

**MINUTES**  
**VILLAGE OF LOS RANCHOS DE ALBUQUERQUE**  
**6718 RIO GRANDE BOULEVARD NW**  
**BOARD OF TRUSTEES REGULAR MEETING**  
**Wednesday, September 11, 2019**  
**7:00 P.M.**

**Present:**

Donald T. Lopez, Mayor  
Mary Homan, Mayor Pro-Tem/Trustee  
Tom Riccobene, Trustee

Tim McDonough, Acting Administrator/  
Planning & Zoning Director  
Danielle Sedillo-Molina, Clerk  
Nann Winter, Attorney

**Absent/Excused:**

Allen Lewis, Trustee  
Pablo Rael, Trustee  
Nancy Haines, Treasurer

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Mayor asked that everyone stand for a Moment of Remembrance of 9/11.  
The Boy Scouts led the guests in The Pledge of Allegiance.

**1. CALL TO ORDER**

Mayor Lopez called the regular meeting to order at 7:01 p.m.

**MOTION:** Trustee Homan moved to approve the Agenda  
**SECONDED:** Trustee Riccobene  
**CARRIED:** Motion Passed 2-0 (Trustee Homan-Yes; Trustee Riccobene-Yes)

**2. PUBLIC COMMENT PERIOD [3 MINUTE TIME LIMIT]**

**(SIGN IN WITH THE CLERK IF YOU WISH TO SPEAK UNDER PUBLIC COMMENT ON AN ITEM THAT IS NOT ALREADY ON THIS AGENDA)**

**Bob Keers, 7037 Guadalupe Trail:**

- I. Discussed the lack of cell phone coverage in the Village.

**Betty Tichich, 6724 Edgewood Dr NW:**

- I. Mentioned that the park on the corner of Osuna and Edgewood is looking really good. Offered some suggestions for improvement of the parking, paths, and the moving the power pole. In addition, suggested some potential names for the park.

**Barbara Chavez, 6201 Nabor Road NW/46 Chavez Rd NW:**

- I. Feeling that the older generation is left out and neglected.
- II. Concerned about the traffic and the excessive parking on Rio Grande/Chavez/Nabor created by the business Sarabande. In addition to the high volume of vehicles along the roadway, there is an enormous amount of trash that remains after an event. Requested that something be done in order to prevent an accident/mishap in the future.

**3. PRESENTATIONS/PROCLAMATIONS**

A. NONE

**4. CONSENT AGENDA**

There will be no separate discussion of these items. If discussion is desired, the item will be removed from the Consent Agenda and will be considered separately.

- A. MINUTES-JULY 31, 2019; SPECIAL MEETING
- B. MINUTES-AUGUST 14, 2019; REGULAR MEETING
- C. MINUTES-AUGUST 23, 2019; JOINT WORKING SESSION BOT/P& Z

*\*\*Minutes deferred to October 9, 2019, when all Trustees are present for approval \*\**

**5. REPORTS**

**MAYOR'S REPORT**

**Mayor Lopez** reported on the following:

- Filing day for candidacy was August 27th and write in date was September 3<sup>rd</sup>.
- Working with the Village Clerk to coordinate a candidate forum for the open at Large Positions for Trustee.
- Growers Market is doing well.

**ADMINISTRATOR'S REPORT**

**Mr. McDonough** reported on the following:

- Working on several contracts.
- Worked on a lease issue.
- Worked with the Fire Department regarding fire inspections.
- Visited a film location, found it educational and helpful to see how organized the production was.
- Met with Music in Corrales, as a joint effort the Village will be hosting a jazz

band from Chicago in the Barn, benefitting public schools. The concert will be on Saturday, October 19, 2019, 3-6 pm, \$25/tickets, catered by Sadie's. It will be the beginning of a long-term partnership bringing concerts to the Village a couple of times a year, promoting music in the schools.

### **LEGAL REPORT**

**Attorney Winter** reported on the following:

- Provided support for several contracts.
- Presenting an Ordinance listed on the Agenda.
- Followed up and provided a status update on the Volkswagen Settlement brought up by Trustee Homan at a previous meeting.

### **PUBLIC SAFETY REPORT**

**Public Safety Liaison Radosevich** reported on the following:

- Continue meetings with Captain Sharp, commend him and the deputies from the Sheriff's Office for always being very responsive.
- Continued speeding issues on Ranchitos and Schulte, also 4<sup>th</sup> Street construction zone.
- School Zones opened beginning of August and BCSO had deputies in the school zones throughout the week.
- BCSO had 741 Calls, 224 were traffic stops; 90 of those were 4<sup>th</sup> St., 27 were on Rio Grande, 70 were on 4<sup>th</sup> Street and Ortega, and 13 other areas of the Village.
- Needs to develop a plan of action for event traffic control and security, will make it a priority.

