



AGENDA

Village of Los Ranchos
Board of Trustees Regular Meeting
6718 Rio Grande Blvd NW
April 10, 2019 - 7:00 P.M.

MAYOR

Donald T. Lopez

ADMINISTRATOR

Bob Perls

VILLAGE CLERK

Danielle Sedillo-Molina

TRUSTEES

Mary Homan, Mayor Pro Tem/Trustee

Pablo Rael, Trustee

Allen Lewis, Trustee

REGULAR MEETING AGENDA

1. CALL TO ORDER

A. APPROVAL OF AGENDA

2. PUBLIC COMMENT PERIOD [3 MINUTE TIME LIMIT] - (PLEASE SIGN IN WITH THE CLERK IF YOU WISH TO SPEAK UNDER PUBLIC COMMENT ON AN ITEM THAT IS NOT ALREADY ON THIS AGENDA)

3. PRESENTATIONS/PROCLAMATIONS

A. NONE

4. CONSENT AGENDA

There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

A. MINUTES – MARCH 20, 2019 – REGULAR MEETING

5. REPORTS

- A. MAYOR'S REPORT
- B. ADMINISTRATOR'S REPORT
- B. PLANNER'S REPORT
- C. LEGAL REPORT
- D. PUBLIC SAFETY REPORT
- E. FOURTH STREET PROJECT REPORT
- F. AGRI-NATURE CENTER UPDATE

6. FINANCIAL BUSINESS

- A. DISCUSSION AND APPROVAL OF CASH REPORT – MARCH 2019.
- B. DISCUSSION OF THE TAX AND REVENUE GROSS RECEIPTS TAX LAWSUIT UPDATE.

7. PUBLIC HEARINGS AND APPLICATIONS FOR APPEAL

NONE

8. OLD BUSINESS

- A. DISCUSSION OF THE PROCESS TO NOMINATE QUALIFIED ELECTORS TO FILL THE VACANCY OF A GOVERNING BODY MEMBER UNTIL THE NEXT REGULAR MUNICIPAL ELECTION IN ACCORDANCE WITH NMSA 1978 §3-12-1.

9. ANNOUNCEMENTS

- A. NONE

10. NEW BUSINESS

- A. APPROVE REHAB TO VILLAGE HALL AND THE AGRI-NATURE CENTER AND COSTS ASSOCIATED WITH EACH

B. RENEWAL OF MEMORANDUM OF UNDERSTANDING (MOU) WITH
PALINDROME COMMUNITIES, LLC, A NEVADA LIMITED LIABILITY
COMPANY

11. TRUSTEE INFORMAL DISCUSSION

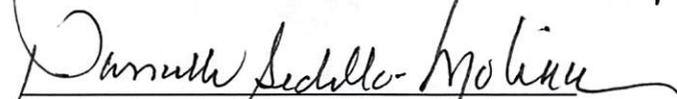
12. ADJOURNMENT

If you are an individual with a disability who needs a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend and/or participate in the hearing or meeting, please contact the Village Clerk at 505-344-6582 at least one week prior to the meeting or as soon as possible. Portable microphones are available at all meetings upon request.

THE NEXT BOARD MEETING WILL BE HELD ON MAY 8, 2019

A COPY OF THE AGENDA MAY BE OBTAINED AT THE VILLAGE OFFICE, 6718 RIO GRANDE BLVD NW, DURING REGULAR BUSINESS HOURS OF 8:00 A.M. TO 5:00 P.M. OR ON THE WEBSITE: www.losranchosnm.gov

I certify that notice of the Public Meeting has been given in compliance with the Open Meetings Act, NMSA 1978 Section 10-15-1 through 10-15-4 and the Open Meetings Resolution 2019-1-1. I certify that this agenda was posted on: 5 April 2019.


Danielle Sedillo-Molina, Village Clerk

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MINUTES
VILLAGE OF LOS RANCHOS DE ALBUQUERQUE
6718 RIO GRANDE BOULEVARD NW
BOARD OF TRUSTEES REGULAR MEETING
March 20, 2019
OPEN SESSION-7:00 P.M.
CLOSED SESSION-8:00 P.M.
RECONVENE OPEN SESSION 8:22 P.M.

10 **Present:**

11 Donald T. Lopez, Mayor
12 Mary Homan, Mayor Pro Tem/Trustee
13 Pablo Rael, Trustee
14 Allen Lewis, Trustee

Bob Perls, Administrator
Danielle Sedillo-Molina, Clerk
Nancy Haines, Treasurer
Bill Chappell, Attorney
Tim McDonough, Planning & Zoning Director

15
16
17 **Absent:** All present.

18 Before calling the meeting to Order the Mayor asked the Boy Scouts of America to lead the guests
19 in the Pledge of Allegiance.

20 After the Pledge of Allegiance, Mayor Lopez, asked the Boy Scouts to introduce themselves. After
21 the introductions, an announcement was made that they will be hosting an upcoming Spaghetti
22 dinner on April 27, 2019 and will have more information and tickets at the next Board of Trustees
23 meeting in April.

24
25 **1. CALL TO ORDER**

26 **Mayor Lopez** called the meeting to order at 7:02 p.m.

27
28 **Mayor Lopez:** Before moving forward, called for a motion to remove the following item
29 from the agenda, the State of New Mexico does not require a mid-year budget. Corrections,
30 revisions, and amendments to the budget necessary to meet the requirements of law it will
31 be presented for discussion and approval.

32
33 **Trustee Homan:** Are there not any adjustment that we need to make?

34
35 **Mayor Lopez:** Do not have to make adjustments tonight.

36
37 **Mayor Lopez:** Motion to remove 8A. from the agenda.

38
39 **MOVED:** Trustee Rael

40 **SECONDED:** Trustee Homan

41 **CARRIED:** Motion Passed 2 FOR (Trustee Rael-Yes; Trustee Homan-Yes;
42 Trustee Lewis-No) and 1 AGAINST.
43

44 **Mayor Lopez:** Motion to Approve Agenda

45
46 **A. APPROVAL OF AGENDA**

47 With the notation to remove the following agenda item:

48 8. A. DISCUSSION AND APPROVAL OF RESOLUTION NO. 2019-1-2 OF
49 THE MID-YEAR BUDGET ADJUSTMENTS FOR FISCAL YEAR
50 2018/2019;

51
52 **MOTION:** Trustee Rael

53 **SECONDED:** Trustee Homan

54 **CARRIED:** Motion Passed 3 FOR (Trustee Rael-Yes; Trustee Homan-Yes;
55 Trustee Lewis-Yes) and 0 AGAINST.

56
57
58 **2. PUBLIC COMMENT PERIOD [3 MINUTE TIME LIMIT]**

59
60 **Mayor Lopez** introduces the following speakers who requested to provide comment(s) to
61 the **Board of Trustees**:

62
63 **A. David Hudson, 529 Roehl Court:**

- 64 i. Discusses the Lavender Festival, picking up the lavender plants from Colorado.
65
66 ii. Hire an Economic Developer, for economic development within Los
67 Ranchos to capitalize on the uniqueness of the Village. Make the Village
68 beautiful.

69
70 **B. Keith Baird, 913 Green Valley Road:**

- 71 i. Concerned with all the construction work on Fourth Street and the loss of two
72 major tenants. Supports David Hudson's comments in the hiring of someone
73 for economic development.
74
75 ii. The Village should buy billboards to advertise the current businesses "they are
76 open for business, "also in Albuquerque The Magazine, with radio, and an
77 article in the Albuquerque Journal. Also hire a highly qualified full-time
78 marketing person on the Village staff."
79
80 iii. The Village to purchase new lapel mics and devices for hearing.

81
82 **C. David Baird, 8211 Guadalupe Trail:**

- 83 i. Discusses Ordinances and how they are enforced and some that are not even
84 plausible or reasonable, primarily the noise ordinance. Ordinances have been
85 abused and used in the Village. Especially now with the new commercial
86 district, how is this going to work with a new commercial district?

87
88 **Trustee Rael:** Is there a specific instance that you are concerned about?
89

- 90 ii. Had a dog barking, neighbors complaining, big fight. Had to go to county
91 court. What will happen when it is a commercial environment?
92

93 **Mayor Lopez:** Recognized State Senator Candice Gould.
94

95 **Mayor Lopez:**

96 **3. PRESENTATIONS/PROCLAMATIONS**
97

98 A. NONE
99

100 **Mayor Lopez:**

101 **4. CONSENT AGENDA**
102

103 **Mayor Lopez:** No separate discussion on these items.

104 **4 A.** Approval of the Minutes from the February 13, 2019 Regular meeting.
105

106 **MOTION:** Trustee Rael

107 **SECONDED:** Trustee Lewis

108 **CARRIED:** Motion Passed 3 FOR (Trustee Rael-Yes; Trustee Homan-Yes;
109 Trustee Lewis-Yes) and 0 AGAINST.
110

111 **Mayor Lopez:**

112 **5. REPORTS**
113

114 **A. MAYOR'S REPORT**

- 115 • **Mayor Lopez** discusses trip to Washington DC with **Trustee Homan** to attend the
116 National League of Cities. Successful in meeting with all of our Congressional
117 delegation.
118

119 Significant lobbying was discussed, to include availability of Federal funding to
120 complete the fourth street project. Spoke to Congressional delegation for the use of
121 the Federal Farm Bill significant funding for agriculture and we will explore that.
122

123 **Trustee Homan:** Ongoing need for advice and expertise for possible grants,
124 streetscapes and improvements for business along fourth, and the Agri-nature. Was
125 informed that the NM Delegation has an expert that has experience on this and can
126 pursue for a Village like ours.
127

128 **Mayor Lopez:** The Village Administrator, Mr. Bob Perls, had a meeting with Tony
129 Khader, owner of G & T Auto, and he is quite happy. Happy with the project in front
130 of his property.
131

132 **B. ADMINISTRATOR'S REPORT**

- 133 • **Mr. Bob Perls:** Cyber security and Physical Security evaluation, looking at new IT
134 services. Make assets safer, protect our employees, protect our inventory because
135

136 there's been an ongoing problem.
137
138 **Trustee Homan:** I'm hoping if there is a provider or consultant in the Village that
139 is qualified that we would consider them.
140
141 **Mr. Bob Perls:** Discussed the process mapping exercise he conducted with the staff
142 and identified the functions for quality improvements. Re-structuring and right
143 sizing.
144
145 **Mayor Lopez:** This has not been approved by the Governing Body, so the Governing
146 Body needs to think about this very carefully. Interact with staff as necessary, and
147 Bob Perls is available but will still need full examination, a budget required to do it.
148
149 **Trustee Homan:** What is the budget impact?
150
151 **Mr. Bob Perls:** Significant impact one additional new P & Z person, slight raises,
152 but nobody was promised a raise, but a small incremental raise. Might be \$40,000.00-
153 \$50,000; \$40,000.00 salary.
154
155 **Mayor Lopez:** What was not in here, is the new economic development idea. Maria
156 Rinaldi has significant experience in that area, we should tap her expertise before we
157 go out and talk to some expert.
158
159 **Trustee Homan:** Mr. Mayor, help me understand, Mr. Perls, part of his duties going
160 to be part of economic development?
161
162 **Mayor Lopez:** I'll let him answer that.
163
164 **Trustee Homan:** Are we going to hire a second position?
165
166 **Mr. Bob Perls:** I don't think we need an economic expert, between Maria and I we
167 can execute plans. A couple of other items, a physical move to right size village hall
168 and moving some staff to the Agri-Nature center.
169
170 **Mayor Lopez:** Will all of these moves be done with in house personnel? Correct?
171 buy the materials, as we have done in the past? We aren't talking about hiring a
172 contractor, are we?
173
174 **Mr. Bob Perls:** Not hiring a contractor, but we are talking about, let me re-phrase,
175 that, there will be outside assistance.
176
177 **Mayor Lopez:** What will that be?
178
179 **Mr. Bob Perl's:** That will be, Keen will be getting some quotes, looks like for the
180 whole office space in the \$10,000.00 range. Small amount of money for a couple of
181 years.

182 **Trustee Homan:** Mr. Mayor, obviously we're going to do some of the changes. It
183 would require a license, at least the electrician to put additional plugs and so I'm
184 sure will have permitting and everything else.

185
186 **Mr. Bob Perls:** Yes, that's correct now that I am recalling a conversation with Keen
187 will we will have to pull some permits with Bernalillo County and a contractor
188 working with licensed folks in the trades.

189
190 **Mayor Lopez:** So, the question on the table for me is that we will need a budget
191 estimate and that will have to be something the Board of Trustee's to approve of,
192 thank you.

193
194 **Mr. Bob Perls:** Fred and I met with Bernalillo County, status quo, no increase in
195 rates. Setting up a town hall, outreach to the public, better branding, Los Ranchos
196 Fire District, that be on April 18th at 6:00. Updating film policy, re-focusing on
197 Village Center, updating appraisals, closing properties. Working with Nann on
198 franchise agreements. Marcy and Steve will be retiring this month

199
200 **C. PLANNER'S REPORT**

201 **Mr. Tim McDonough:** Master Plan update, meeting last night, transportation and
202 historic preservation, about 25 people. Presentation provided by Tiffany. Very
203 positive meeting. All the meetings and background information are on the web. Meet
204 with the Master Planning committee every two weeks, ideas to improve going
205 forward, not on the past. Marcy is retiring, process of taking applications, interviews
206 next week and following up with a code enforcement officer.
207 Five conditional use for guest houses, two applications for home occupations,
208 multiple plan sets for homes. Looks positive for the Village going forward.

209
210 **D. LEGAL REPORT**

211 **Attorney Chappell:** Relatively busy month, procurement issues, you'll see more
212 of that come up in the next board meeting. Updating Mr. Perls, and spent some
213 time paving the way to shoot into litigation with the City of Albuquerque for Tax
214 and Revenue and come up with some options.

215
216 **E. PUBLIC SAFETY REPORT**

217 **Fred Radosevich, Public Safety Liaison:** Traffic control plans on fourth street,
218 looking at lag of east side to the west side, leave all the barriers while the
219 construction going on for 30 days or whatever, spending time with Bradbury
220 Stamm. Working on building Security with Bob. The fire department for January
221 and February had 225 calls out of Station 30, Sheriff's department 591 calls.

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223 **Trustee Homan:** Is there a concern on fourth street that there is no stripping?

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225 **Fred Radosevich:** They will be placing temporary stripping.

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F. FOURTH STREET PROJECT UPDATE

Mayor Lopez (on behalf of Maria Rinaldi who is not present): Substantially complete on the East side except for the parking lot, preparing a punch list. Site Southwest reviewing the landscaping on the east side and preparing a punch list. The discrepancy between the number of utilities spotted prior to construction and the number of utilities and obstructions actually encountered during construction on the east side, designed team paused. Pothole work has been completed. Construction on the westside is scheduled to begin on April 8th and to be completed by late this year.

(Mayor's comment: I'll be honest with the village residents, no one had any idea what was out there prior to 1937 this was Route 66 from 1937 to probably a couple of years ago and over many, many years concrete, pavement added it was asphalt pavement added and was never any underground drainage capability installed in that project and no lighting. We are bringing it up to current standards and has to be done correctly. I am being told that the westside that is a little more difficult. Getting the plans correct, understanding what is underground is critical to successful completion of the project).

Trustee Rael: Would it be complete around August or are you saying now that it's going through the end of the year?

Mayor Lopez: My expectation is that the contractor, once the contractor gets going and hopefully they can get work done as quickly as possible that it will not be at the end of the year. I think it will be sooner than that, but I can't tell you that it will be.

Trustee Rael: Is there any way that they can work more hours to complete it?

Mayor Lopez: We'll be talking to the top man at Bradbury and Stamm next week.

Trustee Homan: Just so upset really about this whole project from the very beginning, we were told that it was carefully planned, carefully examined from all aspects. I remember early on we had questioned was there enough potholing being that was there enough oversight and planning completely told that yes, it was all there, and it was going to go quickly. And here we are already, five months beyond that where we should be. I've got great concerns for our businesses and you know, we've had several of our business folks here talking today as well as I'm sure as we've all shopped in the village, we've heard concerns, right? And there's gotta be some things that we can do without, you know, jeopardizing, anti-donation clause you know, helping our businesses, whether it's postings, things on our website, linking to our Facebook page, whatever we can do, we have to do it.

Mayor Lopez: When this project was bid out, it was bid out basically to the best qualified firm. There was no low bid as you would have in a more general type construction project. A better way to have done this project was to gone out with a

274 design build is actually we've been doing, we've literally been doing a design build
275 project, but we started with a contract who would quite frankly, and I have to say
276 this, I'm right in saying it, did not have much incentive to finish this project in a
277 timely manner. And that's a pretty sad statement to make. But we are where we are,
278 and I'm prepared and I'm willing to take any suggestion from anybody on the Board
279 of Trustees, senior staff, folks out in the audience. If there's something we need to
280 do to move this thing fast cause I'm ready to rock and roll by. We need to do what
281 we have to do to move the project as quickly as we can. My biggest concern,
282 however, is that it be done in accordance with good engineering practice. That is
283 really the bottom line

284
285 **Trustee Homan:** It has to be done on the legal side. So, I would assume that we
286 would be having Mr. Chappell for advice on some of the restrictions we may have
287 on the anti-donation clause.

288
289 **Trustee Lewis:** Our hands are tied quite a bit by that, first I'd like, you know, I
290 understand that its fullest extent it to see if there is something, we talked about this
291 before the project started discussed anti-donations. So, I think it's something the
292 Village administrator look into, so we can obviously look and see if there's any
293 possibility.

294
295 **Mayor Lopez:** If we didn't have Maria Rinaldi and our people handling it, we
296 would be in far worse shape.

297
298 **Audience Member (not identified):** How are they going to go about the westside?
299

300 **Mayor Lopez:** My understanding is that they are going to do the entire westside, I
301 will find out next week, when I meet with their top people.

302
303 **Audience Member (not identified):** Are we going to be able to work with them?
304

305 **Mayor Lopez:** We have too, we don't have any choice.

306
307 **Trustee Lewis:** Until we get a final schedule, wait until next week's meeting.

308
309 **Trustee Homan:** We've been told so many things, we need clear direction.

310
311 **Audience Member (not identified):** Who's idea was it that we start on the south
312 and work to the middle and why was it nixed?
313

314 **Mayor Lopez:** I don't know, I've never heard of that.

315
316 **Trustee Homan:** We discussed it here, several months ago.

317 **Trustee Lewis:** I'm not aware of that either.

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319 **Mayor Lopez:** I'll find out.

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Mayor Lopez: Motion to close the meeting as scheduled at 8:00pm to hold a closed session.

