

MINUTES
VILLAGE OF LOS RANCHOS DE ALBUQUERQUE
6718 RIO GRANDE BOULEVARD NW
BOARD OF TRUSTEES SPECIAL/PUBLIC HEARING MEETING
CALLED BY MAYOR LOPEZ
Friday, November 8, 2019
5:00 P.M.

Present:

Donald T. Lopez, Mayor
Mary Homan, Mayor Pro Tem/Trustee
Allen Lewis, Trustee
Pablo Rael, Trustee
Tom Riccobene, Trustee

Tim McDonough, Acting Administrator/
Planning & Zoning Director
Danielle Sedillo-Molina, Clerk
Nancy Haines, Treasurer
Juan Flores, Attorney

Pledge of Allegiance

1. **CALL TO ORDER**

Mayor Lopez called the Special/Public Hearing Meeting to order at 5:08 p.m.

MOTION: Trustee Rael moved to approve the Agenda
SECONDED: Trustee Riccobene
CARRIED: Motion Passed 4-0 (Trustee Homan-Yes; Trustee Lewis-Yes, Trustee Rael-Yes; Trustee Riccobene-Yes)

2. **PUBLIC COMMENT PERIOD [3 MINUTE TIME LIMIT]**

(SIGN IN WITH THE CLERK IF YOU WISH TO SPEAK UNDER PUBLIC COMMENT ON AN ITEM THAT IS NOT ALREADY ON THIS AGENDA)

NONE

3. **NEW BUSINESS**

- A. DISCUSSION AND APPROVAL OF RESOLUTION NO. 2019-11-1 ADOPTING THE 2021-2025 INFRASTRUCTURE CAPITAL IMPROVEMENT PLAN (ICIP) FOR THE VILLAGE OF LOS RANCHOS DE ALBUQUERQUE.

(Attorney Juan Flores swore in Administrator McDonough, no one else stood to be sworn in).

Administrator McDonough gave the background of the ICIP and indicated that the Village submits this every year. The Village missed the training session earlier this year due to emails that were sent from the State to staff that are no longer with the Village. María Rinaldi found out about the deadline when she was at DFA in Santa Fe. She received special permission to submit late, the deadline is Tuesday, November 12, 2019, and that is why we had to call the special meeting because it is before the BOT meeting. The only caveat, we are unable to change the top five projects, however, we can change the order of priority and can adjust budgets if necessary.

Explained the introductory page, discussed the project summary page, then went into specific details regarding the projects.

PROJECT 001-FOURTH STREET:

We will need a total of 9.6 million dollars to finish it out. \$4 million from Capital Outlay, \$1.5 million from Local funds, \$3.5 million in Federal grants, and secured \$250,000.00, that has already been put aside in our budget for roadways. The rest of the information pertains to whether we have completed certain items of the project, requests the annual operating budget, requires us to identify who the fiscal agent is, who the owner of the land is, the owner of the asset, and who is going to maintain it; all answers are Los Ranchos de Albuquerque.

PROJECT 002-AGRI-NATURE CENTER BUILDING IMPROVEMENTS:

This has been on the ICIP for quite a while, we are requesting a total of \$1,457,000.00. We have secured \$305,000, a \$165,000, of that we have already spent. We have another Capital Outlay appropriation of \$140,000 that has yet to be spent. The remainder of the money is \$20,000 for planning, \$100,000 in design, \$1.287 million in construction, and \$50,000 for furnishings and equipment.

PROJECT 003-ROAD SAFETY ENHANCEMENTS:

We have a total projected cost of one million dollars. This is a combination of road improvements and had an engineering study done on the east/west streets. We have received that study and that is a part of this. Anticipating \$17,000 in planning, \$100,00.00 in design, and \$883,000.00 in construction out of the million dollars requested.

PROJECT 004-VILLAGE HALL RENOVATIONS:

Priority four is for Village Hall renovations, which has been talked about before. It needs some maintenance and we would like to make our bathrooms handicap accessible. Out of that \$680,000 budget, we budgeted \$30,000 for planning, \$50,000 for design, half a million for construction and \$20,000 for equipment and furnishings.

PROJECT 005-ACQUISITION OF LAND AND PROPERTY:

Land identified is adjacent to our existing Agri-Nature property, the old Anderson property. That was a total of \$6.96 million, all budgeted for acquisition over a couple of years.

Trustee Lewis asked for further clarification as to how the process works.

Mayor Lopez explained that at the New Mexico Infrastructure Finance Conference it was conveyed that you cannot ask for Capital Outlay money unless it is specifically in the ICIP. So, if we ask the legislature for 8.5 million dollars, it better be in the ICIP. So, between now and the time we put our Capital Outlay request together, we need to identify what that will be and have it in by the 12th of November.

Administrator McDonough explained in detail the process and the premise behind how the Village came up with the numbers as presented in the ICIP.

Joe Craig, 505 Calle Del Pajarito:

(Attorney Flores, swears in Mr. Craig).

Mr. Craig, indicated that what he printed out from the agenda was a different amount of money that was being discussed.

Administrator McDonough clarified that he found some incorrect data, corrected the ICIP, however, it was uploaded to the website late afternoon.

Mr. Craig was provided with a hard copy of the updated ICIP Project List.

Mayor Lopez asked for a motion.

<u>MOTION:</u>	Trustee Rael moved to approve 2021-2025 ICIP for the Village of Los Ranchos de Albuquerque.
<u>SECONDED:</u>	Trustee Homan
<u>CARRIED:</u>	Motion Passed 4-0 (Trustee Homan-Yes; Trustee Lewis-Yes, Trustee Rael-Yes; Trustee Riccobene-Yes)

4. TRUSTEE INFORMAL DISCUSSION

Trustee Homan

- Attended different meetings in Santa Fe, one was at the New Mexico’s Self-Insurer’s Fund, fund is doing well, and a dividend check will be coming next cycle.
- Second meeting was on Cannabis, she would like to place something on the agenda for December, the Village needs to start thinking about an Ordinance.

Trustee Lewis

- Address an Ordinance regarding the issues of the homeless and panhandlers, we need something on our books to be ahead of that issue.

Trustee Rael

- Seconded Trustee Lewis's comments on the homeless.

Trustee Riccobene

- No Comment

Mayor Lopez

- Recommended that the Trustee's consider the Municipal Officials Leadership Institute (MOLI) program.
- Also recommended that the Trustee's attend the Newly Elected Officials Institute presented by the New Mexico Municipals League on December 14, 2019.

5. ADJOURNMENT

The meeting was adjourned by Mayor Lopez at 5:29 p.m.

APPROVED by the Board of Trustees of the Village of Los Ranchos de Albuquerque on this 11th day of December 2019.



Danielle Sedillo-Molina, Village Clerk