



AGENDA

Village of Los Ranchos
Board of Trustees Regular Meeting
6718 Rio Grande Blvd NW
March 20, 2019 - 7:00 P.M.

MAYOR

Donald T. Lopez

ADMINISTRATOR

Bob Perls

VILLAGE CLERK

Danielle Sedillo-Molina

TRUSTEES

Mary Homan, Mayor Pro Tem/Trustee

Pablo Rael, Trustee

Allen Lewis, Trustee

REGULAR MEETING AGENDA

1. CALL TO ORDER

A. APPROVAL OF AGENDA

2. PUBLIC COMMENT PERIOD [3 MINUTE TIME LIMIT] - (PLEASE SIGN IN WITH THE CLERK IF YOU WISH TO SPEAK UNDER PUBLIC COMMENT ON AN ITEM THAT IS NOT ALREADY ON THIS AGENDA)

3. PRESENTATIONS/PROCLAMATIONS

A. NONE

4. CONSENT AGENDA

There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

A. MINUTES – FEBRUARY 13, 2019 – REGULAR MEETING

5. REPORTS

- A. MAYOR'S REPORT
- B. ADMINISTRATOR'S REPORT
- C. PLANNER'S REPORT
- D. LEGAL REPORT
- E. PUBLIC SAFETY REPORT
- F. FOURTH STREET PROJECT REPORT

6. FINANCIAL BUSINESS

- A. DISCUSSION AND APPROVAL OF CASH REPORT – FEBRUARY 2019.

7. PUBLIC HEARINGS AND APPLICATIONS FOR APPEAL

APPEAL

- A. **Appeal of HO #543** - AN APPEAL OF THE JANUARY 8, 2019, VILLAGE OF LOS RANCHOS PLANNING AND ZONING COMMISSION APPROVAL OF A REQUEST BY LISA KNIGHTON FOR A HOME OCCUPATION PERMIT AS AUTHORIZED UNDER ORDINANCE §9.2.25(D)(4). THE PROPERTY IS LOCATED AT 435 EL PARAISO RD., NW AND IS LEGALLY KNOWN AS LOT 46, UNIT 2 OF EL PARAISO SUBDIVISION IN SCHOOL DISTRICT NO.4, BERNALILLO COUNTY, NEW MEXICO. THE PROPERTY CONTAINS 0.46 ACRES, MORE OR LESS AND IS IN THE R-2 ZONE OF THE CAMINO REAL RESIDENTIAL CHARACTER AREA. THE APPELLANTS: CAMILLE VAROZ OF 427 EL PARAISO RD AND DIANE CLARK OF 6001 EL PARAISO RD; REQUEST THE BOARD OF TRUSTEES TO REVIEW THE APPROVAL OF A HOME OCCUPATION PERMIT ON THE FOLLOWING GROUNDS: SAFETY, HEALTH AND TRAFFIC IMPACT.

8. OLD BUSINESS

- A. DISCUSSION AND APPROVAL OF RESOLUTION NO. 2019-1-2 OF THE MID-YEAR BUDGET ADJUSTMENTS FOR FISCAL YEAR 2018/2019. **Deferred from the February 13, 2019 Board of Trustees Meeting*
- B. DISCUSSION AND APPROVAL OF RESOLUTION 2019-2-13, IN ACCORDANCE WITH NMAC 2.2.2,10 (M) (4) (2/27/2018) AUTHORIZING THE APPROVAL OF FY 2017/2018 VILLAGE OF LOS RANCHOS FINANCIAL AUDIT, WHICH WAS PRESENTED BY JARAMILLO ACCOUNTING GROUP LLC (JAG).

9. ANNOUNCEMENTS

A. NONE

10. RECESS: FOR CLOSED SESSION WHICH WILL BEGIN AT 8:00PM. REGULAR OPEN SESSION WILL RESUME IMMEDIATELY FOLLOWING CLOSED SESSION.

11. CLOSED SESSION ON PERSONNEL FROM 8:00 P.M. TO 9:00 P.M.

Open Meetings Act NMSA 1978, Chapter 10, Article 15 Section 10-15-1 (I) If any meeting is closed pursuant to the exclusions contain in Subsection (H) of this section, the closure: (2) If called for when the policy making body is not in an open meeting, shall not be held until public notice, appropriate under the circumstances, stating the specific provision of the law authorizing the closed meeting and stating with reasonable specificity the subject to be discussed, is given to the members and to the general public.

12. RECONVENE

13. NEW BUSINESS

A. PURSUANT TO NMSA 1978 § 3-11-5, VILLAGE EMPLOYEE SHALL BE APPOINTED BY RECOMMENDATION OF THE MAYOR AND CONFIRMED BY THE GOVERNING BODY WHEN A VACANCY IS FILLED.

1. CONFIRMATION OF APPOINTED VILLAGE EMPLOYEES
VILLAGE PLANNER
VILLAGE EXECUTIVE ASSISTANT

B. DISCUSSION OF THE PROCESS TO NOMINATE QUALIFIED ELECTORS TO FILL THE VACANCY OF A GOVERNING BODY MEMBER UNTIL THE NEXT REGULAR MUNICIPAL ELECTION IN ACCORDANCE WITH NMSA 1978 §3-12-1.

C. DISCUSSION OF POSITIONS, TERM DETAILS, PROCEDURES AND DATES ASSOCIATED WITH 2019 VILLAGE ELECTIONS IN ACCORDANCE WITH NMSA 1978 § 1-22-3 (B) AND VILLAGE ORDINANCE § 2.1.8.

D. DISCUSSION AND APPROVAL TO REIMBURSE EXPENSES FOR ATTENDANCE AT NATIONAL LEAGUE OF CITIES CONFERENCE AND LOBBYING OF NEW MEXICO'S CONGRESSIONAL DELEGATION ON

BEHALF OF THE VILLAGE OF LOS RANCHOS. VILLAGE ORDINANCE §2.1.6(A).

14. ADJOURNMENT

If you are an individual with a disability who needs a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend and/or participate in the hearing or meeting, please contact the Village Clerk at 505-344-6582 at least one week prior to the meeting or as soon as possible. Portable microphones are available at all meetings upon request.

THE NEXT BOARD MEETING WILL BE HELD ON APRIL 10, 2019

A COPY OF THE AGENDA MAY BE OBTAINED AT THE VILLAGE OFFICE, 6718 RIO GRANDE BLVD NW, DURING REGULAR BUSINESS HOURS OF 8:00 A.M. TO 5:00 P.M. OR ON THE WEBSITE: www.losranchosnm.gov

I certify that notice of the Public Meeting has been given in compliance with the Open Meetings Act, NMSA 1978 Section 10-15-1 through 10-15-4 and the Open Meetings Resolution 2019-1-1. I certify that this agenda was posted on: 15 MARCH 2019.


Danielle Sedillo-Molina, Village Clerk

46 **A. Wendy Cox, 601 Tascosa Ln:**

47 i. Extends her gratitude to Keen Heinzelman, (Village Code Enforcement Officer)

48 for care of ditch banks.

49
50 ii. Requests clarification whether the Middle Rio Grande Conservancy District

51 (MRGCD) or Los Ranchos responsible/oversight regarding ditch maintenance.

52
53 **Mayor Lopez** provides clarification that MRGCD is the agency responsible for

54 ditch maintenance.

55
56 **B. Joe Craig, 505 Calle del Pajarito (member of CDP):**

57 i. Discussion that Village of Los Ranchos administration is not properly

58 providing information to residents of actions by the administration.

59
60 ii. Discussion of Village court cases accessible for viewing similar to New

61 Mexico State courts.

62
63 **C. John Edward, 16 Applewood Ln:**

64 Presentation of three (3) points of concern:

65
66 i. Fourth Street project updates of completion.

67 ii. Lack of cell phone service within Village.

68 iii. Lack of accountability and lack of leadership.

69
70 **D. Village Judge Robert Maw:**

71 Provides clarification and context regarding Village court cases provided to public

72 under the Open Meetings Act.

73
74 **E. Stephanie Lucero, 6920 4th Street NW:**

75
76 i. Discusses her bakery business being able to continue operations while Fourth

77 Street project is underway because of support of Village residents, other

78 businesses, and schools.

79
80 ii. Discusses extending her assistance to other businesses and being a participant

81 in a Village Chamber of Commerce.

82
83 **Mayor Lopez** provides verification of a future Village Chamber of Commerce.

84
85
86 **3. PRESENTATIONS/PROCLAMATIONS**

87
88 **A. FY 2017/2018 VILLAGE OF LOS RANCHOS FINANCIAL AUDIT**

89 **PRESENTED BY JARAMILLO ACCOUNTING GROUP LLC (JAG).**

90
91 i. Presentation of Audit conducted by Audrey J. Jaramillo and Shawn T.

92 Mortensen.

94 **Mayor Lopez** requests questions and comments for Audit team from **Board of**
95 **Trustees**.

96
97 **Trustee Lewis** requests clarification and explanation regarding PERA on page #43
98 of audit report.

100 **Audrey Jaramillo** provides clarification and explanation.

101
102 **Mayor Lopez** requests from Board of Trustees any further questions and comments
103 for Audit team.

104
105 **Board of Trustees** respond in negative.

106
107 B. COMMENDATION FOR OUTGOING PLANNING & ZONING
108 COMMISSIONER JOSEPH BRAWLEY.

- 109
110 i. **Mayor Lopez** presentation of gift and had photos taken with Joseph Brawley.
111
112 ii. **Joseph Brawley** provides a few words about his as a Planning & Zoning
113 Commissioner.

114
115 **4. CONSENT AGENDA**

116
117 **Mayor Lopez** states there will be no separate discussion of these items. If discussion is
118 desired, that item will be removed from the Consent Agenda and will be considered
119 separately.

120
121 A. MINUTES – JANUARY 9, 2019 – REGULAR MEETING.

122
123 **APPROVAL:** Motion to approve January 9th meeting minutes.
124 **MOVED:** **Trustee Homan**
125 **SECONDED:** **Trustee Lewis**
126 **CARRIED:** **Motion Passed 3 FOR (Trustee Rael-Yes; Trustee Homan-Yes;**
127 **Trustee Lewis-Yes) and 0 AGAINST.**

128
129
130 B. MINUTES – JANUARY 23, 2019 – SPECIAL MEETING.

131
132 **Mayor Lopez** states a notation for a correction to the January 23rd meeting minutes the
133 line indicators which are required by Robert’s Rule of Order were omitted.

134
135 **Mayor Lopez** requests questions or comments of the **Board of Trustees**.

136
137 **APPROVAL:** Motion to approve the corrected January 23rd meeting minutes.
138 **MOVED:** **Trustee Rael**
139 **SECONDED:** **Trustee Lewis**
140 **CARRIED:** **Motion Passed 3 FOR (Trustee Rael-Yes; Trustee Homan-Yes;**
141 **Trustee Lewis-Yes) and 0 AGAINST.**

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5. REPORTS

A. MAYOR'S REPORT

Mayor Lopez reported on the following:

- On February 15, 2019, the Village of Los Ranchos will have the following New Mexico State University visitors:
 - Dean of the School of Agriculture Rolando Flores; Associate Dean and Director, Cooperative Extension Service Dr. Jon Boren; Northern District Director Patrick Torres; and Extension Agriculture Agent (4H/Natural Resources; Bernalillo County Extension Office) John Garlisch. Purpose of meeting to provide visitors to view the Agri-Nature Center for future educational opportunities.

C. PLANNER'S REPORT

Planner McDonough reported on the following:

- Business registrations are currently being finished up'
- Assisting with Agri-Nature Center developments.
- Master Plan 2035 and February 19, 2019 meeting.
 - Dual purpose meeting to discuss transportation and historical preservation.
 - Final Master Plan will be presented to the public at an Open House.

Trustee Homan discusses unavailability for February 19, 2019 meeting.

Trustee Lewis commends staff for well-presented previous Master Plan meeting.

Mayor Lopez acknowledgment of a Closed Session held by **Board of Trustees** to discuss personnel matters. The session was held February 13, 2019 at 6:00 p.m. until 6:55 p.m.

D. LEGAL REPORT

Attorney Chappell reported on the following:

- Planning and zoning legal matters.
- Administrative legal issues.

E. PUBLIC SAFETY REPORT

Fred Radosevich, Public Safety Liaison, reported on the following:

- Continue meeting with Village staff regarding public safety.
- Continue meeting with Captain Sharp, BCSO North Valley Commander.
- Met with residents of El Paraiso regarding speed board.
- Fourth and Ortega still has issues and a speed board still up.
- Bernalillo County reports:
 - Fire department responded to 32 calls within the Village.
 - Due to technical issues do not have Bernalillo County Sheriff's Department report.
- Beginning in March will be holding listening sessions from 1:30 p.m. –

189 3:30 p.m. on the second Wednesday of every month at the Village Hall.

190
191 **Trustee Homan** requests clarification regarding planned listening sessions.

192
193 **Fred Radosevich** provides clarification.

194
195 **F. FOURTH STREET PROJECT UPDATE**

196 **Project Manager Maria Rinaldi** reported on the following:

- 197 • East side construction will be complete by the end of next week.
- 198 • Plants should be planted this week. About 500 trees should be planted by
- 199 the end of next week.
- 200 • Cross walks on side streets are complete.
- 201 • Paving activities are ongoing, exception of the side streets that are complete.
- 202 • Milling and reclaiming continues, north of Tyler. Subcontractor Desert Fox
- 203 paving completion by next Tuesday. In order to open lane for traffic, to
- 204 raise utility values and boxes to grade.
- 205 • Cross walks across from the eastside to the continuous turn lane will be
- 206 poured.
- 207 • Furniture will be installed once westside has been completed.
- 208 • On street parking area will remain closed until the Village has done a walk-
- 209 through and review of its punch-list.
- 210 • Near end of construction review with Bradbury and Stamm.
- 211 • Discussions with Centurylink regarding infrastructure.
- 212 • Starting coordinate business access especially in the promenade of Tyler
- 213 and Green Valley.
- 214 • Processed two change orders:
 - 215 ○ For additional surveying of the westside in the amount of \$33,000.
 - 216 ○ For additional days of traffic control in the amount of \$125,600.
- 217 • Pending change orders and contract extensions.
- 218 • Updates of project located on website, plus office hours for walk-in visits
- 219

220 **Mayor Lopez** provides opinion regarding value engineering for the Fourth Street project and

221 apologizes to residents regarding the length of project.

222
223 **Trustee Rael** requests clarification from **Mayor Lopez** regarding Bradbury & Stamm bearing

224 responsibility for delays.

225
226 **Mayor Lopez** provides clarification.

227
228 **Trustee Rael** requests clarification from **Mayor Lopez** regarding Bradbury & Stamm

229 responsibility to discover Centurylink infrastructure and duck bank.

230
231 **Mayor Lopez** provides clarification.

232
233 **Maria Rinaldi** provides clarification and context.

234
235 **Trustee Rael** requests clarification if delays regarding on westside and whether delay extensions

236 need to be provided.
237
238 **Maria Rinaldi** provides clarification and context.
239
240 **Mayor Lopez** provides context of Village’s bottom-line of project.
241
242 **Maria Rinaldi** provides clarification regarding Centurylink infrastructure placement.
243
244 **Trustee Homan** requests clarification and verification of potholes.
245
246 **Maria Rinaldi** provides clarification.
247
248 **Trustee Homan** discusses the website updates have some links that are not up-to-date.
249
250 **Trustee Rael** requests clarification of estimated completion date in August.
251
252 **Maria Rinaldi** provides verification and clarification.
253

254 **6. FINANCIAL BUSINESS**

255
256 **A. DISCUSSION AND APPROVAL OF CASH REPORT – JANUARY 2019.**

257
258 **Treasurer Haines** presents cash report:

- 259 • End of year cash balance \$6,282,276.92. An increase of \$45,689.53
- 260 • YTD deficiency of revenues over expenditures \$900,132.21
- 261 • Unusual or Significant Items:
 - 262 ○ Revenues received:
 - 263 ▪ Fire Protection Grant: \$23,280.40
 - 264 ▪ Two Grant payments from New Mexico Department of
 - 265 Transportation from last year’s expenditures that were delayed:
 - 266 • \$58,751.96
 - 267 • \$113,692.50
 - 268 ○ Expenditures:
 - 269 ▪ For Bradbury & Stamm: \$431,581.88
 - 270 ▪ Sites Southwest: \$22,266.78

271
272 **Mayor Lopez** requests questions from **Board of Trustees**.

273
274 **Trustee Lewis** requests clarification regarding Item 6B and 6C.

275
276 **Mayor Lopez** provides clarification, Item 6B and 6C has been deferred to next meeting.

277
278 **APPROVAL:** Motion to approve cash report—January 2019.
279 **MOVED:** **Trustee Rael**
280 **SECONDED:** **Trustee Lewis**
281 **CARRIED:** **Motion Passed 3 FOR (Trustee Rael-Yes; Trustee Homan-Yes;**
282 **Trustee Lewis-Yes) and 0 AGAINST.**
283

284 7. **PUBLIC HEARINGS AND APPLICATIONS**

285
286 NONE.

287
288 8. **OLD BUSINESS**

289
290 A. DISCUSSION AND APPROVAL OF RESOLUTION 2018-12-2, A
291 RESOLUTION AUTHORIZING THE EXECUTION AND DELIVERY OF AN
292 AMENDMENT TO INSTALLMENT PURCHASE AGREEMENT
293 (“AMENDMENT”) AND SUPPLEMENTAL INDENTURE RELATING TO
294 THE VILLAGE OF LOS RANCHOS DE ALBUQUERQUE, NEW MEXICO
295 INDUSTRIAL REVENUE BONDS (BOSQUE PREPARATORY SCHOOL
296 PROJECT), SERIES 1999 (THE “BONDS”); APPROVING A CHANGE IN
297 INTEREST RATE ON THE BONDS AND AMENDMENTS TO CERTAIN
298 TERMS OF THE INSTALLMENT PURCHASE AGREEMENT; AND
299 AUTHORIZING THE TAKING OF OTHER ACTIONS IN CONNECTION
300 WITH THE EXECUTION AND DELIVERY OF THE AMENDMENT AND
301 SUPPLEMENTAL INDENTURE. **Deferred from the December 12, 2018 Board
302 of Trustees Meeting.*

303
304 **Attorney Chappell** presents discussion of Item #8 and introduces Chris Muirhead, who
305 will do presentation.

306
307 **Attorney Chris Muirhead of Modrall Sperling Law Firm**, represents the Bosque
308 Preparatory School, presents discussion of Item #8.

309
310 **Mayor Lopez** requests questions from **Board of Trustees**.

311
312 **Trustee Rael** requests clarification regarding payment to Bank of America by Village of Los
313 Ranchos.

314
315 **Attorney Chris Muirhead** provides clarification and verification.

316
317 **Trustee Rael** requests clarification where in the item indicates what Mr. Muirhead is
318 describing.

319
320 **Attorney Chris Muirhead** provides clarification and verification.

321
322 **Attorney Chappell** provides further clarification and verification.

323
324 **Attorney Chris Muirhead** provides clarification and verification.

325
326 **Mayor Lopez** seeks a motion from **Board of Trustees** for approval.

327
328 **Joe Craig, 505 Calle del Pajarito** requests clarification of bond capacity, which **Mayor**
329 **Lopez** allows.

330
331 **Attorney Chris Muirhead** provides clarification and verification.

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Mayor Lopez seeks a motion from Board of Trustees for approval.

APPROVAL: Motion to approve Resolution 2018-12-2
MOVED: Trustee Lewis
SECONDED: Trustee Homan
ROLL CALL VOTE: Trustee Rael-Yes; Trustee Homan-Yes; Trustee Lewis-Yes. Motion passed on a vote of 3 FOR and 0 AGAINST.

9. **NEW BUSINESS**

A. DISCUSSION AND APPROVAL AUTHORIZING THE CONTRACT BETWEEN THE VILLAGE OF LOS RANCHOS AND RED HAT HOPS, LLC FOR THE DESIGN AND CONSTRUCTION OF A .87 ACRE HOP YARD AT THE LARRY P. ABRAHAM AGRI-NATURE CENTER, 4920 RIO GRANDE BLVD. NW, LOS RANCHOS, NM 87107

Fergus Whitney (Agricultural Programs Manager) presents discussion of item #9A and #9B, introduces Tom Brewer of Red Hat Hops.

Mayor Lopez requests Fergus to introduce Tom Brewer.

Mayor Lopez requests questions from Board of Trustees.

Trustee Rael requests clarification about labor costs.

Tom Brewer provides clarification and context.

Trustee Homan requests clarification about growing Hops and water use.

Tom Brewer provides context.

Mayor Lopez requests questions from Board of Trustees.

Trustee Homan comments about the contract language.

Attorney Chappell provides verification and clarification that addendum controls and corrects.

Mayor Lopez requests motion to approve Item #9.

Joe Craig, 505 Calle del Pajarito discusses concern of construction on Village open-space.

Attorney Chappell responds and provides clarification.

380 **Joe Craig, 505 Calle del Pajarito** reiterates concern of construction on Village open-
381 space.

382
383 **Mayor Lopez** requests motion to approve Item #9.

384 **APPROVAL:** Motion to approve contract between the Village of Los Ranchos and
385 Red Hat Hops, LLC.

386 **MOVED:** **Trustee Homan**

387 **SECONDED:** **Trustee Lewis**

388 **CARRIED:** **Motion Passed 3 FOR (Trustee Rael-Yes; Trustee Homan-Yes;**
389 **Trustee Lewis-Yes) and 0 AGAINST.**

390
391
392 **B. DISCUSSION AND APPROVAL OF THE ADDENDUM TO RED HAT**
393 **HOPS, LLC CONTRACT.**

394
395 **Mayor Lopez** requests questions from **Board of Trustees.**

396
397 **Attorney Chappell** clarifies vote of Item #9B should have been brought to a vote with
398 Item #9A.

399
400 **APPROVAL:** Motion to approve contract between the Village of Los Ranchos and
401 Red Hat Hops, LLC.

402 **MOVED:** **Trustee Homan** to approve Items #9A and #9B.

403 **SECONDED:** **Trustee Lewis**

404 **CARRIED:** **Motion Passed 3 FOR (Trustee Rael-Yes; Trustee Homan-Yes;**
405 **Trustee Lewis-Yes) and 0 AGAINST.**

406
407 **C. DISCUSSION AND APPROVAL AUTHORIZING THE CONTRACT**
408 **BETWEEN THE VILLAGE OF LOS RANCHOS AND UNITE PRIVATE**
409 **NETWORKS, LLC FOR THE RIGHT TO OWN, CONSTRUCT, OPERATE,**
410 **MAINTAIN, UPGRADE, AND REPAIR INSTALLATION AND**
411 **OPERATION OF A FIBER OPTICS NETWORK ALONG THE RIGHTS-OF-**
412 **WAY WITHIN THE VILLAGE OF LOS RANCHOS.**

413
414 **Attorney Chappell** presents discussion of Item #9C.

415
416 **Mayor Lopez** requests questions from **Board of Trustees.**

417
418 **Trustee Homan** requests clarification why utilities not underground.

419
420 **Attorney Chappell** and **Tim McDonough** provide clarification.

421
422 **Trustee Homan** requests clarification of contract language of preference of underground
423 utilities.

424
425 **Tim McDonough** provide clarification.

426
427 **Trustee Rael** requests addendum to contract language to correctly reflect the language of

428 Village of Los Ranchos title.

429
430 **Attorney Chappell** provides clarification.

431
432 **Tim McDonough** provides additional points about contract language of preference of
433 underground utilities.

434
435 **Attorney Chappell** introduces **Vincent Herrera**, UPN representative (address: 3830
436 Singer Blvd), who will provide additional presentation of Item #9C.

437
438 **Mayor Lopez** requests questions from **Board of Trustees**.

439
440 **APPROVAL:** Motion to approve contract between the Village of Los Ranchos and
441 Unite Private Networks, LLC.

442 **MOVED:** **Trustee Rael**

443 **SECONDED:** **Trustee Lewis**

444 **CARRIED:** **Motion Passed 3 FOR (Trustee Rael-Yes; Trustee Homan-Yes;
445 Trustee Lewis-Yes) and 0 AGAINST.**

446
447 D. PURSUANT TO NMSA 1978 § 3-11-5, VILLAGE EMPLOYEE SHALL BE
448 APPOINTED BY RECOMMENDATION OF THE MAYOR AND
449 CONFIRMED BY THE GOVERNING BODY WHEN A VACANCY IS
450 FILLED.

451
452 1. CONFIRMATION OF APPOINTED VILLAGE EMPLOYEES

453
454 **Mayor Lopez** presents Robert “Bob” Perls for appointment as Village Administrator.

455
456 **Mayor Lopez** requests comments or vote from **Board of Trustees**.

457
458 **Trustee Homan** provides comment of Bob Perls’ credentials.

459
460 **APPROVAL:** Motion to approve appointment of Bob Perls, Village Administrator

461 **MOVED:** **Trustee Lewis**

462 **SECONDED:** **Trustee Rael**

463 **CARRIED:** **Motion Passed 3 FOR (Trustee Rael-Yes; Trustee Homan-Yes;
464 Trustee Lewis-Yes) and 0 AGAINST.**

465
466 **Mayor Lopez** presents Danielle Sedillo-Molina for appointment as Village Clerk.

467
468 **APPROVAL:** Motion to approve appointment of Danielle Sedillo-Molina, Village
469 Clerk.

470 **MOVED:** **Trustee Rael**

471 **SECONDED:** **Trustee Homan**

472 **CARRIED:** **Motion Passed 3 FOR (Trustee Rael-Yes; Trustee Homan-Yes;
473 Trustee Lewis-Yes) and 0 AGAINST.**

474
475 **Mayor Lopez** presents Yvonne Grimes for appointment as temporary employee and

476 Village Acting Clerk.

477
478 **APPROVAL:** Motion to approve appointment of Yvonne Grimes, as temporary
479 employee and Village Acting Clerk.

480 **MOVED:** Trustee Lewis

481 **SECONDED:** Trustee Rael

482 **CARRIED:** Motion Passed 3 FOR (Trustee Rael-Yes; Trustee Homan-Yes;
483 Trustee Lewis-Yes) and 0 AGAINST.

