



# AGENDA

Village of Los Ranchos De Albuquerque  
Board of Trustees Meeting  
6718 Rio Grande Blvd NW  
October 09, 2019  
7:00 P.M. Regular Meeting

MAYOR

Donald T. Lopez

ACTING ADMINISTRATOR

Tim McDonough

VILLAGE CLERK

Danielle Sedillo-Molina

TRUSTEES

Mary Homan, Mayor Pro Tem/Trustee

Allen Lewis, Trustee

Pablo Rael, Trustee

Tom Riccobene, Trustee

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1. **CALL TO ORDER**

A. APPROVAL OF AGENDA

2. **PUBLIC COMMENT PERIOD [3 MINUTE TIME LIMIT] - (PLEASE SIGN IN WITH THE CLERK IF YOU WISH TO SPEAK UNDER PUBLIC COMMENT ON AN ITEM THAT IS NOT ON THIS AGENDA)**

3. **PRESENTATIONS/PROCLAMATIONS**

A. CNM PRESIDENT, MS. KATHIE WINOGRAD

4. **CONSENT AGENDA**

THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED SEPARATELY.

- A. MINUTES-JULY 31, 2019; SPECIAL MEETING
- B. MINUTES-AUGUST 14, 2019; REGULAR MEETING
- C. MINUTES-AUGUST 23, 2019; JOINT WORKING SESSION BOT/P& Z
- D. MINUTES-SEPTEMBER 11, 2019; REGULAR MEETING

**5. REPORTS**

- A. MAYOR'S REPORT
- B. ADMINISTRATOR'S REPORT
- C. PLANNER'S REPORT
- D. LEGAL REPORT
- E. PUBLIC SAFETY REPORT
- F. PROJECT'S REPORT
- G. AGRI-NATURE CENTER REPORT

**6. FINANCIAL BUSINESS**

- A. DISCUSSION AND APPROVAL OF CASH REPORT-SEPTEMBER 2019

**7. PUBLIC HEARINGS AND APPLICATIONS FOR APPEAL**

- A. LL 19-03; A REQUEST BY DON CHOCHÉ, LLC, DOING BUSINESS AS DON CHOCHÉ, 7319 FOURTH ST. NW, LOS RANCHOS DE ALBUQUERQUE, NM FOR A RESTAURANT BEER AND WINE LIQUOR LICENSE ON PREMISE CONSUMPTION ONLY, APPLICATION NO. 1125892, NM ALCOHOL AND GAMING DIVISION. LOCATED IN THE C-1 ZONE OF THE FOURTH STREET COMMERCIAL CORRIDOR AND CHARACTER AREA. THE REQUEST IS FOR APPROVAL OF THE LIQUOR LICENSE FOR THE SUBJECT PROPERTY IN ACCORDANCE WITH STATE LAWS AND THE 2013 CODIFIED ORDINANCES OF THE VILLAGE OF LOS RANCHOS §9.2.13.

**8. OLD BUSINESS**

- A. NONE

**9. ANNOUNCEMENTS**

- A. NONE

**10. NEW BUSINESS**

- A. AWARD OF RPF 2019-8-1; LEGAL SERVICES, AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT BETWEEN THE VILLAGE OF LOS RANCHOS DE ALBUQUERQUE WITH THE LAW FIRM OF STELZNER, WINTER, WARBURTON, FLORES, SANCHEZ & DAWES, P.A.

B. PURSUANT TO NMSA 1978 § 3-11-6, VILLAGE EMPLOYEES SHALL BE APPOINTED BY RECOMMENDATION OF THE MAYOR AND CONFIRMED BY THE GOVERNING BODY WHEN A VACANCY IS FILLED.

1. CONFIRMATION OF APPOINTMENT OF A VILLAGE TEMPORARY EMPLOYEE, MATT STEBLETON, SEASONAL FARM/GROUNDS WORKER; AGRI-NATURE CENTER.

11. **TRUSTEE INFORMAL DISCUSSION** (THE ROUNDTABLE DISCUSSION IS AN INFORMAL DISCUSSION. THE BOARD OF TRUSTEES WILL TAKE NO OFFICIAL VOTE OR OTHER OFFICIAL ACTION.)

## 12. **ADJOURNMENT**

If you are an individual with a disability who is in need of a reader, amplifier, remote microphone, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Village Clerk at (505) 344-6582 at least five (5) days prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Village Clerk at (505) 344-6582 if a special format is needed.

**THE NEXT BOARD MEETING WILL BE HELD ON NOVEMBER 13, 2019**

A COPY OF THE AGENDA MAY BE OBTAINED AT THE VILLAGE OFFICE, 6718 RIO GRANDE BLVD NW, DURING REGULAR BUSINESS HOURS OF 8:00 A.M. TO 5:00 P.M. OR ON THE WEBSITE: [www.losranchosnm.gov](http://www.losranchosnm.gov)

I certify that notice of the Public Meeting has been given in compliance with the Open Meetings Act, NMSA 1978 Section 10-15-1 through 10-15-4 and the Open Meetings Resolution 2019-1-1. I certify that this agenda was posted on: 4 OCTOBER 2019.

  
Danielle Sedillo-Molina, Village Clerk

4. A-D  
**CONSENT AGENDA**

A. MINUTES-JULY 31, 2019  
SPECIAL MEETING

B. MINUTES-AUGUST 14, 2019  
REGULAR MEETING

C. MINUTES-AUGUST 23, 2019  
JOINT WORKING SESSION BOT/P&Z

D. MINUTES-SEPTEMBER 11, 2019  
REGULAR MEETING

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**MINUTES**  
VILLAGE OF LOS RANCHOS DE ALBUQUERQUE  
6718 RIO GRANDE BOULEVARD NW  
**BOARD OF TRUSTEES SPECIAL MEETING**  
**CALLED BY MAYOR LOPEZ**  
Wednesday, July 31, 2019  
7:00 P.M.

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**Present:**

Donald T. Lopez, Mayor  
Allen Lewis, Trustee  
Pablo Rael, Trustee  
Tom Riccobene, Trustee

Tim McDonough, Acting Administrator/  
Planning & Zoning Director  
Danielle Sedillo-Molina, Clerk  
Nann Winter, Attorney  
Nancy Haines, Treasurer

**Absent: Trustee Mary Homan-Excused**

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1. **CALL TO ORDER**

Mayor Lopez called the regular meeting to order at 7:02 p.m.

**MOTION:** Trustee Rael moved to approve the Agenda

**SECONDED:** Trustee Lewis

**CARRIED:** Motion Passed 3-0 (Trustee Lewis-Yes, Trustee Rael-Yes; Trustee Riccobene-Yes)

2. **PUBLIC COMMENT PERIOD [3 MINUTE TIME LIMIT]**

**(SIGN IN WITH THE CLERK IF YOU WISH TO SPEAK UNDER PUBLIC COMMENT ON AN ITEM THAT IS NOT ALREADY ON THIS AGENDA)**

**Joe Craig, 505 Calle Del Pajarito NW:**

- I. Invited the Board of Trustees to his neighborhood to see what was going on.
- II. Thanked Acting Administrator Tim McDonough and Mayor Lopez for addressing some of the issues he reported on previously.

3. **NEW BUSINESS**

A. DISCUSSION AND APPROVAL OF RESOLUTION NO. 2019-7-4;  
ADOPTING POLICY AND PROCEDURES FOR CONDUCTING  
COMMERCIAL FILM, DIGITAL VIDEO, AND STILL PHOTOGRAPHY  
ACTIVITIES IN THE VILLAGE OF LOS RANCHOS DE ALBUQUERQUE.

Trustee Rael noted that the number listed on the Resolution, 2019-7-4, was for a previous Resolution.

Danielle Sedillo-Molina confirmed Trustee Rael's statement, and noted the Resolution will be amended to: "RESOLUTION 2019-7-5".

Mayor Lopez asked if there is a motion and a second then will call for discussion from the audience, close the discussion, then allow the trustees to enter into their discussion.

**MOVED:** Trustee Lewis motioned to **ADOPT POLICY AND PROCEDURES FOR CONDUCTING COMMERCIAL FILM, DIGITAL VIDEO, AND STILL PHOTOGRAPHY ACTIVITIES IN THE VILLAGE OF LOS RANCHOS DE ALBUQUERQUE, RESOLUTION 2019-7-5.**

**SECONDED:** Trustee Rael

**DRAFT**

**John McDowell, 2201 Guadalupe Trail:**

I. Mentioned that filming in the past had been conducted without Village or neighborhood permission. Indicated that the new policy needs to be aware of those issues, be prepared to address them, and be ready to control.

**Todd Christianson, Director of the New Mexico Film Office; 111 La Jolla Road, Santa Fe New Mexico:**

- I. Mentioned that the problems that were just brought up had happened in the past, took place 12-13 years ago. The permit process that the Village has come up with will address that. The policy can be changed accordingly, and it is really important for the protection of the community and for the health and welfare of the film industry.
- II. Anyone abusing the permit in any way, the Village can do things to stop it.
- III. Green Industry, it is healthy for New Mexico and Los Ranchos, including Fourth Street, not just residential.
- IV. Will be available and happy to assist the Village in any way possible.

**Don Gray, Location Coordinator for the New Mexico State Film Office:**

- I. It is very important to protect the local community as well as open it up to economic development.
- II. Create jobs and business opportunities for residents of New Mexico, it will benefit locally, as well as businesses.

- 91           III.   85% of businesses that support the film industry are small businesses  
92           with ten employees or less.

93  
94           **Joe Craig, 505 Calle Del Pajarito NW:**

- 95  
96           I.    Big supporter of movies and film in New Mexico.  
97           II.   Does not understand what a Resolution is, we have Ordinances, that's  
98           how we protect our Village residents. We had some substantial abuses in  
99           our residential properties.  
100          III.   Encourage public hearings and go through planning and zoning.

101  
102           *Attorney Winter mentioned that she recommended a Resolution that adopts the*  
103           *policies and procedures. Doesn't see any criminal penalties or enforcement type*  
104           *language in the policy and procedures that require an ordinance. This is a new*  
105           *policy and you may need to change it; recommendation is to pass it as a*  
106           *resolution, amend it, change it, edit it, see what works or doesn't work. If at some*  
107           *point you want to codify it and make it a part of your ordinances, you can do that*  
108           *at that time.*

109  
110           **Amber Dodson, Film Liaison, 1501 San Patricio Ave, Albuquerque, NM**  
111           **Albuquerque Film Office:**

- 112  
113           I.    Discussed filming hours and spoke about the hours that are allowed at  
114           night in the City of Albuquerque, noted that in order to allow night filming,  
115           it requires signatures, but not until 10pm. Also looked at impact when  
116           granting permission and overcommunicates with all involved which allows  
117           for smooth production.

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119           **Dennis Muscari, 919 Wellesley Drive SE, Albuquerque, NM:**

- 120  
121           I.    Have found that the permits that are currently in use do help with the  
122           communication process, which was a big issue early on. People are OK  
123           with what's going on, if they know what's going on.  
124           II.   Works with individuals in getting required signatures, although problems  
125           do come up, they work with those individuals to work things out.  
126           III.   Early on, it was a lawless thing, but have learned to self-govern and as an  
127           advocate of film, hopes to be filming in the Village and doing it the right  
128           way.

129  
130           *Amber Dodson concurred with what Todd, Dennis, and Don all said. What she*  
131           *has learned is that having strong guidelines is really the key to keeping a*  
132           *community film friendly. Having the dedicated employees at the Village ensuring*  
133           *that guidelines are being enforced and followed is the crux of not having the*  
134           *disaster of what we have heard about happening in the past. The Village has*  
135           *been meticulous about what will keep the wheels greased. I fully support this*  
136           *process and hope you choose to approve it, keeping Los Ranchos a little more*

137 *exclusive and premier will help protect it.*

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139 **J.T. Michaelson, 5001 Rio Grande Blvd NW:**

- 140  
141 I. Rio Grande Place runs south to my property and most of the cars went up  
142 and down there, there weren't really any rules.  
143 II. I don't think neighbors were informed, and the procedures I have read  
144 take that in to account and has to be approved a head a time and the  
145 neighbors have to sign off that they are knowledgeable of it and they sign  
146 off and allow it to happen.  
147 III. I also think that people got so upset back then because Mark Caruso got  
148 \$5,000 a day and the rest of the neighbors got very little.  
149

150 **John Edward, Applewood Lane:**

- 151  
152 I. Thinks the filming is great, but also has its price, profitable for the  
153 residents and the community. Develop buy in from all the neighbors, the  
154 economics and they are being compensated for their inconveniences.  
155 II. See more of a permanent presence of the film industry and actually set  
156 up an office in the Village of Los Ranchos.

157  
158 *Todd Christensen confirmed that the main house or business in the production*  
159 *gets the most amount of money because it is the most impacted site. Other*  
160 *residents that are close, depending on the circumstances and what is needed*  
161 *also determines the amount of money that goes to them and is based on a case*  
162 *by case basis. The money that is being charged for the permits and daily usage*  
163 *fees goes to the Village of Los Ranchos.*  
164

165 **Maria Rinaldi, Project Coordinator, Village of Los Ranchos:**

- 166  
167 I. The Town of Bernalillo invited the film industry and quickly realized that it  
168 is a green industry and had minimal impacts, people benefitted from it  
169 and were quite happy to receive the fees from the industry and put them  
170 back into the town, primarily to youth programs.  
171 II. Thinks the Village has the capacity for staff and potentially additional staff  
172 to act as liaisons with the film industry.  
173 III. There were no lasting negative impacts with the Town of Bernalillo, and it  
174 continues to this day.  
175

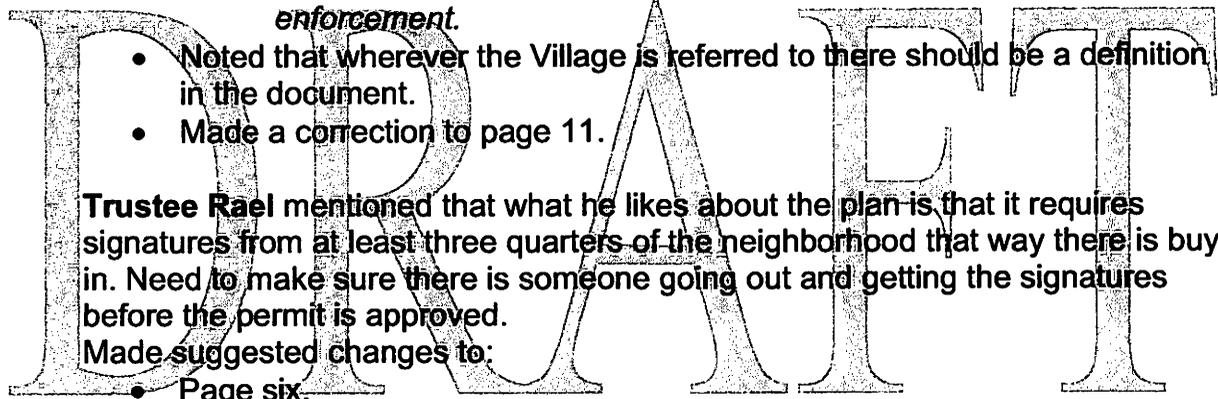
176 **Tim McDonough, Acting Administrator, Village of Los Ranchos:**

- 177  
178 I. The Village has been working on this policy for several months and has  
179 collaborated with the various film offices, city and state offices and some  
180 of the residents of the Village, the policy was sifted down as to how it  
181 would best fit the Village.  
182 II. It requires a significant amount of notifications, the requirement of 75% of

- 183 the people in the affected area need to sign off on it and it encourages the  
 184 production company to work with the neighbors, not just the affected  
 185 house.  
 186 III. This is a significant document with a lot of requirements and a lot of very  
 187 specific regulations that if they don't follow, we have the ability to stop the  
 188 film.  
 189 IV. It is priced much higher than most others for filming, because we want the  
 190 best and are interested in the quality.

191  
 192 **Trustee Lewis asked:**

- 193 • Administrator McDonough who is going to staff the administration of the  
 194 policy?
  - 195 ○ *Administrator McDonough said, current staff would handle the*  
 196 *administration of it initially, but with the fees it may generate*  
 197 *enough revenue to hire a film liaison.*
- 198 • Who was going to enforce the permits?
  - 199 ○ *Administrator McDonough answered, planning and zoning with the*  
 200 *code enforcement officer, but everyone will be involved with the*  
 201 *enforcement.*
- 202 • Noted that wherever the Village is referred to there should be a definition  
 203 in the document.
- 204 • Made a correction to page 11.



206 **Trustee Rael** mentioned that what he likes about the plan is that it requires  
 207 signatures from at least three quarters of the neighborhood that way there is buy  
 208 in. Need to make sure there is someone going out and getting the signatures  
 209 before the permit is approved.

210 Made suggested changes to:

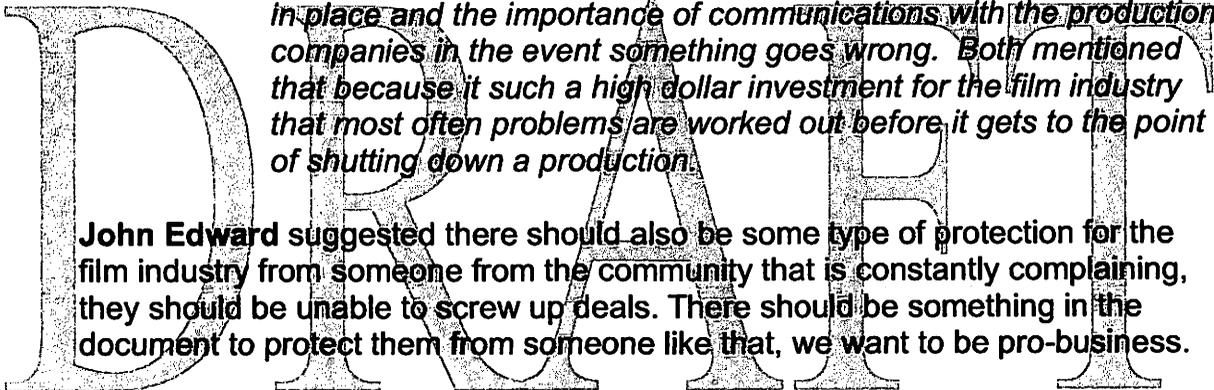
- 211 • Page six.
- 212 • Page ten.
- 213 • Pages 27 and 29, the Code of Conduct.

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 215 **Trustee Riccobene** mentioned that he was happy to see a lot of restrictions and  
 216 that the policy is much tighter than what it was before. Brings in jobs and  
 217 notoriety to the state and is in favor of the Village contributing.

- 218 • Spoke about the 300 ft. limit and the affected area of 300 ft. is not enough  
 219 area.
- 220 • Liked that 75% of people are OK with the project.
- 221 • Requested information on the length of time for a production. Suggested  
 222 change of production and clarify amount of time for filming, hours of  
 223 operation.
- 224 • Requested that the wording in the policy to change to "still photography  
 225 activities related to..."
- 226 • Questioned the liability insurance and felt that was low.
  - 227 ○ *Both Amber Dodson and Todd Christensen spoke on the amount of*  
 228 *insurance required and both confirmed it was standard.*

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- Recommend contacting the State film office to vet out production companies and report to the State who is filming in Los Ranchos.
  - *Don Gray clarified that with the incentive structure, it is in state law and that all film production companies have to meet all of their obligations to anybody in New Mexico before they get paid. If there are any issues, the need to contact their office is imperative to ensure that any problems are corrected.*
- Suggests that at some point we need to have some teeth to enforce the policy other than to shut the production down.
  - *Attorney Winter suggested that the preference is to learn to live within the document. If there are enforcements that need to be made, whether it's with code enforcement, municipal court, or using Bernalillo County Sheriff's Dept., that's the time the Village turn it into an ordinance. It can be made to be punishable by fines, but right now, the preference is to see how many times somebody is getting into trouble. It's not much to make it into an Ordinance, within 30 days.*
  - *Both Amber Dodson and Dennis Muscari discussed the safeguards in place and the importance of communications with the production companies in the event something goes wrong. Both mentioned that because it such a high dollar investment for the film industry that most often problems are worked out before it gets to the point of shutting down a production.*



**John Edward** suggested there should also be some type of protection for the film industry from someone from the community that is constantly complaining, they should be unable to screw up deals. There should be something in the document to protect them from someone like that, we want to be pro-business.

**Trustee Lewis** asked a question regarding page 13, conditions and restrictions and wanted to know the thought process behind it.

- *Acting Administrator McDonough replied, that the Village is cognizant, whoever is denied, should be afforded a path for an appeal.*

**Mayor Lopez called for the Vote**

**Trustee Lewis** Moved to go forward with the adoption of the Resolution with the discussed changes made by staff.

**Trustee Rael:** Amended to agree with the changes.

**CARRIED:** Motion Passed 3-0 (Trustee Lewis-Yes, Trustee Rael-Yes; Trustee Riccobene-Yes)

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**4. TRUSTEE INFORMAL DISCUSSION**

-Trustee Lewis-None

-Trustee Rael-None

-Trustee Riccobene-None

-Mayor Lopez indicated he will be out of town for the Board of Trustees meeting on Wednesday, August 14, 2019, Mayor Pro Tem, Mary Homan will run the meeting.

**5. ADJOURNMENT**

The meeting was adjourned by Mayor Lopez at 8:13 p.m.

Draft Minutes submitted by:



Danielle Sedillo-Molina, Village Clerk

DRAFT

4. A-D.  
**CONSENT AGENDA**

A.MINUTES-JULY 31, 2019  
SPECIAL MEETING

**B.MINUTES-AUGUST 14, 2019  
REGULAR MEETING**

C.MINUTES-AUGUST 23, 2019  
JOINT WORKING SESSION BOT/P&Z

D.MINUTES-SEPTEMBER 11, 2019  
REGULAR MEETING

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**MINUTES**  
**VILLAGE OF LOS RANCHOS DE ALBUQUERQUE**  
**6718 RIO GRANDE BOULEVARD NW**  
**BOARD OF TRUSTEES REGULAR MEETING**  
**Wednesday, August 14, 2019**  
**7:00 P.M.**

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**Present:**

Mary Homan, Mayor Pro Tem/Trustee  
Allen Lewis, Trustee  
Pablo Rael, Trustee  
Tom Riccobene, Trustee

Tim McDonough, Acting Administrator/  
Planning & Zoning Director  
Danielle Sedillo-Molina, Clerk  
Nancy Haines, Treasurer  
Nann Winter, Attorney

**Absent:** Donald T. Lopez, Mayor-Excused

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The Boy Scouts led the guests in The Pledge of Allegiance.

**1. CALL TO ORDER**

Mayor Pro Tem Homan called the regular meeting to order.

Mayor Pro Tem Homan announced that the Financial Report will not be presented due to some discrepancies in the report, it will be presented at the September Board of Trustee Meeting

**MOTION:** Trustee Rael moved to approve the Agenda as modified.

**SECONDED:** Trustee Riccobene

**CARRIED:** Motion Passed 3-0 (Trustee Lewis-Yes, Trustee Rael-Yes; Trustee Riccobene-Yes)

**2. PUBLIC COMMENT PERIOD [3 MINUTE TIME LIMIT]**

**(SIGN IN WITH THE CLERK IF YOU WISH TO SPEAK UNDER PUBLIC COMMENT ON AN ITEM THAT IS NOT ALREADY ON THIS AGENDA)**

**Diane Albert, 820 Ranchitos Road NW:**

- I. Discussed making the Village of Los Ranchos a bicycle friendly community; provided a handout with information.
- II. Spoke about a crash that occurred in July on Ranchitos Road and mentioned the dangers of speeders.

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**Joe Craig, 505 Calle Del Pajarito NW:**

- I. CDP Neighborhood Association will be meeting with the Mayor, Village Attorney, and Public Safety on September 7<sup>th</sup>.
- II. Spoke about a complaint he made with the Judicial Standards Committee regarding Judge Bob Maw.

**John Edward, 16 Applewood Lane:**

- I. Complimented the Village on the speed of how 4<sup>th</sup> Street is progressing.
- II. Spoke about owners taking care of their property and keeping it maintained, specifically the NW corner of Ranchitos Road and 4<sup>th</sup> Street.
- III. Discussed that cell phone service/coverage in the Village needs to be dramatically improved.

**3. PRESENTATIONS/PROCLAMATIONS**

- NONE

**4. CONSENT AGENDA**

There will be no separate discussion of these items. If discussion is desired, the item will be removed from the Consent Agenda and will be considered separately.

**A. MINUTES-JULY 10, 2019-REGULAR MEETING**

**MOTION:** Trustee Rael moved to approve the consent agenda.  
**SECONDED:** Trustee Riccobene  
**CARRIED:** Motion Passed 3-0 (Trustee Lewis-Yes; Trustee Rael-Yes, Trustee Riccobene-Yes)

**5. REPORTS**

**MAYOR PRO TEM REPORT**

Mayor Pro Tem Homan reported on the following:

- Discussed her involvement with a number of activities with the Municipal League on behalf of the Village.
- Reported that it is key to participate in the 2020 Census.
- The Vision Magazine name will be renamed back to The Los Ranchos Village Vision.
- Reported on the results of the 2019 National Senior Games.

- Received compliments from Trudy Jones, Albuquerque City Councilor and David Campbell, Rio Rancho City Manager, on how well the Lavender Festival was run and that they both enjoyed it thoroughly.

### **ADMINISTRATOR'S REPORT**

**Mr. McDonough** reported on the following:

- Tammy is working on submitting all information on the final budget to DFA, along with preparing schedules for the upcoming audit.
- Working on the RFP for Legal Services, hoping to get that advertised next week and releasing the RFP the following Monday.
- Continuing talks with the managers of Triple A Storage, hoping to get that resolved and that they will continue to stay on.
- Held a Special Meeting on July 31, 2019, to allow filming in the Village once again.

### **PLANNER'S REPORT**

**Planner Justice** reported on the following:

- Working with COG to develop maps for the Master Plan and are in the final stages and the comment period and a call for photographs is over. A working session is scheduled on Friday, August 23<sup>rd</sup>. Thankful for everybody's involvement in it.
- Dominic Tomba is now the Code Enforcement Officer and Animal Control Officer and is working with Keen to expand his knowledge of the code.
- Jennifer Schilling is working on a system for 2021 to manage Business License renewals.
- The tourism section of the Village website is now "live" under the commerce tab.

*Trustee Lewis asked what happens with the Master Plan after the meeting on the 23<sup>rd</sup>, what is the timetable, what happens after that point?*

*Planner Justice responded that it will go to the Planning and Zoning Commission agenda for any revisions then the Board of Trustees soon after that.*

*Mayor Pro Tem Homan asked about if businesses need an update on the website, do they contact you? Who do they contact?*

*Planner Justice responded that they can contact her if they just call the Village or email through the Village website.*

### **LEGAL REPORT**

**Attorney Winter** reported on the following:

- Followed up on questions raised from Trustee Rael from the July 10, Board of Trustees Regular Meeting:

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- *Question:*  
What would happen to the two-year seat if no valid candidate appears on the ballot?
- *Answer:*  
*If no one were to run for the two year vacancy on the board, New Mexico Election Law dictates that the current appointee's term would expire at the end of the year and a new appointee would have to be nominated by the new mayor, and approved by the board after the election. So, the seat would be vacated and the new board, new mayor would appoint in the same manner that Trustee Riccobene was recently appointed.*
- *Question:*  
Could the current appointee continue to hold office?
- *Answer:*  
*If no valid candidate appears on the ballot, the answer would be no, unless the mayor recommended his appointment for the vacancy.*

#### **PUBLIC SAFETY REPORT**

**Public Safety Liaison Radosevich** reported on the following:

- Continue weekly meetings with Staff.
- Meet or speak with Captain Sharp regularly.
- Attended an HOA meeting with Mayor Lopez and Maria Rinaldi.
- Possibility of placing a permanent speed board on 4<sup>th</sup> Street, the north end of the Village limits going southbound.
- Fire Department Stats: January-July 2019; Total Calls-819, of those calls, 493 were in the Village.
- Sheriff's Report-714 calls, 215 of those were traffic stops, with most of the traffic stops occurring on 4<sup>th</sup> Street in the construction zone.

#### **PROJECT'S REPORT**

**Project Manager Rinaldi** reported on the following:

- Following activities are complete: All of the right of way sidewalks, parking stall curbs, driveways, patios and sidewalks in the promenade area.
- Electrical irrigations and drainage on 4<sup>th</sup> street is now complete.
- String light poles with three of twelve sets of lights operating as of last night.
- Removing trees that were affecting line of sight and possibly relocate them to another Village property.
- As of today, without gross receipts tax, original contract amount is \$5.863 million, change orders total \$1.3 million, total contract cost without the pending change orders is \$7.172 million, paid the contractor to date is \$5,396.000.000, the balance of the contract is \$1.775 million.
- Contract end date of September 24<sup>th</sup>.
- Status of the application submitted for the Department of Transportation's local government road fund; the Village unfortunately did not make the list.

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Trustee Lewis asked when it's a design flaw how is that handled?

Ms. Rinaldi answered that the Village submits all change orders to the New Mexico Department of Transportation for review and approval for expenditure of project monies. At the end of this project, we will be subject to an audit and they may or may not determine that we need to have some discussions relative to cost of design/redesign issues. But the way it is now, change orders are handled as per the contract and they are an expense of the Village of Los Ranchos.

Trustee Rael stated that it seems like it is a design error.

Ms. Rinaldi responded, we have lots of documentation based on what the changes are and why they were required and that's the question that we needed to have a serious discussion about.

