

MINUTES
VILLAGE OF LOS RANCHOS DE ALBUQUERQUE
6718 RIO GRANDE BOULEVARD NW
BOARD OF TRUSTEES REGULAR MEETING
Wednesday, October 09, 2019
7:00 P.M.

Present:

Donald T. Lopez, Mayor
Mary Homan, Mayor Pro-Tem/Trustee
Allen Lewis, Trustee
Pablo Rael, Trustee
Tom Riccobene, Trustee

Tim McDonough, Acting Administrator/
Planning & Zoning Director
Danielle Sedillo-Molina, Clerk
Nancy Haines, Treasurer
Nann Winter, Attorney

1. CALL TO ORDER

Mayor Lopez called the regular meeting to order at 7:00 p.m.

- The Boy Scouts led the guests in The Pledge of Allegiance.

Mayor Lopez asked for a motion to approve the Agenda.

MOTION: Trustee Rael moved to approve the Agenda

SECONDED: Trustee Riccobene

CARRIED: Motion Passed 4-0 (Trustee Homan-Yes; Trustee Lewis-Yes, Trustee Rael-Yes, Riccobene-Yes)

2. PUBLIC COMMENT PERIOD [3 MINUTE TIME LIMIT]

(SIGN IN WITH THE CLERK IF YOU WISH TO SPEAK UNDER PUBLIC COMMENT ON AN ITEM THAT IS NOT ALREADY ON THIS AGENDA)

Keith Baird, 913 Green Valley Road:

- I. Owner of several businesses and homes in the Village. Indicated he lost several tenants resulting in financial loss that he has incurred due to the construction on Fourth St.
- II. Believes the Village should provide support to the Fourth Street Businesses that have had a significant verifiable loss and somehow related to gross receipts tax not generated.
- III. Not pleased with the entrance to his business and wants it to put on hold, until he comes up with an appropriate solution.

David Hudson, 529 Roehl Road:

- I. Clarified and addressed some questions regarding the Lavender in the Village Festival.
- II. Requested a five-year extension on the contract with Lavender in the Village, however, would like at least a one-year extension on the contract for Lavender Festival now.
- III. Emphasized the amount of money generated by Lavender in the Village that has been given to various programs in different capacities.

Joe Craig, 505 Calle Del Pajarito NW:

- I. November will make 295 years of the Village of Los Ranchos.
- II. Having drainage and flooding issues in his neighborhood.

Betty Tichich, 6724 Edgewood Dr NW:

- I. Asked about the status of moving the power pole at the park on Osuna, Follow up from last month's meeting.
- II. Also asked if there was a name for the park, which was also a follow up from September's meeting.

3. PRESENTATIONS/PROCLAMATIONS

Ms. Samantha Sengal, Vice President for Advancement and Enrollment Strategy

- I. Spoke about the CNM bond question that will be on the November 5th ballot.

4. CONSENT AGENDA

There will be no separate discussion of these items. If discussion is desired, the item will be removed from the Consent Agenda and will be considered separately.

- A. MINUTES-JULY 31, 2019; SPECIAL MEETING
- B. MINUTES-AUGUST 14, 2019; REGULAR MEETING
- C. MINUTES-AUGUST 23, 2019; JOINT WORKING SESSION BOT/P& Z
- D. MINUTES-SEPTEMBER 11, 2019; REGULAR MEETING

Mayor Lopez asked if there is a motion to approve the Consent Agenda.

MOTION: Trustee Rael moved to approve the Consent Agenda
SECONDED: Trustee Lewis

Discussion:

Trustee Homan made corrections to the August 14, 2019 minutes, line 979, and lines 1098-1099.

Trustee Riccobene suggested additional verbiage be added to the July 31, 2019 minutes to lines 226-228.

CARRIED: Motion Passed with corrections, 4-0 (Trustee Homan-Yes; Trustee Lewis-Yes, Trustee Rael-Yes, Trustee Riccobene-Yes)

5. REPORTS

MAYOR'S REPORT

Mayor Lopez reported on the following:

- Attended a luncheon for the New Mexico National Guard Troops that will be deploying to Djibouti.
- Had a meeting with Representative Dayan Hochman-Vigil and Joe Craig, they spoke about additional funding to complete the fourth street project and to correct the bridge over Paseo Del Norte.
- Met with the Mayor from Pico Rivera, CA and described how maintaining the Village semi-rural atmosphere is key, otherwise it would face the same type of situation in California, a 60,000 population in an area of eight square miles.

