

MINUTES
VILLAGE OF LOS RANCHOS DE ALBUQUERQUE
6718 RIO GRANDE BOULEVARD NW
BOARD OF TRUSTEES REGULAR MEETING
Wednesday, November 13, 2019
7:00 P.M.

Present:

Donald T. Lopez, Mayor
Mary Homan, Mayor Pro-Tem/Trustee
Allen Lewis, Trustee
Pablo Rael, Trustee
Tom Riccobene, Trustee

Tim McDonough, Acting Administrator/
Planning & Zoning Director
Danielle Sedillo-Molina, Clerk
Nancy Haines, Treasurer
Juan Flores, Attorney

The Pledge of Allegiance was led by the Boy Scouts.

1. CALL TO ORDER

Mayor Lopez called the regular meeting to order at 7:01 p.m.

Mayor Lopez asked for a motion to approve the Agenda.

MOTION: Trustee Rael moved to approve the Agenda

SECONDED: Trustee Lewis

CARRIED: Motion Passed 4-0 (Trustee Homan-Yes; Trustee Lewis-Yes, Trustee Rael-Yes, Riccobene-Yes)

2. PUBLIC COMMENT PERIOD [3 MINUTE TIME LIMIT]

(SIGN IN WITH THE CLERK IF YOU WISH TO SPEAK UNDER PUBLIC COMMENT ON AN ITEM THAT IS NOT ALREADY ON THIS AGENDA)

Betty Tichich, 6724 Edgewood Dr NW:

- I. Asked about the status of moving the power pole at the park on Osuna, follow up from last month's meeting.

(Requires coordination with the Public Service Company of New Mexico, if it is even a viable option).

3. PRESENTATIONS/PROCLAMATIONS

- A. Kristin McCloughlin/Chris Schroeder; PNM Resources
- WeConnectNM, Grass Root effort, a campaign put together by local businesses to make New Mexico the friendliest small business state in the nation.
 - Getting government groups to commit to buying local, strengthen our local economy.
- B. Dan Darnell, Waste Management of New Mexico;
- Recycling Industry Update and impacts to the Village of Los Ranchos recycling program.
 - Requested to be on the December agenda for the Board of Trustees to take action on a rate increase to absorb some the increasing costs of recycling.

4. CONSENT AGENDA

There will be no separate discussion of these items. If discussion is desired, the item will be removed from the Consent Agenda and will be considered separately.

- A. MINUTES-OCTOBER 09, 2019; REGULAR MEETING

Mayor Lopez asked if there is a motion to approve the Consent Agenda.

<u>MOTION:</u>	Trustee Rael moved to approve the Consent Agenda
<u>SECONDED:</u>	Trustee Homan
<u>CARRIED:</u>	Motion Passed 4-0 (Trustee Homan-Yes; Trustee Lewis-Yes, Trustee Rael-Yes, Riccobene-Yes)

5. REPORTS

MAYOR'S REPORT

Mayor Lopez reported on the following:

- Hosted a Veteran's Day luncheon for Veteran's in the Village.
- Attended an Ag Resilience Meeting at Los Poblanos, 120 stakeholders in attendance.
- Will be attending the Mayor's Caucus in Corrales.
- Met with Representative Patricia Lundstrum, Chair of House Appropriations and Finance Committee and discussed the opportunity to request Capital Outlay money in the amount of \$9 million to complete Fourth Street. Representative Lundstrum indicated that our request was not

unreasonable, therefore, the Village will move forward with the request.

ADMINISTRATOR'S REPORT

Mr. McDonough reported on the following:

- Discussed that the accountant left unexpectedly on maternity leave, and Gil Saavedra is back and is training the Temp.
- Worked with the Attorney's on the Unser Agreement.
- Held a Special Board meeting for the ICIP, made some edits as requested by DFA, resubmitted with the changes, and received confirmation that it was accepted by the State.
- The Festival on Fourth Street was very successful.
- Two site development plans came through P & Z.
- Working on a rate sheet for facilities for the use of Village property for filming.
- Reminded everyone of the closure at Rio Grande Blvd and Ortega Road, which is scheduled to be completed by the 22nd.

PLANNER'S REPORT

Planner Justice reported on the following:

- Provided an update on current staff activities.
- Finalizing revisions to the film policy.
- Addressing short term rentals, public workshop on December 3rd from 6:30-9:00pm at Village Hall.
- Fourth Street Festival had about 30 businesses participate, and other participants contributed in various ways.
- At the P & Z meeting residents were concerned regarding traffic issues at Fourth Street and Ortega and are requesting a traffic light.