484
485 E. IN ACCORDANCE WITH THE VILLAGE OF LOS RANCHOS 2013
486 CODIFIED ORDINANCES CHAPTER 9 ARTICLE 2 SECTION 2 (A)
487 MEMBERSHIP. THE PLANNING AND ZONING COMMISSION SHALL
488 CONSIST OF SEVEN (7) MEMBERS WHO SHALL BE APPOINTED BY
489 THE MAYOR WITH THE ADVICE AND CONSENT OF THE MEMBERS
490 OF THE GOVERNING BODY:

491 1. PLANNING & ZONING COMMISSIONERS FOR 2019/2020:

492 a) JEFF PHILLIPS

493 b) TOM RICCOBENE

494 c) LYNN EBY

495 d) SANDRA PACHECO

496 e) DREW SEAVEY

497 f) AL PARK

498 g) DAN GAY

499
500 **Mayor Lopez** requests questions from **Board of Trustees**.

501
502 **Trustee Homan** requests of **Mayor Lopez** to have Dan Gay provide statement about
503 himself.

504
505 **Dan Gay** provides to the **Board of Trustees** his background.

506
507 **APPROVAL:** Motion to appoint to the Planning and Zoning Commission the
508 seven members for 2019/2020.

509 **MOVED:** Trustee Homan

510 **SECONDED:** Trustee Rael

511 **CARRIED:** Motion Passed 3 FOR (Trustee Rael-Yes; Trustee Homan-Yes;
512 Trustee Lewis-Yes) and 0 AGAINST.

513
514 **10. ANNOUNCEMENTS**

515
516 **Mayor Lopez** announces at date change of March Board of Trustees Meeting from
517 March 13th to March 20 due to unavailability of **Mayor Lopez** and **Trustee Homan**.

518
519 **Mayor Lopez** requests announcements by **Board of Trustees**.

520
521 **Trustee Homan** discusses two points:

522 1. Village Chamber of Commerce continued discussions.

- 523 2. Establishing Village of Los Ranchos as a New Mexico Mainstreet. Has been
524 in talks with Rich Williams, MainStreet Co-Director to provide a presentation
525 in about two or three months.
526

527 **Mayor Lopez** responds to **Trustee Homan's** comments and requests further context
528 from **Tim McDonough**.
529

530 **Tim McDonough** provides context and clarification.
531

532 **Trustee Lewis** requests clarification and verification of Memorandum of Understanding
533 regarding the Village Center.
534

535 **Attorney Chappell** provides context, clarification, and verification.
536

537 **Mayor Lopez** requests audience members to meet and introduce themselves to the new
538 **Village Administrator, Bob Perls**.
539

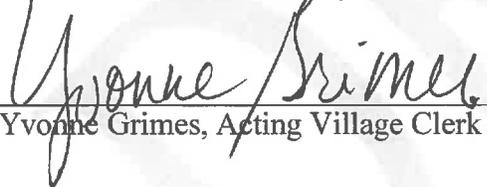
540 **11. ADJOURNMENT**
541

542 The regular meeting was adjourned at 8:42 p.m.
543

544 The agenda material for this meeting is available to the public at the Village Office, 6718 Rio Grande
545 Blvd NW, during regular business hours of 8:00 a.m. to 5 p.m. or on the Village Website:
546 www.losranchosnm.gov
547

548 If any additional material related to an open session agenda item is distributed to all or a majority of
549 the board of trustees after this agenda is posted, such material will be made available for immediate
550 public inspection at the Village office.
551

552 Draft Minutes Submitted by:
553

554 
555 _____
556 Yvonne Grimes, Acting Village Clerk
557

Village of Los Ranchos de Albuquerque Cash Report Summary

Cash Report for the month of February 28, 2019.

Ending cash balance at February 28, 2019 is \$6,456,242.12, which is an increase of \$212,061.02 for this month.

YTD deficiency of revenues over expenditures is \$726,167.01

Unusual or Significant Items

General Fund – Agricultural Program Support—page 9, \$30323.20 this is due to moving expenses from one line item to another; these expenses were for big supply purchases for the Agri-nature center from account number 46010 to 46020 to track the expenses easier. The purchases in 46020 were for hops yard design, irrigation for hops yard, water rights lease for Agri-nature center and accessories for the tractor for a ripper shank, plow, disc harrow, seeder and tiller.

General Fund – Fire – page 10, \$113,300, this is the quarterly payment for the fire services per contract, this payment is for quarter 3 of FY19.

Fire Protection Fund – page 14, \$70,000 our portion of the new rescue unit purchased by the County per our agreement with the County.

Capital Project Infrastructure—State Grant—page 23, \$86,274.33 final request for reimbursement payment was received from the state for grant C3150909. This grant is now complete and closed.

Capital Project Infrastructure—State Grant—page 24, \$84,324.36 request for reimbursement payment was received from the state for grant C3162548.

Village of Los Ranchos de Albuquerque
Cash Balance Summary by Fund
for the Fiscal Year Ending June 30, 2018
as of January 31, 2019

	<i>Beginning Cash Balance</i>	<i>Excess/(Deficiency)</i>	<i>Ending Cash Balance</i>
101 General Fund	\$ 5,771,148.47	\$ (722,964.44)	\$ 5,048,184.03
201 Correction	\$ 760.00	\$ 140.00	\$ 900.00
209 Fire Protection Fund	\$ -	\$ (46,719.60)	\$ (46,719.60)
211 Law Enforcement Protection Fund	\$ 20,000.00	\$ (45,822.00)	\$ (25,822.00)
216 Municipal Street Fund	\$ 230,276.60	\$ (115,082.67)	\$ 115,193.93
299 Special - Other Funds	\$ 25,114.66	\$ (9,948.63)	\$ 15,166.03
311 Capital Project Infrastructure	\$ (348,568.06)	\$ 348,568.06	\$ -
312 Capital Project Buildings	\$ (11,884.13)	\$ 11,884.13	\$ -
380 Purchase Real Property Reserve F	\$ 460,452.19	\$ (1,213.94)	\$ 459,238.25
399 Capital Project - Other	\$ 31,111.81	\$ -	\$ 31,111.81
401 General Obligation Bonds	\$ -	\$ (139,972.64)	\$ (139,972.64)
410 General Obligation Bonds Reserve	\$ 943,051.45	\$ -	\$ 943,051.45
505 Agri-Nature Center Farm Camps	\$ 60,946.14	\$ (5,035.28)	\$ 55,910.86
	\$ 7,182,409.13	\$ (726,167.01)	\$ 6,456,242.12

Village of Los Ranchos de Albuquerque
Statement of Revenues and Expenditures
From 7/1/2018 Through 01/31/2019

Account No.	Current Period			Year - to -Date				
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2018/2019 Original Budget	2018/2019 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget
101 - General Fund								
0099 - General Fund Revenue								
Revenues								
Franchise taxes	31100	19,563.40	26,477.64	6,914	336,095.57	336,095.57	255,174.72	(80,921) 75.92%
Munic gross receipts taxes	31250	113,357.34	119,047.63	5,690	1,249,780.71	1,249,780.71	852,886.84	(396,894) 68.24%
State share gross receipts taxes	32410	142,442.19	149,569.10	7,127	1,569,938.97	1,569,938.97	1,069,612.97	(500,326) 68.13%
Animal permit fees	33100	75.00	291.00	216	900.00	900.00	651.00	(249) 72.33%
Building permit fees	33300	1,400.00	7,759.23	6,359	45,600.00	45,600.00	34,672.85	(10,927) 76.04%
Excavation/barricade permits	33350	450.00	0.00	(450)	5,400.00	5,400.00	2,207.25	(3,193) 40.88%
Business registration fees	33400	245.00	430.00	185	12,600.00	12,600.00	12,103.69	(496) 96.06%
Parcel permit fees	33450	350.00	350.00	0	4,200.00	4,200.00	2,975.41	(1,225) 70.84%
Liquor license fees	33500	0.00	0.00	0	4,750.00	4,750.00	1,250.00	(3,500) 26.32%
Home occupation fees	33910	200.00	250.00	50	6,800.00	6,800.00	5,902.00	(898) 86.79%
Application fees	34010	50.00	140.00	90	1,600.00	1,600.00	561.25	(1,039) 35.08%
Los Ranchos merchandise	34880	0.00	0.00	0	100.00	100.00	293.50	194 293.50%
LR Newsletter advertising revenue	34990	1,200.00	0.00	(1,200)	14,400.00	14,400.00	13,207.50	(1,193) 91.72%
Miscellaneous revenue	34991	25.00	1,088.25	1,063	300.00	300.00	8,251.86	7,952 2750.62%
Judicial education fee	35008	0.00	0.00	0	48.00	48.00	21.00	(27) 43.75%
Court automation fee	35015	0.00	0.00	0	96.00	96.00	42.00	(54) 43.75%
Municipal court fines	35020	0.00	0.00	0	400.00	400.00	504.00	104 126.00%
Investment income	36030	1,000.00	11,325.88	10,326	20,500.00	20,500.00	91,026.53	70,527 444.03%
Rent income storage units	36070	15,600.00	16,353.00	753	187,200.00	187,200.00	128,454.00	(58,746) 68.62%
Land rent	36075	9,160.16	0.00	(9,160)	109,589.88	109,589.88	63,789.08	(45,801) 58.21%
Trailer park rent	36077	3,900.00	4,225.00	325	46,800.00	46,800.00	36,340.00	(10,460) 77.65%
Property rental income	36079	3,100.00	6,315.16	3,215	37,200.00	37,200.00	24,515.16	(12,685) 65.90%
Sale of recycling materials	36090	0.00	0.00	0	0.00	0.00	128.52	129 0.00%
Small cities assistance grant	37180	0.00	0.00	0	160,000.00	160,000.00	0.00	(160,000) 0.00%
		312,118.09	343,621.89	31,504	3,814,299.13	3,814,299.13	2,604,571.13	(1,209,728) 68.28%

Village of Los Ranchos de Albuquerque
Statement of Revenues and Expenditures
From 7/1/2018 Through 01/31/2019

Account No.	Current Period			Year - to -Date					
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2018/2019 Original Budget	2018/2019 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget	
101 - General Fund									
0100 - Executive Legislative									
Department Expenditures									
Wages-Elected Official	41010	923.08	923.08	0	14,400.04	14,400.04	8,596.18	5,804	59.70%
Wages-Full Time	41020	8,000.00	0.00	8,000	104,000.00	104,000.00	56,282.15	47,718	54.12%
FICA Regular	42010	535.74	56.68	479	7,113.44	7,113.44	3,924.64	3,189	55.17%
FICA Medicare	42020	125.30	13.26	112	1,663.68	1,663.68	917.91	746	55.17%
Retirement Contributions	42030	1,403.00	0.00	1,403	18,239.00	18,239.00	8,768.80	9,470	48.08%
Health Care	42050	588.51	0.00	589	7,062.12	7,062.12	2,347.50	4,715	33.24%
Mileage Reimbursement	43010	2,050.00	173.31	1,877	3,877.50	3,877.50	2,100.40	1,777	54.17%
Employee Training	47040	375.00	1,390.00	(1,015)	2,725.00	2,725.00	2,398.37	327	88.01%
Subscriptions & Memberships	47140	0.00	0.00	0	11,841.00	11,841.00	12,145.50	(305)	102.57%
Total Department Expenditures		14,000.63	2,556.33	11,444	170,921.78	170,921.78	97,481.45	73,440	57.03%

Village of Los Ranchos de Albuquerque
Statement of Revenues and Expenditures
From 7/1/2018 Through 01/31/2019

Account No.	Current Period			Year - to -Date					
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2018/2019 Original Budget	2018/2019 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget	
101 - General Fund									
0200 - Judicial									
Department Expenditures									
Wages-Elected Official	41010	0.00	0.00	0	1,200.00	1,200.00	800.00	400	66.67%
Wages-Part Time	41030	448.00	376.00	72	5,775.00	5,775.00	3,631.00	2,144	62.87%
FICA Regular	42010	27.78	23.31	4	432.48	432.48	274.72	158	63.52%
FICA Medicare	42020	6.50	5.45	1	101.17	101.17	64.24	37	63.50%
Mileage Reimbursement	43010	90.00	0.00	90	190.00	190.00	218.28	(28)	114.88%
Prof. Service - Computer Support	45150	0.00	0.00	0	407.20	407.20	0.00	407	0.00%
Judicial Education Fee	45895	0.00	3.00	(3)	48.00	48.00	27.00	21	56.25%
Court Automation Fee	45900	0.00	6.00	(6)	96.00	96.00	54.00	42	56.25%
Employee Training	47040	75.00	0.00	75	1,550.00	1,550.00	280.00	1,270	18.06%
Subscriptions & Memberships	47140	0.00	0.00	0	210.00	210.00	210.00	0	100.00%
Total Department Expenditures		647.28	413.76	234	10,009.85	10,009.85	5,559.24	4,451	55.54%

Village of Los Ranchos de Albuquerque
Statement of Revenues and Expenditures
From 7/1/2018 Through 01/31/2019

Account No.	Current Period			Year - to -Date					
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2018/2019 Original Budget	2018/2019 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget	
101 - General Fund									
1011 - Elections									
Department Expenditures									
Professional Services - Election Judges	45120	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Supplies	46010	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Rent of Equipment & Machinery	47120	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Total Department Expenditures		0.00	0.00	0	0.00	0.00	0.00	0	0.00%

Village of Los Ranchos de Albuquerque
Statement of Revenues and Expenditures
From 7/1/2018 Through 01/31/2019

Account No.	Current Period			Year - to -Date				
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2018/2019 Original Budget	2018/2019 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget
101 - General Fund								
1200 - Financial Administration								
Department Expenditures								
Wages-Full Time	41020	4,800.00	5,848.00	(1,048)	78,680.00	78,680.00	55,089.10	23,591 70.02%
Wages-Part Time	41030	369.24	369.24	0	4,800.12	4,800.12	3,138.54	1,662 65.38%
FICA Regular	42010	292.57	366.30	(74)	4,813.72	4,813.72	3,437.48	1,376 71.41%
FICA Medicare	42020	68.42	85.66	(17)	1,125.78	1,125.78	803.99	322 71.42%
Retirement Contributions	42030	841.80	1,025.60	(184)	13,798.51	13,798.51	9,207.21	4,591 66.73%
Health Care	42050	1,036.43	63.98	972	12,594.46	12,594.46	6,487.06	6,107 51.51%
Audit Fees	45010	4,165.63	0.00	4,166	13,437.51	13,437.51	13,484.38	(47) 100.35%
Prof. Service - Computer Support	45150	0.00	0.00	0	1,225.00	1,225.00	0.00	1,225 0.00%
Contract Svc-Bank Charges	45901	1,135.00	1,265.37	(130)	14,220.00	14,220.00	8,757.62	5,462 61.59%
Supplies	46010	0.00	0.00	0	200.00	200.00	140.04	60 70.02%
Subscriptions & Memberships	47140	0.00	0.00	0	50.00	50.00	50.00	0 100.00%
Total Department Expenditures		12,709.09	9,024.15	3,685	144,945.10	144,945.10	100,595.42	44,350 69.40%

Village of Los Ranchos de Albuquerque
Statement of Revenues and Expenditures
From 7/1/2018 Through 01/31/2019

Account No.	Current Period			Year - to -Date				
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2018/2019 Original Budget	2018/2019 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget
101 - General Fund								
1700 - Planning and Zoning								
Department Expenditures								
Wages-Full Time	41020	13,800.00	14,377.23	(577)	179,100.00	179,100.00	118,081.28	61,019 65.93%
Wages-Part Time	41030	1,800.00	1,605.00	195	22,740.00	22,740.00	12,847.50	9,893 56.50%
FICA Regular	42010	929.14	947.97	(19)	12,019.30	12,019.30	7,789.24	4,230 64.81%
FICA Medicare	42020	217.30	221.70	(4)	2,810.98	2,810.98	1,821.81	989 64.81%
Retirement Contributions	42030	2,420.18	2,521.41	(101)	31,409.70	31,409.70	20,645.40	10,764 65.73%
Health Care	42050	1,422.33	127.26	1,295	17,067.96	17,067.96	12,151.92	4,916 71.20%
Professional Services - Master Plan	45011	9,540.95	0.00	9,541	85,868.50	85,868.50	44,633.28	41,235 51.98%
Prof. Service - Engineers	45030	560.00	0.00	560	2,240.00	2,240.00	805.78	1,434 35.97%
EPA Stormwater Monitoring	45035	0.00	0.00	0	1,000.00	1,000.00	0.00	1,000 0.00%
Storm Water Team Participation	45040	0.00	0.00	0	6,000.00	6,000.00	6,000.00	0 100.00%
Const Regulation Services	45045	0.00	0.00	0	17,500.00	17,500.00	17,500.00	0 100.00%
Fire Inspection Services	45050	190.00	480.00	(290)	2,280.00	2,280.00	4,090.00	(1,810) 179.39%
Printing, Publishing, & Advert.	47080	50.00	0.00	50	600.00	600.00	1,046.23	(446) 174.37%
Subscriptions & Memberships	47140	0.00	0.00	0	60.00	60.00	0.00	60 0.00%
Total Department Expenditures		30,929.90	20,280.57	10,649	380,696.44	380,696.44	247,412.44	133,284 64.99%

Village of Los Ranchos de Albuquerque
Statement of Revenues and Expenditures
From 7/1/2018 Through 01/31/2019

Account No.	Current Period			Year - to -Date					
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2018/2019 Original Budget	2018/2019 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget	
101 - General Fund									
1840 - General Administration									
Department Expenditures									
Wages-Full Time	41020	8,320.00	5,363.66	2,956	109,560.00	109,560.00	65,464.98	44,095	59.75%
FICA Regular	42010	487.91	407.35	81	6,429.64	6,429.64	4,255.48	2,174	66.19%
FICA Medicare	42020	114.11	95.27	19	1,503.72	1,503.72	996.12	508	66.24%
Retirement Contributions	42030	1,459.12	804.00	655	19,214.09	19,214.09	11,584.52	7,630	60.29%
Health Care	42050	1,036.43	70.29	966	13,297.15	13,297.15	9,529.94	3,767	71.67%
Worker's Comp. Assessment	42080	0.00	0.00	0	204.70	204.70	96.60	108	47.19%
Mileage Reimbursement	43010	200.00	208.85	(9)	800.00	800.00	584.41	216	73.05%
Per Diem (Meals, Lodging, etc)	43020	1,000.00	600.41	400	10,000.00	10,000.00	4,143.27	5,857	41.43%
Maint-Building & Structure	44010	1,800.00	0.00	1,800	7,200.00	7,200.00	17,855.40	(10,655)	247.99%
Maint-Vehicle/furn/fixt/equip	44040	250.00	0.00	250	1,000.00	1,000.00	2,551.73	(1,552)	255.17%
Professional Services - 3D Modeling	45012	0.00	0.00	0	10,695.81	10,695.81	10,695.81	0	100.00%
Attorney Fees and Settlements	45020	8,200.00	15,236.43	(7,036)	98,400.00	98,400.00	75,661.12	22,739	76.89%
Professional Service - Engineers	45030	0.00	0.00	0	20,000.00	20,000.00	1,820.93	18,179	9.10%
Professional Service - Computer Support	45150	1,050.00	0.00	1,050	20,058.96	20,058.96	20,157.83	(99)	100.49%
Professional Service - Appraisals	45155	2,000.00	0.00	2,000	8,000.00	8,000.00	250.00	7,750	3.13%
Contract Svc-Physicals	45910	300.00	147.79	152	1,200.00	1,200.00	640.76	559	53.40%
Contract Svc-Temp Labor	45911	5,888.44	4,502.47	1,386	76,549.72	76,549.72	33,179.17	43,371	43.34%
Contract Services A-AAA Self Storage	45915	4,834.69	3,599.16	1,236	58,016.28	58,016.28	36,206.46	21,810	62.41%
Supplies	46010	1,500.00	1,418.30	82	23,637.00	23,637.00	14,280.46	9,357	60.42%
Los Ranchos Merchandise	46015	250.00	0.00	250	1,000.00	1,000.00	0.00	1,000	0.00%
Miscellaneous	46090	100.00	811.92	(712)	1,200.00	1,200.00	5,497.83	(4,298)	458.15%
Employee Training	47040	750.00	305.00	445	3,000.00	3,000.00	1,942.00	1,058	64.73%
Insurance-Non employee	47060	750.00	0.00	750	59,203.26	59,203.26	56,791.66	2,412	95.93%
Postage & Mail Service	47070	325.00	257.25	68	10,325.00	10,325.00	6,974.27	3,351	67.55%
Village promotions	47075	0.00	0.00	0	18,000.00	18,000.00	0.00	18,000	0.00%
Printing, publishing & advertising	47080	744.00	1,787.94	(1,044)	10,678.00	10,678.00	14,025.08	(3,347)	131.35%
Printing, Pub/Advert-LR News	47081	0.00	647.25	(647)	40,385.60	40,385.60	22,867.34	17,518	56.62%
Rent of Equipment & Machinery	47120	889.26	1,042.18	(153)	10,671.12	10,671.12	8,098.94	2,572	75.90%
Subscriptions & Memberships	47140	400.00	0.00	400	2,137.00	2,137.00	2,446.48	(309)	114.48%
Telephone	47150	1,367.10	668.79	698	16,405.20	16,405.20	11,639.69	4,766	70.95%
Utilities	47160	3,819.01	4,394.38	(575)	52,074.52	52,074.52	33,300.59	18,774	63.95%
Workers' Compensation Insurance	47210	0.00	0.00	0	15,715.00	15,715.00	13,546.00	2,169	86.20%
Total Department Expenditures		47,835.07	42,368.69	5,466	726,561.77	726,561.77	487,084.87	239,477	67.04%

Village of Los Ranchos de Albuquerque
Statement of Revenues and Expenditures
From 7/1/2018 Through 01/31/2019

Account No.	Current Period			Year - to -Date					
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2018/2019 Original Budget	2018/2019 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget	
101 - General Fund									
1920 - Police									
Department Expenditures									
Contract services - Public safety	45904	1,181.81	1,208.67	(27)	14,772.64	14,772.64	7,842.93	6,930	53.09%
Total Department Expenditures		1,181.81	1,208.67	(27)	14,772.64	14,772.64	7,842.93	6,930	53.09%

Village of Los Ranchos de Albuquerque
Statement of Revenues and Expenditures
From 7/1/2018 Through 01/31/2019

Account No.	Current Period			Year - to -Date				
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2018/2019 Original Budget	2018/2019 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget
101 - General Fund								
1960 - Animal Control/Parks/Streets								
Department Expenditures								
Wages-Full Time	41020	14,920.00	15,400.00	(480)	192,460.01	192,460.01	118,744.51	73,716 61.70%
Wages-Temporary	41040	2,400.00	2,645.70	(246)	34,720.00	34,720.00	22,061.20	12,659 63.54%
FICA Regular	42010	1,029.67	1,065.49	(36)	13,510.97	13,510.97	8,331.63	5,179 61.67%
FICA Medicare	42020	240.81	249.22	(8)	3,159.83	3,159.83	1,948.78	1,211 61.67%
Retirement Contributions	42030	2,616.60	2,700.80	(84)	33,752.71	33,752.71	20,455.95	13,297 60.61%
Health Care	42050	2,458.76	158.90	2,300	29,505.11	29,505.11	13,385.64	16,119 45.37%
Transportation Exp. (Gas, Oil, etc.)	43030	1,380.00	93.75	1,286	8,560.00	8,560.00	6,627.21	1,933 77.42%
Maint-Building & Structure	44010	450.00	0.00	450	5,400.00	5,400.00	2,650.79	2,749 49.09%
Maintenance - Grounds/Roadways	44030	2,000.00	334.22	1,666	24,000.00	24,000.00	35,072.49	(11,072) 146.14%
Maint-Vehicle/fum/fixt/equip	44040	3,000.00	7,369.27	(4,369)	36,000.00	36,000.00	15,188.27	20,812 42.19%
Prof. Service - Animal Control	45140	500.00	49.02	451	6,000.00	6,000.00	4,104.77	1,895 68.41%
Supplies	46010	2,000.00	2,586.49	(586)	24,000.00	24,000.00	27,651.67	(3,652) 115.22%
Agricultural Program Support	46020	4,500.00	30,323.20	(25,823)	50,000.00	50,000.00	30,323.20	19,677 60.65%
Safety Equipment	47050	100.00	0.00	100	400.00	400.00	0.00	400 0.00%
Rent of Equipment & Machinery	47120	150.00	0.00	150	1,800.00	1,800.00	1,497.56	302 83.20%
Utilities	47160	3,059.32	2,779.68	280	44,430.60	44,430.60	25,210.69	19,220 56.74%
Total Department Expenditures		40,805.16	65,755.74	(24,951)	507,699.23	507,699.23	333,254.36	174,445 65.64%

Village of Los Ranchos de Albuquerque
Statement of Revenues and Expenditures
 From 7/1/2018 Through 01/31/2019

Account No.	Current Period			Year - to -Date				
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2018/2019 Original Budget	2018/2019 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget
101 - General Fund								
2000 - Fire								
Department Expenditures								
IGA for Fire Protection & EMS Services 45928	0.00	113,300.00	(113,300)	453,200.00	453,200.00	339,900.00	113,300	75.00%
Total Department Expenditures	0.00	113,300.00	(113,300)	453,200.00	453,200.00	339,900.00	113,300	75.00%

Village of Los Ranchos de Albuquerque
Statement of Revenues and Expenditures
From 7/1/2018 Through 01/31/2019