ADMINISTRATOR'S REPORT

Mr. McDonough reported on the following:

- Worked on the RFP for Legal Counsel, it's on the agenda.
- Been busy wrapping up Fourth Street.
- Has received a pre-application for filming in the Village.
- The Jazz concert scheduled for Saturday, October 19, 2019, 3-6 pm, \$25/tickets, catered by Sadie's. Beer and wine will be available as well, the event will be located at the Village Barn.
- A Fall Festival is planned for Fourth Street on November 1st.
- Scheduled a public meeting on short term rentals, B & B's and BRBO's, etc., on December 3, 2019, located at Village Hall with Mr. Karpoff as the facilitator.
- Staff has been working on a variety of activities, including trainings, improvements to current processes, code enforcement, and facilities management.
- Met with the NM Gas Co. there will be a need for significant reconstruction on gas lines and valve systems, which will result in the closure of Rio Grande Blvd and Ortega Road intersection for about 10-11 days, beginning November 11th through the 21st or 22nd, which will result in a total closure of that intersection.

Trustee Homan asked Mr. McDonough to explain the rules on political signs.

Administrator McDonough clarified the Codified Ordinance regarding political signs in the Village.

LEGAL REPORT

Attorney Winter reported on the following:

- Assisting the Mayor with the Legislative agenda.
- Responding to various Fourth Street, issues including some encroachment and design considerations.
- Submitted a demand letter to Desert Forge related to some leased property on Rio Grande.
- Assisting Mr. McDonough with paralegal support on the short-term rental process that is underway.

PUBLIC SAFETY REPORT

Public Safety Liaison Radosevich reported on the following:

- Continually meets with Captain Sharp, BCSO.
- Attended a Salamanca HOA meeting.
- Working on special events permits.
- Coordinating as part of the Fourth Street Festival on November 1st a static display by BCSO and BCFD.
- Re-iterated the policy and Village Ordinances regarding political signs.
- BCSO had 558 Calls, 154 were traffic stops; 76 of those were in the Fourth St. construction zone.

PROJECT'S REPORT

Project Manager Rinaldi reported on the following:

- Fourth Street is open.
- Reported on current activities on Fourth Street.
- All traffic control was removed except with the taper on either end of the project and will remain until permanent striping is involved.
- Preparation underway for asphalt paving.
- Brick sidewalks are almost complete and landscape installation continues.
- Items to complete; safety railing reflective tape, monument signs, and evaluation work regarding cracking on the median.
- Reported on costs associated with the project to date \$7,343,844.00.
- Substantial completion date is scheduled for October 25, 2019.

Trustee Rael, Trustee Lewis, and Trustee Homan asked several questions regarding the project. Trustee Riccobene pointed out a safety issue.

Ms. Rinaldi clarified and explained in further detail.

AGRI-NATURE CENTER REPORT

Program Manager Whitney reported on the following:

- Matt Stebleton started as a seasonal employee.
- Hosted the third Tour de Farms that attracted 248 cyclists.
- Announced past classes and upcoming events at the Agri-Nature Center.
- Planted 500 plants of Lavender.

6. FINANCIAL BUSINESS

A. DISCUSSION AND APPROVAL OF CASH REPORT-SEPTEMBER 2019

Nancy Haines, Treasurer reported the ending cash balance for September 30, 2019, is \$4,393,717.43, which is a decrease of \$578,721.76 for the month. Year to date deficiency of revenues over expenditures is \$1,405,192.60. Addressed unusual and significant items on the report for awareness and provided a table to the Trustee's reflecting Gross Receipt's Tax.

The Trustee's asked questions on several items regarding the September Cash Report.

Treasurer Haines provided specific answers to the questions asked.

Mayor Lopez asked if there is a motion to approve the September Cash Report.

MOTION: Trustee Lewis moved to approve the September Cash Report
SECONDED: Trustee Homan
CARRIED: Motion Passed 4-0 (Trustee Homan-Yes; Trustee Lewis-Yes, Trustee Rael-Yes; Trustee Riccobene-Yes)

7. PUBLIC HEARING AND APPLICATIONS FOR APPEAL

- A. LL 19-03; A REQUEST BY DON CHOCHÉ, LLC, DOING BUSINESS AS DON CHOCHÉ, 7319 FOURTH ST. NW, LOS RANCHOS DE ALBUQUERQUE, NM FOR A RESTAURANT BEER AND WINE LIQUOR LICENSE ON PREMISE CONSUMPTION ONLY, APPLICATION NO. 1125892, NM ALCOHOL AND GAMING DIVISION. LOCATED IN THE C-1 ZONE OF THE FOURTH STREET COMMERCIAL CORRIDOR AND CHARACTER AREA. THE REQUEST IS FOR APPROVAL OF THE LIQUOR LICENSE FOR THE SUBJECT PROPERTY IN ACCORDANCE WITH STATE LAWS AND THE 2013 CODIFIED ORDINANCES OF THE VILLAGE OF LOS RANCHOS §9.2.13.