**AGRI-NATURE CENTER REPORT**

Program Manager Whitney reported on the following:

- Second phase of planting lavender at the Agri-Nature Center.
- Next Monday 5:30-7:30 pm, we will have our first meeting of aligning our AgriFuture with NMSU.
- Posted a job position for farm/grounds worker at the Agri-Nature Center.
- Students that attended Camp Innoventure sold their products at the Grower's Market, which was a successful event.
- Saturday, August 24<sup>th</sup>, Los Ranchos tree training program, starting with fruit trees from 9:00am-noon.
- Herbs class on August 21<sup>st</sup> from 6:00-8:00 p.m.

**6. FINANCIAL BUSINESS**

**A. CASH REPORT-JULY 2019**

**Deferred to the September 11, 2019 meeting.**

**7. PUBLIC HEARING AND APPLICATIONS FOR APPEAL**

**A. APPEAL OF BB #550 AND CU-12-03 – AN APPEAL OF THE JUNE 11, 2019 VILLAGE OF LOS RANCHOS PLANNING AND ZONING COMMISSION DENIAL OF AN APPLICATION BY MARIA C. MONTOYA FOR A BED AND BREAKFAST PERMIT AS REQUIRED BY §9.2.25(E)(1) AND CONDITIONAL USE REQUEST TO RENT THE GUESTHOUSE IN THE A-1 ZONE OF THE NORTH RIO GRANDE CHARACTER AREA. THE PROPERTY IS LOCATED AT 8650 RIO GRANDE BLVD. NW AND IS LEGALLY KNOWN AS LOT A1 PLAT FOR LANDS OF ANNIE ROBERSON LOTS A-1, D1 AND D2 WITHIN THE TOWN OF ALAMEDA GRANT, PROJECTED SECTIONS 16 AND 17, T. 11 N., R. 3 E., NMPM VILLAGE OF LOS RANCHOS DE ALBUQUERQUE, BERNALILLO COUNTY, NEW**

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MEXICO, OCTOBER 1996. THE PROPERTY CONTAINS 1.6 ACRES MORE OR LESS.

**NOTE: THE PUBLIC HEARING IS VERBATIM**

**Mayor Pro Tem Homan:** This is an appeal of record, meaning that the decision of the Board of Trustees will be based on the appeal packet included in the agenda packet. The parties are not allowed to relitigate or start from the beginning of the denial of the application for a bed and breakfast. The parties are just to represent the evidence supported and the stated reasons for the appeal. So, we're not rehearing the entire appeal. We have a record already, but we do want to hear why you are coming to the appeal.

*(Attorney Winter swears in Acting Administrator, Mr. Tim McDonough and Mr. Kristopher Houghton).*

**Mr. Houghton:** Mayor Pro Tem and Trustees, I'm Kristopher Houghton I live at 8650 Rio Grande Boulevard, and I'm actually the designated representative. My wife is the one who is the property owner and is, is applying and has filed the appeal. I filed it, but in her name and we executed the designation of representative. I did want to tell you that most of the people that spoke at the commission are here with the exception of a very important member of our family, David Montoya, who is been hospitalized today, this afternoon and I know he really wanted to be here. He's having some heart issues that needs to be hospitalized over the night. So, my wife just came from the hospital, Maria Montoya, but the rest of us are still here, Sheree Montoya, Felicia Montoya and her husband Marcus Wall. And then my boy and, and their girl Eva. And I know that our neighbors are also here who spoke in opposition of the application before the commission and my understanding of the rules is that everybody who spoke before the commission would be given an opportunity to speak here. I'm hearing what you're saying, which is it, it sounds like you only want to hear from the person.

**Mayor Pro Tem Homan:** Ms. Winter, can you give us an opinion on that?

**Attorney Winter:** You spoke to it accurately, this is an appeal of a record that's already been created, so therefore there will be no, re-litigation, no re-argument or no re-presentation of the things that were presented back in June, so you had it right.

**Mayor Pro Tem Homan:** Please present the grounds for your appeal.

**Mr. Houghton:** Sure. And I just wanted to check with the, the board if it received, the brief that we filed in this case along with the exhibits that we

276 filed. I think it was 25 pages or so notice of appeal with I believe 16 exhibits.  
277 I'm seeing yeses from all of you, so let me summarize what we're here. Let  
278 me just say this, I'm, I'm very impressed by the Village. It's ordinances, this  
279 system that it's provided. It's the first time I've really experienced this  
280 municipal process. I don't practice in this area at all. So, it's the first glimpse  
281 of it. I am a lawyer and Diane Albert was my classmate in law school and  
282 I, and I wanted to start with saying that the hallmark of our legal system is  
283 really consistency, transparency and impartiality and kind of experiencing  
284 all those things with the Village here through this process. The procedures  
285 that were enacted, the ordinances that I'll describe more fully in that were  
286 briefed for you and that are really the heart of what the board has to decide  
287 tonight are transparent, but clear and they're easy to follow and I appreciate  
288 that. We just hope for an impartial application of them, the Village IPRA  
289 process has been extraordinarily easy. The website that I heard you  
290 mentioning is very easy to navigate and it was very easy for us to ask the  
291 Village for records pertaining to previous bed and breakfast applications and  
292 times when the Village has approved the very thing we're asking for. Some  
293 of those were made as part of these, the exhibits that we submitted. A  
294 second round of IPRA requests was done after the decision by the  
295 commission and those, those records were not received until after we filed  
296 our notice. And there's really only four of them that, that the board would  
297 care about and that there are all the Village records. I'll get to those, but I  
298 just wanted to say that we appreciate the IPRA process. I know it's not easy  
299 on people who get IPRA requests, but that was extraordinarily fast and I'm  
300 sure it comported in every way with, with the statutes and, and really the  
301 heart of our, our argument here on appeal is, is we're asking you for that  
302 third prong of our legal system, which is consistency. We, we simply want  
303 the Village to give us the same consideration that it gave the Alameda  
304 House, which is just north of our house, less than a quarter of a mile up the  
305 road on Rio Grande. Back in 2012 there was a different director for planning  
306 and largely a different commission, but Mr. Lewis and Ms. Albert were both  
307 on the Board of Trustees at the time when the Alameda House was being  
308 proposed, the, which is also an exhibit.

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310 **Trustee Lewis:** Incorrect, we were on Planning and Zoning.

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312 **Mr. Houghton:** But as you can tell, I'm unfamiliar here, but, let me clarify  
313 the planning and zoning commission and I probably incorrectly referred to  
314 it before then, but what I meant to say was we were before the commission  
315 before and in 2012 and The Alameda house was, was submitted for the  
316 same consideration, which was a guesthouse being rented as a, as a bed  
317 and breakfast. Mr. Lewis and Ms. Albert were both on the commission, that  
318 application was reviewed by a different director for planning and zoning, am  
319 I getting that right? And she recommended and we've, we've briefed this,  
320 and we've also submitted this as an exhibit, but I'll, I'll just read from it briefly.  
321 She recommended approval, the commission ultimately did approve it, but

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I wanted to read to you what, what the commission said in that case and what the director said. So, when the director received the application for the Alameda House for a guesthouse, a approval for a bed and breakfast, the director noted, and this is a direct quote and I, I think we referenced it as exhibit 11. Quote property is a perfect location and site for a bed and breakfast located on the northern most edge of the Village. Access to Alameda Boulevard is only minutes away ideal for balloon fiesta recreation that the Bachechi open space and west side shopping, that was the recommend recommendation from the director of planning and zoning at that time. And the commission, which included Mr. Lewis and Ms. Albert, voted in favor in the motion, that application was also opposed by neighbors. There was a neighbor who spoke against it. If the board looks at the Board of Trustees looks at the minutes that we'll see that it'll also see in the material, a letter written by another neighbor who also opposed it for similar reasons. They didn't want a business or a bed and breakfast there, but ultimately the commission did vote five zero in favor of it and made the following findings, one of which is pertinent in our application, several actually, but one that I'll underscore the property's currently zoned A -1 is within the north Rio Grande character area. Bed and Breakfast's establishments are an allowable use in the A-1 zone under Ordinance 183 as amended section 24- E-8-A. the application was public notice per Ordinance 183 and the application meets the 2020 Master Plan overall Village goal 1.2.2, which is the point I wanted to underscore, the goal is to create and promote the Village as a destination point where visitors and residents alike want to be and can take part in the Village lifestyle. So, we, we applied of my, my wife as, as the property owner to rent our guesthouse in, in a similar way. We're also zoned A-1, and if I could just take a second to kind of walk you through the ordinances here, as I said, they are clear, but they are ordinances after all. So, the starting point as I briefed here on page 11 of the Notice of Appeal really just talks about how statutorily the state of New Mexico has granted certain powers over property, zoning and ordinances. And then the Village of Los Ranchos has, has taken that authority and enacted certain Village ordinances with respect to zoning and with respect to use of guesthouse so I'll just walk through those briefly. So, Village Ordinance Section 9.2.7-B provides the permitted uses for A-1 zoning, which include many things. So, displaying and sale of agricultural products, accessory building structure or customer use incidental to garages, barns, corrals, animal pens, many things. I won't list them all for you now and, and also the Village ordinance, it in I guess outlined A-1 zoning conditional uses that's at 9.2.7 subsection C. Those conditional uses are what we are applying and asking the board here to do and I mis-numbered it here, but it's number five that applies to us, there childcare facilities, places to worship and other things that people can ask the board to do. We're in the category of guesthouse or additional dwelling and that decision about whether to you, whether to grant to someone in A-1 zoning, the ability to use a build and use a guesthouse is governed by another

368 ordinance which was done in this case. And, and probably the easiest thing  
369 for me to do is to reference you to the planning report that Mr. McDonough  
370 prepared in this case, which we didn't have until after the commission  
371 decision, but we received it as part of the IPRA request. This is a report that  
372 Mr. McDonough wrote on April 16, 2019, and he goes through some of this  
373 analysis and acknowledges that, a guesthouse has been approved  
374 previously by the board. That was I think a 2012 decision.  
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**Mayor Pro Tem Homan:** Was this part of the record that's already been established? Or are you introducing new material?

**Mr. Houghton:** Mayor Pro Tem the, so apart from exhibit 16, this, I'm calling exhibit 19. This is a report that the commission had before it, before it made its decision. So, this is part of the commission's decision. It wasn't one of my exhibits, as far as our application, but it was something that the commission had before it. These are all just Village records. I'm not introducing any of our own at this point. So, Mr. McDonough in his report acknowledged that a guesthouse was approved for the property. That was a decision I believe made by the commission, the zoning planning and zoning commission in 2012, and part of a guesthouse usage. So, the, the Board of Trustees can find that analysis in report number PZ-19-10. That's an April 16, 2019, report Mr. McDonough prepared. Anyway, the guesthouse that was approved, you gotta look to whether or not, well let me get at it this way. The ordinances for the Village restrict the way a person can use a guesthouse, so that says that, and this is 9.2.7 C5 and this really gets to the heart of what the board must do in this case, occupant should not be charged rent unless an explicit conditional use allowing your rental has been approved by the commission. So, the explicit conditional use is what we're asking for, because otherwise you cannot rent the guesthouse. That's what the Alameda House asked for back in 2012 and the commission granted it, that's what other places have asked for including what's included as an exhibit here, Adobe Gardens and other places. We also asked the Village to provide to us bed and breakfast permits, several of which appear to be guesthouses are called Casita. Adobe Gardens has several separate buildings that they rent, so the Village can do this. There's an ordinance that allows you to, you've got to grant an explicit conditional use though, and that decision is driven by 9.2.25 E, and it authorizes the commission or the board on appeal to approve bed and breakfast with facilities in all zones of the Village. With initially approved permit and license and providing the premises. Now I won't read all this, but there are several requirements to receive that explicit, explicit conditional use, grant and those I would ask you to look at Mr. McDonough's report. There was a, the back page of that report, has findings for approval and, and Mr. McDonough's report, I think is helpful. He notes his department recommendations and findings and he says there are reasonable argents to be made on both sides of the discussion about whether to grant the approval. And then the last page, he

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includes findings for approval and he notes that our application, for the Sweet Pea Bed and Breakfast meets all the requirements, so he lists them out one through 12, but ultimately Mr. McDonough says that this is a policy decision and I think what they were recommending, the commission, I'm not realizing maybe that precedent had already been set by the grant of the Alameda House and other places, that this was really a policy decision. I think everybody wanted the board to decide it, because what you'll see in the exhibits that we reference in the notice of Appeal, is that the commission really made no findings of fact at all about our house or how it's distinct from the Alameda House. They simply said that this is isn't allowed under the ordinance, which of course is, is not accurate as I've just walked you through the ordinance, you can approve these explicit conditional uses and there's an ordinance that drives that, which Mr. McDonough goes through each of the 12 requirements and says, you know, we've met them all. There's reasonable arguments to be made on both sides and kind of defers to the board because in his view this could set precedent. So let me talk to you briefly about the precedent, I mentioned it briefly before, but the Alameda House and I, I don't know how familiar you are with the area, but north Rio Grande, just before you hit the Bachechi Park on the west side of the road, on the northern most edge of the Village, there is a, as a house and that's the Alameda House. The Alameda House is something that the Village, you know, is proud of and puts it on its website, place to stay in a home away, you know, home away from your home. Something that, you know, we're proud of as a Village to have people come and stay and enjoy what Los Ranchos has to offer. About four or five houses south of that same road, just the other side of the street, we're on the east side is our house, we're both approximately 1.5 acres. I think ours is a little more, it says 1.6 more or less. There's, as I understand it from the application was 1.5, both applicants, us and Alameda House live in the main residence and there's a guesthouse which we're asking the, the Trustees at this point to approve, to allow us to rent it as a bed and breakfast similar to what they do. There's a separate guesthouse that they rent, and I think they've posted on several sites. They may be, they may use, air. I know they use Airbnb. They may use Vrbo as well, and they may just advertise it on a website as well, and then they, of course, you can find it on the Village's website. Adobe Gardens is, is a similar case, although it's in another part of the Village. So that's sort of on Guadalupe Trail and Chavez, so much further from us, but similar in that as I understand it, that the, the people who run the, the bed and Breakfast in the guesthouse live in the main house, and so really under the ordinance, if you look back at that, because I think that's where you have to, look to, to make this decision. So, this is on page 15 here and it's at the top. I don't expect anyone to remember all this, but Village Ordinance section 9.2.25 subsection E-2 says quote, a conditional use shall be approved to allow conditional uses delineated in this zone if the following findings are made. And then it goes on to say conditional use shall be approved only if in the circumstances of the particular case and under

460 conditions imposed. The proposed use will be in conformance with the  
461 master plan and we'll not be injurious to adjacent property, the  
462 neighborhood or the community. And for reasons stated on the record, both  
463 in the application and people making public comment, we argue that this is  
464 in conformance with the master plan. The first thing we point to is that the  
465 decision of the Commission in 2012 for the Alameda House, which cited I  
466 think it was Master Plan a Section 1.2.2, which I quoted to you at the  
467 beginning. So, when, when the commission made its decision in 2012 as to  
468 the Alameda House, just four houses north of us, it said it was in line with  
469 the Master Plan. And that's the 2020 plan, which we're still operating under,  
470 although I understand they're, they're making modifications now and, and it  
471 will not be injurious to adjacent property, the neighborhood or the  
472 community. We're in the same neighborhood, we're in the same community,  
473 whether it's injurious to adjacent property, I think was some subject of  
474 debate before the commission. There were people, our neighbors, the  
475 Reedy's, who spoke against the property and I know they would like an  
476 opportunity to speak, but, but I've kind of tried to summarize as much as I  
477 could about what was brought up at the hearing in the brief and as far as I  
478 know, nothing in the record suggests that there was an actual injury to any  
479 property, it was just that, they didn't like having people using the  
480 guesthouse. And I really think that was more about the guesthouse being  
481 approved at all because of course under the ordinance and the approval of  
482 the, the commission, we have built a guesthouse, not us personally, we  
483 purchased the property after it was built. It's a properly approved and, and,  
484 legal guesthouse. So, we can use it every day of the week for friends. The  
485 only difference here is, is can you rent it to someone? And so, I, I think you  
486 could actually just, there's a function on Airbnb where you can allow people  
487 to stay who are displaced as long as you don't charge them rent. I think that  
488 that would be in accordance with the Village's Ordinances. And so, from our  
489 perspective, there's no difference in the usage of the property, we will rent  
490 to people in the way that we've applied before the commission, which is to  
491 have, some type of for like Airbnb, which looks into people and there's a  
492 rating system for that. We're of course careful, we have three kids, we live  
493 on the property, we have a nine-year old, seven-year old and a four-year  
494 old. And so, and we live there. And so, these are people that we check in  
495 with and wouldn't be any different from, from us just allowing people to use  
496 the property. The, the ordinances that drive this really put the Village in the  
497 position of control because every year, the person who's operating a bed  
498 and breakfast has to come back and ask you for renewal. So I suspect that  
499 if complaints or there was actual injury or something dangerous happening  
500 at the property, you would get complaints and that would be part of the  
501 record when it came time for us to pay our fee in and say we would like to  
502 have another year to operate the bed and breakfast and, and really that's,  
503 that's all I have unless you have questions for us. That's, that's really the  
504 sum of our arguments. If the board wants to know why we want to do this,  
505 we're trying to run a, a side business with our kids that we anticipate them

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helping us clean and kind of managing the money and the money will be for their education. And so, it's a way for us to use our property because it's not good for a guesthouse to sit. And it's also a way for us to kind of instill some of the business lessons, stewardship that we hope to pass on to them. So, unless you have any additional questions, I know people would like to speak in support and in opposition, but, that's the board's decision and you only have so much time.

**Mayor Pro Tem Homan:** Mr. McDonough, will you please present the defense of the denial of the application for the bed and breakfast on behalf of the Village?

**Mr. McDonough:** Thank you Mayor Pro Tem, Trustees, I'd like to first correct some incorrect statements, but I think go right to a lot what the appellant spoke to the Alameda House never had a, an approved guesthouse, never received a conditional use for a guesthouse. That's important because it's within the conditional use for a guesthouse where the language is that it cannot be rented. So, there are people that have accessory buildings, that have casitas, the rules, the, the issue is that the Village of Los Ranchos, the residential properties are single family dwelling properties. And so, what creates the dwelling is that it's fully functional for living. It's got a kitchen, bathrooms, bedrooms, all of the above that makes it a dwelling. So, you can have a house and have a separate building that's a couple of bedrooms, that is a sewing room and an art studio, these are all accessory buildings. And so I would not argue that there might be some of those operating as B and B's, and we've discussed this in the past. However, just to state that, the, the Alameda House is the same and that it had, it was a guesthouse that then got a license to be a bed and breakfast is incorrect. It was never approved for conditional use for a guesthouse that is that we can discuss for a long time how that came to be. But that was prior to my being here, but that never received a conditional use for a guesthouse, the other one that was mentioned, the Adobe Gardens, if you go back and look at the record, that they came in and applied for a bed and breakfast, then they wanted to move that bed and breakfast into a separate building, that they had had since 1993 I think. That again was not approved for a conditional use for a guesthouse. At that meeting where they approved it for a bed and breakfast, they also approved it as a guesthouse to make it legal. But at the time, in 2002, the prohibition on renting a guesthouse didn't exist. That prohibition only came about in 2003. So, for the, for the, the Adobe Gardens, they, the commission felt that it was best to recognize it as a guesthouse and then approve it as a bed and breakfast because we didn't have that prohibition of renting guesthouses. So, to say that these are the same situation, they are not, I am not aware of any time, any, any approved guesthouse that has been granted a bed and breakfast permit. Since the law changed in 2003, the prohibited the rental of the guesthouse, so I don't think there has been a precedent set and that was clearly my concern when

552 I wrote my report. I'd also point out, I did list all of the requirements for a, a  
553 bed and breakfast, but I did not, I did not make any judgment on whether  
554 they complied with all those, all those conditions or not. They're merely  
555 listed like we always list the conditions in a report. So, so the issue becomes  
556 this is really, the first that I'm aware of that has been approved because its  
557 guesthouse with the condition of it cannot be rented. That is coming now up  
558 to us to have a bed and breakfast to allow it to be rented, short term rental.  
559 And, and clearly, my concern is, that I didn't feel like that policy decision  
560 should be made on a single case basis. There's, we've had a lot of  
561 discussions about bed and breakfasts in the Village. What the challenges  
562 they present, and, and our need to get our arms around those and I felt that  
563 by approving this one opens the door to everybody that has a guesthouse  
564 and there are hundreds to come in here and say, we want to be a B and B  
565 just like them and that's the argment they're making. You know, we want the  
566 same treatment as Adobe Gardens and Alameda House, but it's not the  
567 same because they did not have those conditions on their facilities. So, this  
568 would open the door. I'm not going to argue the merits of is this  
569 advantageous to the Village. Don't, don't even want to go down there. It's  
570 clearly that we have had a policy that we've upheld since 2003 that  
571 guesthouses cannot be rented. Understanding there are hundreds of them  
572 in this Village. And, and I think it deserves a broader discussion and more  
573 all-encompassing of the issues that come with B and B's and how best to  
574 manage those. So that was the basis of, of my recommendation. I've, I  
575 wanted to make those clarifications because, because he's arguing the  
576 same argument that everybody else is gonna make if we approve this.

577  
578 **Trustee Rael:** I have a question, are you saying then that if you have an  
579 auxiliary building, you don't call it a guesthouse, then you could rent it?  
580

581 **Mr. McDonough:** I will not answer that directly. I will suggest that evidence  
582 on the Internet suggests that it's occurring. That is the, the guesthouse with  
583 a kitchen. So, the, the, the conflict is the kitchen makes it a dwelling unit  
584 and our code is that all of these properties are single family, residential  
585 properties, one dwelling unit per property. We can, so there's a lot of  
586 situations where we annexed in properties that already had those, or even  
587 back in the early days of the Village, there was one builder in particular that  
588 would always build a house with a couple of guesthouses with it and so  
589 we've had to accept those as legally nonconforming as our code changed  
590 and made that illegal. I, I would not, I would not argue that some of those  
591 buildings are being rented as, as B and B's, but I think most of the ones  
592 we've seen are renting out either bedrooms in a house or in some cases,  
593 they are moving out of their house and renting it as a B and B for the  
594 weekend. So that's kind of the scope of the problem, that I hope that we are  
595 very careful to address, was that sufficiently vague of an answer for you,  
596 Trustee?  
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**Trustee Rael:** Thank you.

**Mayor Pro Tem Homan:** Okay, would you like to any rebuttal time and keep it short please.

**Mr. Houghton:** Sure, just one point that as I understand, Mr. McDonough's point, he's not aware that anybody has applied since 2003, so I think when he says that the Village has not been doing this for 2003, it's not as if every year the Village is inundated with applications in the Village has been denying them. As I understand his comments, no one has applied in this way since 2003, and that would be I guess, accurate. I understand the nuance he's making, and I think what he's pointing out is that when Alameda House was brought to the attention of the commission, I don't know whether that wasn't clear or not. There was some email traffic that we got through the IPRA requests between somebody who is doing inspections on Alameda House and the director in saying that we noticed on the internet that you are renting the guesthouse and our understanding was that they have a permit for bed and breakfast but not one that gives, the guesthouse. The Village, the commission or planning and zoning corrected that, there was no other hearing, they just said go forward and rent your guesthouse. So, whether they came in, applied and the commission really knew what it was doing or not. Ultimately when it came to the attention of the commission, they allowed the Alameda House to be rented as the Alameda Houses, which is a guesthouse of the main residence to be rented as a bed and breakfast. I, I don't know how that happened, why the zoning and planning did that. That's not in the record that I received in the IPRA request. All I know is since 2012, the Village has been giving them permits to rent their guesthouse in full understanding that that is exactly what they're doing. The Village isn't saying they can rent the main house, but not the guesthouse every year since they've been renewing. They've been allowed to rent their guesthouse and the Village is putting that on its website. It's something that we're promoting. And so, I don't see that there's any difference if legally somehow that happened in planning and zoning, the decision making differently than just coming to the commission. It was clear this is a guesthouse. Although if you look at the application for Alameda House, the pictures they submit are all of their guesthouse. The testimony given before the commission was all about the guesthouse. I don't know whether the commission was confused about that. It didn't seem confusing to me. But then after the fact someone said, oh, this is not a permit for guesthouse, we've got to get you the right permit, and they got them the right permit. So, I do think that was precedent that was set in 2012 and four houses down. I, I think that's something that the board can do, I don't think it opens the flood gates. We're, we're in the very same neighborhood within a acres 1.6 acres. I, I don't, I think there is a reasonable way to make distinction, distinctions in other cases where there's less property or the neighborhood is different. But this is the very one that the commission

644 before said now that's a perfect place to have a bed and breakfast. In fact,  
645 we're proud of it. We're going to put it on our website. You're doing it. Your  
646 guesthouse here's permits every year since. So that's all I'd like to say to  
647 clarify, thank you.

648  
649 **Mr. McDonough:** Let me make a final comment. Yes. I think we're  
650 speculating a lot on what that was back in the day that none of us was there,  
651 whether that was called the caretakers house, there's, there's other  
652 language in our code as far as additional dwellings, that don't have the same  
653 requirements as a guesthouse. So, you can call it what you will. It was not  
654 conditionally approved as a guesthouse. I would offer, it's probably over a  
655 thousand square feet, from what I've seen of it on the Internet, which was  
656 always the limitation for a guesthouse. So, I think there's a lot of speculation  
657 here. I, I'm, I can pretty much count the facilities that have bed and breakfast  
658 permits in this Village that have the permit on, on my hands, and none of  
659 them were previously approved as guesthouses.

660  
661 **Mayor Pro Tem Homan:** Thank you, Okay. At this time, we will allow  
662 comments from the floor, but I do need to caution my fellow trustees that  
663 what we have heard has been on the record and that is part of the record  
664 that we've all received in our packets and the comments that'll be made are  
665 not part of the record. And although we want to hear these comments,  
666 they're really not to be taken into consideration in the decision making. We  
667 have to make the decision based upon the record that has been  
668 established.

669  
670 **Trustee Rael:** Then why do we want to hear it?  
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672 **Mayor Pro Tem Homan:** It's a gracious offer. Miss Winter, Am I wrong?  
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674 **Attorney Winter:** Mayor Pro Tem, No, it's public comment, so, public  
675 comment is not evidence.  
676

677 **Mayor Pro Tem Homan:** Okay. You'll come to the podium and state your  
678 name and address please.  
679

680 **Maria Montoya:** So, I'm the owner at 8650 and it was my dad who kicked  
681 me out of the hospital to be here. But as an aside, I just wanted to point out  
682 that you know, whether or not the Alameda House has the conditional use,  
683 they do have an additional dwelling because they also have and advertise  
684 a full bathroom, a, I'm sorry, a full kitchen. So just to point that out.  
685

686 **Christian Reddy:** My name is Christian Reedy I live at 8642 Rio Grande;  
687 my wife Marya and I have lived there for 22 years. Our, our son and his wife  
688 and grandchildren live right on the property as well. And my daughter lives  
689 in the original house that was on all of that property to begin with. So, I have

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three generations of family living within a few feet, within about 150 feet from my children or less and about 300 feet from myself. And this house in question is, is over 400 feet from the main house. It says you must dwell in the house if you're going to run it as an Airbnb or a bed and breakfast. They've already stated in their application that there's not going to be any food served. So, it's basically a room for rent. It's over 400 feet away from their house and very intrusive to everybody else's houses, the atmosphere and everything. This is already all been hashed out by the planning and zoning people; we're trying to be good stewards of the property. We're trying to be neighborly, but it's gotten to the point where we have to call it what it is. The, I mean, they're basically asking the Village and the, and the planning zoning and now the Board of Trustees, all of you to unscramble eggs. I don't know what happened at the Alameda House, but it's apples and oranges that we're comparing that is totally walled with the secured fence, they live probably 40 to 50 feet from what they call the guesthouse. The guesthouse has, is out of, if you call it a guesthouse, it would be totally out of compliance. I think it's an excessive of 1800 square feet. It's three bedrooms, two baths, so it's, it's just totally apples and oranges and we can't just keep scrambling everybody's eggs from here on in because that's a mess out there. So anyway, we hashed all this out with the, with the, with the planning and zoning, we received a five to nothing unanimous vote that it was denied, and, I think it's, it's just would be prudent if that, if that was carried on and, tonight and I thank you Mayor Pro Tem and Trustees.

**Mayor Pro Tem Homan:** Thank you. Anyone else? Okay Trustees, your comments. Any comments? Okay. The floor is now closed for any further comments. I need a motion to either uphold the denial of the application or to reverse it.

**Trustee Lewis:** I will make a motion to uphold the denial of this application. I think that this is an issue that definitely times have changed since 2003, this is a much bigger issue that I think needs to be visited by the whole Village. I think this is a, you know, something that has been raised, I think he should come back and sit down with planning and zoning for this becomes an issue that gets put on the agenda that we have public comment, where we really need to address how much, I mean be an Airbnb and Vrbo this is all something that's happened very quickly in a very short time. And I'm not saying that our ordinance shouldn't be revisited, , but I think it should be revisited with a lot of comment and input from our Village residents. So, as Mr. Houghton said consistency, I'm very, very, very concerned about setting a precedent. I don't think it's something we should do. And I think that, you know, I disagree. I think this will open the flood gates and, and I just don't want to see us manage the Village in that way. And so, based on that, I support the denial.

**Mayor Pro Tem:** Is there a second?

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**Trustee Riccobene:** I will second so we can bring up discussion.

