

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45
46
47
48
49

MINUTES
VILLAGE OF LOS RANCHOS
Planning and Zoning Commission
6718 Rio Grande Blvd. NW
Warren J. Gray Hall
June 13, 2017
7:00 P.M.

Present:

STAFF

Administrator: Kelly Ward

Attorney: Bill Chappell

Planning Staff: Tim McDonough, Director
Karlie Gedig, Planner

1. **CALL TO ORDER – Chairman Brawley** called the meeting to order at 7:03 p.m.

A. ROLL CALL - Commissioner Craig, Commissioner Riccobene, Commissioner Eby, Commissioner Phillips, Commissioner ~~Colman~~ Pacheco, Commissioner Tourville, and Commissioner Brawley.

Chairman Brawley stated there was a quorum present for the meeting.

B. APPROVAL OF THE AGENDA

Chairman Brawley asked if there were any changes to the meeting.

Planner Gedig stated no.

Chairman Brawley asked if there was a motion.

MOTION: Commissioner Phillips moved to approve the agenda as presented.

SECOND: Commissioner Tourville seconded the motion.

VOTE: The motion carried unanimously (7-0).

2. **PUBLIC COMMENT PERIOD**

Two speakers signed up for public comment.
Camille Varoz 427 El Paraiso Road NW
Sharon Harrington 329 Rancho Road NW

Chairman Brawley asked for Ms. Varoz to come forward and give her name and address for the record.

1 **SUMMARY** of Camille Varoz 427 El Paraiso Road NW spoke on the need for
2 no parking signs along the El Paraiso Road. Giving a statement on how there
3 are a lot of heavy equipment trucks parking along the side of the street. It was
4 noted that the Commission could not make any decisions on this and that
5 they could ask staff to check into the problem. Ms. Varoz also commented on
6 the Peterson Properties new development and asked what was the Village
7 going to do with off-street parking for it. It was noted that had already been
8 determined and there was no reason to go over that again.
9

10 **Chairman Brawley** then asked Ms. Sharon Harrington to come forward.
11

12 **SUMMARY** of Sharon Harrington stated that she was concerned about the
13 fence that was not in compliance built by Northridge Electric. And asked why
14 there was no action on the Village's part to do something about it. It was
15 noted that the staff did go out and see the fence determined it was not in
16 compliance. And that Northridge Electric came in last week and did apply for
17 a variance and that would be coming before the Commission in the near
18 future.
19

20
21 **3. CONSENT AGENDA**
22

23 **A. Approval of the May 9, 2017 meeting minutes.**
24

25 **Chairman Brawley** asked for any comments or corrections to the minutes.
26 And stated he had only one correction on page 2 line 10 the unknown
27 speaker was Gary Mulryan.
28

29 A short discussion ensued on the length of the minutes and whether they
30 were too long. There was no correction made to the length only the correction
31 by Chairman Brawley was noted.
32

33 **MOTION: Commissioner Phillips** moved to approve the minutes as
34 amended.
35

36 **SECOND: Commissioner Tourville** seconded the motion.
37

38 **VOTE:** The motion carried by a vote of (6-1) with Commissioner Eby voting
39 nay.
40

41 **4. PUBLIC HEARINGS AND APPLICATIONS**
42

43 *There were no hearings or applications.*
44

45
46 **5. OLD BUSINESS**
47

48 **A. 9.2.12 C-1 Retail-Commercial Zone text edits.**
49

50 There was a short discussion on the formatting and checking for typos.
51

1 Chairman Brawley asked if there was a motion.

2
3 **MOTION: Commissioner Phillips** moved to recommend forwarding the edits
4 to the Board of Trustees.

5
6 **SECOND: Commissioner Tourville** seconded the motion.

7
8 **VOTE:** The motion carried by a vote of (7-0)

9
10 **6. NEW BUSINESS**

11
12 **A. Revisions to 9.2.25 Applications and Approvals; (H) Appeals**

13
14 A short discussion on the reason for the changes, which included the
15 procedures for application submittal, and procedures for appeals. The
16 following motion was made.

17
18 **MOTION: Commissioner Phillips** moved to recommend forwarding the edits
19 to the Board of Trustees.

20
21 **SECOND: Commissioner Riccobene** seconded the motion.

22
23 **VOTE:** The motion carried by a vote of (7-0)

24
25 **B. Revisions to 9.1 Subdivision, Vacation and Development C.**
26 **Major Subdivisions**

27
28 The discussion was short explaining that this was a tool that the Planning
29 Director could use to help those property owners who had land that was
30 considered as not having "property of record". An easier way for these
31 properties to be platted into "properties of record".

32
33 **MOTION: Commissioner Tourville** moved to recommend forwarding the
34 edits to the Board of Trustees.

35
36 **SECOND: Commissioner Phillips** seconded the motion.

37
38 **VOTE:** The motion carried by a vote of (7-0)

39
40
41 **C. Clarification of the 280-foot setback from Rio Grande Boulevard**

42
43 After a lengthy discussion, no action was taken. All the comments would be
44 presented to the Board of Trustees at the July meeting. If there were any
45 more comments from the Commission they were to send them by email to
46 Planner McDonough.

47
48
49 **7. REPORTS**

50
51 **A. PLANNING DEPARTMENT REPORT**

1
2 **Planner Gedig** gave the report that included an update of 4th Street, working
3 with Attorney Chappell on the edits of the ordinances, and working with the
4 contract lawyer on the Mulryan appeal to the Board of Trustees. Both Planner
5 McDonough and Planner Gedig went to training by the New Mexico League of
6 Zoning Officials. Talked with several businesses that are relocating to the
7 Village. Talked of amendments to the 2020 Master Plan, began working on a
8 Municipal Redevelopment Act (MRA) Development Plan for the Village Center
9 Development. And finally, fielded calls on new construction permits. The
10 business report was noted.

11
12 **9. COMMISSIONER'S INFORMAL DISCUSSION**

13
14 The informal discussion was on what the Commission can suggest to an
15 applicant.

16
17 **10. ADJOURNMENT**

18
19 **MOTION: Commissioner Eby** moved to adjourn at 9:05 pm.

20
21 **SECOND: Commissioner Tourville** seconded the motion.

22
23 **VOTE:** The motion carried by a vote of (7-0)

24
25 **APPROVED** by the Planning and Zoning Commission of the Village Los
26 Ranchos de Albuquerque this 11th day of July, 2017 as amended.

27
28 **ATTEST:**

29
30 
31 _____
32 Tim Tourville, Secretary
33 Planning and Zoning Commission