MOTION: Trustee Homan

SECOND: Trustee Rael

CARRIED: Motion Passed 3 FOR (Trustee Rael-Yes; Trustee Homan-Yes; Trustee Lewis-Yes) and 0 AGAINST.

RECESS

Mayor Lopez: The closed session only included items on the agenda, only on the agenda. Which was to discuss limited personnel matters.

Mayor Lopez: Motion to reconvene the open meeting, 8:22 PM

MOTION: Trustee Rael

SECOND: Trustee Lewis

CARRIED: Motion Passed 3 FOR (Trustee Rael-Yes; Trustee Homan-Yes; Trustee Lewis-Yes) and 0 AGAINST.

Mayor Lopez: Now move to item 6. Financial Business, Treasurer Nancy Haines to give the Cash Report:

6. FINANCIAL BUSINESS

A. DISCUSSION AND APPROVAL OF CASH REPORT – FEBRUARY 2019.

Treasurer Haines presents cash report:

- Ending cash balance at February 28th; \$6,456, 242.12, an increase of \$212,061.02 for the month.
- YTD deficiency of revenues over expenditures \$726,167.01
 - Expenditures:
 - Agri-Nature expenses have increased
 - Bernalillo Fire Services 3rd Quarter payment
 - Bernalillo County for Fire Protection

Received Two State grants

- \$86,274.33
- \$84,324.36

Mayor Lopez: I understand that the Small Cities Grant came in significantly higher?

Treasurer Haines: I don't have the amount, it's several Hundred thousand dollars.

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Mr. Bob Perls: About \$150,000 higher than we expected.

Treasurer Haines: We will see that next month.

Trustee Lewis: Question on moving expenses from one line to another.

Treasurer Haines: Clarified keeping Agri-Nature account separate to track better.

Trustee Lewis: Increase in expenditures, page 19?

Treasurer Haines: It represents late fees for business licenses.

Trustee Lewis: Attorney's fees, doubled budget?

Mr. Bill Chappell: Clarified, working on Unite Project, review bond documents and an overall busy month.

Trustee Lewis: The check issued to Exerplay?

Treasurer Haines: Emergency playground equipment, to repair and fix the playground for safety purposes.

Mayor Lopez: Motion to Approve the Financial Business Report for February 2019

<u>MOVED:</u>	Trustee Lewis
<u>SECONDED:</u>	Trustee Homan
<u>CARRIED:</u>	Motion Passed 3 FOR (Trustee Rael-Yes; Trustee Homan-Yes; Trustee Lewis-Yes) and 0 AGAINST.

Mayor Lopez: Item 7

7. **PUBLIC HEARINGS AND APPLICATIONS**

Mayor Lopez: All please stand to be sworn in

Mr. Bill Chappell: Oath

Mayor Lopez:

A. Appeal of HO #543 - AN APPEAL OF THE JANUARY 8, 2019, VILLAGE OF LOS RANCHOS PLANNING AND ZONING COMMISSION APPROVAL OF A REQUEST BY LISA KNIGHTON FOR A HOME OCCUPATION PERMIT AS AUTHORIZED UNDER ORDINANCE §9.2.25(D)(4). THE PROPERTY IS LOCATED AT 435 EL PARAISO RD., NW AND IS LEGALLY KNOWN AS LOT 46, UNIT 2 OF EL PARAISO SUBDIVISION IN SCHOOL DISTRICT NO.4, BERNALILLO COUNTY, NEW MEXICO. THE PROPERTY CONTAINS 0.46 ACRES, MORE OR LESS AND IS IN THE R-2 ZONE OF THE CAMINO REAL

412 RESIDENTIAL CHARACTER AREA. THE APPELLANTS: CAMILLE VAROZ
413 OF 427 EL PARAISO RD AND DIANE CLARK OF 6001 EL PARAISO RD;
414 REQUEST THE BOARD OF TRUSTEES TO REVIEW THE APPROVAL OF A
415 HOME OCCUPATION PERMIT ON THE FOLLOWING GROUNDS: SAFETY,
416 HEALTH AND TRAFFIC IMPACT.
417

418 **Mayor Lopez:** This is an appeal of the record, meaning the decision of the board of trustees
419 will be based on the packet included in the agenda packet. Thus, the parties are not allowed
420 to re-litigate from the beginning of a home occupation permit application. The parties are
421 just to present evidence and support of the stated reasons for the appeal, i.e. safety, health,
422 and traffic impact. Tim will be stating this under his introduction.
423

424 **Mr. Tim McDonough:** Included in the packet is all of the documents are presented with the
425 findings and the opposition to the appeal. As a result of that notification we received,
426 objections to the business, which then, code requires that it go to a hearing for the planning
427 and Zoning Commission. Hearing was scheduled for the Planning and Zoning Commission
428 and we noticed the hearing to all the neighbors within 300 feet per code. Misstated as
429 deminimis, re-noticed to clarify the clerical error was on our part. With recommended
430 approval six to zero by the commission found no reasons to deny the request.
431

432 **Mayor Lopez:** Attorney come forward.
433

434 **Blake Whitcomb, Hunt & Davis P.C., 2632 Mesilla Street NE, Albuquerque, NM**
435 **87120:** Represents Camille Varoz, client never received a second notice, only the first notice.
436 I believe it's the board's responsibility to send this back to the commission to be reheard to
437 be properly noticed, to create a proper record and provide us more than two days to look at
438 the complete record in order to actually file an appeal. If you deny this on merit, I still believe
439 this needs to be reheard by the commission to provide proper notice.
440

441 **Mr. Chappell:** Will wait until we hear from appellant.
442

443 **Camille Varoz, 427 El Pariaso, Los Ranchos, NM:** Premise for the appeal is due to safety,
444 traffic impact and health. Safe guards for the neighborhoods, Statement of vision or mission
445 for the neighborhoods, jeopardy of the neighborhoods from single family into mixed use
446 commercial. Petition of 20 residents are against it.
447

448 **Mayor Lopez:** Mr. Chappell, Diane Clark is not here can another person represent her?
449

450 **Mr. Chappell:** Testimony must be under oath, a statement read by someone else is not under
451 oath.
452

453 **Mayor Lopez:** Camille, can you please wrap it up in two minutes, please.
454

455 **Camille Varoz:** Appeal to the Board of Trustees, moving forward with economic
456 development, but think about safety as tax payers. Bernice Ledden, sworn in, can she read
457 the letter, as a signed petitioner.

458 **Mayor Lopez:** Mr. Chappell please provide clarification.

459
460 **Mr. Chappell:** Two issues: Testimony must be under oath, statement cannot be read. Rules
461 are that if someone did not participate in the original hearing, cannot participate in this
462 hearing unless they are an attorney.

463
464 **Mayor Lopez:** This attorney can speak.

465
466 **Mr. Chappell:** This attorney can speak and make arguments.

467
468 **Mr. Blake Whitcomb:** Bernice can submit a letter into the record over objection.

469
470 **Mr. Chappell:** Rules are very clear.

471
472 **Trustee Lewis:** The letter from Diane Clark is in the packet.

473
474 **Mr. Blake Whitcomb:** The letter was mailed in.

475
476 **Trustee Homan:** It's exhibit 3.

477
478 **Mr. Whitcomb:** Argument is complex and should be sent back to the commission. A
479 business under the home occupation permit should not generate significant vehicular traffic,
480 must not disrupt the residential nature of the neighborhood. Grant the appeal and deny the
481 permit issued, to create a real record. I urge the Board to say no, we don't want this kind of
482 activity to happen in our neighborhood.

483
484 **Mayor Lopez:** At this time, I would like Mr. Chappell to please present the defense on the
485 home occupancy permit on behalf of the Village.

486
487 **Mr. Chappell:** Clerical error on first notice, the difference between a deminimis and regular
488 home occupation permit has to do with signage. If there are no objections after notices are
489 sent out the planning department can make that decision. However, if there are objections it
490 must go to the planning and zoning commission, the initial notice went out and there were
491 objections, so it went to the planning and zoning commission. The other issue is that the
492 record was not provided to Ms. Varoz until two days before the appeal expire. Ms. Varoz
493 came in two days before the appeal period expired and requested that Mr. McDonough grant
494 an extension on the appeal period. I gave an opinion that he did not have the authority to
495 grant the extension on appeals, and she needs to file an appeal. There is nothing in ordinance
496 that indicates that we have the ability to extend the appeal period. So, the procedure was
497 correct. The planning and zoning commission considered a lot of testimony and made a
498 decision. The one issue that came up regarding parking, the ordinance in which they must
499 comply, states that it should not generate a significant amount of traffic. I read the notice of
500 appeal and Mr. Whitcomb was not involved with that. Health, safety, and trash, one
501 statement that notice went out as a deminimis, occupation permit, the record reflects that
502 proper notice was sent out prior to the planning and zoning commission hearing and they are
503 the one that made the determination. That is my review of the record.

504 **Mayor Lopez:** Any questions from the Board?
505
506 **Trustee Homans:** What was the comments that twenty-one minutes were missing?
507
508 **Mr. Chappell:** I saw that, technical problem with the recorder.
509
510 **Trustee Lewis:** Was that testimony or meeting?
511
512 **Mr. McDonough:** It was of the meeting, so the first twenty-one minutes of the meeting was
513 not recorded. Some of that was public comment, the record picks up where the recording
514 began and picks up a pretty full record.
515
516 **Trustee Lewis:** The letter in the packet from Diane Clark, a statement in there that the
517 petitioners construct a new building behind their home?
518
519 **Mr. Chappell:** They are converting one of their bedrooms, 500 square foot or less as a part
520 of the house. There is an outside entrance, but no construction.
521
522 **Mayor Lopez:** Any further questions from our Trustees before there are any questions?
523
524 **Mr. Chappell:** Appellant's make their case, then we get to respond, then the Appellant gets
525 to respond.
526
527 **Trustee Homan:** The Village itself cannot uphold or rule on neighborhood covenants.
528
529 **Mr. Chappell:** That is correct, unless those covenants are part of Village approval. Village
530 approval of home occupation permit does not supersede the covenants, then the homeowners
531 have the right to enforce private action.
532
533 **Trustee Homan:** Then they can seek private legal action in a court of law.
534
535 **Mr. Chappell:** Yes, it's a contract.
536
537 **Mr. Blake Whitcomb:** The notice in the newspaper states correctly it was a home
538 occupation permit, I also know that the mailing did not state home occupancy, but state
539 deminimus. I think if there is improper notice or inadequate notice that the decision is void.
540 Given the nature of the ten cars throughout the day might not be nothing, but ten cars at once
541 creates a commercial situation. I respectfully request the Trustees grant the appeal.
542
543 **Mayor Lopez:** Comments from the Trustees.
544
545 **Mr. Chappell:** Close the floor for comments. Move to deny the appeal.
546
547 **Mayor Lopez:** **Motion to approve or deny the appeal**
548 **MOVED:** **Trustee Homan motion of the approval to deny the appeal in**
549 **order to initiate discussion.**

550 **SECONDED: Trustee Rael**

551
552 **Mayor Lopez:** Ready for discussion.
553

554 **Trustee Lewis:** To deny the appeal, because it is condition of approval it is not our job.
555 The HOA has an opportunity to come back if the home occupancy is in violation. Any
556 question to the due process, we need to make sure there is no question that Ms. Varoz is
557 getting correct due process.
558

559 **Trustee Homan:** I agree on the way it was posted even though it was corrected, and the
560 missing minutes was not an intentional error and create a challenge. A clean decision that
561 wouldn't be challenged legally. With respects to all concerned it needs to be vetted, we
562 need it to be close to perfect as possible. Not everybody may agree on what the outcome
563 should be.
564

565 **Trustee Rael:** In this case, they can have an occupational license there are others in the
566 neighborhood, I disagree with five cars in the neighborhood, you have people visiting with
567 five cars. I think we have to go with denying the appeal.
568

569 **Trustee Lewis:** What would be our action for sending it back, for due process.
570

571 **Mr. Chappell:** If you grant the appeal, on procedural matter, on a substantive matter that
572 would be the end of it. But on the procedural matter you grant the appeal and it goes back
573 to the planning and zoning commission.
574

575 **CARRIED: Motion Passed 3 FOR (Trustee Rael-Yes; Trustee Homan-Yes;**
576 **Trustee Lewis-Yes) and 0 AGAINST.**
577

578 **Mayor Lopez: Withdraw the motion**

579 **WITHDRAW: Trustee Homan, I make a motion to withdraw the motion.**

580 **MOVED: I will make a new motion to remand the case back to the P and Z**
581 **to clarify and correct the record.**

582 **SECONDED: Trustee Lewis**

583 **CARRIED: Motion Passed 3 FOR (Trustee Rael-Yes; Trustee Homan-Yes;**
584 **Trustee Lewis-Yes) and 0 AGAINST.**
585

586 **Mayor Lopez: Move to Old Business, 8. A, has been removed.**

587 **8. OLD BUSINESS**

588
589 **Mayor Lopez:**
590 **B. DISCUSSION AND APPROVAL OF RESOLUTION 2019-2-13, IN**
591 **ACCORDANCE WITH NMAC 2.2.2,10 (M) (4) (2/27/2018) AUTHORIZING THE**
592 **APPROVAL OF FY 2017/2018 VILLAGE OF LOS RANCHOS FINANCIAL**
593 **AUDIT, WHICH WAS PRESENTED BY JARAMILLO ACCOUNTING GROUP**
594 **LLC (JAG).**
595

596 **Mayor Lopez: Motion to approve the Resolution**

597
598 **MOVED: Trustee Lewis**
599 **SECONDED: Trustee Rael**
600 **CARRIED: Motion Passed 3 FOR (Trustee Rael-Yes; Trustee Homan-Yes;**
601 **Trustee Lewis-Yes) and 0 AGAINST.**

602
603
604 **Mayor Lopez:**
605 **9. ANNOUNCEMENTS**

606
607 **NONE**

608
609 **Mayor Lopez:**
610 **13. NEW BUSINESS**

611
612 **A. PURSUANT TO NMSA 1978 § 3-11-5, VILLAGE EMPLOYEE SHALL BE**
613 **APPOINTED BY RECOMMENDATION OF THE MAYOR AND CONFIRMED BY**
614 **THE GOVERNING BODY WHEN A VACANCY IS FILLED.**

615
616 **1. CONFIRMATION OF APPOINTED VILLAGE EMPLOYEES**

617
618 **Mayor Lopez presents Tiffany Justice for appointment as Village Planner, motion to**
619 **approve.**

620
621 **MOVED: Trustee Homan**
622 **SECONDED: Trustee Lewis, Trustee Rael**
623 **CARRIED: Motion Passed 3 FOR (Trustee Rael-Yes; Trustee Homan-Yes;**
624 **Trustee Lewis-Yes) and 0 AGAINST.**

625
626
627 **Mayor Lopez presents Cynthia Jaramillo for appointment as Village Executive Assistant,**
628 **motion to approve.**

629
630 **MOVED: Trustee Rael**
631 **SECONDED: Trustee Lewis**
632 **CARRIED: Motion Passed 3 FOR (Trustee Rael-Yes; Trustee Homan-Yes;**
633 **Trustee Lewis-Yes) and 0 AGAINST.**

634 **Mayor Lopez:**
635 **B. DISCUSSION OF THE PROCESS TO NOMINATE QUALIFIED ELECTORS**
636 **TO FILL THE VACANCY OF A GOVERNING BODY MEMBER UNTIL THE NEXT**
637 **REGULAR MUNICIPAL ELECTION IN ACCORDANCE WITH NMSA 1978 §3-12-1.**

638
639 **Mayor Lopez: Would like for the Board of Trustees to give him some advice on how to**
640 **proceed to fill the vacancy in accordance with the NM Statute.**

641

642 **Trustee Rael:** There were five or six people who volunteered and decide which one.

643
644 **Trustee Homan:** Discussion with other municipal officials around the state and provided
645 three examples of how they have conducted their process of how to fill the vacancy.

646
647 **Trustee Lewis:** Provided various options and solutions as to how to proceed.

648
649 **Mayor Lopez:** Does not want to put forth a name out and only get one vote. The
650 individual that was named that day, was frankly humiliated, and does not want to have
651 that happen again.

652
653 **Trustee Lewis:** To avoid the re-occurrence, create a committee.

654
655 **Trustee Rael:** Bring a person forward and the Board can decide.

656
657 **Trustee Lewis:** Support of a small committee.

658
659 **Trustee Homan:** Difficult on all sides.

660
661 **Mayor Lopez:** Perhaps the April meeting with a decision.

662
663 **Trustee Lewis:** Concurs.

664
665 **Mayor Lopez:**
666 **C. DISCUSSION OF POSITIONS, TERM DETAILS, PROCEDURES AND DATES**
667 **ASSOCIATED WITH 2019 VILLAGE ELECTIONS IN ACCORDANCE WITH NMSA**
668 **1978 § 1-22-3 (B) AND VILLAGE ORDINANCE § 2.1.8.**

669 Mayor Don T. Lopez term to expire November 2019, Trustee Mary Homan, term to expire,
670 November 2019, Trustee Allen Lewis term to expire November 2019, Trustee Pablo Rael,
671 term to expire November 2021. Trustee open seat, anyone appointed and confirmed, will
672 hold the seat until the next general election November 2019, serve until 2022, when the
673 term expires. The open seat will only have a two-year term.

674
675 **Trustee Homan:** How do trustees declare, a trustee position or a four-year term vs. a two-
676 year term.

677
678 **Mr. Chappell:** Clarifies the terms.

679
680 **Mayor Lopez:** Identify which position is which.

681
682 **Trustee Lewis:** How do they determine a two-year or a four-year term.

683
684 **Mr. Chappell:** Clarifies the terms further and indicates that Bernalillo County will be
685 providing that information to the Board in the next couple of months.

686
687 **Trustee Homan:** Discussion of running for a two-year or a four-year term.

688 **Mr. Chappell:** clarifies the terms and reiterates that Bernalillo will clarify the terms and
689 the way the ballots will read.

690
691 **Mayor Lopez:**
692 D. DISCUSSION AND APPROVAL TO REIMBURSE EXPENSES FOR
693 ATTENDANCE AT NATIONAL LEAGUE OF CITIES CONFERENCE AND
694 LOBBYING OF NEW MEXICO'S CONGRESSIONAL DELEGATION ON BEHALF
695 OF THE VILLAGE OF LOS RANCHOS. VILLAGE ORDINANCE §2.1.6(A).
696

697 **Trustee Lewis:** Why is there discussion?
698

699 **Trustee Homan:** Placed on agenda, because travel was paid last time by Municipal
700 League. The first time I have attend something approved by the Village.
701

702 **Mr. Chappell:** Vote could be an interesting conundrum.
703

704 **Trustee Rael:** Why do we have to go through this when we attend Municipal League all
705 the time.
706

707 **Mr. Chappell:** Sometimes things weren't done right all the time.
708

709 **Mayor Lopez:** Motion to table.