Account No.	Current Period			Year - to -Date				
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2018/2019 Original Budget	2018/2019 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget
101 - General Fund								
Summary of General Fund Revenues and Expenses								
Beginning cash and cash equivalents	3,765,891.42	4,964,182.55	1,198,291	5,771,148.47	5,771,148.47	5,771,148.47	0	
Revenues								
General Fund Revenues	312,118.09	343,621.89	31,504	3,814,299.13	3,814,299.13	2,604,571.13	(1,209,728)	68.28%
Expenditures								
Executive Legislative	14,000.63	2,556.33	11,444	170,921.78	170,921.78	97,481.45	73,440	57.03%
Judicial	647.28	413.76	234	10,009.85	10,009.85	5,559.24	4,451	55.54%
Elections	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Financial Administration	12,709.09	9,024.15	3,685	144,945.10	144,945.10	100,595.42	44,350	69.40%
Planning and Zoning	30,929.90	20,280.57	10,649	380,696.44	380,696.44	247,412.44	133,284	64.99%
General Administration	47,835.07	42,368.69	5,466	726,561.77	726,561.77	487,084.87	239,477	67.04%
Police	1,181.81	1,208.67	(27)	14,772.64	14,772.64	7,842.93	6,930	53.09%
Animal Control/Parks/Streets	40,805.16	65,755.74	(24,951)	507,699.23	507,699.23	333,254.36	174,445	65.64%
Fire	0.00	113,300.00	(113,300)	453,200.00	453,200.00	339,900.00	113,300	75.00%
Total Fund Expenditures	148,108.94	254,907.91	(106,799)	2,408,806.81	2,408,806.81	1,619,130.71	789,676	67.22%
Excess/(deficiency) of revenues over expenditures	164,009.15	88,713.98	(75,295)	1,405,492.32	1,405,492.32	985,440.42	(420,052)	70.11%
Capital Expenditures								
Capital Buildings & Structures 48010	0.00	4,712.50	(4,713)	25,000.00	25,000.00	4,712.50	20,288	18.85%
Capital Roadways, Bridges, & Culverts 48080	603,709.63	0.00	603,710	4,887,975.23	4,887,975.23	1,703,692.36	3,184,283	34.85%
Total Capital Expenditures	603,709.63	4,712.50	598,997	4,912,975.23	4,912,975.23	1,708,404.86	3,204,570	34.77%
Other financing sources (uses)								
Agricultural Committee Special Fund 52001	0.00	0.00	0	(2,000.00)	(2,000.00)	0.00	2,000	0.00%
Purchase Real Property Reserve Fund 52001	0.00	0.00	0	(355,547.81)	(355,547.81)	0.00	355,548	0.00%
Law Enforcement Protection Fund 52001	0.00	0.00	0	0.00	(50,000.00)	0.00	50,000	0.00%
Total other financing sources (uses)	0.00	0.00	0	(357,547.81)	(407,547.81)	0.00	407,548	0.00%
Excess/(deficiency) after capital expenditures & other financing sources	(439,700.48)	84,001.48	(674,292)	(3,865,030.72)	(3,915,030.72)	(722,964.44)	3,192,066	18.47%
Ending cash and cash equivalents	3,326,190.94	5,048,184.03	1,721,993	1,906,117.75	1,856,117.75	5,048,184.03	3,192,066	

Village of Los Ranchos de Albuquerque
Statement of Revenues and Expenditures
From 7/1/2018 Through 01/31/2019

Account No.	Current Period			Year - to -Date				
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2018/2019 Original Budget	2018/2019 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget
201 - Correction								
0200 - Judicial								
Beginning cash and cash equivalents	840.00	900.00	60	760.00	760.00	760.00	0	
Revenues								
Corrections fee	0.00	0.00	0	320.00	320.00	140.00	(180)	43.75%
	0.00	0.00	0	320.00	320.00	140.00	(180)	43.75%
Expenditures								
Correction costs	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Total Fund Expenditures	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Excess/(deficiency) of revenues over expenditures	0.00	0.00	0	320.00	320.00	140.00	(180)	43.75%
Ending cash and cash equivalents	840.00	900.00	60	1,080.00	1,080.00	900.00	(180)	

Village of Los Ranchos de Albuquerque
Statement of Revenues and Expenditures
From 7/1/2018 Through 01/31/2019

Account No.	Current Period			Year - to -Date				
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2018/2019 Original Budget	2018/2019 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget
206 - Emergency Medical Service Fund								
9206 - Emergency Medical Service Fund								
Beginning cash and cash equivalents	0.00	0.00	0	0.00	0.00	0.00	0	
Revenues								
State Grant - EMS	37090	0.00	0.00	0	0.00	0.00	0	0.00%
		0.00	0.00	0	0.00	0.00	0	0.00%
Expenditures								
IGA for Fire Protection & EMS Services	45928	0.00	0.00	0	0.00	0.00	0	0.00%
Total Fund Expenditures		0.00	0.00	0	0.00	0.00	0	0.00%
Excess/(deficiency) of revenues over expenditures		0.00	0.00	0	0.00	0.00	0	0.00%
Ending cash and cash equivalents		0.00	0.00	0	0.00	0.00	0	

Village of Los Ranchos de Albuquerque
Statement of Revenues and Expenditures
From 7/1/2018 Through 01/31/2019

Account No.	Current Period			Year - to -Date				
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2018/2019 Original Budget	2018/2019 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget
209 - Fire Protection Fund								
9209 - Fire Protection Fund								
Beginning cash and cash equivalents	0.00	23,280.40	23,280	0.00	0.00	0.00	0	
Revenues								
State Grant - Fire Protection Distribution 37120	0.00	0.00	0	84,279.00	84,279.00	23,280.40	(60,999)	27.62%
	0.00	0.00	0	84,279.00	84,279.00	23,280.40	(60,999)	27.62%
Expenditures								
IGA for Fire Protection & EMS Services 45928	0.00	70,000.00	(70,000)	84,279.00	84,279.00	70,000.00	14,279	83.06%
Total Fund Expenditures	0.00	70,000.00	(70,000)	84,279.00	84,279.00	70,000.00	14,279	83.06%
Excess/(deficiency) of revenues over expenditures	0.00	(70,000.00)	(70,000)	0.00	0.00	(46,719.60)	(46,720)	0.00%
Ending cash and cash equivalents	0.00	(46,719.60)	(46,720)	0.00	0.00	(46,719.60)	(46,720)	

Village of Los Ranchos de Albuquerque
Statement of Revenues and Expenditures
From 7/1/2018 Through 01/31/2019

Account No.	Current Period			Year - to -Date				
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2018/2019 Original Budget	2018/2019 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget
211 - Law Enforcement Protection Fund								
9211 - Law Enforcement Protection Fund								
Beginning cash and cash equivalents	0.00	(25,822.00)	(25,822)	20,000.00	20,000.00	20,000.00	0	
Revenues								
Law Enforcement Grant	35010	0.00	0.00	0	0.00	0.00	0.00	0 0.00%
		0.00	0.00	0	0.00	0.00	0.00	0 0.00%
Expenditures								
MOU for Public Safety Services	45929	0.00	0.00	0	0.00	50,000.00	25,822.00	(24,178) 51.64%
Total Fund Expenditures		0.00	0.00	0	0.00	50,000.00	25,822.00	(24,178) 51.64%
Excess/(deficiency) of revenues over expenditures		0.00	0.00	0	0.00	(50,000.00)	(25,822.00)	24,178 51.64%
Other financing sources (uses)								
Operating transfers in	51001	0.00	0.00	0	0.00	50,000.00	0.00	(50,000) 0.00%
Reversion	52010	0.00	0.00	0	(20,000.00)	(20,000.00)	(20,000.00)	0 100.00%
Total other financing sources (uses)		0.00	0.00	0	(20,000.00)	30,000.00	(20,000.00)	(50,000) -66.67%
Excess (deficiency) after other financing sources (uses)		0.00	0.00	0	(20,000.00)	(20,000.00)	(45,822.00)	(25,822) 229.11%
Ending cash and cash equivalents		0.00	(25,822.00)	(25,822)	0.00	0.00	(25,822.00)	(25,822)

Village of Los Ranchos de Albuquerque
Statement of Revenues and Expenditures
From 7/1/2018 Through 01/31/2019

Account No.	Current Period			Year - to -Date				
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2018/2019 Original Budget	2018/2019 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget
216 - Municipal Street Fund								
9216 - Municipal Street Fund								
Beginning cash and cash equivalents	2,663.84	96,172.47	93,509	230,276.60	230,276.60	230,276.60	0	
Revenues								
Gross Receipts (Infra)	31240	13,943.40	14,641.58	698	153,712.95	153,712.95	104,893.50	(48,819) 68.24%
Gasoline Tax-Street	32310	3,000.00	2,242.32	(758)	36,000.00	36,000.00	21,201.61	(14,798) 58.89%
Motor Vehicle Registration	32610	2,000.00	2,137.56	138	24,000.00	24,000.00	8,822.22	(15,178) 36.76%
Total Fund Revenue		18,943.40	19,021.46	78	213,712.95	213,712.95	134,917.33	(78,796) 63.13%
Expenditures								
Road Improvements	48080	15,000.00	0.00	15,000	385,430.06	385,430.06	250,000.00	135,430 64.86%
Total Fund Expenditures		15,000.00	0.00	15,000	385,430.06	385,430.06	250,000.00	135,430 64.86%
Excess/(deficiency) of revenues over expenditures		3,943.40	19,021.46	15,078	(171,717.11)	(171,717.11)	(115,082.67)	56,634 -67.02%
Ending cash and cash equivalents		6,607.24	115,193.93	108,587	58,559.49	58,559.49	115,193.93	56,634

Village of Los Ranchos de Albuquerque
Statement of Revenues and Expenditures
From 7/1/2018 Through 01/31/2019

Account No.	Current Period			Year - to -Date				
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2018/2019 Original Budget	2018/2019 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget
299 - Special - Other Funds								
3000 - Fine Arts								
Beginning cash and cash equivalents	6,624.47	3,916.11	(2,708)	8,634.47	8,634.47	8,634.47	0	
Revenues								
Arts & Crafts Market Revenue	34997	0.00	20.00	20	4,620.00	4,620.00	20.00	(4,600) 0.43%
		0.00	20.00	20	4,620.00	4,620.00	20.00	(4,600) 0.43%
Department Expenditures								
Supplies	46010	0.00	0.00	0	450.00	450.00	896.55	(447) 199.23%
Miscellaneous Expense	46090	0.00	0.00	0	975.00	975.00	510.00	465 52.31%
Postage & Mail Service	47070	0.00	0.00	0	25.00	25.00	0.00	25 0.00%
Printing, Publishing & Advert.	47080	0.00	100.00	(100)	2,290.00	2,290.00	3,411.81	(1,122) 148.99%
Subscriptions & Memberships	47140	0.00	0.00	0	25.00	25.00	0.00	25 0.00%
Total Department Expenditures		0.00	100.00	(100)	3,765.00	3,765.00	4,818.36	(1,053) 127.98%
Excess/(deficiency) of revenues over expenditures		0.00	(80.00)	(80)	855.00	855.00	(4,798.36)	(5,653) -561.21%
Other financing sources (uses)								
Operating transfers out	52001	0.00	0.00	0	(1,500.00)	(1,500.00)	0.00	1,500 0.00%
Total other financing sources (uses)		0.00	0.00	0	(1,500.00)	(1,500.00)	0.00	1,500 0.00%
Excess (deficiency) after other financing sources (uses)		0.00	(80.00)	(80)	(645.00)	(645.00)	(4,798.36)	(4,153) 743.93%
Ending cash and cash equivalents		6,624.47	3,836.11	(2,788)	7,989.47	7,989.47	3,836.11	(4,153)

Village of Los Ranchos de Albuquerque
Statement of Revenues and Expenditures
From 7/1/2018 Through 01/31/2019

Account No.	Current Period			Year - to -Date				
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2018/2019 Original Budget	2018/2019 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget
299 - Special - Other Funds								
3001 - Agricultural Committee								
Beginning cash and cash equivalents	(1,929.45)	(4,129.72)	(2,200)	1,020.55	1,020.55	1,020.55	0	
Revenues								
Farmers' Market Revenue	34995	0.00	0.00	0	4,715.00	4,715.00	255.00	(4,460) 5.41%
		0.00	0.00	0	4,715.00	4,715.00	255.00	(4,460) 5.41%
Department Expenditures								
Supplies	46010	0.00	0.00	0	700.00	700.00	0.00	700 0.00%
Miscellaneous	46090	25.00	0.00	25	50.00	50.00	160.00	(110) 320.00%
Insurance-Non Employee	47060	0.00	0.00	0	375.00	375.00	0.00	375 0.00%
Printing, Publishing & Advert.	47080	0.00	0.00	0	5,610.00	5,610.00	5,245.27	365 93.50%
Rent of Equipment & Machinery	47120	0.00	0.00	0	475.00	475.00	0.00	475 0.00%
Subscriptions & Memberships	47140	0.00	0.00	0	100.00	100.00	0.00	100 0.00%
Total Department Expenditures		25.00	0.00	25	7,310.00	7,310.00	5,405.27	1,905 73.94%
Excess/(deficiency) of revenues over expenditures		(25.00)	0.00	25	(2,595.00)	(2,595.00)	(5,150.27)	(2,555) 198.47%
Other financing sources (uses)								
Operating transfers in	51001	0.00	0.00	0	3,500.00	3,500.00	0.00	(3,500) 0.00%
Total other financing sources (uses)		0.00	0.00	0	3,500.00	3,500.00	0.00	(3,500) 0.00%
Excess (deficiency) after other financing sources (uses)		(25.00)	0.00	25	905.00	905.00	(5,150.27)	(6,055) -569.09%
Ending cash and cash equivalents		(1,954.45)	(4,129.72)	(2,175)	1,925.55	1,925.55	(4,129.72)	(6,055)

Village of Los Ranchos de Albuquerque
Statement of Revenues and Expenditures
From 7/1/2018 Through 01/31/2019

Account No.	Current Period			Year - to -Date				
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2018/2019 Original Budget	2018/2019 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget
299 - Special - Other Funds								
3002 - Scenic Byways & MainStreet								
Beginning cash and cash equivalents	0.00	459.64	460	459.64	459.64	459.64	0	
Revenues								
Grants	37234	0.00	0.00	0	0.00	0.00	0	0.00%
		0.00	0.00	0	0.00	0.00	0	0.00%
Department Expenditures								
Supplies	46010	0.00	0.00	0	459.64	459.64	0.00	460
Total Department Expenditures		0.00	0.00	0	459.64	459.64	0.00	460
Excess/(deficiency) of revenues over expenditures		0.00	0.00	0	(459.64)	(459.64)	0.00	460
Ending cash and cash equivalents		0.00	459.64	460	0.00	0.00	459.64	460

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Statement of Revenues and Expenditures
From 7/1/2018 Through 01/31/2019

Account No.	Current Period			Year - to -Date					
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2018/2019 Original Budget	2018/2019 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget	
299 - Special - Other Funds									
3003 - Agri-Nature Center									
Beginning cash and cash equivalents	15,000.00	15,000.00	0	15,000.00	15,000.00	15,000.00	0		
Revenues									
Contributions - Other	36019	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
		0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Department Expenditures									
Improvements	48900	0.00	0.00	0	15,000.00	15,000.00	0.00	15,000	0.00%
Total Department Expenditures		0.00	0.00	0	15,000.00	15,000.00	0.00	15,000	0.00%
Excess/(deficiency) of revenues over expenditures		0.00	0.00	0	(15,000.00)	(15,000.00)	0.00	15,000	0.00%
Ending cash and cash equivalents		15,000.00	15,000.00	0	0.00	0.00	15,000.00	15,000	

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From 7/1/2018 Through 01/31/2019

Account No.	Current Period			Year - to -Date				
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2018/2019 Original Budget	2018/2019 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget
299 - Special - Other Funds								
Summary of Special - Other Funds Revenues and Expenses								
Beginning cash and cash equivalents	19,695.02	15,246.03	(4,449)	25,114.66	25,114.66	25,114.66	0	
Revenues								
Fine Arts	0.00	20.00	20	4,620.00	4,620.00	20.00	(4,600)	0.43%
Agricultural Committee	0.00	0.00	0	4,715.00	4,715.00	255.00	(4,460)	5.41%
Scenic Byways	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Agri-Nature Center	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Total Fund Revenues	0.00	20.00	20	9,335.00	9,335.00	275.00	(9,060)	2.95%
Expenditures								
Fine Arts	0.00	100.00	(100)	3,765.00	3,765.00	4,818.36	(1,053)	127.98%
Agricultural Committee	25.00	0.00	25	7,310.00	7,310.00	5,405.27	1,905	73.94%
Scenic Byways	0.00	0.00	0	459.64	459.64	0.00	460	0.00%
Agri-Nature Center	0.00	0.00	0	15,000.00	15,000.00	0.00	15,000	0.00%
Total Fund Expenditures	25.00	100.00	(75)	26,534.64	26,534.64	10,223.63	16,311	38.53%
Excess/(deficiency) of revenues over expenditures	(25.00)	(80.00)	(55)	(17,199.64)	(17,199.64)	(9,948.63)	7,251	0.00%
Other financing sources (uses)								
Operating transfers in	0.00	0.00	0	3,500.00	3,500.00	0.00	(3,500)	0.00%
Operating transfers out	0.00	0.00	0	(1,500.00)	(1,500.00)	0.00	1,500	0.00%
Total other financing sources (uses)	0.00	0.00	0	2,000.00	2,000.00	0.00	(2,000)	0.00%
Excess/(deficiency) after other financing sources (uses)	(25.00)	(80.00)	(55)	(15,199.64)	(15,199.64)	(9,948.63)	5,251	0.00%
Ending cash and cash equivalents	19,670.02	15,166.03	(4,504)	9,915.02	9,915.02	15,166.03	5,251	

Village of Los Ranchos de Albuquerque
Statement of Revenues and Expenditures
From 7/1/2018 Through 01/31/2019

Account No.	Current Period			Year - to -Date					
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2018/2019 Original Budget	2018/2019 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget	
311 - Capital Project Infrastructure									
3111 - Improvements 4th Street - CN 3131828 (Reversion Date 06/30/2019)									
Revenues									
State Grant - Other	37230	0.00	0.00	0	63,049.46	63,049.46	63,049.46	0	100.00%
		0.00	0.00	0	63,049.46	63,049.46	63,049.46	0	100.00%
Expenditures									
Capital Expenditure - Roadway	48080	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Total Fund Expenditures		0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Excess/(deficiency) of revenues over expenditures		0.00	0.00	0	63,049.46	63,049.46	63,049.46	0	100.00%

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From 7/1/2018 Through 01/31/2019

Account No.	Current Period			Year - to -Date					
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2018/2019 Original Budget	2018/2019 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget	
311 - Capital Project Infrastructure									
3113 - Improvements 4th Street - CN C3150909 (Reversion Date 06/30/2019)									
Revenues									
State Grant - Other	37230	0.00	86,274.33	86,274	340,500.00	340,500.00	340,500.00	0	100.00%
		0.00	86,274.33	86,274	340,500.00	340,500.00	340,500.00	0	100.00%
Expenditures									
Capital Expenditure - Roadway	48080	0.00	0.00	0	54,981.40	54,981.40	54,981.40	0	100.00%
Total Fund Expenditures		0.00	0.00	0	54,981.40	54,981.40	54,981.40	0	100.00%
Excess/(deficiency) of revenues over expenditures		0.00	86,274.33	86,274	285,518.60	285,518.60	285,518.60	0	100.00%

Village of Los Ranchos de Albuquerque
Statement of Revenues and Expenditures
From 7/1/2018 Through 01/31/2019

Account No.	Current Period			Year - to -Date					
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2018/2019 Original Budget	2018/2019 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget	
311 - Capital Project Infrastructure									
3114 - Improvements 4th Street - CN C3162548 (Reversion Date 06/30/2020)									
Revenues									
State Grant - Other	37230	0.00	84,324.36	84,324	240,000.00	240,000.00	198,016.86	(41,983)	82.51%
		0.00	84,324.36	84,324	240,000.00	240,000.00	198,016.86	(41,983)	82.51%
Expenditures									
Capital Expenditure - Roadway	48080	0.00	0.00	0	240,000.00	240,000.00	198,016.86	41,983	82.51%
Total Fund Expenditures		0.00	0.00	0	240,000.00	240,000.00	198,016.86	41,983	82.51%
Excess/(deficiency) of revenues over expenditures		0.00	84,324.36	84,324	0.00	0.00	0.00	0	0.00%

Village of Los Ranchos de Albuquerque
Statement of Revenues and Expenditures
From 7/1/2018 Through 01/31/2019

Account No.	Current Period			Year - to -Date					
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2018/2019 Original Budget	2018/2019 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget	
311 - Capital Project Infrastructure									
3115 - Improvements 4th Street - CN C3182619 (Reversion Date 06/30/2022)									
Revenues									
State Grant - Other	37230	0.00	0.00	0	0.00	200,000.00	0.00	(200,000)	0.00%
		0.00	0.00	0	0.00	200,000.00	0.00	(200,000)	0.00%
Expenditures									
Capital Expenditure - Roadway	48080	0.00	0.00	0	0.00	200,000.00	0.00	200,000	0.00%
Total Fund Expenditures		0.00	0.00	0	0.00	200,000.00	0.00	200,000	0.00%
Excess/(deficiency) of revenues over expenditures		0.00	0.00	0	0.00	0.00	0.00	0	0.00%

Village of Los Ranchos de Albuquerque
Statement of Revenues and Expenditures
From 7/1/2018 Through 01/31/2019

Account No.	Current Period			Year - to -Date				
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2018/2019 Original Budget	2018/2019 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget
311 - Capital Project Infrastructure								
Beginning cash and cash equivalents	0.00	(170,598.69)	(170,599)	(348,568.06)	(348,568.06)	(348,568.06)	0	
Revenues								
Improvements 4th St - CN 3131828	0.00	0.00	0	63,049.46	63,049.46	63,049.46	0	100.00%
Improvements 4th St - CN 3150909	0.00	86,274.33	86,274	340,500.00	340,500.00	340,500.00	0	100.00%
Improvements 4th St - CN 3162548	0.00	84,324.36	84,324	240,000.00	240,000.00	198,016.86	(41,983)	82.51%
Improvements 4th St - CN 3182619	0.00	0.00	0	0.00	200,000.00	0.00	(200,000)	0.00%
	0.00	170,598.69	170,599	643,549.46	843,549.46	601,566.32	(241,983)	71.31%
Expenditures								
Improvements 4th St - CN 3131828	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Improvements 4th St - CN 3150909	0.00	0.00	0	54,981.40	54,981.40	54,981.40	0	100.00%
Improvements 4th St - CN 3162548	0.00	0.00	0	240,000.00	240,000.00	198,016.86	41,983	82.51%
Improvements 4th St - CN 3182119	0.00	0.00	0	0.00	200,000.00	0.00	200,000	0.00%
Total Fund Expenditures	0.00	0.00	0	294,981.40	494,981.40	252,998.26	241,983	51.11%
Excess/(deficiency) of revenues over expenditures	0.00	170,598.69	170,599	348,568.06	348,568.06	348,568.06	0	100.00%
Ending cash and cash equivalents	0.00	0.00	0	(0.00)	(0.00)	0.00	0	

Village of Los Ranchos de Albuquerque
Statement of Revenues and Expenditures
From 7/1/2018 Through 01/31/2019

Account No.	Current Period			Year - to -Date					
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2018/2019 Original Budget	2018/2019 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget	
312 - Capital Project Buildings									
3121 - Agri-Nature Center Improvements - ID 15-0734 (Reversion Date 06/30/2019)									
Revenues									
State Grant - Other	37230	0.00	0.00	0	88,248.87	88,248.87	22,362.83	(65,886)	25.34%
		0.00	0.00	0	88,248.87	88,248.87	22,362.83	(65,886)	25.34%
Expenditures									
Capital Expenditure - Buildings	48010	0.00	0.00	0	76,364.74	76,364.74	12,965.22	63,400	16.98%
Total Fund Expenditures		0.00	0.00	0	76,364.74	76,364.74	12,965.22	63,400	16.98%
Excess/(deficiency) of revenues over expenditures		0.00	0.00	0	11,884.13	11,884.13	9,397.61	(2,487)	79.08%

Village of Los Ranchos de Albuquerque
Statement of Revenues and Expenditures
From 7/1/2018 Through 01/31/2019

Account No.	Current Period			Year - to -Date					
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2018/2019 Original Budget	2018/2019 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget	
312 - Capital Project Buildings									
3122 - Agri-Nature Center Improvements - ID 16-A2397 (Reversion Date 06/20/2020)									
Revenues									
State Grant - Other	37230	25,000.00	2,486.52	(22,513)	140,000.00	140,000.00	2,486.52	(137,513)	1.78%
		25,000.00	2,486.52	(22,513)	140,000.00	140,000.00	2,486.52	(137,513)	1.78%
Expenditures									
Capital Expenditure - Buildings	48010	25,000.00	0.00	25,000	140,000.00	140,000.00	0.00	140,000	0.00%
Total Fund Expenditures		25,000.00	0.00	25,000	140,000.00	140,000.00	0.00	140,000	0.00%
Excess/(deficiency) of revenues over expenditures		0.00	2,486.52	2,487	0.00	0.00	2,486.52	2,487	0.00%

Village of Los Ranchos de Albuquerque
Statement of Revenues and Expenditures
From 7/1/2018 Through 01/31/2019

Account No.	Current Period			Year - to -Date				
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2018/2019 Original Budget	2018/2019 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget
312 - Capital Project Buildings								
Beginning cash and cash equivalents	(25,000.00)	(2,486.52)	22,513	(11,884.13)	(11,884.13)	(11,884.13)	0	
Revenues								
Improvements Agri-Nature ID 15-0734	0.00	0.00	0	88,248.87	88,248.87	22,362.83	(65,886)	25.34%
Improvements Agri-Nature ID 16-A2397	25,000.00	2,486.52	(22,513)	140,000.00	140,000.00	2,486.52	(137,513)	1.78%
	25,000.00	2,486.52	(22,513)	228,248.87	228,248.87	24,849.35	(203,400)	10.89%
Expenditures								
Improvements Agri-Nature ID 15-0734	0.00	0.00	0	76,364.74	76,364.74	12,965.22	63,400	16.98%
Improvements Agri-Nature ID 16-A2397	25,000.00	0.00	25,000	140,000.00	140,000.00	0.00	140,000	0.00%
Total Fund Expenditures	25,000.00	0.00	25,000	216,364.74	216,364.74	12,965.22	203,400	5.99%
Excess/(deficiency) of revenues over expenditures	0.00	2,486.52	2,487	11,884.13	11,884.13	11,884.13	0	100.00%
Ending cash and cash equivalents	(25,000.00)	0.00	25,000	0.00	0.00	0.00	0	

Village of Los Ranchos de Albuquerque
Statement of Revenues and Expenditures
From 7/1/2018 Through 01/31/2019

