

**VILLAGE OF LOS RANCHOS
SIGN PERMIT APPLICATION**

\$25.00 + \$2.50 per square foot
Date: _____
Fee: \$25 + _____ = _____
Check # or Cash: _____
Receipt #: _____ Staff Initials _____

Sign Permit Number: _____

Temporary
(Dates Requesting _____ to _____)
_____ Banners (Seasonal)
_____ Special Events
_____ Open (1st)

PERMANENT
_____ Freestanding Sign
_____ Building Mounted
_____ Modification to an Existing Sign
_____ Rental Banners

_____ **VARIANCE REQUIRED**
_____ **APPEAL**
_____ *Planning & Zoning Commission*
_____ *Board of Trustees*



Applicant's Name: _____

Mailing Address: _____

Business Name: _____

Location Address: _____

Phone: _____ **Cell:** _____ **Fax:** _____

E-mail _____

Contractor Name: _____ **Firm:** _____

Address: _____

Phone: _____ **Cell:** _____ **Fax:** _____

Property Owner: _____

Address: _____ **Phone:** _____



PROPOSED SQUARE FOOTAGE OF SIGN/S _____

Attach detailed drawings and specifications of each proposed sign. Please attach a separate sheet of paper if necessary.

The application fee must accompany this form (Pursuant to Resolution No. 2008-05-01 Passed, Approved, and Adopted by the Village of Los Ranchos Board of Trustees May 14, 2008) Any error shall be corrected by the applicant prior to the processing of this application.

I hereby declare the information contained in this application is true and correct.

SIGNATURE

DATE

FOR OFFICIAL USE

Approved

Denied

Comments: All signs must conform to the Dark Skies Ordinance and Sign Ordinance.

Conditions:

Planning and Zoning Official

Date