710 **MOVED:** Trustee Rael

711 **SECONDED:** Trustee Lewis

712 **CARRIED:** Motion Passed 3 FOR (Trustee Rael-Yes; Trustee Homan-Yes;
713 Trustee Lewis-Yes) and 0 AGAINST.
714

715 **Trustee Homan:** How can we vote to table when we can't vote to approve it?
716

717 **Trustee Rael:** We had two positive votes.
718

719 **Mayor Lopez:** Preference to approve it administratively.
720

721 **Mr. Chappell:** You would need to recuse yourself.
722

723 **Mr. Bob Perls:** Proper motion is to remove item from agenda, then we can pay it
724 administratively.
725

726 **Mr. Chappell:** Except there is an ordinance.
727

728 **Mr. Perls:** I'm not aware of an ordinance, is there a specific ordinance?
729

730 **Trustee Homan:** Yes, there is, recites the ordinance on travel. 2.1.6A.
731

732 **Trustee Lewis:** Trustee Homan was authorized to go.
733

734 **Mr. Chappell:** Provides further clarification.

735

736 **Mayor Lopez: Motion to remove the motion to table.**

737 **MOVED:** Trustee Lewis

738 **SECONDED:** Trustee Rael

739 **CARRIED:** Motion Passed 2 FOR (Trustee Rael-Yes; Trustee Homan-
740 Recused herself Trustee Lewis-Yes) and 0 AGAINST.

741

742

743 **Mayor Lopez: Motion to approve expenses.**

744 **MOVED:** Trustee Lewis

745 **SECONDED:** Trustee Rael

746 **CARRIED:** Motion Passed 2 FOR (Trustee Rael-Yes; Trustee Homan-
747 Recused herself Trustee Lewis-Yes) and 0 AGAINST.

748

749

750 **Mayor Lopez:** Invite Mr. Chappell to speak.

751

752 **Mr. Chappell:** Thank you for allowing me to be allowed to be Village counsel. Contract
753 is up April 8, 2019. By statute professional services contract cannot be extended more
754 than four years. Decided not to Continue on as the Village Counsel.

755

756 **Mayor Lopez:** Commended Mr. Chappell and thanked him for all the work he has done
757 for the Village. Will need to call a Special Meeting to prepare a resolution to approve an
758 in-house Village Attorney. Allowed to bring them on board as a temporary employee,
759 until I can bring them forward to the next Board of Trustees meeting. The Village needs a
760 licensed attorney.

761

762 **Mr. Chappell:** Indicated that he would finalize everything that he has been working on
763 and assist with the transition. Statute allows the Board of Trustees to create a position for
764 a Village Attorney. Previously there were two in-house attorneys, I was brought on
765 because that didn't work out, I then completed an RFP. The Mayor can hire/fire until the
766 next Board of Trustees and they can approve/disapprove.

767

768 **Trustee Homan:** Thanked Mr. Chappell.

769

770 **Mr. Chappell:** Legally cannot continue, however, circumstances can change.

771

772 **Trustee Rael:** Thanked Mr. Chappell for all his work.

773

774 **Mayor Lopez:** Invited all Trustees to bring up any issues.

775

776 **Trustee Rael:** Status of Paperwork on the mobile home.

777

778 **Mr. McDonough:** Paperwork is complete, one last step, papers to Santa Fe, days, weeks.

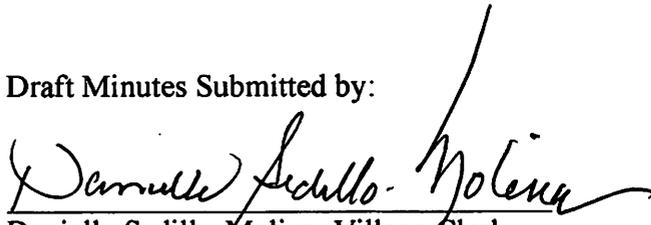
779

780 **Trustee Rael: Questions whether previous meeting minutes were compiled**
781 **correctly.**
782
783 **Mayor Lopez: New person did minutes; new Clerk will do the minutes in the proper**
784 **way.**
785
786 **Mr. Chappell: Do not have to do verbatim, but they do need to have substance, but the**
787 **approved minutes are the official minutes, not the audio. Include substance of what was**
788 **said and what was done.**
789
790 **Trustee Homan: Discussed what occurred at the Master Plan meeting, participation in**
791 **Arbor Day.**
792
793 **Trustee Rael: Water board gives credits for water use for planting trees and find out**
794 **more information as to how we can participate in the program.**
795
796 **Trustee Homan: Cottonwoods are meeting the end of their lives.**
797
798 **Mr. McDonough: Talk to arborists, give advice as to how to keep the trees healthier.**
799
800 **Trustee Homan: Get with the folks down at COG, requests for any type of funding. Enable**
801 **us to participate in additional funds for fourth street.**
802
803 **Trustee Homan: Need to look at Ordinances, broadband is needed or internet services. An**
804 **ordinance in place. FCC indicates it will supersede anything.**
805
806 **Trustee Homan: National Senior Games, torch will be running through Los Ranchos.**
807 **Those qualified, can help carry the torch. Also, they are requesting funding, will bring that**
808 **up at the next Board of Trustees meeting.**
809

810 **11. ADJOURNMENT**

811
812 The regular meeting was adjourned at 10:00 p.m.
813

814
815
816
817 Draft Minutes Submitted by:

818
819 
820
821 Danielle Sedillo-Molina, Village Clerk
822

Village of Los Ranchos de Albuquerque Cash Report Summary

Cash Report for the month of March 31, 2019.

Ending cash balance at March 31, 2019 is \$6,616,833.79, which is an increase of \$160,591.67 for this month.

YTD deficiency of revenues over expenditures is \$565,575.34

Unusual or Significant Items

General Fund – Investment Income-Revenue – page 1, there is no revenue showing in the investment income due to the timing difference between when the LGIP statement was received and when the cash report is due. As of 4/4 when the cash report was due the investment statement had not arrived.

General Fund – Executive Legislative – page 2, credit amount is due to a refund we received from NMML for membership, as it was paid twice back in November 2018.

General Fund – General Administrative – page 7, FICA, Healthcare and Work Comp show credit amounts in the cash basis PTD Actual Column, this is due to timing issue of when the payments for February were paid, due to being a short month. This will show correctly on the April cash report.

General Fund – Capital Expenditures – page 11, \$314,971.15 the portion of the payments paid to Bradbury Stamm and Sites Southwest, LLC., that are not reimbursable by grants.

Special – Other Funds – Agricultural Committee, page 18, \$3,680 revenue from the farmer's market. Large amount due to payments from January-March being collected and brought in all at once.

Capital Project Infrastructure – Improvements 4th Street – CN3162548, page 24, \$44,544.86 portion of the payments paid to Bradbury Stamm and Sites Southwest, LLC. that are reimbursable by this grant.

Village of Los Ranchos de Albuquerque
Cash Balance Summary by Fund
for the Fiscal Year Ending June 30, 2018
as of March 31, 2019

	<i>Beginning Cash Balance</i>	<i>Excess/(Deficiency)</i>	<i>Ending Cash Balance</i>
101 General Fund	\$ 5,771,148.47	\$ (538,512.54)	\$ 5,232,635.93
201 Correction	\$ 760.00	\$ 140.00	\$ 900.00
209 Fire Protection Fund	\$ -	\$ (46,719.60)	\$ (46,719.60)
211 Law Enforcement Protection Fund	\$ 20,000.00	\$ (45,822.00)	\$ (25,822.00)
216 Municipal Street Fund	\$ 230,276.60	\$ (99,339.63)	\$ 130,936.97
299 Special - Other Funds	\$ 25,114.66	\$ (6,316.07)	\$ 18,798.59
311 Capital Project Infrastructure	\$ (348,568.06)	\$ 304,023.20	\$ (44,544.86)
312 Capital Project Buildings	\$ (11,884.13)	\$ 10,373.88	\$ (1,510.25)
380 Purchase Real Property Reserve F	\$ 460,452.19	\$ (1,213.94)	\$ 459,238.25
399 Capital Project - Other	\$ 31,111.81	\$ -	\$ 31,111.81
401 General Obligation Bonds	\$ -	\$ (137,153.36)	\$ (137,153.36)
410 General Obligation Bonds Reserve	\$ 943,051.45	\$ -	\$ 943,051.45
505 Agri-Nature Center Farm Camps	\$ 60,946.14	\$ (5,035.28)	\$ 55,910.86
	\$ 7,182,409.13	\$ (565,575.34)	\$ 6,616,833.79

Village of Los Ranchos de Albuquerque
Statement of Revenues and Expenditures
From 7/1/2018 Through 03/31/2019

Account No.	Current Period			Year - to -Date					
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2018/2019 Original Budget	2018/2019 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget	
101 - General Fund									
0099 - General Fund Revenue									
Revenues									
Franchise taxes	31100	17,231.44	16,985.50	(246)	336,095.57	336,095.57	225,698.65	(110,397)	67.15%
Munic gross receipts taxes	31250	94,709.76	94,466.23	(244)	1,249,780.71	1,249,780.71	947,353.10	(302,428)	75.80%
State share gross receipts taxes	32410	119,018.74	116,211.80	(2,807)	1,569,938.97	1,569,938.97	1,185,824.83	(384,114)	75.53%
Animal permit fees	33100	75.00	0.00	(75)	900.00	900.00	651.00	(249)	72.33%
Building permit fees	33300	1,400.00	3,866.98	2,467	45,600.00	45,600.00	38,539.83	(7,060)	84.52%
Excavation/barricade permits	33350	450.00	3,230.00	2,780	5,400.00	5,400.00	5,437.25	37	100.69%
Business registration fees	33400	560.00	175.00	(385)	12,600.00	12,600.00	12,278.69	(321)	97.45%
Parcel permit fees	33450	350.00	315.00	(35)	4,200.00	4,200.00	3,290.41	(910)	78.34%
Liquor license fees	33500	0.00	250.00	250	4,750.00	4,750.00	1,500.00	(3,250)	31.58%
Home occupation fees	33910	150.00	50.00	(100)	6,800.00	6,800.00	5,952.00	(848)	87.53%
Application fees	34010	50.00	767.00	717	1,600.00	1,600.00	1,328.25	(272)	83.02%
Los Ranchos merchandise	34880	25.00	0.00	(25)	100.00	100.00	293.50	194	293.50%
LR Newsletter advertising revenue	34990	1,200.00	121.50	(1,079)	14,400.00	14,400.00	13,329.00	(1,071)	92.56%
Miscellaneous revenue	34991	25.00	256.75	232	300.00	300.00	8,508.61	8,209	2836.20%
Judicial education fee	35008	12.00	0.00	(12)	48.00	48.00	21.00	(27)	43.75%
Court automation fee	35015	24.00	0.00	(24)	96.00	96.00	42.00	(54)	43.75%
Municipal court fines	35020	100.00	54.00	(46)	400.00	400.00	558.00	158	139.50%
Investment income	36030	1,000.00	0.00	(1,000)	20,500.00	20,500.00	91,026.53	70,527	444.03%
Rent income storage units	36070	15,600.00	16,148.00	548	187,200.00	187,200.00	144,602.00	(42,598)	77.24%
Land rent	36075	9,160.16	8,660.16	(500)	109,589.88	109,589.88	78,394.24	(31,196)	71.53%
Trailer park rent	36077	3,900.00	4,325.00	425	46,800.00	46,800.00	40,665.00	(6,135)	86.89%
Property rental income	36079	3,100.00	3,100.00	0	37,200.00	37,200.00	27,115.16	(10,085)	72.89%
Sale of recycling materials	36090	0.00	0.00	0	0.00	0.00	128.52	129	0.00%
Small cities assistance grant	37180	160,000.00	390,275.80	230,276	160,000.00	160,000.00	390,275.80	230,276	243.92%
		428,141.10	659,258.72	231,118	3,814,299.13	3,814,299.13	3,222,813.37	(591,486)	84.49%

Village of Los Ranchos de Albuquerque
Statement of Revenues and Expenditures
From 7/1/2018 Through 03/31/2019

Account No.	Current Period			Year - to -Date					
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2018/2019 Original Budget	2018/2019 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget	
101 - General Fund									
0100 - Executive Legislative									
Department Expenditures									
Wages-Elected Official	41010	1,984.62	1,834.62	150	14,400.04	14,400.04	10,430.80	3,969	72.44%
Wages-Full Time	41020	12,000.00	11,078.40	922	104,000.00	104,000.00	67,360.55	36,639	64.77%
FICA Regular	42010	840.82	771.02	70	7,113.44	7,113.44	4,695.66	2,418	66.01%
FICA Medicare	42020	196.64	180.34	16	1,663.68	1,663.68	1,098.25	565	66.01%
Retirement Contributions	42030	2,104.50	1,942.87	162	18,239.00	18,239.00	10,711.67	7,527	58.73%
Health Care	42050	588.51	63.98	525	7,062.12	7,062.12	2,411.48	4,651	34.15%
Mileage Reimbursement	43010	210.00	494.87	(285)	3,877.50	3,877.50	2,425.14	1,452	62.54%
Employee Training	47040	1,205.00	30.00	1,175	2,725.00	2,725.00	2,428.37	297	89.11%
Subscriptions & Memberships	47140	0.00	(225.00)	225	11,841.00	11,841.00	11,920.50	(80)	100.67%
Total Department Expenditures		19,130.09	16,171.10	2,959	170,921.78	170,921.78	113,482.42	57,439	66.39%

Village of Los Ranchos de Albuquerque
Statement of Revenues and Expenditures
From 7/1/2018 Through 03/31/2019

Account No.	Current Period			Year - to -Date					
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2018/2019 Original Budget	2018/2019 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget	
101 - General Fund									
0200 - Judicial									
Department Expenditures									
Wages-Elected Official	41010	300.00	0.00	300	1,200.00	1,200.00	800.00	400	66.67%
Wages-Part Time	41030	672.00	672.00	0	5,775.00	5,775.00	4,303.00	1,472	74.51%
FICA Regular	42010	60.26	41.66	19	432.48	432.48	316.38	116	73.15%
FICA Medicare	42020	14.09	9.74	4	101.17	101.17	73.98	27	73.12%
Mileage Reimbursement	43010	0.00	0.00	0	190.00	190.00	218.28	(28)	114.88%
Prof. Service - Computer Support	45150	0.00	0.00	0	407.20	407.20	0.00	407	0.00%
Judicial Education Fee	45895	12.00	12.00	0	48.00	48.00	39.00	9	81.25%
Court Automation Fee	45900	24.00	24.00	0	96.00	96.00	78.00	18	81.25%
Employee Training	47040	0.00	0.00	0	1,550.00	1,550.00	280.00	1,270	18.06%
Subscriptions & Memberships	47140	0.00	0.00	0	210.00	210.00	210.00	0	100.00%
Total Department Expenditures		1,082.35	759.40	323	10,009.85	10,009.85	6,318.64	3,691	63.12%

Village of Los Ranchos de Albuquerque
Statement of Revenues and Expenditures
From 7/1/2018 Through 03/31/2019

Account No.	Current Period			Year - to -Date					
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2018/2019 Original Budget	2018/2019 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget	
101 - General Fund									
1011 - Elections									
Department Expenditures									
Professional Services - Election Judges	45120	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Supplies	46010	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Rent of Equipment & Machinery	47120	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Total Department Expenditures		0.00	0.00	0	0.00	0.00	0.00	0	0.00%

Village of Los Ranchos de Albuquerque
Statement of Revenues and Expenditures
From 7/1/2018 Through 03/31/2019

Account No.	Current Period			Year - to -Date				
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2018/2019 Original Budget	2018/2019 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget
101 - General Fund								
1200 - Financial Administration								
Department Expenditures								
Wages-Full Time	41020	7,200.00	8,772.00	(1,572)	78,680.00	78,680.00	63,861.10	14,819 81.17%
Wages-Part Time	41030	553.86	553.86	0	4,800.12	4,800.12	3,692.40	1,108 76.92%
FICA Regular	42010	438.85	349.43	89	4,813.72	4,813.72	3,786.91	1,027 78.67%
FICA Medicare	42020	102.63	128.49	(26)	1,125.78	1,125.78	932.48	193 82.83%
Retirement Contributions	42030	1,262.70	1,538.40	(276)	13,798.51	13,798.51	10,745.61	3,053 77.88%
Health Care	42050	1,036.43	1,248.35	(212)	12,594.46	12,594.46	7,735.41	4,859 61.42%
Audit Fees	45010	0.00	0.00	0	13,437.51	13,437.51	13,484.38	(47) 100.35%
Prof. Service - Computer Support	45150	0.00	0.00	0	1,225.00	1,225.00	0.00	1,225 0.00%
Contract Svc-Bank Charges	45901	1,135.00	1,011.69	123	14,220.00	14,220.00	9,769.31	4,451 68.70%
Supplies	46010	0.00	0.00	0	200.00	200.00	140.04	60 70.02%
Subscriptions & Memberships	47140	0.00	0.00	0	50.00	50.00	50.00	0 100.00%
Total Department Expenditures		11,729.47	13,602.22	(1,873)	144,945.10	144,945.10	114,197.64	30,747 78.79%

Village of Los Ranchos de Albuquerque
Statement of Revenues and Expenditures
From 7/1/2018 Through 03/31/2019

Account No.	Current Period			Year - to -Date				
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2018/2019 Original Budget	2018/2019 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget
101 - General Fund								
1700 - Planning and Zoning								
Department Expenditures								
Wages-Full Time	41020	20,700.00	21,119.69	(420)	179,100.00	179,100.00	139,200.97	39,899 77.72%
Wages-Part Time	41030	2,700.00	3,037.50	(338)	22,740.00	22,740.00	15,885.00	6,855 69.85%
FICA Regular	42010	1,393.71	1,026.04	368	12,019.30	12,019.30	8,815.28	3,204 73.34%
FICA Medicare	42020	325.95	333.51	(8)	2,810.98	2,810.98	2,155.32	656 76.68%
Retirement Contributions	42030	3,630.26	3,988.26	(358)	31,409.70	31,409.70	24,338.74	7,071 77.49%
Health Care	42050	1,422.33	4,523.71	(3,101)	17,067.96	17,067.96	16,675.63	392 97.70%
Professional Services - Master Plan	45011	9,540.95	0.00	9,541	85,868.50	85,868.50	44,633.28	41,235 51.98%
Prof. Service - Engineers	45030	0.00	0.00	0	2,240.00	2,240.00	805.78	1,434 35.97%
EPA Stormwater Monitoring	45035	0.00	0.00	0	1,000.00	1,000.00	0.00	1,000 0.00%
Storm Water Team Participation	45040	0.00	0.00	0	6,000.00	6,000.00	6,000.00	0 100.00%
Const Regulation Services	45045	0.00	0.00	0	17,500.00	17,500.00	17,500.00	0 100.00%
Fire Inspection Services	45050	190.00	0.00	190	2,280.00	2,280.00	4,090.00	(1,810) 179.39%
Printing,Publishing,& Advert.	47080	50.00	23.74	26	600.00	600.00	1,069.97	(470) 178.33%
Subscriptions & Memberships	47140	0.00	0.00	0	60.00	60.00	0.00	60 0.00%
Total Department Expenditures		39,953.20	34,052.45	5,901	380,696.44	380,696.44	281,169.97	99,526 73.86%