Account No.	Current Period			Year - to -Date				
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2018/2019 Original Budget	2018/2019 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget
380 - Purchase Real Property Reserve Fund								
3801 - Purchase Real Property Fund								
Beginning cash and cash equivalents	460,452.19	459,238.25	(1,214)	460,452.19	460,452.19	460,452.19	0	
Expenditures								
Property Purchase	48040	0.00	0.00	0	816,000.00	816,000.00	1,213.94	814,786 0.15%
Total Fund Expenditures		0.00	0.00	0	816,000.00	816,000.00	1,213.94	814,786 0.15%
Excess/(deficiency) of revenues over expenditures		0.00	0.00	0	(816,000.00)	(816,000.00)	(1,213.94)	814,786 0.15%
Other financing sources (uses)								
Operating transfers in	51001	0.00	0.00	0	355,547.81	355,547.81	0.00	(355,548) 0.00%
Total other financing sources (uses)		0.00	0.00	0	355,547.81	355,547.81	0.00	(355,548) 0.00%
Excess/(deficiency) after other financing sources (uses)		0.00	0.00	0	(460,452.19)	(460,452.19)	(1,213.94)	459,238 0.26%
Ending cash and cash equivalents		460,452.19	459,238.25	(1,214)	0.00	0.00	459,238.25	459,238

Village of Los Ranchos de Albuquerque
Statement of Revenues and Expenditures
From 7/1/2018 Through 01/31/2019

Account No.	Current Period			Year - to -Date					
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2018/2019 Original Budget	2018/2019 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget	
399 - Capital Project - Other									
3900 - Park Land and Plaza Reserve									
Beginning cash and cash equivalents	31,111.81	31,111.81	0	31,111.81	31,111.81	31,111.81	0		
Revenues									
Cash in Lieu of Land Dedication	36015	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
		0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Expenditures									
Other Capital Purchase	48900	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Total Fund Expenditures		0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Excess/(deficiency) of revenues over expenditures		0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Ending cash and cash equivalents		31,111.81	31,111.81	0	31,111.81	31,111.81	31,111.81	0	

Village of Los Ranchos de Albuquerque
Statement of Revenues and Expenditures
From 7/1/2018 Through 01/31/2019

Account No.	Current Period			Year - to -Date				
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2018/2019 Original Budget	2018/2019 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget
401 - General Obligation Bonds								
1830 - General Obligation Bonds								
Beginning cash and cash equivalents	(254,530.91)	(146,005.51)	108,525	0.00	0.00	0.00	0	
Revenues								
Property Taxes - Current	31500	3,145.10	5,129.65	1,985	253,442.27	253,442.27	163,177.93	(90,264) 64.38%
Property Taxes - Delinquent	31510	0.00	903.22	903	5,121.59	5,121.59	11,904.43	6,783 232.44%
Total Revenue	3,145.10	6,032.87	2,888	258,563.86	258,563.86	175,082.36	(83,482)	67.71%
Expenditures								
Debt Service Principal	49010	0.00	0.00	0	200,000.00	200,000.00	200,000.00	0 100.00%
Debt Service Interest	49020	55,402.50	0.00	55,403	115,055.00	115,055.00	115,055.00	0 100.00%
Total Fund Expenditures	55,402.50	0.00	55,403	315,055.00	315,055.00	315,055.00	0	100.00%
Excess/(deficiency) of revenues over expenditures	(52,257.40)	6,032.87	58,290	(56,491.14)	(56,491.14)	(139,972.64)	(83,482)	247.78%
Other financing sources (uses)								
Operating transfers in	51001	0.00	0.00	0	56,491.14	56,491.14	0.00	(56,491) 0.00%
Total other financing sources (uses)	0.00	0.00	0	56,491.14	56,491.14	0.00	(56,491)	0.00%
Excess (deficiency) after other financing sources (uses)	(52,257.40)	6,032.87	58,290	(0.00)	(0.00)	(139,972.64)	(139,973)	0.00%
Ending cash and cash equivalents	(306,788.31)	(139,972.64)	166,816	(0.00)	(0.00)	(139,972.64)	(139,973)	

Village of Los Ranchos de Albuquerque
Statement of Revenues and Expenditures
From 7/1/2018 Through 01/31/2019

Account No.	Current Period			Year - to -Date				
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2018/2019 Original Budget	2018/2019 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget
410 - General Obligation Bonds Reserve Fund								
4101 - General Obligation Bonds Reserve								
Beginning cash and cash equivalents	943,051.45	943,051.45	0	943,051.45	943,051.45	943,051.45	0	
Other financing sources (uses)								
Operating transfers in	51001	0.00	0.00	0	0.00	0.00	0	0.00%
Operating transfers out	52001	0.00	0.00	0	(56,491.14)	(56,491.14)	56,491	0.00%
Total other financing sources (uses)		0.00	0.00	0	(56,491.14)	(56,491.14)	0.00	56,491 0.00%
Excess/(deficiency) after other financing sources (uses)		0.00	0.00	0	(56,491.14)	(56,491.14)	0.00	56,491 0.00%
Ending cash and cash equivalents	943,051.45	943,051.45	0	886,560.31	886,560.31	943,051.45	56,491	

Village of Los Ranchos de Albuquerque
Statement of Revenues and Expenditures
From 7/1/2018 Through 01/31/2019

Account No.	Current Period			Year - to -Date				
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2018/2019 Original Budget	2018/2019 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget
505 - Agri-Nature Center Farm Camps								
1500 - Farm Camps								
Beginning cash and cash equivalents	55,921.06	55,910.86	(10)	60,946.14	60,946.14	60,946.14	0	
Revenues								
Farm camp revenue	36065	3,420.00	0.00	(3,420)	30,000.00	30,000.00	0.00	(30,000) 0.00%
Total Revenue		3,420.00	0.00	(3,420)	30,000.00	30,000.00	0.00	(30,000) 0.00%
Expenditures								
Wages-Temporary	41040	1,050.00	0.00	1,050	16,920.80	16,920.80	3,846.80	13,074 22.73%
FICA regular	42010	65.10	0.00	65	1,049.09	1,049.09	238.50	811 22.73%
FICA medicare	42020	15.23	0.00	15	245.36	245.36	55.78	190 22.73%
Worker's Comp. Assessment	42080	0.00	0.00	0	11.50	11.50	0.00	12 0.00%
Supplies	46010	0.00	0.00	0	2,150.00	2,150.00	264.20	1,886 12.29%
Miscellaneous Expense	46090	0.00	0.00	0	150.00	150.00	0.00	150 0.00%
Training	47040	0.00	0.00	0	500.00	500.00	0.00	500 0.00%
Printing,Publishing,& Advert.	47080	0.00	0.00	0	500.00	500.00	0.00	500 0.00%
Insurance Workers' Compensation	47210	0.00	0.00	0	634.00	634.00	630.00	4 99.37%
Total Fund Expenditures		1,130.33	0.00	1,130	22,160.75	22,160.75	5,035.28	17,125 22.72%
Excess/(deficiency) of revenues over expenditures		2,289.67	0.00	(2,290)	7,839.25	7,839.25	(5,035.28)	(12,875) -64.23%
Ending cash and cash equivalents		58,210.73	55,910.86	(2,300)	68,785.39	68,785.39	55,910.86	(12,875)

Village of Los Ranchos de Albuquerque
Statement of Revenues and Expenditures
From 7/1/2018 Through 01/31/2019

Account No.	Current Period			Year - to -Date				
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2018/2019 Original Budget	2018/2019 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget
Summary of Revenues and Expenditures								
Beginning cash and cash equivalents	5,000,095.88	6,244,181.10	1,244,085	7,182,409.13	7,182,409.13	7,182,409.13	0	
Revenues								
General Fund	312,118.09	343,621.89	31,504	3,814,299.13	3,814,299.13	2,604,571.13	(1,209,728)	68.28%
Correction	0.00	0.00	0	320.00	320.00	140.00	(180)	43.75%
Emergency Medical Service Fund	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Fire Protection Fund	0.00	0.00	0	84,279.00	84,279.00	23,280.40	(60,999)	27.62%
Law Enforcement Fund	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Municipal Street Fund	18,943.40	19,021.46	78	213,712.95	213,712.95	134,917.33	(78,796)	63.13%
Special - Other Funds	0.00	20.00	20	9,335.00	9,335.00	275.00	(9,060)	2.95%
Capital Project Infrastructure	0.00	170,598.69	170,599	643,549.46	843,549.46	601,566.32	(241,983)	71.31%
Capital Project Buildings	25,000.00	2,486.52	(22,513)	228,248.87	228,248.87	24,849.35	(203,400)	10.89%
Purchase Real Property Reserve Fund	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Capital Project - Other	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
General Obligation Bonds	3,145.10	6,032.87	2,888	258,563.86	258,563.86	175,082.36	(83,482)	67.71%
General Obligation Bonds Reserve Fund	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Agri-Nature Center Farm Camps	3,420.00	0.00	(3,420)	30,000.00	30,000.00	0.00	(30,000)	0.00%
General Long Term Debt	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Total Revenues	362,626.59	541,781.43	179,155	5,282,308.27	5,482,308.27	3,564,681.89	(1,917,626)	65.02%
Expenditures								
General Fund	751,818.57	259,620.41	492,198	7,321,782.04	7,321,782.04	3,327,535.57	3,994,246	45.45%
Correction	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Emergency Medical Service Fund	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Fire Protection Fund	0.00	70,000.00	(70,000)	84,279.00	84,279.00	70,000.00	14,279	83.06%
Law Enforcement Protection Fund	0.00	0.00	0	0.00	50,000.00	25,822.00	(24,178)	51.64%
Municipal Street Fund	15,000.00	0.00	15,000	385,430.06	385,430.06	250,000.00	135,430	64.86%
Special - Other Funds	25.00	100.00	(75)	26,534.64	26,534.64	10,223.63	16,311	38.53%
Capital Project Infrastructure	0.00	0.00	0	294,981.40	494,981.40	252,998.26	241,983	51.11%
Capital Project Buildings	25,000.00	0.00	25,000	216,364.74	216,364.74	12,965.22	203,400	5.99%
Purchase Real Property Reserve Fund	0.00	0.00	0	816,000.00	816,000.00	1,213.94	814,786	0.15%
Capital Project - Other	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
General Obligation Bonds	55,402.50	0.00	55,403	315,055.00	315,055.00	315,055.00	0	100.00%
Agri-Nature Center Farm Camps	1,130.33	0.00	1,130	22,160.75	22,160.75	5,035.28	17,125	22.72%
Total Expenditures	848,376.40	329,720.41	518,656	9,482,587.63	9,732,587.63	4,270,848.90	5,413,383	43.88%
Excess/(deficiency) of revenues over expenditures	(485,749.81)	212,061.02	697,811	(4,200,279.36)	(4,250,279.36)	(706,167.01)	3,544,112	16.61%
Other financing sources (uses)								
Operating transfers in	0.00	0.00	0	415,538.95	465,538.95	0.00	(465,539)	0.00%
Operating transfers out	0.00	0.00	0	(415,538.95)	(465,538.95)	0.00	465,539	0.00%
Reversion	0.00	0.00	0	(20,000.00)	(20,000.00)	(20,000.00)	0	100.00%
	0.00	0.00	0	(20,000.00)	(20,000.00)	(20,000.00)	0	100.00%
Excess/(deficiency) after other financing sources (uses)	(485,749.81)	212,061.02	697,811	(4,220,279.36)	(4,270,279.36)	(726,167.01)	3,544,112	17.01%
Ending cash and cash equivalents	4,514,346.07	6,456,242.12	1,941,896	2,962,129.77	2,912,129.77	6,456,242.12	3,544,112	

Ending cash and cash equivalents \$6,456,242.12

Village of Los Ranchos de Albuquerque

Check/Voucher Register
From 2/1/2019 Through 2/28/2019

Village of Los Ranchos de Albuquerque Check Register for the Month of February 2019

Payee	Check Date	Check Number	Check Amount
Administrative Office of the	2/11/2019	42388	6.00
Total Administrative Office of the			6.00
Albuquerque Bernalillo County	2/11/2019	42385	2,126.46
Total Albuquerque Bernalillo County			2,126.46
Albuquerque Power Equipment	2/11/2019	42386	27.98
Albuquerque Power Equipment	2/22/2019	42433	15.39
Total Albuquerque Power Equipment			43.37
Albuquerque Publishing Co.	2/11/2019	42387	1,368.94
Total Albuquerque Publishing Co.			1,368.94
Bank of America	2/11/2019	42390	4,211.21
Total Bank of America			4,211.21
Bank of America Merchant SVRS	2/2/2019	902535016507332	242.49
Bank of America Merchant SVRS	2/15/2019	940302150000001	804.77
Total Bank of America Merchant SVRS			1,047.26
Bernalillo County	2/11/2019	42412	113,300.00
Total Bernalillo County			113,300.00
Bernalillo County Fire Dept	2/11/2019	42391	70,000.00
Bernalillo County Fire Dept	2/22/2019	42434	480.00
Total Bernalillo County Fire Dept			70,480.00
Bob Johnson Builders, Inc.	2/12/2019	42431	3,599.16
Total Bob Johnson Builders, Inc.			3,599.16
Chappell Law Firm, P.A.	2/22/2019	42435	15,236.43
Total Chappell Law Firm, P.A.			15,236.43
De Lage Landen	2/22/2019	42436	538.87
Total De Lage Landen			538.87
Dell Marketing L.P.	2/22/2019	42437	459.18
Total Dell Marketing L.P.			459.18
Delta Dental of New Mexico	2/22/2019	42438	420.43
Total Delta Dental of New Mexico			420.43

Village of Los Ranchos de Albuquerque

Check/Voucher Register
From 2/1/2019 Through 2/28/2019

Village of Los Ranchos de Albuquerque Check Register for the Month of February 2019

Payee	Check Date	Check Number	Check Amount
Dex Media	2/22/2019	42439	419.00
Total Dex Media			419.00
Document Solutions, Inc.	2/22/2019	42440	410.69
Total Document Solutions, Inc.			410.69
Donald T. Lopez	2/11/2019	42413	173.31
Total Donald T. Lopez			173.31
Exerplay, Inc.	2/22/2019	42441	7,289.01
Total Exerplay, Inc.			7,289.01
Fergus K Whitney	2/11/2019	42411	109.00
Total Fergus K Whitney			109.00
Firebird Fuel	2/11/2019	42392	93.75
Total Firebird Fuel			93.75
First Data Merchant Services	2/21/2019	902550025047319	92.62
Total First Data Merchant Services			92.62
Fred K Radosevich	2/11/2019	42405	1,208.67
Total Fred K Radosevich			1,208.67
Grainger	2/11/2019	42393	56.90
Total Grainger			56.90
Heavy Iron Equipment Services	2/22/2019	42442	183.39
Total Heavy Iron Equipment Services			183.39
Highway Supply LLC	2/22/2019	42443	334.22
Total Highway Supply LLC			334.22
Home Depot Credit Services	2/11/2019	42394	1,780.67
Total Home Depot Credit Services			1,780.67
Internal Revenue Service	2/1/2019	42547589	5,992.77
Internal Revenue Service	2/15/2019	84561603	5,626.64
Total Internal Revenue Service			11,619.41
Kelly Jo Designs	2/22/2019	42444	89.71
Total Kelly Jo Designs			89.71

Village of Los Ranchos de Albuquerque

Check/Voucher Register
From 2/1/2019 Through 2/28/2019

Village of Los Ranchos de Albuquerque Check Register for the Month of February 2019

Payee	Check Date	Check Number	Check Amount
Maria G Castillo-Rinaldi	2/22/2019	42450	2,443.70
Total Maria G Castillo-Rinaldi			<u>2,443.70</u>
Mesa Tractor, Inc.	2/11/2019	42397	15,027.26
Total Mesa Tractor, Inc.			<u>15,027.26</u>
Ned's	2/11/2019	42398	7,921.85
Total Ned's			<u>7,921.85</u>
New Mexico Gas Company	2/22/2019	42445	1,325.93
Total New Mexico Gas Company			<u>1,325.93</u>
New Mexico Judicial Education	2/11/2019	42399	3.00
Total New Mexico Judicial Education			<u>3.00</u>
NM State Treasurer-PERA	2/1/2019	42373	4,390.79
NM State Treasurer-PERA	2/15/2019	42432	3,761.69
Total NM State Treasurer-PERA			<u>8,152.48</u>
Occupational Health Centers	2/11/2019	42400	147.79
Total Occupational Health Centers			<u>147.79</u>
Office Depot	2/11/2019	42401	327.83
Office Depot	2/22/2019	42446	169.73
Total Office Depot			<u>497.56</u>
OfficeTeam	2/11/2019	42402	2,058.77
Total OfficeTeam			<u>2,058.77</u>
Pamela Armbrecht	2/11/2019	42389	100.00
Total Pamela Armbrecht			<u>100.00</u>
Petty Cash	2/26/2019	42470	173.65
Total Petty Cash			<u>173.65</u>
Plant World, Inc.	2/11/2019	42404	59.91
Total Plant World, Inc.			<u>59.91</u>
PNM	2/22/2019	42448	3,497.56
Total PNM			<u>3,497.56</u>

Village of Los Ranchos de Albuquerque

Check/Voucher Register
From 2/1/2019 Through 2/28/2019

Village of Los Ranchos de Albuquerque Check Register for the Month of February 2019

Payee	Check Date	Check Number	Check Amount
Red Hat Hops, LLC.	2/26/2019	42471	4,712.50
Total Red Hat Hops, LLC.			<u>4,712.50</u>
Robert W Keers	2/11/2019	42395	182.65
Total Robert W Keers			<u>182.65</u>
Sprinkler Irrigation Supply Co	2/11/2019	42406	1,420.23
Sprinkler Irrigation Supply Co	2/22/2019	42451	1.78
Total Sprinkler Irrigation Supply Co			<u>1,422.01</u>
Square Processing Fee	2/13/19	FEE	1.61
Total Square Processing Fee			<u>1.61</u>
Tammy Silva	2/22/2019	42453	195.05
Total Tammy Silva			<u>195.05</u>
Taxation & Revenue	2/4/2019	42383	1,882.67
Taxation & Revenue	2/28/2019	42472	1,388.86
Total Taxation & Revenue			<u>3,271.53</u>
The Hartford	2/25/2019	ECHECK	652.75
Total The Hartford			<u>652.75</u>
The OutSource Ltd Company	2/11/2019	42403	647.25
Total The OutSource Ltd Company			<u>647.25</u>
Tim McDonough	2/22/2019	42452	254.77
Total Tim McDonough			<u>254.77</u>
VCA Town and Country	2/11/2019	42407	49.02
Total VCA Town and Country			<u>49.02</u>
Village of Los Lunas	2/11/2019	42396	6,000.00
Total Village of Los Lunas			<u>6,000.00</u>
Vision Service Plan - (IC)	2/11/2019	42408	57.86
Total Vision Service Plan - (IC)			<u>57.86</u>
Waste Management of New Mexico	2/11/2019	42409	224.11
Total Waste Management of New Mexico			<u>224.11</u>
Report Total			<u>295,778.23</u>

Village of Los Ranchos de Albuquerque

Check/Voucher Register

From 2/1/2019 Through 2/28/2019

**Village of Los Ranchos de Albuquerque
Check Register for the Month of February 2019**

Payroll	2/1/19	15,898.10
Payroll	2/15/19	17,827.58
LGIP Admin. Fee	2/28/19	216.50
		<hr/>
		329,720.41

Expenditures Cash Report 2/28/2019		<hr/>
		329,720.41

7. PUBLIC HEARINGS AND APPLICATIONS

A. An Appeal by Camille Varos and Diane Clark of Planning and Zoning Commission approval of HO #543 January 8, 2019, Agenda Item 4A for a request by Lisa Knighton for a Home Occupation permit as authorized under §9.2.25(D)(4) Home Occupation Permit. The applicant desires to provide indoor physical training for women for primarily wellness, private instruction, post rehabilitation for orthopedic and muscular fitness, and small group instruction for Pilates and/or cardiovascular wellness (2-4 people) in the R-2 Zone of the Camino Real Residential Character Area. The property is located at 435 El Paraiso Rd. NW and is legally known as Lot 46, Unit 2 of El Paraiso Subdivision in School District No. 4, Bernalillo County, New Mexico. The property contains 0.46 acres, more or less.

Action: Motion to approve or deny the Appeal.

Trustees:

The Draft minutes are included at the end of the Packet, audio recordings are available on our web site under Planning & Zoning Multimedia. As noted in the minutes there is a gap in the recording for the first 21 minutes due to a technical problem.

PUBLIC NOTICE
Board of Trustees Meeting
March 20, 2019
VILLAGE OF LOS RANCHOS, NM

NOTICE IS HEREBY GIVEN THAT the Village of Los Ranchos de Albuquerque Board of Trustees will consider the following items at their Regular meeting on **Wednesday, March 20, 2019, 7:00 PM at the Warren J. Gray Hall, 6718 Rio Grande Blvd. NW**. Applications may be viewed at the Village Offices at the above address from 8:00 AM to 12:00 PM and by appointment 12:00 PM to 5:00 PM weekdays. If you have any questions, please contact Planning and Zoning, at 344-6582.

- A. Appeal of HO #543** - An appeal of the approval of a request by Lisa Knighton for a Home Occupation permit as authorized under §9.2.25(D)(4) Home Occupation Permit. The applicant desires to provide indoor physical training for women for primarily wellness, private instruction, post rehabilitation for orthopedic and muscular fitness, and small group instruction for Pilates and/or cardiovascular wellness (2-4 people) in the R-2 Zone of the Camino Real Residential Character Area. The property is located at 435 El Paraiso Rd. NW and is legally known as Lot 46, Unit 2 of El Paraiso Subdivision in School District No. 4, Bernalillo County, New Mexico. The property contains 0.46 acres, more or less. The request was approved at the January Planning & Zoning Commission meeting but is being appealed to the Board of Trustees.

(Exhibit 1)

**PUBLIC NOTICE
HOME OCCUPATION PERMIT APPLICATION
STAFF APPROVAL**

The Village of Los Ranchos de Albuquerque Planning Director has received the following request for a Deminimis Home Occupation Permit Comments may be submitted in writing to the Village Clerk, Stephanie Dominguez, at the Village offices, 6718 Rio Grande Blvd. within fifteen (15) days of receipt of this notice. Violations of deminimis rules for home occupations may be reported at any time. No public notice will be sent for deminimis license annual renewals. If you have any questions, please contact Planning and Zoning, at 344-6582.

DATE: November 15, 2018

Home Occupation #0543

REQUESTS:

A request by Lisa Knighton, 435 El Paraiso Road NW, Los Ranchos, NM 87107

Business description: A small studio for personal trainer

Conditions: Not more than 10 vehicles at home in one day.

(Exhibit 2)

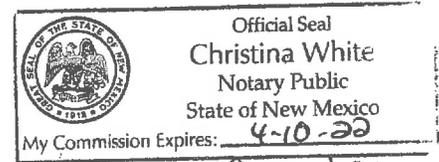
AFFIDAVIT OF PUBLICATION

STATE OF NEW MEXICO

County of Bernalillo SS

Susan Ramirez, the undersigned, on oath states that she is an authorized Representative of The Albuquerque Journal, and that this newspaper is duly qualified to publish legal notices or advertisements within the meaning of Section 3, Chapter 167, Session Laws of 1937, and that payment therefore has been made of assessed as court cost; that the notice, copy of which hereto attached, was published in said paper in the regular daily edition, for 1 time(s) on the following date(s):

12/20/2018



Sworn and subscribed before me, a Notary Public, in and for the County of Bernalillo and State of New Mexico this

20 day of December of 2018

PRICE \$99.18

Statement to come at the end of month.

ACCOUNT NUMBER 1007387

PUBLIC NOTICE VILLAGE OF LOS RANCHOS

NOTICE IS HEREBY GIVEN THAT the Village of Los Ranchos de Albuquerque Planning and Zoning Commission will consider the following items at their Regular meeting on Tuesday, January 8, 2019, 7:00 PM at the Warren J. Gray Hall, 6718 Rio Grande Blvd. NW. Applications may be viewed at the Village Offices at the above address from 8:00 AM to 12:00 PM and by appointment 12:00 PM to 5:00 PM weekdays. The public is welcome to comment at the hearing. If you have any questions, please contact Planning and Zoning, at 344-6582.

A. HO #543 A request by Lisa Knighton for a Home Occupation permit as authorized under §9.2.25(D)(4) Home Occupation Permit. The applicant desires to provide indoor physical training for women for primarily wellness, private instruction, post rehabilitation for orthopedic and muscular fitness, and small group instruction for Pilates and/or cardiovascular wellness (2-4 people) in the R-2 Zone of the Camino Real Residential Character Area. The property is located at 435 El Paraiso Rd. NW and is legally known as Lot 48, Unit 2 of El Paraiso Subdivision in School District No. 4, Bernalillo County, New Mexico. The property contains 0.46 acres, more or less.

B. V 19-01 A request for a Variance from §9.2.8(E)(2)(a) Area Regulations, for a structure in the rear setback area of the property located in the R-2 Zone of the Camino Real Residential Character Area. The property is located at 613 Calle del Pajarito NW and is legally known as Lot 10, Block 2, of the Landmark Estates Subdivision a tract of land situated in School District No. 3, within Section 16, T. 11 N., R. 3 E., N.M.P.M., Bernalillo County, New Mexico. The property contains 0.50 acres, more or less.

C. S 19-01 A request for Sketch Plat review of a major subdivision for 3.3 acres of property in the Fourth Street Corridor and Character Area. The subdivision would create four (4) R-2 residential lots of 0.50 ac each and three C-1 Commercial-Retail lots. The subdivision would be a re-plat of existing property located at 7201, 7217, and 7221 Fourth St. NW and 401 Roehl Rd. NW and is legally known as a portion of Lots 3 & 4 (except the westerly 225 feet), Justen Jones Addition within Section 21, T. 11 N., R. 3 E., N.M.P.M., Village of Los Ranchos, Bernalillo County, New Mexico. The property contains 3.3 acres more or less.

Journal: December 20, 2018

4. PUBLIC HEARING

- A. HO #543** A request by Lisa Knighton for a Home Occupation permit as authorized under §9.2.25(D)(4) Home Occupation Permit. The applicant desires to provide indoor physical training for women for primarily wellness, private instruction, post rehabilitation for orthopedic and muscular fitness, and small group instruction for Pilates and/or cardiovascular wellness (2-4 people) in the R-2 Zone of the Camino Real Residential Character Area. The property is located at 435 El Paraiso Rd. NW and is legally known as Lot 46, Unit 2 of El Paraiso Subdivision in School District No. 4, Bernalillo County, New Mexico. The property contains 0.46 acres, more or less.

