



AGENDA

Village of Los Ranchos de Albuquerque
Board of Trustees Meeting
6718 Rio Grande Blvd NW
SPECIAL MEETING CALLED BY MAYOR LOPEZ
November 8, 2019; 5:00 P.M.

MAYOR

Donald T. Lopez

ACTING ADMINISTRATOR

Tim McDonough

VILLAGE CLERK

Danielle Sedillo-Molina

TRUSTEES

Mary Homan, Mayor Pro Tem/Trustee

Allen Lewis, Trustee

Pablo Rael, Trustee

Tom Riccobene, Trustee

1. **CALL TO ORDER**

A. APPROVAL OF AGENDA

2. **PUBLIC COMMENT PERIOD [3 MINUTE TIME LIMIT] - (PLEASE SIGN IN WITH THE CLERK IF YOU WISH TO SPEAK UNDER PUBLIC COMMENT ON AN ITEM THAT IS NOT ON THIS AGENDA)**

3. **PUBLIC HEARING**

A. DISCUSSION AND APPROVAL OF RESOLUTION NO. 2019-11-1 ADOPTING THE 2021-2025 INFRASTRUCTURE CAPITAL IMPROVEMENT PLAN (ICIP) FOR THE VILLAGE OF LOS RANCHOS DE ALBUQUERQUE.

4. **TRUSTEE INFORMAL DISCUSSION** (THE ROUNDTABLE DISCUSSION IS AN INFORMAL DISCUSSION. THE BOARD OF TRUSTEES WILL TAKE NO OFFICIAL VOTE OR OTHER OFFICIAL ACTION.)

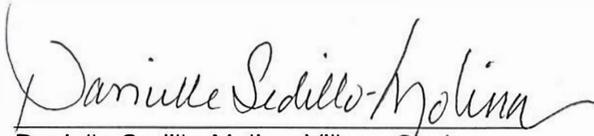
5. ADJOURNMENT

If you are an individual with a disability who is in need of a reader, amplifier, remote microphone, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Village Clerk at (505) 344-6582 at least five (5) days prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Village Clerk at (505) 344-6582 if a special format is needed.

THE NEXT BOARD MEETING WILL BE HELD ON NOVEMBER 13, 2019

A COPY OF THE AGENDA MAY BE OBTAINED AT THE VILLAGE OFFICE, 6718 RIO GRANDE BLVD NW, DURING REGULAR BUSINESS HOURS OF 8:00 A.M. TO 5:00 P.M. OR ON THE WEBSITE: www.losranchosnm.gov

I certify that notice of the Public Meeting has been given in compliance with the Open Meetings Act, NMSA 1978 Section 10-15-1 through 10-15-4 and the Open Meetings Resolution 2019-1-1. I certify that this agenda was posted on November 5, 2019.


Danielle Sedillo-Molina, Village Clerk

3. PUBLIC HEARING

A. DISCUSSION AND APPROVAL OF RESOLUTION NO. 2019-11-1 ADOPTING THE 2021-2025 INFRASTRUCTURE CAPITAL IMPROVEMENT PLAN (ICIP) FOR THE VILLAGE OF LOS RANCHOS DE ALBUQUERQUE.

STATE OF NEW MEXICO
VILLAGE OF LOS RANCHOS DE ALBUQUERQUE
RESOLUTION NO. 2019-11-1

**A RESOLUTION ADOPTING AN INFRASTRUCTURE CAPITAL IMPROVEMENT
PLAN (ICIP) FY 2021-2025**

WHEREAS, the Village of Los Ranchos de Albuquerque recognizes that the financing of public capital projects has become a major concern in New Mexico and nationally; and

WHEREAS, in times of scarce resources, it is necessary to find new financing mechanisms and maximize the use of existing resources; and

WHEREAS, systematic capital improvements planning is an effective tool for communities to define their development needs, establish priorities and pursue concrete actions and strategies to achieve necessary project development; and

WHEREAS, this process contributes to local and regional efforts in project identification and selection in short- and long-range capital planning efforts.

NOW, THEREFORE, BE IT RESOLVED BY THE Village of Los Ranchos de Albuquerque that:

1. The Village has adopted the attached FY 2021-2025 Infrastructure Capital Improvement Plan, and
2. It is intended that the Plan be a working document and is the first of many steps toward improving rational, long-range capital planning and budgeting for New Mexico's infrastructure.

PASSED, APPROVED, and ADOPTED by the Village of Los Ranchos de Albuquerque Board of Trustees at its Special Hearing Meeting on this 8th day of November 2019.