Village of Los Ranchos de Albuquerque
Statement of Revenues and Expenditures
From 7/1/2018 Through 03/31/2019

Account No.	Current Period			Year - to -Date					
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2018/2019 Original Budget	2018/2019 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget	
101 - General Fund									
1840 - General Administration									
Department Expenditures									
Wages-Full Time	41020	12,480.00	11,902.05	578	109,560.00	109,560.00	77,514.13	32,046	70.75%
FICA Regular	42010	731.87	(590.59)	1,322	6,429.64	6,429.64	3,664.89	2,765	57.00%
FICA Medicare	42020	171.16	148.66	23	1,503.72	1,503.72	1,144.78	359	76.13%
Retirement Contributions	42030	2,188.68	705.88	1,483	19,214.09	19,214.09	12,290.40	6,924	63.97%
Health Care	42050	1,036.43	(3,799.87)	4,836	13,297.15	13,297.15	5,730.07	7,567	43.09%
Worker's Comp. Assessment	42080	50.60	(40.00)	91	204.70	204.70	56.60	148	27.65%
Mileage Reimbursement	43010	0.00	0.00	0	800.00	800.00	584.41	216	73.05%
Per Diem (Meals, Lodging, etc)	43020	6,000.00	1,691.54	4,308	10,000.00	10,000.00	5,834.81	4,165	58.35%
Maint-Building & Structure	44010	0.00	234.88	(235)	7,200.00	7,200.00	18,090.28	(10,890)	251.25%
Maint-Vehicle/furn/fixt/equip	44040	0.00	0.00	0	1,000.00	1,000.00	2,551.73	(1,552)	255.17%
Professional Services - 3D Modeling	45012	9,077.68	0.00	9,078	10,695.81	10,695.81	10,695.81	0	100.00%
Attorney Fees and Settlements	45020	8,200.00	7,339.84	860	98,400.00	98,400.00	83,000.96	15,399	84.35%
Professional Service - Engineers	45030	5,000.00	0.00	5,000	20,000.00	20,000.00	1,820.93	18,179	9.10%
Professional Service - Computer Support	45150	1,050.00	3,807.05	(2,757)	20,058.96	20,058.96	23,964.88	(3,906)	119.47%
Professional Service - Appraisals	45155	0.00	0.00	0	8,000.00	8,000.00	250.00	7,750	3.13%
Contract Svc-Physicals	45910	0.00	559.88	(560)	1,200.00	1,200.00	1,200.64	(1)	100.05%
Contract Svc-Temp Labor	45911	8,832.66	5,113.93	3,719	76,549.72	76,549.72	38,293.10	38,257	50.02%
Contract Services A-AAA Self Storage	45915	4,834.69	3,599.16	1,236	58,016.28	58,016.28	39,805.62	18,211	68.61%
Supplies	46010	1,500.00	4,547.13	(3,047)	23,637.00	23,637.00	18,827.59	4,809	79.65%
Los Ranchos Merchandise	46015	0.00	0.00	0	1,000.00	1,000.00	0.00	1,000	0.00%
Miscellaneous	46090	100.00	1,178.77	(1,079)	1,200.00	1,200.00	6,676.60	(5,477)	556.38%
Employee Training	47040	0.00	770.00	(770)	3,000.00	3,000.00	2,712.00	288	90.40%
Insurance-Non employee	47060	0.00	0.00	0	59,203.26	59,203.26	56,791.66	2,412	95.93%
Postage & Mail Service	47070	25.00	110.05	(85)	10,325.00	10,325.00	7,084.32	3,241	68.61%
Village promotions	47075	0.00	0.00	0	18,000.00	18,000.00	0.00	18,000	0.00%
Printing, publishing & advertising	47080	744.00	786.32	(42)	10,678.00	10,678.00	14,811.40	(4,133)	138.71%
Printing, Pub/Advert-LR News	47081	5,048.20	5,065.81	(18)	40,385.60	40,385.60	27,933.15	12,452	69.17%
Rent of Equipment & Machinery	47120	889.26	523.42	366	10,671.12	10,671.12	8,622.36	2,049	80.80%
Subscriptions & Memberships	47140	60.00	0.00	60	2,137.00	2,137.00	2,446.48	(309)	114.48%
Telephone	47150	1,367.10	1,943.40	(576)	16,405.20	16,405.20	13,583.09	2,822	82.80%
Utilities	47160	4,182.59	3,451.71	731	52,074.52	52,074.52	36,752.30	15,322	70.58%
Workers' Compensation Insurance	47210	0.00	0.00	0	15,715.00	15,715.00	13,546.00	2,169	86.20%
Total Department Expenditures		73,569.92	49,049.02	24,521	726,561.77	726,561.77	536,280.99	190,281	73.81%

Village of Los Ranchos de Albuquerque
Statement of Revenues and Expenditures
From 7/1/2018 Through 03/31/2019

Account No.	Current Period			Year - to -Date					
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2018/2019 Original Budget	2018/2019 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget	
101 - General Fund									
1920 - Police									
Department Expenditures									
Contract services - Public safety	45904	1,477.27	1,262.39	215	14,772.64	14,772.64	9,105.32	5,667	61.64%
Total Department Expenditures		1,477.27	1,262.39	215	14,772.64	14,772.64	9,105.32	5,667	61.64%

Village of Los Ranchos de Albuquerque
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From 7/1/2018 Through 03/31/2019

Account No.	Current Period			Year - to -Date					
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2018/2019 Original Budget	2018/2019 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget	
101 - General Fund									
1960 - Animal Control/Parks/Streets									
Department Expenditures									
Wages-Full Time	41020	22,380.00	23,760.00	(1,380)	192,460.01	192,460.01	142,504.51	49,956	74.04%
Wages-Temporary	41040	3,600.00	0.00	3,600	34,720.00	34,720.00	22,061.20	12,659	63.54%
FICA Regular	42010	1,544.51	393.14	1,151	13,510.97	13,510.97	8,724.77	4,786	64.58%
FICA Medicare	42020	361.22	825.86	(465)	3,159.83	3,159.83	2,774.64	385	87.81%
Retirement Contributions	42030	3,924.89	4,166.94	(242)	33,752.71	33,752.71	24,622.89	9,130	72.95%
Health Care	42050	2,458.76	2,568.39	(110)	29,505.11	29,505.11	15,954.03	13,551	54.07%
Transportation Exp. (Gas, Oil, etc.)	43030	580.00	429.77	150	8,560.00	8,560.00	7,056.98	1,503	82.44%
Maint-Building & Structure	44010	450.00	0.00	450	5,400.00	5,400.00	2,650.79	2,749	49.09%
Maintenance - Grounds/Roadways	44030	2,000.00	2,688.98	(689)	24,000.00	24,000.00	37,761.47	(13,761)	157.34%
Maint-Vehicle/fum/fixt/equip	44040	3,000.00	1,799.01	1,201	36,000.00	36,000.00	16,987.28	19,013	47.19%
Prof. Service - Animal Control	45140	500.00	1,646.57	(1,147)	6,000.00	6,000.00	5,751.34	249	95.86%
Supplies	46010	2,000.00	3,276.89	(1,277)	24,000.00	24,000.00	30,928.56	(6,929)	128.87%
Agricultural Program Support	46020	4,000.00	23.68	3,976	50,000.00	50,000.00	30,346.88	19,653	60.69%
Safety Equipment	47050	0.00	0.00	0	400.00	400.00	0.00	400	0.00%
Rent of Equipment & Machinery	47120	150.00	82.48	68	1,800.00	1,800.00	1,580.04	220	87.78%
Utilities	47160	3,019.61	3,277.38	(258)	44,430.60	44,430.60	28,488.07	15,943	64.12%
Total Department Expenditures		49,968.99	44,939.09	5,030	507,699.23	507,699.23	378,193.45	129,506	74.49%

Village of Los Ranchos de Albuquerque
Statement of Revenues and Expenditures
From 7/1/2018 Through 03/31/2019

Account No.	Current Period			Year - to -Date				
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2018/2019 Original Budget	2018/2019 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget
101 - General Fund								
2000 - Fire								
Department Expenditures								
IGA for Fire Protection & EMS Services 45928	0.00	0.00	0	453,200.00	453,200.00	339,900.00	113,300	75.00%
Total Department Expenditures	0.00	0.00	0	453,200.00	453,200.00	339,900.00	113,300	75.00%

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Statement of Revenues and Expenditures
From 7/1/2018 Through 03/31/2019

Account No.	Current Period			Year - to -Date				
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2018/2019 Original Budget	2018/2019 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget
101 - General Fund								
Summary of General Fund Revenues and Expenses								
Beginning cash and cash equivalents	3,765,891.42	5,048,184.03	1,282,293	5,771,148.47	5,771,148.47	5,771,148.47	0	
Revenues								
General Fund Revenues	428,141.10	659,258.72	231,118	3,814,299.13	3,814,299.13	3,222,813.37	(591,486)	84.49%
Expenditures								
Executive Legislative	19,130.09	16,171.10	2,959	170,921.78	170,921.78	113,482.42	57,439	66.39%
Judicial	1,082.35	759.40	323	10,009.85	10,009.85	6,318.64	3,691	63.12%
Elections	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Financial Administration	11,729.47	13,602.22	(1,873)	144,945.10	144,945.10	114,197.64	30,747	78.79%
Planning and Zoning	39,953.20	34,052.45	5,901	380,696.44	380,696.44	281,169.97	99,526	73.86%
General Administration	73,569.92	49,049.02	24,521	726,561.77	726,561.77	536,280.99	190,281	73.81%
Police	1,477.27	1,262.39	215	14,772.64	14,772.64	9,105.32	5,667	61.64%
Animal Control/Parks/Streets	49,968.99	44,939.09	5,030	507,699.23	507,699.23	378,193.45	129,506	74.49%
Fire	0.00	0.00	0	453,200.00	453,200.00	339,900.00	113,300	75.00%
Total Fund Expenditures	196,911.29	159,835.67	37,076	2,408,806.81	2,408,806.81	1,778,648.43	630,158	73.84%
Excess/(deficiency) of revenues over expenditures	231,229.81	499,423.05	268,193	1,405,492.32	1,405,492.32	1,444,164.94	38,673	102.75%
Capital Expenditures								
Capital Buildings & Structures 48010	0.00	0.00	0	25,000.00	25,000.00	4,712.50	20,288	18.85%
Capital Roadways, Bridges, & Culverts 48080	598,279.57	314,971.15	283,308	4,887,975.23	4,887,975.23	1,977,964.98	2,910,010	40.47%
Total Capital Expenditures	598,279.57	314,971.15	283,308	4,912,975.23	4,912,975.23	1,982,677.48	2,930,298	40.36%
Other financing sources (uses)								
Agricultural Committee Special Fund 52001	0.00	0.00	0	(2,000.00)	(2,000.00)	0.00	2,000	0.00%
Purchase Real Property Reserve Fund 52001	0.00	0.00	0	(355,547.81)	(355,547.81)	0.00	355,548	0.00%
Law Enforcement Protection Fund 52001	0.00	0.00	0	0.00	(50,000.00)	0.00	50,000	0.00%
Total other financing sources (uses)	0.00	0.00	0	(357,547.81)	(407,547.81)	0.00	407,548	0.00%
Excess/(deficiency) after capital expenditures & other financing sources	(367,049.76)	184,451.90	(15,115)	(3,865,030.72)	(3,915,030.72)	(538,512.54)	3,376,518	13.76%
Ending cash and cash equivalents	3,398,841.66	5,232,635.93	1,833,794	1,906,117.75	1,856,117.75	5,232,635.93	3,376,518	

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From 7/1/2018 Through 03/31/2019

Account No.	Current Period			Year - to -Date				
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2018/2019 Original Budget	2018/2019 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget
201 - Correction								
0200 - Judicial								
Beginning cash and cash equivalents	840.00	900.00	60	760.00	760.00	760.00	0	
Revenues								
Corrections fee	80.00	0.00	(80)	320.00	320.00	140.00	(180)	43.75%
	80.00	0.00	(80)	320.00	320.00	140.00	(180)	43.75%
Expenditures								
Correction costs	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Total Fund Expenditures	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Excess/(deficiency) of revenues over expenditures	80.00	0.00	(80)	320.00	320.00	140.00	(180)	43.75%
Ending cash and cash equivalents	920.00	900.00	(20)	1,080.00	1,080.00	900.00	(180)	

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Account No.	Current Period			Year - to -Date				
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2018/2019 Original Budget	2018/2019 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget
206 - Emergency Medical Service Fund								
9206 - Emergency Medical Service Fund								
Beginning cash and cash equivalents	0.00	0.00	0	0.00	0.00	0.00	0	
Revenues								
State Grant - EMS	37090	0.00	0.00	0	0.00	0.00	0.00	0 0.00%
		0.00	0.00	0	0.00	0.00	0	0.00%
Expenditures								
IGA for Fire Protection & EMS Services	45928	0.00	0.00	0	0.00	0.00	0.00	0 0.00%
Total Fund Expenditures		0.00	0.00	0	0.00	0.00	0	0.00%
Excess/(deficiency) of revenues over expenditures		0.00	0.00	0	0.00	0.00	0	0.00%
Ending cash and cash equivalents		0.00	0.00	0	0.00	0.00	0	

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Account No.	Current Period			Year - to -Date				
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2018/2019 Original Budget	2018/2019 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget
209 - Fire Protection Fund								
9209 - Fire Protection Fund								
Beginning cash and cash equivalents	0.00	(46,719.60)	(46,720)	0.00	0.00	0.00	0	
Revenues								
State Grant - Fire Protection Distribution 37120	42,139.50	0.00	(42,140)	84,279.00	84,279.00	23,280.40	(60,999)	27.62%
	42,139.50	0.00	(42,140)	84,279.00	84,279.00	23,280.40	(60,999)	27.62%
Expenditures								
IGA for Fire Protection & EMS Services 45928	42,139.50	0.00	42,140	84,279.00	84,279.00	70,000.00	14,279	83.06%
Total Fund Expenditures	42,139.50	0.00	42,140	84,279.00	84,279.00	70,000.00	14,279	83.06%
Excess/(deficiency) of revenues over expenditures	0.00	0.00	0	0.00	0.00	(46,719.60)	(46,720)	0.00%
Ending cash and cash equivalents	0.00	(46,719.60)	(46,720)	0.00	0.00	(46,719.60)	(46,720)	

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Account No.	Current Period			Year - to -Date				
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2018/2019 Original Budget	2018/2019 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget
211 - Law Enforcement Protection Fund								
9211 - Law Enforcement Protection Fund								
Beginning cash and cash equivalents	0.00	(25,822.00)	(25,822)	20,000.00	20,000.00	20,000.00	0	
Revenues								
Law Enforcement Grant	35010	0.00	0.00	0	0.00	0.00	0.00	0 0.00%
		0.00	0.00	0	0.00	0.00	0.00	0 0.00%
Expenditures								
MOU for Public Safety Services	45929	0.00	0.00	0	0.00	50,000.00	25,822.00	(24,178) 51.64%
Total Fund Expenditures		0.00	0.00	0	0.00	50,000.00	25,822.00	(24,178) 51.64%
Excess/(deficiency) of revenues over expenditures		0.00	0.00	0	0.00	(50,000.00)	(25,822.00)	24,178 51.64%
Other financing sources (uses)								
Operating transfers in	51001	0.00	0.00	0	0.00	50,000.00	0.00	(50,000) 0.00%
Reversion	52010	0.00	0.00	0	(20,000.00)	(20,000.00)	(20,000.00)	0 100.00%
Total other financing sources (uses)		0.00	0.00	0	(20,000.00)	30,000.00	(20,000.00)	(50,000) -66.67%
Excess (deficiency) after other financing sources (uses)		0.00	0.00	0	(20,000.00)	(20,000.00)	(45,822.00)	(25,822) 229.11%
Ending cash and cash equivalents		0.00	(25,822.00)	(25,822)	0.00	0.00	(25,822.00)	(25,822)

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Account No.	Current Period			Year - to -Date				
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2018/2019 Original Budget	2018/2019 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget
216 - Municipal Street Fund								
9216 - Municipal Street Fund								
Beginning cash and cash equivalents	2,663.84	115,193.93	112,530	230,276.60	230,276.60	230,276.60	0	
Revenues								
Gross Receipts (Infra)	31240	11,646.66	11,479.49	(167)	153,712.95	153,712.95	116,372.99	(37,340) 75.71%
Gasoline Tax-Street	32310	3,000.00	2,227.56	(772)	36,000.00	36,000.00	23,429.17	(12,571) 65.08%
Motor Vehicle Registration	32610	2,000.00	2,035.99	36	24,000.00	24,000.00	10,858.21	(13,142) 45.24%
Total Fund Revenue		16,646.66	15,743.04	(904)	213,712.95	213,712.95	150,660.37	(63,053) 70.50%
Expenditures								
Road Improvements	48080	20,430.06	0.00	20,430	385,430.06	385,430.06	250,000.00	135,430 64.86%
Total Fund Expenditures		20,430.06	0.00	20,430	385,430.06	385,430.06	250,000.00	135,430 64.86%
Excess/(deficiency) of revenues over expenditures		(3,783.40)	15,743.04	19,526	(171,717.11)	(171,717.11)	(99,339.63)	72,377 -57.85%
Ending cash and cash equivalents		(1,119.56)	130,936.97	132,057	58,559.49	58,559.49	130,936.97	72,377

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From 7/1/2018 Through 03/31/2019