PLANNING AND ZONING COMMISSION
PLANNING REPORT

Village of Los Ranchos • 6718 Rio Grande Blvd. NW • (505) 344-6582 Fax 344-8978

DATE ISSUED: December 14, 2018

REPORT NO. PZ-19-01

File: HO# 543

ISSUED BY: Planning and Zoning

SUBJECT: A request by Lisa Knighton for a Home Occupation permit as authorized under §9.2.25(D)(4) Home Occupation Permit. located in the R-2 Zone of the Camino Real Residential Character Area.

APPLICANTS: Lisa Knighton

LOCATION AND LEGAL:

The property is located at 435 El Paraiso Rd. NW and is legally known as Lot 46, Unit 2 of El Paraiso Subdivision in School District No. 4, Bernalillo County, New Mexico. The property contains 0.46 acres, more or less.

PROJECT:

The applicant desires to provide indoor physical training for women for primarily wellness, private instruction, post rehabilitation for orthopedic and muscular fitness, and small group instruction for Pilates and/or cardiovascular wellness (2-4 people)

ANALYSIS:

The village received the application for a Home Occupation permit from Ms. Knighton. After reviewing the application it was felt that the request was within the criteria set out in the Zone Code and proceeded to public notice the application as stated in the code. Following the public notice the Village received two letters objecting to the approval of the request and the application is therefore forwarded for consideration to the Planning & Zoning Commission.

The full application is included in the packet. As stated, clients will come to the residence for therapy, orthopedic fitness and cardiovascular wellness. No activities will be held outside. Per the diagram in the application, the "fitness studio" is a part of the residence, although entrance is from the outside. The applicant states that 1-5 clients may be seen per day.

In reviewing the application we could find no exceptions to the Conditions as stated in the code. The objections raised by the neighbors are not consistent with the conditions of the code. We appreciate their concern for potential impact to the neighborhood, but the code is clear on vehicle trips allowed, area of home for business use allowed and other issues. We can find none of the objections that are outside of what is allowed under the code.

There are three (3) existing Home Occupations Permits in the neighborhood: 620 El Paraiso (Consultant), 427 El Paraiso (Silent Productions LLC), and 520 Mullen (Action Furniture) governed by the same conditions as the requested permit.

Finally, the objections refer to subdivision covenants, however the Village does not enforce subdivision covenants. We review activities based on the Village Code, but attempt to be respectful of any subdivision covenants. In the case of the covenants for El Paraiso, we found no direct conflict with the covenants, which are titled El Paraiso Unit One. This address is in Unit 2 and there is some question as to the applicability of those covenants to this property. Further the covenants were prepared in 1941, amended in 1966, and some of the language is unclear as to application and requirements. The objecting parties can pursue enforcement of any valid covenants through the legal process.

RELEVANT CODE LANGUAGE:

§ 9.2.25(D) PLANNING DIRECTOR ISSUED PERMITS

(4) Home Occupation Permit. A home occupation is any use or activity clearly incidental and secondary to the use of a premise as a dwelling.

(a) Permit Required. It shall be unlawful for any person, either directly or indirectly to conduct any home occupation without a permit approved by the Planning Director or Commission.

(b) Procedure for issuance of permit.

1. Every person required to procure a permit under the provisions of this paragraph shall submit an original permit application to the Village. The application shall be in such form and require such information as the Planning Director shall determine.

2. Public Notice shall follow §9.2.25(F)

3. The permit application shall be accompanied by the first permit and business license fee

4. The Planning Director shall review all applications for permits.

5. If the application is for use of 500 square feet or less of the home and there is no adverse public comment, the Planning Director may approve the application.

6. If adverse public comment is received or the business utilizes an accessory building, the home occupation permit application shall be heard at a regularly scheduled public meeting of the Planning and Zoning Commission.

7. Whenever the Planning Director determines, in his or her discretion, that an application for permit is contrary to Village law, detrimental to the health, safety, or welfare of the Village or its inhabitants, or that the applicant is not acting in good faith, then the Planning Director shall recommend denial of the home occupation permit application to the Planning and Zoning Commission.

(c) Conditions of approval. If approved a permit for home occupation shall be subject to the following conditions:

1. It shall be conducted entirely within the residence or accessory buildings, by persons living at the residence as the primary business operator. Up to two additional employees may be employed by the business.

2. No more than five hundred (500) square feet of a residence and/or 1,000 square feet of an accessory building shall be used to conduct a home occupation.
 - a. §9.2.25(D)(4)(c)(2) shall take effect on January 8, 2014 for all new applications.
3. It shall not generate significant vehicular traffic or parking around the residence in addition to that normally associated with the use of the residence as a dwelling. Up to ten (10) business related trips per day shall be considered negligible.
4. Any heavy equipment, trucks or vehicles not normally associated with residential use which may be used directly or indirectly in the home occupation shall not be stored or parked on public streets or residential property.
 - a. With specific approval of the Planning and Zoning Commission, there shall be permitted no more than two (2) service vehicles, used in the conduct of the business, upon the premises at any one time. A service vehicle is a car, SUV, pick-up truck or panel van.
 - b. There shall be no idling vehicles, nor diesel trucks greater than one (1) ton permitted on the premises.
5. There shall be no change in the outside appearance of the residence or accessory building or other visible evidence of the conduct of the home occupation except that a small non-illuminated sign of not more than four (4) square feet that blends with the aesthetic quality of the neighborhood may be approved by permit.
6. Any sales shall be limited to products or services generated or provided by the residents and must not disrupt the residential nature of the neighborhood.
7. There shall be no storage of materials or displays of merchandise visible from outside the lot lines of the residence.
8. There shall be no storage of materials or products which are explosive, flammable, toxic or otherwise hazardous to persons living within the residence or to the public.
9. No activity shall be performed outside of the dwelling or accessory building which is not normally associated with the use of the residence as a dwelling.
10. The conduct of the business must not produce offensive noise, vibration, fumes, smoke, dust or other particulate matter, odorous matter, heat, humidity, glare electrical interference or other objectionable effects beyond the exterior walls of the dwelling or accessory building.
11. The Planning and Zoning Commission may impose such other conditions as it deems reasonable under the circumstances and those conditions shall be recorded on the approved home occupation permit.
12. Upon request by the Planning Director, the permittee shall completely and fully cooperate with any investigation of any complaint or suspected Code violation, including allowing a complete on premises inspection by Village designated personnel.

(d) Duration and Renewal. A home occupation permit shall remain in effect and an Annual Renewal License form must be submitted by December 31 of each year.

1. The Home Occupations permit fee may not be prorated for home occupations conducted for a portion of the year.

2. An Annual Renewal License form shall be filed on or before December 31 of each year. The Form shall be in such format as the Planning Director shall determine and shall be accompanied by the annual fees.

3. Renewal of each existing license is subject to approval of the Planning Director when no complaints or violations have been documented. Annual license renewals do not require public notice.

4. Permits which have received complaints or violations at any time during the year shall follow §9.2.25(E)(3) Home Occupation Revocation procedures.

(e) License Renewal Fee. The annual license renewal fee shall be fifteen dollars (\$15.00). The fee shall be in addition to the Business Registration required by State Law.

1. Any person who fails to make a timely renewal shall be subject to a late fee of ten dollars (\$10.00) per year. The late fee is in addition to any penalties which may be imposed for violation of this Section.

(f) Duties of Permittee. Every home occupation permittee shall comply with all federal, state, county and municipal laws and regulations applicable to such permitted occupation and the failure to do so shall constitute grounds for revocation. Each permittee shall post a current license on the premises where it is visible at all times.

DEPARTMENT RECOMMENDATIONS AND FINDINGS:

The Department recommends **approval of Home Occupation # 543.**

Findings:

The Home Occupation presented complies § 9.2.25(D)(4)(c) conditions of approval:

1. It does not occupy more than 500 SF of the residence.
2. It will be conducted entirely within the residence.
3. It will not generate significant vehicular traffic.
4. There will be no heavy equipment or trucks.
5. It is in compliance with the overall conditions of approval for a Home Occupation.

Public notice requirements have been met by publication in the Albuquerque Journal on December 20, 2018. The Public Notice was sent by mail to all neighbors within 300 feet of the property on December 14, 2018.



Tim McDonough
Director, Planning and Zoning Department

Date: Dec. 31, 2018

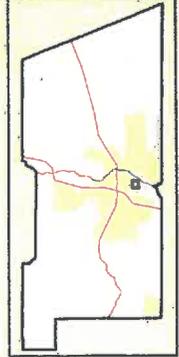
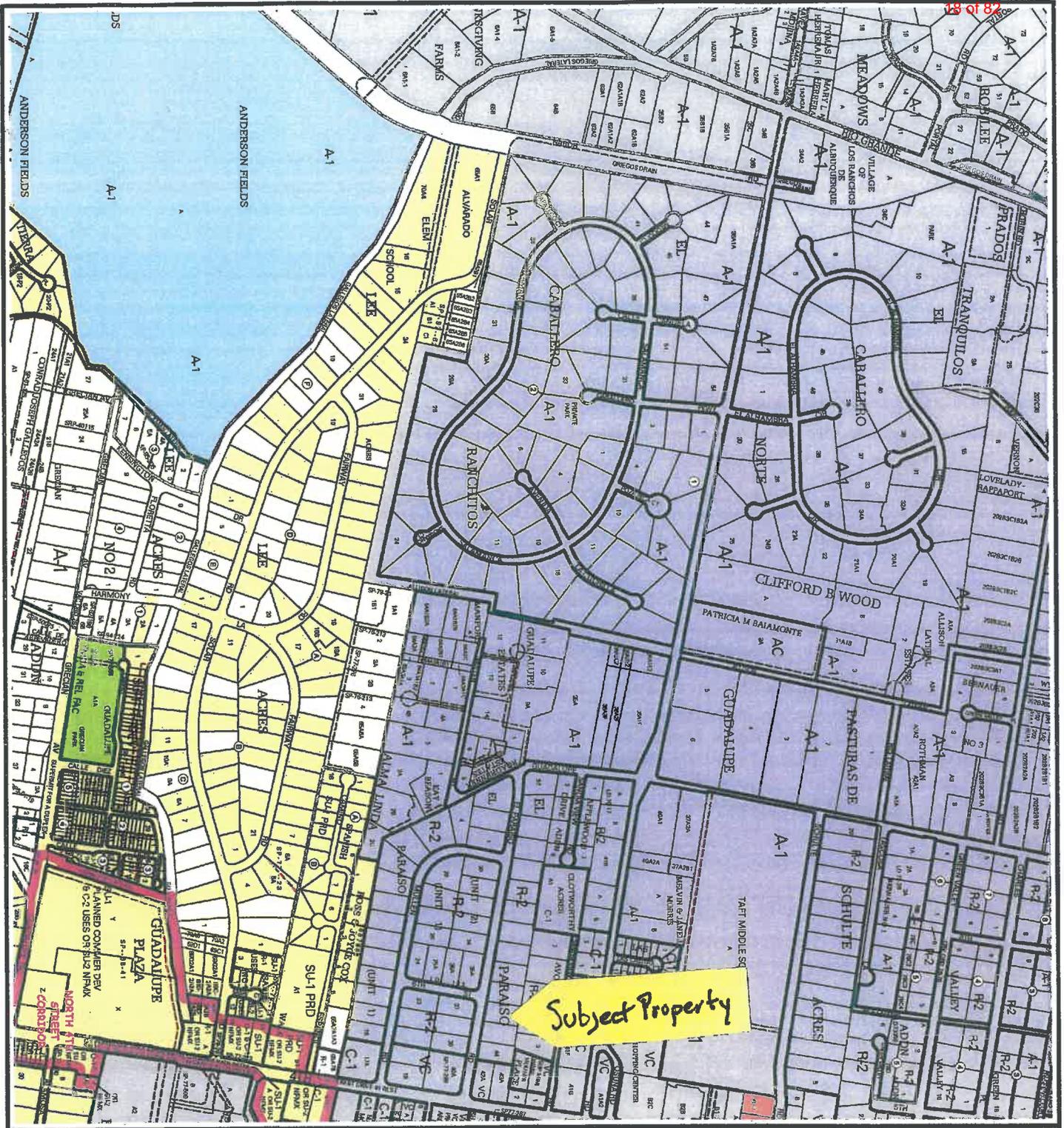


435 El Paraiso NW

Home Occupation Permit request #543



<p>12/31/18</p>	<p>This information is for reference only. Bernalillo County assumes no liability for errors associated with the use of these data. Users are solely responsible for confirming data accuracy when necessary. For current information visit www.berncounty.gov/public-works/gis.aspx.</p>	<p>Notes</p>
	<p>0 215.58 431.2 Feet</p>	



LEGAL DESCRIPTION
T11N
R9E
SEC 29
UNIFORM PROPERTY CODE
1-014-062



Map amended through July 2014



PUBLIC WORKS DIVISION
GIS PROGRAM

This information is for reference only. Bernalillo County assumes no liability for errors associated with the use of these data. Users are solely responsible for confirming data accuracy when necessary. Source data are from Bernalillo County and the City of Albuquerque. For current information visit www.bernalillo.gov/gis-program.

E-14-Z



VILLAGE OF LOS RANCHOS DE ALBUQUERQUE
 6718 Rio Grande Blvd. NW 87107
 Phone: (505) 344-6582 Fax: (505) 344-8978

HOME OCCUPATION PERMIT APPLICATION

Incomplete applications will not be processed

ANNUAL FEE: \$50

LATE FEE: \$10

Business name: Knighon's Cardio-FIT Website: in process
 Address: 435 El Paraiso Rd NW 87107 87114
 Owner: Lisa Knighton Email address: LLKnighton@gmail.com
 Phones: 706 340 7989 (Home) 706 340 7989 (Cell) Mailing Address 435 El Paraiso Rd NW

BUSINESS TYPE

- Individual
- Partnership
- Corporation (NMSCC No.) _____
- LLC (NMSCC NO.) _____

Does the State of New Mexico require a license for this occupation? YES NO *If yes a current copy is required.*

STATE GROSS RECEIPTS INFORMATION

Company CRS filed under: Knighon's Cardio-FIT LLC
 CRS No. 03-416173-00-2
 Last 4 digits of FEIN or SSN 83-2019573

QUESTIONNAIRE

DESCRIPTION OF BUSINESS: indoor physical training for women, primarily →
 NUMBER OF VEHICULAR TRAFFIC INCREASE PER DAY: (i.e. clients, buyers, deliveries) 1-5 per day, max
 LIST ANY EQUIPMENT: (i.e. trucks, heavy equipment, trailers, etc.) None
 DESCRIBE ARRANGEMENTS FOR MERCHANDISE STORAGE: None
 NATURE OF ANY EXPLOSIVE, FLAMMABLE, TOXIC OR HAZARDOUS MATERIALS: (i.e. paint, lacquer, cleaning supplies, etc.) None
 LIST OUTSIDE ACTIVITIES: Zero
 NUMBER AND TYPE OF EMPLOYEES: 1
 SIGNS REQUESTED: (sign permit required) None

A diagram must accompany application showing square footage area and percentage of home use in Home Occupation Business.

Wellness; private instruction; post-rehabilitation for
orthopedic and muscular fitness; ~~Small~~ Small
group instruction for Pilates ^{and} or Cardiovascular wellness
(2-4 ppl).

Please Initial:

- W Every home occupation permittee shall comply with all Federal, State, County and Municipal laws, and regulations applicable to permitted occupations and the failure to do so shall constitute grounds for revocation.
- W Each home occupation requires an annual permit fee of \$15.00 and a business license of \$35.00, for a total of \$50.00. A Public Notice fee is also required.
- W All home occupations must abide by the regulations of the zone in which the home is located.
- W Upon request by the Planning Director, the permittee shall completely and fully cooperate with any investigation of any complaint or suspected code violation, including allowing a complete on premises inspection by Village of Los Ranchos designated personnel.

SIGNATURE MUST BE NOTARIZED

I swear that all the information is true and accurate to the best of my knowledge. I have read the Home Occupation Ordinance and agree to the conditions and terms contained therein. (See attachment)

Lisa Knighton [Signature]
Print Name Signature

JURAT

STATE OF NEW MEXICO
COUNTY OF BERNALILLO

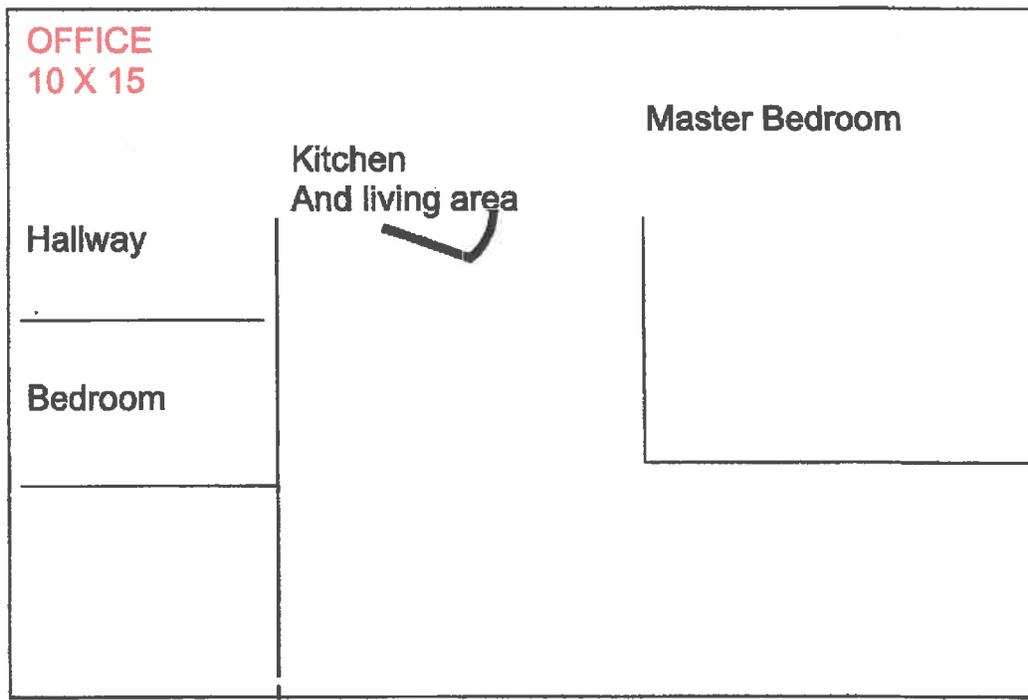
Subscribed and sworn to (or affirmed) before me on this 15th day of November, 20 18

BY: Lisa Knighton

Marcella Bissell
Notary Public

OFFICAL USE ONLY	
DATE: <u>11/15/18</u>	HO # <u>0543</u>
RECIEPT # <u>892419</u>	AMOUNT <u>55.00</u>
CHECK # <u>3063</u>	CASH _____
<input type="checkbox"/>	BED & BREAKFAST
<input checked="" type="checkbox"/>	DEMINIMUS
<input type="checkbox"/>	HOME OCCUPATION

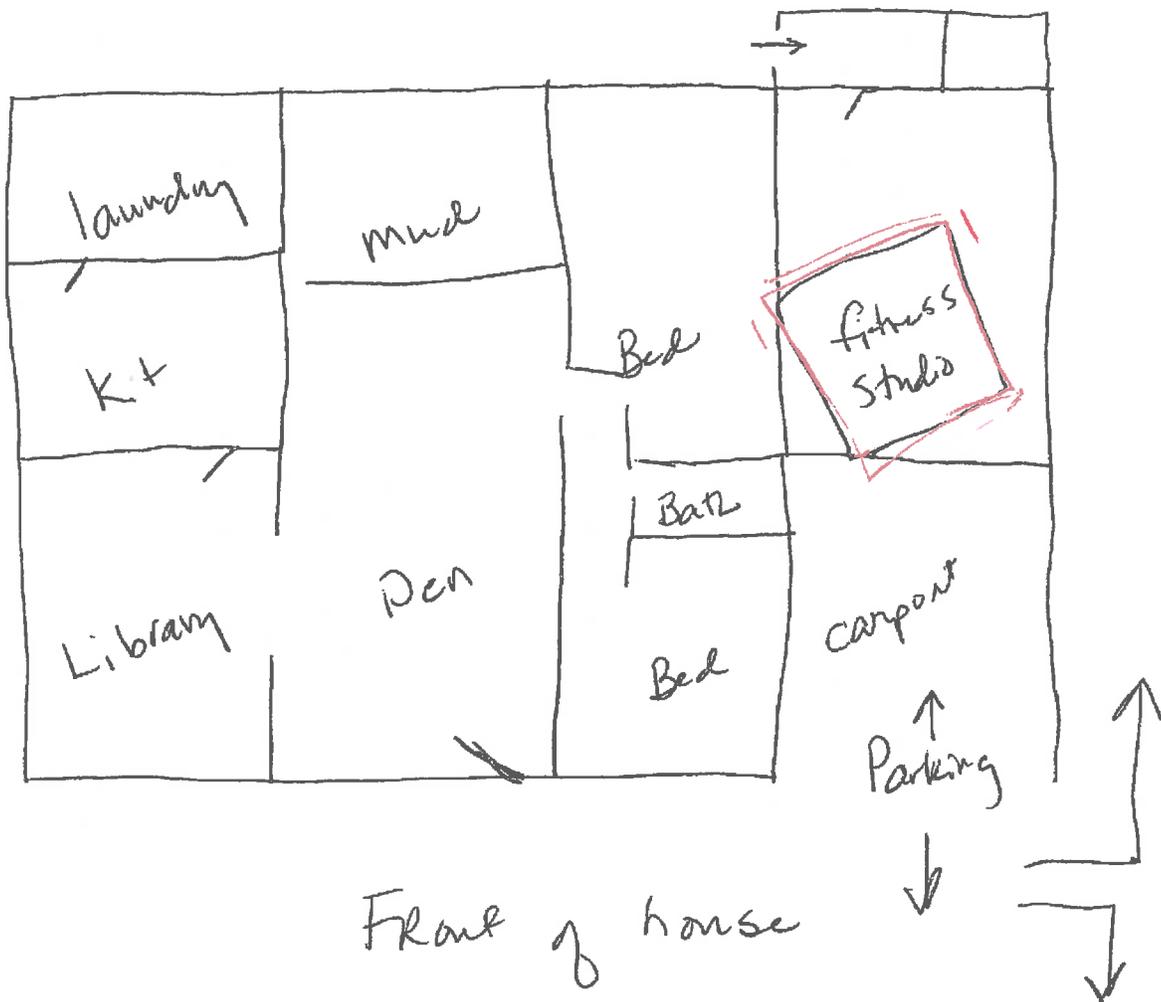
SAMPLE SITE PLAN HOME OCCUPATION



Business Name Knighon's Cardio - F.I.T.
 Address of Business: 435 El Paraiso Rd NW
 # Square feet utilized in home 23 x 15 = 345
 # Square feet of ancillary building X
 # Total square feet of house: 1834
 # Total square feet of ancillary building X

UTILIZE REVERSE SIDE TO DIAGRAM HOME AND ANCILLARY BUILDING USED IN BUSINESS

PLEASE RETURN THIS FORM WITH THE REQUIRED INFORMATION TO:
 VILLAGE OF LOS RANCHOS
 6718 RIO GRANDE BLVD. NW
 LOS RANCHOS, NM 87107



435 El Paraiso Rd NW

I, Lisa Knighton, wish to disagree with a petition dated November 27, 2018, and submitted to the Village of Los Ranchos, regarding a home occupation permit application that I, doing business as Knighton's Cardio-Fit, submitted on November 15, 2018.

My small, home-based business, Knighton's Cardio-Fit, provides wellness and physical fitness instruction for women. I, Lisa Knighton, am the sole employee. In my experience, offering a home-based setting for fitness instruction provides a safe and inclusive atmosphere for my clients, many of which are recovering from surgery or other health-related issues.

Knighton's Cardio-Fit offers small group activities for 2-4 people, and private, one-on-one instruction. My company's services include designing fitness and wellness activities for disorders such as osteoporosis and osteopenia, hip and knee replacement post-rehabilitation, and post-rehabilitation for orthopedic and muscular fitness. In addition, I offer cardiovascular fitness instruction, Pilates, fitness nutrition counseling, balance and functional training, and other modalities related to overall fitness training.

The reasons I disagree with the petition are as follows:

A) I deny that my business is noxious.

My services are held indoors, in a small studio that is under the same roof as my home. My clients will receive instruction in physical fitness or rehabilitation, which has never shown to cause harm or injury to living things, nor has this type of fitness or rehabilitation caused harm to the mind or morals of any of my clients in the 34

years I have been practicing this profession. (For clarification, the American Heritage Dictionary, 3rd edition, defines noxious as: 1) Harmful to living things; injurious to health: *noxious chemical wastes* 2) Harmful to the mind or morals; corrupting: *noxious ideas*.)

B) I deny that my business is offensive.

My studio activities promote physical wellness and personal health. (For clarification, the American Heritage Dictionary, 3rd edition, defines offensive as: 1) Disagreeable to the senses: *an offensive odor* 2) Causing anger, displeasure, resentment or affront: *an offensive gesture* 3) Making an attack). As the covenants were written in 1941, and have not been updated in over 75 years, I will not attempt to define or understand what the writers meant when they included the words noxious and offensive.

C) I submit that the covenants used in the petition are not relevant to 435 El Paraiso Road NW (my residence).

435 El Paraiso Road NW is located in UNIT 2 of El Paraiso subdivision and the covenants used in this petition are set for UNIT 1.

D) I deny that my clients will present any unsafe conditions for my neighbors.

I stated that my training business would average 1-5 cars per day. In my profession as a physical fitness and rehabilitation trainer, I work with women individually or

with small groups of women. I work 1-4 hours per day. For example, a typical day of training in my home-based studio, is: one small group session, and two or three one-on-one clients most days of the week; or two small groups. In addition, because my business will attract people from the surrounding area to my home, I was advised that I would receive a Deminimus license, which allows for up to 10 cars per day.