Mayor Donald T. Lopez

ATTEST:

Danielle Sedillo-Molina, Village Clerk

Infrastructure Capital Improvement Plan FY 2021-2025

ICIP for Los Ranchos de Albuquerque

Contact: Tim McDonough, Acting Administrator
6718 Rio Grande Blvd, NW
Los Ranchos de Albuquerque, NM 87107

Telephone No.: (505) 344-6582

Email Address: tmcdonough@losranchosnm.gov

County: Bernalillo

Entity Type: MU

Procurement Officer Name: Danielle Sedillo-Molina

Telephone No.: (505) 344-6582

Email Address: dmolina@losranchosnm.gov

Financial Officer Name: Tammy Silva

Telephone No.: (505) 344-6582

Email Address: tsilva@losranchosnm.gov

Executive Order 2013-006 Compliance

Is your entity compliant with Executive Order 2013-006? Yes

Does your entity have an asset management plan and/or inventory listing of capital assets? Yes

Entity Planning: Process, Nature/Effect/Options/Recommendations of Trends

Process

Administration evaluated prior year plan and held departmental reviews. The public hearing was held on November 8, 2019 for community input. The resolution was adopted by the Board of Trustees on November 8, 2018.

Goals

FY 2020-2024 Infrastructure Capital Improvement Goals To enhance the semi-urban and rural character of the Village by promoting responsible land use planning, business expansion and ensuring the safety of our community. To promote the sustainability of our Village government by expanding our commercial corridor and providing for business incubation. To improve the safety and efficiency of traffic within the Village by identifying problem areas and implementing enhancements that benefit all road users. To purchase additional property to preserve open space and maintain agricultural activities throughout the Village. To stimulate the recreational and leisure activities. To improve the business character of the Village while not sacrificing the rural character. To provide community facilities as considered necessary for the preservation and enhancement of the quality of life in the Village. To provide quality and necessary administrative services to Village residents. To plan and construct walking and bike trails throughout the Village roads, ditches and public open spaces creating trail network connections in the Village.

Factors/Trends Considered

The Village has an aging and active population. Pedestrian and bicycle accessible facilities, trails and roads, are high on the priority list for Village residents. Further, vehicle speed reduction is noted as an important public safety issue of Village residents. Traffic calming and alternative transportation accessibility improvements are needed on many of the Village roadways. Decreased availability of capital outlay funding from local, state and federal sources has placed increased importance on planning and prioritizing of infrastructure improvements and on-going facility maintenance.

Infrastructure Capital Improvement Plan FY 2021-2025

Los Ranchos de Albuquerque Project Summary

ID	Year	Rank	Project Title	Category	Funded to date	2021	2022	2023	2024	2025	Total Project Cost	Amount Not Yet Funded	Phases?
22956	2021	001	4th Street Road Renovation and Repair Improvements	Transportation - Highways/Roads/Bridges	0	650,000	450,000	5,000,000	3,500,000	0	9,600,000	9,600,000	No
28033	2021	002	Agri-Nature Center Building Improvements	Facilities - Other	305,000	402,000	750,000	0	0	0	1,457,000	1,152,000	Yes
14288	2021	003	Road Safety Enhancements	Transportation - Highways/Roads/Bridges	58,000	142,000	200,000	200,000	200,000	200,000	1,000,000	942,000	Yes
22957	2021	004	Village Hall Renovation	Facilities - Administrative Facilities	80,000	0	0	0	300,000	220,000	600,000	520,000	No
12233	2021	005	New Acquisition of Land and Property	Facilities - Other	460,000	0	1,500,000	5,000,000	0	0	6,960,000	6,500,000	No

Number of projects:	5												
	Funded to date:	Year 1:	Year 2:	Year 3:	Year 4:	Year 5:	Total Project Cost:						Total Not Yet Funded:
Grand Totals	903,000	1,194,000	2,900,000	10,200,000	4,000,000	420,000	19,617,000						18,714,000

Infrastructure Capital Improvement Plan FY2021-2025

ICIP Capital Project Description

Year/Rank 2021 001 **Priority:** High **ID:**22956
Project Title: 4th Street Road Renovation and Repair Improvements **Class:** Renovate/Repair **Type/Subtype:** Transportation - Highways/Roads/Bridges
Contact Name: Maria Rinaldi **Contact Phone:** 505-344-6582 **Contact E-mail:** mrinaldi@losranchosnm.gov
Total project cost: 9,600,000 **Proposed project start date:** 05/2020
Project Location: Pueblo Solano RD to Village boundary north of Ortega RD Los Ranchos de Albuquerque NM 87107 **Latitude:** 35.72381 **Longitude:** -106.634846
Legislative Language: To plan, design, construct and purchase right of way for renovation and repair improvements to 4th Street in Los Ranchos de Albuquerque, NM, Bernalillo County.
Scope of Work: Plan, design and construct improvements to 4th Street roadway to include survey of termini for easements, right-of-way and archeological and environmental clearances for ADA pedestrian and vehicular facilities, lighting, signalization, signage and stormwater drainage. May include bicycle facilities if sufficient ROW.

