

MINUTES
VILLAGE OF LOS RANCHOS DE ALBUQUERQUE
6718 RIO GRANDE BOULEVARD NW
BOARD OF TRUSTEES REGULAR MEETING
April 11, 2018 - 7:00 P.M.

Present:

Larry P. Abraham, Mayor *telephonically
Don Lopez, Trustee / Mayor Pro Tem
Pablo Rael, Trustee
Mary Homan, Trustee *excused
Allen Lewis, Trustee

Kelly S. Ward, Administrator
Stephanie Dominguez, Clerk
Nancy Haines, Treasurer
Tim McDonough, Planning & Zoning Director
Bill Chappell, Attorney *excused

1. CALL TO ORDER

A. APPROVAL OF AGENDA

Mayor-Pro Tem Lopez called the meeting to order at 7:00 p.m., **Mayor Abraham** joined the meeting telephonically.

MOTION: **Trustee Rael** moved approval of the consent agenda. **Trustee Lewis** seconded the motion.

VOTE: The motion carried, 3-0.

2. PUBLIC COMMENT PERIOD [3 MINUTE TIME LIMIT] - (PLEASE SIGN IN WITH THE CLERK IF YOU WISH TO SPEAK UNDER PUBLIC COMMENT ON AN ITEM THAT IS NOT ALREADY ON THIS AGENDA)

NONE.

3. PRESENTATIONS

A. BERNALILLO COUNTY FIRE DEPARTMENT UPDATE PRESENTED BY GREG PEREZ, DEPUTY COUNTY MANAGER, HEALTH AND PUBLIC SAFETY DIVISION.

Greg Perez, Deputy County Manager, provided an overview of the current Fire and EMS services and demonstrated the Auto-Pulse device.

4. **CONSENT AGENDA**

There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

A. MINUTES – MARCH 14, 2018 – REGULAR MEETING.

MOTION: **Trustee Rael** moved approval of the consent agenda. **Trustee Lewis** seconded the motion.

VOTE: The motion carried, 3-0.

5. **REPORTS**

A. **MAYOR'S REPORT**

Mayor- Pro Tem Lopez reported on the following:

- The Village's Easter Egg Hunt was well attended.

B. **ADMINISTRATOR'S REPORT**

Administrator Ward reported on the following:

- House Bill 98 may impact local elections, staff will provide more information later this year.

C. **PLANNER'S REPORT**

Planner McDonough reported on the following:

- Starting the 2030 Master Plan process.
- Planning and Zoning Intern, Tiffany Justice, is working on compiling the Village's population data, census data, and age-related data.
- Marcy Bissell is working on updating census data.

D. **LEGAL REPORT**

**Attorney Chappell excused.*

E. **PUBLIC SAFETY REPORT**

Fred Radosovich, Public Safety Liaison, reported on the following:

- Continuing to attend Fourth Street Construction Meetings.
- Met with Captain Broderick Sharp with the Bernalillo County Sheriff's Office to review the mutual aid agreement.
- Conducted an active shooter training with staff.
- Month of March: BCFD Station 30 responded to 112 calls for service, 76 were in district; BCSO responded to 457 calls for service in the Village: 87 traffic stops, 57 wellness checks, 38 alarms, 44 disturbances, 29 suspicious person/vehicle, 25 crashes, 1 burglary, 6 auto burglaries, and 7 auto thefts.

F. **FOURTH STREET PROJECT REPORT**

Maria Rinaldi, Fourth Street Project Manager, reported on the following:

- Provided the weekly Fourth Street Project update.
- On Monday, April 16, work will begin on the eastside of the road. The traffic transition will shift traffic to the center lane northbound from Schulte to north of Tyler.
- The Fourth Street Project office is open on Tuesdays.

6. **FINANCIAL BUSINESS**

A. CASH REPORTS– MARCH 2018

Treasurer Haines said the ending cash balance as of March 31, 2018 is \$7,942,952.13 which is an increase of \$9,460.23 for this month. The year-to-date deficiency of revenue over expenditures is \$250,251.54. This balance does not include the interest from investments, as the statements were not received at the time this report was created. The unusual or significant items were: a payment to Bradburry Stamm Construction in the amount of \$227,520.39, of which \$213,553.51 was paid from the Municipal Street Fund, the balance \$13,966.88 was paid with the NMDOT grant; a payment to Braduburry Stamm construction \$13,966.88 of the \$227,520.39 using grant CN3131828.