Additional objections with regards to the petition:

- 1) Angela Baldwin, owner of home at 537 El Paraiso, removed her name from the petition. I personally spoke with her and I am including a revised copy with her updated YES.
- 2) I submit that there are several signatures on the petition that are not residents.
- 3) There is a signature on the petition representing an empty house-- 434 El Paraiso Road NW. This house is currently on the market (for sale), and as of early December 2018, is under contract. Therefore, a signature for this house can have no vested interest in this issue.
- 4) In my research, I found an article published at Finance New Mexico which details a recent court ruling showing "when a covenant operates to restrict a property owner's right to use the property as he or she wishes, the court should disregard external evidence, such as past practices and social trends, and resolve the issue in favor of freedom of use." I will include a copy of this recent article.

Attached are other documents to support my business.

PETITION

PRINT NAME/SIGNATURE ADDRESS EMAIL PHONE/CELL YES/NO

3
no

BERNICE W. LEDDEN
B Ledden
447 WILLEN RD NW
LOS ANGELES NM 8704
345-6686
N

NO answer
on phone

OWEN D. CLARK
Owen D. Clark
Diana Clark
Dana K. Clark
601 EL PARAISO RD
" "
344-2040
" "
N
N

didn't
change
his mind

4

MARCIA SMILEY
Marcia smiley
623 E PARADISO
589-9803
N

left
msg

STEPHEN SIGMUND
Steph Sigmund
537
EL PARAISO
W

here
Dean

X

ADRIAN BALCWIN
Adrian Balcwin
537
EL PARAISO
345.4033
Y

TSAI LII
Rogers
427 E
Paraiso Rd.
NW
604-3295
NO

CAMILLE VARON
Camille Varon
457 E
Paraiso Rd. NW
615-8381
NO

Court Ruling Shows Covenants Will Be Interpreted Narrowly

June 12, 2016

By Lawrence M. Wells and John S. Campbell, attorneys at Montgomery & Andrews, P.A.

A ruling by the New Mexico Court of Appeals this spring over homeowners' rights to keep chickens as pets, despite a community covenant restriction against keeping poultry, has ramifications for property owners, including those in business condominium associations and other business developments.

The appellate court in March reversed a 2014 trial court decision that Eldorado residents who kept chickens as pets in their backyards violated the community's covenants against raising poultry. It did so on the grounds that the covenant language was ambiguous enough to be interpreted in more than one way, and should be interpreted expansively.



John Campbell



Lawrence Wells

The covenant at issue was titled "Household Pets." It read, in part, "No animals, birds, or poultry shall be kept or maintained on any lot, except recognized household pets which may be kept thereon in reasonable numbers as pets." Residents of the Santa Fe-area subdivision claimed their chickens were pets; the association argued they were poultry. The HOA convinced the trial court to apply a more expansive rule of legal interpretation to reach its decision.

The appellate court concluded that testimony about what the developer intended in 1972 and how the HOA members and community had historically viewed the covenants was not determinative. The appellate court also disregarded testimony of a veterinarian and statistics that suggested public attitudes about keeping chickens as household pets had evolved. All of this evidence, the court explained, consisted of "unreliable factors that were changeable at any given time due to changes in the association membership and residential makeup and depending who at any given time might be interpreting" the covenant.

The court concluded that when a covenant operates to restrict a property owner's right to use the property as he or she wishes, the court should disregard external evidence, such as past practices or social trends, and resolve the issue in favor of freedom of use (subject, of course, to state, county and federal law).

The importance of the decision is this: Many HOA members, boards and officers are inclined to think that restrictive covenants can be applied in an expansive manner to restrict activities to which they object. This case made it abundantly clear that the four well-established New Mexico rules that New Mexico courts must apply when determining the meaning of covenants remain unchanged: covenant disputes are to be resolved in favor of the free enjoyment of property, covenants will be interpreted reasonably but narrowly, covenant restrictions will not be expanded by implication and the words in covenants will be given their ordinary meaning.

Decisions like this one underscore the need for HOA members, boards and managers, as well as developers, to carefully consider the wording of all covenants, especially those that restrict use within the development, and to review the language at regular intervals.

HOA boards would do well to consider this case and the previous New Mexico Supreme Court decisions against the expansive interpretation of restrictive covenants before commencing a covenant enforcement action.

The bottom line is this: If an association wants covenants to restrict certain conduct or require certain conduct, the covenants must be clear and unambiguous. If covenants are not clear and unambiguous, they should be amended to make them so.

Download [454_Court Ruling Shows Covenants Will Be Interpreted Narrowly PDF](#)





American Council on Exercise

This certificate attests that

LISA KNIGHTON

has met all the requirements of the American Council on Exercise to develop and implement fitness programs for individuals who have no apparent physical limitations or special medical needs.

CERTIFIED PERSONAL TRAINER

GETTING PEOPLE MOVING SINCE 1996

Cedric X. Bryant, Chief Science Officer
American Council on Exercise



10/31/2020

VALID THROUGH



TC ID # NM 20139
 Training Center Name ACTION CPR
 TC ABO., NM 87110 505-410-9111
 Info

Course Location
 Inst. ID #

Instructor Name B. Van Vossen 0606011379

Holder's Signature
 © 2015 American Heart Association Tampering with this card will alter its appearance. 15-1810

American Heart Association®

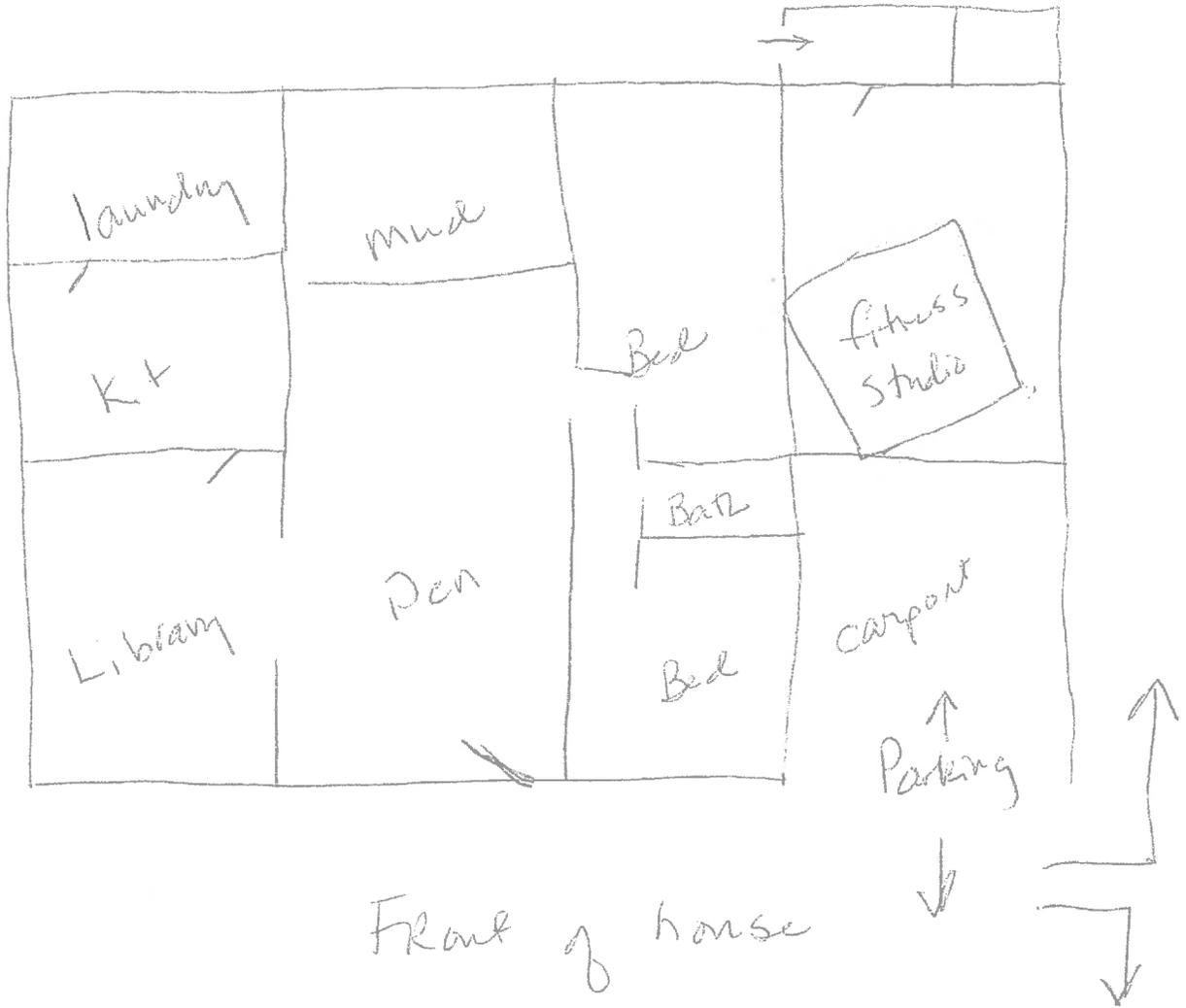
Lisa Knighton

The above individual has successfully completed the objectives and skills evaluations in accordance with the curriculum of the AHA Heartsaver CPR AED Program. Optional completed modules are those NOT marked out:

Issue Date 10/22/2018
 Recommended Renewal Date 10/2020

Strike through the modules ... completed.
 This card contains unique security features to protect against forgery.

15-1810 2/16



435 El Paraiso Rd NW

STEPHANIE DOMINGUEZ, VILLAGE CLERK
VILLAGE OF LOS RANCHOS
6718 RIO GRANDE BLVD.

I LIVE AT 427 MULLEN RD N.W. I HAVE
SIGNED A PETITION AGAINST GRANTING
APPROVAL TO THE PROPOSED DEMINIMUS HOME
OCCUPATION PERMIT AT 435 EL PARAISO RD N.W.

OUR BY-LAWS EXIST TO PROTECT OUR
COMMUNITY FROM UNBRIDLED COMMERCIAL
ACTIVITY IN OUR RESIDENTIAL NEIGHBORHOOD.
I SUPPORT AND ABIDE BY THESE BY-LAWS,
BECAUSE THEY SUPPORT MY COMMUNITY AS
WELL AS MYSELF.

THANK YOU, BERNICE LEDDEN (505) 345-6686
427 MULLEN RD. N.W.



RECEIVED

NOV 30 2018

VILLAGE OF LOS RANCHOS

November 27, 2018

Village of Los Ranchos Administration

6718 Rio Grande Blvd. NW

Los Ranchos, NM 87107

RE: Request for a Deminimis Home Occupation Permit at 435 El Paraiso Rd. NW Los Ranchos

Neighborhood Comment(s) with attached Petition

ATN: Stephanie Dominguez, Village Clerk

A Public Notice for Home Occupation Permit Application dated November 15, 2018 for Home Occupation #0543 was received by neighbors: Betty Marquez, (428 El Paraiso Rd., Lot 38; Olga Varoz Estate, (434 El Paraiso Rd. Lot 37); and Camille Varoz, (427 El Paraiso Rd NW, Lot 45. Dan Fiola, (501 El Paraiso Rd. NW, Lot 47), adjacent to the property at 435 El Paraiso Rd. NW did not receive a notice.

According to the Public Notice, public comments may be submitted within fifteen (15) days of receipt of notice. The above stated neighbors, stated neighbors did not receive the notice until, November 17, 2018. Accordingly, comments can be submitted by December 2, 2018.

In the Notice and Request, an individual can have a Deminimis Home Occupation Permit with no more than 10 vehicles a day.

(Please see the attached signed Petitions.)

NOTE: Because of time constraints and the Thanksgiving Holiday, other neighbors were provided with the Petition Notice but have not had responded for or against the proposed Permit Application.

The signed Petitioners/neighbors are protesting this Permit/business because as a neighborhood for over 75 plus years, we have valued and enjoyed our residential agricultural environment, which has been safe, and tranquil to raise our families. There has been an increase in traffic flow through El Paraiso Rd and Mullen from Rio Grande Chavez and 4th to avoid the traffic congestion on 4th street. This has caused unsafe conditions for our neighborhood with cars speeding through our neighborhood streets at all hours of the day and night.

Ten (10) additional cars with possibilities of other individuals applying for A Home Occupation Permit will turn our neighborhood from residential to mixed use/commercial.

The El Paraiso Neighborhood has been in unison for over 75 years. We have participated in the Village events. We have attended Village Planning and Zoning and the Board of Trustee meetings. We do not just look at parts of our neighborhood; we look at the totality of our neighborhood. It was inequitable for adjacent property owners not to receive the Public Notice and therefore not all able to timely make comments.

The El Paraiso Neighborhood has been governed by a Declaration of Covenant dating back to 1940. The Village of Los Ranchos has worked collaboratively with our El Paraiso Neighborhood Association to honor our Covenant when deemed possible.

In the Declaration of the Establishment of Conditions and Restrictions (Section D states that No noxious or offensive trade or activity shall be carried on upon any lot nor shall anything be done therein which may be or become an annoyance or nuisance to the neighborhood.

The flux of traffic created by the business and not knowing who comes through our neighborhood will be considered an annoyance or nuisance. We have never been faced with a home business of this nature. There are several neighbors who have a home business permit but do not have their clients come to their residences which do not create traffic or unsafe conditions. They conduct their business elsewhere. In communication with these neighbors, they value our neighborhood as a residential district, not a business/commercial area.

With this consideration, the El Paraiso neighbors who are opposed to the Application request that the Permit Application be denied.

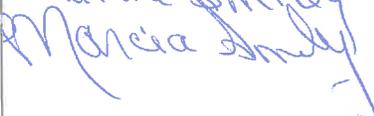
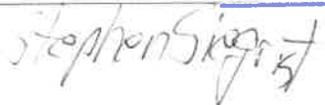
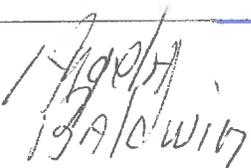
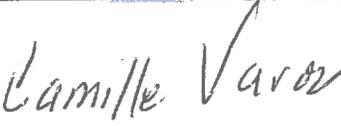
Camille Varoz is the contact resident for this Petition Protest. She can be reached at (505) 615-8381 or email: camillev0610@gmail.com.



Thank you for your time and consideration.

PETITION

PRINT NAME/SIGNATURE ADDRESS EMAIL PHONE/CELL YES/NO

BERNICE A. REDDEN 	427 MULLER RD NW LOS PARAIROS NM 87047		345-6686		N
OWEN D. CLARK Owen D. Clark Diana Clark Diana K. Clark	601 EL PARAISO RD "		344-2040 "		N N
Marcia Smiley 	623 E PARAISO		589-9803		N
	537 EL PARAISO				W
	537 EL PARAISO				N
Tsailii Rogers	427 E1 Paraíso Rd. NW		604-3295		NO
Camille Varoz 	427 E1 Paraíso Rd. NW		615-8381		NO

PETITION

PRINT NAME/SIGNATURE ADDRESS EMAIL PHONE/CELL YES/NO

Kassandra Sosa	610 E1 Paraiso Rd		505-306-3065		NO
Kassandra Sosa		k.sosa24@yahoo.com			
John Gutierrez Jr. 	610 E1 Paraiso Rd. NW jgutz86@hotmail.com		505-720-1797		NO
Varoz Estate	434 E1 Paraiso Rd NW CamilleVobio@gmail.com		615-8381		NO
CURTIS KATS Suzanna KATS	513 E1 PARASO RD		505 401 2173		NO

PETITION

PRINT NAME/SIGNATURE ADDRESS EMAIL PHONE/CELL

~~YES~~ NO

PRINT NAME/SIGNATURE	ADDRESS	EMAIL	PHONE/CELL				
Angela Danise Jensen Angela D. Jensen	551 EL PARAISO Rd. Albuc. N.M. 87107		(505) 301-2690				NO YES

(Exhibit 3)

December 24, 2018

Tim McDonough
Director, Planning and Zoning
Village of Los Ranchos
6718 Rio Grande Blvd. NW
Los Ranchos, NM 87107

Mr. McDonough:

It is our understanding that the Village of Los Ranchos has been petitioned by a resident of the El Paraiso subdivision to obtain a deminimis Home Occupation Permit to conduct a for profit making enterprise.

It is known that the Village has granted other residents a deminimis Home Occupation Permit from their home. However, in this case, the petitioners are proposing to construct a new building behind their home and not attached to the existing structure. Which would in essence make this a new commercial office used for one to ten customers? This is not a trivial use when more than one customer is present at any given time. It is illogical for this building to be used for one or possibly two people at a time as indicated by said petitioner. This would lead to ten or more additional vehicles attempting to park in front of existing residential homes, regardless of what the petitioner stated that only one or two customers would be accessing her commercial business at a time. Adding numerous cars to El Paraiso Road NW would bring additional vehicle traffic to an already congested area due to the on going construction on 4th street north of Osuna.

The point we would like to make is that this is not a position the Village should take lightly, this will set a precedent not only in our subdivision but in other residential areas as well. Do we still want to maintain what the Village was established for, a peaceful and tranquil neighborhood where people retreat to their homes from the hustle and bustle of the expanding city just blocks from us. I am sure we still want to maintain the rural atmosphere as originally intended.

It is well known that the El Paraiso Subdivision is considered as a short cut and thru street designated by the Planning and Zoning Committee. El Paraiso and Mullen do not happen to be, by definition, thru streets. They do not connect two major thoroughfares but the Village has encouraged these streets as such.

WE DO NOT CONSIDER THIS COMMERCIAL BUILDING ON A RESIDENTIAL LOT AS ELIGIBLE FOR A DEMINIMIS HOME OCCUPATION PERMIT!

Yours truly,

Owen D Clark and Diana K Clark

Cc: Mayor Donald T Lopez

January 9, 2019

OFFICIAL NOTIFICATION OF DECISION

Lisa Knighton
435 El Paraiso Rd. NW
Los Ranchos, NM 87107

A request by Lisa Knighton for a Home Occupation permit as authorized under §9.2.25(D)(4) Home Occupation Permit. located in the R-2 Zone of the Camino Real Residential Character Area.

LEGAL DESCRIPTION:

The property is located at 435 El Paraiso Rd. NW and is legally known as Lot 46, Unit 2 of El Paraiso Subdivision in School District No. 4, Bernalillo County, New Mexico. The property contains 0.46 acres, more or less.

On January 8, 2019, the Village of Los Ranchos de Albuquerque, Planning and Zoning Commission voted 5-0 to approve a Home Occupation permit as authorized under §9.2.25(D)(4) Home Occupation Permit. located in the R-2 Zone of the Camino Real Residential Character Area., with the following Findings:

The Home Occupation presented complies § 9.2.25(D)(4)(c) conditions of approval:

1. It does not occupy more than 500 SF of the residence.
2. It will be conducted entirely within the residence.
3. It will not generate significant vehicular traffic.
4. There will be no heavy equipment or trucks.
5. It is in compliance with the overall conditions of approval for a Home Occupation.

Public notice requirements have been met by publication in the Albuquerque Journal on December 20, 2018. The Public Notice was sent by mail to all neighbors within 300 feet of the property on December 14, 2018.

IF YOU WISH TO APPEAL/PROTEST THIS DECISION, YOU MUST DO SO IN THE MANNER DESCRIBED BELOW.

§9.2.25(H)(2)

(2) Appeals from Planning and Zoning Commission Decision. Any aggrieved party may appeal a decision of the Planning and Zoning Commission (“Commission Decision”) to the Board of Trustees as set out in subsection (3) hereof.

(3) Appeal Procedure.

(a) The Notice of Appeal of Director Decision or Commission Decision must be filed with the Village Clerk with the appropriate filing fee, not more than fifteen (15) days after issuance of a Final Notice of Decision.

A Notice of Appeal may be signed by the aggrieved party or an agent of an aggrieved party. If a Notice of Appeal is filed by an agent, a letter or other written document signed by the aggrieved party authorizing the agent to act on their/its behalf must be delivered to the Village Clerk on or before filing of the Notice of Appeal. Regardless of the method of delivery, the Notice of Appeal shall be effective on the date actually received by the Village Clerk. Email is not an acceptable delivery method.

(b) A Notice of Appeal from a Director Decision shall specifically state the basis of the appeal, including citation to any law, Village Master Plan, applicable section of ordinances and other documents or information deemed by the aggrieved party to be relevant to the appeal. Issues to be presented to the Planning and Zoning Commission in the appeal shall be limited to those issues and matters raised in the Notice of Appeal.

(c) A Notice of Appeal from a decision of the Planning and Zoning Commission must specifically state the basis of the appeal, including citation to any law, the Village Master Plan, applicable sections of ordinances and specific references to evidence or documents which were considered by the Planning and Zoning Commission. Without a specific authorization by the Board of Trustees, no factual information not available for consideration by the Planning and Zoning Commission will be considered by the Board of Trustees, nor will any person or entity not participating in the hearing before the Planning and Zoning Commission be permitted to participate or present testimony before the Board of Trustees.

(d) All appeals to the Planning and Zoning Commission and the Board of Trustees shall be deemed quasi-judicial proceedings, which means certain judicial processes and protections are required. All witnesses will be placed under oath and all witnesses shall be subject to cross-examination. All documentation is subject to authentication, verification and cross examination. Appellants and other parties are cautioned not to contact members of the Planning and Zoning Commission nor the Board of Trustees about matters pending on any appeal outside of the scheduled public hearings as those individuals are acting "judges" in the appeal. All communications with the Village should be directed through the Village Clerk or the Director or with specific instruction from the Director to Village legal counsel.

(e) Appeal from a Director Decision or from a Commission Decision shall be scheduled for public hearing on a date which is not earlier than forty-five (45) days after the expiration of the applicable appeal period. On an emergency basis or for convenience of the parties, the Director may, but is not required to, seek a hearing on an appeal at an earlier date. Subject to the rules relating to allowable time and other procedures, interested parties may present testimony and other evidence at such hearing.

(f) If any party desires to submit additional documentation in an appeal from a Director Decision, such documentation must be submitted to the Director not less than thirty (30) calendar days prior to the scheduled

hearing date before the Planning and Zoning Commission. Additional documentation will not be accepted for an appeal of a Commission Decision to the Board of Trustees except as set out in subparagraph (c) above. If the additional documentation submitted to the Planning and Zoning Commission prior to an appeal hearing is not given under oath and not subject to cross-examination, the Planning and Zoning Commission may consider or not consider the document(s) as it deems appropriate and if it determines that such document(s) should be considered, will give the document(s) such weight as it reasonably determines in its discretion. Additional documentation submitted at the time of the hearing will not be accepted and will not be included in the record of the appeal, excepting documents related to a withdrawal of the appeal or request for a deferral of the appellate hearing. A person/entity submitting additional documentation must provide the number of copies as determined appropriate by the Director.

(g) For appeals heard by the Planning and Zoning Commission, the Planning and Zoning Commission may make a final determination as to all or a part of the appeal, may defer a decision on the appeal, or may remand the matter back to the Director for further information or determinations.

(h) In addition to the foregoing, all appeals shall be required to follow the Village of Los Ranchos Rules for Appeals.

(i) For hearings before the Planning and Zoning Commission and the Board of Trustees, public notice is required in accordance with §9.2.25(F) of the Codified Ordinances. The appellant(s) is responsible for all publication fees required for the appeal. If there is more than one appellant, the Director will prorate the fees equally between all appellants.

(j) Decisions by the Board of Trustees are subject to appeal to the District Court of the Second Judicial District pursuant to procedures prescribed by New Mexico State Statutes.

Public Notice required per §9.2.25(F) The Appellant is responsible for all Public Notice fees of the Appeal.

There is a \$150.00 fee for Appeal processing.

Entered this 9th day of January, 2019



Tim McDonough, Director, Planning and Zoning Dept.

RECEIVED

JAN 25 2019

January 25, 2019

VILLAGE OF LOS RANCHOS

Mr. Tim McDonough, Village Planning and Zoning Director

Village of Los Ranchos de Albuquerque

6718 Rio Grande Blvd. NW 87107

RE: Letter of Appeal for Decision on Home Occupation Permit

Requested by Lisa Knighton Located at 435 El Paraiso Rd. NW

Lot 46, Unit 2 of El Paraiso Subdivision, During Planning and Zoning Meeting on January 8, 2019.

On January 8, 2019, the Village of Los Ranchos de Albuquerque, Planning and Zoning Commission voted 5-0 to approve a Home Occupation permit for Lisa Knighton. Her said property is located at 435 El Paraiso Rd. NW, Los Ranchos de Albuquerque, NM.

The principle Applicants of Appeal, Diane Clark, at 6001 El Paraiso Rd., and Camille A. Varoz, at 427 El Paraiso Rd. NW, adjacent property to 435, El Paraiso Rd. NW, as well as 15 other El Paraiso Subdivision neighbors/residents object/protest (Refer to the signed Petition dated, November 27, 2018) the Planning and Zoning decision to approve the Home Occupation permit for Lisa Knighton for the following reasons:

1. Public Notice for Home Occupation Permit Application dated November 15, 2018, the applicant, Lisa Knighton requested a Diminimis Home Occupation Permit. Public Notice shall follow 9.2.25(F). (Exhibit 1)
 - a. Home Occupation Permit Application, November 15, 2018. (Number of vehicular traffic, noted 1-5 per day max.) NOTE: small group instruction, so that should be that the applicant would only conduct 1 small group a day and no more than 5 cars a day? (Exhibit 1a)
2. The Affidavit of Publication, State of New Mexico, Account Number 1007387, dated 12/20/2018 the Public Notice, Village of Los Ranchos advertised for HO #543 authorized under 9.2.25(D)(4). (Exhibit 2)
 - a. On January 8, 2019, the Planning and Zoning, Official Notification of Decision, authorized under 9.2.25(D)(4) (Exhibit 2a)
3. The Applicants for the Appeal feel that the Planning and Zoning Commissioners approved the Home Occupation permit in an unfair, partial manner that did not consider the neighborhood at large: safety, health and traffic impact. (Exhibit 3, there are other letters that I did not have copies from Bernice Leden that should be in the Village files.)

4. **Conditional Uses.**

Conditional uses DID have public adverse comments received before the deadline of approval.

(Exhibit 4)

4a Article 2 Zoning Section 25 Application and Approval Process

Conditional Uses (a).

A conditional use shall be approved ONLY if, in the circumstance of the particular case and under condition imposed, the proposed use will be in conformance with the Master Plan and will not be injurious to adjacent property, the neighborhood or the community.