### **PROJECT'S REPORT**

**Project Manager Rinaldi** reported on the following:

- Reported on completed items on 4<sup>th</sup> Street.
- Reported on current activities on 4<sup>th</sup> Street.
- Goal is to get all traffic control completed by Balloon Fiesta.
- Potential of extension on the contract; October 5<sup>th</sup> the project will be substantially complete, minus potential change order.
- Project complete date pending file audit is scheduled for November 1<sup>st</sup>.
- Preparing a legislative request for the upcoming session.
- Attending the Infrastructure Finance Conference, October 23-25<sup>th</sup>.

### **AGRI-NATURE CENTER REPORT**

**Program Manager Whitney** reported on the following:

- Reported on events that occurred at the Agri-nature center and the number of attendees.
- Announced upcoming events.
- Monday, September 16, 2019, a temporary employee will start at the center.
- Phase two of the Lavender field project begins next week.

- Collaborating and communicating with other groups has been successful and will continually lead to lucrative partnerships.

**6. FINANCIAL BUSINESS**

**A. DISCUSSION AND APPROVAL OF CASH REPORT-JULY 2019**

**Ms. Silva, CFO** reported the ending cash balance for July 31, 2019, is \$5,623,039.77, which is a decrease of \$175,870.26 for the month. Year to date deficiency of revenues over expenditures is \$175,870.26. Slight change to the report as suggested by Trustee Rael, correcting \$113,3000 to read \$113,300.00.

*Trustee Riccobene asked for clarification on several items on the July Cash Report.*

*Ms. Silva responded and clarified accordingly.*

**Mayor Lopez asked if there is a motion to approve the July Cash Report.**

**MOTION: Trustee Homan moved to approve the July Cash Report**  
**SECONDED: Trustee Riccobene**  
**CARRIED: Motion Passed 2-0 (Trustee Homan-Yes; Trustee Riccobene-Yes)**

**B. DISCUSSION AND APPROVAL OF CASH REPORT-AUGUST 2019**

**Ms. Silva, CFO** reported the ending cash balance for August 31, 2019, is \$4,972,439.19, which is a decrease of \$650,600.58 for the month. Year to date deficiency of revenues over expenditures is \$826,470.84.

*Trustee Riccobene asked several questions regarding funds and expenditures in the August Cash Report.*

*Ms. Silva responded and clarified accordingly.*

**Mayor Lopez asked if there is a motion to approve the August Cash Report.**

**MOTION: Trustee Riccobene moved to approve the August Cash Report**  
**SECONDED: Trustee Homan**  
**CARRIED: Motion Passed 2-0 (Trustee Homan-Yes; Trustee Riccobene-Yes)**

**7. PUBLIC HEARING AND APPLICATIONS FOR APPEAL**

A. NONE

**8. OLD BUSINESS**

A. NONE

**9. ANNOUNCEMENTS**

NONE

**10. NEW BUSINESS**

**A. DISCUSSION AND APPROVAL OF ORDINANCE 269; AN ORDINANCE AUTHORIZING THE TRANSFER OF CERTAIN PROPERTY TO MONTAÑO LAND, LLC.: THE VILLAGE OF LOS RANCHOS DE ALBUQUERQUE IS THE OWNER OF A CERTAIN PROPERTY COMMONLY REFERRED TO AS 1776 MONTANO ROAD, NW, LOS RANCHOS, NEW MEXICO 87107, MORE PARTICULARLY DESCRIBED AS: LOT 2-A, PLAT OF LOTS 2-A AND 2-B RACING MUSEUM SUBDIVISION, VILLAGE OF LOS RANCHOS DE ALBUQUERQUE, BERNALILLO COUNTY, NEW MEXICO, FILED IN THE OFFICE OF THE COUNTY CLERK OF BERNALILLO COUNTY, APRIL 24, 2007 IN PLAT BOOK 2007C, PAGE 100 AND LOT 1, RACING MUSEUM SUBDIVISION, THE SOUTHWESTERLY PORTION OF TRACT 8-A-1, LOS POBLANOS RANCH, AS SHOWN ON MIDDLE RIO GRANDE CONSERVANCY DISTRICT PROPERTY MAP NO. 31, NOW BEING LOTS 1 AND 2, PROJECTED SECTION 31, TOWNSHIP 11 NORTH, RANGE 2 EAST, N.M.P.M. FILED IN THE OFFICE OF THE COUNTY CLERK OF BERNALILLO COUNTY ON JUNE 15, 2005 IN PLAT BOOK 2005C.**

Attorney Winter provided an overview and described the history of events regarding the Unser Museum and the Village of Los Ranchos. Emphasized that there were no Village funds utilized in the development of the museum and reiterated that the Board of Trustees approved the settlement at the August 14, 2019 meeting. In accordance with the state procurement code, the Village must transfer the property by Ordinance, and it must be publicly advertised, which it was. If the Ordinance is passed, it will need to be published again within the next seven days. A waiting period of 45 days will need to occur in the event that there is a referendum challenging the transaction, the 45 days expires on October 28<sup>th</sup>. The property can then be transferred after that period via deed.