LEGAL REPORT

Attorney Flores reported on the following:

- Briefed the status of the Unser litigation, which has been settled, waiting on the actual stipulated dismissal of the case.
- Terminated the lease between the Village and Desert Forge.

PUBLIC SAFETY REPORT

Public Safety Liaison Radosevich reported on the following:

- Attended a Los Poblanos HOA meeting.
- Worked with staff on the Fourth Street Festival and the Jazz Festival.
- Working on special events permits with the POC's from the Lavender Festival, Grower's Market, and Arts Market, the goal is to have a more formalized policy across the board.
- Fire Department had 117 calls.
- BCSO had 585 Calls, 182 were traffic stops; 46 of those were in the Fourth St. construction zone.
- Appreciate the continual support from BCSO, commended Captain Sharp.

PROJECT'S REPORT

Project Manager Rinaldi reported on the following:

- Reported on current activities on Fourth Street.
- Errors in scheduling with the contractor and subcontractor will result in closures on Fourth.
- Public parking lot improvements still in the works.
- Resolving some cracking in the pavement.
- Material cost change order still due and the cost in removing the trees on the east side.
- The contract extension will be through November 30th.
- Reported on costs associated with the project to date \$7,396,844.00.
- Final project closeout and complete pending audits by December 15th.
- Prepared the ICIP Projects and the Legislative requests for the upcoming session.

Trustee Lewis and Trustee Rael asked questions regarding the project.

Ms. Rinaldi clarified and explained in detail.

AGRI-NATURE CENTER REPORT

Program Manager Whitney reported on the following:

- Provided update on the last Ag convening on October 21st.
- Explora has submitted two different grant applications with Los Ranchos Elementary School and Mandy's Farm.
- All activities are updated on the Village Facebook page.
- Met with various groups for potential collaboration.
- Planning on utilizing grants issued and researching other potential future grants.

6. FINANCIAL BUSINESS

A. DISCUSSION AND APPROVAL OF CASH REPORT-OCTOBER 2019

Nancy Haines, Treasurer reported that as Administrator McDonough mentioned, we are operating with the assistance of former accountant Gil Saavedra, who is training a temp while Tammy Silva is out on maternity leave, because of that and time constraints, there is no written summary report, and the check register will be included in next month's packet.

- The ending cash balance for October 2019, is \$4,638,600.09, which is an increase of \$237,197.57 over the prior month. Year to date deficiency of revenues over expenditures is \$1,176,182.36.
- The 2nd quarter of the fire protection state grant was received, but in turn, was paid out to the county.
- Addressed unusual and significant items; there were no invoices paid for

the Fourth Street project, resulting in the increase in cash.

The Trustee's asked questions on several items regarding the October Cash Report.

Treasurer Haines, Ms. Rinaldi, and Administrator McDonough provided specific answers to the questions asked.

Mayor Lopez asked if there is a motion to approve the October Cash Report.

MOTION: Trustee Homan moved to approve the October Cash Report
SECONDED: Trustee Lewis
CARRIED: Motion Passed 4-0 (Trustee Homan-Yes; Trustee Lewis-Yes, Trustee Rael-Yes; Trustee Riccobene-Yes)

7. PUBLIC HEARING AND APPLICATIONS FOR APPEAL

NONE

8. OLD BUSINESS

A. UPDATE TO THE SETTLEMENT AGREEMENT BETWEEN UNSER DISCOVERY CAMPUS, INC., A NEW MEXICO NON-PROFIT CORPORATION AND THE VILLAGE OF LOS RANCHOS DE ALBUQUERQUE, A NEW MEXICO MUNICIPAL CORPORATION.

Attorney Flores briefed the Unser Settlement under Attorney's Report.

9. ANNOUNCEMENTS

NONE

10. NEW BUSINESS

A. DISCUSSION AND APPROVAL OF RESOLUTION NO. 2019-11-2; ADOPTING THE 2035 MASTER PLAN FOR THE VILLAGE OF LOS RANCHOS DE ALBUQUERQUE.

Planner Justice provided an overview of the process of the 2035 Master Plan, the community involvement, the meetings, notifications, postings and the attendance of those involved throughout the process.

Trustees provided positive comments regarding the 2035 Master Plan.

Mayor Lopez asked if there is a motion to approve Resolution 2019-11-2 adopting the 2035 Master Plan.