Secured and Potential Funding Budget:

State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc. Please complete table below with all secured and potential funding sources.

Funding Source(s)	Funding Amount	Applied For? Yes or No	Amount Secured	Amt Expended to Date	Date(s) Received	Comment
CAP	4,000,000	No	0	0		app under review
LFUNDS	1,500,000	Yes	250,000	0	FYB 2020	
FGRANT	3,500,000	No	0	0		
DOT	600,000	Yes	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
TOTALS	9,600,000		250,000	0		

Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.

Completed	Funded to Date	Estimated Costs Not Yet Funded					Total Project Cost
		2021	2022	2023	2024	2025	
N/A							

Infrastructure Capital Improvement Plan FY2021-2025

Water Rights		0	0	0	0	0	0	0
Easements and Rights of Way	N/A	0	500,000	0	0	0	0	500,000
Acquisition	N/A	0	0	0	0	0	0	0
Archaeological Studies	No	0	50,000	0	0	0	0	50,000
Environmental Studies	No	0	50,000	0	0	0	0	50,000
Planning	N/A	0	50,000	0	0	0	0	50,000
Design (Engr./Arch.)	No	0	0	450,000	0	0	0	450,000
Construction	No	0	0	0	5,000,000	3,500,000	0	8,500,000
Furnishing/Equipment	N/A	0	0	0	0	0	0	0
TOTALS		0	650,000	450,000	5,000,000	3,500,000	0	9,600,000
Amount Not Yet Funded		9,600,000						

PHASING BUDGET

Can this project be phased? No

Phasing: Stand Alone: No Multi-Phased: No

A project single phase approach is used for projects that can be completed with one process because it is manageable, affordable, and will not require any foreseeable additional resources or activities to be fully operational when complete.

A project multi-phased approach is used for breaking down very large projects into manageable standalone parts that are independently functional and easier to fund.

If the multi-phase approach is being used it is required to provide accurate dates, costs, and funding sources for prior phases, and be able to provide reasonable projections of dates, costs, and funding sources for future phases. In addition, each multi-phase has three main levels: Planning, Design, and Construction. Each level can be funded individually, however strong emphasis is put on completing all three levels.

Phase	Amount	Plan	Design	Construct	Furnish/Equip	Other (Wtr Rights, Easements, Acq)	# Mos to Complete
1	0	No	No	No	No	No	0
2	0	No	No	No	No	No	0
3	0	No	No	No	No	No	0
4	0	No	No	No	No	No	0
5	0	No	No	No	No	No	0
TOTAL	0						

Infrastructure Capital Improvement Plan FY2021-2025

Has your local government/agency budgeted for operating expenses for the project when it is completed?							Yes
If no, please explain why:							
ANNUAL OPERATING BUDGET	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	TOTAL	
Annual Operating Expenses plus Debt Service	50,000	50,000	50,000	50,000	50,000	250,000	
Annual Operating Revenues	0	0	0	0	0	0	

Does the project lower operating costs? No

If yes, please explain and provide estimates of operating savings

Entities who will assume the following responsibilities for this project:

	<u>Fiscal Agent:</u>	<u>Own:</u>	<u>Operate:</u>	<u>Own Land:</u>	<u>Own Asset:</u>	<u>Maintain:</u>
	Los Ranchos de Albuquerque					
Lease/operating agreement in place?	No	No		No	No	No

More detailed information on project.

- (a) How many years is the requested project expected to be in use before needing Renovate/Repair or Replacement? 1-9 years
- (b) Has the project had public input and buy-in? Yes
- (c) Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele? No
- (d) Regionalism - Does the project directly benefit an entity other than itself? No
If yes, please list the other entity.
- (e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget? Yes
Please explain. Project oversight is provide the Mayor and Board of Trustees of the Village of Los Ranchos. Financial and progress reports are provided to the Mayor and Board on all capital projects in the Village.
- (f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy? Yes
If yes, please explain. Project improvements are designed to facilitate business growth through creating a true main street in the Village.
- (g) Does the project benefit all citizens within a recognized region, district or political subdivision? Yes

Infrastructure Capital Improvement Plan FY2021-2025

If yes, please explain and provide the number of people that will benefit from the project.