Account No.	Current Period			Year - to -Date				
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2018/2019 Original Budget	2018/2019 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget
299 - Special - Other Funds								
3000 - Fine Arts								
Beginning cash and cash equivalents	6,624.47	3,836.11	(2,788)	8,634.47	8,634.47	8,634.47	0	
Revenues								
Arts & Crafts Market Revenue	34997	0.00	0.00	0	4,620.00	4,620.00	20.00	(4,600) 0.43%
		0.00	0.00	0	4,620.00	4,620.00	20.00	(4,600) 0.43%
Department Expenditures								
Supplies	46010	150.00	0.00	150	450.00	450.00	896.55	(447) 199.23%
Miscellaneous Expense	46090	0.00	0.00	0	975.00	975.00	510.00	465 52.31%
Postage & Mail Service	47070	0.00	0.00	0	25.00	25.00	0.00	25 0.00%
Printing, Publishing & Advert.	47080	0.00	0.00	0	2,290.00	2,290.00	3,411.81	(1,122) 148.99%
Subscriptions & Memberships	47140	0.00	0.00	0	25.00	25.00	0.00	25 0.00%
Total Department Expenditures		150.00	0.00	150	3,765.00	3,765.00	4,818.36	(1,053) 127.98%
Excess/(deficiency) of revenues over expenditures		(150.00)	0.00	150	855.00	855.00	(4,798.36)	(5,653) -561.21%
Other financing sources (uses)								
Operating transfers out	52001	0.00	0.00	0	(1,500.00)	(1,500.00)	0.00	1,500 0.00%
Total other financing sources (uses)		0.00	0.00	0	(1,500.00)	(1,500.00)	0.00	1,500 0.00%
Excess (deficiency) after other financing sources (uses)		(150.00)	0.00	150	(645.00)	(645.00)	(4,798.36)	(4,153) 743.93%
Ending cash and cash equivalents		6,474.47	3,836.11	(2,638)	7,989.47	7,989.47	3,836.11	(4,153)

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From 7/1/2018 Through 03/31/2019

Account No.	Current Period			Year - to -Date				
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2018/2019 Original Budget	2018/2019 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget
299 - Special - Other Funds								
3001 - Agricultural Committee								
Beginning cash and cash equivalents	(1,929.45)	(4,129.72)	(2,200)	1,020.55	1,020.55	1,020.55	0	
Revenues								
Farmers' Market Revenue	34995	2,655.00	3,680.00	1,025	4,715.00	4,715.00	3,935.00	(780) 83.46%
		2,655.00	3,680.00	1,025	4,715.00	4,715.00	3,935.00	(780) 83.46%
Department Expenditures								
Supplies	46010	300.00	0.00	300	700.00	700.00	0.00	700 0.00%
Miscellaneous	46090	0.00	0.00	0	50.00	50.00	160.00	(110) 320.00%
Insurance-Non Employee	47060	0.00	0.00	0	375.00	375.00	0.00	375 0.00%
Printing, Publishing & Advert.	47080	0.00	47.44	(47)	5,610.00	5,610.00	5,292.71	317 94.34%
Rent of Equipment & Machinery	47120	0.00	0.00	0	475.00	475.00	0.00	475 0.00%
Subscriptions & Memberships	47140	0.00	0.00	0	100.00	100.00	0.00	100 0.00%
Total Department Expenditures		300.00	47.44	253	7,310.00	7,310.00	5,452.71	1,857 74.59%
Excess/(deficiency) of revenues over expenditures		2,355.00	3,632.56	1,278	(2,595.00)	(2,595.00)	(1,517.71)	1,077 58.49%
Other financing sources (uses)								
Operating transfers in	51001	0.00	0.00	0	3,500.00	3,500.00	0.00	(3,500) 0.00%
Total other financing sources (uses)		0.00	0.00	0	3,500.00	3,500.00	0.00	(3,500) 0.00%
Excess (deficiency) after other financing sources (uses)		2,355.00	3,632.56	1,278	905.00	905.00	(1,517.71)	(2,423) -167.70%
Ending cash and cash equivalents		425.55	(497.16)	(923)	1,925.55	1,925.55	(497.16)	(2,423)

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From 7/1/2018 Through 03/31/2019

Account No.	Current Period			Year - to -Date				
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2018/2019 Original Budget	2018/2019 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget
299 - Special - Other Funds								
3002 - Scenic Byways & MainStreet								
Beginning cash and cash equivalents	0.00	459.64	460	459.64	459.64	459.64	0	
Revenues								
Grants	37234	0.00	0.00	0	0.00	0.00	0	0.00%
		0.00	0.00	0	0.00	0.00	0	0.00%
Department Expenditures								
Supplies	46010	0.00	0.00	0	459.64	459.64	0.00	460
Total Department Expenditures		0.00	0.00	0	459.64	459.64	0.00	460
Excess/(deficiency) of revenues over expenditures		0.00	0.00	0	(459.64)	(459.64)	0.00	460
Ending cash and cash equivalents		0.00	459.64	460	0.00	0.00	459.64	460

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Account No.	Current Period			Year - to -Date					
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2018/2019 Original Budget	2018/2019 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget	
299 - Special - Other Funds									
3003 - Agri-Nature Center									
Beginning cash and cash equivalents	15,000.00	15,000.00	0	15,000.00	15,000.00	15,000.00	0		
Revenues									
Contributions - Other	36019	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
		0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Department Expenditures									
Improvements	48900	0.00	0.00	0	15,000.00	15,000.00	0.00	15,000	0.00%
Total Department Expenditures		0.00	0.00	0	15,000.00	15,000.00	0.00	15,000	0.00%
Excess/(deficiency) of revenues over expenditures		0.00	0.00	0	(15,000.00)	(15,000.00)	0.00	15,000	0.00%
Ending cash and cash equivalents		15,000.00	15,000.00	0	0.00	0.00	15,000.00	15,000	

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Account No.	Current Period			Year - to -Date				
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2018/2019 Original Budget	2018/2019 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget
299 - Special - Other Funds								
Summary of Special - Other Funds Revenues and Expenses								
Beginning cash and cash equivalents	19,695.02	15,166.03	(4,529)	25,114.66	25,114.66	25,114.66	0	
Revenues								
Fine Arts	0.00	0.00	0	4,620.00	4,620.00	20.00	(4,600)	0.43%
Agricultural Committee	2,655.00	3,680.00	1,025	4,715.00	4,715.00	3,935.00	(780)	83.46%
Scenic Byways	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Agri-Nature Center	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Total Fund Revenues	2,655.00	3,680.00	1,025	9,335.00	9,335.00	3,955.00	(5,380)	42.37%
Expenditures								
Fine Arts	150.00	0.00	150	3,765.00	3,765.00	4,818.36	(1,053)	127.98%
Agricultural Committee	300.00	47.44	253	7,310.00	7,310.00	5,452.71	1,857	74.59%
Scenic Byways	0.00	0.00	0	459.64	459.64	0.00	460	0.00%
Agri-Nature Center	0.00	0.00	0	15,000.00	15,000.00	0.00	15,000	0.00%
Total Fund Expenditures	450.00	47.44	403	26,534.64	26,534.64	10,271.07	16,264	38.71%
Excess/(deficiency) of revenues over expenditures	2,205.00	3,632.56	1,428	(17,199.64)	(17,199.64)	(6,316.07)	10,884	0.00%
Other financing sources (uses)								
Operating transfers in	0.00	0.00	0	3,500.00	3,500.00	0.00	(3,500)	0.00%
Operating transfers out	0.00	0.00	0	(1,500.00)	(1,500.00)	0.00	1,500	0.00%
Total other financing sources (uses)	0.00	0.00	0	2,000.00	2,000.00	0.00	(2,000)	0.00%
Excess/(deficiency) after other financing sources (uses)	2,205.00	3,632.56	1,428	(15,199.64)	(15,199.64)	(6,316.07)	8,884	0.00%
Ending cash and cash equivalents	21,900.02	18,798.59	(3,101)	9,915.02	9,915.02	18,798.59	8,884	

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Account No.	Current Period			Year - to -Date					
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2018/2019 Original Budget	2018/2019 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget	
311 - Capital Project Infrastructure									
3111 - Improvements 4th Street - CN 3131828 (Reversion Date 06/30/2019)									
Revenues									
State Grant - Other	37230	0.00	0.00	0	63,049.46	63,049.46	63,049.46	0	100.00%
		0.00	0.00	0	63,049.46	63,049.46	63,049.46	0	100.00%
Expenditures									
Capital Expenditure - Roadway	48080	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Total Fund Expenditures		0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Excess/(deficiency) of revenues over expenditures		0.00	0.00	0	63,049.46	63,049.46	63,049.46	0	100.00%

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Account No.	Current Period			Year - to -Date					
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2018/2019 Original Budget	2018/2019 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget	
311 - Capital Project Infrastructure									
3113 - Improvements 4th Street - CN C3150909 (Reversion Date 06/30/2019)									
Revenues									
State Grant - Other	37230	0.00	0.00	0	340,500.00	340,500.00	340,500.00	0	100.00%
		0.00	0.00	0	340,500.00	340,500.00	340,500.00	0	100.00%
Expenditures									
Capital Expenditure - Roadway	48080	0.00	0.00	0	54,981.40	54,981.40	54,981.40	0	100.00%
Total Fund Expenditures		0.00	0.00	0	54,981.40	54,981.40	54,981.40	0	100.00%
Excess/(deficiency) of revenues over expenditures		0.00	0.00	0	285,518.60	285,518.60	285,518.60	0	100.00%

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From 7/1/2018 Through 03/31/2019

Account No.	Current Period			Year - to -Date					
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2018/2019 Original Budget	2018/2019 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget	
311 - Capital Project Infrastructure									
3114 - Improvements 4th Street - CN C3162548 (Reversion Date 06/30/2020)									
Revenues									
State Grant - Other	37230	0.00	0.00	0	240,000.00	240,000.00	198,016.86	(41,983)	82.51%
		0.00	0.00	0	240,000.00	240,000.00	198,016.86	(41,983)	82.51%
Expenditures									
Capital Expenditure - Roadway	48080	0.00	44,544.86	(44,545)	240,000.00	240,000.00	242,561.72	(2,562)	101.07%
Total Fund Expenditures		0.00	44,544.86	(44,545)	240,000.00	240,000.00	242,561.72	(2,562)	101.07%
Excess/(deficiency) of revenues over expenditures		0.00	(44,544.86)	(44,545)	0.00	0.00	(44,544.86)	(44,545)	0.00%

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Account No.	Current Period			Year - to -Date					
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2018/2019 Original Budget	2018/2019 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget	
311 - Capital Project Infrastructure									
3115 - Improvements 4th Street - CN C3182619 (Reversion Date 06/30/2022)									
Revenues									
State Grant - Other	37230	0.00	0.00	0	0.00	200,000.00	0.00	(200,000)	0.00%
		0.00	0.00	0	0.00	200,000.00	0.00	(200,000)	0.00%
Expenditures									
Capital Expenditure - Roadway	48080	0.00	0.00	0	0.00	200,000.00	0.00	200,000	0.00%
Total Fund Expenditures		0.00	0.00	0	0.00	200,000.00	0.00	200,000	0.00%
Excess/(deficiency) of revenues over expenditures		0.00	0.00	0	0.00	0.00	0.00	0	0.00%

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From 7/1/2018 Through 03/31/2019

Account No.	Current Period			Year - to -Date				
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2018/2019 Original Budget	2018/2019 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget
311 - Capital Project Infrastructure								
Beginning cash and cash equivalents	0.00	0.00	0	(348,568.06)	(348,568.06)	(348,568.06)	0	
Revenues								
Improvements 4th St - CN 3131828	0.00	0.00	0	63,049.46	63,049.46	63,049.46	0	100.00%
Improvements 4th St - CN 3150909	0.00	0.00	0	340,500.00	340,500.00	340,500.00	0	100.00%
Improvements 4th St - CN 3162548	0.00	0.00	0	240,000.00	240,000.00	198,016.86	(41,983)	82.51%
Improvements 4th St - CN 3182619	0.00	0.00	0	0.00	200,000.00	0.00	(200,000)	0.00%
	0.00	0.00	0	643,549.46	843,549.46	601,566.32	(241,983)	71.31%
Expenditures								
Improvements 4th St - CN 3131828	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Improvements 4th St - CN 3150909	0.00	0.00	0	54,981.40	54,981.40	54,981.40	0	100.00%
Improvements 4th St - CN 3162548	0.00	44,544.86	(44,545)	240,000.00	240,000.00	242,561.72	(2,562)	101.07%
Improvements 4th St - CN 3182119	0.00	0.00	0	0.00	200,000.00	0.00	200,000	0.00%
Total Fund Expenditures	0.00	44,544.86	(44,545)	294,981.40	494,981.40	297,543.12	197,438	60.11%
Excess/(deficiency) of revenues over expenditures	0.00	(44,544.86)	(44,545)	348,568.06	348,568.06	304,023.20	(44,545)	87.22%
Ending cash and cash equivalents	0.00	(44,544.86)	(44,545)	(0.00)	(0.00)	(44,544.86)	(44,545)	

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From 7/1/2018 Through 03/31/2019

Account No.	Current Period			Year - to -Date					
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2018/2019 Original Budget	2018/2019 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget	
312 - Capital Project Buildings									
3121 - Agri-Nature Center Improvements - ID 15-0734 (Reversion Date 06/30/2019)									
Revenues									
State Grant - Other	37230	0.00	0.00	0	88,248.87	88,248.87	22,362.83	(65,886)	25.34%
		0.00	0.00	0	88,248.87	88,248.87	22,362.83	(65,886)	25.34%
Expenditures									
Capital Expenditure - Buildings	48010	0.00	1,510.25	(1,510)	76,364.74	76,364.74	14,475.47	61,889	18.96%
Total Fund Expenditures		0.00	1,510.25	(1,510)	76,364.74	76,364.74	14,475.47	61,889	18.96%
Excess/(deficiency) of revenues over expenditures		0.00	(1,510.25)	(1,510)	11,884.13	11,884.13	7,887.36	(3,997)	66.37%

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Account No.	Current Period			Year - to -Date					
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2018/2019 Original Budget	2018/2019 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget	
312 - Capital Project Buildings									
3122 - Agri-Nature Center Improvements - ID 16-A2397 (Reversion Date 06/20/2020)									
Revenues									
State Grant - Other	37230	25,000.00	0.00	(25,000)	140,000.00	140,000.00	2,486.52	(137,513)	1.78%
		25,000.00	0.00	(25,000)	140,000.00	140,000.00	2,486.52	(137,513)	1.78%
Expenditures									
Capital Expenditure - Buildings	48010	16,364.74	0.00	16,365	140,000.00	140,000.00	0.00	140,000	0.00%
Total Fund Expenditures		16,364.74	0.00	16,365	140,000.00	140,000.00	0.00	140,000	0.00%
Excess/(deficiency) of revenues over expenditures		8,635.26	0.00	(8,635)	0.00	0.00	2,486.52	2,487	0.00%

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From 7/1/2018 Through 03/31/2019

Account No.	Current Period			Year - to -Date				
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2018/2019 Original Budget	2018/2019 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget
312 - Capital Project Buildings								
Beginning cash and cash equivalents	(25,000.00)	0.00	25,000	(11,884.13)	(11,884.13)	(11,884.13)	0	
Revenues								
Improvements Agri-Nature ID 15-0734	0.00	0.00	0	88,248.87	88,248.87	22,362.83	(65,886)	25.34%
Improvements Agri-Nature ID 16-A2397	25,000.00	0.00	(25,000)	140,000.00	140,000.00	2,486.52	(137,513)	1.78%
	25,000.00	0.00	(25,000)	228,248.87	228,248.87	24,849.35	(203,400)	10.89%
Expenditures								
Improvements Agri-Nature ID 15-0734	0.00	1,510.25	(1,510)	76,364.74	76,364.74	14,475.47	61,889	18.96%
Improvements Agri-Nature ID 16-A2397	16,364.74	0.00	16,365	140,000.00	140,000.00	0.00	140,000	0.00%
Total Fund Expenditures	16,364.74	1,510.25	14,854	216,364.74	216,364.74	14,475.47	201,889	6.69%
Excess/(deficiency) of revenues over expenditures	8,635.26	(1,510.25)	(10,146)	11,884.13	11,884.13	10,373.88	(1,510)	87.29%
Ending cash and cash equivalents	(16,364.74)	(1,510.25)	14,854	0.00	0.00	(1,510.25)	(1,510)	

Village of Los Ranchos de Albuquerque
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From 7/1/2018 Through 03/31/2019

Account No.	Current Period			Year - to -Date					
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2018/2019 Original Budget	2018/2019 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget	
380 - Purchase Real Property Reserve Fund									
3801 - Purchase Real Property Fund									
Beginning cash and cash equivalents	460,452.19	459,238.25	(1,214)	460,452.19	460,452.19	460,452.19	0		
Expenditures									
Property Purchase	48040	220,000.00	0.00	220,000	816,000.00	816,000.00	1,213.94	814,786	0.15%
Total Fund Expenditures		220,000.00	0.00	220,000	816,000.00	816,000.00	1,213.94	814,786	0.15%
Excess/(deficiency) of revenues over expenditures		(220,000.00)	0.00	(220,000)	(816,000.00)	(816,000.00)	(1,213.94)	814,786	0.15%
Other financing sources (uses)									
Operating transfers in	51001	0.00	0.00	0	355,547.81	355,547.81	0.00	(355,548)	0.00%
Total other financing sources (uses)		0.00	0.00	0	355,547.81	355,547.81	0.00	(355,548)	0.00%
Excess/(deficiency) after other financing sources (uses)		(220,000.00)	0.00	(220,000)	(460,452.19)	(460,452.19)	(1,213.94)	459,238	0.26%
Ending cash and cash equivalents		240,452.19	459,238.25	218,786	0.00	0.00	459,238.25	459,238	

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Statement of Revenues and Expenditures
From 7/1/2018 Through 03/31/2019

Account No.	Current Period			Year - to -Date				
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2018/2019 Original Budget	2018/2019 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget
399 - Capital Project - Other								
3900 - Park Land and Plaza Reserve								
Beginning cash and cash equivalents	31,111.81	31,111.81	0	31,111.81	31,111.81	31,111.81	0	
Revenues								
Cash in Lieu of Land Dedication	36015	0.00	0.00	0	0.00	0.00	0.00	0 0.00%
		0.00	0.00	0	0.00	0.00	0.00	0 0.00%
Expenditures								
Other Capital Purchase	48900	0.00	0.00	0	0.00	0.00	0.00	0 0.00%
Total Fund Expenditures		0.00	0.00	0	0.00	0.00	0.00	0 0.00%
Excess/(deficiency) of revenues over expenditures		0.00	0.00	0	0.00	0.00	0.00	0 0.00%
Ending cash and cash equivalents	31,111.81	31,111.81	0	31,111.81	31,111.81	31,111.81	0	

Village of Los Ranchos de Albuquerque
Statement of Revenues and Expenditures
From 7/1/2018 Through 03/31/2019