**Mayor Pro Tem Homan:** Discussion.

**Trustee Riccobene:** I think that, in the, in a quick look and doing some research, I see that this is a topic that is really has a lot of municipalities wrestling across United States. This is not just unique to this Village, I see that if, if, if I've gotta, if I've got an out building and I have not applied for a Airbnb or a rental or for it to be a rental property that I can apply for a B and B. And if I comply then I can go ahead and get a B and B. So, there's a, there's a little bit of just juxtapose or, or opposition from older properties versus newer properties. Whether somebody came before the, the, a commission and was approved for a guesthouse or did they come for the in front of the commission as approved for an Airbnb? I, I understand, and I see as I, as I did more research, I see that many of the properties and as planner McDonough mentioned, many of the properties that are opening up is be it Airbnb's or Vrbo's are kind of invisible. And we don't really know what's happening unless we were to go ahead and follow the ads and go to the addresses and say, why are you renting out your, you know, why are you doing it? And then it becomes a matter of enforcement that starts a whole other aspect. And so, cities that are running around beginning to enforce they get tied up with a lot of legalities and, and, and in difficulties in making this whole thing work. And so, my recommendation is at this time to also deny, however, I'm not sure that denial is, cause that that would not allow this to come up again for many months, I believe. And so, if not a denial or defer potentially. And I'd like to see a more comprehensive plan thought out and learn a little bit from what's going on around the United States from other, other municipalities and how we're gonna deal with this. I realize that there's a lot going on in the Village right now and planning, there's not a lot of time we're in the middle of, of hiring and, and so on and so forth. A lot of things shifting, but at the same time that that shouldn't stop us from doing what is really important for our citizens, which is getting to the bottom of this and figuring out comprehensively how do we move forward so we don't start, we don't, we don't have a situation where what's good for one is not good for the other. So, my, my feeling is, is that this needs to be revisited before we, we were to make an approval of, of this. I understand why the by the commission did not approve it is because it is, they, their job is to do strict code and a decision based on the code and that's it. And now all of a sudden, we've got a potential policy change that we need to make and that is a major decision as well. And so, I don't want to receive it from that and all of a sudden make a big policy decision that we're going to either regret and, and later on we try to begin to rewind some things. What I saw in some communities is that that these may be allowed, but there, there are lot of restrictions on, on how those can be used and how often they can be used and, and, and, and those kinds of things. And so, I, I know that it's

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work to, to figure this out, but that would be my, my preference is to see this become a comprehensive plan that we take input from our residents. These are, these can be a good thing. These can also be, it can be something that somebody's never really wanted to get into. But other things I read is, it's a wonderful experience as well. I've stayed in them myself, myself and out of, at going out of town. So, so I want, I'm, I have to deny at this point based on my, my thought about changing and making a precedent before we understand a bigger picture by how we're going to handle this going forward. And what really makes me want to do that is this is going on in the Village and those are invisible. And because we, we are may find it difficult to enforce, that's not right either. So that's my point.

**Trustee Rael:** I agree. We have to revisit this because of the, is it going to continue to happen. There's going to be people coming up and asking for permits. I recall when we were, years ago when we were discussing whether guesthouses should be rented or not. And we had a good discussion on it. I think Tim was on the board at the time and we finally agreed that we should not allow them to be rented or what would be happening is people would just be adding smaller homes so that they could have a rental house. So, we, we voted against it at the time. We set the, the ordinance that there would not be allowed to be rented. However, I think that that this about the guest's house are not a guesthouse and just a matter of semantics and they are guesthouses. But, but I think we have to follow the ordinance and we have to go along with what's on the books right now and we need to have a bigger discussion on this and determine whether we want to allow any more bed and breakfast. And I also think there's probably some being rented that are not on the books.

**Mayor Pro Tem Homan:** I agree with my fellow Trustees. I think it's important that in light of the current movement across the country for Airbnb's and similar organizations, similar arrangements, that we get a handle on a policy of how we're going to treat these short-term rentals in the Village itself. And from that policy, then create an ordinance that we can apply to every organization, every individual that wants to pursue this type of endeavor. The last thing I think we want to do is, is make an approval and quickly come up with approving this one and that one and suddenly find ourselves in a piece meal type of policy development. I think we need to make it comprehensive just as all of you have stated, so that we've really thought this through that it'll include all rentals, all short term rentals in the Village, regardless of what we call them, whether it's a bed and breakfast and Airbnb, a guesthouse, whatever. And in doing so, I think, it will allow us a number of things, one, to get a handle on truly what's going on in the Village in this, in this type of endeavor. Making sure that they have a license from the Village, making sure that there's a safety inspections that need to be done, last thing I think any of us would want is a, something to happen in the substandard building that would be rented out and come as a mark

828 against the Village, at least in the public's eye. So, for all of those reasons,  
829 I, I agree.

830  
831 **Trustee Lewis:** I have one, I just have one more comment and that would  
832 be that. I would, I would encourage everybody here that has feelings on this  
833 issue to contact Tiffany Justice and, and let's start the dialogue and let's  
834 start the ball rolling towards a comprehensive plan and hopefully we can get  
835 there sooner rather than later.

836  
837 **Mayor Pro Tem Homan:** I may also add one of the things that I know we've  
838 struggled with too; the Village has not implemented any kind of like lodger's  
839 tax, this is the perfect opportunity to implement that lodger's tax on all short-  
840 term rentals as well as, you know, starting to gain the GRT that we would  
841 get from those types of rentals as well. Now let's bring it back so that it can  
842 actually benefit a future, whether it's marketing for tourism within the Village  
843 that would help promote these types of endeavors. So, with that, if there's  
844 no more comments...

845  
846 **Trustee Riccobene:** It is, is, is if we move to deny right now instead of  
847 defer, what does that do? I'd like to know what that does for our applicants  
848 right now.

849  
850 **Mr. McDonough:** Okay, as a conditional use, they can't request another  
851 conditional use for six months. So, it puts a six month hold on the another  
852 application for a B and B.

853  
854 **Trustee Riccobene:** And if we were to defer?

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856 **Mr. McDonough:** Just depends on how long till we're ready to create a  
857 policy.

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859 **Trustee Riccobene:** So, what I'd like to see us come, come get going on  
860 this. And so, we've got, we've got master planning going on right now that  
861 needs to be addressed in the Master Plan. We need to have staff go ahead  
862 and get this done or we should go out to a consultant and let's get this thing  
863 wrapped up so that, because I think that this is going, this is coming up right  
864 now. We've got people out there who are illegally nonconforming, Okay.  
865 And which means we either need to start a very aggressive policemen,  
866 policing and finding of that thing and that gets into a whole other nest, Okay.  
867 So, in our open discussion, I'm going to be talking about enforcement  
868 activities as well. So, so that we can kind of get our arms around that. Is  
869 that, so I'd like to see this thing move forward. Trustees, Mayor Pro Tem  
870 and so I don't know how we can, we can go ahead and, and get this thing  
871 moving and I, I don't want to harm the Montoya's in the meantime, in any  
872 which way. I do believe that they would, they would, they would do the very  
873 best, best they could is my gut.

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**Mayor Pro Tem Homan:** Another question, may I ask a quick question? Mr. McDonough, realistically, what would a reasonable timeframe to discuss policy and development and ordinance and bring have that brought back to, the trustees for approval? What kind of timeframe are we talking reasonably?

**Mr. McDonough:** So, looking forward, we are in the throes of trying to wrap up the Master Plan. We just passed a filming policy the other night that we're going to have to implement and, and, get on top of a filming policy. We have an election coming up in October. We have November holidays, December holidays. I, I think it would be very optimistic to think we can have this done by the end of the year. We will certainly make every effort because it's it then it gets into can a person rent a bedroom as a, B and B? So, are you going to tell them they can't rent out a bedroom in their house? Is that, what does that do about property rights in their house? Cause right now I can rent my whole house. What's, why should I not be able to rent a bedroom in my house? I mean it gets really convoluted really quick. So, I, I don't think it's a matter of just a quick master plan, kind of let's all get together and talk about it. I think it's going to require some legal expertise to look at all of the property rights issues that go with it. So, you know, as much as I'd like to say Monday...

**Trustee Riccobene:** So, so can we, can we then look forward to something coming in front of the Trustees first of the year, sometime?

**Mr. McDonough:** I think that's, I think that's doable. I think that's a reasonable goal. And, and, we would certainly make the effort to start reaching out to other communities, see what they're doing.

**Trustee Riccobene:** And pull together whatever we need to pull together and let's get this handled so that we can all, so that our planning and zoning can go ahead and make calls based on ordinances and that everybody understands what the rules are.

**Mr. McDonough:** We are very much in favor of that as we've discussed previously.

**Trustee Riccobene:** So therefore, I've got, do we vote a nay to that?

**Mayor Pro Tem Homan:** We have a motion and a second before us and that is to deny the appeal as it has been presented according to the record. All those in favor?

**Mayor Pro Tem Homan-Nay; Trustee Lewis-Aye; Trustee Rael-Nay; Trustee Riccobene-Nay**

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**Motion Does Not Pass**

**Mayor Pro Tem Homan:** All right. Is there another motion?

**Trustee Riccobene:** Yes, I'd like to make a motion that we defer this and allow for planning to come up with a comprehensive plan that they can bring in front of the Village that will allow us to move forward.

**Trustee Lewis:** Let me ask a question.

**Trustee Riccobene:** I'm not sure that that works though.

**Mayor Pro Tem Homan:** Can you put a timeframe on it?

**Trustee Riccobene:** By January?

**Trustee Lewis:** Well, let me ask a question.

**Trustee Rael:** Let me second that first.

**Trustee Lewis:** So, with this denial, if a comprehensive plan gets put in place and they can reapply, they're not held to the six month or are they held to the six month with the denial? Because when they, when they reapply under the new, it wouldn't be for a conditional use then they would reapply under the new ordinance.

**Mr. McDonough:** Yes. After conferring with legal, I think if, if the new comprehensive plan results of the change in the code, that, that changes those conditions, they can come back and we could pick up, the deferred action here and move forward.

**Attorney Winter:** Mayor Pro Tem, I'm assuming that if you come back, there's a comprehensive new plan adopted in January of 2020, and these applicants make an application under the new plan. They would withdraw their appeal or dismiss their appeal here. That's what I assume would happen.

**Trustee Lewis:** Under the deferral?

**Mayor Pro Tem Homan:** Under the appeal.

**Attorney Winter:** Well, if, if they withdraw it, it's gone and there's no reason to revisit it or put it back on your agenda. But you know, all that speculating on what happens in January of 2020. But I'm assuming that if they, you know, they, they, they've still been denied by the planning and zoning. They still can't do what they've asked to do. This board seems to be headed in

966 the direction of a new comprehensive plan for consideration in January,  
967 assuming that happens. I'm assuming these folks would make application  
968 under the new plan and this matter would quietly go away. Right? It would  
969 either be withdrawn, or you could dismiss it and the deferral would be moot.  
970 Does that, that's what I was telling Tim.

971  
972 **Mayor Pro Tem Homan:** Yes.

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974 **Trustee Riccobene:** They if, if, if they were to like to the new plan, I don't  
975 know yet what the new plan looks like.

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977 (Inaudible Speaker from audience)

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979 **Mayor Pro Tem Homan:** You'll need to be at the, at the podium with the  
980 mic so you can be on the record please.

981  
982 **Mr. Houghton:** Sorry, just for clarification, it seems like no matter what,  
983 we're getting denied under the ordinances as existed right now, so if the  
984 board enters a denial or I guess, up hold of the decision from the  
985 commission, then that's something at least we could exercise appellant  
986 rights in district court. If it doesn't, I don't know what situation we're in, but  
987 either way the new ordinance we would presumably apply under that. We  
988 would prefer a final decision so that we can have clarity on the record.

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990 **Mayor Pro Tem Homan:** Any further discussion? Okay. Would you repeat  
991 please your motion, you made the motion.

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993 **Trustee Rael:** Going to give them final decision.

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995 **Trustee Riccobene:** I can go ahead and withdraw my motion?

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997 **Trustee Rael:** I'll withdraw my second.

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999 **Trustee Lewis:** We voted on it already.

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1001 **Mayor Pro Tem Homan:** We voted on the denial already.

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1003 **Trustee Riccobene:** We voted on the denial and we went to the appeal.  
1004 So, what do we need to do? Drop this one and go ahead...

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1006 **Mayor Pro Tem Homan:** You can do whatever. I mean I can make the  
1007 motion. I'm actually going to make the motion that you did, that we defer the  
1008 decision on this until January of 2020.

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1010 **Trustee Riccobene:** I'll go with that.  
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**Mayor Pro Tem Homan:** Is that a second?

**Trustee Riccobene:** That was my, that was my, that was my motion, so we can vote on that motion.

**Mayor Pro Tem Homan:** But we withdrew it, are you seconding?

**Trustee Riccobene:** That was my original motion, so we can just stay with it. So, I'm seconding. Yes, I'm just trying to understand. All right.

**Mayor Pro Tem Homan:** Any further discussion?

**Trustee Lewis:** Okay, so repeat it then.

**Mayor Pro Tem Homan:** We are deferring a decision on this matter until January of 2020.

**Mayor Pro Tem Homan called for the Vote.**

**CARRIED: Motion Passed 3-1 (Mayor Pro Tem Homan-Aye; Trustee Lewis- Aye; Trustee Rael-No; Trustee Riccobene-Aye)**

**Mayor Pro Tem Homan:** All right, we've got three ayes and a no. So, the motion passes.

**Mayor Pro Tem Homan:** Announced a five-minute break.

Meeting reconvened at 8:56 p.m.

**8. OLD BUSINESS**

A. NONE

**9. ANNOUNCEMENTS**

A. NONE

**10. NEW BUSINESS**

A. DISCUSSION AND ADOPTION OF AN AMENDMENT TO THE 2013 CODIFIED ORDINANCES OF THE VILLAGE OF LOS RANCHOS DE ALBUQUERQUE CHAPTER 14 ARTICLE 1, SECTIONS 1 THROUGH 4 AS FOLLOWS: AMENDING ORDINANCE NO. 259, TO ADOPT THE NEW MEXICO UNIFORM TRAFFIC ORDINANCE (UTO); DELETING REFERENCES TO THE NEW MEXICO MOTOR VEHICLE CODE; DELETING SECTIONS 14.1.4 (A), (B) AND (C); AND ADDING A NEW

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SECTION 14.1.4, PROVIDING THAT UTO SECTION 12-6-1.2 (A)(2) SHALL READ: "NO PERSON SHALL DRIVE A VEHICLE ON A STREET OR DETOUR AT A SPEED GREATER THAN TWENTY-FIVE (25) MILES PER HOUR IN ANY BUSINESS OR RESIDENCE DISTRICT."

Public Safety Liaison Radosevich reported that the Village adopt the New Mexico Municipal League Uniform Traffic Ordinance versus the State Code that has been previously adopted but change the language, that all the speed limits within the Village of Los Ranchos are 25 miles an hour unless otherwise posted. If, the Village wants to do a traffic study and increase the speed someplace, then they can do that. But right now, currently, the Village follows the New Mexico Motor Vehicle Code. The way it's adopted, the speed limits in the Village are 30 miles an hour with the exception of three roads which is 14.1 A, B, and C, which is Rio Grande, El Pueblo and Fourth Street. The other reason to adopt it, this is, with Fourth Street being completed, on September the 24th, that speed limit is recommended to be 25 miles an hour, the Village wouldn't be able to do that under the current ordinance. Asking to adopt the uniform traffic ordinance with that change, and everything else would remain the same in the codification.

*Trustee Lewis asked if we can make changes for specific streets?*  
*Mr. Radosevich answered, yes.*  
**Mayor Pro Tem Homan called for a Roll Call Vote.**  
**MOVED: Trustee Rael moved to approve the Adoption of the Ordinance.**  
**SECONDED: Trustee Lewis**  
**CARRIED: Motion Passed 4-0 (Trustee Lewis-Yes; Trustee Rael-Yes; Trustee Riccobene-Yes; Mayor Pro Tem Homan-Yes)**

B. APPROVING THE SETTLEMENT AGREEMENT BETWEEN UNSER DISCOVERY CAMPUS, INC., A NEW MEXICO NON-PROFIT CORPORATION, AND THE VILLAGE OF LOS RANCHOS DE ALBUQUERQUE, A NEW MEXICO MUNICIPAL CORPORATION, RESOLVING PENDING LITIGATION AND TRANSFERRING REAL PROPERTY COMMONLY KNOWN AS 1776 MONTANO ROAD, NW, ALBUQUERQUE, NEW MEXICO 87107, FROM THE VILLAGE BACK TO UNSER DISCOVERY CAMPUS.

Mayor Pro Tem Homan stated that before she needed to disclose that as a partner in her family business CC Moulding, INC., in the Village, they do occasional work for the Unser Museum as a regular part of their ongoing business.

*Trustee Rael asked if Mayor Pro Tem Homan was recusing herself?*

1105 *Mayor Pro Tem Homan replied, No, that she has been advised that she doesn't*  
1106 *need to recuse herself.*

1107  
1108 Attorney Winter stated that this has been ongoing since 2005, which began with  
1109 the Village facilitating movement of grant funds from the State to the Unser  
1110 Museum, which the Village agreed to take ownership of the property in order to  
1111 move the grant money through the Village to the Museum. Per State Statute the  
1112 Village will have to publish an Ordinance, await referendum time, then transfer the  
1113 property back. It is key that it is noted that the Village did not utilize any Village  
1114 funds. The agreement is very comprehensive, proposes to resolve the litigation,  
1115 also proposes the passage of the ordinance to transfer the property and wait out  
1116 the 45 days of the referendum.

1117  
1118 Trustee Rael recommended a few corrections to the agreement.

1119  
1120 **Mayor Pro Tem Homan called for the Vote**

1121  
1122 **MOVED:** Trustee Rael motioned to approve the agreement with  
1123 **corrections.**  
1124 **SECONDED:** Trustee Lewis  
1125 **CARRIED:** Motion Passed 4-0 (Mayor Pro Tem Homan-Yes; Trustee  
1126 Lewis- Yes; Trustee Rael-Yes; Trustee Riccobene-Yes)

1127  
1128  
1129 **11. TRUSTEE INFORMAL DISCUSSION**

1130  
1131 **Trustee Lewis**

- 1132
  - 1132 ■ Do we have anything on Green Valley Property?  
1133 *Administrator McDonough replied that we will need to get that back on*  
1134 *the list to get moving.*
  - 1135 ■ Discuss some type of cluster housing.
  - 1136 ■ In regard to the film policy, speaking to Dennis Muscari, location  
1137 manager, put my mind at ease with how they conduct the approvals, get  
1138 signatures and keep in touch with all involved.

1139  
1140 **Trustee Rael**

- 1141
  - 1141 ■ Do we have a date when the grass will be planted where the mobile  
1142 home was?  
1143 *Administrator McDonough indicated that there were plans to plant the*  
1144 *grass, Keen would be overseeing that.*

1145  
1146 **Trustee Riccobene**

- 1147
  - 1147 ■ Asked the time frame for the RFP for the Attorney.  
1148 *Administrator McDonough replied that advertising will be next week, with*  
1149 *the release the following Monday.*

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- Discussed his experience on the set at the recent filming in Los Ranchos.
- Mentioned Code Enforcement and asked for clarification on the process. Could we get a monthly report on how many cases are going to court and the kind of cases going to court?  
*Administrator McDonough replied that a report can be produced.*

**Mayor Pro Tem Homan**

- Will have somebody look at the bicycle community friendly packet.
- Spoke on the Green Initiatives and Energy plans.
- Spoke about the New Mexico True designation and matching funds for marketing for the Lavender Fest.

Discussion on cell phone coverage in the Village was discussed by the Trustees.

**12. ADJOURNMENT**

The meeting was adjourned by Mayor Pro Tem at 9:38 p.m.

Draft Minutes submitted by:



Danielle Sedillo-Molina, Village Clerk

4. A-D.  
**CONSENT AGENDA**

A. MINUTES-JULY 31, 2019  
SPECIAL MEETING

B. MINUTES-AUGUST 14, 2019  
REGULAR MEETING

C. MINUTES-AUGUST 23, 2019  
JOINT WORKING SESSION BOT/P&Z

D. MINUTES-SEPTEMBER 11, 2019  
REGULAR MEETING



*Board of Trustees and  
Planning & Zoning Commission  
of the  
Village of Los Ranchos de Albuquerque*

**DRAFT MINUTES  
August 23, 2019**

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<b>Trustees &amp; Commissioners Present:</b>	<b>Staff Present:</b>
Trustee Pablo Rael	Tim McDonough - Director, Acting Administrator
Trustee Tom Riccobene	Tiffany Justice – Planner, Scribe
Chairman Jeff Phillips	Tim Karpoff – Facilitator
Vice Chair Sandra Pacheco	Danielle Sedillo-Molina – Village Clerk
Commissioner Al Park	
Commissioner Gil Benavides	
Commissioner Drew Seavey	

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**1. CALL TO ORDER**

The Board of Trustees and Planning & Zoning Commission work session was called to order at 5:10 p.m., August 23, 2019 at the Warren J. Gray Hall, by Acting Administrator and Planning & Zoning Director Tim McDonough. A quorum was present. No official action was taken.

**2. REVIEW OF 2035 MASTER PLAN DEVELOPMENT PROCESS**

Acting Administrator and Planning & Zoning Director Tim McDonough reviewed the 2035 Master Plan Development Process, with additional comment from Facilitator Tim Karpoff and Planner Tiffany Justice. He explained the timeline of the development process: the formation and involvement of the Master Plan Committee, the development of the telephone survey, and the series of public input meetings and open house, including the public outreach for this process.

Trustees and Commissioners asked questions on the plan development process.

**3. REVIEW OF 2035 MASTER PLAN SECTIONS**

Planner Tiffany Justice reviewed the 2035 Master Plan Sections. She explained the overall themes of the plan and key points from each section.

Trustees and Commissioners asked questions on the master plan sections.

**4. PUBLIC COMMENT ON 2035 MASTER PLAN**

Public Comment was given as follows:

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**SPEAKER:**

**SUBJECT:**

J.T. Michelson, 5001 Rio Grande Blvd

Commented on the overall plan and his involvement throughout the process as a committee member.

Chuck Lucas, 1028 Ortega Rd

Commented on agricultural initiatives in the Village.

**5. ADJOURNMENT**

**Acting Administrator and Planning & Zoning Director Tim McDonough** adjourned the meeting at 7:14 p.m.

**APPROVED** by the Board of Trustees of the Village of Los Ranchos de Albuquerque this 11<sup>th</sup> day of September, 2019.

**ATTEST:**

\_\_\_\_\_  
Tiffany Justice, Planner

4. A-D.  
**CONSENT AGENDA**

A. MINUTES-JULY 31, 2019  
SPECIAL MEETING

B. MINUTES-AUGUST 14, 2019  
REGULAR MEETING

C. MINUTES-AUGUST 23, 2019  
JOINT WORKING SESSION BOT/P&Z

D. MINUTES-SEPTEMBER 11, 2019  
REGULAR MEETING

1 **MINUTES**  
2 **VILLAGE OF LOS RANCHOS DE ALBUQUERQUE**  
3 **6718 RIO GRANDE BOULEVARD NW**  
4 **BOARD OF TRUSTEES REGULAR MEETING**  
5 **Wednesday, September 11, 2019**  
6 **7:00 P.M.**  
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8

9 **Present:**

10 Donald T. Lopez, Mayor  
11 Mary Homan, Mayor Pro-Tem/Trustee  
12 Tom Riccobene, Trustee  
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Tim McDonough, Acting Administrator/  
Planning & Zoning Director  
Danielle Sedillo-Molina, Clerk  
Nann Winter, Attorney

**Absent/Excused:**

Allen Lewis, Trustee  
Pablo Rael, Trustee  
Nancy Haines, Treasurer

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Mayor asked that everyone stand for a Moment of Remembrance of 9/11.  
The Boy Scouts led the guests in The Pledge of Allegiance.

**1. CALL TO ORDER**

Mayor Lopez called the regular meeting to order at 7:01 p.m.

**MOTION:** Trustee Homan moved to approve the Agenda  
**SECONDED:** Trustee Riccobene  
**CARRIED:** Motion Passed 2-0 (Trustee Homan-Yes; Trustee Riccobene-Yes)

**2. PUBLIC COMMENT PERIOD [3 MINUTE TIME LIMIT]**

**(SIGN IN WITH THE CLERK IF YOU WISH TO SPEAK UNDER PUBLIC COMMENT ON AN ITEM THAT IS NOT ALREADY ON THIS AGENDA)**

**Bob Keers, 7037 Guadalupe Trail:**

- I. Discussed the lack of cell phone coverage in the Village.

**Betty Tichich, 6724 Edgewood Dr NW:**

- I. Mentioned that the park on the corner of Osuna and Edgewood is looking really good. Offered some suggestions for improvement of the parking, paths, and the moving the power pole. In addition, suggested some potential names for the park.

46 **Barbara Chavez, 6201 Nabor Road NW/46 Chavez Rd NW:**

- 47
- 48 I. Feeling that the older generation is left out and neglected.
- 49
- 50 II. Concerned about the traffic and the excessive parking on Rio
- 51 Grande/Chavez/Nabor created by the business Sarabande. In addition
- 52 to the high volume of vehicles along the roadway, there is an
- 53 enormous amount of trash that remains after an event. Requested that
- 54 something be done in order to prevent an accident/mishap in the
- 55 future.
- 56

57 **3. PRESENTATIONS/PROCLAMATIONS**

58 A. NONE

59

60

61 **4. CONSENT AGENDA**

62 There will be no separate discussion of these items. If discussion is desired,

63 the item will be removed from the Consent Agenda and will be considered

64 separately.

- 65
- 66 A. MINUTES-JULY 31, 2019; SPECIAL MEETING
- 67 B. MINUTES-AUGUST 14, 2019; REGULAR MEETING
- 68 C. MINUTES-AUGUST 23, 2019; JOINT WORKING SESSION BOT/P& Z

69

70 *\*\*Minutes deferred to October 9, 2019, when all Trustees are present for*

71 *approval \*\**

72

73 **5. REPORTS**

74

75 **MAYOR'S REPORT**

76 **Mayor Lopez** reported on the following:

- 77
- 78 • Filing day for candidacy was August 27th and write in date was September 3<sup>rd</sup>.
  - 79 • Working with the Village Clerk to coordinate a candidate forum for the open
  - 80 at Large Positions for Trustee.
  - 81 • Growers Market is doing well.
- 82

83 **ADMINISTRATOR'S REPORT**

84 **Mr. McDonough** reported on the following:

- 85
- 86 • Working on several contracts.
  - 87 • Worked on a lease issue.
  - 88 • Worked with the Fire Department regarding fire inspections.
  - 89 • Visited a film location, found it educational and helpful to see how organized
  - 90 the production was.
  - Met with Music in Corrales, as a joint effort the Village will be hosting a jazz

91 band from Chicago in the Barn, benefitting public schools. The concert will  
92 be on Saturday, October 19, 2019, 3-6 pm, \$25/tickets, catered by Sadie's.  
93 It will be the beginning of a long-term partnership bringing concerts to the  
94 Village a couple of times a year, promoting music in the schools.  
95

## 96 LEGAL REPORT

97 **Attorney Winter** reported on the following:

- 98 • Provided support for several contracts.
- 99 • Presenting an Ordinance listed on the Agenda.
- 100 • Followed up and provided a status update on the Volkswagen Settlement  
101 brought up by Trustee Homan at a previous meeting.  
102

## 103 PUBLIC SAFETY REPORT

104 **Public Safety Liaison Radosevich** reported on the following:

- 105 • Continue meetings with Captain Sharp, commend him and the deputies  
106 from the Sheriff's Office for always being very responsive.
- 107 • Continued speeding issues on Ranchitos and Schulte, also 4<sup>th</sup> Street  
108 construction zone.
- 109 • School Zones opened beginning of August and BCSO had deputies in the  
110 school zones throughout the week.
- 111 • BCSO had 741 Calls, 224 were traffic stops; 90 of those were 4<sup>th</sup> St., 27  
112 were on Rio Grande, 70 were on 4<sup>th</sup> Street and Ortega, and 13 other  
113 areas of the Village.
- 114 • Needs to develop a plan of action for event traffic control and security, will  
115 make it a priority.  
116

## 117 PROJECT'S REPORT

118 **Project Manager Rinaldi** reported on the following:

- 119 • Reported on completed items on 4<sup>th</sup> Street.
- 120 • Reported on current activities on 4<sup>th</sup> Street.
- 121 • Goal is to get all traffic control completed by Balloon Fiesta.
- 122 • Potential of extension on the contract; October 5<sup>th</sup> the project will be  
123 substantially complete, minus potential change order.
- 124 • Project complete date pending file audit is scheduled for November 1<sup>st</sup>.
- 125 • Preparing a legislative request for the upcoming session.
- 126 • Attending the Infrastructure Finance Conference, October 23-25<sup>th</sup>.  
127

## 128 AGRI-NATURE CENTER REPORT

129 **Program Manager Whitney** reported on the following:

- 130 • Reported on events that occurred at the Agri-nature center and the number  
131 of attendees.
- 132 • Announced upcoming events.
- 133 • Monday, September 16, 2019, a temporary employee will start at the  
134 center.
- 135 • Phase two of the Lavender field project begins next week.

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- Collaborating and communicating with other groups has been successful and will continually lead to lucrative partnerships.