The adjacent neighbors to the permittee's residence experience injurious impacts from traffic, bright lighting in the early morning and night from the business studio (according to the application layout) and knowing that this permit can and will set precedence to others applying for such permit are concerned that traffic will continue to increase. There are new neighbors who have small children and are concerned for their safety. This also is relevant to senior neighbors who feel that walking through the neighborhood has jeopardized their safety by the increase of traffic.

It is the Village Trustees, Commissions/Administration and Mayor to assure the residents of Los Ranchos that we are safe and experience a quality of life in the Village of Los Ranchos neighborhoods.

In conclusion, the Appeal Applicants and other objectors/practitioners have provided evidence be heard in an appeals hearing. Diane Clark and Camille A. Varoz as the principle applicants of appeal will await an Appeals date.

Respectfully,

Diane Clark

Camille Varoz

Handwritten signatures of Diane Clark and Camille Varoz. The signature for Diane Clark is written in cursive and includes a checkmark. The signature for Camille Varoz is also in cursive and includes a checkmark.

**PUBLIC NOTICE
HOME OCCUPATION PERMIT APPLICATION
STAFF APPROVAL**

The Village of Los Ranchos de Albuquerque Planning Director has received the following request for a Deminimis Home Occupation Permit Comments may be submitted in writing to the Village Clerk, Stephanie Dominguez, at the Village offices, 6718 Rio Grande Blvd. within fifteen (15) days of receipt of this notice. Violations of deminimis rules for home occupations may be reported at any time. No public notice will be sent for deminimis license annual renewals. If you have any questions, please contact Planning and Zoning, at 344-6582.

DATE: November 15, 2018

Home Occupation #0543

REQUESTS:

A request by Lisa Knighton, 435 El Paraiso Road NW, Los Ranchos, NM 87107

Business description: A small studio for personal trainer

Conditions: Not more than 10 vehicles at home in one day.

(Exhibit la)



VILLAGE OF LOS RANCHOS DE ALBUQUERQUE
6718 Rio Grande Blvd. NW 87107
Phone: (505) 344-6582 Fax: (505) 344-8978

HOME OCCUPATION PERMIT APPLICATION

Incomplete applications will not be processed

ANNUAL FEE: \$50

LATE FEE: \$10

Business name: Knighon's Cardio-FIT Website: in process
 Address: 435 El Paraiso Rd NW 87107 87114
 Owner: Lisa Knighon Email address: LLKnighon@gmail.com
 Phones: 706 340 7989 (Home) 706 340 7989 (Cell) Mailing Address 435 El Paraiso Rd NW

BUSINESS TYPE

Individual
 Partnership
 Corporation (NMSCC No.) _____
 LLC (NMSCC NO.) _____

Does the State of New Mexico require a license for this occupation? YES NO If yes a current copy is required.

STATE GROSS RECEIPTS INFORMATION

Company CRS filed under:
Knighon's Cardio-FIT LLC
 CRS No. 03-416173-00-2
 Last 4 digits of FEIN or SSN 83-2019573

QUESTIONNAIRE

DESCRIPTION OF BUSINESS: indoor physical training for women, primarily →

NUMBER OF VEHICULAR TRAFFIC INCREASE PER DAY: (i.e. clients, buyers, deliveries) 1-5 per day, max

LIST ANY EQUIPMENT: (i.e. trucks, heavy equipment, trailers, etc.) None

DESCRIBE ARRANGEMENTS FOR MERCHANDISE STORAGE: None

NATURE OF ANY EXPLOSIVE, FLAMMABLE, TOXIC OR HAZARDOUS MATERIALS: (i.e. paint, lacquer, cleaning supplies, etc.) None

LIST OUTSIDE ACTIVITIES: zero

NUMBER AND TYPE OF EMPLOYEES: 1

SIGNS REQUESTED: (sign permit required) None

A diagram must accompany application showing square footage area and percentage of home use in Home Occupation Business.

Wellness; private instruction; post-rehabilitation for
orthopedic and muscular fitness; ~~Small~~ Small
group instruction for Pilates ^{and} or Cardiovascular wellness
(2-4 ppl).

Please initial:

W

Every home occupation permittee shall comply with all Federal, State, County and Municipal laws, and regulations applicable to permitted occupations and the failure to do so shall constitute grounds for revocation.

W

Each home occupation requires an annual permit fee of \$15.00 and a business license of \$35.00, for a total of \$50.00. A Public Notice fee is also required.

W

All home occupations must abide by the regulations of the zone in which the home is located.

W

Upon request by the Planning Director, the permittee shall completely and fully cooperate with any investigation of any complaint or suspected code violation, including allowing a complete on premises inspection by Village of Los Ranchos designated personnel.

SIGNATURE MUST BE NOTARIZED

I swear that all the information is true and accurate to the best of my knowledge. I have read the Home Occupation Ordinance and agree to the conditions and terms contained therein. (See attachment)

Lisa Knighton
Print Name

[Signature]
Signature

JURAT

STATE OF NEW MEXICO
COUNTY OF BERNALILLO

Subscribed and sworn to (or affirmed) before me on this 15th day of November, 20 18

BY: Lisa Knighton

Marcella Bissell
Notary Public

OFFICIAL USE ONLY

DATE: 11/15/18

HO # 0543

RECIPT # 892419

AMOUNT 55.00

CHECK # 3063

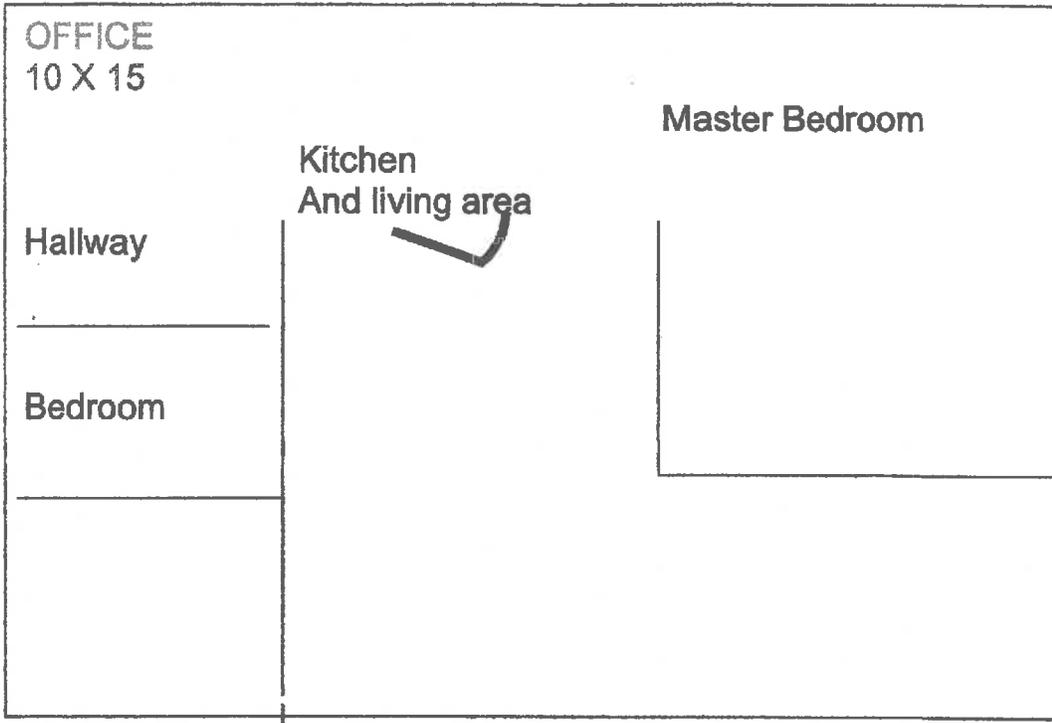
CASH _____

BED & BREAKFAST

DEMINIMUS

HOME OCCUPATION

SAMPLE SITE PLAN HOME OCCUPATION



Business Name Knighthm's Cardio - F.I.T.
 Address of Business: 435 El Paraiso Rd NW
 # Square feet utilized in home 23 x 15 = 345
 # Square feet of ancillary building X
 # Total square feet of house: 1834
 # Total square feet of ancillary building X

UTILIZE REVERSE SIDE TO DIAGRAM HOME AND ANCILLARY BUILDING USED IN BUSINESS

PLEASE RETURN THIS FORM WITH THE REQUIRED INFORMATION TO:
 VILLAGE OF LOS RANCHOS
 6718 RIO GRANDE BLVD. NW
 LOS RANCHOS, NM 87107

(Exhibit 2)

AFFIDAVIT OF PUBLICATION

STATE OF NEW MEXICO

County of Bernalillo SS

Susan Ramirez, the undersigned, on oath states that she is an authorized Representative of The Albuquerque Journal, and that this newspaper is duly qualified to publish legal notices or advertisements within the meaning of Section 3, Chapter 167, Session Laws of 1937, and that payment therefore has been made of assessed as court cost; that the notice, copy of which hereto attached, was published in said paper in the regular daily edition, for 1 time(s) on the following date(s):

12/20/2018



	Official Seal
	Christina White
	Notary Public
	State of New Mexico
	My Commission Expires: <u>4-10-22</u>

Christina White

Sworn and subscribed before me, a Notary Public, in and for the County of Bernalillo and State of New Mexico this

20 day of December of 2018

PRICE \$99.18

Statement to come at the end of month.

ACCOUNT NUMBER 1007387

PUBLIC NOTICE VILLAGE OF LOS RANCHOS

NOTICE IS HEREBY GIVEN THAT the Village of Los Ranchos de Albuquerque Planning and Zoning Commission will consider the following items at their Regular meeting on Tuesday, January 8, 2019, 7:00 PM at the Warren J. Gray Hall, 6718 Rio Grande Blvd. NW. Applications may be viewed at the Village Offices at the above address from 8:00 AM to 12:00 PM and by appointment 12:00 PM to 5:00 PM weekdays. The public is welcome to comment at the hearing. If you have any questions, please contact Planning and Zoning, at 344-6582.

A. HO #543 A request by Lisa Knighton for a Home Occupation permit as authorized under §9.2.25(D)(4) Home Occupation Permit. The applicant desires to provide indoor physical training for women for primarily wellness, private instruction, post rehabilitation for orthopedic and muscular fitness, and small group instruction for Pilates and/or cardiovascular wellness (2-4 people) in the R-2 Zone of the Camino Real Residential Character Area. The property is located at 435 El Paraiso Rd. NW and is legally known as Lot 46, Unit 2 of El Paraiso Subdivision in School District No. 4, Bernalillo County, New Mexico. The property contains 0.46 acres, more or less.

B. V 19-01 A request for a Variance from §9.2.8(E)(2)(a) Area Regulations, for a structure in the rear setback area of the property located in the R-2 Zone of the Camino Real Residential Character Area. The property is located at 613 Calle del Pajarito NW and is legally known as Lot 10, Block 2, of the Landmark Estates Subdivision a tract of land situated in School District No. 3, within Section 16, T. 11 N., R. 3 E., N.M.P.M. Bernalillo County, New Mexico. The property contains 0.50 acres, more or less.

C. S 19-01 A request for Sketch Plat review of a major subdivision for 3.3 acres of property in the Fourth Street Corridor and Character Area. The subdivision would create four (4) R-2 residential lots of 0.50 ac each and three C-1 Commercial-Retail lots. The subdivision would be a re-plat of existing property located at 7201, 7217, and 7221 Fourth St. NW and 401 Roehl Rd. NW and is legally known as a portion of Lots 3 & 4 (except the westerly 225 feet), Justin Jones Addition within Section 21, T. 11 N., R. 3 E., N.M.P.M. Village of Los Ranchos, Bernalillo County, New Mexico. The property contains 3.3 acres more or less.

Journal: December 20, 2018

(Exhibit 3)

December 24, 2018

Tim McDonough
Director, Planning and Zoning
Village of Los Ranchos
6718 Rio Grande Blvd. NW
Los Ranchos, NM 87107

Mr. McDonough:

It is our understanding that the Village of Los Ranchos has been petitioned by a resident of the El Paraiso subdivision to obtain a deminimis Home Occupation Permit to conduct a for profit making enterprise.

It is known that the Village has granted other residents a deminimis Home Occupation Permit from their home. However, in this case, the petitioners are proposing to construct a new building behind their home and not attached to the existing structure. Which would in essence make this a new commercial office used for one to ten customers? This is not a trivial use when more than one customer is present at any given time. It is illogical for this building to be used for one or possibly two people at a time as indicated by said petitioner. This would lead to ten or more additional vehicles attempting to park in front of existing residential homes, regardless of what the petitioner stated that only one or two customers would be accessing her commercial business at a time. Adding numerous cars to El Paraiso Road NW would bring additional vehicle traffic to an already congested area due to the on going construction on 4th street north of Osuna.

The point we would like to make is that this is not a position the Village should take lightly, this will set a precedent not only in our subdivision but in other residential areas as well. Do we still want to maintain what the Village was established for, a peaceful and tranquil neighborhood where people retreat to their homes from the hustle and bustle of the expanding city just blocks from us. I am sure we still want to maintain the rural atmosphere as originally intended.

It is well known that the El Paraiso Subdivision is considered as a short cut and thru street designated by the Planning and Zoning Committee. El Paraiso and Mullen do not happen to be, by definition, thru streets. They do not connect two major thoroughfares but the Village has encouraged these streets as such.

WE DO NOT CONSIDER THIS COMMERCIAL BUILDING ON A RESIDENTIAL LOT AS ELIGIBLE FOR A DEMINIMIS HOME OCCUPATION PERMIT!

Yours truly,

Owen D Clark and Diana K Clark

Cc: Mayor Donald T Lopez

November 27, 2018

Village of Los Ranchos Administration

6718 Rio Grande Blvd. NW

Los Ranchos, NM 87107

RE: Request for a Deminimis Home Occupation Permit at 435 El Paraiso Rd. NW Los Ranchos

Neighborhood Comment(s) with attached Petition

ATN: Stephanie Dominguez, Village Clerk

A Public Notice for Home Occupation Permit Application dated November 15, 2018 for Home Occupation #0543 was received by neighbors: Betty Marquez, (428 El Paraiso Rd., Lot 38; Olga Varoz Estate, (434 El Paraiso Rd. Lot 37); and Camille Varoz, (427 El Paraiso Rd NW, Lot 45. Dan Fiola, (501 El Paraiso Rd. NW, Lot 47), adjacent to the property at 435 El Paraiso Rd. NW did not receive a notice.

According to the Public Notice, public comments may be submitted within fifteen (15) days of receipt of notice. The above stated neighbors, stated neighbors did not receive the notice until, November 17, 2018. Accordingly, comments can be submitted by December 2, 2018.

In the Notice and Request, an individual can have a Deminimis Home Occupation Permit with no more than 10 vehicles a day.

(Please see the attached signed Petitions.)

NOTE: Because of time constraints and the Thanksgiving Holiday, other neighbors were provided with the Petition Notice but have not had responded for or against the proposed Permit Application.

The signed Petitioners/neighbors are protesting this Permit/business because as a neighborhood for over 75 plus years, we have valued and enjoyed our residential agricultural environment, which has been safe, and tranquil to raise our families. There has been an increase in traffic flow through El Paraiso Rd and Mullen from Rio Grande Chavez and 4th to avoid the traffic congestion on 4th street. This has caused unsafe conditions for our neighborhood with cars speeding through our neighborhood streets at all hours of the day and night.

Ten (10) additional cars with possibilities of other individuals applying for A Home Occupation Permit will turn our neighborhood from residential to mixed use/commercial.

The El Paraiso Neighborhood has been in unison for over 75 years. We have participated in the Village events. We have attended Village Planning and Zoning and the Board of Trustee meetings. We do not just look at parts of our neighborhood; we look at the totality of our neighborhood. It was inequitable for adjacent property owners not to receive the Public Notice and therefore not all able to timely make comments.

The El Paraiso Neighborhood has been governed by a Declaration of Covenantance dating back to 1940. The Village of Los Ranchos has worked collaboratively with our El Paraiso Neighborhood Association to honor our Covenantance when deemed possible.

In the Declaration of the Establishment of Conditions and Restrictions (Section D states that No noxious or offensive trade or activity shall be carried on upon any lot nor shall anything be done therein which may be or become an annoyance or nuisance to the neighborhood.

The flux of traffic created by the business and not knowing who comes through our neighborhood will be considered an annoyance or nuisance. We have never been faced with a home business of this nature. There are several neighbors who have a home business permit but do not have their clients come to their residences which do not create traffic or unsafe conditions. They conduct their business elsewhere. In communication with these neighbors, they value our neighborhood as a residential district, not a business/commercial area.

With this consideration, the El Paraiso neighbors who are opposed to the Application request that the Permit Application be denied.

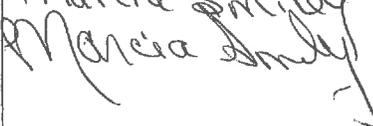
Camille Varoz is the contact resident for this Petition Protest. She can be reached at (505) 615-8381 or email: camillev0610@gmail.com.



Thank you for your time and consideration.

PETITION

PRINT NAME/SIGNATURE ADDRESS EMAIL PHONE/CELL YES/NO

<p>BERNICE W. REDDEN</p> 	<p>427 MILLER RD NW LOS ANGELES NW ST</p>	<p>345-6686</p>					N
<p>Owen D. Clark</p> <p>Owen D. Clark Diana Clark Diana K. Clark</p>	<p>601 EL PARAISO RD "</p>	<p>344-2040 "</p>					N N
<p>Marcia Smiley</p> 	<p>623 E PARAISO</p>	<p>589-9803</p>					N
<p>Stephen Sigrist</p>	<p>537 EL PARAISO</p>						W
<p>Angela Baldwin</p>	<p>537 EL PARAISO</p>						N
<p>Tsailii Rogers</p>	<p>427 E1 PARAISO RD. NW</p>	<p>604-3295</p>					NO
<p>Camille Varoz</p>	<p>427 E1 PARAISO RD. NW</p>	<p>615-8381</p>					NO

PETITION

PRINT NAME/SIGNATURE ADDRESS EMAIL PHONE/CELL YES/NO

Kassandra Sosa	610 El Paraiso Rd	505-306-3065			NO
Kassandra Sosa		k.sosa24@yahoo.com			
John Gutierrez Jr. 	610 El Paraiso Rd. NW jgutz86@hotmail.com	505-720-1797			NO
Varoz Estate	434 El Paraiso Rd NW CamilleV0610@gmail.com	615-8381			NO
CURTIS KITS Suzanna KITS	513 El Paraiso Rd	505 401 2173			NO

PETITION

PRINT NAME/SIGNATURE ADDRESS EMAIL PHONE/CELL

~~YES~~ NO

PRINT NAME/SIGNATURE	ADDRESS	EMAIL	PHONE/CELL	YES NO
Angela Danisa Jensen Angela D. Jensen	551 EL PARAISO Rd Albug 7-M. 87107		(505) 301-2690	NO

1
2
3
4
5
6
7
8

**MINUTES
VILLAGE OF LOS RANCHOS
Planning and Zoning Commission
6718 Rio Grande Blvd. NW
Warren J. Gray Hall
January 8, 2019
7:00 P.M.**

9
10

Present:

11
12
13
14

Attorney: Bill Chappell
Planning Staff: Tim McDonough, Director
Scribe: Marcy Bissell

15
16
17
18

**HOUSEKEEPING NOTE: THE RECORDER DID NOT ENGAGE SO THAT
THE FIRST 21 MINUTES WERE NOT RECORDED.**

19
20
21

1. CALL TO ORDER – Vice-Chair Phillips called the meeting to order at 7:00 p.m.

22
23
24
25

A. ROLL CALL - Commissioner Riccobene, Commissioner Eby, Commissioner Phillips, Commissioner Pacheco, Commissioner Seavey. Commissioner Brawley was excused. Commissioner Park was absent.

26
27

Vice-Chair Phillips stated there was a quorum present for the meeting.

28
29

B. APPROVAL OF THE AGENDA

30
31
32

Vice-Chair Phillips asked Planner McDonough if there were any changes to the agenda.

33
34

Planner McDonough stated there were no changes.

35
36

MOTION: Commissioner Eby moved to approve the agenda.

37
38

SECOND: Commissioner Pacheco seconded the motion.

39
40

VOTE: The motion carried unanimously (5-0).

41
42

2. PUBLIC COMMENT PERIOD

43
44

Speakers for public comment:

45
46
47
48
49

Camille Varoz 435 El Paraiso Road NW started reading the home occupation ordinance, which is Chapter 9 Article 2 Section 25(4). After a few minutes Vice Chair Phillips interrupted and stated that this was about Item 4-A HO-543 and as this is part of the agenda now was not the time to address the home occupation ordinance. He then thanked her and asked if there were any

1 more speakers for public comment. Seeing none he then closed the public
2 comment period.

3
4 **3. CONSENT AGENDA**

5
6 **A. APPROVAL OF CONSENT AGENDA**

7
8 **1. Minutes of the Regular Meeting on November 13, 2018.**

9
10 **Vice-Chair Phillips** asked if there were any changes or comments on the
11 minutes of the meeting.

12
13 **Commissioner Eby** noted that there was not a date on the meeting minutes.

14
15 **Vice-Chair Phillips** noted there was a change and then asked if there was a
16 motion to approve with changes.

17
18 **MOTION: Commissioner Eby** moved to approve with changes.

19
20 **SECOND: Commissioner Riccobene** seconded the motion.

21
22 **VOTE:** The motion carried unanimously (5-0).

23
24 **4. PUBLIC HEARINGS AND APPLICATIONS**

25
26 **Vice-Chair Phillips** asked Attorney Chappell to swear in those of the
27 audience who wished to speak on tonight's hearings.

28
29 **Attorney Chappell** swore in those of the audience present who would be
30 speaking before the Commission.

31
32 **A. HO #543** A request by Lisa Knighton for a Home Occupation permit
33 as authorized under §9.2.25(D)(4) Home Occupation Permit. The applicant
34 desires to provide indoor physical training for women for primarily wellness,
35 private instruction, post rehabilitation for orthopedic and muscular fitness, and
36 small group instruction for Pilates and/or cardiovascular wellness (2-4 people)
37 in the R-2 Zone of the Camino Real Residential Character Area. The property
38 is located at 435 El Paraiso Rd. NW and is legally known as Lot 46, Unit 2 of
39 El Paraiso Subdivision in School District No. 4, Bernalillo County, New
40 Mexico. The property contains 0.46 acres, more or less.

41
42 **Speakers for the discussion:**

43 **Lisa Knighton 435 El Paraiso Road NW**

44 **Tsailii Rogers 427 El Paraiso Road NW**

45 **Camille Varoz 427 El Paraiso Road NW**

46 **Diana Clark 601 El Paraiso Road NW**

47
48 **Vice-Chair Phillips** asked Planner McDonough to give his report.

49
50 **Planner McDonough** gave his report with recommendation for approval of
51 the request for a home occupation license.

1 **Vice-Chair Phillips** asked the Commission if there were any questions for
2 Planner McDonough. Seeing none he then asked for the applicant to come
3 forward state her name and address for the record.
4

5 **Lisa Knighton** 435 El Paraiso Road NW gave her presentation as to why
6 she wanted the home occupation, which is to provide wellness and physical
7 fitness instruction for women. She is the sole employee for fitness instruction
8 providing a safe and inclusive atmosphere for her clients, many of which are
9 recovering from surgery or other health related issues.
10

11 **Vice-Chair Phillips** asked if there were any questions for Ms. Knighton.
12 Seeing none he then asked if there was anyone in the audience who was in
13 favor of this application. Seeing none he then asked if there was anyone in
14 the audience who was in opposition of this application. Seeing three
15 members of the audience he asked the first person to come forward state her
16 name and address for the record.
17

18 **Tsailii Rogers** 427 El Paraiso Road NW started with a series of questions. if
19 the vision, if you guys established a new vision that doesn't align with rural
20 values were the longtime residents, did they participate in the new vision to
21 think, know about the change that's on values. Another huge question that I
22 have is for the applicant. How long have they lived at the residence, who is
23 the owner of the residence? What do both of the owners of the residence do
24 for a living? I know that the applicants, recently moved there so they haven't
25 really lived in the Village of Los Ranchos for a very long time. I'm curious to
26 know when they moved there, did they know that they were going to establish
27 a company there? And if so, why didn't they look into commercial property for
28 this business? Those are my main concerns.
29

30 **Vice-Chair Phillips** thanked Ms. Rogers and stated that they will ask for
31 some advice on your questions. They've got a pretty good handle on things
32 and so does the Planner and the Council. I would like to ask the Planner on
33 some of the questions. And he stated that they can let the applicant answer
34 the questions that were about the applicant. He then asked the Planner to
35 make a statement in general about the first question, which is related to the
36 current master plan and master planning process.
37

38 **Planner McDonough** stated the Village does not have a written vision
39 statement. What it has is a Master Plan and the code, which has been
40 adopted by the Board of Trustees and went on to detail what the Master Plan
41 was. Stating that home occupations are very acceptable in the Village and is
42 why the code address the requirements. There are three within this
43 neighborhood. It does set up some conditions to limit the impact on the
44 neighbors. We want to allow people to get the best and fullest use of their
45 property. Where people have occupations that fit into a neighborhood setting
46 and don't create a nuisance situation that they are certainly allowed to
47 operate that business within their residence. The conditions he read are
48 those parameters that define it as being acceptable.
49

1 **Vice-Chair Phillips** stated that one of the questions is the Village a for profit
2 or none profit. It is a legally constituted municipality. And did not know if he
3 was using the words precisely. And asked Attorney Chappell to continue.
4

5 **Attorney Chappell** stated that is correct it is a municipality formed under the
6 laws of the state as a city in essence, like the city of Albuquerque or any
7 other municipality.