Account No.	Current Period			Year - to -Date				
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2018/2019 Original Budget	2018/2019 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget
401 - General Obligation Bonds								
1830 - General Obligation Bonds								
Beginning cash and cash equivalents	(254,530.91)	(139,972.64)	114,558	0.00	0.00	0.00	0	
Revenues								
Property Taxes - Current	31500	3,669.28	2,756.87	(912)	253,442.27	253,442.27	165,934.80	(87,507) 65.47%
Property Taxes - Delinquent	31510	0.00	62.41	62	5,121.59	5,121.59	11,966.84	6,845 233.65%
Total Revenue		3,669.28	2,819.28	(850)	258,563.86	258,563.86	177,901.64	(80,662) 68.80%
Expenditures								
Debt Service Principal	49010	0.00	0.00	0	200,000.00	200,000.00	200,000.00	0 100.00%
Debt Service Interest	49020	0.00	0.00	0	115,055.00	115,055.00	115,055.00	0 100.00%
Total Fund Expenditures		0.00	0.00	0	315,055.00	315,055.00	315,055.00	0 100.00%
Excess/(deficiency) of revenues over expenditures		3,669.28	2,819.28	(850)	(56,491.14)	(56,491.14)	(137,153.36)	(80,662) 242.79%
Other financing sources (uses)								
Operating transfers in	51001	0.00	0.00	0	56,491.14	56,491.14	0.00	(56,491) 0.00%
Total other financing sources (uses)		0.00	0.00	0	56,491.14	56,491.14	0.00	(56,491) 0.00%
Excess (deficiency) after other financing sources (uses)		3,669.28	2,819.28	(850)	(0.00)	(0.00)	(137,153.36)	(137,153) 0.00%
Ending cash and cash equivalents		(250,861.63)	(137,153.36)	113,708	(0.00)	(0.00)	(137,153.36)	(137,153)

Village of Los Ranchos de Albuquerque
Statement of Revenues and Expenditures
From 7/1/2018 Through 03/31/2019

Account No.	Current Period			Year - to -Date				
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2018/2019 Original Budget	2018/2019 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget
410 - General Obligation Bonds Reserve Fund								
4101 - General Obligation Bonds Reserve								
Beginning cash and cash equivalents	943,051.45	943,051.45	0	943,051.45	943,051.45	943,051.45	0	
Other financing sources (uses)								
Operating transfers in	51001	0.00	0.00	0	0.00	0.00	0.00	0 0.00%
Operating transfers out	52001	0.00	0.00	0	(56,491.14)	(56,491.14)	0.00	56,491 0.00%
Total other financing sources (uses)		0.00	0.00	0	(56,491.14)	(56,491.14)	0.00	56,491 0.00%
Excess/(deficiency) after other financing sources (uses)		0.00	0.00	0	(56,491.14)	(56,491.14)	0.00	56,491 0.00%
Ending cash and cash equivalents	943,051.45	943,051.45	0	886,560.31	886,560.31	943,051.45	56,491	

Village of Los Ranchos de Albuquerque
Statement of Revenues and Expenditures
From 7/1/2018 Through 03/31/2019

Account No.	Current Period			Year - to -Date				
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2018/2019 Original Budget	2018/2019 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget
505 - Agri-Nature Center Farm Camps								
1500 - Farm Camps								
Beginning cash and cash equivalents	55,921.06	55,910.86	(10)	60,946.14	60,946.14	60,946.14	0	
Revenues								
Farm camp revenue	36065	13,710.00	0.00	(13,710)	30,000.00	30,000.00	0.00	(30,000) 0.00%
Total Revenue		13,710.00	0.00	(13,710)	30,000.00	30,000.00	0.00	(30,000) 0.00%
Expenditures								
Wages-Temporary	41040	1,800.00	0.00	1,800	16,920.80	16,920.80	3,846.80	13,074 22.73%
FICA regular	42010	111.60	0.00	112	1,049.09	1,049.09	238.50	811 22.73%
FICA medicare	42020	26.10	0.00	26	245.36	245.36	55.78	190 22.73%
Worker's Comp. Assessment	42080	2.30	0.00	2	11.50	11.50	0.00	12 0.00%
Supplies	46010	900.00	0.00	900	2,150.00	2,150.00	264.20	1,886 12.29%
Miscellaneous Expense	46090	0.00	0.00	0	150.00	150.00	0.00	150 0.00%
Training	47040	250.00	0.00	250	500.00	500.00	0.00	500 0.00%
Printing,Publishing,& Advert.	47080	0.00	0.00	0	500.00	500.00	0.00	500 0.00%
Insurance Workers' Compensation	47210	0.00	0.00	0	634.00	634.00	630.00	4 99.37%
Total Fund Expenditures		3,090.00	0.00	3,090	22,160.75	22,160.75	5,035.28	17,125 22.72%
Excess/(deficiency) of revenues over expenditures		10,620.00	0.00	(10,620)	7,839.25	7,839.25	(5,035.28)	(12,875) -64.23%
Ending cash and cash equivalents		66,541.06	55,910.86	(10,630)	68,785.39	68,785.39	55,910.86	(12,875)

Village of Los Ranchos de Albuquerque
Statement of Revenues and Expenditures
From 7/1/2018 Through 03/31/2019

Account No.	Current Period			Year - to -Date				
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2018/2019 Original Budget	2018/2019 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget
Summary of Revenues and Expenditures								
Beginning cash and cash equivalents	5,000,095.88	6,456,242.12	1,456,146	7,182,409.13	7,182,409.13	7,182,409.13	0	
Revenues								
General Fund	428,141.10	659,258.72	231,118	3,814,299.13	3,814,299.13	3,222,813.37	(591,486)	84.49%
Correction	80.00	0.00	(80)	320.00	320.00	140.00	(180)	43.75%
Emergency Medical Service Fund	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Fire Protection Fund	42,139.50	0.00	(42,140)	84,279.00	84,279.00	23,280.40	(60,999)	27.62%
Law Enforcement Fund	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Municipal Street Fund	16,646.66	15,743.04	(904)	213,712.95	213,712.95	150,660.37	(63,053)	70.50%
Special - Other Funds	2,655.00	3,680.00	1,025	9,335.00	9,335.00	3,955.00	(5,380)	42.37%
Capital Project Infrastructure	0.00	0.00	0	643,549.46	843,549.46	601,566.32	(241,983)	71.31%
Capital Project Buildings	25,000.00	0.00	(25,000)	228,248.87	228,248.87	24,849.35	(203,400)	10.89%
Purchase Real Property Reserve Fund	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Capital Project - Other	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
General Obligation Bonds	3,669.28	2,819.28	(850)	258,563.86	258,563.86	177,901.64	(80,662)	68.80%
General Obligation Bonds Reserve Fund	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Agri-Nature Center Farm Camps	13,710.00	0.00	(13,710)	30,000.00	30,000.00	0.00	(30,000)	0.00%
General Long Term Debt	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Total Revenues	532,041.54	681,501.04	149,459	5,282,308.27	5,482,308.27	4,205,166.45	(1,277,142)	76.70%
Expenditures								
General Fund	795,190.86	474,806.82	320,384	7,321,782.04	7,321,782.04	3,761,325.91	3,560,456	51.37%
Correction	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Emergency Medical Service Fund	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Fire Protection Fund	42,139.50	0.00	42,140	84,279.00	84,279.00	70,000.00	14,279	83.06%
Law Enforcement Protection Fund	0.00	0.00	0	0.00	50,000.00	25,822.00	(24,178)	51.64%
Municipal Street Fund	20,430.06	0.00	20,430	385,430.06	385,430.06	250,000.00	135,430	64.86%
Special - Other Funds	450.00	47.44	403	26,534.64	26,534.64	10,271.07	16,264	38.71%
Capital Project Infrastructure	0.00	44,544.86	(44,545)	294,981.40	494,981.40	297,543.12	197,438	60.11%
Capital Project Buildings	16,364.74	1,510.25	14,854	216,364.74	216,364.74	14,475.47	201,889	6.69%
Purchase Real Property Reserve Fund	220,000.00	0.00	220,000	816,000.00	816,000.00	1,213.94	814,786	0.15%
Capital Project - Other	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
General Obligation Bonds	0.00	0.00	0	315,055.00	315,055.00	315,055.00	0	100.00%
Agri-Nature Center Farm Camps	3,090.00	0.00	3,090	22,160.75	22,160.75	5,035.28	17,125	22.72%
Total Expenditures	1,097,665.16	520,909.37	576,756	9,482,587.63	9,732,587.63	4,750,741.79	4,933,490	48.81%
Excess/(deficiency) of revenues over expenditures	(565,623.62)	160,591.67	726,215	(4,200,279.36)	(4,250,279.36)	(545,575.34)	3,704,704	12.84%
Other financing sources (uses)								
Operating transfers in	0.00	0.00	0	415,538.95	465,538.95	0.00	(465,539)	0.00%
Operating transfers out	0.00	0.00	0	(415,538.95)	(465,538.95)	0.00	465,539	0.00%
Reversion	0.00	0.00	0	(20,000.00)	(20,000.00)	(20,000.00)	0	100.00%
	0.00	0.00	0	(20,000.00)	(20,000.00)	(20,000.00)	0	100.00%
Excess/(deficiency) after other financing sources (uses)	(565,623.62)	160,591.67	726,215	(4,220,279.36)	(4,270,279.36)	(565,575.34)	3,704,704	13.24%
Ending cash and cash equivalents	4,434,472.26	6,616,833.79	2,182,362	2,962,129.77	2,912,129.77	6,616,833.79	3,704,704	

Ending cash and cash equivalents \$6,616,833.79

Village of Los Ranchos de Albuquerque

Check/Voucher Register

From 3/1/2019 Through 3/31/2019

<u>Payee</u>	<u>Check Date</u>	<u>Check Number</u>	<u>Check Amount</u>
Academy Reprographics	3/15/2019	42519	25.89
Academy Reprographics	3/26/2019	42568	23.74
Total Academy Reprographics			<u>49.63</u>
Administrative Office of the	3/15/2019	42520	24.00
Total Administrative Office of the			<u>24.00</u>
Albuquerque Bernalillo County	3/5/2019	42474	2,301.94
Total Albuquerque Bernalillo County			<u>2,301.94</u>
Albuquerque Power Equipment	3/5/2019	42475	15.34
Albuquerque Power Equipment	3/26/2019	42567	52.83
Total Albuquerque Power Equipment			<u>68.17</u>
Albuquerque Publishing Co.	3/15/2019	42517	760.43
Total Albuquerque Publishing Co.			<u>760.43</u>
Albuquerque Sign Print	3/15/2019	42518	248.00
Total Albuquerque Sign Print			<u>248.00</u>
AutoZone, Inc.	3/5/2019	42476	32.99
AutoZone, Inc.	3/26/2019	42569	47.99
Total AutoZone, Inc.			<u>80.98</u>
Baca's Trees	3/15/2019	42521	1,585.76
Total Baca's Trees			<u>1,585.76</u>
Bank of America	3/15/2019	42522	4,742.39
Total Bank of America			<u>4,742.39</u>
Bank of America Merchant SVRS	3/4/2019	63012814736	261.10
Bank of America Merchant SVRS	3/18/2019	FEB 2019	747.37
Total Bank of America Merchant SVRS			<u>1,008.47</u>
Bob Johnson Builders, Inc.	3/5/2019	42492	3,599.16
Total Bob Johnson Builders, Inc.			<u>3,599.16</u>
Bob Perls	3/5/2019	42494	747.47
Bob Perls	3/14/2019	42538	1,450.52
Total Bob Perls			<u>2,197.99</u>
Bradbury Stamm Construction	3/5/2019	42477	226,719.02
Total Bradbury Stamm Construction			<u>226,719.02</u>
CenturyLink	3/5/2019	42478	343.09
Total CenturyLink			<u>343.09</u>

Village of Los Ranchos de Albuquerque

Check/Voucher Register

From 3/1/2019 Through 3/31/2019

<u>Payee</u>	<u>Check Date</u>	<u>Check Number</u>	<u>Check Amount</u>
Chappell Law Firm, P.A.	3/26/2019	42570	7,339.84
Total Chappell Law Firm, P.A.			<u>7,339.84</u>
Christian's Automotive, Inc.	3/26/2019	42571	977.09
Total Christian's Automotive, Inc.			<u>977.09</u>
Comcast	3/26/2019	42572	200.65
Total Comcast			<u>200.65</u>
Construction Rental & Supply	3/26/2019	42573	82.48
Total Construction Rental & Supply			<u>82.48</u>
Corrales Comment	3/26/2019	42574	47.44
Total Corrales Comment			<u>47.44</u>
Delta Dental of New Mexico	3/26/2019	42575	465.48
Total Delta Dental of New Mexico			<u>465.48</u>
Document Solutions, Inc.	3/26/2019	42576	430.80
Total Document Solutions, Inc.			<u>430.80</u>
Donald T. Lopez	3/5/2019	42493	267.60
Total Donald T. Lopez			<u>267.60</u>
Fergus K Whitney	3/14/2019	42539	68.11
Total Fergus K Whitney			<u>68.11</u>
Firebird Fuel	3/5/2019	42479	209.97
Firebird Fuel	3/15/2019	42524	113.43
Firebird Fuel	3/26/2019	42577	106.37
Total Firebird Fuel			<u>429.77</u>
First Data Merchant Services	3/20/2019	78014657671	92.62
Total First Data Merchant Services			<u>92.62</u>
Flying Fortress Locksmith LLC	3/26/2019	42578	33.84
Total Flying Fortress Locksmith LLC			<u>33.84</u>
Fred K Radosevich	3/5/2019	42487	1,262.39
Total Fred K Radosevich			<u>1,262.39</u>
GCR Tires & Service	3/15/2019	42525	821.92
Total GCR Tires & Service			<u>821.92</u>
Heavy Iron Equipment Services	3/15/2019	42526	183.39
Heavy Iron Equipment Services	3/15/2019	42540	320.93
Total Heavy Iron Equipment Services			<u>504.32</u>

Village of Los Ranchos de Albuquerque

Check/Voucher Register

From 3/1/2019 Through 3/31/2019

<u>Payee</u>	<u>Check Date</u>	<u>Check Number</u>	<u>Check Amount</u>
Hector's Tree Care	3/26/2019	42579	1,020.65
Total Hector's Tree Care			<u>1,020.65</u>
Home Depot Credit Services	3/5/2019	42480	751.02
Home Depot Credit Services	3/26/2019	42580	212.36
Total Home Depot Credit Services			<u>963.38</u>
Internal Revenue Service	3/1/2019	15325535	6,337.92
Internal Revenue Service	3/15/2019	53409510	6,205.67
Internal Revenue Service	3/29/2019	32109359	7,787.63
Total Internal Revenue Service			<u>20,331.22</u>
Kelly Jo Designs	3/5/2019	42481	537.94
Total Kelly Jo Designs			<u>537.94</u>
Maria G Castillo-Rinaldi	3/5/2019	42488	2,404.18
Maria G Castillo-Rinaldi	3/15/2019	42532	2,709.75
Total Maria G Castillo-Rinaldi			<u>5,113.93</u>
myIT	3/5/2019	42482	3,007.05
myIT	3/15/2019	42527	800.00
Total myIT			<u>3,807.05</u>
New Mexico Gas Company	3/15/2019	42541	1,092.63
Total New Mexico Gas Company			<u>1,092.63</u>
New Mexico Judicial Education	3/15/2019	42528	12.00
Total New Mexico Judicial Education			<u>12.00</u>
New Mexico Municipal League	3/15/2019	42529	75.00
Total New Mexico Municipal League			<u>75.00</u>
NM State Treasurer-PERA	3/1/2019	42469	4,406.27
NM State Treasurer-PERA	3/15/2019	42516	4,296.26
NM State Treasurer-PERA	3/29/2019	42566	5,173.87
Total NM State Treasurer-PERA			<u>13,876.40</u>
Occupational Health Centers	3/5/2019	42483	147.79
Occupational Health Centers	3/15/2019	42530	147.79
Occupational Health Centers	3/15/2019	42542	264.30
Total Occupational Health Centers			<u>559.88</u>
Office Depot	3/5/2019	42484	207.24
Office Depot	3/26/2019	42581	1,524.07
Total Office Depot			<u>1,731.31</u>

Village of Los Ranchos de Albuquerque

Check/Voucher Register

From 3/1/2019 Through 3/31/2019

<u>Payee</u>	<u>Check Date</u>	<u>Check Number</u>	<u>Check Amount</u>
Petty Cash	3/26/2019	42590	297.84
Total Petty Cash			<u>297.84</u>
Plant World, Inc.	3/15/2019	42531	82.57
Total Plant World, Inc.			<u>82.57</u>
PNM	3/15/2019	42544	3,055.93
Total PNM			<u>3,055.93</u>
Presbyterian Health Plan	3/5/2019	42486	6,612.49
Presbyterian Health Plan	3/26/2019	42583	6,749.61
Presbyterian Health Plan	3/26/19	Credit	(166.94)
Total Presbyterian Health Plan			<u>13,195.16</u>
Rael, Pablo R	3/5/2019	42495	560.11
Total Rael, Pablo R			<u>560.11</u>
ServiceMaster Business Cleanin	3/15/2019	42533	201.04
Total ServiceMaster Business Cleanin			<u>201.04</u>
Sites Southwest, LLC	3/15/2019	42534	22,497.56
Sites Southwest, LLC	3/26/2019	42588	102,962.81
Total Sites Southwest, LLC			<u>125,460.37</u>
Sprinkler Irrigation Supply Co	3/5/2019	42489	88.00
Total Sprinkler Irrigation Supply Co			<u>88.00</u>
Square Processing Fee	3/8/19		1.61
Square Processing Fee	3/18/19		1.61
Starline Printing	3/15/2019	42535	4,418.56
Total Starline Printing			<u>4,418.56</u>
Sue Brawley	3/26/2019	42589	23.68
Total Sue Brawley			<u>23.68</u>
The Cleaners at Lomas LLC	3/15/2019	42523	112.81
Total The Cleaners at Lomas LLC			<u>112.81</u>
The OutSource Ltd Company	3/26/2019	42582	647.25
Total The OutSource Ltd Company			<u>647.25</u>
Tierra West LLC	3/15/2019	42536	1,510.25
Total Tierra West LLC			<u>1,510.25</u>
VCA Town and Country	3/26/2019	42584	1,646.57
Total VCA Town and Country			<u>1,646.57</u>

Village of Los Ranchos de Albuquerque

Check/Voucher Register

From 3/1/2019 Through 3/31/2019

<u>Payee</u>	<u>Check Date</u>	<u>Check Number</u>	<u>Check Amount</u>
Verizon Wireless	3/5/2019	42490	364.98
Verizon Wireless	3/26/2019	42585	364.98
Total Verizon Wireless			<u>729.96</u>
Vision Service Plan - (IC)	3/5/2019	42491	130.04
Vision Service Plan - (IC)	3/26/2019	42586	41.62
Total Vision Service Plan - (IC)			<u>171.66</u>
Waste Management of New Mexico	3/15/2019	42537	224.11
Waste Management of New Mexico	3/26/2019	42587	54.48
Total Waste Management of New Mexico			<u>278.59</u>
Report Total			<u>458,355.12</u>
Payroll	3/1/19		19,191.70
Payroll	3/15/19		19,518.83
Payroll	3/29/19		23,843.72
LGIP Admin. Fee	3/31/19		-
			<u>62,554.25</u>
Expenditures Cash Report 3/31/2019			<u><u>520,909.37</u></u>

3-12-1 . Vacancy on governing body.