**6. FINANCIAL BUSINESS**

**A. DISCUSSION AND APPROVAL OF CASH REPORT-JULY 2019**

**Ms. Silva, CFO** reported the ending cash balance for July 31, 2019, is \$5,623,039.77, which is a decrease of \$175,870.26 for the month. Year to date deficiency of revenues over expenditures is \$175,870.26. Slight change to the report as suggested by Trustee Rael, correcting \$113,3000 to read \$113,300.00.

*Trustee Riccobene asked for clarification on several items on the July Cash Report.*

*Ms. Silva responded and clarified accordingly.*

**Mayor Lopez asked if there is a motion to approve the July Cash Report.**

**MOTION: Trustee Homan moved to approve the July Cash Report**  
**SECONDED: Trustee Riccobene**  
**CARRIED: Motion Passed 2-0 (Trustee Homan-Yes; Trustee Riccobene-Yes)**

**B. DISCUSSION AND APPROVAL OF CASH REPORT-AUGUST 2019**

**Ms. Silva, CFO** reported the ending cash balance for August 31, 2019, is \$4,972,439.19, which is a decrease of \$650,600.58 for the month. Year to date deficiency of revenues over expenditures is \$826,470.84.

*Trustee Riccobene asked several questions regarding funds and expenditures in the August Cash Report.*

*Ms. Silva responded and clarified accordingly.*

**Mayor Lopez asked if there is a motion to approve the August Cash Report.**

**MOTION: Trustee Riccobene moved to approve the August Cash Report**  
**SECONDED: Trustee Homan**  
**CARRIED: Motion Passed 2-0 (Trustee Homan-Yes; Trustee Riccobene-Yes)**

182 **7. PUBLIC HEARING AND APPLICATIONS FOR APPEAL**

183  
184 A. NONE

186 **8. OLD BUSINESS**

187  
188 A. NONE

190 **9. ANNOUNCEMENTS**

191  
192 NONE

194 **10. NEW BUSINESS**

195  
196 **A. DISCUSSION AND APPROVAL OF ORDINANCE 269; AN ORDINANCE**  
197 **AUTHORIZING THE TRANSFER OF CERTAIN PROPERTY TO MONTAÑO**  
198 **LAND, LLC.: THE VILLAGE OF LOS RANCHOS DE ALBUQUERQUE IS**  
199 **THE OWNER OF A CERTAIN PROPERTY COMMONLY REFERRED TO AS**  
200 **1776 MONTANO ROAD, NW, LOS RANCHOS, NEW MEXICO 87107,**  
201 **MORE PARTICULARLY DESCRIBED AS: LOT 2-A, PLAT OF LOTS 2-A**  
202 **AND 2-B RACING MUSEUM SUBDIVISION, VILLAGE OF LOS RANCHOS**  
203 **DE ALBUQUERQUE, BERNALILLO COUNTY, NEW MEXICO, FILED IN**  
204 **THE OFFICE OF THE COUNTY CLERK OF BERNALILLO COUNTY, APRIL**  
205 **24, 2007 IN PLAT BOOK 2007C, PAGE 100 AND LOT 1, RACING MUSEUM**  
206 **SUBDIVISION, THE SOUTHWESTERLY PORTION OF TRACT 8-A-1, LOS**  
207 **POBLANOS RANCH, AS SHOWN ON MIDDLE RIO GRANDE**  
208 **CONSERVANCY DISTRICT PROPERTY MAP NO. 31, NOW BEING LOTS 1**  
209 **AND 2, PROJECTED SECTION 31, TOWNSHIP 11 NORTH, RANGE 2**  
210 **EAST, N.M.P.M. FILED IN THE OFFICE OF THE COUNTY CLERK OF**  
211 **BERNALILLO COUNTY ON JUNE 15, 2005 IN PLAT BOOK 2005C.**

212  
213 Attorney Winter provided an overview and described the history of events  
214 regarding the Unser Museum and the Village of Los Ranchos. Emphasized that  
215 there were no Village funds utilized in the development of the museum and  
216 reiterated that the Board of Trustees approved the settlement at the August 14,  
217 2019 meeting. In accordance with the state procurement code, the Village must  
218 transfer the property by Ordinance, and it must be publicly advertised, which it  
219 was. If the Ordinance is passed, it will need to be published again within the next  
220 seven days. A waiting period of 45 days will need to occur in the event that there is  
221 a referendum challenging the transaction, the 45 days expires on October 28<sup>th</sup>.  
222 The property can then be transferred after that period via deed.

223  
224 **Mayor Lopez asked if there is a motion to approve Ordinance 269.**

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**MOVED:** Trustee Homan motioned to approve Ordinance 269  
**SECONDED:** Trustee Riccobene  
**CARRIED:** Roll Call Vote:  
Trustee Homan-Aye  
Trustee Riccobene-Aye  
Motion Passed 2-0

**B. DISCUSSION AND APPROVAL OF RESOLUTION 2019-9-1, A RESOLUTION APPROVING GRANT AGREEMENT, SUPPORTING PROJECT NO. CN-C3193310, ACCEPTING OWNERSHIP, LIABILITY, AND MAINTENANCE RESPONSIBILITY FOR THE SCOPE OF WORK AND DESIGNATING OFFICIAL REPRESENTATIVE.**

Ms. Rinaldi gave updated information on the contract status and the grant agreement. The legislative appropriation is for improvements to the 4<sup>th</sup> Street corridor, which allows the Village to expend the money on the balance that is due to Bradbury.

**Mayor Lopez asked if there is a motion to approve Resolution 2019-9-1.**

**MOVED:** Trustee Riccobene motioned to approve Resolution 2019-9-1  
**SECONDED:** Trustee Homan  
**CARRIED:** Motion Passed 2-0 (Trustee Homan-Yes; Trustee Riccobene-Yes)

**C. C. PURSUANT TO NMSA 1978 § 3-11-5, VILLAGE EMPLOYEES SHALL BE APPOINTED BY RECOMMENDATION OF THE MAYOR AND CONFIRMED BY THE GOVERNING BODY WHEN A VACANCY IS FILLED.**

**1. CONFIRMATION OF APPOINTMENT OF VILLAGE EMPLOYEE, KEANU A. VALDEZ, VILLAGE MAINTENANCE WORKER I, FACILITIES MAINTENANCE DEPARTMENT.**

Mr. McDonough recommended approval of Keanu A. Valdez for the position of Maintenance Worker I.

**Mayor Lopez asked if there is a motion to approve the confirmation of Keanu A. Valdez.**

**MOVED:** Trustee Homan moved to confirm Keanu Valdez for Maintenance Worker I  
**SECONDED:** Trustee Riccobene  
**CARRIED:** Motion Passed 2-0 (Trustee Homan-Yes; Trustee Riccobene-Yes)

273 D. DISCUSSION OF FUTURE PLANS FOR VILLAGE OPERATIONS  
274 REGARDING INFORMATION TECHNOLOGY (IT); DISASTER RECOVERY  
275 PLAN AND CLOUD BASED OPTIONS.  
276

277 Mr. Kiko Jeantette, My IT Support Services, provided a brief on updating the  
278 Village IT infrastructure to include a disaster recovery plan. Discussed the cloud,  
279 how data is housed and the high level of security, emphasizing that it provides  
280 real time data to any employee at any time in a secure manner. Explained that  
281 the costs involved are not as prohibitive as it once was, and the Village can move  
282 pretty quickly as the three-quarters of the work has already been done and the  
283 costs associated primarily will be labor.  
284

285 **Mayor Lopez recommended that a formal plan be presented for approval by**  
286 **the Trustees at the October 9, 2019 meeting.**  
287

288 **No Action required.**  
289

290 **11. TRUSTEE INFORMAL DISCUSSION**

291 **Trustee Homan**

- 292 ▪ Congratulated Mayor Lopez on his recent election to the Municipal League
- 293 Board.
- 294 ▪ Emphasized that the Village continue to enforce the Ordinances as
- 295 required.
- 296
- 297

298 **Trustee Riccobene**

- 299 ▪ Would like to understand what is happening in the court.
- 300 *Trustee Homan recommended that the Judge provide a presentation.*
- 301 ▪ Suggested that the Village place a sign board outside of Village Hall to
- 302 post upcoming events and or notices for Village residents, specifically for
- 303 those residents that are unable to access the website or have access to
- 304 social media.
- 305 ▪ Requested the Village look into building some type of shading structure for
- 306 the Grower's Market.  
307  
308

309 **12. ADJOURNMENT**

310 The meeting was adjourned by Mayor Lopez at 8:21 p.m.

311  
312  
313 Draft Minutes submitted by:

314  
315 

316  
317 **Danielle Sedillo-Molina, Village Clerk**  
318

## 5. A.-G.

### **REPORTS**

- A. MAYOR'S REPORT
- B. ADMINISTRATOR'S REPORT
  - i.) 3rd Quarter Business Report
- C. PLANNER'S REPORT
- D. LEGAL REPORT
- E. PUBLIC SAFETY REPORT
- F. PROJECT'S REPORT
- G. AGRI-NATURE CENTER UPDATE

**THIRD QUARTER 2019**  
**COMMERCIAL BUSSINESS REGISTRATIONS**  
 JULY 2019 - SEPTEMBER 2019

<b>NEW BUSINESSES</b>	<b>NATURE OF BUSINESS</b>	<b>OPENED</b>
BOUTIQUE BOTANICALS	Service - Acupuncture	2019-07-29
TRINITY THERAPEUTICS LLC	Service - Massage Therapy	2019-07-29
THE UNITY STUDIO	Service - Studio Venue	2019-08-05
ACCESS AUTO - SECOND LOCATION	Retail - Auto Sales	2019-08-20
ENCHANTED STUDIO PROPS, LLC	Retail - Art Props for Film	2019-09-03

<b>CLOSURES</b>	<b>NATURE OF BUSINESS</b>	<b>CLOSED</b>
KARL E. JOHNSON	Professional - Attorney	June 2019
MIKE FARIS AUTO WHOLESALE	Retail - Auto Sales	July 2019
PERFORMANCE DIESEL, LLC	Service - Auto Repair	August 2019
STYLED BY KRISSYGRATEFUL	Service - Hair Braiding	September 2019

**TOTAL NEW COMMERCIAL BUSINESSES: 5**

**TOTAL CLOSED COMMERCIAL BUSINESSES: 4**

**THIRD QUARTER 2019**  
**HOME OCCUPATION BUSSINESS REGISTRATIONS**  
JULY 2019 - SEPTEMBER 2019

<b>NEW BUSINESSES</b>	<b>NATURE OF BUSINESS</b>	<b>OPENED</b>
505 MASSAGE THERAPY	Service - Massage	September 2019
JENNIFER MEANS DESIGN, LLC	Service - Interior Decorator	September 2019

**TOTAL NEW HOME OCCUPATIONS: 2**

*No immediate data available on Home Occupation Closures for 2019*

6. A

**FINANCIAL BUSINESS**

- A. DISCUSSION AND APPROVAL OF  
CASH REPORT-SEPTEMBER 2019

**Village of Los Ranchos de Albuquerque**  
**Cash Report Summary**  
**September 30, 2019**

Cash Report for the month of September 30, 2019.

Ending cash balance at September 30, 2019 is \$4,393,717.43, which is a decrease of \$578,721.76, for this month.

YTD deficiency of revenues over expenditures is \$1,405,192.60

Unusual or Significant Items

General Fund – Capital Expenditures – Capital Roadways, Bridges & Culverts – page 12, \$473,044.47, payments to Bradbury Stamm in the amount of \$634,451.28 and Sites SW in the amount of \$86,878.15 for construction on 4<sup>th</sup> Street Revitalization project.

Fund 216, page 17, shows negative revenues due to the AR that has to be reversed into the prior year due to accruals for year end and audit journal entries. Totals YTD are not negative.

Fund 312, page 30, shows negative revenues due to the AR that has to be reversed into the prior year due to accruals for year end and audit journal entries. Totals YTD are not negative.

**Village of Los Ranchos de Albuquerque**  
**Cash Balance Summary by Fund**  
**for the Fiscal Year Ending September 30, 2019**  
**as of September 30, 2019**

	<i>Beginning Cash Balance</i>	<i>Excess/(Deficiency)</i>	<i>Ending Cash Balance</i>
101 General Fund	\$ 4,226,972.57	\$ (1,066,248.82)	\$ 3,160,723.75
201 Correction	\$ 900.00	\$ -	\$ 900.00
209 Fire Protection Fund	\$ -	\$ -	\$ -
211 Law Enforcement Protection Fund	\$ -	\$ 20,000.00	\$ 20,000.00
216 Municipal Street Fund	\$ 193,821.03	\$ 51,622.75	\$ 245,443.78
299 Special - Other Funds	\$ 23,044.09	\$ (5,493.71)	\$ 17,550.38
311 Capital Project Infrastructure	\$ (31,301.31)	\$ (217,716.37)	\$ (249,017.68)
312 Capital Project Buildings	\$ (61,889.27)	\$ 61,638.02	\$ (251.25)
380 Purchase Real Property Reserve F	\$ 459,238.25	\$ -	\$ 459,238.25
399 Capital Project - Other	\$ 31,111.81	\$ -	\$ 31,111.81
401 General Obligation Bonds	\$ -	\$ (256,994.47)	\$ (256,994.47)
410 General Obligation Bonds Reserve	\$ 901,102.00	\$ -	\$ 901,102.00
505 Agri-Nature Center Farm Camps	\$ 55,910.86	\$ 8,000.00	\$ 63,910.86
	<b>\$ 5,798,910.03</b>	<b>\$ (1,405,192.60)</b>	<b>\$ 4,393,717.43</b>

**Village of Los Ranchos de Albuquerque**  
**Statement of Revenues and Expenditures**  
From 9/1/2019 Through 9/30/2019

Account No.	Current Period			Year - to -Date					
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2019/2020 Original Budget	2019/2020 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget	
<b>101 - General Fund</b>									
<b>0099 - General Fund Revenue</b>									
Revenues									
Franchise taxes	31100	25,470.00	24,742.51	(727)	305,640.00	50,827.28	(254,813)	16.63%	
Munic gross receipts taxes	31250	101,359.00	99,063.46	(2,296)	1,216,308.00	219,761.41	(996,547)	18.07%	
State share gross receipts taxes	32410	126,317.00	128,289.43	1,972	1,515,804.00	275,340.05	(1,240,464)	18.16%	
Animal permit fees	33100	82.50	30.00	(53)	990.00	255.00	(735)	25.76%	
Building permit fees	33300	3,750.00	1,283.46	(2,467)	45,000.00	4,594.75	(40,405)	10.21%	
Excavation/barricade permits	33350	600.00	1,670.80	1,071	7,200.00	4,468.37	(2,732)	62.06%	
Business registration fees	33400	70.00	70.00	0	13,250.00	315.00	(12,935)	2.38%	
Parcel permit fees	33450	400.00	420.00	20	4,800.00	1,505.00	(3,295)	31.35%	
Liquor license fees	33500	0.00	0.00	0	3,250.00	750.00	(2,500)	23.08%	
Home occupation fees	33910	150.00	250.00	100	6,500.00	250.00	(6,250)	3.85%	
Application fees	34010	210.00	831.12	621	2,520.00	2,518.17	(2)	99.93%	
Los Ranchos merchandise	34880	34.00	55.00	21	400.00	55.00	(345)	13.75%	
LR Newsletter advertising revenue	34990	1,629.00	1,006.25	(623)	19,548.00	10,481.25	(9,067)	53.62%	
Miscellaneous revenue	34991	680.00	12.75	(667)	8,000.00	1,274.75	(6,725)	15.93%	
Judicial education fee	35008	12.00	0.00	(12)	48.00	0.00	(48)	0.00%	
Court automation fee	35015	24.00	0.00	(24)	96.00	0.00	(96)	0.00%	
Municipal court fines	35020	150.00	0.00	(150)	750.00	0.00	(750)	0.00%	
Investment income	36030	2,500.00	762.51	(1,737)	20,500.00	21,887.91	1,388	106.77%	
Rent income storage units	36070	16,065.00	16,059.20	(6)	192,780.00	23,773.20	(169,007)	12.33%	
Land rent	36075	9,160.00	7,260.00	(1,900)	105,000.00	25,580.32	(79,420)	24.36%	
Trailer park rent	36077	3,162.00	4,550.00	1,388	37,944.00	12,675.00	(25,269)	33.40%	
Property rental income	36079	3,013.00	5,500.16	2,487	36,156.00	11,700.16	(24,456)	32.36%	
Sale of recycling materials	36090	0.00	0.00	0	0.00	0.00	0	0.00%	
Small cities assistance grant	37180	0.00	0.00	0	175,000.00	0.00	(175,000)	0.00%	
Sale of Property	37195	0.00	0.00	0	140,000.00	0.00	(140,000)	0.00%	
		<b>294,837.50</b>	<b>291,856.65</b>	<b>(2,981)</b>	<b>3,857,484.00</b>	<b>0.00</b>	<b>668,012.62</b>	<b>(3,189,471)</b>	<b>17.32%</b>

**Village of Los Ranchos de Albuquerque**  
**Statement of Revenues and Expenditures**  
From 9/1/2019 Through 9/30/2019

Account No.	Current Period			Year - to -Date				
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2019/2020 Original Budget	2019/2020 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget
<b>101 - General Fund</b>								
<b>0100 - Executive Legislative</b>								
Department Expenditures								
Wages-Elected Official	41010	1,523.08	1,573.08	(50)	14,400.04	3,419.24	(10,981)	23.74%
Wages-Full Time	41020	10,000.00	9,232.00	768	130,000.00	32,312.00	(97,688)	24.86%
FICA Regular	42010	694.70	659.93	35	8,696.30	2,180.67	(6,516)	25.08%
FICA Medicare	42020	162.47	154.36	8	2,033.82	510.03	(1,524)	25.08%
Retirement Contributions	42030	1,778.75	1,642.14	137	23,123.76	5,724.41	(17,399)	24.76%
Health Care	42050	717.17	0.00	717	7,888.70	31.64	(7,857)	0.40%
Mileage Reimbursement	43010	550.00	634.60	(85)	3,232.50	818.92	(2,414)	25.33%
Employee Training	47040	780.00	840.00	(60)	3,640.00	1,070.00	(2,570)	29.40%
Subscriptions & Memberships	47140	0.00	0.00	0	12,145.00	11,467.51	(677)	94.42%
<b>Total Department Expenditures</b>		<b>16,206.17</b>	<b>14,736.11</b>	<b>1,470</b>	<b>205,160.12</b>	<b>0.00</b>	<b>(147,626)</b>	<b>28.04%</b>

**Village of Los Ranchos de Albuquerque**  
**Statement of Revenues and Expenditures**  
From 9/1/2019 Through 9/30/2019

Account No.	Current Period			Year - to -Date				
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2019/2020 Original Budget	2019/2020 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget
<b>101 - General Fund</b>								
<b>0200 - Judicial</b>								
Department Expenditures								
Wages-Elected Official	41010	300.00	0.00	300	1,200.00	0.00	(1,200)	0.00%
Wages-Part Time	41030	547.84	407.40	140	7,121.92	1,645.60	(5,476)	23.11%
FICA Regular	42010	52.57	25.26	27	516.00	102.03	(414)	19.77%
FICA Medicare	42020	12.29	5.91	6	120.64	27.35	(93)	22.67%
Prof. Service - Computer Support	45150	220.00	0.00	220	407.20	0.00	(407)	0.00%
Judicial Education Fee	45895	0.00	0.00	0	48.00	0.00	(48)	0.00%
Court Automation Fee	45900	12.00	0.00	12	96.00	0.00	(96)	0.00%
Employee Training	47040	24.00	0.00	24	1,635.00	0.00	(1,635)	0.00%
Subscriptions & Memberships	47140	280.00	0.00	280	210.00	225.00	15	107.14%
<b>Total Department Expenditures</b>		<b>1,448.70</b>	<b>438.57</b>	<b>1,010</b>	<b>11,664.76</b>	<b>0.00</b>	<b>(9,668)</b>	<b>17.12%</b>

**Village of Los Ranchos de Albuquerque**  
**Statement of Revenues and Expenditures**  
From 9/1/2019 Through 9/30/2019

Account No.	Current Period			Year - to -Date					
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2019/2020 Original Budget	2019/2020 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget	
<b>101 - General Fund</b>									
<b>1011 - Elections</b>									
Department Expenditures									
Professional Services - Election Judges	45120	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Supplies	46010	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Rent of Equipment & Machinery	47120	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
<b>Total Department Expenditures</b>		<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0.00%</b>

**Village of Los Ranchos de Albuquerque**  
**Statement of Revenues and Expenditures**  
From 9/1/2019 Through 9/30/2019

Account No.	Current Period			Year - to -Date				
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2019/2020 Original Budget	2019/2020 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget
<b>101 - General Fund</b>								
<b>1200 - Financial Administration</b>								
Department Expenditures								
Wages-Full Time	41020	5,964.80	5,964.80	0	77,542.40	17,836.00	(59,706)	23.00%
Wages-Part Time	41030	369.24	369.24	0	4,800.12	1,107.72	(3,692)	23.08%
FICA Regular	42010	373.53	383.27	(10)	4,855.88	1,146.80	(3,709)	23.62%
FICA Medicare	42020	87.36	89.64	(2)	1,135.68	268.20	(867)	23.62%
Retirement Contributions	42030	1,060.99	1,060.98	0	13,792.86	3,157.80	(10,635)	22.89%
Health Care	42050	662.00	0.00	662	8,606.00	1,108.90	(7,497)	12.89%
Audit Fees	45010	3,910.00	0.00	3,910	13,484.38	9,304.20	(4,180)	69.00%
Prof. Service - Computer Support	45150	0.00	0.00	0	1,225.00	0.00	(1,225)	0.00%
Contract Svc-Bank Charges	45901	1,070.00	991.72	78	13,040.00	3,626.17	(9,414)	27.81%
Supplies	46010	0.00	0.00	0	200.00	0.00	(200)	0.00%
Subscriptions & Memberships	47140	0.00	50.00	(50)	370.00	50.00	(320)	13.51%
<b>Total Department Expenditures</b>		<b>13,497.92</b>	<b>8,909.65</b>	<b>4,588</b>	<b>139,052.32</b>	<b>0.00</b>	<b>(101,447)</b>	<b>27.04%</b>

**Village of Los Ranchos de Albuquerque**  
**Statement of Revenues and Expenditures**  
From 9/1/2019 Through 9/30/2019

Account No.	Current Period			Year - to -Date				
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2019/2020 Original Budget	2019/2020 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget
<b>101 - General Fund</b>								
<b>1700 - Planning and Zoning</b>								
Department Expenditures								
Wages-Full Time	41020	18,585.60	10,970.80	7,615	241,612.80	30,254.00	(211,359)	12.52%
FICA Regular	42010	1,086.32	670.75	416	14,122.16	2,327.39	(11,795)	16.48%
FICA Medicare	42020	254.06	156.87	97	3,302.78	401.84	(2,901)	12.17%
Retirement Contributions	42030	3,305.91	1,951.42	1,354	42,976.84	4,970.69	(38,006)	11.57%
Health Care	42050	2,458.76	0.00	2,459	29,505.12	2,154.52	(27,351)	7.30%
Professional Services - Master Plan	45011	3,500.00	0.00	3,500	7,000.00	5,285.88	(1,714)	75.51%
Prof. Service - Engineers	45030	0.00	0.00	0	11,000.00	0.00	(11,000)	0.00%
EPA Stormwater Monitoring	45035	0.00	0.00	0	1,000.00	0.00	(1,000)	0.00%
Storm Water Team Participation	45040	0.00	0.00	0	6,000.00	6,000.00	0	100.00%
Const Regulation Services	45045	0.00	0.00	0	17,500.00	0.00	(17,500)	0.00%
Printing, Publishing, & Advert.	47080	100.00	0.00	100	1,200.00	26.27	(1,174)	2.19%
Subscriptions & Memberships	47140	50.00	50.00	0	2,875.00	133.56	(2,741)	4.65%
<b>Total Department Expenditures</b>		<b>29,340.65</b>	<b>13,799.84</b>	<b>15,541</b>	<b>378,094.70</b>	<b>49,394.15</b>	<b>(328,701)</b>	<b>13.06%</b>

**Village of Los Ranchos de Albuquerque**  
**Statement of Revenues and Expenditures**  
From 9/1/2019 Through 9/30/2019

Account No.	Current Period			Year - to -Date				
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2019/2020 Original Budget	2019/2020 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget
<b>101 - General Fund</b>								
<b>1840 - General Administration</b>								
Department Expenditures								
Wages-Full Time	41020	9,139.20	7,450.87	1,688	118,809.60	27,328.00	(91,482)	23.00%
FICA Regular	42010	557.19	538.01	19	7,233.89	1,585.45	(5,648)	21.92%
FICA Medicare	42020	130.31	125.82	4	1,691.80	376.18	(1,316)	22.24%
Retirement Contributions	42030	1,625.64	1,625.94	(0)	21,135.70	4,838.34	(16,297)	22.89%
Health Care	42050	1,069.75	0.00	1,070	12,837.00	3,364.34	(9,473)	26.21%
Worker's Comp. Assessment	42080	48.00	0.00	48	195.20	90.30	(105)	46.26%
Mileage Reimbursement	43010	0.00	0.00	0	1,000.00	0.00	(1,000)	0.00%
Per Diem (Meals, Lodging, etc)	43020	750.00	1,859.74	(1,110)	9,000.00	2,454.34	(6,546)	27.27%
Maint-Building & Structure	44010	500.00	0.00	500	15,700.00	522.96	(15,177)	3.33%
Maint-Vehicle/fum/fixt/equip	44040	250.00	0.00	250	2,500.00	429.63	(2,070)	17.19%
Attorney Fees and Settlements	45020	8,750.00	852.43	7,898	105,000.00	14,008.01	(90,992)	13.34%
Professional Service - Engineers	45030	5,000.00	0.00	5,000	20,000.00	0.00	(20,000)	0.00%
Professional Service - Computer Support	45150	2,500.00	3,797.89	(1,298)	30,000.00	6,976.54	(23,023)	23.26%
Professional Service - Appraisals	45155	0.00	0.00	0	4,950.00	0.00	(4,950)	0.00%
Professional Service - Water rights	45165	0.00	0.00	0	6,000.00	0.00	(6,000)	0.00%
Contract Svc-Physicals	45910	0.00	139.90	(140)	1,200.00	287.69	(912)	23.97%
Contract Svc-Temp Labor	45911	4,400.00	3,521.11	879	52,800.00	16,577.04	(36,223)	31.40%
Contract Services A-AAA Self Storage	45915	4,835.00	5,099.16	(264)	58,016.25	8,698.32	(49,318)	14.99%
Supplies	46010	2,165.00	1,828.72	336	25,980.00	5,654.31	(20,326)	21.76%
Los Ranchos Merchandise	46015	0.00	0.00	0	500.00	0.00	(500)	0.00%
Miscellaneous	46090	500.00	88.97	411	6,000.00	1,222.00	(4,778)	20.37%
Employee Training	47040	600.00	1,030.00	(430)	7,200.00	1,225.00	(5,975)	17.01%
Insurance-Non employee	47060	0.00	0.00	0	60,328.74	57,136.01	(3,193)	94.71%
Postage & Mail Service	47070	25.00	0.00	25	10,325.00	2,014.65	(8,310)	19.51%
Printing, publishing & advertising	47080	1,250.00	770.96	479	15,000.00	1,252.82	(13,747)	8.35%
Printing, Pub/Advert-LR News	47081	5,066.00	5,771.31	(705)	40,526.48	10,969.81	(29,557)	27.07%
Rent of Equipment & Machinery	47120	955.00	511.96	443	11,455.38	2,576.75	(8,879)	22.49%
Subscriptions & Memberships	47140	60.00	0.00	60	2,637.00	60.00	(2,577)	2.28%
Telephone	47150	1,500.00	801.36	699	18,000.00	3,427.29	(14,573)	19.04%
Utilities	47160	3,010.00	4,488.33	(1,478)	48,391.50	11,348.23	(37,043)	23.45%
Workers' Compensation Insurance	47210	0.00	0.00	0	14,500.00	18,219.00	3,719	125.65%
<b>Total Department Expenditures</b>		<b>54,686.09</b>	<b>40,302.48</b>	<b>14,384</b>	<b>728,913.54</b>	<b>202,643.01</b>	<b>(526,271)</b>	<b>27.80%</b>

**Village of Los Ranchos de Albuquerque**  
**Statement of Revenues and Expenditures**  
 From 9/1/2019 Through 9/30/2019

Account No.	Current Period			Year - to -Date					
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2019/2020 Original Budget	2019/2020 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget	
<b>101 - General Fund</b>									
<b>1920 - Police</b>									
Department Expenditures									
Contract services - Public safety	45904	1,200.00	1,830.69	(631)	14,400.00	4,172.89	(4,173)	0.00%	
Total Department Expenditures		<b>1,200.00</b>	<b>1,830.69</b>	<b>(631)</b>	<b>14,400.00</b>	<b>0.00</b>	<b>4,172.89</b>	<b>(4,173)</b>	<b>28.98%</b>