The 6400 residents of the Village of Los Ranchos will benefit from the increased economic/commercial activity.

(h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and unavoidable? Emergencies must be documented by a Subject Matter Expert.

No

If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issued the mandate.)

Infrastructure Capital Improvement Plan FY2021-2025

ICIP Capital Project Description

Year/Rank 2021 002 **Priority:** High **ID:**28033
Project Title: Agri-Nature Center Building Improvements **Class:** Renovate/Repair **Type/Subtype:** Facilities - Other
Contact Name: Maria Rinaldi **Contact Phone:** 505-379-8982 **Contact E-mail:** mrinaldi@losranchosnm.gov
Total project cost: 1,457,000 **Proposed project start date:** 02/2016
Project Location: 4920 Rio Grande Blvd. Los Ranchos de Albuquerque NM 87107 **Latitude:** 35.146968 **Longitude:** -106.661689
Legislative Language: To plan, design, construct and equip improvements to existing Agri-nature center facility in the Village of Los Ranchos, NM, Bernalillo County.
Scope of Work: Plan and design renovations and improvements to the existing building and immediate grounds at the Agri-Nature Center. Plan and design repairs, including but not limited to electrical and lighting, HVAC, roofing, exterior building removal and replacement and remove and replace patios, sidewalks and parking surface immediately surrounding the building. Remodel interior building, equip with meeting and banquet tables and chairs, kitchen appliances and bathroom fixtures. Construction work will be solicited through competitive bids. Funds expended to date have gone to planning and design.

Secured and Potential Funding Budget:

State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.

Please complete table below with all secured and potential funding sources.

Funding Source(s)	Funding Amount	Applied For? Yes or No	Amount Secured	Amt Expended to Date	Date(s) Received	Comment
CAP	165,000	Yes	165,000	165,000	10/2015	
CAP	140,000	Yes	140,000	0	7/2017	
CAP	1,152,000	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
TOTALS	1,457,000		305,000	165,000		

Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.

	Completed	Funded to Date	Estimated Costs Not Yet Funded				Total Project Cost
			2021	2022	2023	2024	

Infrastructure Capital Improvement Plan FY2021-2025

Water Rights	N/A	0	0	0	0	0	0	0
Easements and Rights of Way	N/A	0	0	0	0	0	0	0
Acquisition	N/A	0	0	0	0	0	0	0
Archaeological Studies	N/A	0	0	0	0	0	0	0
Environmental Studies	N/A	0	0	0	0	0	0	0
Planning	No	10,000	10,000	0	0	0	0	20,000
Design (Engr./Arch.)	No	60,000	40,000	0	0	0	0	100,000
Construction	No	235,000	302,000	750,000	0	0	0	1,287,000
Furnishing/Equipment	No	0	50,000	0	0	0	0	50,000
TOTALS		305,000	402,000	750,000	0	0	0	1,457,000
Amount Not Yet Funded		1,152,000						

PHASING BUDGET							
Can this project be phased? Yes							
Phasing: Stand Alone: Yes Multi-Phased: No							
A project single phase approach is used for projects that can be completed with one process because it is manageable, affordable, and will not require any foreseeable additional resources or activities to be fully operational when complete.							
A project multi-phased approach is used for breaking down very large projects into manageable standalone parts that are independently functional and easier to fund.							
If the multi-phase approach is being used it is required to provide accurate dates, costs, and funding sources for prior phases, and be able to provide reasonable projections of dates, costs, and funding sources for future phases. In addition, each multi-phase has three main levels: Planning, Design, and Construction. Each level can be funded individually, however strong emphasis is put on completing all three levels.							
Phase	Amount	Plan	Design	Construct	Furnish/Equip	Other (Wtr Rights, Easements, Acq)	# Mos to Complete
1	402,000	Yes	Yes	Yes	No	No	0
2	750,000	No	No	Yes	No	No	0
3	0	No	No	No	No	No	0
4	0	No	No	No	No	No	0
5	0	No	No	No	No	No	0
TOTAL	1,152,000						

Infrastructure Capital Improvement Plan FY2021-2025

Has your local government/agency budgeted for operating expenses for the project when it is completed?						Yes
If no, please explain why:						
ANNUAL OPERATING BUDGET	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	TOTAL
Annual Operating Expenses plus Debt Service	60,000	60,000	60,000	60,000	60,000	300,000
Annual Operating Revenues	0	0	0	0	0	0

Does the project lower operating costs? No

If yes, please explain and provide estimates of operating savings

Entities who will assume the following responsibilities for this project:

	Fiscal Agent:	Own:	Operate:	Own Land:	Own Asset:	Maintain:
	Los Ranchos de Albuquerque					
Lease/operating agreement in place?	No	No		No	No	No

More detailed information on project.