Any vacancy on the governing body of a mayor-council municipality shall be filled by appointment of a qualified elector by the mayor of the municipality, with the advice and consent of the governing body. Any qualified elector appointed to fill a vacancy on the governing body shall serve until the next regular local election, at which time a qualified elector shall be elected to fill the remaining unexpired term, if any.

History: 1953 Comp., § 14-11-1, enacted by Laws 1965, ch. 300; 1973, ch. 129, § 1; 1985, ch. 208, § 107; 2018, ch. 79, § 53.

STATE OF NEW MEXICO
DEPARTMENT OF FINANCE AND ADMINISTRATION
FUND 89200 CAPITAL APPROPRIATION PROJECT

RECEIVED
DFA-LOCAL GOVT. DIV.
2015 NOV 20 PM 1:49
BATAAN BLDG. RM 202
SANTA FE, NM 87501

THIS AGREEMENT is made and entered into as of this 23 day of November, 2015, by and between the Department of Finance and Administration, State of New Mexico, acting through the Local Government Division, Bataan Memorial Building, Room 202, Santa Fe, New Mexico, 87501, hereinafter called the "Department" or abbreviation such as "LGD", and the Village of Los Ranchos de Albuquerque, hereinafter called the "Grantee." This Agreement shall be effective as of the date it is executed by the Department.

RECITALS

WHEREAS, in the Laws of 2015, Chapter 3, Section 28, Para. 84 the Legislature made an appropriation to the Department, funds from which the Department is making available to the Grantee pursuant to this Agreement; and

WHEREAS, the Department is granting to Grantee, and the Grantee is accepting the grant of, funds from this appropriation, in accordance with the terms and conditions of this Agreement; and

WHEREAS, pursuant to Sections 9-6-5 and 9-6-5.1 NMSA 1978, the Secretary of the Department of Finance and Administration has the power and the authority to (i) maintain long-range estimates and plans for capital projects and develop standards for measuring the need for, and utility of, proposed projects; (ii) contract for, receive and utilize any grants or other financial assistance made available by the United States government or by any other source, public or private; (iii) provide planning and funding assistance to units of local government, council of government organizations, Indian tribal governments situated within New Mexico, and to nonprofit entities having for their purpose local, regional or community betterment; (iv) incident to any such programs, may enter into contracts and agreements with such units of local government, council of government organizations, Indian tribal governments, nonprofit entities and the federal government; and (v) delegate such authority to the Local Government Division as being necessary and appropriate to such delegation;

AGREEMENT

NOW, THEREFORE, in consideration of the mutual covenants and obligations contained herein, the parties hereby mutually agree as follows:

ARTICLE I. PROJECT DESCRIPTION, AMOUNT OF GRANT AND REVERSION DATE

A. The project that is the subject of this Agreement is described as follows:

15-0734 \$165,000.00 Appropriation Reversion Date: 30-JUN-19
Laws of 2015, Chapter 3, Section 28, Paragraph 84, one hundred sixty-five thousand dollars (\$165,000) to design and construct improvements to the building and grounds of the Los Ranchos agri-nature center in Los Ranchos de Albuquerque in Bernalillo county;

The Grantee's total reimbursements shall not exceed the appropriation amount One Hundred Sixty-Five Thousand Dollars (**\$165,000.00**) (the "Appropriation Amount") minus the allocation for Art in Public Places ("AIPP amount")^[1], if applicable, Zero Dollars (**\$0.00**), which equals One Hundred Sixty-Five Thousand Dollars (**\$165,000.00**) (the "Adjusted Appropriation Amount").

In the event of a conflict among the Appropriation Amount, the Reversion Date, as defined herein and/or the purpose of the Project, as set forth in this Agreement, and the corresponding appropriation language in the laws cited above in this Article I(A), the language of the laws cited herein shall control.

This project is referred to throughout the remainder of this Agreement as the "Project"; the information contained in Article I(A) is referred to collectively throughout the remainder of this Agreement as the "Project Description". The Grantee shall reference the Project's number in all correspondence with and submissions to the Department concerning the Project, including, but not limited to, Requests for Payment and reports.

ARTICLE II. LIMITATION ON DEPARTMENT'S OBLIGATION TO MAKE GRANT DISBURSEMENT TO GRANTEE

A. Upon the Effective Date of this Agreement, for permissible purposes within the scope of the Project Description, the Grantee shall only be reimbursed monies for which the Department has issued and the Grantee has received a Notice of Department's Obligation to Reimburse^[2] Grantee (hereinafter referred to as "Notice of Obligation"). This Grant Agreement and the disbursement of any and all amounts of the above referenced Adjusted Appropriation Amount are expressly conditioned upon the following:

(i) Irrespective of any Notice of Obligation, the Grantee's expenditures shall be made on or before the Reversion Date and, if applicable, an Early Termination Date (i.e., the goods have been delivered and accepted or the title to the goods has been transferred to the Grantee and/or the services have been rendered for the Grantee); and

(ii) The total amount received by the Grantee shall not exceed the lesser of: (a) the Adjusted Appropriation Amount identified in Article I(A) herein or (b) the total of all amounts stated in the Notice(s) of Obligation evidencing that the Department has received and accepted the Grantee's Third Party Obligation(s), as defined in subparagraph iii of this Article II(A); and

(iii) The Grantee's expenditures were made pursuant to the Grantee's legal procurement and execution of binding written obligations or purchase orders with third party contractors or vendors for the provision of services, including professional services, or the purchase of tangible personal property and real property for the Project, hereinafter referred to as "Third Party Obligations"; and

(iv) The Grantee's submittal of timely Requests for Payment in accordance with the procedures set forth in Article IX of this Agreement;

(v) In the event that capital assets acquired with Project funds are to be sold, leased, or licensed to or operated by a private entity, the sale, lease, license, or operating agreement:

[1] The AIPP amount is "an amount of money equal to one percent or two hundred thousand dollars (\$200,000), whichever is less, of the amount of money appropriated for new construction or any major renovation exceeding one hundred thousand dollars (\$100,000)." Section 13-4A-4 NMSA 1978.

[2] "Reimburse" as used throughout this Agreement includes Department payments to the Grantee for invoices received, but not yet paid, by the Grantee from a third party contractor or vendor, if the invoices comply with the provisions of this Agreement and are a valid liability of the Grantee.

- a. must be approved by the applicable oversight entity (if any) in accordance with law; or
- b. if no oversight entity is required to approve of the transaction, the Department must approve of the transaction as complying with law.

Prior to the sale, lease, license, or operating agreement being approved pursuant to subparagraph (a) or (b) above, the Department may, in its discretion and unless inconsistent with New Mexico State Board of Finance imposed conditions, reimburse the Grantee for necessary expenditures incurred to develop the Project sufficiently to make the sale, lease, license, or operating agreement commercially feasible, such as plan and design expenditures; and

(vi) The Grantee's submittal of documentation of all Third Party Obligations and amendments thereto (including terminations) to the Department and the Department's issuance and the Grantee's receiving of a Notice of Obligation for a particular amount in accordance with the terms of this Agreement as follows:

- a. The Grantee shall submit to the Department one copy of all Third Party Obligations and amendments thereto (including terminations) as soon as possible after execution by the Third Party but prior to execution by the Grantee.
- b. Grantee acknowledges and agrees that if it chooses to enter into a Third Party Obligation prior to receiving a Notice of Obligation that covers the expenditure, it is solely responsible for such expenditures.
- c. The Department may, in its absolute discretion, issue to Grantee a Notice of Obligation for the particular amount of that Third Party Obligation that only obligates the Department to reimburse Grantee's expenditures made on or before the Reversion Date or an Early Termination Date. The current Notice of Obligation form is attached to this Agreement as Exhibit 3.
- d. The date the Department sends, by mail or email, the Notice of Obligation is the date that the Department's Notice of Obligation is effective. After that date, the Grantee is authorized to budget the particular amount set forth in the Notice of Obligation, execute the Third Party Obligation and request the Third Party begin work.

B. The Grantee shall implement, in all respects, the Project. The Grantee shall provide all necessary qualified personnel, material, and facilities to implement the Project. The Grantee shall finance its share (if any) of the costs of the Project, including all Project overruns.

C. Project funds shall not be used for purposes other than those specified in the Project Description.

D. Unless specifically allowed by law, Project funds cannot be used to reimburse Grantee for indirect Project costs.

ARTICLE III. NOTICE PROVISIONS AND GRANTEE AND DEPARTMENT DESIGNATED REPRESENTATIVES

Whenever written notices, including written decisions, are to be given or received, related to this Agreement, the following provisions shall apply.

The Grantee and the Department hereby designate the persons listed below as their official representative concerning all matters related to this Agreement:

Grantee: Village of Los Ranchos de Albuquerque
Name: Kelly Ward
Title: Administrator
Address: 6718 Rio Grande Blvd, Los Ranchos de, NM, 87107
Email: kward@losranchosnm.gov
Telephone: 505-344-6582
FAX: 505-344-8978

Department: DFA/Local Government Division
Name: Ms. Maria Urban
Title: Project Manager
Address: Bataan Memorial Bldg Rm 202, Santa Fe, New Mexico, 87501
Email: maria.urban@state.nm.us
Telephone: 505-827-8061
FAX: 505-827-4948

The Grantee and the Department agree that either party shall send all notices, including written decisions, related to this Agreement to the above named persons by facsimile, email, or regular mail. In the case of mailings, notices shall be deemed to have been given and received upon the date of the receiving party's actual receipt or five calendar days after mailing, whichever shall first occur. In the case of facsimile transmissions, the notice shall be deemed to have been given and received on the date reflected on the facsimile confirmation indicating a successful transmission of all pages included in the writing. In the case of email transmissions, the notice shall be deemed to have been given and received on the date reflected on the delivery receipt of email.

ARTICLE IV. REVERSION DATE, TERM, EARLY TERMINATION

A. As referenced in Article I(A), the applicable law establishes a date by which Project funds must be expended by Grantee, which is referred to throughout the remainder of this Agreement as the "Reversion Date." Upon being duly executed by both parties, this Agreement shall be effective as of the date of execution by the Department. It shall terminate on **June 30, 2019**, the Reversion Date, unless Terminated Before Reversion Date ("Early Termination") pursuant to Article V herein.

B. The Project's funds must be "expended" on or before the Reversion Date and, if applicable, Early Termination Date of this Agreement. For purposes of this Agreement, it is not sufficient for the Grantee to "encumber" the Project funds on its books on or before the Project's Reversion Date or Early Termination Date. Funds are "expended" and an "expenditure" has occurred as of the date that a particular quantity of goods are delivered to and received by the Grantee or title to the goods is transferred to the Grantee and/or as of the date particular services are rendered for the Grantee. Funds are *not* "expended" and an "expenditure" has *not* occurred as of the date they are "encumbered" by the Grantee pursuant to a contract or purchase order with a third party.

ARTICLE V. EARLY TERMINATION

A. Early Termination Before Reversion Date Due to Completion of the Project or Complete Expenditure of the Adjusted Appropriation or Violation of this Agreement

Early Termination includes:

- (i) Termination due to completion of the Project before the Reversion Date; or
- (ii) Termination due to complete expenditure of the Adjusted Appropriation Amount before the Reversion Date; or
- (iii) Termination for violation of the terms of this Agreement; or
- (iv) Termination for suspected mishandling of public funds, including but not limited to, fraud, waste, abuse, conflicts of interest.

Either the Department or the Grantee may early terminate this Agreement prior to the Reversion Date by providing the other party with a minimum of fifteen (15) days' advance, written notice of early termination. Grantee hereby waives any rights to assert an impairment of contract claim against the Department or the State of New Mexico in the event of Early Termination of this Agreement by the Department pursuant to Article V(A).

B. Early Termination Before Reversion Date Due to Non-Appropriation

The terms of this Agreement are expressly made contingent upon sufficient appropriations and authorization being made by the Legislature of New Mexico for the performance of this Agreement. Throughout this Agreement the term "non-appropriate" or "non-appropriation" includes the following actions by the New Mexico Legislature: deauthorization, reauthorization or revocation of a prior authorization. The Legislature may choose to non-appropriate the Appropriation referred to Article I and, if that occurs, the Department shall early terminate this Agreement for non-appropriation by giving the Grantee written notice of such termination, as of the effective date of the law making the non-appropriation. The Department's decision as to whether sufficient appropriations or authorizations are available shall be accepted by the Grantee and shall be final. Grantee hereby waives any rights to assert an impairment of contract claim against the Department or the State of New Mexico in the event of Early Termination of this Agreement by the Department pursuant to Article V(B).

C. Limitation on Department's Obligation to Make Grant Disbursements to Grantee in the Event of Early Termination

In the event of Early Termination of this Agreement by either party, the Department's sole obligation to reimburse the Grantee is expressly conditioned upon the limitations set forth Article II.

ARTICLE VI. SUSPENSION OF NEW OR FURTHER OBLIGATIONS

A. The Department may choose, in its absolute discretion, to direct the Grantee to suspend entering into new and further obligations.

- (i) The Grantee shall immediately suspend entering into new or further written obligations with third parties upon the date the Grantee receives written notice given by the Department; and
- (ii) The Department is, upon the date the Grantee receives written notice given by the Department, suspending issuance of any new or further Notice of Obligation under this Agreement; and

(iii) The Department may direct the Grantee to implement a corrective action plan in accordance with Article VI(D) herein.

B. In the event of Suspension of this Agreement, the Department's sole obligation to reimburse the Grantee is expressly conditioned upon the limitations set forth in Article II herein.

C. A suspension of new or further obligations under this Agreement shall remain in effect unless or until the date the Grantee receives written notice given by the Department informing the Grantee that the Suspension has been lifted or that the Agreement has been Early Terminated in accordance with Article V herein. If the Suspension is lifted, the Department will consider further requests for Notice of Obligation.

D. Corrective Action Plan in the Event of Suspension

In the event that the Department chooses, in its absolute discretion to direct the Grantee to suspend entering into new or further written obligations with third parties pursuant to Article VI(A), the Department may, but is not obligated to, require the Grantee to develop and implement a written corrective action plan to remedy the grounds for the Suspension. Such corrective action plan must be approved by the Department and be signed by the Grantee. Failure to sign a corrective action plan or meet the terms and deadlines set forth in the signed corrective action plan, is hereby deemed a violation of the terms of this Agreement for purposes of Early Termination, Article V(A)(iii). The corrective action plan is in addition to, and not in lieu of, any other equitable or legal remedy, including but not limited to Early Termination.

ARTICLE VII. AMENDMENT

This Agreement shall not be altered, changed, or amended except by instrument in writing duly executed by both the parties hereto.

ARTICLE VIII. REPORTS

A. Paper Periodic Reports

In order that the Department may adequately monitor Project activity, the Grantee shall submit to the Department Paper Periodic Reports for the Project. Paper Periodic Reports shall be submitted on a form prescribed by the Department. The Paper Periodic and Paper Final Report form are attached hereto as Exhibit 1. The Department shall provide the Grantee with a minimum of thirty (30) days' advance written notice of any change to the Periodic Report format or content.

The Paper Periodic Report shall be due monthly on the last day of each month, beginning with the first full month following execution of this Agreement by the Department and ending upon the submission of a Paper Final Report for the Project. The Department may, in its discretion, change the reporting period from time to time by giving Grantee a minimum of thirty (30) days' advance, written notice of any change to the reporting period; provided, however, that in no event shall the reporting period be less than one month.

B. Paper Final Report

The Grantee shall submit to the Department a Final Report for the Project. The Final Report shall be submitted on a form provided by the Department and contain such information as the Department may require. The Periodic and Final Report form is attached hereto as Exhibit 1. The Department shall provide Grantee with a minimum of thirty (30) days' advance, written notice of any change to the Final Report format or content. The Paper Final Report must be submitted within twenty (20) days after the Project's Reversion Date or within twenty (20) days of the date of Early Termination, which ever first occurs.

C. Paperless Reporting

In addition to the paper reports described in subparagraphs A and B of this Article, the Grantee shall report periodic and final Project activity by entering such Project information as the Department may require directly

into a database maintained by the Department. The Department shall give Grantee a minimum of thirty (30) days' advance written notice of any changes to the information the Grantee is required to report on a paperless basis. The Paperless Report shall be due monthly on the last day of each month, beginning with the first full month following execution of this Agreement by the Department and ending upon the submission of a Final Report for the Project. The Paperless Final Report along with a Paper Final Report must be submitted within twenty (20) days after the Project's Reversion Date or within twenty (20) days of the date of Early Termination, which ever first occurs.

D. Requests for Additional Information/Project Inspection

During the term of this Agreement and during the period of time during which the Grantee must maintain records pursuant to Article VIII, the Department may (i) request such additional information regarding the Project as it deems necessary and (ii) conduct, at reasonable times and upon reasonable notice, onsite inspections of the Project. Grantee shall respond to such requests for additional information within a reasonable period of time, as established by the Department. Requests made pursuant to this subparagraph D are in addition to and not in lieu of the periodic and final reporting described in subparagraphs A through C of this article VIII.

ARTICLE IX. REQUEST FOR PAYMENT PROCEDURES AND DEADLINES

A. The Grantee shall request payment by submitting a Request for Payment, in the form attached hereto as Exhibit 2. Payment requests are subject to the following procedures:

(i) The Grantee must submit one original and one copy of each Request for Payment; and

(ii) Each Request for Payment must contain proof of payment by the Grantee or liabilities incurred by the Grantee in the form of a notarized certification by Grantee's designated representative in Article III herein, that the expenditures are valid or are liabilities incurred by the Grantee in the form of actual unpaid invoices received by the Grantee of services rendered by a third party or items of tangible personal property received by the Grantee for the implementation of the Project; provided, however, that the Grantee may be reimbursed for unpaid liabilities only if the Department, in its discretion, agrees to do so and in accordance with any special conditions imposed by the Department.

