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2. PUBLIC COMMENT PERIOD

There were no public comments.

3. CONSENT AGENDA

A. APPROVAL OF CONSENT AGENDA

1. Minutes of the regular meeting March 13, 2018

Chairman Brawley asked if there were comments or changes to the minutes of the regular meeting of March 13, 2018

Commissioner Eby asked if the minutes were in the Village Vision magazine.

Scribe Bissell stated that what was in the magazine was a summary of the meeting not minutes.

Chairman Brawley asked if there were any other comments and seeing none asked if there was a motion.

MOTION: Commissioner Phillips moved to approve the minutes.

SECOND: Commissioner Eby seconded the motion.

VOTE: The motion carried unanimously (7-0).

4. PUBLIC HEARINGS AND APPLICATIONS

There were no public hearings.

5. OLD BUSINESS

A. Discussion of the 2030 Master Plan process

Planner McDonough gave an update as to where they were in the process for the Master Plan 2030. They had decided to bring in professional help with the survey and have contacted a company called Research & Polling, who will help craft the questions to cover the areas they want in the survey. They have also contacted a well-known facilitator Tim Carpoft to facilitate meetings. He should hopefully have for the next meeting their scopes and contracts. Then they will take the public input and the survey and put out graphs for review so that the public will know they have been heard or if they have missed anything. He stated that they received letters of interest and selected five individuals for the committee. J.T. Michelson, Karen Christianson, Daniel Gay, Richard Newman, and Karen Dunning. Then turned the discussion over to Tiffany Justice, who will work with the Planning Department staff to craft the Master Plan.

1 Tiffany Justice showed a graph on how everything will move, beginning with
2 the survey development, the survey period, and a draft plan. Which will
3 commence with a committee information session, a facilitated committee
4 brainstorming session, then the facilitated public workshop(s), with the
5 committee developing goals, to finalize with a public review and eventually
6 present the plan to the Board of Trustees in the fall of 2019.

7
8 There was a suggestion that this committee should have the previous Master
9 Plans to help them bring it into the future.

10
11 To conclude the Planning Department would like a couple of the
12 Commissioners to be on the committee and asked if anyone was interested
13 to contact him.

14
15
16 **B. Discussion of Priorities for 2018**

17
18 The priority is at this time is the Master Plan.

19
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21 **6. NEW BUSINESS**

22
23 **A. Resolutions for 2018**

24 **1. Open Meetings Act**

25
26 **Chairman Brawley** called for any comments or changes to the resolution for
27 the open meeting act. Seeing none called for a motion.

28
29 **MOTION: Commissioner Phillips moved to approve.**

30
31 **SECOND: Commissioner Riccobene seconded the motion.**

32
33 **VOTE: passed unanimously (7-0).**

34
35 **2. Rules for Transactions of Business**

36
37 **MOTION: Commissioner Riccobene moved to approve.**

38
39 **SECOND: Commissioner Phillips seconded the motion.**

40
41 There was a discussion on some of the wording in Section II L. Distribution of
42 Materials. The change that was made was minor in the fact that the place of
43 distribution is now the iPad. It also brought up the question of getting notified
44 by some other means than the Village email address. The staff will do it if the
45 Commissioners want to use their private email, but that approach leaves the
46 Commissioners open to the public records requests and reviewing. The other
47 part of the discussion was the wording for Section IV Conflicts of Interest. It
48 was determined that the staff will send this section to Attorney Chappell for
49 any corrections that might be voted on at a later time.

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51 **VOTE: passed with Commissioner Eby abstaining (6-0).**

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3. Closed Sessions

Chairman Brawley called for a motion.

MOTION: Commissioner Phillips move to approve.

SECOND: Commissioner Park seconded the motion.

There was a clarification on the question on voting to hold the closed session.

VOTE: passed unanimously (7-0).

B. Discussion and Action on establishing time limit/guideline for public comment period

After a discussion the determination was that Attorney Chappell would be consulted and it would be brought to the next meeting.

C. Election of Officers

1. Chairman

Commissioner Phillips nominated Mr. Brawley for chair.
Commissioner Riccobene seconded the nomination.

2. Vice-Chair

Commissioner Eby nominated Mr. Phillips.
Commissioner Riccobene seconded the nomination.

3. Secretary

Commissioner Pacheco nominated Mr. Riccobene.
Commissioner Phillips seconded the nomination.

Chairman Brawley noted that the nominations were closed and called for a motion.

MOTION: Commissioner Eby moved to approve the nominations for Chairman, Vice-Chair, and Secretary.

SECOND: Commissioner Pacheco seconded the motion.

VOTE: passed with Commissioner Brawley voting no. (6-1).

1 **7. REPORTS**

2
3 **A. PLANNING DEPARTMENT REPORT**

4
5 The planning report contained updates on the Master Plan, which was given earlier.
6 The Easter egg hunt was a success all 7,000 eggs were found. Keen Heinzelman has
7 been improving the ADA accessibility at the Village hall and dealing with code
8 enforcement issues. Marcy was identified as the person responsible for the Village's
9 requirement on the Census data. Finally, the meeting with the EPA discussion of what
10 the new Stormwater permit will look like and will be issued in 2019.

11
12 **9. COMMISSIONER'S INFORMAL DISCUSSION**

13
14 Welcome to the new Commissioners. Discussion of the marijuana dispensers and growers
15 and how some of the ordinances already have restrictions that might deter growers.

16
17 **10. ADJOURNMENT**

18
19 **MOTION: Commissioner Eby moved to adjourn the meeting at 8:07 p.m.**

20
21 **SECOND: Commissioner Park seconded the motion.**

22
23 **VOTE: passed unanimously (7-0).**

24
25 **APPROVED by the Planning and Zoning Commission of the Village Los**
26 **Ranchos de Albuquerque this _____ day of _____, 2017.**

27
28 **ATTEST:**

29
30 _____
31 Tom Riccobene, Secretary
32 Planning and Zoning Commission
33