MOVED: Trustee Rael motioned to approve Resolution 2019-11-2 adopting the 2035 Master Plan for the Village of Los Ranchos de Albuquerque
SECONDED: Trustee Lewis
CARRIED: Motion Passed 4-0 (Trustee Homan-Yes; Trustee Lewis-Yes, Trustee Rael; Trustee Riccobene-Yes)

B. DISCUSSION AND APPROVAL IN ACCORDANCE WITH CHAPTER 2, SECTION 6 (A) OF THE VILLAGE OF LOS RANCHOS CODIFIED ORDINANCES; THE TRUSTEES SHALL RECEIVE NO OTHER COMPENSATION FOR THEIR SERVICES EXCEPT REIMBURSEMENT FOR OUT-OF-POCKET EXPENSES INCURRED ON BEHALF OF THE VILLAGE WHEN EXPRESSLY AUTHORIZED BY THE BOARD; MAYOR PRO TEM/TRUSTEE MARY HOMAN ATTENDANCE AT THE NATIONAL LEAGUE OF CITIES, CITY SUMMIT; NOVEMBER 20-23, 2019, SAN ANTONIO, TEXAS.

Trustee Homan provided an overview of the upcoming conference, indicated that she would bring back valuable information pertinent to the Village and requested reimbursement of expenditures estimated at approximately \$1,500.00.

Trustee Lewis and Trustee Riccobene asked several questions regarding the conference expenses, the benefit of being a member of the National League of Cities, and Trustee Homan's intent to assist the Village in the future.

Mayor Lopez asked if there is a motion.

MOVED: Trustee Rael motioned to approve the reimbursement costs.
SECONDED: Trustee Lewis

Trustee Riccobene requested specifics from Trustee Homan upon her return, would like to get something out of attending. Have staff contact and use the resources online and begin the transition to whoever will be the lead.

Trustee Lewis requested a report.

CARRIED: Motion Passed 3-0 (Trustee Homan-Abstain; Trustee Lewis; Trustee Rael-Yes; Trustee Riccobene-Yes)

C. DISCUSSION ONLY; THE PRIORITIZATION OF ROAD REPAIR IN THE VILLAGE AND THE FUNDING ASSOCIATED.

Administrator McDonough explained that the Village needs to have a plan to determine what the conditions of the roads are, rather than be reactive, as we have done in the past. We have done patchwork in the past; however, we need to dedicate a budget to road repairs and address priorities first. Possibly bring in engineers to determine the structural problems and utilize their expertise.

Dialogue among the Trustee's was held regarding the bridges over Paseo, various streets throughout the Village, including Ortega, and discussed funding avenues and resources.

Administrator McDonough suggested providing an approach via scope along with a budget to the Board.

11. TRUSTEE INFORMAL DISCUSSION

Trustee Homan

- Residents are concerned about the walking path's condition at Hartnett Park and would like to know the intentions for its improvement.
 - *Administrator McDonough explained that there is nothing scheduled.*
- Discussed the dialogues held at the Cannabis Task Force, suggested putting it on the agenda as an Ordinance in the near future.

Trustee Lewis

- Asked if anything has moved forward regarding the manholes at Northdale?
 - *Keen Heinzelman responded that it has been addressed and it has been coordinated with the Water Authority, however, the earliest they will be getting to it may be in the Spring.*
- Following up on Enchanted Valley Circle; would like to assist with a drain to help them out, please keep that on the list of items to address.
- Addressed the issues of panhandling and the homeless, the Village needs to get something on the books.
- Would like the Village to talk about housing opportunities and options.

Trustee Rael

- Commended the Festival on Fourth Street, it was well attended, and he received numerous positive comments. Also, would like to address the

lights on Fourth Street, we need to ensure we are in compliance with the Village's dark sky ordinance.

- Discussed the Village Center Zone verse the Village Center Project regarding the restrictions.
 - *Administrator McDonough responded accordingly, suggested that we take a look and re-visit it.*
- Discussed the possibility of solar panels for the Village and referenced the use of solar as it is mentioned in the Master Plan.

Trustee Riccobene

- Asked if the topic of short term/long term rentals would go to Planning & Zoning first?
 - *Administrator McDonough responded yes; it would go to P & Z first.*

12. ADJOURNMENT

The meeting was adjourned by Mayor Lopez at 9:12 p.m.

APPROVED by the Board of Trustees of the Village of Los Ranchos de Albuquerque on this 11th day of December 2019.



Danielle Sedillo-Molina, Village Clerk