

**VILLAGE OF LOS RANCHOS DE ALBUQUERQUE  
RESOLUTION NO. 2017-9-1**

**ADOPTING A PUBLIC PARTICIPATION PLAN**

**WHEREAS**, in an effort to further encourage public participation in the development of federally funded transportation projects the Village of Los Ranchos de Albuquerque (Village) has prepared and adopted this Public Participation Plan, and

**WHEREAS**, the following objectives comprise the Public Participation Plan,

**Objective A**

The Village will provide for and encourage public participation within their areas of jurisdiction with particular emphasis on participation by persons of low and moderate income.

1. The Village has adopted and adheres to the Open Meetings Act, which provides citizens with reasonable notice of Village meetings, actions and functions.
2. The Village does and will continue to develop website and social media notices of meetings, actions and hearings.
3. The Village does and will continue to develop and maintain listings of groups and representatives of low and moderate-income persons to include on distribution lists in areas impacted or affected by proposed federally funded transportation plans through the use of census data and area surveys.
4. The Village shall encourage the participation of local and regional institutions, and other organizations, including businesses, developers, non-profits, philanthropic organizations and communities-based organizations.

**Objective B**

The Village will identify how the needs of non-English speaking residents will be met in the case of public meetings and hearings related to the development of federally funded transportation projects where a significant number of residents can be reasonably expected to participate, or upon request by individuals.

1. The Village recognizes that Spanish speaking persons reside in the Village and will make appropriate provisions when issues affecting this population are to be discussed at public meetings and hearings. Appropriate provisions may include having interpreters available at the meeting and public hearings and/or having briefing materials available in the appropriate language.
2. The Village will maintain records/rosters of public hearing attendees and proceedings to verify compliance with this objective.
3. The Village will address all other non-English speaking populations in the same manner as described in 1. and 2. Of Objective B.

### **Objective C**

The Village will identify how the needs of individuals with disabilities will be met in the case of public meetings and hearings.

1. The Village will ensure that communications with individuals with disabilities are as effective as communications with others by providing appropriate auxiliary aids and services for people with disabilities upon request. Appropriate auxiliary aids will include qualified interpreters, note takers, assistive listening systems, written materials, audio recordings, and large print, materials to ensure that individuals with disabilities will be able to participate in meetings and public hearings.
2. The Village will maintain records/rosters of public hearing attendees and proceedings to verify compliance with this objective.

**NOW THEREFORE BE IT RESOLVED** that the Village of Los Ranchos De Albuquerque does hereby adopt the Public Participation Plan.

**PASSED, APPROVED AND ADOPTED** this 13<sup>th</sup> day of September, 2017 by the Board of Trustees of the Village of Los Ranchos de Albuquerque.

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Larry P. Abraham, Mayor

**ATTEST:**

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Stephanie Dominguez, Village Clerk