significant items for the month is a payment to the Bernalillo County Fire Department in the amount of \$113,300.00 for fire protection and EMS services for the quarter beginning on July 1, 2015, and receipt of the Fire Protection Fund from the New Mexico Department of Finance in the amount of \$106,399.00. Also included in the packets is the introduction letter from Porch and

Associates for the 2014/2015 fiscal year audit.

**MOTION:** **Trustee Rael** moved approval of the July 2015 Cash Report as presented. **Trustee Homan** seconded the motion.

**VOTE:** The motion carried unanimously, 4-0.

7. **PUBLIC HEARINGS AND APPLICATIONS**

THERE ARE NO PUBLIC HEARINGS.

8. **OLD BUSINESS**

NONE.

9. **NEW BUSINESS**

A. DISCUSSION AND APPROVAL OF RESOLUTION 2015-8-1, A RESOLUTION ADOPTING THE BERNALILLO COUNTY/ CITY OF ALBUQUERQUE/ ALBUQUERQUE METROPOLITAN ARROYO FLOOD CONTROL AUTHORITY (AMAFACA)/ VILLAGE OF LOS RANCHOS DE ALBUQUERQUE/ VILLAGE OF TIJERAS, NM HAZARD MITIGATION PLAN.

**Jeff Phillips**, Volunteer Emergency Management Coordinator, said FEMA requires municipalities to adopt a hazard mitigation plan in order to receive federal grant funding. This resolution will supersede Resolution 2007-7-4. Resolution 2015-8-1 was reviewed by the State of New Mexico and FEMA.

**MOTION:** **Trustee Lopez** moved approval of Resolution 2015-8-1, A resolution adopting the Bernalillo County/ City of Albuquerque/ Albuquerque Metropolitan Arroyo Flood Control Authority (AMAFACA)/ Village of Los Ranchos de Albuquerque/ Village of Tijeras, NM Hazard Mitigation Plan. **Trustee Rael** seconded the motion.

**VOTE:** The motion carried, 4-0.

**ROLL CALL VOTE:** **Trustee Rael-aye; Trustee Lopez-aye; Trustee Homan-aye; Trustee Lewis-aye.**

B. DISCUSSION AND APPROVAL TO ADVERTISE AN AMENDMENT TO THE 2013 CODIFIED ORDINANCES OF THE VILLAGE OF LOS RANCHOS DE ALBUQUERQUE CHAPTER 9, LAND USE REGULATIONS, ARTICLE 2, ZONING AND ZONE MAP, SECTION 14, VILLAGE CENTER ZONE, §9.2.14.

**MOTION:** **Trustee Homan** moved to defer Agenda Item 9.B. to the September 9, 2015 Board of Trustee meeting. **Trustee Lopez** seconded the motion.

**VOTE:** The motion carried, 4-0.

C. DISCUSSION AND APPROVAL OF VOTING DELEGATE AND ALTERNATE FOR THE 2015 NEW MEXICO MUNICIPAL LEAGUE ANNUAL CONFERENCE.

**MOTION:** Trustee Rael moved approval of Trustee Homan as the voting delegate and Trustee Lopez as the alternate for the 2015 New Mexico Municipal League Annual Conference. Trustee Lewis seconded the motion.

**VOTE:** The motion carried, 4-0.

10. TRUSTEES INFORMAL DISCUSSION

Members of the Board discussed various informal topics. No action was taken.

11. ADJOURNMENT

The meeting was adjourned at 8:55 P.M.

**APPROVED** by the Board of Trustees of the Village of Los Ranchos de Albuquerque this 14<sup>th</sup> day of October, 2015.

ATTEST:



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Stephanie Dominguez, Clerk