

MINUTES
VILLAGE OF LOS RANCHOS DE ALBUQUERQUE
6718 RIO GRANDE BOULEVARD NW
BOARD OF TRUSTEES SPECIAL MEETING
JANUARY 23, 2019-7:00 P.M.

Present:

Donald T. Lopez, Mayor	Vacant, Administrator
Mary Homan, Mayor Pro Tem/Trustee	Vacant, Clerk
Pablo Rael, Trustee	Nancy Haines, Treasurer *
Allen Lewis, Trustee	Bill Chappell, Attorney
	Tim McDonough, Planning & Zoning Director

**Not required to be present*

1. CALL TO ORDER

Mayor Lopez called the meeting to order at 7:01 p.m.

A. APPROVAL OF AGENDA

MOTION: Trustee Rael moved to approve the agenda.

SECOND: Trustee Homan seconded the motion.

VOTE: The motion carried unanimously, 3-0.

2. PUBLIC COMMENT PERIOD [3 MINUTE TIME LIMIT] - (PLEASE SIGN IN WITH THE CLERK IF YOU WISH TO SPEAK UNDER PUBLIC COMMENT ON AN ITEM THAT IS NOT ALREADY ON THIS AGENDA)

Joe Craig of 505 Calle del Pajarito: Will be taking a tour of Los Ranchos foundry on February 12th with Facility Managers Group to do bronze art. He suggests that the Village of Los Ranchos have a discussion and come up with solutions to help support the group and most importantly the businesses operating within the Village.

Maria Rinaldi, Village Project Manager status report of 4th Street Revitalization:

Items anticipated completion by mid-February:

- Light poles installations included services to main street on that side pending PNM meter
- Landscape installation pending seasonally unavailable plantings

- Street furniture that will be only item lacking for that side of the street will be installed during the westside construction along with the furniture order for the westside for the best costing of materials

Activities Related to Paving: Full paving reclamation occurring from Schulte north, which is 50% of the project. Tomorrow concrete treatment to areas that have been reclaimed. And a walkthrough of the remaining 50% of the project to make determinations by visual inspections and boring, which sections can be reclaimed, cemented treated and paved.

Trustee Homan questions if report regarding the eastside of 4th Street project. Maria confirms.

Trustee Lewis request clarification regarding reclamation machine's inability to go beyond a depth of 10 inches. Maria responds and requests clarification and verification from Mayor Lopez.

Mayor Lopez provides clarification and verification: want a higher structural number than six-inch base course; the material underneath it is called sub grade or sub base. That material has a compaction of say 90% but then the base course above it needs to be equal to 100%, which means it has to have a higher structural number. And then the asphalt has the highest structural number and then a pavement design to determine how many vehicles can pass over it in a life time or twenty years without causing any failures. Regarding reflective mentioned by Maria: If do not put cement treated base course with higher structural number there will be reflective base cracking such as having uneven soil underneath will reflect back through the asphalt causing cracking.

Pending Project Change Orders: Still in negotiations with contractor in particular regarding requested contract extensions and number of delay days, which are being reviewed with a "fine tooth comb." Hope to build a report regarding the final contract extension date; related to not just the delay days for the eastside but also delay days associated with design changes on the westside and additional surveying. The contractor is currently asking for an additional 186 days. There are ongoing meetings, discussions, and negotiations with Bradbury & Stamm regarding the extension request.

Trustee Lewis questions for clarification as to the extension request.

Mayor Lopez provides clarification and context.

Trustee Rael questions whether delays attributable to the Village.

Mayor Lopez provided clarification and context.

Mayor Lopez opens for public comments or questions for the Board of Trustees.

Joe Craig discusses curb cuts in front of 4th Street businesses and difficulty of vehicles ability to enter or exit the business lot. Maria stated the contractors are once done are going back and remedying the issues, but she will ensure it is addressed.

3. OLD BUSINESS

A. DISCUSSION AND APPROVAL TO ADOPT AN AMENDMENT TO THE 2013 CODIFIED ORDINANCES OF THE VILLAGE OF LOS RANCHOS DE ALBUQUERQUE CHAPTER 2, ADMINISTRATION OF OFFICERS, ARTICLE 1 VILLAGE OFFICERS : AN AMENDMENT ADDING SECTION 8, ELECTION OF MAYOR AND TRUSTEES, § 2.1.8, - AN AMENDMENT OPTING IN, PURSUANT TO SUBSECTION B OF SECTION 1-22-3.1 NMSA 1978, TO ELECT THE MAYOR AND TRUSTEES AT THE REGULAR LOCAL ELECTION HELD ON THE FIRST TUESDAY AFTER THE FIRST MONDAY IN NOVEMBER OF EACH ODD-NUMBERED YEAR, SHORTENING CURRENT ELECTED OR APPOINTED OFFICIAL'S TERMS (ORDINANCE # 266).

Mayor Lopez asked trustees if they had any comments.

Trustee Homan requests clarification and verification from Attorney Chappell regarding "opting-in."

Attorney Chappell provides clarification and verification about "opting-in."

Mayor Lopez asked for a motion from trustees.

<u>APPROVAL:</u>	Motion to approve adopt Ordinance #266
<u>MOVED:</u>	Trustee Rael
<u>SECONDED:</u>	Trustee Lewis
<u>ROLL CALL VOTE:</u>	Trustee Rael-Yes; Trustee Homan-Yes with reservation; Trustee Lewis-Yes. Motion passed on a vote of 3 FOR and 0 AGAINST.