8 **Tsailii Rogers** asked do they know how many of those licenses have, I
9 guess what you would call like virtual entrepreneurs. They have no visitors,
10 no clients, people coming in and out of the home. There's no perceived
11 increase of traffic to the residents. And I think that's a really big deal, as
12 opposed to having a license where you actually have people coming in and
13 out. There's been an increase of construction in the area and for the longtime
14 residents who do live on the street, there has been an increase of traffic. But,
15 the new residents who are actually applying for the license, they just moved
16 there. They don't know the difference between, the increase of traffic and no
17 traffic.
18

19 **Vice-Chair Phillips** stated it doesn't have prohibitions for only a virtual
20 business. And as Planner, McDonough said that at any given time there are
21 home occupations throughout the Village. That's what was applied for and
22 originally granted and what's in the language. Did Planner McDonough have
23 anything else to add on?
24

25 **Planner McDonough** stated with the home occupations there is a wide
26 range. Some of them are in fact internet based. Some of them are really
27 administrative. There's yoga instruction, there's therapists, they have a
28 towing company. There's a wide variety of occupations that are operated out
29 of the house, and they fit into the criteria listed in the code.
30

31 **Vice-Chair Phillips** stated for the applicant they'll have her address the
32 questions. Then asked the applicant if she wanted to answer all at once or
33 however, she would like to do that he'd leave that choice to her. Did she
34 want to come and answer the very specific questions? Then thanked Ms.
35 Rogers for her time. Stating to Ms. Knighton that he can recite them back to
36 her. He thought the questions were concerning duration of, residency and
37 business.
38

39 **Planner McDonough** stated he had the questions and asked Ms. Knighton
40 how long they had lived at the residence.
41

42 **Lisa Knighton** 435 El Paraiso Road NW stated that My husband and I
43 purchased the residence in August, and we moved in on August 10th.
44

45 **Planner McDonough** asked who's the owner of the residence? And who
46 were you employed by?
47

48 **Lisa Knighton** stated my partner Vernon Mullinax and myself. I am on the
49 deed. And who were you employed by? I'm self-employed, I've been

1 employed by myself for 35 years. Is it relevant she's asked were my partner
2 works for the Small Business Development Center at Central New Mexico.
3

4 **Vice-Chair Phillips** Thank you very much. Then asked who would like to
5 come forward next please. Please state your name and address.
6

7 **Diana Clark** 601 El Paraiso Road NW stated that before she states her
8 objections. She would like to ask Lisa, because I just heard her say
9 something and I'm not sure that I understand. She said she and her husband
10 are the owners of the house, but then she said my husband owns the house.
11 I misunderstood because I thought how can we give her a permit when she
12 doesn't own the house? The second thing, the reason why I am objecting to
13 this is because I've been in the village for 50 years and I see the Village
14 changing constantly and they're bringing in more and more of us to look like
15 the city of Albuquerque. But the city of Albuquerque really protects their
16 residents. It seems like more than the Village is willing to protect us and this
17 is the, the impression that we get as people that live east of Guadalupe Trail.
18 Anything that is worth anything on Guadalupe Trail, they protect anything that
19 is east of Guadalupe. It's all free up for grabs and this is what we're seeing,
20 and this is what I object to. We do have a lot of traffic on the street and that
21 you all received a letter I sent you, I sent a letter to Tim objecting to this. As to
22 why the traffic is so bad on our street with your revictimization program that
23 you're doing up here on Fourth Street and I have to call it that because we
24 are the victims of it, we are not benefiting from it. Every car that comes down
25 north is going to go down Mullen or El Paraiso. If they're going with every car
26 that comes down south is going to El Paraiso or to Mullen. The speed humps
27 on our street are like launchers. You can go 35 to 40 50 miles an hour and
28 not even feel the speed and that's what's happening on our street. The other
29 thing that I object to is people coming into our neighborhood after we'd been
30 a long-established neighborhood, we'd been there for many, many years,
31 even before the Village was incorporated and we like our neighborhood. We
32 don't like to have businesses in our neighborhood, and this is like a
33 commercial business that is coming into our neighborhood because they are
34 bringing people into the neighborhood. The ones that are there and we know
35 who the occupants are in our neighborhood that have licenses. They are not
36 bringing people into the neighborhood. They are using the internet, or they
37 are meeting their customers outside of the neighborhood. This person is
38 bringing in people into her area. Now her lot is small. She says that she can
39 park three cars in front of her house. I doubt very seriously that people will
40 park, one right after the other, they will park in other people's yards and I
41 wonder if she's going to go out and say, don't park in that yard because that's
42 not my yard. I don't think that's going to happen. Another thing that I think she
43 says, they're going to be elderly people if they're going to be sick people, we
44 don't have sidewalks. I would be afraid for my customers to be coming in with
45 the mess sets, the traffic that is on the street with the absence of sidewalks. I
46 just think that she has come into this area and she has decided this is a way I
47 can make money out of my house if she's willing to make money out of her
48 house. How many others on the street or in the Village are willing to make
49 money out of their house? I totally object to people making money out of their
50 house each, especially when they bring people into the neighborhood and our
51 house is our most expensive investment that we make. She brings in a

1 commercial area and we are the losers. We are not the benefit of the
2 commercial area that she is bringing into the neighborhood and that's what I
3 disagreed that it is a commercial area and I have objected very strongly to it
4 and I hope you will see our reasoning. We have standup petition around a lot
5 of people in the neighborhood. It had a sign that petition. I have written you a
6 letter. I have given you my objections. I have written a letter to the mayor and
7 I hope you consider what I'm saying.
8

9 **Vice-Chair Phillips** Thanked Ms. Clark. Then stating he saw a third hand
10 speaking and objection. Please state your name and address for the record.

11 **Camille Varoz** for 427 El Paraiso Road NW 435 where the proposed
12 applicant, plans for her business of occupancy. I'm just one house to the east
13 and, our two houses are very, are the first two houses on our street. We are
14 already impacted by people coming into El Paraiso and going into the Adobe
15 Plaza that egress and ingress should have been from, Fourth Street, but they
16 come into the neighborhood. Doctor Hedges is one of the establishments, on
17 the southern part of our street, but on Fourth big huge trucks that are over
18 five tons and there is a limit on our street of only five-ton vehicles we're
19 impacted by those. once we look at establishing home occupancies, whether
20 they're clients are no clients, my neighbor voice it, the three occupancies or
21 deminimus that have been approved, they choose not to have clients
22 because they value their neighborhood. Once we start, approving with clients
23 coming to the home that turns your neighborhood into commercial, we value
24 that's part of the ruralness of our Village. And if our administrators that we
25 trust, whether your Commissioners or Trustees to look at the quality of life
26 that we live within the Village. You know, our neighborhood, the El Paraiso
27 neighborhood has been in existence for 75 years. We've worked in unison as
28 neighbors. We have an association. We watch each other. I welcomed our
29 neighbor with open arms, but I was never approached to see how I felt. And
30 that's where we're coming from. We were never approached, three people
31 received notifications of this permit. As a neighborhood we don't look at
32 ourselves as in up in a single, or partial, neighborhood. We look at the totality,
33 how it's going to impact. We have homes that are up for sale. And if this is a
34 possibility, it's just going to open up our neighborhood, not as single-family
35 residences. We're going to be turning or looking at the possibilities of
36 commercial. There's plenty of spaces that you know, could be leased or
37 rented on Fourth Street that we're bringing if the villages looking at revenue,
38 that we're bringing more revenue, if you're leasing a business and other
39 facilities, and I hope that, you know, yes, looking at options for businesses in
40 whether having an occupancy out of your home is convenient. That where is
41 the, where is the rural value of our neighborhoods. We pay the taxes and so
42 do businesses, but really all that I'm, you know, voicing here is to consider
43 the quality of our life because we have new families moving in with little
44 children and with the influx of traffic, whether it's one person has only four
45 maybe one other might have 10. Because that's allowed then where you
46 know, where's the safety, where's the quality of life? And thank you.

47 **Vice-Chair Phillips** Thanked Ms. Varoz. Then acknowledge an audience
48 member and asked her to please restate her name and address.

1 **Tsailii Rogers** 427 El Paraiso Road NW I live next door at 427 El Paraiso. As
2 you were scrolling through the different licenses, I do want to highlight that I
3 do have one of those licenses because I was in social impact filmmaking that
4 as of December, I did not renew my license. There's one less commercial
5 license there. And if you look at the far, far right column of those sheets, there
6 were a ton of noes, meaning that we were not going to be receiving, clients at
7 the home. There it says yes or no. If you look down that whole column, the
8 quite, you don't see what the question is, but it says, it asks you, because I
9 remember the application. Are you going to receive clients at the home
10 because that makes a difference in the traffic? And so Tsailii Rogers, that
11 license isn't there anymore because I just recently accepted a position with
12 Deb Holland, I'm one of her field representatives, the first native American
13 woman in Congress. You know, at the end of the day there's one less
14 commercial license, because I have listened to the community members and
15 I do remember when I did come in and I applied for my commercial license
16 and the residence, I went to all of my neighbors and I personally knocked on
17 their doors and I asked them if they minded if I had a virtual, uh, license to do
18 business off of my laptop. But I would not have any of my clients at the house
19 or any increase of traffic because I respect my neighbors and I care about
20 their peace of mind. I care about their families and I grew up here, you know,
21 this used to be kind of like a neighborhood, like Corrales now it doesn't feel
22 like that anymore. We see an increase of just traffic down the street and an
23 increase of just very scary looking people walking up and down the street.
24 But if you just moved here in August or September, you don't notice the
25 difference because you just moved here. You don't know if there's an
26 increase of traffic. You don't know if there's an increase of, you know, just
27 kind of scary looking people down the street. But we are noticing a lot of
28 changes and what the speakers are saying tonight is we don't feel like you
29 are really protecting, you know, our peace of mind, we don't feel like you
30 really care. And the reason why I asked what type of, organization Los
31 Ranchos is because if you're a nonprofit organization, you're established for
32 the benefit of your community. But if you're a corporation, then you're
33 established to make money. And if you change the formation of the Village of
34 Los Ranchos, then I'm wondering why does my mom not know that? And why
35 does she still have the rural values and why does Los Ranchos have the
36 corporate values? Because I just want to make sure that everybody
37 understands what you're all about.

38
39 **Vice-Chair Phillips** stated That question was asked and answered. Thank
40 you I appreciate your time. Stating the floor is now closed for comment he
41 asked the Commissioners it was a motion.

42
43 **Commissioner Pacheco** stated everything she read and have seen and
44 have heard this, application falls into the regulations of code for this type of
45 business. I am recommending approval of this application as it does follow all
46 the rules and regulations of the code that we have set up within the Village.
47 And again, just as a reminder that that's our purpose for being here.
48
49
50
51

1 **MOTION: Commissioner Pacheco** moved to approve the application.
2

3 **Vice-Chair Phillips** stated that they have a motion to approve the application
4 and asked if there was a second.
5

6 **SECONDED: Commissioner Seavey** seconded the motion.
7

8 **Vice Chair Phillips** asked if there was any discussion of the motion.
9

10 **Commissioner Seavey** stated that there was an accessibility concern that
11 was brought up, and I was just wondering.
12

13 **Vice Chair Phillips asked the applicant to come forward.**
14

15 **Commissioner Seavey** continued do you have a way to address that or is it
16 as treacherous as one could imagine or is it pretty easy for people to pull up
17 and get right into the studio?
18

19 **Lisa Knighton** stated that's a good question. My husband and I, when we
20 purchased the property, it had been empty for 10 years and we have been
21 working to get the driveway smooth. It's fairly smooth. I mean it's flat. We
22 worked on it over the weekend. I don't believe, actually I'm not disabled so I
23 can't speak to things that might happen. I don't have any potholes. It's flat.
24 Um, there's plenty of space for two cars to park side by side and both doors
25 open. I can't foresee what might happen in the future was with something, but
26 as far as my drive goes, it's, it's flat and, it has a rear entrance in over the
27 weekend we graded it and we put down gravel and I put a well-defined two-
28 and-a-half-foot wide walkway through. And then I have a paved area for
29 walking in and actually we replaced the door handles in the studio to make
30 them, disability accessible where the handle's coming down. I don't foresee
31 anything. I've gone out of my way to make it really safe and a proper place for
32 people to come since most people will be coming from some type of
33 rehabilitation.
34

35 **Vice Chair Phillips** thanked Ms. Knighton and asked if there was any more
36 discussion from the Commissioners.
37

38 **Commissioner Riccobene** stated he did have a couple of comments
39

40 **Vice Chair Phillips** recognized Commissioner Riccobene.
41

42 **Commissioner Riccobene** stated you know, just in general, I think allowing
43 a home occupation in the village is a positive. The reason why home
44 occupations are because, it actually at the end of the day is going to service
45 and help our residents to provide for themselves and also provide for services
46 to the Village. I think that, that these kinds of home occupations are actually
47 positive. That give back to our they help our society and our elderly people. I
48 think that this neighborhood is going to, it's not going to bring in people that
49 we're not attracting people to a drug rehabilitation center or, I mean we're
50 helping people to walk again and move their limbs again and to be able to live
51 a positive life. So, I think that these kinds of things can actually help our

1 community be vibrant. Now I'm not here to really say what I like. My job is to
2 go ahead and make a call based on our ordinances or rules that had been
3 put together by us. The people, not us, but all of us. And we have right now
4 we have a Master Planning session that is going on right now that anybody in
5 this room or anybody in the Village is allowed to attend and begin to steer the
6 direction of our Village. And this is the way the Village has worked for many
7 years and its way it's continuing to work today. I believe there's actually one
8 this next Tuesday, isn't there Tim. Anybody's welcome to come and discuss
9 any of these kinds of things. But, our job as a Commission up here is to go
10 ahead and make a call based on the existing ordinances that we have. And,
11 and this, this particular home occupation falls underneath those ordinances
12 and within the rules that we have. And those rules have been putting in place
13 to benefit the residents. I'm not sure that that in here nowhere does it say that
14 I'm going to, if I want to do a home occupation, but I don't have to ask
15 permission of anybody do the home occupation. But I knew I needed to
16 obtain a license and make sure that I go through the process that we're going
17 through right now. And I see, Ms. Knighton, you've gone through this process
18 and, I'm going to have to vote yes on this because, I see that it falls within
19 our, the boundaries of what our laws and our rules are. And if our laws or
20 rules need to change, then let's go ahead and get them changed. But in the
21 meantime, this body needs to make a call based on our rules. And so that's
22 why my vote is going to be a yes today.

23
24 **Vice Chair Phillips** Thanked Commissioner Riccobene. Any other commissioners?
25 Commissioner Eby do you have any comments or questions or discussion?

26
27 **Commissioner Eby** stated she echoes Commissioner Riccobene. I think that this
28 application complies with all of our rules and regulations in our ordinance. I'm
29 going to vote in favor of it.

30
31 **Vice Chair Phillips** asked if there was further discussion and recognized
32 Commissioner Pacheco.

33
34 **Commissioner Pacheco** stated, I don't think this is the end all be all. I'm
35 assuming you're going to be a good neighbor and that you will work with your
36 neighbors and if there are issues that you can find a way to, to kind of work
37 that out ongoing. I mean, we certainly don't want this to be the beginning of a
38 fractured relationship within your, within your little community. So hopefully
39 you can find a way to work with everybody. On in the neighborhood.

40
41 **Vice Chair Phillips** closed discussion stating the motion was to approve the
42 application and called for a vote.

43
44 **VOTE:** the motion carried unanimously (5-0).

45
46 **Vice Chair Phillips** stated let the record show that the public hearing on Item
47 4-A request by Lisa Knighton for a home occupation is formally closed.
48
49

1 B. **V 19-01** A request for a Variance from §9.2.8(E)(2)(a) Area Regulations, for a
2 structure in the rear setback area of the property located in the R-2 Zone of
3 the Camino Real Residential Character Area. The property is located at 613
4 Calle del Pajarito NW and is legally known as Lot 10, Block 2, of the
5 Landmark Estates Subdivision a tract of land situated in School District No. 3,
6 within Section 16, T. 11 N., R. 3 E., N.M.P.M. Bernalillo County, New Mexico.
7 The property contains 0.50 acres, more or less.
8

9 **Vice Chair Phillips** asked Planner for his report.

10
11 **Planner McDonough** gave his report and recommended denial of the
12 application.
13

14 **Vice Chair Phillips** thanked Planner McDonough and asked if there were
15 any questions from the Commission. Seeing none he then called for the
16 applicant to come forward. Then asked Planner McDonough if the applicant
17 was present.
18

19 **Planner McDonough** stated that he was notified of the meeting and was
20 sent a copy of the planning report.
21

22 **Vice Chair Phillips** asked do they simply move to the next agenda item after
23 a statement of the applicant is not present and we have no business to attend
24 to without the applicant making the case.
25

26 **Attorney Chappell** stated he thought the conviction is still takes action on
27 the application based on the merit of the package. And the presentation you'd
28 have nothing else to work on it.
29

30 **Vice Chair Phillips** thanked Attorney Chappell for the clarification.
31

32 **Commissioner Riccobene** asked the Planning Director please, do you know
33 for certain that this is a residence?
34

35 **Planner McDonough** stated that has been discussed and the process to
36 verify is in process.
37

38 **Vice Chair Phillips** asked for Attorney Chappell to advise on how to
39 proceed.
40

41 **Attorney Chappell** advised that they could proceed with the request for the
42 variance. The question of the residence is a zone code violation to be dealt
43 with later.
44

45 **Vice Chair Phillips** asked if there was anyone who wished to speak in favor
46 of the variance. Seeing and hearing none he then asked if there was anyone
47 to speak in opposition of the variance. Seeing none he closed the floor for
48 comment and asked for a motion.
49

50 **MOTION: Commissioner Eby** moved to deny the request for the variance.
51

1 **Vice Chair Phillips** asked if there was a second.

2
3 SECOND: Commissioner Pacheco seconded the motion.

4 **Vice Chair Phillips** asked if there was any discussion and hearing none
5 called for a vote to deny the variance. Then recognized Commissioner Eby.

6
7 **Commissioner Eby** stated that in Mr. Shepard's letter he goes through his
8 reasoning for requesting the variance and I just would like to comment that I
9 don't think any of his comments rise to the level of an unnecessary hardship.

10
11 **Vice Chair Phillips** asked if there were any more comments. Hearing none
12 he called for a vote.

13
14 **VOTE:** the motion carried unanimously (5-0).

15
16 **Vice Chair Phillips** formally closed Item 3-B the request from Mr. Shepard
17 for a variance.

- 18
19 **C. S 19-01** A request for Sketch Plat review of a major subdivision for 3.3 acres
20 of property in the Fourth Street Corridor and Character Area. The subdivision
21 would create four (4) R-2 residential lots of 0.50 ac each and three C-1
22 Commercial-Retail lots. The subdivision would be a re-plat of existing
23 property located at 7201, 7217, and 7221 Fourth St. NW and 401 Roehl Rd.
24 NW and is legally known as a portion of Lots 3 & 4 (except the westerly 225
25 feet), Justen Jones Addition within Section 21, T. 11 N., R. 3 E., N.M.P.M.
26 Village of Los Ranchos, Bernalillo County, New Mexico. The property
27 contains 3.3 acres more or less.

28
29 **Vice Chair Phillips** asked Planner McDonough for his report.

30
31 **Planner McDonough** gave his report and gave clarification to what this
32 sketch plat review process entails.

33
34
35 **Discussion:**

36 **Speakers for the discussion:**

37 **David Newman agent, 504 Mary's Way NW**

38 **Nancy Starr, 513 Roehl Road NW**

39 **Diane Albert, 820 Ranchitos Road NW**

40
41 The discussion started with a couple of questions for Planner McDonough on
42 why he included tracts 3-A & 3-b to the plat. It was to show the existing tracts
43 as they are now. The second one was what was going to happen with the
44 buildings on the property now. Those buildings will be taken down including
45 the one in the middle. The question on rezoning was confirmed that
46 everything will need to come into compliance with today's standards.
47 Clarification of the boundaries was given. There was a discussion on whether
48 or not the commercial part would be improved upon. At this time there would
49 not be any improvements the previous owner had just done some, but they
50 were going to wait to see how the 4th Street project would impact the section.
51 Irrigation rights were discussed since it was close to the Rice lateral and

1 since the survey was not completed yet they did not know if there were any at
2 this time. Questions by the audience included clarification on how long this
3 will take and what will the Village allow them to build in the subdivision. The
4 estimate for completion was about 6 months to get to the final plat and they
5 were referred to the R-2 zoning ordinance, which would answer their
6 questions on building heights and setbacks. The applicant did state that they
7 were talking about adding covenants to the subdivision to control what kind of
8 housing could go in. The Village would review the covenants to see if they
9 work with the ordinances, but do not enforce them. There was support for the
10 sketch plat review and a compliment to the Commissioners on what a good
11 job they are doing. With a final statement from the applicant, who asked that
12 if anyone wanted to contact him with suggestions or just wanted to get an
13 update to get hold of him. Planner McDonough stated they could get the
14 contact information for Mr. Newman from the Village website from the packet
15 there.

16
17 **Vice Chair Phillips** then formally closed the sketch plat review.

18
19 **5. OLD BUSINESS**

20
21 **A. Discussion of the 2035 Master Plan process**

22
23 Vice Chair Phillips asked for an update to the Master Plan.

24
25 The Village held three additional Public Involvement meetings for the Master
26 Plan, since my last report. The meetings covered specific topics:

- 27
28
- 29 • October 16, **Agriculture**, Fergus Whitney spoke at the meeting
 - 30 • November 7, **Environment**, John Kelly, MRGCD Board member, and David
31 Simon, COA Open Space Director, spoke to the attendees
 - 32 • December 4, **Community Facilities and Services**, Tim McDonough spoke
33 to the attendees.

34 Meeting attendance maintains at about 25 persons, and discussions are
35 active and very informative. One consistent finding is that responses from the
36 participants are very closely aligned with the initial survey results. Also, there
37 is a reoccurring theme that the Village needs to stay involved and work with
38 surrounding entities.

39
40 Staff continues to meet with the Master Plan Committee every 2 weeks and
41 the Process consultant weekly.

42
43 The next Public meeting is January 15 and will focus on **Residential**
44 **Development**. February's Public meeting will be held on the 19th and will
45 focus on **Economic Development**. At this time the final Public Meeting as
46 scheduled for March 19 and will address **Transportation** and **Historic &**
47 **Archaeological Preservation**. Additional Public Meetings may be scheduled
48 if necessary.

49
50
51 **B. Discussion of Priorities for 2019**

1
2 Ordinance texts amendments are still a priority.
3

4 **6. NEW BUSINESS**

5
6 *There is no new business.*
7

8 **7. REPORTS**

9
10 **A. PLANNING DEPARTMENT REPORT**

11
12 The variance request that was denied at the September P&Z meeting and
13 appealed to the Board of Trustees was denied by the Board.
14

15 Marcy continues to handle a large number of business license renewals,
16 along with her other duties. The Code Enforcement officer has several
17 enforcement actions in the Municipal Court.
18

19 **9. COMMISSIONER'S INFORMAL DISCUSSION**

- 20
21
 - Talk of the Commissioner's term appointments.
 - Talk of changes to the election process.
22
23

24 **10. ADJOURNMENT**

25
26 **Vice Chair Phillips** asked if there was a motion to adjourn the meeting.
27

28 **MOTION: Commissioner Riccobene** moved to adjourn the meeting at 8:50
29 pm.
30

31 **SECOND: Commissioner Seavey** seconded the motion.
32

33 **VOTE:** the motion carried unanimously (5-0).

34 **APPROVED** by the Planning and Zoning Commission of the Village Los
35 Ranchos de Albuquerque this _____ day of _____, 2019.
36

37 **ATTEST:**
38

39 _____
40 Tom Riccobene, Secretary
41 Planning and Zoning Commission
42

VILLAGE OF LOS RANCHOS DE ALBUQUERQUE
RESOLUTION No. 2019-1-2

WHEREAS, the Governing Body in and for the Village of Los Ranchos de Albuquerque, State of New Mexico, developed a Mid-Year Budget Adjustments for fiscal year 2018/2019; and

WHEREAS, after a complete review and analysis of fiscal year 2018/2019 year-to-date and projected revenues and expenditures, management is recommending budget revisions; and

WHEREAS, the budget revisions are necessary, and funds are available from the appropriate sources; and

WHEREAS, after approval from the Department of Finance and Administration, Local Government Division, the recommended action shall be taken and all necessary adjustments shall be made; and

WHEREAS, at a regular meeting of the Board of Trustees of the Village of Los Ranchos de Albuquerque, held on March 20, 2019, the recommended revisions to the budget were discussed.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Village of Los Ranchos de Albuquerque, State of New Mexico, that the 2018/2019 Fiscal Mid-Year Budget is revised as reflected in the ***“Schedule of Budget Adjustments for Fiscal Year Ending June 30, 2019”*** attached to this resolution

PASSED, APPROVED, AND ADOPTED by the Village of Los Ranchos de Albuquerque Board of Trustees this 20th day of March , 2019.

Donald T. Lopez, Mayor

ATTEST:

Danielle Sedillo-Molina, Village Clerk

VILLAGE OF LOS RANCHOS DE ALBUQUERQUE
RESOLUTION No. 2019-2-13

ACCEPTANCE AND APPROVAL OF THE FY 2017/2018 AUDIT

WHEREAS, the Village of Los Ranchos is required by statute to contract with an independent auditor to perform the required annual audit or agreed upon procedures for Fiscal Year 2017/2018; and,

WHEREAS, the Village of Los Ranchos Board of Trustees has directed the accomplishment of the audit for FY 2017/2018 be completed; and,

WHEREAS, this audit has been completed and presented to the Village of Los Ranchos Board of Trustees per the October 15, 2018 Letter from the State Auditor authorizing release of the FY 0217/2018 audit.

WHEREAS, NMAC 2.2.2.10 (M) (4) provides in pertinent part that “Once the audit report is officially released to the agency by the state auditor (by a release letter) and the required waiting period of five calendar days has passed, unless waived by the agency in writing, the audit report shall be presented by the [Independent Public Accountants] IPA, to a quorum of the governing authority of the agency at a meeting held in accordance with the Open Meetings Act, if applicable;” and,

NOW THEREFORE, BE IT RESOLVED, that the Village of Los Ranchos Board of Trustees does hereby accept and approve the completed audit report and findings as indicated within this document.

ACCEPTED AND APPROVED this 20th day of March, 2019 in regular session by the Board of Trustees, at the Village of Los Ranchos, Bernalillo County, New Mexico.

DONALD T. LOPEZ, MAYOR

MARY HOMAN, MAYOR PROTEM/TRUSTEE

PABLO RAEL, TRUSTEE

ALLEN LEWIS, TRUSTEE

ATTESTED BY: _____
DANIELLE SEDILLO-MOLINA, VILLAGE CLERK