(a) How many years is the requested project expected to be in use before needing Renovate/Repair or Replacement? 16 years or more

(b) Has the project had public input and buy-in? Yes

(c) Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele? No

(d) Regionalism - Does the project directly benefit an entity other than itself? No

If yes, please list the other entity.

(e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget? Yes

Please explain. The Mayor and Board of Trustees have oversight for the project. They are presented financial and project progress reports on all capital projects on a monthly basis.

(f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy? Yes

If yes, please explain. The project impacts the agricultural community in the greater metropolitan area. The facility will be a resource for a number of agencies and organizations in a multi-county area.

(g) Does the project benefit all citizens within a recognized region, district or political subdivision? Yes

Infrastructure Capital Improvement Plan FY2021-2025

If yes, please explain and provide the number of people that will benefit from the project.

This public facility improvement will serve the full community of 6400 residents of Los Ranchos, and region with numerous agricultural programs and festivals such "Lavender Festival."

(h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and unavoidable? Emergencies must be documented by a Subject Matter Expert.

No

If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issued the mandate.)

Infrastructure Capital Improvement Plan FY2021-2025

ICIP Capital Project Description

Year/Rank 2021 003 **Priority:** High **ID:**14288
Project Title: Road Safety Enhancements **Class:** Renovate/Repair **Type/Subtype:** Transportation - Highways/Roads/Bridges
Contact Name: Keen Heinzelman **Contact Phone:** 505-344-6582 **Contact E-mail:** kheinzelman@losranchosnm.gov
Total project cost: 1,000,000 **Proposed project start date:** 07/01/2025
Project Location: 6718 Rio Grande Blvd Los Ranchos de Albuquerque NM 87107 **Latitude:** 35.167950 **Longitude:** -106.64055
Legislative Language: To plan, design and construct renovations and repairs to existing roads within the Village of Los Ranchos, New Mexico.
Scope of Work: Design and construct road safety renovations, repairs and improvements including, paving, milling overlay and/or striping; installation of traffic calming devices such as speed bumps, speed signs, flashing caution lights and speed boards for traffic control; and installation of bike lanes to improve vehicular, pedestrian and cyclist safety as needed based on current road conditions, traffic counts and recorded speeds. An engineering study was completed in 2017 recommended specific enhancements on the majority of the roads in the Village. None of those recommendation have been implemented to-date. The Village intended to implement those recommendations by contracting with a design engineering firm to design improvements and issue construction drawings. The Village would solicit a contractor via an RFB process. The Village will follow its policies and procedures and comply with the State of New Mexico Procurement Code.

Secured and Potential Funding Budget:						
State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.						
Please complete table below with all secured and potential funding sources.						
Funding Source(s)	Funding Amount	Applied For? Yes or No	Amount Secured	Amt Expended to Date	Date(s) Received	Comment
LFUNDS	58,000	No	58,000	0	July 2019	Municipal Street Fund
CAP	442,000	No	0	0		
LFUNDS	200,000	No	0	0	July 2020	Municipal Street Fund
DOT	300,000	No	0	0	2019	Cooperative Grant
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
TOTALS	1,000,000		58,000	0		

Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.

Infrastructure Capital Improvement Plan FY2021-2025

	Completed	Funded to Date	Estimated Costs Not Yet Funded					Total Project Cost
			2021	2022	2023	2024	2025	
Water Rights	N/A	0	0	0	0	0	0	0
Easements and Rights of Way	Yes	0	0	0	0	0	0	0
Acquisition	N/A	0	0	0	0	0	0	0
Archaeological Studies	N/A	0	0	0	0	0	0	0
Environmental Studies	N/A	0	0	0	0	0	0	0
Planning	Yes	17,000	0	0	0	0	0	17,000
Design (Engr./Arch.)	No	20,000	20,000	20,000	20,000	10,000	10,000	100,000
Construction	No	21,000	122,000	180,000	180,000	190,000	190,000	883,000
Furnishing/Equipment	N/A	0	0	0	0	0	0	0
TOTALS		58,000	142,000	200,000	200,000	200,000	200,000	1,000,000
Amount Not Yet Funded		942,000						

PHASING BUDGET

Can this project be phased? Yes

Phasing: Stand Alone: Yes Multi-Phased: No

A project single phase approach is used for projects that can be completed with one process because it is manageable, affordable, and will not require any foreseeable additional resources or activities to be fully operational when complete.