**Village of Los Ranchos de Albuquerque**  
**Statement of Revenues and Expenditures**  
From 9/1/2019 Through 9/30/2019

Account No.	Current Period			Year - to -Date				
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2019/2020 Original Budget	2019/2020 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget
<b>101 - General Fund</b>								
<b>1960 - Public Facilities</b>								
Department Expenditures								
Wages-Full Time	41020	13,105.60	11,345.61	1,760	170,372.80	39,606.97	(130,766)	23.25%
Wages-Temporary	41040	2,080.00	877.50	1,203	27,040.00	1,244.00	(25,796)	4.60%
FICA Regular	42010	884.27	703.20	181	9,115.50	2,354.22	(6,761)	25.83%
FICA Medicare	42020	206.80	164.46	42	2,688.42	550.60	(2,138)	20.48%
Retirement Contributions	42030	2,331.16	2,025.27	306	30,305.08	6,632.38	(23,673)	21.89%
Health Care	42050	1,720.09	0.00	1,720	20,641.08	6,382.90	(14,258)	30.92%
Transportation Exp. (Gas, Oil, etc.)	43030	375.00	256.35	119	4,500.00	1,092.91	(3,407)	24.29%
Maint-Building & Structure	44010	450.00	107.70	342	5,400.00	107.70	(5,292)	1.99%
Maintenance - Grounds/Roadways	44030	3,000.00	1,886.72	1,113	36,000.00	3,696.18	(32,304)	10.27%
Maint-Vehicle/fum/fixt/equip	44040	1,500.00	1,558.95	(59)	18,000.00	2,430.13	(15,570)	13.50%
Prof. Service - Animal Control	45140	835.00	18.00	817	10,020.00	61.64	(9,958)	0.62%
Supplies	46010	1,666.00	1,644.00	22	23,792.00	3,156.86	(20,635)	13.27%
Misc. Expense	46090	0.00	0.00	0	0.00	44.01	44	0.00%
Safety Equipment	47050	0.00	0.00	0	2,500.00	0.00	(2,500)	0.00%
Rent of Equipment & Machinery	47120	150.00	0.00	150	1,800.00	0.00	(1,800)	0.00%
Utilities	47160	3,750.00	3,780.62	(31)	45,000.00	9,570.87	(35,429)	21.27%
<b>Total Department Expenditures</b>		<b>32,053.92</b>	<b>24,368.38</b>	<b>7,686</b>	<b>407,174.88</b>	<b>0.00</b>	<b>(332,190)</b>	<b>18.42%</b>

**Village of Los Ranchos de Albuquerque**  
**Statement of Revenues and Expenditures**  
From 9/1/2019 Through 9/30/2019

Account No.	Current Period			Year - to -Date				
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2019/2020 Original Budget	2019/2020 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget
<b>101 - General Fund</b>								
<b>1970- Agricultural Enterprises</b>								
Department Expenditures								
Wages-Full Time	41020	4,972.80	5,532.80	(560)	64,646.40	10,279.20	(54,367)	15.90%
FICA Regular	42010	298.88	333.60	(35)	3,885.42	9.27	(3,876)	0.24%
FICA Medicare	42020	69.90	78.02	(8)	908.70	144.64	(764)	15.92%
Retirement Contributions	42030	884.54	884.54	0	11,499.02	1,716.94	(9,782)	14.93%
Health Care	42050	1,978.24	0.00	1,978	23,738.88	760.36	(22,979)	3.20%
Transportation Exp. (Gas, Oil, etc.)	43030	400.00	12.81	387	4,800.00	58.34	(4,742)	1.22%
Maint-Building & Structure	44010	450.00	0.00	450	5,400.00	187.50	(5,213)	3.47%
Maintenance - Grounds/Roadways	44030	1,175.00	900.00	275	14,100.00	2,795.00	(11,305)	19.82%
Maint-Vehicle/fum/fixt/equip	44040	584.00	0.00	584	7,008.00	0.00	(7,008)	0.00%
Supplies	46010	1,010.00	257.40	753	12,120.00	1,811.23	(10,309)	14.94%
Agricultural Program Support	46020	15,000.00	0.00	15,000	45,000.00	2,109.61	(42,890)	4.69%
Safety Equipment	47050	0.00	0.00	0	1,000.00	0.00	(1,000)	0.00%
Printing, publishing & advertising	47080	0.00	280.26	(280)		280.26		
Rent of equipment & machinery	47120	150.00	0.00	150	1,800.00	0.00	(1,800)	0.00%
Utilities	47160	1,086.76	665.52	421	13,041.16	2,222.05	(10,819)	17.04%
<b>Total Department Expenditures</b>		<b>28,060.12</b>	<b>8,944.95</b>	<b>19,115</b>	<b>208,947.58</b>	<b>0.00</b>	<b>(186,853)</b>	<b>10.71%</b>

**Village of Los Ranchos de Albuquerque**  
**Statement of Revenues and Expenditures**  
From 9/1/2019 Through 9/30/2019

Account No.	Current Period			Year - to -Date				
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2019/2020 Original Budget	2019/2020 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget
<b>101 - General Fund</b>								
<b>2000 - Fire</b>								
Department Expenditures								
IGA for Fire Protection & EMS Services 45928	0.00	0.00	0	453,200.00		113,300.00	(339,900)	25.00%
<b>Total Department Expenditures</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>453,200.00</b>	<b>0.00</b>	<b>113,300.00</b>	<b>(339,900)</b>	<b>25.00%</b>

**Village of Los Ranchos de Albuquerque**  
**Statement of Revenues and Expenditures**  
From 9/1/2019 Through 9/30/2019

Account No.	Current Period			Year - to -Date				
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2019/2020 Original Budget	2019/2020 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget
<b>101 - General Fund</b>								
<b>Summary of General Fund Revenues and Expenses</b>								
Beginning cash and cash equivalents	<b>3,192,213.63</b>	<b>3,455,242.24</b>	<b>263,029</b>	<b>4,226,972.33</b>	<b>5,771,148.47</b>	<b>4,226,972.57</b>	<b>(1,544,176)</b>	
Revenues								
General Fund Revenues	<b>294,837.50</b>	<b>291,856.65</b>	<b>(2,981)</b>	<b>3,857,484.00</b>	<b>0.00</b>	<b>668,012.62</b>	<b>(3,189,471)</b>	<b>17.32%</b>
Expenditures								
Executive Legislative	16,206.17	14,736.11	1,470	205,160.12	0.00	57,534.42	(147,626)	28.04%
Judicial	1,448.70	438.57	1,010	11,664.76	0.00	1,996.50	(9,668)	17.12%
Elections	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Financial Administration	13,497.92	8,909.65	4,588	139,052.32	0.00	37,605.79	(101,447)	27.04%
Planning and Zoning	29,340.65	13,799.84	15,541	378,094.70	0.00	49,394.15	(328,701)	13.06%
General Administration	54,686.09	40,302.48	14,384	728,913.54	0.00	202,643.01	(526,271)	27.80%
Police	1,200.00	1,830.69	(631)	14,400.00	0.00	4,172.89	(10,227)	28.98%
Public Facilities	32,053.92	24,368.38	7,686	407,174.88	0.00	74,985.38	(332,190)	18.42%
Agricultural Enterprises	28,060.12	8,944.95	19,115	208,947.58		22,374.40	(186,573)	10.71%
Fire	0.00	0.00	0	453,200.00	0.00	113,300.00	(339,900)	25.00%
Total Fund Expenditures	<b>176,493.57</b>	<b>113,330.67</b>	<b>63,163</b>	<b>2,546,607.90</b>	<b>0.00</b>	<b>564,006.54</b>	<b>(1,982,601)</b>	<b>22.15%</b>
Excess/(deficiency) of revenues over expenditures	<b>118,343.93</b>	<b>178,525.98</b>	<b>60,182</b>	<b>1,310,876.10</b>	<b>0.00</b>	<b>104,006.08</b>	<b>(5,172,073)</b>	<b>7.93%</b>
Capital Expenditures								
Capital Buildings & Structures 48010	0.00	0.00	0	50,000.00		2,356.25	(47,644)	4.71%
Capital equipent & machinery 48020	0.00	0.00	0	68,605.22		0.00	(68,605)	0.00%
Capital Roadways, Bridges, & Culverts 48080	586,887.00	473,044.47	113,843	2,934,435.00		1,167,898.65	(1,766,536)	39.80%
Total Capital Expenditures	<b>586,887.00</b>	<b>473,044.47</b>	<b>113,843</b>	<b>3,053,040.22</b>	<b>0.00</b>	<b>1,170,254.90</b>	<b>(1,882,785)</b>	<b>38.33%</b>
Other financing sources (uses)								
Agricultural Committee Special Fund 52001	0.00	0.00	0	0.00		0.00	0	0.00%
Purchase Real Property Reserve Fund 52001	0.00	0.00	0	(200,000.00)		0.00	200,000	0.00%
Law Enforcement Protection Fund 52001	0.00	0.00	0	(42,000.00)		0.00	42,000	0.00%
General Obligatoin Bonds Reserve 52001	0.00	0.00	0	(47,067.00)		0.00	47,067	0.00%
Fire Protection Fund 52001	0.00	0.00	0	0.00		0.00	0	0.00%
Total other financing sources (uses)	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>(289,067.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>89,067</b>	<b>0.00%</b>
Excess/(deficiency) after capital expenditures & other financing sources	<b>(468,543.07)</b>	<b>(294,518.49)</b>	<b>(53,660)</b>	<b>(2,031,231.12)</b>	<b>0.00</b>	<b>(1,066,248.82)</b>	<b>964,982</b>	<b>52.49%</b>
Ending cash and cash equivalents	<b>2,723,670.56</b>	<b>3,160,723.75</b>	<b>437,053</b>	<b>2,195,741.21</b>	<b>5,771,148.47</b>	<b>3,160,723.75</b>	<b>(2,610,425)</b>	

**Village of Los Ranchos de Albuquerque**  
**Statement of Revenues and Expenditures**  
From 9/1/2019 Through 9/30/2019

Account No.	Current Period			Year - to -Date				
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2019/2020 Original Budget	2019/2020 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget
<b>201 - Correction</b>								
<b>0200 - Judicial</b>								
Beginning cash and cash equivalents	920.00	900.00	(20)	900.00		900.00	900	
Revenues								
Corrections fee	60.00	0.00	(60)	240.00		0.00	(240)	0.00%
	<b>60.00</b>	<b>0.00</b>	<b>(60)</b>	<b>240.00</b>	<b>0.00</b>	<b>0.00</b>	<b>(240)</b>	<b>0.00%</b>
Expenditures								
Correction costs	0.00	0.00	0	0.00		0.00	0	0.00%
Total Fund Expenditures	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0.00%</b>
Excess/(deficiency) of revenues over expenditures	<b>60.00</b>	<b>0.00</b>	<b>(60)</b>	<b>240.00</b>	<b>0.00</b>	<b>0.00</b>	<b>(240)</b>	<b>0.00%</b>
Ending cash and cash equivalents	<b>980.00</b>	<b>900.00</b>	<b>(80)</b>	<b>1,140.00</b>	<b>0.00</b>	<b>900.00</b>	<b>900</b>	

**Village of Los Ranchos de Albuquerque**  
**Statement of Revenues and Expenditures**  
From 9/1/2019 Through 9/30/2019

Account No.	Current Period			Year - to -Date				
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2019/2020 Original Budget	2019/2020 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget
<b>206 - Emergency Medical Service Fund</b>								
<b>9206 - Emergency Medical Service Fund</b>								
Beginning cash and cash equivalents	0.00	0.00	0	0.00	0.00	0.00	0	
Revenues								
State Grant - EMS                    37090	0.00	0.00	0	0.00		0.00	0	0.00%
	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Expenditures								
IGA for Fire Protection & EMS Services 45928	0.00	0.00	0	0.00		0.00	0	0.00%
Total Fund Expenditures	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Excess/(deficiency) of revenues over expenditures	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Ending cash and cash equivalents	0.00	0.00	0	0.00	0.00	0.00	0	

**Village of Los Ranchos de Albuquerque**  
**Statement of Revenues and Expenditures**  
From 9/1/2019 Through 9/30/2019

Account No.	Current Period			Year - to -Date				
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2019/2020 Original Budget	2019/2020 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget
<b>209 - Fire Protection Fund</b>								
<b>9209 - Fire Protection Fund</b>								
Beginning cash and cash equivalents	<b>23,280.40</b>	<b>0.00</b>	<b>(23,280)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>	
Revenues								
State Grant - Fire Protection Distribution 37120	0.00	0.00	0	93,121.60		48,868.40	(44,253)	52.48%
	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>93,121.60</b>	<b>0.00</b>	<b>48,868.40</b>	<b>(44,253)</b>	<b>52.48%</b>
Expenditures								
IGA for Fire Protection & EMS Services 45928	0.00	0.00	0	93,121.60		48,868.40	44,253	52.48%
Total Fund Expenditures	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>93,121.60</b>	<b>0.00</b>	<b>48,868.40</b>	<b>44,253</b>	<b>52.48%</b>
Excess/(deficiency) of revenues over expenditures	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>(88,506)</b>	<b>0.00%</b>
Other financing sources (uses)								
Operating transfers in 51001	0.00	0.00	0	(93,121.60)		0.00	93,122	0.00%
Total other financing sources (uses)	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>(93,121.60)</b>	<b>0.00</b>	<b>0.00</b>	<b>93,122</b>	<b>0.00%</b>
Excess (deficiency) after other financing sources (uses)	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>137,375</b>	<b>0.00%</b>
Ending cash and cash equivalents	<b>23,280.40</b>	<b>0.00</b>	<b>(23,280)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>	

**Village of Los Ranchos de Albuquerque**  
**Statement of Revenues and Expenditures**  
From 9/1/2019 Through 9/30/2019

Account No.	Current Period			Year - to -Date					
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2019/2020 Original Budget	2019/2020 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget	
<b>211 - Law Enforcement Protection Fund</b>									
<b>9211 - Law Enforcement Protection Fund</b>									
Beginning cash and cash equivalents	0.00	20,000.00	20,000	0.00		0.00	0		
Revenues									
Law Enforcement Grant	35010	0.00	0.00	0	20,000.00	20,000.00	0	100.00%	
		0.00	0.00	0	20,000.00	0.00	20,000.00	0	100.00%
Expenditures									
Maintenance - vehicle/furniture/fixtures/equi	44040	0.00	0.00	0	5,000.00	0.00	(5,000)	0.00%	
MOU for Public Safety Services	45929	0.00	0.00	0	52,000.00	0.00	(52,000)	0.00%	
Training	47040	0.00	0.00	0	5,000.00	0.00	(5,000)	0.00%	
Total Fund Expenditures		0.00	0.00	0.00	62,000.00	0.00	0.00	(62,000.00)	0.00
Excess/(deficiency) of revenues over expenditures		0.00	0.00	0	(42,000.00)	0.00	20,000.00	62,000	-47.62%
Other financing sources (uses)									
Operating transfers in	51001	0.00	0.00	0	42,000.00	0.00	(42,000)	0.00%	
Reversion	52010	20,000.00	0.00	(20,000)	0.00	0.00	0	0.00%	
Total other financing sources (uses)		20,000.00	0.00	(20,000)	42,000.00	0.00	0.00	(42,000)	0.00%
Excess (deficiency) after other financing sources (uses)		20,000.00	0.00	(20,000)	0.00	0.00	20,000.00	20,000	0.00%
Ending cash and cash equivalents		20,000.00	20,000.00	0	0.00	0.00	20,000.00	20,000	

**Village of Los Ranchos de Albuquerque**  
**Statement of Revenues and Expenditures**  
From 9/1/2019 Through 9/30/2019

Account No.	Current Period			Year - to -Date				
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2019/2020 Original Budget	2019/2020 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget
<b>216 - Municipal Street Fund</b>								
<b>9216 - Municipal Street Fund</b>								
Beginning cash and cash equivalents	<b>86,466.90</b>	<b>250,952.56</b>	<b>164,486</b>	<b>193,821.03</b>		<b>193,821.03</b>	<b>193,821</b>	
Revenues								
Gross Receipts (Infra)	31240 15,791.00	(2,086.14)	(17,877)	173,209.67		41,751.71	(131,458)	24.10%
Gasoline Tax-Street	32310 2,600.00	(1,007.43)	(3,607)	31,200.00		5,142.59	(26,057)	16.48%
Motor Vehicle Registration	32610 1,500.00	(2,415.21)	(3,915)	18,000.00		4,728.45	(13,272)	26.27%
Total Fund Revenue	<b>19,891.00</b>	<b>(5,508.78)</b>	<b>(25,400)</b>	<b>222,409.67</b>	<b>0.00</b>	<b>51,622.75</b>	<b>(170,787)</b>	23.21%
Expenditures								
Road Improvements	48080 0.00	0.00	0	0.00		0.00	0	0.00%
Total Fund Expenditures	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0.00%</b>
Excess/(deficiency) of revenues over expenditures	<b>19,891.00</b>	<b>(5,508.78)</b>	<b>(25,400)</b>	<b>222,409.67</b>	<b>0.00</b>	<b>51,622.75</b>	<b>(170,787)</b>	<b>-23.21%</b>
Ending cash and cash equivalents	<b>106,357.90</b>	<b>245,443.78</b>	<b>139,086</b>	<b>416,230.70</b>	<b>0.00</b>	<b>245,443.78</b>	<b>(170,787)</b>	

**Village of Los Ranchos de Albuquerque**  
**Statement of Revenues and Expenditures**  
From 9/1/2019 Through 9/30/2019

Account No.	Current Period			Year - to -Date					
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2019/2020 Original Budget	2019/2020 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget	
<b>299 - Special - Other Funds</b>									
<b>3000 - Fine Arts</b>									
Beginning cash and cash equivalents	10,454.47	4,667.71	(5,787)	6,224.13		6,224.13	0		
Revenues									
Arts & Crafts Market Revenue	34997	0.00	60.00	60	4,865.00	60.00	(4,805)	1.23%	
		0.00	60.00	60	4,865.00	0.00	60.00	(4,805)	1.23%
Department Expenditures									
Supplies	46010	0.00	0.00	0	1,100.00	461.66	638	41.97%	
Miscellaneous Expense	46090	170.00	0.00	170	1,050.00	0.00	1,050	0.00%	
Postage & Mail Service	47070	0.00	0.00	0	25.00	0.00	25	0.00%	
Printing, Publishing & Advert.	47080	400.00	372.45	28	3,175.00	1,863.77	1,311	58.70%	
Subscriptions & Memberships	47140	0.00	0.00	0	25.00	0.00	25	0.00%	
Total Department Expenditures		570.00	372.45	198	5,375.00	0.00	2,325.43	3,050	43.26%
Excess/(deficiency) of revenues over expenditures		(570.00)	(312.45)	258	(510.00)	0.00	(2,265.43)	(1,755)	444.20%
Other financing sources (uses)									
Operating transfers out	52001	0.00	0.00	0	0.00	0.00	0	0.00%	
Total other financing sources (uses)		0.00	0.00	0	0.00	0.00	0	0.00%	
Excess (deficiency) after other financing sources (uses)		(570.00)	(312.45)	258	(510.00)	0.00	(2,265.43)	(1,755)	444.20%
Ending cash and cash equivalents		9,884.47	4,355.26	(5,529)	5,714.13	0.00	3,958.70	(1,755)	

**Village of Los Ranchos de Albuquerque**  
**Statement of Revenues and Expenditures**  
From 9/1/2019 Through 9/30/2019

Account No.	Current Period			Year - to -Date					
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2019/2020 Original Budget	2019/2020 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget	
<b>299 - Special - Other Funds</b>									
<b>3001 - Agricultural Committee</b>									
Beginning cash and cash equivalents	(5,729.45)	(5,451.82)	278	1,360.32		1,360.32	0		
Revenues									
Farmers' Market Revenue	34995	0.00	150.00	150	3,340.00	160.00	(3,180)	4.79%	
		<b>0.00</b>	<b>150.00</b>	<b>150</b>	<b>3,340.00</b>	<b>0.00</b>	<b>160.00</b>	<b>(3,180)</b>	<b>4.79%</b>
Department Expenditures									
Supplies	46010	0.00	0.00	0	700.00	0.00	700	0.00%	
Miscellaneous	46090	0.00	0.00	0	50.00	0.00	50	0.00%	
Insurance-Non Employee	47060	0.00	0.00	0	375.00	0.00	375	0.00%	
Printing, Publishing & Advert.	47080	1,000.00	595.26	405	10,100.00	3,388.28	6,712	33.55%	
Rent of Equipment & Machinery	47120	0.00	0.00	0	475.00	0.00	475	0.00%	
Subscriptions & Memberships	47140	0.00	0.00	0	0.00	0.00	0	0.00%	
Total Department Expenditures		<b>1,000.00</b>	<b>595.26</b>	<b>405</b>	<b>11,700.00</b>	<b>0.00</b>	<b>3,388.28</b>	<b>8,312</b>	<b>28.96%</b>
Excess/(deficiency) of revenues over expenditures		<b>(1,000.00)</b>	<b>(445.26)</b>	<b>555</b>	<b>(8,360.00)</b>	<b>0.00</b>	<b>(3,228.28)</b>	<b>5,132</b>	<b>38.62%</b>
Other financing sources (uses)									
Operating transfers in	51001	0.00	0.00	0	4,500.00	0.00	(4,500)	0.00%	
Total other financing sources (uses)		<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>4,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>(4,500)</b>	<b>0.00%</b>
Excess (deficiency) after other financing sources (uses)		<b>(1,000.00)</b>	<b>(445.26)</b>	<b>555</b>	<b>(3,860.00)</b>	<b>0.00</b>	<b>(3,228.28)</b>	<b>632</b>	<b>83.63%</b>
Ending cash and cash equivalents		<b>(6,729.45)</b>	<b>(5,897.08)</b>	<b>832</b>	<b>(2,499.68)</b>	<b>0.00</b>	<b>(1,867.96)</b>	<b>632</b>	

**Village of Los Ranchos de Albuquerque**  
**Statement of Revenues and Expenditures**  
From 9/1/2019 Through 9/30/2019

Account No.	Current Period			Year - to -Date				
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2019/2020 Original Budget	2019/2020 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget
<b>299 - Special - Other Funds</b>								
<b>3002 - Scenic Byways &amp; MainStreet</b>								
Beginning cash and cash equivalents	0.00	459.64	460	459.64		459.64	0	
Revenues								
Grants	37234	0.00	0.00	0	0.00	0.00	0	0.00%
		0.00	0.00	0	0.00	0.00	0	0.00%
Department Expenditures								
Supplies	46010	0.00	0.00	0	0.00	0.00	0	0.00%
Total Department Expenditures		0.00	0.00	0	0.00	0.00	0	0.00%
Excess/(deficiency) of revenues over expenditures		0.00	0.00	0	0.00	0.00	0	0.00%
Ending cash and cash equivalents		0.00	459.64	460	459.64	0.00	459.64	0

**Village of Los Ranchos de Albuquerque**  
**Statement of Revenues and Expenditures**  
From 9/1/2019 Through 9/30/2019

Account No.	Current Period			Year - to -Date				
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2019/2020 Original Budget	2019/2020 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget
<b>299 - Special - Other Funds</b>								
<b>3003 - Agri-Nature Center</b>								
Beginning cash and cash equivalents	15,000.00	15,000.00	0	15,000.00		15,000.00	0	
Revenues								
Contributions - Other	36019	0.00	0.00	0	0.00	0.00	0	0.00%
		0.00	0.00	0	0.00	0.00	0	0.00%
Department Expenditures								
Improvements	48900	0.00	0.00	0	0.00	0.00	0	0.00%
Total Department Expenditures		0.00	0.00	0	0.00	0.00	0	0.00%
Excess/(deficiency) of revenues over expenditures		0.00	0.00	0	0.00	0.00	0	0.00%
Ending cash and cash equivalents	15,000.00	15,000.00	0	15,000.00	0.00	15,000.00	0	

**Village of Los Ranchos de Albuquerque**  
**Statement of Revenues and Expenditures**  
From 9/1/2019 Through 9/30/2019

Account No.	Current Period			Year - to -Date				
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2019/2020 Original Budget	2019/2020 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget
<b>299 - Special - Other Funds</b>								
<b>Summary of Special - Other Funds Revenues and Expenses</b>								
Beginning cash and cash equivalents	19,725.02	18,308.09	(5,049)	23,044.09	0.00	23,044.09	0	
Revenues								
Fine Arts	0.00	60.00	60	4,865.00	0.00	60.00	(4,805)	1.23%
Agricultural Committee	0.00	150.00	150	3,340.00	0.00	160.00	(3,180)	4.79%
Scenic Byways	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Agri-Nature Center	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Total Fund Revenues	0.00	210.00	210	8,205.00	0.00	220.00	(7,985)	2.68%
Expenditures								
Fine Arts	570.00	372.45	198	5,375.00	0.00	2,325.43	3,050	43.26%
Agricultural Committee	1,000.00	595.26	405	11,700.00	0.00	3,388.28	8,312	28.96%
Scenic Byways	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Agri-Nature Center	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Total Fund Expenditures	1,570.00	967.71	602	17,075.00	0.00	5,713.71	11,361	33.46%
Excess/(deficiency) of revenues over expenditures	(1,570.00)	(757.71)	812	(8,870.00)	0.00	(5,493.71)	3,376	0.00%
Other financing sources (uses)								
Operating transfers in	0.00	0.00	0	4,500.00	0.00	0.00	(4,500)	0.00%
Operating transfers out	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Total other financing sources (uses)	0.00	0.00	0	4,500.00	0.00	0.00	(4,500)	0.00%
Excess/(deficiency) after other financing sources (uses)	(1,570.00)	(757.71)	812	(4,370.00)	0.00	(5,493.71)	(1,124)	0.00%
Ending cash and cash equivalents	18,155.02	17,550.38	(605)	18,674.09	0.00	17,550.38	(1,124)	

**Village of Los Ranchos de Albuquerque**  
**Statement of Revenues and Expenditures**  
From 9/1/2019 Through 9/30/2019

Account No.	Current Period			Year - to -Date					
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2019/2020 Original Budget	2019/2020 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget	
<b>311 - Capital Project Infrastructure</b>									
<b>3111 - Improvements 4th Street - CN 3131828 (Reversion Date 06/30/2019)</b>									
Revenues									
State Grant - Other	37230	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
		<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0.00%</b>
Expenditures									
Capital Expenditure - Roadway	48080	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Total Fund Expenditures		<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0.00%</b>
Excess/(deficiency) of revenues over expenditures		<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0.00%</b>

**Village of Los Ranchos de Albuquerque**  
**Statement of Revenues and Expenditures**  
 From 9/1/2019 Through 9/30/2019

Account No.	Current Period			Year - to -Date				
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2019/2020 Original Budget	2019/2020 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget
<b>311 - Capital Project Infrastructure</b>								
<b>3113 - Improvements 4th Street - CN C3150909 (Reversion Date 06/30/2019) - CLOSED</b>								
Revenues								
State Grant - Other	37230	0.00	0.00	0	0.00	0.00	0	0.00%
		<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0.00%</b>
Expenditures								
Capital Expenditure - Roadway	48080	0.00	0.00	0	0.00	0.00	0	0.00%
Total Fund Expenditures		<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0.00%</b>
Excess/(deficiency) of revenues over expenditures		<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0.00%</b>

**Village of Los Ranchos de Albuquerque**  
**Statement of Revenues and Expenditures**  
From 9/1/2019 Through 9/30/2019

Account No.	Current Period			Year - to -Date				
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2019/2020 Original Budget	2019/2020 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget
<b>311 - Capital Project Infrastructure</b>								
<b>3114 - Improvements 4th Street - CN C3162548 (Reversion Date 06/30/2020) - CLOSED</b>								
Revenues								
State Grant - Other	37230	0.00	0.00	0	0.00	0.00	0	0.00%
		<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0.00%</b>
Expenditures								
Capital Expenditure - Roadway	48080	0.00	0.00	0	0.00	0.00	0	0.00%
Total Fund Expenditures		<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0.00%</b>
Excess/(deficiency) of revenues over expenditures		<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0.00%</b>

**Village of Los Ranchos de Albuquerque**  
**Statement of Revenues and Expenditures**  
From 9/1/2019 Through 9/30/2019

Account No.	Current Period			Year - to -Date					
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2019/2020 Original Budget	2019/2020 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget	
<b>311 - Capital Project Infrastructure</b>									
<b>3115 - Improvements 4th Street - CN C3182619 (Reversion Date 06/30/2022)</b>									
Revenues									
State Grant - Other	37230	0.00	31,301.31	31,301	0.00	31,301.31	31,301	0.00%	
		<b>0.00</b>	<b>31,301.31</b>	<b>31,301</b>	<b>0.00</b>	<b>0.00</b>	<b>31,301.31</b>	<b>31,301</b>	<b>0.00%</b>
Expenditures									
Capital Expenditure - Roadway	48080	0.00	0.00	0	0.00	732.72	(733)	0.00%	
Total Fund Expenditures		<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>732.72</b>	<b>(733)</b>	<b>0.00%</b>
Excess/(deficiency) of revenues over expenditures		<b>0.00</b>	<b>31,301.31</b>	<b>31,301</b>	<b>0.00</b>	<b>0.00</b>	<b>30,568.59</b>	<b>30,569</b>	<b>0.00%</b>

**Village of Los Ranchos de Albuquerque**  
**Statement of Revenues and Expenditures**  
From 9/1/2019 Through 9/30/2019

Account No.	Current Period			Year - to -Date					
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2019/2020 Original Budget	2019/2020 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget	
<b>311 - Capital Project Infrastructure</b>									
<b>3116 - Improvements 4th Street - CN3193310 (Reversion Date 06/30/2023)</b>									
Revenues									
State Grant - Other	37230	180,000.00	0.00	(180,000)	900,000.00		0.00	(900,000)	0.00%
		<b>180,000.00</b>	<b>0.00</b>	<b>(180,000)</b>	<b>900,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>(900,000)</b>	<b>0.00%</b>
Expenditures									
Capital Expenditure - Roadway	48080	180,000.00	248,284.96	(68,285)	900,000.00		248,284.96	651,715	27.59%
Total Fund Expenditures		<b>180,000.00</b>	<b>248,284.96</b>	<b>(68,285)</b>	<b>900,000.00</b>	<b>0.00</b>	<b>248,284.96</b>	<b>651,715</b>	<b>27.59%</b>
Excess/(deficiency) of revenues over expenditures		<b>0.00</b>	<b>(248,284.96)</b>	<b>(248,285)</b>	<b>0.00</b>	<b>0.00</b>	<b>(248,284.96)</b>	<b>(248,285)</b>	<b>0.00%</b>