(Acting Administrator McDonough, Mr. Jorge Samaniego, and Mr. Johnathon Turner were sworn in by Attorney Winter).

Administrator McDonough provided the report regarding the application, discussed the application process, the public notification that was given, and stated that no adverse comments were received. Recommended approval of the liquor license.

Mr. Jorge Samaniego, owner of Don Choche introduced himself to the Governing Body.

Johnathon Turner spoke on behalf of Don Choche.

Mayor Lopez asked if there is a motion to approve the Liquor License.

<u>MOTION:</u>	Trustee Homan moved to approve the request
<u>SECONDED:</u>	Trustee Rael
<u>CARRIED:</u>	Motion Passed 4-0 (Trustee Homan-Yes; Trustee Lewis-Yes, Trustee Rael-Yes; Trustee Riccobene-Yes)

8. OLD BUSINESS

A. NONE

9. ANNOUNCEMENTS

NONE

10. NEW BUSINESS

A. AWARD OF RFP 2019-8-1; LEGAL SERVICES, AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT BETWEEN THE VILLAGE OF LOS RANCHOS DE ALBUQUERQUE WITH THE LAW FIRM OF STELZNER, WINTER, WARBURTON, FLORES, SANCHEZ & DAWES, P.A.

Administrator McDonough provided an overview regarding the Request for Proposal (RFP), discussed the timeline, respondents, scoring and recommended approval of the award of RFP 2019-8-1 to Stelzner, Winter, Warburton, Flores Sanchez & Dawes, P.A.

Trustee Lewis asked a couple of questions regarding the contract.

Administrator McDonough clarified.

Mayor Lopez asked if there is a motion to approve RFP for Legal Services.

MOVED: Trustee Rael motioned to approve with corrections
SECONDED: Trustee Lewis

Trustee Rael made corrections to the contract.

CARRIED: Motion Passed 4-0 (Trustee Homan-Yes; Trustee Lewis-Yes, Trustee Rael; Trustee Riccobene-Yes)

B. PURSUANT TO NMSA 1978 § 3-11-6, VILLAGE EMPLOYEES SHALL BE APPOINTED BY RECOMMENDATION OF THE MAYOR AND CONFIRMED BY THE GOVERNING BODY WHEN A VACANCY IS FILLED.

1. CONFIRMATION OF APPOINTMENT OF A VILLAGE TEMPORARY EMPLOYEE, MATT STEBLETON, SEASONAL FARM/GROUNDS WORKER; AGRI-NATURE CENTER.

MOVED: Trustee Rael motioned to approve Matt Stebleton
SECONDED: Trustee Riccobene
CARRIED: Motion Passed 4-0 (Trustee Homan-Yes; Trustee Lewis; Trustee Rael-Yes; Trustee Riccobene-Yes)

11. TRUSTEE INFORMAL DISCUSSION

Mayor Lopez

- Asked for concurrence from the Governing Body if they were interested in participating in a Candidate Forum. Available dates, October 22nd, 28th, and 29th. All Trustees are in favor.
(Mayor directed the Clerk to coordinate with all candidates and if possible, with the League of Women Voters).

Trustee Homan

- Meeting with different groups in the Village to find out their concerns and recommendations.

Trustee Lewis

- Was called to Enchanted Valley Circle, part of their street was underwater, would like the Village to consider putting in a drain to help them out.
- Status of the Village Administrator.

Trustee Rael

- Hay stacked on the SE corner of Osuna, if it is does not get picked up, possibly the Village can donate it to the zoo.

- For safety reasons and to prevent theft, asked why the black car was left outside of Village Hall.

Trustee Riccobene

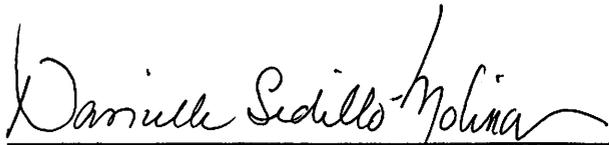
- Thanked various staff members for all their hard work.

12. ADJOURNMENT

The meeting was adjourned by Mayor Lopez at 8:40 p.m.

APPROVED by the Board of Trustees of the Village of Los Ranchos de Albuquerque on this 13th day of November 2019.

ATTEST:



Danielle Sedillo-Molina, Village Clerk