A project multi-phased approach is used for breaking down very large projects into manageable standalone parts that are independently functional and easier to fund.

If the multi-phase approach is being used it is required to provide accurate dates, costs, and funding sources for prior phases, and be able to provide reasonable projections of dates, costs, and funding sources for future phases. In addition, each multi-phase has three main levels: Planning, Design, and Construction. Each level can be funded individually, however strong emphasis is put on completing all three levels.

Phase	Amount	Plan	Design	Construct	Furnish/Equip	Other (Wtr Rights, Easements, Acq)	# Mos to Complete
1	142,000	No	Yes	Yes	No	No	12
2	200,000	No	Yes	Yes	No	No	12
3	200,000	No	Yes	Yes	No	No	12
4	200,000	No	Yes	Yes	No	No	12

Infrastructure Capital Improvement Plan FY2021-2025

5	200,000	No	Yes	Yes	No	No	12
TOTAL	942,000						

Has your local government/agency budgeted for operating expenses for the project when it is completed?							Yes
If no, please explain why:							
ANNUAL OPERATING BUDGET	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	TOTAL	
Annual Operating Expenses plus Debt Service	2,500	2,500	2,500	2,500	2,500	12,500	
Annual Operating Revenues	0	0	0	0	0	0	

Does the project lower operating costs? No

If yes, please explain and provide estimates of operating savings

Entities who will assume the following responsibilities for this project:

	Fiscal Agent:	Own:	Operate:	Own Land:	Own Asset:	Maintain:
	Village of Los Ranchos					
Lease/operating agreement in place?	No	No		No	No	No

More detailed information on project.

(a) How many years is the requested project expected to be in use before needing Renovate/Repair or Replacement? 10-15 years

(b) Has the project had public input and buy-in? Yes

(c) Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele? No

(d) Regionalism - Does the project directly benefit an entity other than itself? No

If yes, please list the other entity.

(e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget? Yes

Please explain. Administrative office and the Mayor would be in charge of general oversight with the Administrator, overseeing the daily construction and procurement.

(f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy? No

If yes, please explain.

Infrastructure Capital Improvement Plan FY2021-2025

(g) Does the project benefit all citizens within a recognized region, district or political subdivision?

Yes

If yes, please explain and provide the number of people that will benefit from the project.

All of the approximate 6,100 residents will have the benefit of safe and well-functioning roadways with pedestrian and bicycle facilities.

(h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and unavoidable? Emergencies must be documented by a Subject Matter Expert.

No

If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issued the mandate.)

Infrastructure Capital Improvement Plan FY2021-2025

ICIP Capital Project Description

Year/Rank 2021 004 **Priority:** High **ID:**22957
Project Title: Village Hall Renovation **Class:** Renovate/Repair **Type/Subtype:** Facilities - Administrative Facilities
Contact Name: Keen Heinzelman **Contact Phone:** 505-344-6582 **Contact E-mail:** kheinzelman@losranchosnm.gov
Total project cost: 600,000 **Proposed project start date:** 10/2025
Project Location: 6718 Rio Grande Blvd Los Ranchos de Albuquerque NM 87107 **Latitude:** 35.159126 **Longitude:** -106.65432
Legislative Language: To design, construct and furnish renovations and repairs to Village Hall at the Village of Los Ranchos de Albuquerque, New Mexico.
Scope of Work: Design, construct and furnish renovations to Village Hall to include a conference and meeting room and expanded office space, lighting, exterior coating, replacement of HAVC system, and interior and exterior upgrades to meet ADA standards. Design has not been completed so specific equipment and furnishing lists are not available.

Secured and Potential Funding Budget:

State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.

Please complete table below with all secured and potential funding sources.

Funding Source(s)	Funding Amount	Applied For? Yes or No	Amount Secured	Amt Expended to Date	Date(s)	
					Received	Comment
LFUNDS	120,000	Yes	80,000	0	2024	General Fund
CAP	480,000	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
TOTALS	600,000		80,000	0		

Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.