**Village of Los Ranchos de Albuquerque**  
**Statement of Revenues and Expenditures**  
From 9/1/2019 Through 9/30/2019

Account No.	Current Period			Year - to -Date				
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2019/2020 Original Budget	2019/2020 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget
<b>311 - Capital Project Infrastructure</b>								
Beginning cash and cash equivalents	(31,301.31)	(32,034.03)	(733)	(31,301.31)	(348,568.06)	(31,301.31)	0	
Revenues								
Improvements 4th St - CN 3182619	0.00	31,301.31	31,301	0.00	0.00	31,301.31	31,301	0.00%
Improvements 4th St - CN 3193310	180,000.00	0.00	(180,000.00)	900,000.00		0.00	(900,000.00)	0.00%
	<b>180,000.00</b>	<b>31,301</b>	<b>(148,699)</b>	<b>900,000.00</b>	<b>0.00</b>	<b>31,301</b>	<b>(868,699)</b>	<b>3.48%</b>
Expenditures								
Improvements 4th St - CN 3182119	0.00	0.00	0	0.00	0.00	732.72	(733)	0.00%
Improvements 4th St - CN 3193310	180,000.00	248,285	(68,285)	900,000		248,285	651,715	27.59%
Total Fund Expenditures	<b>180,000.00</b>	<b>248,284.96</b>	<b>(68,285)</b>	<b>900,000.00</b>	<b>0.00</b>	<b>249,017.68</b>	<b>650,982</b>	<b>27.67%</b>
Excess/(deficiency) of revenues over expenditures	<b>0.00</b>	<b>(216,983.65)</b>	<b>(216,984)</b>	<b>0.00</b>	<b>0.00</b>	<b>(217,716.37)</b>	<b>(217,716)</b>	<b>0.00%</b>
Ending cash and cash equivalents	(31,301.31)	(249,017.68)	(217,716)	(31,301.31)	(348,568.06)	(249,017.68)	(217,716)	

**Village of Los Ranchos de Albuquerque**  
**Statement of Revenues and Expenditures**  
From 9/1/2019 Through 9/30/2019

Account No.	Current Period			Year - to -Date				
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2019/2020 Original Budget	2019/2020 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget
<b>312 - Capital Project Buildings</b>								
<b>3121 - Agri-Nature Center Improvements - ID 15-0734 (Reversion Date 06/30/2019)</b>								
Revenues								
State Grant - Other	37230	0.00	0.00	0	0.00	61,638.02	61,638	0.00%
		<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>61,638.02</b>	<b>61,638</b>	<b>0.00%</b>
Expenditures								
Capital Expenditure - Buildings	48010	0.00	0.00	0	0.00	0.00	0	0.00%
Total Fund Expenditures		<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0.00%</b>
Excess/(deficiency) of revenues over expenditures		<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>61,638.02</b>	<b>61,638</b>	<b>0.00%</b>

**Village of Los Ranchos de Albuquerque**  
**Statement of Revenues and Expenditures**  
 From 9/1/2019 Through 9/30/2019

Account No.	Current Period			Year - to -Date				
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2019/2020 Original Budget	2019/2020 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget
<b>312 - Capital Project Buildings</b>								
<b>3122 - Agri-Nature Center Improvements - ID 16-A2397 (Reversion Date 06/20/2020)</b>								
Revenues								
State Grant - Other	37230	0.00	(61,638.02)	(61,638)	0.00	0.00	0	0.00%
		<b>0.00</b>	<b>(61,638.02)</b>	<b>(61,638)</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0.00%</b>
Expenditures								
Capital Expenditure - Buildings	48010	0.00	0.00	0	0.00	0.00	0	0.00%
Total Fund Expenditures		<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0.00%</b>

**Village of Los Ranchos de Albuquerque**  
**Statement of Revenues and Expenditures**  
From 9/1/2019 Through 9/30/2019

Account No.	Current Period			Year - to -Date				
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2019/2020 Original Budget	2019/2020 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget
<b>312 - Capital Project Buildings</b>								
<b>3123 - Agri-Nature Center Improvements - 19-D2933 2020 Appropriation (Reversion Date 06/20/2023)</b>								
Revenues								
State Grant - Other	37230	45,456.00	0.00	(45,456)	250,000.00	0.00	(250,000)	0.00%
		<b>45,456.00</b>	<b>0.00</b>	<b>(45,456)</b>	<b>250,000.00</b>	<b>0.00</b>	<b>(250,000)</b>	<b>0.00%</b>
Expenditures								
Capital Expenditure - Buildings	48010	17,728.00	0.00	17,728	195,000.00	0.00	195,000	0.00%
Land Improvement Expenditures - land	48020	5,000.00	0.00	5,000	55,000.00	0.00	55,000	0.00%
Total Fund Expenditures		<b>22,728.00</b>	<b>0.00</b>	<b>22,728</b>	<b>250,000.00</b>	<b>0.00</b>	<b>250,000</b>	<b>0.00%</b>
Excess/(deficiency) of revenues over expenditures		<b>0.00</b>	<b>(61,638.02)</b>	<b>(61,638)</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0.00%</b>

**Village of Los Ranchos de Albuquerque**  
**Statement of Revenues and Expenditures**  
From 9/1/2019 Through 9/30/2019

Account No.	Current Period			Year - to -Date				
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2019/2020 Original Budget	2019/2020 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget
<b>312 - Capital Project Buildings</b>								
Beginning cash and cash equivalents	<b>(7,729.48)</b>	<b>61,386.77</b>	<b>69,116</b>	<b>(61,889.27)</b>	<b>(11,884.13)</b>	<b>(61,889.27)</b>	<b>0</b>	
<b>Revenues</b>								
Improvements Agri-Nature ID 15-0734	0.00	0.00	0	0.00	0.00	61,638.02	61,638	0.00%
Improvements Agri-Nature ID 16-A2397	0.00	(61,638.02)	(61,638)	0.00	0.00	0.00	0	0.00%
Improvements Agri-Nature ID 19-D2933	45,456.00	0.00	(45,456)	250,000.00		0.00	(250,000)	0.00%
	<b>45,456.00</b>	<b>(61,638.02)</b>	<b>(107,094)</b>	<b>250,000.00</b>	<b>0.00</b>	<b>61,638.02</b>	<b>(188,362)</b>	<b>24.66%</b>
<b>Expenditures</b>								
Improvements Agri-Nature ID 15-0734	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Improvements Agri-Nature ID 16-A2397	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Improvements Agri-Nature ID 19-D2933	22,728.00	0.00	22,728	250,000.00		0.00	250,000	0.00%
Total Fund Expenditures	<b>22,728.00</b>	<b>0.00</b>	<b>22,728</b>	<b>250,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>250,000</b>	<b>0.00%</b>
Excess/(deficiency) of revenues over expenditures	<b>22,728.00</b>	<b>(61,638.02)</b>	<b>(84,366)</b>	<b>0.00</b>	<b>0.00</b>	<b>61,638.02</b>	<b>61,638</b>	<b>0.00%</b>
Ending cash and cash equivalents	<b>14,998.52</b>	<b>(251.25)</b>	<b>(15,250)</b>	<b>(61,889.27)</b>	<b>(11,884.13)</b>	<b>(251.25)</b>	<b>61,638</b>	

**Village of Los Ranchos de Albuquerque**  
**Statement of Revenues and Expenditures**  
From 9/1/2019 Through 9/30/2019

Account No.	Current Period			Year - to -Date				
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2019/2020 Original Budget	2019/2020 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget
<b>380 - Purchase Real Property Reserve Fund</b>								
<b>3801 - Purchase Real Property Fund</b>								
Beginning cash and cash equivalents	459,238.25	459,238.25	0	459,238.25		459,238.25	0	
Expenditures								
Property Purchase	48040 0.00	0.00	0	500,000.00		0.00	500,000	0.00%
Total Fund Expenditures	0.00	0.00	0	500,000.00	0.00	0.00	500,000	0.00%
Excess/(deficiency) of revenues over expenditures	0.00	0.00	0	(500,000.00)	0.00	0.00	0	0.00%
Other financing sources (uses)								
Operating transfers in	51001 0.00	0.00	0	200,000.00		0.00	(200,000)	0.00%
Total other financing sources (uses)	0.00	0.00	0	200,000.00	0.00	0.00	(200,000)	0.00%
Excess/(deficiency) after other financing sources (uses)	0.00	0.00	0	(300,000.00)	0.00	0.00	(200,000)	0.00%
Ending cash and cash equivalents	459,238.25	459,238.25	0	159,238.25	0.00	459,238.25	(200,000)	

**Village of Los Ranchos de Albuquerque**  
**Statement of Revenues and Expenditures**  
From 9/1/2019 Through 9/30/2019

Account No.	Current Period			Year - to -Date					
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2019/2020 Original Budget	2019/2020 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget	
<b>399 - Capital Project - Other</b>									
<b>3900 - Park Land and Plaza Reserve</b>									
Beginning cash and cash equivalents	31,111.81	31,111.81	0	31,111.81		31,111.81	0		
Revenues									
Cash in Lieu of Land Dedication	36015	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
		0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Expenditures									
Other Capital Purchase	48900	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Total Fund Expenditures		0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Excess/(deficiency) of revenues over expenditures		0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Ending cash and cash equivalents	31,111.81	31,111.81	0	31,111.81	0.00	31,111.81	0		

**Village of Los Ranchos de Albuquerque**  
**Statement of Revenues and Expenditures**  
From 9/1/2019 Through 9/30/2019

Account No.	Current Period			Year - to -Date					
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2019/2020 Original Budget	2019/2020 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget	
<b>401 - General Obligation Bonds</b>									
<b>1830 - General Obligation Bonds</b>									
Beginning cash and cash equivalents	<b>(145,620.72)</b>	<b>(257,679.36)</b>	<b>(112,059)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>		
Revenues									
Property Taxes - Current	31500	0.00	0.00	0	261,147.28	(608.41)	(261,756)	-0.23%	
Property Taxes - Delinquent	31510	756.00	684.89	(71)	8,076.72	3,127.86	(4,949)	38.73%	
Total Revenue		<b>756.00</b>	<b>684.89</b>	<b>(71)</b>	<b>269,224.00</b>	<b>0.00</b>	<b>2,519.45</b>	<b>(266,705)</b>	<b>0.94%</b>
Expenditures									
Debt Service Principal	49010	0.00	0.00	0	200,000.00	204,108.72	(4,109)	102.05%	
Debt Service Interest	49020	0.00	0.00	0	116,291.00	55,405.20	60,886	47.64%	
Total Fund Expenditures		<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>316,291.00</b>	<b>0.00</b>	<b>259,513.92</b>	<b>56,777</b>	<b>82.05%</b>
Excess/(deficiency) of revenues over expenditures		<b>756.00</b>	<b>684.89</b>	<b>(71)</b>	<b>(47,067.00)</b>	<b>0.00</b>	<b>(256,994.47)</b>	<b>(209,927)</b>	<b>546.02%</b>
Other financing sources (uses)									
Operating transfers in	51001	0.00	0.00	0	47,067.00	0.00	(47,067)	0.00%	
Total other financing sources (uses)		<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>47,067.00</b>	<b>0.00</b>	<b>0.00</b>	<b>(47,067)</b>	<b>0.00%</b>
Excess (deficiency) after other financing sources (uses)		<b>756.00</b>	<b>684.89</b>	<b>(71)</b>	<b>0.00</b>	<b>0.00</b>	<b>(256,994.47)</b>	<b>(256,994)</b>	<b>0.00%</b>
Ending cash and cash equivalents		<b>(144,864.72)</b>	<b>(256,994.47)</b>	<b>(112,130)</b>	<b>0.00</b>	<b>0.00</b>	<b>(256,994.47)</b>	<b>(256,994)</b>	

**Village of Los Ranchos de Albuquerque**  
**Statement of Revenues and Expenditures**  
From 9/1/2019 Through 9/30/2019

Account No.	Current Period			Year - to -Date				
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2019/2020 Original Budget	2019/2020 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget
<b>410 - General Obligation Bonds Reserve Fund</b>								
<b>4101 - General Obligation Bonds Reserve</b>								
Beginning cash and cash equivalents	<b>901,102.00</b>	<b>901,102.00</b>	<b>0</b>	<b>901,102.00</b>		<b>901,102.00</b>	<b>0</b>	
Other financing sources (uses)								
Operating transfers in	51001 0.00	0.00	0	0.00		0.00	0	0.00%
Operating transfers out	52001 0.00	0.00	0	0.00		0.00	0	0.00%
Total other financing sources (uses)	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0.00%</b>
Excess/(deficiency) after other financing sources (uses)	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0.00%</b>
Ending cash and cash equivalents	<b>901,102.00</b>	<b>901,102.00</b>	<b>0</b>	<b>901,102.00</b>	<b>0.00</b>	<b>901,102.00</b>	<b>0</b>	

**Village of Los Ranchos de Albuquerque**  
**Statement of Revenues and Expenditures**  
From 9/1/2019 Through 9/30/2019

Account No.	Current Period			Year - to -Date				
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2019/2020 Original Budget	2019/2020 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget
<b>505 - Agri-Nature Center Farm Camps</b>								
<b>1500 - Farm Camps</b>								
Beginning cash and cash equivalents	<b>45,924.10</b>	<b>63,910.86</b>	<b>17,987</b>	<b>55,910.86</b>		<b>55,910.86</b>	<b>0</b>	
Revenues								
Farm camp revenue	36065	0.00	0.00	0	8,000.00	8,000.00	0	100.00%
Total Revenue		<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>8,000.00</b>	<b>0.00</b>	<b>8,000.00</b>	<b>0</b> <b>100.00%</b>
Expenditures								
Wages-Temporary	41040	7,968.00	0.00	7,968	0.00	0.00	0	0.00%
FICA regular	42010	494.02	0.00	494	0.00	0.00	0	0.00%
FICA medicare	42020	115.54	0.00	116	0.00	0.00	0	0.00%
Worker's Comp. Assessment	42080	9.20	0.00	9	0.00	0.00	0	0.00%
Supplies	46010	1,000.00	0.00	1,000	4,000.00	0.00	4,000	0.00%
Miscellaneous Expense	46090	150.00	0.00	150	0.00	0.00	0	0.00%
Training	47040	250.00	0.00	250	0.00	0.00	0	0.00%
Printing, Publishing, & Advert.	47080	0.00	0.00	0	4,000.00	0.00	4,000	0.00%
Insurance Workers' Compensation	47210	0.00	0.00	0	0.00	0.00	0	0.00%
Total Fund Expenditures		<b>9,986.76</b>	<b>0.00</b>	<b>9,987</b>	<b>8,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8,000</b> <b>0.00%</b>
Excess/(deficiency) of revenues over expenditures		<b>(9,986.76)</b>	<b>0.00</b>	<b>9,987</b>	<b>0.00</b>	<b>0.00</b>	<b>8,000.00</b>	<b>8,000</b> <b>0.00%</b>
Ending cash and cash equivalents		<b>35,937.34</b>	<b>63,910.86</b>	<b>27,974</b>	<b>55,910.86</b>	<b>0.00</b>	<b>63,910.86</b>	<b>8,000</b>

**Village of Los Ranchos de Albuquerque**  
**Statement of Revenues and Expenditures**  
From 9/1/2019 Through 9/30/2019

Account No.	Current Period			Year - to -Date				
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2019/2020 Original Budget	2019/2020 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget
<b>Summary of Revenues and Expenditures</b>								
Beginning cash and cash equivalents	<b>4,575,330.60</b>	<b>4,972,439.19</b>	<b>397,109</b>	<b>5,798,909.79</b>	<b>5,410,696.28</b>	<b>5,798,910.03</b>	<b>0</b>	
Revenues								
General Fund	294,837.50	291,856.65	(2,981)	3,857,484.00	0.00	668,012.62	(3,189,471)	17.32%
Correction	60.00	0.00	(60)	240.00	0.00	0.00	(240)	0.00%
Emergency Medical Service Fund	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Fire Protection Fund	0.00	0.00	0	93,121.60	0.00	48,868.40	(44,253)	52.48%
Law Enforcement Fund	0.00	0.00	0	20,000.00	0.00	20,000.00	0	100.00%
Municipal Street Fund	19,891.00	(5,508.78)	(25,400)	222,409.67	0.00	51,622.75	(170,787)	23.21%
Special - Other Funds	0.00	210.00	210	8,205.00	0.00	220.00	(7,985)	2.68%
Capital Project Infrastructure	180,000.00	31,301.31	(148,699)	900,000.00	0.00	31,301.31	(868,699)	3.48%
Capital Project Buildings	45,456.00	(61,638.02)	(107,094)	250,000.00	0.00	61,638.02	(188,362)	24.66%
Purchase Real Property Reserve Fund	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Capital Project - Other	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
General Obligation Bonds	756.00	684.89	(71)	269,224.00	0.00	2,519.45	(266,705)	0.94%
General Obligation Bonds Reserve Fund	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Agri-Nature Center Farm Camps	0.00	0.00	0	8,000.00	0.00	8,000.00	0	100.00%
General Long Term Debt	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Total Revenues	541,000.50	256,906.05	(284,094)	5,628,684.27	0.00	892,182.55	(4,736,502)	15.85%
Expenditures								
General Fund	763,380.57	586,375.14	177,005	5,599,648.12	0.00	1,734,261.44	(3,865,387)	30.97%
Correction	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Emergency Medical Service Fund	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Fire Protection Fund	0.00	0.00	0	93,121.60	0.00	48,868.40	44,253	52.48%
Law Enforcement Protection Fund	0.00	0.00	0	62,000.00	0.00	0.00	(62,000)	0.00%
Municipal Street Fund	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Special - Other Funds	1,570.00	967.71	602	17,075.00	0.00	5,713.71	11,361	33.46%
Capital Project Infrastructure	180,000.00	248,284.96	(68,285)	900,000.00	0.00	249,017.68	650,982	27.67%
Capital Project Buildings	22,728.00	0.00	22,728	250,000.00	0.00	0.00	250,000	0.00%
Purchase Real Property Reserve Fund	0.00	0.00	0	500,000.00	0.00	0.00	500,000	0.00%
Capital Project - Other	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
General Obligation Bonds	0.00	0.00	0	316,291.00	0.00	259,513.92	56,777	82.05%
Agri-Nature Center Farm Camps	9,986.76	0.00	9,987	8,000.00	0.00	0.00	8,000	0.00%
Total Expenditures	977,665.33	835,627.81	142,038	7,746,135.72	0.00	2,297,375.15	(2,406,013)	29.66%
Excess/(deficiency) of revenues over expenditures	(436,664.83)	(578,721.76)	(142,057)	(2,117,451.45)	0.00	(1,405,192.60)	(1,405,193)	66.36%
Other financing sources (uses)								
Operating transfers in	0.00	0.00	0	293,567.00	0.00	0.00	(293,567)	0.00%
Operating transfers out	0.00	0.00	0	(289,067.00)	0.00	0.00	89,067	0.00%
Reversion	20,000.00	0.00	(20,000)	0.00	0.00	0.00	0	0.00%
	20,000.00	0.00	(20,000)	4,500.00	0.00	0.00	(204,500)	0.00%
Excess/(deficiency) after other financing sources (uses)	(416,664.83)	(578,721.76)	(162,057)	(2,112,951.45)	0.00	(1,405,192.60)	(1,609,693)	66.50%
Ending cash and cash equivalents	<b>4,158,665.77</b>	<b>4,393,717.43</b>	<b>235,052</b>	<b>3,685,958.34</b>	<b>5,410,696.28</b>	<b>4,393,717.43</b>	<b>707,759</b>	

**Ending cash and cash equivalents \$4,393,717.43**

# Village of Los Ranchos de Albuquerque

## Check/Voucher Register

From 9/1/2019 Through 9/30/2019

<u>Payee</u>	<u>Check Date</u>	<u>Check Number</u>	<u>Check Amount</u>
Albuquerque Bernalillo County	9/5/2019	43187	3,610.47
Albuquerque Bernalillo County	9/19/2019	43238	454.45
Total Albuquerque Bernalillo County			<u>4,064.92</u>
Albuquerque Power Equipment	9/19/2019	43239	47.51
Albuquerque Power Equipment	9/26/2019	43280	319.27
Total Albuquerque Power Equipment			<u>366.78</u>
Albuquerque Publishing Co.	9/19/2019	43240	1,051.22
Total Albuquerque Publishing Co.			<u>1,051.22</u>
AutoZone, Inc.	9/5/2019	43188	129.99
Total AutoZone, Inc.			<u>129.99</u>
Bank of America	9/5/2019	43189	6,463.31
Total Bank of America			<u>6,463.31</u>
Bank of America Merchant SVRS	9/3/2019	46017375378	143.02
Total Bank of America Merchant SVRS			<u>143.02</u>
Bank of America, N.A.	9/17/2019	94030916000000	756.08
Total Bank of America, N.A.			<u>756.08</u>
Belknap Publishing Inc	9/5/2019	43190	112.01
Total Belknap Publishing Inc			<u>112.01</u>
Bob Johnson Builders, Inc.	9/5/2019	43203	3,599.16
Bob Johnson Builders, Inc.	9/13/2019	43237	1,500.00
Total Bob Johnson Builders, Inc.			<u>5,099.16</u>
Bradbury Stamm Construction	9/26/2019	43282	634,451.28
Total Bradbury Stamm Construction			<u>634,451.28</u>
Comcast	9/5/2019	43191	93.36
Comcast	9/19/2019	43241	164.80
Total Comcast			<u>258.16</u>
Corrales Comment	9/26/2019	43283	57.14
Total Corrales Comment			<u>57.14</u>
Cumulus	9/19/2019	43242	426.11
Total Cumulus			<u>426.11</u>
Dan's Boots & Saddles	9/19/2019	43243	18.00
Total Dan's Boots & Saddles			<u>18.00</u>

# Village of Los Ranchos de Albuquerque

## Check/Voucher Register

From 9/1/2019 Through 9/30/2019

<u>Payee</u>	<u>Check Date</u>	<u>Check Number</u>	<u>Check Amount</u>
De Lage Landen	9/19/2019	43244	511.96
Total De Lage Landen			<u>511.96</u>
Donald T. Lopez	9/5/2019	43202	12.20
Donald T. Lopez	9/19/2019	43258	362.94
Total Donald T. Lopez			<u>375.14</u>
Facility Solutions Group	9/5/2019	43192	99.60
Total Facility Solutions Group			<u>99.60</u>
Firebird Fuel	9/19/2019	43245	133.21
Total Firebird Fuel			<u>133.21</u>
First Data Merchant Services	9/20/2019	62008459590	92.62
Total First Data Merchant Services			<u>92.62</u>
Flying Fortress Locksmith LLC	9/19/2019	43246	132.46
Total Flying Fortress Locksmith LLC			<u>132.46</u>
Fred K Radosevich	9/5/2019	43198	1,830.69
Total Fred K Radosevich			<u>1,830.69</u>
G & T Auto	9/5/2019	43193	135.95
Total G & T Auto			<u>135.95</u>
Highway Supply LLC	9/26/2019	43284	207.20
Total Highway Supply LLC			<u>207.20</u>
Home Depot Credit Services	9/19/2019	43247	40.56
Total Home Depot Credit Services			<u>40.56</u>
Internal Revenue Service	9/13/2019	24456766	6,150.14
Internal Revenue Service	9/27/2019	45294958	6,328.96
Total Internal Revenue Service			<u>12,479.10</u>
Kelly Jo Designs	9/5/2019	43194	78.97
Total Kelly Jo Designs			<u>78.97</u>
Maria G Castillo-Rinaldi	9/19/2019	43254	3,521.11
Total Maria G Castillo-Rinaldi			<u>3,521.11</u>
MCT Industries, Inc.	9/19/2019	43248	988.17
Total MCT Industries, Inc.			<u>988.17</u>
Millers Feed & Supply	9/5/2019	43195	41.00
Total Millers Feed & Supply			<u>41.00</u>
myIT	9/5/2019	43196	1,169.55
myIT	9/26/2019	43285	1,575.00
Total myIT			<u>2,744.55</u>

# Village of Los Ranchos de Albuquerque

## Check/Voucher Register

From 9/1/2019 Through 9/30/2019

<u>Payee</u>	<u>Check Date</u>	<u>Check Number</u>	<u>Check Amount</u>
New Mexico Gas Company	9/19/2019	43249	195.08
Total New Mexico Gas Company			<u>195.08</u>
New Mexico Government	9/26/2019	43295	50.00
Total New Mexico Government			<u>50.00</u>
NM State Treasurer-PERA	9/13/2019	43236	5,188.89
NM State Treasurer-PERA	9/27/2019	43279	5,155.76
Total NM State Treasurer-PERA			<u>10,344.65</u>
NMFMA Certification Board	9/26/2019	43293	50.00
Total NMFMA Certification Board			<u>50.00</u>
Office Depot	9/5/2019	43197	319.53
Office Depot	9/26/2019	43286	527.71
Total Office Depot			<u>847.24</u>
Pamela Armbrecht	9/26/2019	43281	372.45
Total Pamela Armbrecht			<u>372.45</u>
Petty Cash	9/5/2019	43204	399.95
Petty Cash	9/26/2019	43296	77.20
Total Petty Cash			<u>477.15</u>
Plant World, Inc.	9/19/2019	43251	256.94
Plant World, Inc.	9/26/2019	43287	101.09
Total Plant World, Inc.			<u>358.03</u>
PNM	9/19/2019	43253	4,045.65
Total PNM			<u>4,045.65</u>
Rael, Pablo R	9/26/2019	43294	774.42
Total Rael, Pablo R			<u>774.42</u>
Rasband Farm	9/26/2019	43292	900.00
Total Rasband Farm			<u>900.00</u>
Sites Southwest, LLC	9/5/2019	43200	32,084.51
Sites Southwest, LLC	9/19/2019	43255	25,382.84
Sites Southwest, LLC	9/26/2019	43288	29,410.80
Total Sites Southwest, LLC			<u>86,878.15</u>
Sprinkler Irrigation Supply Co	9/5/2019	43199	56.63
Total Sprinkler Irrigation Supply Co			<u>56.63</u>
Starline Printing	9/19/2019	43256	5,124.06
Total Starline Printing			<u>5,124.06</u>
Stelzner, Winter, Warburton	9/26/2019	43289	852.43
Total Stelzner, Winter, Warburton			<u>852.43</u>

# Village of Los Ranchos de Albuquerque

## Check/Voucher Register

From 9/1/2019 Through 9/30/2019

<u>Payee</u>	<u>Check Date</u>	<u>Check Number</u>	<u>Check Amount</u>
Taxation & Revenue	9/3/2019	43185	2,453.52
Taxation & Revenue	9/30/2019	43297	1,695.16
Taxation & Revenue	9/30/2019	43298	94.60
Total Taxation & Revenue			<u>4,243.28</u>
Terra Land Surveys LLC	9/26/2019	43290	1,886.72
Total Terra Land Surveys LLC			<u>1,886.72</u>
The OutSource Ltd Company	9/19/2019	43250	647.25
Total The OutSource Ltd Company			<u>647.25</u>
Waste Management of New Mexico	9/5/2019	43201	409.54
Waste Management of New Mexico	9/26/2019	43291	54.48
Total Waste Management of New Mexico			<u>464.02</u>
Zero Waste USA	9/19/2019	43257	314.67
Total Zero Waste USA			<u>314.67</u>
Report Total			<u>795,691.35</u>
Payroll	9/13/19		18,884.03
Payroll	9/27/19		21,051.72
			<u>39,935.75</u>
Report Total			<u>835,627.10</u>
Expenditures Cash Report 9/30/19			<u>835,627.10</u>

## 7. A

### **PUBLIC HEARINGS AND APPLICATIONS** **FOR APPEAL**

- A. LL 19-03; A REQUEST BY DON CHOCHÉ, LLC, DOING BUSINESS AS DON CHOCHÉ, 7319 FOURTH ST. NW, LOS RANCHOS DE ALBUQUERQUE, NM FOR A RESTAURANT BEER AND WINE LIQUOR LICENSE ON PREMISE CONSUMPTION ONLY, APPLICATION NO. 1125892, NM ALCOHOL AND GAMING DIVISION. LOCATED IN THE C- 1 ZONE OF THE FOURTH STREET COMMERCIAL CORRIDOR AND CHARACTER AREA. THE REQUEST IS FOR APPROVAL OF THE LIQUOR LICENSE FOR THE SUBJECT PROPERTY IN ACCORDANCE WITH STATE LAWS AND THE 2013 CODIFIED ORDINANCES OF THE VILLAGE OF LOS RANCHOS §9.2.13.

