



# AGENDA

Village of Los Ranchos de Albuquerque  
Board of Trustees  
6718 Rio Grande Blvd NW  
March 18, 2020  
7:00 P.M. Regular Meeting

MAYOR

Donald T. Lopez

ADMINISTRATOR

Ann Simon

CLERK

Danielle Sedillo-Molina

TRUSTEES

Pablo Rael, Mayor Pro Tem, Trustee

Allen Lewis, Trustee

Sandra Pacheco, Trustee

Tom Riccobene, Trustee

TREASURER

Nancy Haines

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1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF AGENDA

4. PUBLIC COMMENT PERIOD [3 MINUTE TIME LIMIT]  
(PLEASE SIGN IN WITH THE CLERK IF YOU WISH TO SPEAK UNDER  
PUBLIC COMMENT ON AN ITEM THAT IS NOT ON THIS AGENDA)

5. PRESENTATIONS

A. NONE

6. CONSENT AGENDA

THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED SEPARATELY.

- A. MINUTES-FEBRUARY 19; REGULAR MEETING

## **7. DEPARTMENTAL REPORTS**

- A. MAYOR'S REPORT
- B. ADMINISTRATOR'S REPORT
- C. PLANNER'S REPORT
- D. LEGAL REPORT
- E. PUBLIC SAFETY REPORT
- F. PROJECT'S REPORT
- G. AGRI-NATURE CENTER REPORT

## **8. FINANCIAL BUSINESS**

- A. DISCUSSION AND APPROVAL OF CASH REPORT-FEBRUARY 2020
- B. DISCUSSION AND APPROVAL OF RESOLUTION NO. 2020-03-01; AUTHORIZING THE APPROVAL OF FY 2018/2019 VILLAGE OF LOS RANCHOS DE ALBUQUERQUE FINANCIAL AUDIT IN ACCORDANCE WITH NMAC 2.2.2.10 M. (4). (PREPARED BY JARAMILLO ACCOUNTING GROUP LLC (JAG)).

## **9. PUBLIC HEARINGS AND APPLICATIONS FOR APPEAL**

- A. A. ZMA 20-01 A REQUEST BY DOUG AND VALERIE VELHAGEN FOR A ZONE MAP AMENDMENT TO CHANGE A-1 ZONING TO C-1 ZONING AS ALLOWED BY §9.2.25(E)(8), FOR A PROPERTY IN THE A-1 ZONE WITH A SPECIAL USE PERMIT FOR A COMMERCIAL BUILDING IN THE FOURTH STREET CHARACTER AREA. THE PROPERTY IS LOCATED AT 320 ROEHL RD NW AND IS LEGALLY KNOWN AS CERTAIN TRACTS OF LAND KNOWN AND DESCRIBED AS TRACT 165A2A AND TRACT 165B1B1 AS SHOWN ON MAP NO. 27 OF THE MIDDLE RIO GRANDE CONSERVANCY DISTRICT, LOCATED WITHIN SECTION 16, T. 11 N., R. 3 E., N.M.P.M., AS PROJECTED INTO THE ALAMEDA GRANT, BERNALILLO COUNTY, NEW MEXICO. THE PROPERTY CONTAINS 0.51 ACRES MORE OR LESS.

## **10. OLD BUSINESS**

- A. NONE

**11. ANNOUNCEMENTS**

A. NONE

**12. NEW BUSINESS**

A. DISCUSSION AND APPROVAL OF RESOLUTION 2020-03-02; A RESOLUTION OF THE VILLAGE OF LOS RANCHOS FACILITY AND PROPERTY USE AND EVENT POLICY.

**13. TRUSTEE INFORMAL DISCUSSION**

ROUNDTABLE DISCUSSION IS INFORMAL; (THE BOARD OF TRUSTEES WILL TAKE NO OFFICIAL VOTE OR OTHER OFFICIAL ACTION.)

**14. ADJOURNMENT**

I certify that notice of the Public Meeting has been given in compliance with the Open Meetings Act, NMSA 1978 Section 10-15-1 through 10-15-4 and the Open Meetings Resolution 2020-1-1.