	Completed	Funded to Date	Estimated Costs Not Yet Funded					Total Project Cost
			2021	2022	2023	2024	2025	
Water Rights	N/A	0	0	0	0	0	0	0

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Easements and Rights of Way	N/A	0	0	0	0	0	0	0
Acquisition	N/A	0	0	0	0	0	0	0
Archaeological Studies	N/A	0	0	0	0	0	0	0
Environmental Studies	N/A	0	0	0	0	0	0	0
Planning	N/A	30,000	0	0	0	0	0	30,000
Design (Engr./Arch.)	No	50,000	0	0	0	0	0	50,000
Construction	No	0	0	0	0	300,000	200,000	500,000
Furnishing/Equipment	No	0	0	0	0	0	20,000	20,000
TOTALS		80,000	0	0	0	300,000	220,000	600,000
Amount Not Yet Funded		520,000						

PHASING BUDGET

Can this project be phased? No

Phasing: Stand Alone: No Multi-Phased: No

A project single phase approach is used for projects that can be completed with one process because it is manageable, affordable, and will not require any foreseeable additional resources or activities to be fully operational when complete.

A project multi-phased approach is used for breaking down very large projects into manageable standalone parts that are independently functional and easier to fund.

If the multi-phase approach is being used it is required to provide accurate dates, costs, and funding sources for prior phases, and be able to provide reasonable projections of dates, costs, and funding sources for future phases. In addition, each multi-phase has three main levels: Planning, Design, and Construction. Each level can be funded individually, however strong emphasis is put on completing all three levels.

Phase	Amount	Plan	Design	Construct	Furnish/Equip	Other (Wtr Rights, Easements, Acq)	# Mos to Complete
1	0	No	No	No	No	No	0
2	0	No	No	No	No	No	0
3	0	No	No	No	No	No	0
4	0	No	No	No	No	No	0
5	0	No	No	No	No	No	0
TOTAL	0						

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Has your local government/agency budgeted for operating expenses for the project when it is completed?							Yes
If no, please explain why:							
ANNUAL OPERATING BUDGET	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	TOTAL	
Annual Operating Expenses plus Debt Service	3,000	3,000	3,000	3,000	3,000	15,000	
Annual Operating Revenues	0	0	0	0	0	0	

Does the project lower operating costs? No

If yes, please explain and provide estimates of operating savings

Entities who will assume the following responsibilities for this project:

	Fiscal Agent:	Own:	Operate:	Own Land:	Own Asset:	Maintain:
	Los Ranchos de Albuquerque	Village of Los Ranchos de Albuquerque	Village of Los Ranchos de Albuquerque	Los Ranchos de Albuquerque	Los Ranchos de Albuquerque	Los Ranchos de Albuquerque
Lease/operating agreement in place?	No	No		No	No	No

More detailed information on project.

- (a) How many years is the requested project expected to be in use before needing Renovate/Repair or Replacement? 16 years or more
- (b) Has the project had public input and buy-in? Yes
- (c) Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele? Yes
- (d) Regionalism - Does the project directly benefit an entity other than itself? No
If yes, please list the other entity.
- (e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget? Yes
Please explain. The Mayor and Board of Trustees have general oversight and control. The Administrator, will have direct oversight of the construction and procurement.
- (f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy? No
If yes, please explain.
- (g) Does the project benefit all citizens within a recognized region, district or political subdivision? Yes
If yes, please explain and provide the number of people that will benefit from the project. The 6400 residents of the Village will benefit by having a Village Hall that is up to

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modern standards.

(h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and unavoidable? Emergencies must be documented by a Subject Matter Expert.

No

If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issued the mandate.)

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ICIP Capital Project Description

Year/Rank 2021 005 **Priority:** High **ID:**12233
Project Title: New Acquisition of Land and Property **Class:** New **Type/Subtype:** Facilities - Other
Contact Name: Mayor Donald T. Lopez **Contact Phone:** 505-344-6582 **Contact E-mail:** mayordonaldtlopez@losranchosnm.gov
Total project cost: 6,960,000 **Proposed project start date:** 07/2022
Project Location: 4920 Rio Grande Blvd. Los Ranchos de Albuquerque NM 87107 **Latitude:** 35.147845 **Longitude:** -106.66299
Legislative Language: To acquire open space and agricultural land, acquire property for the Village of Los Ranchos de Albuquerque, NM, Bernalillo County.
Scope of Work: The Village has identified 20 acres of land to purchase for preservation as open space and agricultural lands as designated in the Village Open Space Plan. The property would serve both as agricultural land and open space. In conjunction with improvements to the commercial corridor, additional public property is needed to create public parking facilities, parks and other public uses. Land purchases follow a process established by the Village with reliance on the appropriate state statutes that provide the authority for the purchase of land. The parcels are identified in planning documents - master plan, corridor or sector plans, open space plans; identified properties are presented to the Board of Trustees for approval to proceed with purchase; property appraisals are completed; purchase offers are made and negotiated with land owners, final purchase documents are presented to the Board of Trustees for final approval to execute.

