

**MINUTES**  
**VILLAGE OF LOS RANCHOS DE ALBUQUERQUE**  
**6718 RIO GRANDE BOULEVARD NW**  
**BOARD OF TRUSTEES REGULAR MEETING**  
**AUGUST 10, 2016 - 7:00 P.M.**

**Present:**

Larry P. Abraham, Mayor *\*Telephonic*  
Don Lopez, Trustee / Mayor Pro Tem  
Pablo Rael, Trustee  
Mary Homan, Trustee  
Allen Lewis, Trustee *\*excused*

Kelly S. Ward, Administrator  
Stephanie Dominguez, Clerk  
Nancy Haines, Treasurer  
Tim McDonough, Planning & Zoning Director  
Bill Chappell, Attorney  
Deputy Robin Hopkins, Public Safety Director

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**1. CALL TO ORDER**

*Mayor Abraham participated telephonically.*

**Mayor Pro-Tem Lopez** called the meeting to order at 7:00 P.M.

**MOTION: Trustee Rael** moved approval of the agenda with agenda item 7.C. deferred to the September 14, 2016 Board of Trustees Meeting. **Trustee Homan** seconded the motion.

**VOTE:** The motion carried, 3-0.

**2. PUBLIC COMMENT PERIOD [3 MINUTE TIME LIMIT] - (PLEASE SIGN IN WITH THE CLERK IF YOU WISH TO SPEAK UNDER PUBLIC COMMENT ON AN ITEM THAT IS NOT ALREADY ON THIS AGENDA)**

**3. PRESENTATIONS**

A. LAVENDER IN THE VILLAGE FESTIVAL 2016 PRESENTED BY LAVENDER IN THE VILLAGE.

**David Hudson**, 529 Roehl Road, said I am David Hudson, resident of Los Ranchos and president of Lavender in the Village, a nonprofit 501(c)3 corporation. As you probably know we sponsored a festival at the Agri-Nature Center last month. This was our first festival after a two-year recess. We planned on 3,500 – 4,500 attendees. Actually we entertained 7,000 paid attendees at the event. How many of you attended?

Building on this success, we would like to expand a festival to include sponsors, Fourth Street merchants, a poster contest, more children's activities and perhaps an entire weekend at the Agri-Nature Center. Are there any questions? Now about our questions.

- Does this plan seem to align with the Village's vision for the Agri-Nature center?
- Can we get a MOU, lease, agreement, or guarantee to reserve our dates for the use of the Agr-Nature Center and commit the Village to certain preparations prior to the event?
- We appreciate the cleaning up at site, but we need more space.
- Can the Village spare some additional areas for handicapped parking and vendor space?
- How about bicycle racks? Rio Grande Ave has two dedicated bicycle lanes and passes directly in front of the Center. The Center has no bicycle racks.
- All the attendees parked at Alvarado School, the Church on Montano or around the neighborhood mostly both sides of Rio Grande Ave. Can we have the Public Safety Officer involved?
- In order to get the Village more involved could you provide the e-mail addresses of Village residents?
- Can the Village get the Fourth Street merchants involved?
- Is there any plan to abate the dust problem at the entry road and in the parking areas?
- Is the planting and maintaining a lavender field on site possible? After all this a Lavender Festival.

The 2016 Lavender Festival brought in approximately \$60,000 to \$70,000 mostly in taxable sales. Other than the initial cleaning and the cost of cutting of the small alfalfa, the Lavender in the Village paid all other expenses, The Village has been very kind and generous in the past for their support and use of the various sites. We are all for maintaining this relationship and will do our part in helping to achieve positive results. Thank you.

4. **CONSENT AGENDA**

There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

A. MINUTES – JULY 13, 2016 – REGULAR MEETING.

**MOTION:** **Trustee Rael** moved approval of the consent agenda. **Trustee Homan** seconded the motion.

**VOTE:** The motion carried, 3-0.

5. **REPORTS**

A. **MAYOR'S REPORT**

**Mayor Pro-Tem Lopez** reported on the following:

- Extended condolences to the family of Turner Branch.

**B. ADMINISTRATOR'S REPORT**

**Administrator Ward** reported on the following:

- The financial audit is nearly complete and the final report will be submitted on Friday.
- The Agriculture Committee is working on developing a strategic plan.

**C. PLANNER'S REPORT**

**Planner McDonough** reported on the following:

- The Planning and Zoning Commission is working on providing revisions to the Village Center Zone.
- Working with MRCOG to update land use maps.
- Continuing to work on the stormwater permit.