# **Village of Los Ranchos de Albuquerque**

## **Board of Trustees**

**Meeting Date: October 9, 2019**

**Title: A request by Don Choche, LLC, doing business as Don Choche, 7319 Fourth St. NW, Los Ranchos de Albuquerque, NM for a Restaurant Beer and Wine Liquor License on premise consumption only, Application No. 1125892, NM Alcohol and Gaming Division, in the C-1 Zone of the Fourth Street Commercial Corridor and Character Area.**

**Action: Motion to approve the Liquor License Application**

**BOARD OF TRUSTEES**  
**PLANNING REPORT**

Village of Los Ranchos • 6718 Rio Grande Blvd. • (505) 344-6582 Fax 344-8978

---

**DATE ISSUED:** September 20, 2019

**REPORT NO.** PZ-19-26  
LL 19-03  
Restaurant Beer and Wine  
Liquor License

**ATTENTION:** Village of Los Ranchos Board of Trustees

**SUBJECT:** A request by Don Choche, LLC, doing business as Don Choche, 7319 Fourth St. NW, Los Ranchos de Albuquerque, NM for a Restaurant Beer and Wine Liquor License on premise consumption only, Application No. 1125892, NM Alcohol and Gaming Division, in the C-1 Zone of the Fourth Street Commercial Corridor and Character Area. The request is for approval of the liquor license for the subject property in accordance with state laws and the 2013 Codified Ordinances of the Village of Los Ranchos §9.2.13.

**APPLICANT:** Don Choche, LLC

**LOCATION AND PROPERTY DESCRIPTION:**

The restaurant is located at 7319 Fourth St. NW, Los Ranchos de Albuquerque, NM, in the C-1 Zone of the Fourth Street Commercial Corridor and Character Area and is legally known as A certain parcel of land situate within Section 21, Township 11 North, Range 3 East, N.M.P.M., Los Ranchos de Albuquerque, Bernalillo County, New Mexico and being identified as Tracts 154-B-1 & 154-B-2A a land division of Tract 154-B of M.R.G.C.D Map 27, Village of Los Ranchos de Albuquerque, Bernalillo County, New Mexico, August 1995 Filed 10/26/1995 in Volume 95c Folio 388. The property contains 0.9647 more or less.

**SURROUNDING AREA:** North - C-1 Zone  
East - C-1 Zone  
South - C-1 Zone  
West - R-2 Zone

**PROJECT:**

The applicant intends to obtain a restaurant beer and wine liquor license (application number 1125892 New Mexico Alcohol and Gaming Division) with on premises consumption only.

§9.2.13(E)(2)(n) of the 2013 Codified Ordinances of Los Ranchos de Albuquerque permits alcohol service between the hours of 8:00 am and 12:00 am. Alcohol sales between 12:00 am and 2:00 am are allowed as a conditional use.

**RELEVANT CODE LANGUAGE:**  
**§9.2.12(B) C-1 RETAIL COMMERCIAL ZONE USES**

<b>Use Table</b>
<b>Key:</b>

Permissive Uses	P
Conditional Uses	C
Prohibited Uses	X
All uses must comply with ordinances and regulations for permits and development as required by the Village Codified Ordinances.	

<b>Food and alcohol service (as qualified below)</b>	<b>P</b>
<b>Use Table</b>	
Alcohol sales between 12:00 am and 2:00 am	C
Alcohol sales between 2:00 am and 8:00 am	X

**ANALYSIS:**

The licensed premises is beyond the minimum distance required from the nearest church or school, therefore a distance waiver is not necessary.

**RECOMMENDATIONS AND FINDINGS:**

The Department recommends **approval** of Restaurant Beer and Wine Liquor License on premise consumption only, Application No. 1125892, NM Alcohol and Gaming Division, in the C-1 Zone of the Fourth Street Commercial Corridor and Character Area.

**Findings:**

The property is located in the Retail Commercial (C-1) Zone. Alcohol sales between the hours of 8:00 am and 12:00 am are a permissive use.

The request for LL 19-03 was public noticed as per 2013 Codified Ordinances of the Village of Los Ranchos §9.2.25(D).

**Village of Los Ranchos 2020 Master Plan**

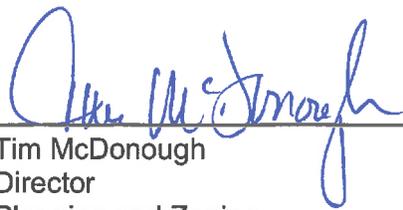
**8.2 Commerce Goal**

**8.2.1 Commercial Objectives:**

- Create a business climate in which businesses flourish
- Focus Village commercial activities in the Village Center, Fourth Street and the Transit District
- Encourage stores of a unique character that harmonize with the scale and nature of the Village whether local businesses, national businesses or new, compatible commercial activities

**8.2.2 Policy A:** Strongly support the business community and use various economic incentives to strengthen local businesses as well as attract new ones.

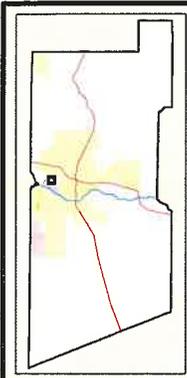
Public notice requirements have been met by publication in the Albuquerque Journal on August 30 and September 23, 2019. The Public Notice was sent by mail to all neighbors within 300 feet of the property on September 20, 2019.



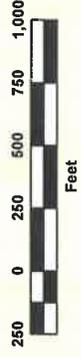
\_\_\_\_\_  
Tim McDonough  
Director  
Planning and Zoning

Date: 9/26/2019

Attachments:  
Alcohol and Gaming Division Conditional Preliminary Approval  
Ortho  
Zoning Map



LEGAL DESCRIPTION
T11N
R9E
SEC 21
UNIFORM PROPERTY CODE
1-015-063



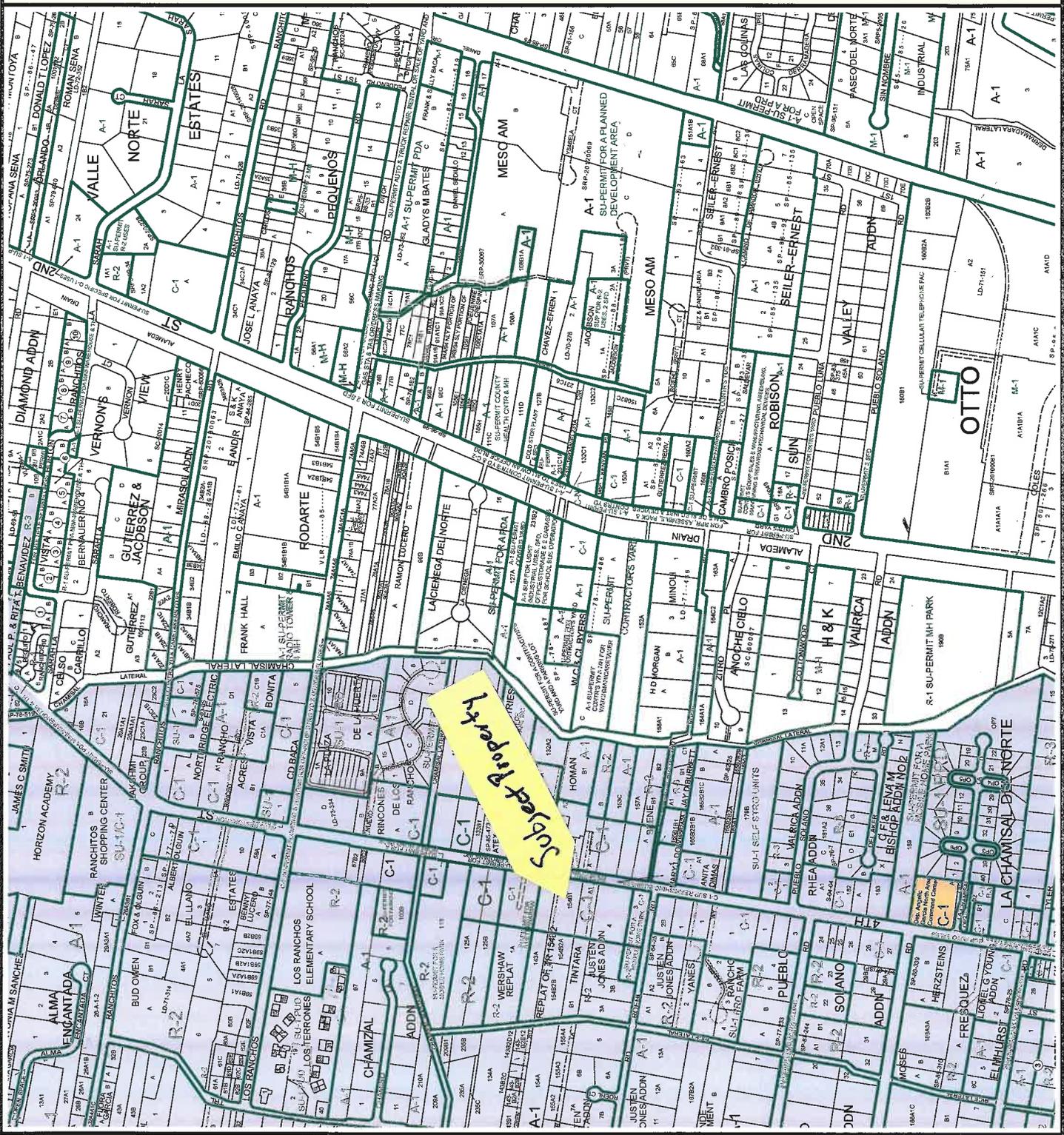
Map amended through July 2016



PUBLIC WORKS DIVISION  
GIS PROGRAM

This information is for reference only. Bernalillo County assumes no liability for errors associated with the use of these data. Users are solely responsible for confirming data accuracy when necessary. Source data from Bernalillo County and the City of Albuquerque. For current information visit [www.bemco.gov/public-works/gis.aspx](http://www.bemco.gov/public-works/gis.aspx).

**D-15-Z**





New Mexico Regulation and Licensing Department

ALCOHOLIC BEVERAGE CONTROL DIVISION

PO Box 25101 • Santa Fe, New Mexico 87504-5101

Phone (505) 476-4875 • Fax (505) 476-4595 • www.rld.state.nm.us/abc

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AUG 26 2019

VILLAGE OF LOS RANCHOS

August 22, 2019

Certified Mail No.: 9171 9690 0935 0078 2602 59

Michelle Lujan Grisham  
Governor

Marguerite Salazar  
Superintendent

Claudia Armijo  
Deputy Superintendent

Daniel Rubin  
General Counsel

Andrew Vallejos  
Director

**Village of Los Ranchos De Albuquerque**

Attn: Danielle Sedillo-Molina  
6718 Rio Grande Blvd., NW  
Los Ranchos De Albuquerque, NM 87107

**Lic. No. /Appl. No.: Application No. 1125892**  
Name of Applicant: Don Choche LLC  
Doing Business As: Don Choche  
Proposed Location: 7319 4th St NW, Suites A, B, Los Ranchos, NM 87107

Greetings:

The Director of the Alcoholic Beverage Control Division has reviewed the referenced Application and granted **Preliminary Approval**. It is being forwarded to you for Local Option District approval or disapproval of the Liquor License Application.

While the law states that “within forty-five (45) days after receipt of a Notice from the Alcoholic Beverage Control Division, the governing body shall hold a Public Hearing in the question of whether the department should approve the proposed issuance or transfer”, we recognize the potential for conflict between the requirement for publication of 30-day notice and the 45-day hearing requirement. Should the Local Governing Body be unable to meet one of these requirements, please send a Request for Waiver/Extension by email to the assigned ABC Hearing Officer listed on page 2.

**Notice of the Public Hearing** required by the Liquor Control Act **shall be given by the governing body by publishing a notice** of the date, time, and place of the hearing **twice during the 30 days prior to the hearing** in a newspaper of general circulation within the territorial limits of the governing body. **The first notice must be published at least thirty (30) days before the hearing. Both publications must occur before a hearing can be conducted.** The notice shall include:

- (A) Name and address of the Applicant/Licensee;
- (B) The action proposed to be taken by the Alcoholic Beverage Control Division;
- (C) The location of the licensed premises.

In addition, if the Local Option District has a website, **the Notice shall also be published on the website.**

The governing body is required to send notice by certified mail to the Applicant of the date, time, and place of the Public Hearing. The governing body may designate a Hearing Officer to conduct the hearing. **A record shall be made of the hearing.**

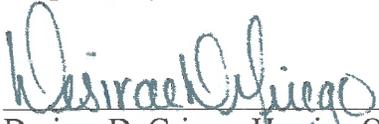
**THE APPLICANT IS SEEKING A RESTAURANT BEER AND WINE LIQUOR LICENSE WITH ON PREMISES CONSUMPTION ONLY.**

- Alcoholic Beverage Control Division  
(505) 476-4875
- Boards and Commissions Division  
(505) 476-4600
- Construction Industries Division  
(505) 476-4700
- Financial Institutions Division  
(505) 476-4885
- Manufactured Housing Division  
(505) 476-4770
- Securities Division  
(505) 476-4580
- Administrative Services Division  
(505) 476-4800

**Within thirty (30) days** after the Public Hearing, the governing body shall notify the Alcoholic Beverage Control Division of their decision to approve or disapprove the issuance or transfer of the license by signing the enclosed original Page 1 of the Application. The original Page 1 of the Application must be returned together with the notices of publication. **If the Governing Body fails to either approve or disapprove the issuance or transfer of the license within thirty days after the Public Hearing, the Director may issue the license.**

If the Governing Body disapproves the issuance or transfer of the license, it shall notify the Alcoholic Beverage Control Division within thirty (30) days setting forth the reasons for the disapproval. A copy of the Minutes of the Public Hearing shall be submitted to the Alcoholic Beverage Control Division with the Notice of Disapproval (*Page 1 of the Application, noting disapproval*).

Respectfully,



Desirae D. Griego, Hearing Officer

New Mexico Regulation & Licensing Dept. | Alcoholic Beverage Control Division

Phone: (505) 476-4552 Fax: (505) 476-4595

Email: [Desirae.Griego@state.nm.us](mailto:Desirae.Griego@state.nm.us)

Enclosures:

1. Original Page 1 of the Application (*must be signed and returned w/notices of publication*)
2. Copy of Page 2 of the Application
3. Copy of Zoning Statement



APR 08 2019

2180582  
ALCOHOL & GAMING DIVISION

AGD USE ONLY: Payment| Application Fee \$ 200 Received on: 4-8-19 Receipt No. 2174799  
License Fee \$ \_\_\_\_\_ Received on: \_\_\_\_\_ Receipt No. \_\_\_\_\_  
Application # 1125892 Local Option District: \_\_\_\_\_

Returned

RESTAURANT LIQUOR LICENSE APPLICATION

\$200.00 Application Fee, non-refundable.

Check appropriate boxes: Application is for:  New Restaurant Liquor License

Applicant is:  Individual  Limited Liability Company  Corporation  Partnership (General/Limited)

NAME OF APPLICANT (company or individual) ADDRESS (including city, state, zip) TELEPHONE NUMBER

Don Choche LLC 7319 4th St NW, Suites A,B,C  
Los Ranchos, New Mexico 87107 (505) 730-7989

D/B/A Name to be used: Don Choche Business Phone #: (505) 730-7989

Email Address (required): jorgesamaniego7172@gmail.com

Physical location where license is to be used: (Include street number / highway number / state road, city and county, state, and zip code)  
7319 4th St NW, Suites A,B,C Suite C will not be part of licensed premises

Los Ranchos, Bernalillo County, New Mexico 87107

Mailing Address: 7319 4th St NW, Los Ranchos, New Mexico 87107

Agent/Contact Person: ~~Garcia/Kraemer & Assoc.~~ Phone#: ~~(505) 440-1524~~ Email: ~~jturner@garciakraemer.com~~  
Jorge Samaniego Esparza 505-730-7989 jorgesamaniego@gmail.com

Are alcoholic beverages currently being dispensed at the proposed location?  Yes  No If Yes, License # / Type: \_\_\_\_\_

I, (print name) Jorge Samaniego Esparza, as (title) MANAGING MEMBER  
being first duly sworn upon oath deposes and says: that he/she is the applicant or is authorized by the applicant to make this application;  
that he/she has read the same; knows the contents therein contained are true. Applicant(s) agree(s) that if any statements or representations  
herein are found to be false, the Director may refuse to issue or renew the license or may cause the license to be revoked at any time.

You must sign and date this form before a Notary Public.

Signature of Applicant: Jorge Samaniego Esparza Date: 3-1-19

NOTARY PUBLIC USE ONLY: (State of New Mexico, County of Bernalillo)

SUBSCRIBED AND SWORN TO before me this 1 day of March, 20 19

By: Jorge Samaniego Esparza Notary Public: [Signature] My Commission Expires: 11-20-19



OFFICIAL SEAL  
Eduardo Duarte  
NOTARY PUBLIC - STATE OF NEW MEXICO

FOR LOCAL OPTION DISTRICT USE ONLY: Local Governing Body of: \_\_\_\_\_ City, County, Village

Public Hearing held on \_\_\_\_\_, 20\_\_\_\_. Check one:  Approved  Disapproved

Signature and Title of City/County Official: \_\_\_\_\_

FOR ALCOHOL AND GAMING DIVISION USE ONLY:  Approved  Disapproved

Signed by Director: \_\_\_\_\_ Date: \_\_\_\_\_



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APR 08 2019

ALCOHOL & GAMING DIVISION

**PREMISES LOCATION, OWNERSHIP, AND DESCRIPTION**

NMSA §60-6B-10

1. The land and building which is proposed to be the licensed premises is: (check one)

Owned by Applicant, copy of deed/document attached       Leased by Applicant, copy of lease/document attached

Other (provide details): \_\_\_\_\_

2. If the land and building are not owned by Applicant, indicate the following:

A. Owner(s): Los Ranchos Development LLC

B. Date and Term of Lease: 1st day of December 2018 to 28th day of February 2024

3. Premises location is Zoned (example C-1, see Zoning Statement): C-1 Retail Commercial

Zoning Statement attached, which must be obtained from the Local Government, listing the proposed location by address, Type of Zone, state whether alcoholic beverages are allowed at proposed location, and if applicable, whether packaged sales, patio service and/or manufacturing is allowable. If there is no zoning in the proposed location, attach Statement from the local government, indicating there is no zoning.

4. Distance\* from nearest Church: (Property line of church to closest point of licensed premises—shortest distance)

Name of Church: Alameda Bible Church Miles/feet: 4,328 feet

Address/location of Church: 220 El Pueblo NW

5. Distance\* from nearest School: (Property line of school to closest point of licensed premises—shortest distance)

Name of School: Los Ranchos Elementary School Miles/feet: 1,026 feet

Address/location of School: 7609 4th St NW

6. Distance from military installation \*(Property line of military installation to closest point of licensed premises—shortest distance.)

Name of Military Installation, *circle one:* Kirtland Air Force Base (Albuquerque), White Sands Missile Range (Las Cruces),  
Miles: 7.7 Holloman Air Force Base (Alamogordo), Cannon Air Force Base (Clovis)

7. Attach Detailed Floor Plan, must include the Total Square Footage of premises; List nearest cross street; Show which direction is North; Show each level (floor) where alcoholic beverages will be sold or consumed, exterior walls, doors, and interior walls; Patio Area with type of barrier used; Highlight Bonded Areas. The floor plan should be no larger than 8½ x 11 inches and must be labeled with designated areas highlighted, which will reflect the proposed Licensed Premises.

8. Type of Operation:  Hotel       Lounge       Package Grocery       Restaurant       Racetrack

Small Brewer       Craft Distiller       Winery       Wholesaler

Other (specify): \_\_\_\_\_

\*NOTE: If the distance is beyond 300 feet, but less than 400 feet, a Registered Engineer or Licensed Surveyor must complete a Survey Certificate showing the exact distance.



MAYOR  
DONALD F. LOPEZ

ADMINISTRATOR

TRUSTEES  
PABLO RAEL  
MARY HOMAN  
ALLEN LEWIS

January 24, 2019

Jorge Samaniego  
614 Santa Fe Ave. SE  
Albuquerque, NM 87102

RE: ZONING CERTIFICATION

7319 Fourth St. NW, Los Ranchos de Albuquerque, NM

Legal: A certain parcel of land situate within Section 21, Township 11 North, Range 3 East, N.M.P.M., Los Ranchos de Albuquerque, Bernalillo County, New Mexico and being identified as Tract 154-B-1 Plat of Tract 154-B-1 & 154-B-2 A land division of Tract 154-B of M.R.G.C.D Map 27, Village of Los Ranchos de Albuquerque, Bernalillo County, New Mexico, August 1995 Filed 10/26/1995 in Volume 95c Folio 388. The property contains 0.9647 acres more or less.

**Property Location and Zoning:**

The property, located at 7319 Fourth St. NW, is Zoned C-1 Retail Commercial and located within the Fourth Street Character Area in the Village of Los Ranchos de Albuquerque, a municipal corporation. The property was annexed into the Village of Los Ranchos on January 9, 1991. §9.2.12 of the Village of Los Ranchos Codified Ordinances (C-1 Commercial Retail), Section (B) Permissive Uses lists (14) Alcohol package sales (Retailer License) and restaurant beer and wine sales (Restaurant Beer and Wine License) are permissive, including patio service, provided that proper permits and/or licenses have been obtained through the New Mexico Alcohol and Gaming Division and the Village of Los Ranchos and that all applicable state and local laws are copied with.

**Zoning of surrounding property:**

- North – C-1
- South – C-1
- East – Fourth St.; C-1
- West – R-2

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APR 03 2019

**ALCOHOL & GAMING DIVISION**

**Access information:**

Access is from Fourth Street, a four-lane minor arterial. Parking is located adjacent and to the west of the proposed restaurant building.

**Impact Analysis:**

The area where the restaurant is located is in the commercial area of Fourth Street which contains a variety of retail, service and other commercial uses. There are no identified schools or churches within 300 feet of the proposed location.

The Village 2020 Master Plan 1.2 Overall Village Goals, 1.2.2 *The goal is to create and promote the Village as a destination point where visitors and residents alike want to be and can take part in the Village lifestyle.*

The Village 2020 Master Plan 8.2 Commercial Goal. *"The goal is to vitalize Fourth Street, the Village Center...as the Village's major commercial and mixed use center through both public and private efforts".*

Attached is a current zone map, indicating Zoning, location of the premises, the main adjacent streets.

**Certification**

The above described property located in the Village of Los Ranchos de Albuquerque has been reviewed and found to be zoned as indicated above in accordance with Los Ranchos de Albuquerque zoning Ordinances. A restaurant in this location is allowed to serve beer and wine with the appropriate State of New Mexico license. Accordingly, I do hereby issue this Zoning Certification.

Sincerely,



Tim McDonough  
Director, Planning and Zoning

Attachment: Zone Map

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APR 03 2019

**ALCOHOL & GAMING DIVISION**



**Albuquerque Publishing Company**  
 7777 Jefferson N.E. Albuquerque, New Mexico 87109  
 P.O. Drawer J-T Albuquerque, New Mexico 87103  
 (505) 823-7777

Account Number  
 1007387

Ad Order Number  
 0001460423

**Ad Proof/Order Confirmation**

VILL OF LOS RANCHOS  
 ATTN: KELLY WARD ADM  
 6718 RIO GRANDE BLVD NW  
 ALBUQUERQUE, NM 87107 USA

<u>Ordered By</u>	Danielle Sedillo-Molina	<u>Customer Phone</u>	5053446582	<u>Joint Ad #</u>	
<u>Customer Email</u>	SDominguez@losranchosnm.g	<u>PO Number</u>	00253		
<u>Ad Cost</u>	\$77.32	<u>Sales Rep</u>	sramirez		
<u>Tax Amount</u>	\$6.09	<u>Order Taker</u>	sramirez		
<u>Total Amount</u>	\$83.41	<u>Payment Method</u>	Credit Card		
<u>Amount Due</u>	\$83.41	<u>Payment Amount</u>	\$0.00		
<u>Affidavits</u>	0				

Pick Up #

Product Albuquerque Journal  
Ad Number 0001460423-01  
Ad Type 0 Legal Liner  
Ad Size 1 X 99 li  
Color

Placement 0Legal Notices  
Classification 0Government  
Sort Text PUBLICNOTICEBOARDOFTRUSTEES  
 OCTOBER92019VILLAGEOFLOS  
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 LOSRANCHOSDEALBUQUERQ

Run Date  
 08/30/2019  
 08/30/2019  
 08/30/2019

WYSIWYG Content



**PUBLIC NOTICE**  
**Board of Trustees**  
**October 9, 2019**  
**VILLAGE OF LOS RAN-**  
**CHOS DE ALBUQUERQUE,**  
**NM**

NOTICE IS HEREBY GIVEN THAT the Village of Los Ranchos de Albuquerque Board of Trustees will consider the following item at their Regular meeting on **Wednesday, October 9, 2019, 7:00 PM at the Warren J. Gray Hall, 6718 Rio Grande Blvd. NW.** A request by Don Choche, LLC, doing business as Don Choche, 7319 Fourth St. NW, Los Ranchos de Albuquerque, NM for a Restaurant Beer and Wine Liquor License on premise consumption only; Application No. 1125892, NM Alcohol and Gaming Division. The restaurant is located at 7319 Fourth St. NW, Los Ranchos de Albuquerque, NM, in the C-1 Zone of the Fourth Street Commercial Corridor and Character Area, and is legally known as A certain parcel of land situate within Section 21, Township 11 North, Range 3 East, N.M.P.M., Los Ranchos de Albuquerque, Bernalillo County, New Mexico and being identified as Tracts 154-B-1 & 154-B-2A a land division of Tract 154-B of M.R.G.C.D Map 27, Village of Los Ranchos de Albuquerque, Bernalillo County, New Mexico, August 1995 Filed 10/26/1995 in Volume 95c Folio 388. The property contains 0.9647 acres more or less.

Applications may be viewed at the Village Offices at the above address from 8:00 AM to 12:00 PM and 12:00 PM to 5:00 PM weekdays. Comments may be made orally at the hearing or may be submitted in writing to the Village Clerk, Danielle Sedillo-Molina, at the Village offices prior to October 1, 2019. If you have any questions, please contact Planning and Zoning, at 505-344-6582.

Journal: August 30, 2019



**Albuquerque Publishing Company**  
 7777 Jefferson N.E. Albuquerque, New Mexico 87109  
 P.O. Drawer J-T Albuquerque, New Mexico 87103  
 (505) 823-7777

Account Number  
 1007387

Ad Order Number  
 0001463079

**Ad Proof/Order Confirmation**

VILL OF LOS RANCHOS  
 ATTN: KELLY WARD ADM  
 6718 RIO GRANDE BLVD NW  
 ALBUQUERQUE, NM 87107 USA

<u>Ordered By</u>	Danielle Sedillo-Molina	<u>Customer Phone</u>	5053446582	<u>Joint Ad #</u>	
<u>Customer Email</u>	SDominguez@losranchosnm.g	<u>PO Number</u>	00253		
<u>Ad Cost</u>	\$76.64	<u>Sales Rep</u>	cwhite		
<u>Tax Amount</u>	\$6.04	<u>Order Taker</u>	cwhite		
<u>Total Amount</u>	\$82.68	<u>Payment Method</u>	Credit Card		
<u>Amount Due</u>	\$82.68	<u>Payment Amount</u>	\$0.00		
<u>Affidavits</u>	0				

Pick Up #

Product Albuquerque Journal  
Ad Number 0001463079-01  
Ad Type 0 Legal Liner  
Ad Size 1 X 97 li  
Color

Placement 0Legal Notices  
Classification 0Government  
Sort Text VILLAGEOFLOS RANCHOSDEALBUQU  
 ERQUENMPUBLICNOTICENOTICEISH  
 EREBYGIVENTHATTHEVILLAGEOFLO  
 SRANCHOSDEALBUQUERQUEBOAR  
 DOFTRUSTEESWILLCONSI

Run Date  
 09/23/2019  
 09/23/2019  
 09/23/2019

WYSIWYG Content



**VILLAGE OF  
LOS RANCHOS DE  
ALBUQUERQUE, NM**

**PUBLIC NOTICE**

**NOTICE IS HEREBY GIVEN THAT** the Village of Los Ranchos de Albuquerque Board of Trustees will consider the following item at their Regular meeting on **Wednesday, October 9, 2019, 7:00 PM at the Warren J. Gray Hall, 6718 Rio Grande Blvd. NW.** A request by Don Choche, LLC, doing business as Don Choche, 7319 Fourth St. NW, Los Ranchos de Albuquerque, NM for a Restaurant Beer and Wine Liquor License on premise consumption only; Application No. 1125892, NM Alcohol and Gaming Division. The restaurant is located at 7319 Fourth St. NW, Los Ranchos de Albuquerque, NM, in the C-1 Zone of the Fourth Street Commercial Corridor and Character Area, and is legally known as A certain parcel of land situate within Section 21, Township 11 North, Range 3 East, N.M.P.M., Los Ranchos de Albuquerque, Bernalillo County, New Mexico and being identified as Tracts 154-B-1 & 154-B-2A a land division of Tract 154-B of M.R.G.C.D Map 27, Village of Los Ranchos de Albuquerque, Bernalillo County, New Mexico, August 1995 Filed 10/26/1995 in Volume 95c Folio 388. The property contains 0.9647 acres more or less.

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Journal: September 23, 2019



MAYOR  
DONALD T. LOPEZ  
ADMINISTRATOR  
VACANT

TRUSTEES  
MARY HOMAN,  
MAYOR PRO-TEM  
ALLEN LEWIS  
PABLO RAEL  
TOM RICCOBENE

August 28, 2019

Don Choche, LLC  
Mr. Jorge Samaniego Esparza  
7319 4<sup>th</sup> Street NW, Suites A, B  
Los Ranchos, NM 87107

**RE: Application No. 1125892, for Don Choche LLC**

Mr. Jorge Samaniego Esparza,

The Village of Los Ranchos de Albuquerque has received New Mexico Regulation and Licensing Department (Alcohol and Gaming Division) Application No.1125892-Don Choche LLC, Restaurant Beer and Wine Liquor License at 7319 4<sup>th</sup> Street NW, Suites A, B, Los Ranchos, NM 87107. The proposed site will be only for a restaurant beer and wine liquor license with on premises consumption only.