B. DISCUSSION AND APPROVAL TO ADOPT AN AMENDMENT TO THE 2013 CODIFIED ORDINANCES OF THE VILLAGE OF LOS RANCHOS DE ALBUQUERQUE CHAPTER 11 MUNICIPAL COURT, ARTICLE 1, MUNICIPAL COURT, SECTION 4, ELECTION OF JUDGE, § 11.1.4, AND SECTION 5, VACANCIES, § 11.1.5 - AN AMENDMENT OPTING IN, PURSUANT TO SUBSECTION B OF SECTION 1-22-3.1 NMSA 1978, TO ELECT THE MUNICIPAL JUDGE AT THE REGULAR LOCAL ELECTION HELD ON THE FIRST TUESDAY AFTER THE FIRST MONDAY IN NOVEMBER OF EACH ODD-NUMBERED YEAR, SHORTENING THE

**CURRENT ELECTED OR APPOINTED MUNICIPAL JUDGE'S TERM
(ORDINANCE # 267).**

Mayor Lopez asked trustees if they had any comments.

Trustee Homan requests clarification and verification from Attorney Chappell regarding election cycle and effect on judge's term.

Attorney Chappell provides clarification and verification that election cycle does not affect a judicial term; similar to how the trustees are elected and term periods.

Mayor Lopez asked for a motion from trustees.

<u>APPROVAL:</u>	Motion to approve adopt Ordinance #267
<u>MOVED:</u>	Trustee Rael
<u>SECONDED:</u>	Trustee Lewis
<u>ROLL CALL VOTE:</u>	Trustee Rael-Yes; Trustee Homan-Yes with reservation; Trustee Lewis-Yes. Motion passed on a vote of 3 FOR and 0 AGAINST.

Mayor Lopez asked trustees for a motion to approve appointment of Planning & Zoning Director, Tim McDonough as Acting Village Clerk for the evening.

Mayor Lopez asked trustees if they had any comments.

Trustee Homan requests clarification and verification from Attorney Chappell regarding public notice because not on agenda.

Attorney Chappell provides clarification and verification.

Mayor Lopez asked for a motion from trustees.

<u>APPROVAL:</u>	Motion to appoint Tim McDonough Acting Village Clerk
<u>MOVED:</u>	Trustee Rael
<u>SECONDED:</u>	Trustee Lewis
<u>CARRIED:</u>	Motion Passed 3 FOR (Trustee Rael-Yes; Trustee Homan-Yes; Trustee Lewis-Yes) and 0 AGAINST.

4. NEW BUSINESS

**DISCUSSION AND APPROVAL OF A MEMORANDUM OF UNDERSTANDING
BETWEEN THE VILLAGE OF LOS RANCHOS AND EXPLORA SCIENCE
CENTER AND CHILDREN'S MUSEUM OF ALBUQUERQUE TO ESTABLISH
A PARTNERSHIP FOR FARM CAMP.**

Mayor Lopez requests for Village employee, Agricultural Programs Manager, Fergus

Whitney and Explora representative Tara Henderson, Director of School and Community Programs to provide discussion and context about the partnership.

Mayor Lopez asked trustees if they had any comments.

Trustee Homan discusses her appreciation and excitement with the partnership.

Trustee Lewis requests clarification about the lease. Tara provides context and potential curriculum of the farm camp.

Trustee Rael request clarification about the duration of the lease. Tara and Fergus provided clarification and stated the reason for the duration of the lease because it is a pilot program.

Trustee Homan requests clarification about who will be responsible for liability insurance, etc.

Attorney Chappell provides clarification.

Mayor Lopez asked for a motion from trustees.

<u>APPROVAL:</u>	Motion to approve memorandum of understanding between the Village of Los Ranchos and Explora Science Center.
<u>MOVED:</u>	Trustee Homan
<u>SECONDED:</u>	Trustee Lewis
<u>CARRIED:</u>	Motion Passed 3 FOR (Trustee Rael-Yes; Trustee Homan-Yes; Trustee Lewis-Yes) and 0 AGAINST.

5. **ANNOUNCEMENTS**

Mayor Lopez presents announcement of potential partnership with New Mexico State University. Mayor Lopez states he met with NMSU Chancellor Dan Arvizu, Dean of the School of Agriculture Rolando Flores, and Vice President of the College of Engineering Dr. Patricia Sullivan regarding creating a partnership to provide collegiate type education at the Village Agriculture Center.

Trustee Homan requests clarification on how the program will be published.

Mayor Lopez states it is published on the Village website.

Mayor Lopez requests any further comments from trustees:

Trustee Homan discusses the 4th Street revitalizations delays impacting 4th street businesses and suggestion how BOT to provide support.

Trustee Lewis would like to address Agri-Nature Center and who will be servicing all these qued-up programs. Mayor provides context and progress by the administration.

Trustee Lewis requests consideration of releasing Green Valley property holding to provide for Agri-Nature Center.

Trustee Rael requests clarification and status of the removal of mobile home on Edgewood. **Attorney Chappell** provides clarification and context.

6. ADJOURNMENT

The special meeting was adjourned at 7:48 p.m.

APPROVED by the Board of Trustees of the Village of Los Ranchos de Albuquerque this 13 day of FEBRUARY 2019.

ATTEST:



Yvonne Grimes, Acting Village Clerk