Secured and Potential Funding Budget:						
State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.						
Please complete table below with all secured and potential funding sources.						
Funding Source(s)	Funding Amount	Applied For? Yes or No	Amount Secured	Amt Expended to Date	Date(s) Received	Comment
LFUNDS	460,000	Yes	460,000	0	07/2018	
CAP	6,500,000	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
TOTALS	6,960,000		460,000	0		

Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.
_____ Estimated Costs Not Yet Funded _____

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	Completed	Funded to Date	2021	2022	2023	2024	2025	Total Project Cost
Water Rights	No	0	0	0	0	0	0	0
Easements and Rights of Way	No	0	0	0	0	0	0	0
Acquisition	No	460,000	0	1,500,000	5,000,000	0	0	6,960,000
Archaeological Studies	N/A	0	0	0	0	0	0	0
Environmental Studies	N/A	0	0	0	0	0	0	0
Planning	Yes	0	0	0	0	0	0	0
Design (Engr./Arch.)	N/A	0	0	0	0	0	0	0
Construction	N/A	0	0	0	0	0	0	0
Furnishing/Equipment	N/A	0	0	0	0	0	0	0
TOTALS		460,000	0	1,500,000	5,000,000	0	0	6,960,000
	Amount Not Yet Funded	6,500,000						

PHASING BUDGET							
Can this project be phased? No							
Phasing: Stand Alone: No Multi-Phased: No							
A project single phase approach is used for projects that can be completed with one process because it is manageable, affordable, and will not require any foreseeable additional resources or activities to be fully operational when complete.							
A project multi-phased approach is used for breaking down very large projects into manageable standalone parts that are independently functional and easier to fund.							
If the multi-phase approach is being used it is required to provide accurate dates, costs, and funding sources for prior phases, and be able to provide reasonable projections of dates, costs, and funding sources for future phases. In addition, each multi-phase has three main levels: Planning, Design, and Construction. Each level can be funded individually, however strong emphasis is put on completing all three levels.							
Phase	Amount	Plan	Design	Construct	Furnish/Equip	Other (Wtr Rights, Easements, Acq)	# Mos to Complete
1	0	No	No	No	No	No	0
2	0	No	No	No	No	No	0
3	0	No	No	No	No	No	0
4	0	No	No	No	No	No	0
5	0	No	No	No	No	No	0

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TOTAL	0
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Has your local government/agency budgeted for operating expenses for the project when it is completed?							Yes
If no, please explain why:							
ANNUAL OPERATING BUDGET	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	TOTAL	
Annual Operating Expenses plus Debt Service	30,000	30,000	30,000	30,000	30,000	150,000	
Annual Operating Revenues	0	0	0	0	0	0	

Does the project lower operating costs? No

If yes, please explain and provide estimates of operating savings

Entities who will assume the following responsibilities for this project:

	<u>Fiscal Agent:</u>	<u>Own:</u>	<u>Operate:</u>	<u>Own Land:</u>	<u>Own Asset:</u>	<u>Maintain:</u>
	Village of Los Ranchos de Albuquerque	Village of Los Ranchos de Albuquerque	Village of Los Ranchos de Albuquerque	Los Ranchos de Albuquerque	Los Ranchos de Albuquerque	Los Ranchos de Albuquerque
Lease/operating agreement in place?	No	No		No	No	No

More detailed information on project.

(a) How many years is the requested project expected to be in use before needing Renovate/Repair or Replacement? 16 years or more

(b) Has the project had public input and buy-in? Yes

(c) Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele? No

(d) Regionalism - Does the project directly benefit an entity other than itself? No

If yes, please list the other entity.

(e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget? Yes

Please explain. The Mayor and the Village Board of Trustees have oversight of all capital project in the village. They receive monthly project financial and progress reports.

(f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy? No

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If yes, please explain.

(g) Does the project benefit all citizens within a recognized region, district or political subdivision?

Yes

If yes, please explain and provide the number of people that will benefit from the project.

All Village properties are purchased with the intent that they are for the benefit of all the residents.

(h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and unavoidable? Emergencies must be documented by a Subject Matter Expert.

No

If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issued the mandate.)