



Planning & Zoning Commission  
of the  
Village of Los Ranchos de Albuquerque

**AGENDA**

**March 10, 2020 Regular Meeting  
7:00 p.m. Warren J. Gray Hall**

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**Commission:**

Commissioner Lynn Eby, Secretary  
Commissioner Al Park  
Commissioner Gil Benavides  
Commissioner Drew Seavey  
Commissioner Dan Gay

**Staff:**

Tiffany Justice – Planning & Zoning Director  
Ann Simon – Village Administrator  
Jennifer Schilling – Administrative Assistant  
Nann Winter – Village Attorney

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**1. CALL TO ORDER**

- A. Oath of Office for new Commissioners
- B. Roll Call
- C. Approval of the Agenda

**2. PUBLIC COMMENT PERIOD**

Residents may address the Planning and Zoning Commission to comment on issues, problems, or successes on **topics that do not appear elsewhere on the agenda.** Audience members will be given an opportunity to comment on agenda items as they come up. **Speakers must register with Village Staff prior to the beginning of the meeting.**

**3. CONSENT AGENDA**

All matters listed under the Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A. **Approval of the minutes** – February 11, 2020 regular meeting.

**4. PUBLIC HEARINGS & APPLICATIONS**

- A. **V 20-04** A request by John & Kathleen Avila for a Variance from §9.2.7(E)(2)(a)1 and 3 “Front setback shall be: twenty-five (25) feet” and “Rear setback shall be: twenty-five (25) feet” to allow for front and rear setbacks of fifteen (15) feet for a property in the A-1 Zone in the North Rio Grande Character Area. The property is located at 85- - Rio Grande Boulevard NW (address has not been assigned yet) and is legally known as Lot 1 Lands of Avila Being Comprised of Tract 32-D M.R.G.C.D. Map No. 25, Village of Los Ranchos de Albuquerque, Bernalillo County, New Mexico, as filed in the Office of the Bernalillo County Clerk on November 15, 2019. The

property contains 0.3994 acres more or less.

**B. S 19-01** A request by Baca's Trees Profit Sharing and Trust for Final Plat approval of a major subdivision for 3.3 acres of property in the Fourth Street Corridor and Character Area. The subdivision would create four (4) R-2 residential lots of 0.50 acres each and three (3) C-1 Commercial-Retail lots. The subdivision would be a replat of existing property located at 7201, 7217, and 7221 Fourth St. NW and 401 Roehl Rd. NW and is legally known as a portion of Lots 3 & 4 (except the westerly 225 feet), Justen Jones Addition within Section 21, T. 11 N., R. 3 E., N.M.P.M. Village of Los Ranchos, Bernalillo County, New Mexico. The property contains 3.3 acres more or less.

**5. OLD BUSINESS**

*There is no Old Business*

**6. NEW BUSINESS**

A. Adoption of Resolutions for 2020

1. Adoption of Resolution 2020-1 Planning & Zoning – Open Meetings Act
2. Adoption of Resolution 2020-2 Planning & Zoing – Rules for the Transaction of Business
3. Adoption of Resolution 2020-3 Planning & Zoning – Resolution for Closed Sessions

B. Election of Officers 2020

1. Nominations for: Chair, Vice Chair, and Secretary

**7. REPORTS**

A. Planning Department Report

**8. COMMISSIONER'S INFORMAL DISCUSSION**

**9. ADJOURNMENT**

A COPY OF THE AGENDA MAY BE OBTAINED AT THE VILLAGE OFFICE, 6718 RIO GRANDE BLVD. NW, DURING REGULAR BUSINESS HOURS OF 8:00 AM – 5:00 PM. THE PLANNING DEPARTMENT HOURS ARE FROM 8:00 AM TO NOON, AND BY APPOINTMENT FROM NOON UNTIL 5:00 PM.

**THE NEXT REGULAR MEETING WILL BE HELD TUESDAY APRIL 14, 2020**

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Village Clerk at 505-344-6582 at least one week prior to the meeting or as soon as possible.

I certify that notice of the Public Meeting has been given in compliance with the Open Meetings Act, Section 10-15-1 through 10-15-4 NMSA 1978 and Open Meetings Resolution 2019-1-P&Z.

  
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Tiffany Justice, Director Planning and Zoning

*February 18<sup>th</sup>, 2020*  
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Date