**D. LEGAL REPORT**

**Attorney Chappell** reported on the following:

- Working with Planner McDonough on various zoning issues.
- Continuing to work with the Unser Museum to reach a final agreement.

**E. PUBLIC SAFETY REPORT**

**Deputy Hopkins** reported on the following:

- October 23, 2016 is the First Responder's 5K and will be held in the Village.

**6. FINANCIAL BUSINESS**

**A. CASH REPORT – JULY 2016.**

**Treasurer Haines** said the ending cash balance as of July 31, 2016, was \$9,928,376.84 which is an increase of \$152,079.29 from the prior month. The year-to-date excess of revenue over expenditures is \$152,079.29. The unusual or significant items were a payment to the Bernalillo County Fire Department in the amount of \$113,300.00 for Fire and EMS services for the quarter beginning July 1, 2016; a distribution in the amount of \$108,856.00 from the State of New Mexico Department of Finance and Administration for the fire protection distribution; and a distribution in the amount of \$20,000.00 from the State of New Mexico Department of Finance and Administration for the law enforcement protection distribution.

**MOTION: Trustee Homan** moved approval of the July 2016 Cash Report as presented. **Trustee Rael** seconded the motion.

**VOTE:** The motion carried unanimously, 3-0.

**7. PUBLIC HEARINGS AND APPLICATIONS**

**A. A REQUEST BY STEEL BENDER BREWYARD, LLC, 8305 SECOND ST. NW, LOS RANCHOS, NM FOR A SMALL BREWER LICENSE WITH ON PREMISE**

CONSUMPTION, PACKAGE SALES, AND PATIO SERVICE, APPLICATION # 999864, FROM THE NEW MEXICO ALCOHOL AND GAMING DIVISION. THE PROPERTY USING THE LICENSE IS LOCATED AT 8305 SECOND ST. NW, AND IS LEGALLY KNOWN AS LOT A, PLAT OF LOT A, EL PORTAL AT PASEO, VILLAGE OF LOS RANCHOS DE ALBUQUERQUE, BERNALILLO COUNTY, NM FILED IN THE OFFICE OF THE BERNALILLO COUNTY CLERK ON JUNE 9, 2013. THE PROPERTY CONTAINS 5.1402 ACRES MORE OR LESS.

*Mayor Pro-Tem Lopez requested any individual that will be speaking be sworn in by Attorney Chappell.*

**Planner McDonough** said Steel Bender Brewery has applied for two licenses from New Mexico Alcohol and Gaming, Applications #999864 and #999865. On February 28, 2014 the Planning and Zoning Director approved a conditional use (14-01). The conditional use was publicly noticed and did not receive any adverse comments. On October 15, 2015 a distance waiver was approved by the Board of Trustees. Application #99864 is for a small brew license with on premise consumption, package sales, and patio service.

**Chris Chant**, 8355 Second Street, said the proposed location is currently under construction. We are hoping to open late this year or early next year.

**MOTION:** **Trustee Rael** moved approval of the request from Steel Bender Brewery, Application #99864. **Trustee Homan** seconded the motion.

**VOTE:** The motion carried unanimously, 3-0.

B. A REQUEST BY STEEL BENDER BREWYARD, LLC, 8305 SECOND ST. NW, LOS RANCHOS, NM FOR A BEER WHOLESALER LICENSE SERVICE, APPLICATION # 999865, FROM THE NEW MEXICO ALCOHOL AND GAMING DIVISION. THE PROPERTY USING THE LICENSE IS LOCATED AT 8305 SECOND ST. NW, AND IS LEGALLY KNOWN AS LOT A, PLAT OF LOT A, EL PORTAL AT PASEO, VILLAGE OF LOS RANCHOS DE ALBUQUERQUE, BERNALILLO COUNTY, NM FILED IN THE OFFICE OF THE BERNALILLO COUNTY CLERK ON JUNE 9, 2013. THE PROPERTY CONTAINS 5.1402 ACRES MORE OR LESS.

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**Chris Chant**, 8355 Second Street, said they hope to sell their product to local restaurants.

**Ruth Montoya**, PO Box 66064, asked how people will get to the business.

**Chris Chant**, said in September we plan to complete a crossing from second street over the Alameda ditch. We are still negotiating a curb cut off with Bernalillo County. We also have an entrance on Fourth Street.