MOTION: Trustee Rael moved approval of the cash reports as presented. **Trustee Lewis** seconded the motion.

VOTE: The motion carried unanimously, 3-0.

7. **PUBLIC HEARINGS AND APPLICATIONS**

NONE.

8. **OLD BUSINESS**

NONE.

9. **NEW BUSINESS**

A. DISCUSSION AND APPROVAL TO APPOINT THE 2030 MASTER PLAN COMMITTEE.

Planner McDonough presented the proposed 2030 Master Plan Committee: Karen Christensen, J.T. Michelson, Daniel Gay, Richard Neuman, and Karen Dunning. The purpose of the Committee is to assist staff through the public hearing process. There was an article in the Village Vision requesting those interested in serving on the committee to submit letters of interest.

Trustee Lewis moved approval of the 2030 Master Plan Committee as presented. **Trustee**

Rael seconded the motion.

ROLL CALL VOTE: Trustee Rael-aye, Trustee Lopez-aye; Trustee Lewis-aye.

VOTE: The motion carried unanimously, 3-0.

B. DISCUSSION AND APPROVAL OF RESOLUTION 2018-4-1 A RESOLUTION AUTHORIZING THE DISPOSAL OF SURPLUS TANGIBLE PROPERTY OWNED BY THE VILLAGE OF LOS RANCHOS TO THE BERNALILLO COUNTY FIRE DEPARTMENT.

Trustee Rael moved approval of Resolution 2018-4-1. **Trustee Lewis** seconded the motion.

ROLL CALL VOTE: Trustee Rael-aye, Trustee Lopez-aye; Trustee Lewis-aye.

VOTE: The motion carried unanimously, 3-0.

C. DISCUSSION AND APPROVAL OF RESOLUTION 2018-4-2 A RESOLUTION FOR A LEASING PROGRAM FOR THE MANAGEMENT OF PUBLICALLY OWNED VILLAGE OF LOS RANCHOS OPEN SPACE.

Administrator Ward said this resolution establishes a leasing program for the Village's public property. Mr. Chappell has reviewed the resolution.

Trustee Rael moved approval of Resolution 2018-4-2. **Trustee Lewis** seconded the motion.

ROLL CALL VOTE: Trustee Rael-aye, Trustee Lopez-aye; Trustee Lewis-aye.

VOTE: The motion carried unanimously, 3-0.

D. DISCUSSION AND APPROVAL TO ADVERTISE RFP #2018-4-2 REQUEST FOR PROPOSALS FOR A REAL ESTATE DEVELOPER FOR THE VILLAGE CENTER PROJECT AREA.

Maria Rinaldi, Fourth Street Project Manager, said RFP#2018-4-2 contains a description of the Village Center site, the project location and features, the existing assessment, current market information, development goals, and the selection and submission process. RFP#2018-4-2 will be issued on April 16, 2018.

Trustee Lewis asked if RFP#2018-4-2 is inclusive of the entire property. The wording under development objectives may be limiting, such as utilizing "should incorporate".

Maria Rinaldi said there is not a requirement that responses are to be inclusive of the

entire property.

Trustee Rael provided the following corrections: the description of the Village Center does not mention Osuna, under the award section change “award” to “recommend” to the Board of Trustees. Under design criteria and guidelines, I have a concern with water elements, considering current efforts to conserve water.

Maria Rinaldi asked if water elements that utilize recycled water be considered a substitute.

Trustee Rael accepted the substitute.

Trustee Lewis moved approval to advertise RFP #2018-4-2. **Trustee Rael** seconded the motion.

VOTE: The motion carried unanimously, 3-0.

10. TRUSTEES ROUND TABLE (INFORMAL) DISCUSSION

Members of the Board discussed various informal topics. No action was taken.

11. ADJOURNMENT

The meeting was adjourned at 8:30 P.M.

APPROVED by the Board of Trustees of the Village of Los Ranchos de Albuquerque this **9th** day of **May 2018**.

ATTEST:



Stephanie Dominguez, Village Clerk