I certify that this agenda was posted on: 11 March 2020



Danielle Sedillo-Molina, Village Clerk

*If you are an individual with a disability who is in need of a reader, amplifier, remote microphone, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Village Clerk at (505) 344-6582 at least five (5) days prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Village Clerk at (505) 344-6582 if a special format is needed.*

**BOARD OF TRUSTEES WORKING SESSION MARCH 26, 2020**

**THE NEXT BOARD MEETING WILL BE APRIL 8, 2020**

A COPY OF THE AGENDA MAY BE OBTAINED AT THE VILLAGE OFFICE, 6718 RIO GRANDE BLVD NW, DURING REGULAR BUSINESS HOURS OF 8:00 A.M. TO 5:00 P.M. OR ON THE WEBSITE: [www.losranchosnm.gov](http://www.losranchosnm.gov)

**6. CONSENT AGENDA**

THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS.  
IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED  
FROM THE CONSENT AGENDA AND WILL BE CONSIDERED  
SEPARATELY.

**A. MINUTES-FEBRUARY 19, 2020; REGULAR MEETING**

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**MINUTES**  
VILLAGE OF LOS RANCHOS DE ALBUQUERQUE  
6718 RIO GRANDE BOULEVARD NW  
**BOARD OF TRUSTEES REGULAR MEETING**  
Wednesday, February 19, 2020  
7:00 P.M.

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**Present:**

Donald T. Lopez, Mayor  
Pablo Rael, Mayor Pro Tem/Trustee  
Sandra Pacheco, Trustee  
Allen Lewis, Trustee  
Tom Riccobene, Trustee

Ann Simon, Administrator  
Danielle Sedillo-Molina, Clerk  
Nancy Haines, Treasurer  
Nann Winter, Attorney

**1. CALL TO ORDER**

**Mayor Lopez** called the regular meeting to order at 7:00 p.m.

Mayor Lopez led the Pledge of Allegiance

**2. ROLL CALL**

Trustee Allen Lewis-Present  
Trustee Sandra Pacheco-Present  
Mayor Pro Tem/Trustee Pablo Rael-Present  
Trustee Tom Riccobene-Present

**3. APPROVAL OF AGENDA**

**Mayor Lopez** asked for a motion to approve the Agenda.

**MOTION:** Trustee Rael moved to approve the Agenda  
**SECONDED:** Trustee Lewis  
**CARRIED:** Motion Passed 4-0 (Trustee Lewis, Trustee Pacheco-  
Yes; Trustee Rael-Yes, Riccobene-Yes)

**4. PUBLIC COMMENT PERIOD [3 MINUTE TIME LIMIT]**

**(SIGN IN WITH THE CLERK IF YOU WISH TO SPEAK UNDER PUBLIC COMMENT ON AN  
ITEM THAT IS NOT ALREADY ON THIS AGENDA)**

45 **Tony Khader, G & T Auto; 6798 4th Street NW:**

- 46  
47 I. Alerted the Board of some issues that have taken place at and  
48 along his property due to the construction:  
49 a. Damaged equipment due to the construction.  
50 b. Flooding problem at the property due to the construction.  
51

52 **Cindy Baca, Green Valley Meats; 6839 4th Street NW:**

- 53  
54 I. Would like to know why there is Pea Gravel along her driveway.  
55

56 **Mary Homan, 7318 4<sup>th</sup> Street NW:**

- 57  
58 I. Spoke about the importance of everyone participating in the  
59 Census this year. The dollar amount per person over a ten-year  
60 period is an enormous amount that will be utilized for infrastructure,  
61 social services, school districts and other services for the Village.  
62

63 **5. PRESENTATIONS/PROCLAMATIONS**

64  
65 A. FY 2018/2019 VILLAGE OF LOS RANCHOS FINANCIAL AUDIT  
66 PRESENTED BY JARAMILLO ACCOUNTING GROUP LLC (JAG).  
67

68 Shawn Mortensen, Audit Manager for Jaramillo Accounting Group (JAG)  
69 presented the 2018/2019 audit for the Village of Los Ranchos.  
70 Issued an unmodified opinion for the Village:

- 71 a. No-Material Weakness identified.  
72 b. No-Significant Deficiencies identified not considered to be material  
73 weaknesses.  
74 c. No-Non-Compliance material to financial statements.  
75