The public hearing to approve the application will be held at the following Board of Trustees Meeting:

**DATE OF HEARING: WEDNESDAY, OCTOBER 9, 2019 AT 7:00PM**  
**LOCATION OF HEARING: WARREN J. GRAY HALL**  
**6718 RIO GRANDE BLVD NW**  
**LOS RANCHOS, NEW MEXICO 87107**

It is imperative that you or a representative are present for the public hearing. If you need additional information or have any questions, please do not hesitate to contact me at (505) 344-6582 or by email at [dmolina@losranchosnm.gov](mailto:dmolina@losranchosnm.gov).

Sincerely,

  
Danielle Sedillo-Molina  
Village Clerk

**SENDER: COMPLETE THIS SECTION**

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

Don Choche LLC  
 Mr. Jorge Samaniego Esparza  
 7319 4<sup>th</sup> Street Nw, Suites A, B  
 Los Ranchos, NM 87107



9590 9402 2454 6249 6343 64

2. Article Number (Transfer from service label)

7016 0910 0002 1705 2180

**COMPLETE THIS SECTION ON DELIVERY**

A. Signature

X

- 
- Agent
- 
- 
- Addressee

B. Received by (Printed Name)

C. Date of Delivery

Jorge Esparza

8-30-19

 D. Is delivery address different from item 1?  Yes  
 If YES, enter delivery address below:  No

3. Service Type

- |  |   |
|--|---|
| <input type="checkbox"/> Adult Signature                               | <input type="checkbox"/> Priority Mail Express®                     |
| <input type="checkbox"/> Adult Signature Restricted Delivery           | <input type="checkbox"/> Registered Mail™                           |
| <input type="checkbox"/> Certified Mail®                               | <input type="checkbox"/> Registered Mail Restricted Delivery        |
| <input type="checkbox"/> Certified Mail Restricted Delivery            | <input type="checkbox"/> Return Receipt for Merchandise             |
| <input type="checkbox"/> Collect on Delivery                           | <input type="checkbox"/> Signature Confirmation™                    |
| <input type="checkbox"/> Collect on Delivery Restricted Delivery       | <input type="checkbox"/> Signature Confirmation Restricted Delivery |
| <input type="checkbox"/> Insured Mail                                  |   |
| <input type="checkbox"/> Insured Mail Restricted Delivery (over \$500) |   |

115

USPS TRACKING#



First-Class Mail  
Postage & Fees Paid  
USPS  
Permit No. G-10

9590 9402 2454 6249 6343 64

United States  
Postal Service

• Sender: Please print your name, address, and ZIP+4® in this box•

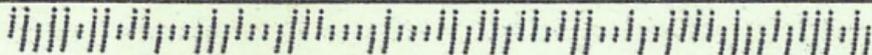
RECEIVED

SEP 3 2019

VILLAGE OF LOS RANCHOS  
6718 Rio Grande Blvd NW  
Los Ranchos, NM 87107

VILLAGE OF LOS RANCHOS

Attn: Danielle Sedillo-Molina



10. A.

**NEW BUSINESS**

- A. AWARD OF RPF 2019-8-1; LEGAL SERVICES, AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT BETWEEN THE VILLAGE OF LOS RANCHOS DE ALBUQUERQUE WITH THE LAW FIRM OF STELZNER, WINTER, WARBURTON, FLORES, SANCHEZ & DAWES, P.A.

# **Village of Los Ranchos de Albuquerque**

## **Board of Trustees**

**Meeting Date: October 9, 2019**

**Title: Award of RFP for Legal Services**

**Action: Discussion and Approval to Award RFP 2019-8-1 for Legal Services to Stelzner, Winter, Warburton, Flores, Sanchez & Dawes, P.A. and Authorize the Mayor to Enter into a Contract for Legal Services with the selected Firm.**

# Village of Los Ranchos de Albuquerque

## Board of Trustees

Meeting Date: October 9, 2019

### Title: Award of RFP for Legal Services

**Action: Discussion and Approval to Award the RFP for Legal Services to Stelzner, Winter, Warburton, Flores, Sanchez & Dawes, P.A. and Authorize the Mayor to Enter into a Contract for Legal Services with the selected Firm**

### Summary:

The Village issued an RFP (RFP 2019-8-1 – Legal Services) on August 26, 2019. Responses from bidders were due on September 16, 2019. The Village received two bids. Bids were opened, reviewed and scored by the evaluation committee. Scoring occurred as indicated in the RFP – points were awarded in the following categories:

REF.	REQUIREMENT	POINTS AVAIL.
IV.B.1	Letter of Transmittal Form	0*
IV.B.2	Professional Qualifications	40*
IV.B.3	Experience with New Mexico Local Public Body	200
IV.B.4	Capability and Agreement to Perform	50*
IV.B.5	Campaign Contribution Disclosure Form	0*
IV.B.6	Accessibility	50*
IV.B.7	Cost	125
IV.B.8	Oral Presentation	125
IV.C.1.a	Experience with Contract Law	60
IV.C.1.b	Experience with Employment Law	60
IV.C.1.c	Experience with Procurement Law	60
IV.C.1.d	Experience with Criminal Law	60
IV.C.1.e	Experience with Tort Litigation	60
IV.C.1.f	Experience with Land Use, Planning & Zoning	60
IV.C.2	References	50
TOTAL		1,000

\*Pass/Fail only.

Bids were submitted by the following firms, total points awarded are indicated in parenthesis.

- Stelzner, Winter, Warburton, Flores, Sanchez & Dawes, P.A., (670)
- Cuddy & McCarthy, LLP (506.25)

**The Evaluation Committee recommends award of RFP 2019-8-1 Legal Services to Stelzner, Winter, Warburton, Flores, Sanchez & Dawes, P.A.**

Attachments:

Draft Contract  
RFP Score Sheet

## **AGREEMENT FOR LEGAL SERVICES**

This AGREEMENT FOR LEGAL SERVICES ("**Agreement**") is effective as of the day of \_\_\_\_\_, 2019, by and between THE VILLAGE OF LOS RANCHOS DE ALBUQUERQUE, a municipality ("**Village**") and STELZNER, WINTER, WARBURTON, FLORES, SANCHEZ & DAWES ("**SWWFSDPA**").

### **RECITALS**

1. On September 16, 2019, SWWFSDPA responded to the Village's Request for Proposals to Provide Legal Services as Village Attorney. The Village accepted SWWFSDPA's proposal on September 23, 2019.

2. SWWFSDPA desires to provide and the Village desires to have SWWFSDPA provide legal services to the Village.

**NOW THEREFORE**, the parties agree as follows:

**A. STATEMENT OF WORK.** SWWFSDPA agrees to serve as outside legal counsel to the Village. Such service includes, but is not limited to, attending meetings of the Board of Trustees and Planning and Zoning Commission, responding to questions presented by the Mayor and the Board or any individual trustee or commissioner or members of the Village staff, addressing legal matters that come before the Village including reviewing contracts, reviewing services and goods proposals and procurement, advising on personnel matters, drafting and/or reviewing and defending ordinances and resolutions, and conduct of litigation. SWWFSDPA shall be expected to be proactively aware of and involved in matters of import to the Village.

SWWFSDPA shall act at the Village's direction and under the exclusive control of the Village on Village matters. SWWFSDPA shall adhere to timetables established by the Village to provide advice and to take legal or other action at the direction of the Village.

**B. ASSOCIATION WITH OTHER COUNSEL.** In the course of representing the Village, if an issue(s) must be addressed which is outside the expertise of SWWFSDPA, with the prior authorization of the Mayor, SWWFSDPA may associate with other counsel having the specific required expertise. SWWFSDPA shall, prior to engaging such counsel, ensure there are no conflicts of interest or other similar impediments. Services of associate counsel shall be billed to or through SWWFSDPA and shall be paid by the Village or SWWFSDPA shall be reimbursed therefore at the actual cost of such services.

**C. COMPENSATION.** For services rendered under this Agreement, the Village shall pay SWWFSDPA the following hourly rates, plus gross receipts tax:

Attorney Time	\$200.00 per hour
Paralegal/Law Clerk (in-house)	\$ 85.00 per hour
Paralegal/Law Clerk (contract)	\$ 35.00 per hour (Ms. Patty Jenkins) (direct pass-thru)

Other attorneys or staff assigned to any Village matter will be billed at rates pre- approved by the Village.

Work that is performed by SWWFSDPA staff which is customarily recognized as work performed by paralegals shall be billed at the rates shown above. Costs incurred by SWWFSDPA on behalf of the Village must be pre-approved by the Village. The Village agrees to reimburse SWWFSDPA for travel expenses incurred on behalf of the Village for travel outside the City of Albuquerque and Los Ranchos de Albuquerque . Such travel expenses shall be at the rate provided by the Per Diem and Mileage Act, NMSA 1978, §§10-8-1 to 10-8-8, and the applicable regulations of the Department of Finance and Administration for salaried public officers or employees. The Village may require that its designee provide written approval, in advance, of any travel for which payment is requested under this Agreement.

SWWFSDPA shall be responsible for paying to the New Mexico Taxation and Revenue Department the gross receipts taxes levied on the amounts payable under this Agreement. The Village shall make no payment to SWWFSDPA except upon receipt of an itemized statement of account.

**D. OTHER AGREEMENT TERMS AND CONDITIONS.** In addition to the Statement of Work described above and the compensation described above, the parties agree to the following:

1. Term. This Agreement is effective as of October 10, 2019, and shall be for an initial term of two (2) years, unless terminated earlier pursuant to Paragraphs 2 or 12 infra; provided, however, the parties may, by mutual agreement, extend this Agreement for successive periods by written agreement approved by both parties. The term of this Agreement, including all extensions, shall not exceed four (4) years.

2. Termination .

a. This Agreement may be terminated in whole or in part in writing by either party in the event of substantial failure by the other party to fulfill its obligations under this Agreement through no fault of the terminating party, provided that no termination may be effected unless the other party is given: (1) not less than seven (7) calendar days' written notice (delivered by certified mail, return receipt requested) of intent to terminate; and (2) an opportunity for consultation with the terminating party prior to termination; provided, however, that SWWFSDPA may not terminate this Agreement if it has undertaken litigation not yet completed, unless permitted to do so by the Village or unless required to do so pursuant to the rules of Professional Conduct.

b. This Agreement may be terminated in whole or in part in writing by either party for its convenience, provided that the other party is given: (1) not less than thirty (30) calendar days' written notice (delivered by certified mail, return receipt requested) of intent to terminate; and (2) an opportunity for consultation with the terminating party prior to termination.

c. If termination for default is effected by the Village, an equitable adjustment in the price provided for in this Agreement may be made, but: (1) no amount shall be allowed for anticipated profit on unperformed services or other work; and (2) any payment due to SWWFSDPA at the time of termination may be adjusted to cover any additional costs to the Village because of SWWFSDPA's default. Upon termination, SWWFSDPA will be paid a reasonable amount for services rendered and expenses incurred prior to the termination, in addition to termination settlement costs reasonably incurred by SWWFSDPA relating to commitments which had become SWWFSDPA prior to the termination.

d. Upon receipt of a termination action under Paragraphs a or ]2 above, SWWFSDPA shall: (1) promptly discontinue all affected work (unless the notice directs otherwise); and (2) deliver or otherwise make available to the Village all data, reports, and such other information and materials as may have been accumulated by SWWFSDPA in performing this Agreement, whether completed or in process.

e. Upon termination under Paragraphs a or Q above, the Village may take over the work and may award another party a contract to complete the work under this Agreement.

f. If after termination for failure of SWWFSDPA to fulfill contractual obligations it is determined that SWWFSDPA had not failed to fulfill contractual obligations, the termination shall be deemed to have been for the convenience of the Village. In such an event, adjustment of the contract price shall be made as provided in Paragraph c of this clause.

### 3. Audit; Access to Records.

a. SWWFSDPA shall maintain books, records, documents and other evidence directly pertinent to performance of Village funded work under this Agreement in accordance with generally accepted accounting principles and practices consistently applied. SWWFSDPA shall also maintain the financial information and data used in the preparation or support of any cost submission. The Village or any of its authorized representatives shall have access to all such books, records, documents and other evidence for the purpose of inspection, audit and copying during normal business hours, both before and after payment. SWWFSDPA will provide proper facilities for such access and inspection.

b. Audits conducted under this provision shall be in accordance with generally accepted auditing standards and with established procedures and guidelines of

the reviewing or audit agency(ies).

4. Release on Final Payment. SWWFSDPA, upon final payment of the amounts due under this Agreement, releases the Village, its officers and employees from all liabilities, claims, and obligations whatsoever arising from or under this Agreement . SWWFSDPA agrees not to purport to bind the Village to any obligation not assumed in this Agreement by the Village, unless SWWFSDPA has express written authority to do so, and then only within the strict limits of that authority. Payment on this Agreement shall not foreclose the Village's right to recover excessive or illegal payments.

5. Confidentiality. Any information that the SWWFSDPA receives or develops in the performance of this Agreement shall be kept confidential and SWWFSDPA shall not make such information available to any individual or organization without the Village's prior written approval.

6. Product of Service. All briefs, legal filings and memoranda that SWWFSDPA develops or acquires under this Agreement shall become the Village's property and shall be delivered

if so requested to the Village no later than the final termination date of this Agreement. However, SWWFSDPA reserves the right to its own notes and compilation of data or research done by it in unrelated matters.

7. Conflict of Interest. SWWFSDPA warrants that it presently has no interest, and shall not acquire any interest, directly or indirectly, that would conflict in any manner or degree with the performance of services required under this Agreement. When and if such provisions become applicable, SWWFSDPA also shall promptly provide a written disclosure to the Mayor of the Village.

8. Amendment. This Agreement shall not be altered, changed or amended except by an instrument in writing executed by the parties. No amendment shall be effective or binding until approved by the Board of Trustees.

9. Merger. This Agreement incorporates all of the agreements, covenants, and understandings between the parties hereto concerning the subject matter hereof, and all such agreements, covenants and understandings have been merged into this written Agreement. No prior agreement or understanding, verbal or otherwise, of the parties or of their agents shall be valid or enforceable unless embodied in this Agreement.

10. Applicable Law. This Agreement shall be governed by the laws of the State of New Mexico.

11. Waiver. No waiver of any breach of this Agreement or any of the terms or conditions thereof shall be held to be a waiver of any other or subsequent breach; nor shall any waiver be valid or binding unless the same shall be in writing and signed by the party

alleged to have granted the waiver.

12. Appropriations. This Agreement's terms, including the initial and any extended terms, are contingent upon the Village making sufficient appropriations and authorization for the performance of this Agreement. If the Village does not make sufficient appropriations and authorizations, this Agreement shall, notwithstanding the provisions of Paragraphs 1 and 2, above, terminate immediately upon the Village giving written notice to SWWFSDPA. The Village's decision whether sufficient appropriations are available shall be accepted by SWWFSDPA and shall be final.

13. Equal Opportunity Compliance. SWWFSDPA agrees to abide by all Federal and State laws and rules and regulations and executive orders of the President of the United States and the Governor of the State of New Mexico pertaining to equal employment opportunity, to the extent they pertain to this Agreement. In accordance with all such laws and rules and regulations, and executive orders of the President of the United States and the Governor of the State of New Mexico, SWWFSDPA agrees to assure that no person in the United States shall, on the grounds of race, color, national origin, sex, sexual preference, age or handicap, be excluded from employment with or participation in, be denied the benefits of, or be otherwise subjected to discrimination under, any program or activity performed under this Agreement. If SWWFSDPA is found to be not in compliance with these requirements to the extent they pertain to this Agreement, during the life of this Agreement, SWWFSDPA agrees to take appropriate steps to correct these deficiencies.

14. Notice. The Procurement Code, NMSA 1978, §§13-1-28 through 13-1-199, imposes civil and criminal penalties for its violation. In addition, the New Mexico criminal statutes impose felony penalties for illegal bribes, gratuities, and kickbacks.

15. Indemnity. The Village shall indemnify and hold harmless SWWFSDPA, including payment of costs and attorneys' fees, against all claims, suits, liability or damages which may be brought, found or levied against SWWFSDPA as a result or arising out of the services and actions of SWWFSDPA under this Agreement; provided that this indemnity will not apply to SWWFSDPA's gross negligence or intentional torts or to the payment of punitive damages assessed against SWWFSDPA.

16. Independent Contractor. SWWFSDPA, in the performance of this Agreement, is an independent contractor and the Village shall have no obligations to SWWFSDPA as an employer other than as set forth in this Agreement.

17. Covenant Against Contingent Fees. CLP assures that no person or selling agency has been employed or retained to solicit or secure this Agreement upon an agreement or understanding for a commission, percentage, brokerage or contingent fee excepting bona fide employees or bona fide established commercial or selling agencies maintained by SWWFSDPA for the purpose of securing business. For breach or violation of this assurance, the Village shall have the right to annul this Agreement without liability or, at its discretion, to deduct from the contract price or consideration, or otherwise recover the full amount of such

commission, percentage, brokerage or contingent fee.

18. Gratuities.

a. If the Village finds after a notice and hearing that SWWFSDPA or any of SWWFSDPA's agents or representatives offered or gave gratuities (in the form of entertainment, gifts or otherwise) to any official, employee or agent of the Village in an attempt to secure a contract or favorable treatment in awarding, amending or making any determinations related to the performance of this Agreement, the Village may, by written notice to SWWFSDPA, terminate this Agreement. The Village may also pursue other rights and remedies that the law or this Agreement provides.

b. In the event this Agreement is terminated as provided in Paragraph a, the Village may pursue the same remedies against SWWFSDPA as it could pursue in the event of a breach of this Agreement by SWWFSDPA.

19. Designs and Technical Services. No designs, drawings, specifications, reports or other technical services are to be furnished by SWWFSDPA under this Agreement.

The parties have executed this Agreement on the respective dates set forth below.

VILLAGE:

SWWFSDPA:

Village of Los Ranchos de Albuquerque,  
A Municipality

STELZNER, WINTER, WARBURTON,  
FLORES, SANCHEZ & DAWES, P.A.

\_\_\_\_\_  
Donald T. Lopez, Mayor

\_\_\_\_\_  
Nann Winter, President

Date: \_\_\_\_\_

Date: \_\_\_\_\_

RFP for Legal Services  
Rating Tabulation

Item	Points	Firm	#1	#2	#3	#4	Total	Avg.	Stelzner	Cuddy
B.2.	40	Stelzner	35	40	40	40	155	38.75	38.75	22.5
		Cuddy	20	10	30	30	90	22.5		
B.3.	200	Stelzner	170	200	190	180	740	185	185	112.5
		Cuddy	100	100	150	100	450	112.5		
B.4	50	Stelzner	20	20	30	30	100	25	25	23.75
		Cuddy	25	20	25	25	95	23.75		
B.6.	50	Stelzner	40	50	50	50	190	47.5	47.5	31.25
		Cuddy	30	40	30	25	125	31.25		
C.1.a	60	Stelzner	55	55	50	60	220	55	55	38.75
		Cuddy	25	40	40	50	155	38.75		
C.1.b	60	Stelzner	45	55	50	60	210	52.5	52.5	45
		Cuddy	25	60	45	50	180	45		
C.1.c.	60	Stelzner	40	55	55	60	210	52.5	52.5	48.75
		Cuddy	50	50	40	55	195	48.75		
C.1.d	60	Stelzner	45	45	50	60	200	50	50	50
		Cuddy	45	50	50	55	200	50		
C.1.e	60	Stelzner	50	60	60	60	230	57.5	57.5	48.75
		Cuddy	40	45	55	55	195	48.75		
C.1.f	60	Stelzner	50	60	55	60	225	56.25	56.25	43.75
		Cuddy	30	40	50	55	175	43.75		
C.2	50	Stelzner	50	50	50	50	200	50	50	41.25
		Cuddy	50	15	50	50	165	41.25		
								<b>Total</b>	<b>670</b>	<b>506.25</b>

10. B.

**NEW BUSINESS**

- B. PURSUANT TO NMSA 1978 § 3-11-6, VILLAGE EMPLOYEES SHALL BE APPOINTED BY RECOMMENDATION OF THE MAYOR AND CONFIRMED BY THE GOVERNING BODY WHEN A VACANCY IS FILLED.
  - 1. CONFIRMATION OF APPOINTMENT OF A VILLAGE TEMPORARY EMPLOYEE, MATT STEBLETON, SEASONAL FARM/GROUNDS WORKER; AGRI-NATURE CENTER.

Left May 2014

RECEIVED 10:00 A  
AUG 14 2019

# Village of Los Ranchos de Albuquerque Employment Application

VILLAGE OF LOS RANCHOS

The Village of Los Ranchos is an equal employment opportunity employer which considers applicants for all positions without regard to race, age, religion, color, national origin, ancestry, sex, sexual orientation, gender identity, disability or serious medical condition, or any other status protected by law.

## GENERAL INFORMATION

Name (Last) <b>Stebleton</b>	(First) <b>Matt</b>	(Middle Initial) <b>B</b>	
Address (Street, City, State, Zip) <b>[REDACTED] Albuquerque NM 87111 (505) 506-3265</b>	How did you hear about this position? <b>Albuquerque Journal</b>		
Are you authorized to work in the U.S.? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	If you are under 18 years of age, can you provide required proof of your eligibility to work? <input type="checkbox"/> Yes <input type="checkbox"/> No <b>N/A</b>		
Are you currently employed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Do you have a New Mexico Driver's License or the ability to obtain one (if position requires driving): <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A		
If Yes, may we contact your employer? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Do you possess a Commercial Driver's License (CDL)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
Have you filled out an application with the Village of Los Ranchos before? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If Yes, please provide the date(s) below:		
Are you related to a Village of Los Ranchos Employee or Elected Official? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Do you or have you previously worked for the Village of Los Ranchos? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
If Yes, please explain below:	If Yes, please explain below:		

## POSITION

Position or Type of Employment Desired: <b>FARM/GROUNDS WORKER</b>	Will Accept: <input checked="" type="checkbox"/> Part-Time <input checked="" type="checkbox"/> Full-Time <input checked="" type="checkbox"/> Temporary	Shift: <input checked="" type="checkbox"/> Day <input checked="" type="checkbox"/> Swing <input type="checkbox"/> Graveyard <input type="checkbox"/> Rotating
Are you able to perform the essential functions of the job you are applying for, with or without reasonable accommodation? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Date Available: <b>9/1/19</b>	
Salary Desired: <b>12.00/hr</b>	Can you travel if the job requires it? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

## EDUCATION AND TRAINING

High School Graduate? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	General Education (GED) Test Passed? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A					
College, Graduate School, Vocational, or other Specialized Training						
Name and Location	Dates Attended Month/Year	Credits Earned		Graduate	Degree & Year	Major or Subject
		Quarterly or Semester Hours	Other (Specify)			
<b>NEW MEXICO STATE UNIVERSITY</b>	From <b>9/92</b> To <b>6/94</b>	<b>64</b>		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		<b>RANGE MANAGEMENT</b>
	From To			<input type="checkbox"/> Yes <input type="checkbox"/> No		
	From To			<input type="checkbox"/> Yes <input type="checkbox"/> No		

	From			<input type="checkbox"/> Yes	
	To			<input type="checkbox"/> No	
Occupational License, Certificate or Registration: <b>FIREFIGHTER II</b>	Number: <b>86829</b>	Where Issued:	Expiration Date: <del>4/18</del> <b>7/21/23</b>		
Occupational License, Certificate or Registration: <b>CPR/FIRSTAID/AED</b>	Number:	Where Issued: <del>AMERICAN</del> <b>RED CROSS</b>	Expiration Date: <b>3/14/20</b>		
Occupational License, Certificate or Registration: <b>ALBQ MASTER BARDENOR (5 yrs)</b>	Number: <b>NM EXTENSION SERVICE</b>	Where Issued: <b>NM STATE EXTENSION SERVICE</b>	Expiration Date: <b>N/A</b>		
Languages Read, Written or Spoken Fluently Other Than English:					

### VETERAN INFORMATION (Most recent)

Branch of Service:	Date of Entry:	Date of Discharge:
--------------------	----------------	--------------------

### SPECIAL SKILLS (List all pertinent skills and equipment that you can operate) Maximum 300 characters

<b>CHAIN SAW, CHIPPER, MOWER, TRACTOR, FARM EQUIPMENT</b>
---

### WORK EXPERIENCE (Most Recent First - may include voluntary work and military experience)

Employer: <b>VALENCIA COUNTY FIRE DEPARTMENT</b>	Telephone Number: <b>(505) 866-2040</b>	From (Month/Year): <b>5/2014</b>
Address: <b>444 LUNA AVE</b>		To (Month/Year): <b>present</b>
Job Title: <b>BOSQUE REHABILITATION TECH &amp;</b>	Number Employees Supervised:	Hours Per Week: <b>VARIES</b>
Specific Duties (Maximum 350 characters) <b>WILDLAND FIREFIGHTER</b>		Last Salary: <b>13.50/hr</b>
<b>SEASONALLY REMOVE RUSSIAN OLIVE AND SALT CEDAR TREES FROM BOSQUE AND CHIP INTO MULCH. SEASONALLY FIGHT WILDLAND FIRES UTILIZING POWER AND HAND TOOLS AND PLUMB WATER ONTO FIRES USING WATER PUMPS AND FIRE ENGINES</b>		Supervisor: <b>CAPT. ROB BARR</b>
Reason For Leaving: <b>still employed</b>	May We Contact This Employer? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Employer: <b>TERICH D NURSERY INC</b>	Telephone Number: <b>(505) 899-7555</b>	From (Month/Year): <b>3/19</b>
Address: <b>101 ALAMEDA BLVD NW 87114</b>		To (Month/Year): <b>6/19</b>
Job Title: <b>SEASONAL NURSERY WORKER</b>	Number Employees Supervised:	Hours Per Week: <b>36</b>
Specific Duties (Maximum 350 characters) <b>AS A SEASONAL NURSERY EMPLOYEE, WATERED PLANTS, UNLOADED TRUCKS, SOLD PLANTS, AND TREES, AND DELIVERED TO CUSTOMERS.</b>		Last Salary: <b>10.00/hr</b>
		Supervisor: <b>RICK HOBSON</b>
Reason For Leaving: <b>SEASONAL POSITION</b>	May We Contact This Employer? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Employer: <b>US NATIONAL PARK SERVICE</b>	Telephone Number: <b>(505) 672-3861</b>	From (Month/Year): <b>4/14</b>
Address: <b>LOS ALAMOS NM 87544</b>		To (Month/Year): <b>present</b>
Job Title: <b>AD WILDLAND FIREFIGHTER</b>	Number Employees Supervised:	Hours Per Week: <b>VARIES</b>
Specific Duties (Maximum 350 characters) <b>FIGHT WILDLAND FIRES USING HAND TOOLS.</b>		

		Last Salary 18 <sup>54</sup> /hr
		Supervisor FMO MARIA RODGERS
Reason For Leaving: SEASONAL		May We Contact This Employer? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Employer: LOS POBLANOS FARM	Telephone Number:	From (Month/Year) 2/94
Address: RIO GRANDE NW		To (Month/Year) 11/96
Job Title: FARM WORKER	Number Employees Supervised:	Hours Per Week 40
Specific Duties (Maximum 350 characters) AS FARM WORKER, PLOWED FIELDS, PLANTED LAVENDER, REPAIRED BROKED IRRIGATION, PLANTED FLOWERS, TREES AND VEGETABLE @ ARDENIS.		Last Salary 10 <sup>00</sup> /hr
		Supervisor DR. WILLIAM REYBA
Reason For Leaving: LEFT FOR STATE OF NEW MEXICO		May We Contact This Employer? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

**Professional References:**

Provide the name, email address, and telephone number of three professional references that are not related to you:

Name	Email	Contact Number
CAPT. ROB BARR	rob.barr@ca.valencia.nm.us	(505) 866-2040
MARLA RODGERS	marla_rodgers@nps.gov	(505) 672-3861
MARGARET FALCONE	mfalcone@g2securestaff.com	(505) 933-3993

**APPLICATION FORM DISCLAIMER**

Neither the completion of this application nor the subsequent entry into any type of employment relationship, either in the position applied for or any other position, shall serve to create an actual or implied contract of employment, or to confer any right to remain an employee of the Village of Los Ranchos, or otherwise change in any respect the employment relationship between it and the undersigned. That relationship cannot be altered except by the Personnel Policy as approved by the Governing Body of the Village of Los Ranchos.

I authorize investigation of all statements contained in this application. I understand that the misrepresentation or omission of facts called for is cause for my application being rejected or, if I become employed, dismissal at any time without any previous notice. I authorize the investigation of all matters contained in this application and hereby give the Village of Los Ranchos permission to contact schools, previous employers, references and others and hereby release the Village of Los Ranchos from any liability as a result of such contact.

I further understand that my employment with the Village of Los Ranchos shall be probationary for a period of six (6) months, and further understand that at any time during the probationary period, my employment relation with the Village of Los Ranchos is terminable at will for any reason by either party.

If I become an employee of the Village of Los Ranchos and leave my employment without having returned all Village-owned property, I agree that the value of any property not returned by me may be deducted from my final paycheck.

I certify the information contained in this application is true, correct, and complete.

Signature of Applicant Wanda B. Stetson Date 8/11/19

*Thank you for completing this application form  
and for your interest in the  
Village of Los Ranchos.*