(iii) In cases where the Grantee is submitting a Request for Payment to the Department based upon invoices received, but not yet paid, by the Grantee from a third party contractor or vendor, if the invoices comply with the provisions of this Agreement and are a valid liability of the Grantee, the Grantee shall make payment to those contractors or vendors within five (5) business days from the date of receiving reimbursement from the Department or such shorter period of time as the Department may prescribe in writing.

B. Deadlines

Requests for Payments shall be submitted by Grantee to the Department on the earlier of:

- (i) Twenty (20) days from the end of the calendar quarter in which the expenditure was incurred or liability of the Grantee was incurred as evidenced by an unpaid invoice received by the Grantee from a third party contractor or vendor, if total unreimbursed expenditures or liabilities at calendar quarter end exceed \$25,000; or
- (ii) July 15 of each year for all unreimbursed expenditures incurred during the previous fiscal year; or
- (iii) Twenty (20) days from date of Early Termination; or
- (iv) Twenty (20) days from the Reversion Date.

C. The Grantee's failure to abide by the requirements set forth in Article II herein will result in the denial of its Request for Payment or will delay the processing of Requests for Payment. The Department has the right to reject a payment request for the Project unless and until it is satisfied that the expenditures in the Request for Payment are for permissible purposes within the meaning of the Project Description and that the expenditures and the Grantee are otherwise in compliance with this Agreement, including but not limited to, compliance with the reporting requirements and the requirements set forth in Article II herein to provide Third Party Obligations. The Department's ability to reject any Request for Payment is in addition to, and not in lieu of, any other legal or equitable remedy available to the Department due to Grantee's violation of this Agreement.

ARTICLE X. PROJECT CONDITIONS AND RESTRICTIONS; REPRESENTATIONS AND WARRANTIES

A. The following general conditions and restrictions are applicable to the Project:

(i) The Project's funds must be spent in accordance with all applicable state laws, regulations, policies, and guidelines, including, but not limited to, the Procurement Code (or local procurement ordinance, where applicable).

(ii) The project must be implemented in accordance with the New Mexico Public Works Minimum Works Act, Section 13-4-10 through 13-4-17 NMSA 1978, if applicable. Every contract or project in excess of sixty thousand dollars (\$60,000) that the Grantee is a party to for construction, alteration, demolition or repair or any combination of these, including painting and decorating, of public buildings, public works or public roads and that requires or involves the employment of mechanics, laborers or both shall contain a provision stating the minimum wages and fringe benefits to be paid to various classes of laborers and mechanics, shall be based upon the wages and benefits that will be determined by the New Mexico Department of Workforce Solutions to be prevailing for the corresponding classes of laborers and mechanics employed on contract work of a similar nature in the locality. Further, every contract or project shall contain a stipulation that the contractor, subcontractor, employer or a person acting as a contractor shall pay all mechanics and laborers employed on the site of the project, unconditionally and not less often than once a week and without subsequent unlawful deduction or rebate on any account, the full amounts accrued at time of payment computed at wage rates and fringe benefit rates not less than those determined pursuant to Section 13-4-11 B. NMSA 1978 to be the prevailing wage rates and prevailing fringe benefit rates issued for the project.

(iii) The Project may only benefit private entities in accordance with applicable law, including, but not limited to, Article IX, Section 14 of the Constitution of the State of New Mexico, the so-called "Anti-Donation Clause."

(iv) The Grantee shall not at any time convert any property acquired or developed with the Project's funds to uses other than those specified in the Project Description without the Department's express, advance written approval.

(v) The Grantee shall comply with all federal and state laws, rules and regulations pertaining to equal employment opportunity. In accordance with all such laws, rules and regulations the Grantee agrees to assure that no person shall, on the grounds of race, color, national origin, sex, sexual preference, age or handicap, be excluded from employment with Grantee, be excluded from participation in the Project, be denied benefits or otherwise be subject to discrimination under, any activity performed under this Agreement. If Grantee is found to be not in compliance with these requirements during the life of this Agreement, Grantee agrees to take appropriate steps to correct any deficiencies. The Grantee's failure to implement such appropriate steps within a reasonable

time constitutes grounds for terminating this Agreement.

B. The Grantee hereby represents and warrants the following:

- (i) The Grantee has the legal authority to receive and expend the Project's funds.
- (ii) This Agreement has been duly authorized by the Grantee, the person executing this Agreement has authority to do so, and, once executed by the Grantee, this Agreement shall constitute a binding obligation of the Grantee, enforceable according to its terms.
- (iii) This Agreement and the Grantee's obligations hereunder do not conflict with any law or ordinance or resolution applicable to the Grantee, the Grantee's charter (if applicable), or any judgment or decree to which it is subject.
- (iv) The Grantee has independently confirmed that the Project Description, including, but not limited to, the amount and Reversion Date, is consistent with the underlying appropriation in law.
- (v) The Grantee's governing body has duly adopted or passed as an official act a resolution, motion, or similar action authorizing the person identified as the official representative of the Grantee to sign the Agreement and to sign Requests for Payment.
- (vi) The Grantee shall abide by New Mexico laws regarding Conflict of Interest and Governmental Conduct and whistleblower protection. The Grantee specifically agrees that no officer or employee of the local jurisdiction or its designees or agents, no member of the governing body, and no other public official of the locality who exercises any function or responsibility with respect to this Grant, during his/her tenure or for one year thereafter, shall have any interest, direct or indirect, in any contract or subcontract, or the proceeds thereof, for work to be performed pursuant to this Grant. Further, Grantee shall require all of its contractors to incorporate in all subcontracts the language set forth in this paragraph prohibiting conflicts of interest.
- (vii) No funds have been paid or will be paid, by or on behalf of the Grantee, to any person for influencing or attempting to influence an officer or employee of this or any agency or body in connection with the awarding of any Third Party Obligation and that the Grantee shall require certifying language prohibiting lobbying to be included in the award documents for all subawards, including subcontracts, loans and cooperative agreements. All subrecipients shall be required to certify accordingly.

ARTICLE XI. STRICT ACCOUNTABILITY OF RECEIPTS AND DISBURSEMENTS; PROJECT RECORDS

A. The Grantee shall be strictly accountable for receipts and disbursements relating to the Project's funds. The Grantee shall follow generally accepted accounting principles, and, if feasible, maintain a separate bank account or fund with a separate organizational code, for the funds to assure separate budgeting and accounting of the funds.

B. For a period of six (6) years following the Project's completion, the Grantee shall maintain all Project related records, including, but not limited to, all financial records, requests for proposals, invitations to bid, selection and award criteria, contracts and subcontracts, advertisements, minutes of pertinent meetings, as well as records

sufficient to fully account for the amount and disposition of the total funds from all sources budgeted for the Project, the purpose for which such funds were used, and such other records as the Department shall prescribe.

C. The Grantee shall make all Project records available to the Department of Finance and Administration and the New Mexico State Auditor upon request. With respect to the funds that are the subject of this Agreement, if the State Auditor finds that any or all of these funds were improperly expended, the Grantee may be required to reimburse to the State of New Mexico, to the originating fund, any and all amounts found to be improperly expended.

ARTICLE XII. IMPROPERLY REIMBURSED FUNDS

If the Department determines that part or all of the Appropriation Amount was improperly reimbursed to Grantee, including but not limited to, Project funds reimbursed to Grantee based upon fraud, mismanagement, misrepresentation, misuse, violation of law by the Grantee, or violation of this Agreement, the Grantee shall return such funds to the Department for disposition in accordance with law.

ARTICLE XIII. LIABILITY

Neither party shall be responsible for liability incurred as a result of the other party's acts or omissions in connection with this Agreement. Any liability incurred in connection with this Agreement is subject to immunities and limitations of the New Mexico Tort Claims Act.

ARTICLE XIV. SCOPE OF AGREEMENT

This Agreement constitutes the entire and exclusive agreement between the Grantee and DFA concerning the subject matter hereof. The Agreement supersedes any and all prior or contemporaneous agreements, understandings, discussions, communications, and representations, written or verbal.

ARTICLE XV. REQUIRED NON-APPROPRIATIONS CLAUSE IN CONTRACTS FUNDED IN WHOLE OR PART BY FUNDS MADE AVAILABLE UNDER THIS AGREEMENT

The Grantee acknowledges and agrees that Grantee shall include a "non-appropriations" clause in all contracts between it and other parties that are (i) funded in whole or part by funds made available under this Agreement and (ii) entered into after the effective date of this Agreement that states:

"The terms of this Agreement are contingent upon sufficient appropriations and authorization being made by the Legislature of New Mexico for the performance of this Agreement. If sufficient appropriations and authorization are not made by the Legislature, the **Village of Los Ranchos de Albuquerque** may immediately terminate this Agreement by giving Contractor written notice of such termination. The **Village of Los Ranchos de Albuquerque**'s decision as to whether sufficient appropriations are available shall be accepted by the Contractor and shall be final. Contractor hereby waives any rights to assert an impairment of contract claim against the **Village of Los Ranchos de Albuquerque**, the Department of Finance and Administration, Local Government Division (DFA/LGD), or the State of New Mexico in the event of immediate or Early Termination of this Agreement by the **Village of Los Ranchos de Albuquerque** or DFA/LGD."

ARTICLE XVI. REQUIRED TERMINATION CLAUSE IN CONTRACTS FUNDED IN WHOLE OR PART BY FUNDS MADE AVAILABLE UNDER THIS AGREEMENT

Grantee acknowledges and agrees that Grantee shall include the following or a termination clause in all contracts that are (i) funded in whole or part by funds made available under this Agreement and (ii) entered into after the effective date of this Agreement:

"This contract is funded in whole or in part by funds made available under Department of Finance and

Administration, Local Government Division (DFA/LGD) Grant Agreement. Should DFA/LGD early terminate the grant agreement, the **Village of Los Ranchos de Albuquerque** may early terminate this contract by providing Contractor written notice of such termination. In the event of termination pursuant to this paragraph, the **Village of Los Ranchos de Albuquerque's** only liability shall be to pay Contractor for acceptable goods delivered and services rendered before the termination date."

Grantee hereby waives any rights to assert an impairment of contract claim against the Department or the State of New Mexico in the event of Early Termination of this Agreement by the Department.

ARTICLE XVII. COMPLIANCE WITH UNIFORM FUNDING CRITERIA

A. Throughout the term of this Agreement, Grantee shall:

1. submit all reports of annual audits and agreed upon procedures required by Section 12-6-3(A)-(B) NMSA 1978 by the due dates established in 2.2.2 NMAC, reports of which must be a public record pursuant to Section 12-6-5(A) NMSA 1978 within forty-five days of delivery to the State Auditor;
2. have a duly adopted budget for the current fiscal year approved by its budgetary oversight agency (if any);
3. timely submit all required financial reports to its budgetary oversight agency (if any); and
4. have adequate accounting methods and procedures to expend grant funds in accordance with applicable law and account for and safeguard grant funds and assets acquired by grant funds.

B. In the event Grantee fails to comply with the requirements of Paragraph A of this Article XVII, the Department may take one or more of the following actions:

1. suspend new or further obligations pursuant to Article VI(A) of this Agreement;
2. require the Grantee to develop and implement a written corrective action plan pursuant to Article VI(D) of this Agreement to remedy the non-compliance;
3. impose special grant conditions to address the non-compliance by giving the Grantee notice of such special conditions in accordance with Article III of this Agreement; the special conditions shall be binding and effective on the date that notice is deemed to have been given pursuant to Article III; or
4. terminate this Agreement pursuant to Article V(A) of this Agreement.

ARTICLE XVIII. SEVERANCE TAX BOND PROJECT AND GENERAL OBLIGATION BOND PROJECT CLAUSES

A. Grantee acknowledges and agrees that the underlying appropriation for the Project is a severance tax bond or general obligation bond appropriation, which is administered by the New Mexico State Board of Finance (BOF), an entity separate and distinct from the Department. Grantee acknowledges and agrees that (i) it is Grantee's sole responsibility to determine through BOF staff what (if any) conditions are currently imposed on the Project; (ii) the Department's failure to inform Grantee of a BOF imposed condition does not affect the validity or enforceability of the condition; (iii) the BOF may in the future impose further or different conditions upon the Project; (iv) all BOF conditions are effective without amendment of this Agreement; (v) all applicable BOF conditions must be satisfied before the BOF will release to the Department funds subject to the condition(s); and (vi) the Department's obligation to reimburse Grantee from the Project is contingent upon the then current BOF conditions being satisfied.

B. Grantee acknowledges and agrees that this Agreement is subject to the BOF's Bond Project Disbursements rule, 2.61.6 NMAC, as such may be amended or re-codified.

[THIS SPACE LEFT BLANK INTENTIONALLY]

**STATE OF NEW MEXICO
CAPITAL GRANT PROJECT
PAPER PERIODIC/FINAL REPORT
EXHIBIT 1**

PERIODIC REPORT FINAL REPORT

Grantee: _____

Project Number: _____ Reporting Period: _____

1. Please provide a detailed status of project referenced above.

A. Third Party Obligations

Purchase Order or Contract # _____

Name of Contractor or Vendor: _____

Amount of Third Party Obligation: _____

Date Executed: _____

Termination Date: _____

B. Project Phase

Bonds Sold Plan/Design Bid Documents Construction
(provide anticipated date of commencement and completion for each phase)

2. Grant Amount adjusted for AIPP if applicable: _____

Total Amount of all Notices of Obligation to Reimburse: _____

Total Grant Amount Expended by Grantee to Date: _____

Grant Balance as of this Date: _____

Amount of Other Unexpended Funding Sources: _____

PERIODIC REPORT

I hereby certify that the aforementioned Capital Grant Project funds are being expended in accordance with all requirements of the Grant Agreement, and in compliance with all other applicable requirements.

FINAL REPORT

I hereby certify that the aforementioned Capital Grant Project funds have been completed and funds were expended in accordance with all requirements of the Grant Agreement, and in compliance with all other applicable state/regulatory requirements.

Grantee Representative/Title

Date

**STATE OF NEW MEXICO
CAPITAL GRANT PROJECT
Request for Payment Form
Exhibit 2**

I. Grantee Information

(Make sure information is complete & accurate)

- A. Grantee: _____
 B. Address: _____
Complete Mailing, including Suite, if applicable

City State Zip
 C. Phone No: _____
 D. Grant No: _____
 E. Project Title: _____
 F. Grant Expiration Date: _____

II. Payment Computation

- A. Grant Amount: _____
 B. AIPP Amount (If Applicable) _____
 C. Funds Requested to Date: _____
 D. Amount Requested this Payment: _____
 E. Grant Balance: _____ **\$0.00**
 F. GF GOB STB (attach wire if 1st draw)
 G. Payment Request No. _____

III. Fiscal Year Expenditure Period Ending:
 (check one)

- (Jan-Jun) Fiscal
 (Jul-Dec) Year

IV. Certification: Under penalty of law, I hereby certify to the best of my knowledge and belief, the above information is correct, expenditures are properly documented, and are valid expenditures or actual receipts; and that the grant activity is in full compliance with Article IX, Sec. 14 of the New Mexico Constitution known as the "anti donation" clause.

**Grantee Fiscal Officer
or Fiscal Agent (if applicable)**

Printed Name _____
 Date: _____

SWORN TO AND SUBSCRIBED
 before me on this _____ day
 of _____, 20____

Notary Public _____
 My Commission expires _____

Grantee Representative

Printed Name _____
 Date: _____

SWORN TO AND SUBSCRIBED
 before me on this _____ day
 of _____, 20____

Notary Public _____
 My Commission expires _____

(Department Use Only)

Vendor Code: _____
 Loc No.: _____

Fund No.: _____

Division Fiscal Officer	Date
I certify that the Grantee financial and vendor file information agree with the above submitted information	

Division Project Manager	Date
I certify that the Grantee records and related appropriation laws agree with the above submitted information.	

**STATE OF NEW MEXICO
CAPITAL GRANT PROJECT
NOTICE OF OBLIGATION TO REIMBURSE GRANTEE
EXHIBIT 3**

DATE: _____

TO: Grantee Representative: _____

FROM: Department Representative: _____

**SUBJECT: Notice of Obligation to Reimburse Grantee
Project Number: 15-0734**

As the designated representative of the Department for the Grant Agreement number 15-0734 entered into between Grantee and the Department, I certify that the Grantee has submitted to the department the following third party obligation executed in writing, by the third party's authorized representative:

Third Party Obligation (includes purchase orders and contract)#: _____
Vendor of Contractor: _____
Third party Obligation amount: _____
Termination Date: _____

I certify that the State is issuing this Notice of Obligation to Reimburse Grantee for permissible purposes within the scope of the project description, subject to all of the terms and conditions of the above referenced Grant Agreement.

Grant Amount adjusted for AIPP if applicable: _____
The Amount of this notice of Obligation to Reimburse: _____
The Total Amount of all Previously Issued Notices of Obligation: _____
The Total Amount of all Notices of Obligation to Reimburse as of this Date: _____

Department Representative: _____

Title: _____

Signature: _____

Date: _____

**AMENDMENT TO THE
MEMORANDUM OF UNDERSTANDING**

THIS AMENDMENT TO THE MEMORANDUM OF UNDERSTANDING (this "Amendment"), effective as of March 15, 2019 (the "Effective Date"), is by and between the Village of Los Ranchos de Albuquerque (the "Village"), and Palindrome Communities, LLC, a Nevada limited liability company (the "Developer") (together, the "Parties" and individually, a "Party").

On November 14, 2018, the Parties entered into that certain Memorandum of Understanding (the "MOU") pursuant to which the Developer was designated as the Village Center developer.

Pursuant to Section III of the MOU, the Parties agree to extend the Term of the MOU three (3) months to June 15, 2019 (the "Extension Period").

Parties represent, warrant, and covenant that the Village and Developer have full power, authority, and legal right to execute this Amendment and to keep and observe all of the terms of this Amendment on Village's and Developer's part to be observed and performed.

This Amendment may be executed in counterparts. which, together, shall constitute the original Amendment.

All capitalized terms in this amendment have the meaning set forth in the MOU, unless otherwise indicated. All other provisions of the MOU remain in full force and effect.

[Remainder of page intentionally left blank, signatures to follow]

IN WITNESS WHEREOF, the Parties have executed this Amendment to the Memorandum of Understanding effective this 15th day of March, 2019.

THE VILLAGE OF LOS RANCHOS DE
ALBUQUERQUE

By: _____
Donald T. Lopez, Mayor

DEVELOPER:
PALINDROME COMMUNITIES, LLC
a Nevada limited liability company

By: _____
Chad Rennaker, President