**Mayor Lopez asked if there is a motion to approve Ordinance 269.**

**MOVED:** Trustee Homan motioned to approve Ordinance 269  
**SECONDED:** Trustee Riccobene  
**CARRIED:** Roll Call Vote:  
Trustee Homan-Aye  
Trustee Riccobene-Aye  
Motion Passed 2-0

**B. DISCUSSION AND APPROVAL OF RESOLUTION 2019-9-1, A RESOLUTION APPROVING GRANT AGREEMENT, SUPPORTING PROJECT NO. CN-C3193310, ACCEPTING OWNERSHIP, LIABILITY, AND MAINTENANCE RESPONSIBILITY FOR THE SCOPE OF WORK AND DESIGNATING OFFICIAL REPRESENTATIVE.**

Ms. Rinaldi gave updated information on the contract status and the grant agreement. The legislative appropriation is for improvements to the 4<sup>th</sup> Street corridor, which allows the Village to expend the money on the balance that is due to Bradbury.

**Mayor Lopez asked if there is a motion to approve Resolution 2019-9-1.**

**MOVED:** Trustee Riccobene motioned to approve Resolution 2019-9-1  
**SECONDED:** Trustee Homan  
**CARRIED:** Motion Passed 2-0 (Trustee Homan-Yes; Trustee Riccobene-Yes)

**C. C. PURSUANT TO NMSA 1978 § 3-11-5, VILLAGE EMPLOYEES SHALL BE APPOINTED BY RECOMMENDATION OF THE MAYOR AND CONFIRMED BY THE GOVERNING BODY WHEN A VACANCY IS FILLED.**

**1. CONFIRMATION OF APPOINTMENT OF VILLAGE EMPLOYEE, KEANU A. VALDEZ, VILLAGE MAINTENANCE WORKER I, FACILITIES MAINTENANCE DEPARTMENT.**

Mr. McDonough recommended approval of Keanu A. Valdez for the position of Maintenance Worker I.

**Mayor Lopez asked if there is a motion to approve the confirmation of Keanu A. Valdez.**

**MOVED:** Trustee Homan moved to confirm Keanu Valdez for Maintenance Worker I  
**SECONDED:** Trustee Riccobene  
**CARRIED:** Motion Passed 2-0 (Trustee Homan-Yes; Trustee Riccobene-Yes)

**D. DISCUSSION OF FUTURE PLANS FOR VILLAGE OPERATIONS REGARDING INFORMATION TECHNOLOGY (IT); DISASTER RECOVERY PLAN AND CLOUD BASED OPTIONS.**

Mr. Kiko Jeantette, My IT Support Services, provided a brief on updating the Village IT infrastructure to include a disaster recovery plan. Discussed the cloud, how data is housed and the high level of security, emphasizing that it provides real time data to any employee at any time in a secure manner. Explained that the costs involved are not as prohibitive as it once was, and the Village can move pretty quickly as the three-quarters of the work has already been done and the costs associated primarily will be labor.

**Mayor Lopez recommended that a formal plan be presented for approval by the Trustees at the October 9, 2019 meeting.**

**No Action required.**

**11. TRUSTEE INFORMAL DISCUSSION**

**Trustee Homan**

- Congratulated Mayor Lopez on his recent election to the Municipal League Board.
- Emphasized that the Village continue to enforce the Ordinances as required.

**Trustee Riccobene**

- Would like to understand what is happening in the court.  
*Trustee Homan recommended that the Judge provide a presentation.*
- Suggested that the Village place a sign board outside of Village Hall to post upcoming events and or notices for Village residents, specifically for those residents that are unable to access the website or have access to social media.
- Requested the Village look into building some type of shading structure for the Grower's Market.

**12. ADJOURNMENT**

The meeting was adjourned by Mayor Lopez at 8:21 p.m.

APPROVED by the Board of Trustees of the Village of Los Ranchos de Albuquerque on this 9<sup>th</sup> day of October 2019.

ATTEST:

A handwritten signature in cursive script that reads "Danielle Sedillo-Molina". The signature is written in black ink and is positioned above a horizontal line.

Danielle Sedillo-Molina, Village Clerk