**MOTION: Trustee Homan** moved approval of the request from Steel Bender Brewery for a beer wholesale license as presented. **Trustee Rael** seconded the motion.

**VOTE:** The motion carried unanimously, 3-0.

C. DISCUSSION AND APPROVAL OF A ZONE CHANGE AND ZONE MAP AMENDMENT FOR TRACT 157A, MRGCD MAP 29 IN THE C-1 ZONE OF THE FOURTH STREET COMMERCIAL CHARACTER AREA. *Deferred from the December 9, 2015 Board of Trustees Meeting. \*Deferred to the September 14, 2016 Board of Trustees Meeting.*

## 8. OLD BUSINESS

A. DISCUSSION AND APPROVAL OF AN AMENDMENT TO THE 2013 CODIFIED ORDINANCES OF THE VILLAGE OF LOS RANCHOS DE ALBUQUERQUE CHAPTER 11, ARTICLE 1 MUNICIPAL COURT, SECTION 1 MUNICIPAL COURT §11.1.1, SECTION 2 JURISDICTION §11.1.2, SECTION 3 QUALIFICATIONS OF JUDGE §11.1.3, SECTION 4 ELECTION OF JUDGE §11.1.4, SECTION 5 VACANCIES §11.1.5, SECTION 6 OATH OF OFFICE §11.1.6, SECTION 8 TEMPORARY MUNICIPAL JUDGE §11.1.8, SECTION 9 COMPENSATION FOR TEMPORARY MUNICIPAL JUDGE §11.1.9, AND SECTION 10 DUTIES GENERALLY §11.1.10.

**Attorney Chappell** said the changes to this ordinance addresses many of the issues discussed over the past few years. Traffic citations will now be heard before the Municipal Court. The next phase is to educate and coordinate with the Bernalillo County Sheriff's Department to correctly cite traffic violations to the Municipal Court.

**MOTION: Trustee Homan** moved approval of an amendment to the 2013 Codified Ordinances of the Village of Los Ranchos de Albuquerque Chapter 11, Article 1 Municipal Court. **Trustee Rael** seconded the motion.

**VOTE:** The motion carried unanimously, 3-0.

**ROLL CALL VOTE: Trustee Rael-aye, Trustee Lopez-aye; Trustee Homan-aye.**

B. DISCUSSION AND APPROVAL OF AN AMENDMENT TO THE 2013 CODIFIED ORDINANCES OF THE VILLAGE OF LOS RANCHOS DE ALBUQUERQUE CHAPTER 7 CRIMINAL CODE, ARTICLE 2 ANIMAL CONTROL, SECTION 7 ENFORCEMENT AND PENALTIES §7.2.7.

**Administrator Ward** said we are removing the following from the ordinance: *If the Animal Control Officer contacts the owner of the animal before transporting the animal*

*to the shelter pursuant to § 7.2.3(A), and the owner accepts the penalty assessment, the owner shall have the animal released to his immediate custody.*

**MOTION:** Trustee Rael moved approval of an amendment to the 2013 Codified Ordinances of the Village of Los Ranchos de Albuquerque Chapter 7 Criminal Code, Article 2 Animal Control, Section 7 Enforcement and Penalties §7.2.7. Trustee Homan seconded the motion.

**VOTE:** The motion carried unanimously, 3-0.

**ROLL CALL VOTE:** Trustee Rael-aye, Trustee Lopez-aye; Trustee Homan-aye.

9. **NEW BUSINESS**

A. DISCUSSION AND APPROVAL OF A VOTING DELEGATE AND ALTERNATE FOR THE 2016 NEW MEXICO MUNICIPAL LEAGUE ANNUAL CONFERENCE.

Mayor Pro-Tem Lopez said the 2016 Annual Conference will be held in Hobbs, New Mexico starting August 31, 2016.

**MOTION:** Trustee Rael nominated Trustee Homan as the voting delegate, Trustee Homan nominated Trustee Rael as the voting delegate alternate. Trustee Homan seconded the motion.

**VOTE:** The motion carried unanimously, 3-0.

10. **TRUSTEES INFORMAL DISCUSSION**

Members of the Board discussed various informal topics. No action was taken.

11. **ADJOURNMENT**

The meeting was adjourned at 8:03 P.M.

**APPROVED** by the Board of Trustees of the Village of Los Ranchos de Albuquerque this 14<sup>th</sup> day of **September** 2016.

ATTEST:



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Stephanie Dominguez, Village Clerk