76 *(For a complete audit: <https://www.saonm.org>)*  
77

78 B. BUSINESS LICENSE E-FILE AND PAY SYSTEM MODULE; JENNIFER  
79 SCHILLING, PLANNING AND ZONING ADMINISTRATIVE ASSISTANT.  
80

81 Jennifer Schilling, Administrative Assistant, provided information to the  
82 Board for businesses to renew their registration's online. Would like to  
83 budget for the upcoming year and implement the software beginning FY  
84 2021.  
85

86 **6. CONSENT AGENDA**

87 There will be no separate discussion of these items. If discussion is desired,  
88 the item will be removed from the Consent Agenda and will be considered  
89 separately.  
90

91 A. MINUTES-JANUARY 15, 2020 REGULAR MEETING

92  
93 **Mayor Lopez asked for a motion to approve the Consent Agenda.**

94  
95 **MOTION: Trustee Riccobene moved to approve the Consent**  
96 **Agenda**

97 **SECONDED: Trustee Rael**

98 **CARRIED: Motion Passed 4-0 (Trustee Lewis-Yes; Trustee**  
99 **Pacheco-Yes, Trustee Rael-Yes, Riccobene-Yes)**

100  
101 **7. REPORTS**

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103 **MAYOR'S REPORT**

104 **Mayor Lopez** reported on the following:

- 105 • Recognized and thanked Jeff Phillips for serving on the Planning and
- 106 Zoning Commission for five years as Chairman and a commissioner.
- 107 • Noted two individuals in the audience that will be presented to the Board for
- 108 appointment to the Planning and Zoning Commission.

109  
110 **ADMINISTRATOR'S REPORT**

111 **Ms. Simon** reported on the following:

- 112 • Trying to close out 4<sup>th</sup> Street with the Vendors along with addressing
- 113 constituent issues and addressing those issues on a case by case basis.
- 114 • The events committee is finalizing an events policy for use of Village
- 115 facilities/properties.
- 116 • Moving forward with the Village Center plan.
- 117 • The Village IT system has migrated to the cloud.
- 118 • Has a working timeline for budget development for FY 2020/2021.

119  
120 **PLANNER'S REPORT**

121 **Planner Justice** reported on the following:

- 122 • Provided an update on current staff activities.
- 123 • Hosted a public meeting on short term rentals on Tuesday, January 28<sup>th</sup>
- 124 from 6:30-9:00pm, 48 people attended the meeting.

125  
126 **LEGAL REPORT**

127 **Attorney Winter** reported on the following:

- 128 • The Maria C. Montoya Bed and Breakfast denial from last month was
- 129 appealed and filed in District Court. Working with Danielle to develop a
- 130 record proper; the entire process could take up to six months.
- 131 • My office continues to guide Tiffany on the short-term process and assist
- 132 staff daily on various items.

137 **PUBLIC SAFETY REPORT**

138 **Public Safety Liaison Radosevich** reported on the following:

- 139 • Addressing speeding issues on 4<sup>th</sup> Street, have three speed boards in
- 140 place, average speed is 24 miles per hour.
- 141 • Working on the events policy and the rental of Village facilities/properties.
- 142 • Bernalillo County Fire responded to 66 calls in the Village.
- 143 • BCSO had 538 calls;126 were traffic stops, 26 were in the 4<sup>th</sup> Street area.
- 144 • When we receive a complaint, I encourage residents to call the Sheriff's
- 145 office to report it.

146

147 **PROJECT REPORT**

148 **Ms. Rinaldi** reported on the following:

- 149 • 4th Street is in the substantial completion phase of the project.
- 150 • Hoping for lighting installation in the parking lot the first week of March.
- 151 • Provided updated information on outstanding concerns on 4<sup>th</sup> street and
- 152 adjacent areas.
- 153 • Contract Status without GRT but with potential pending change orders is
- 154 \$7.426 million.
- 155 • Closeout with walk through and punch list will be March 15<sup>th</sup>. Project
- 156 completion pending audit is April 1<sup>st</sup>.
- 157 • Spoke briefly on the next phase of 4<sup>th</sup> street.
- 158 • Provided update on the bridge at 4<sup>th</sup> Street and Paseo.
- 159 • Spoke about the RFP that will be released on Monday, February 24, 2020,
- 160 for on call Architectural and Engineering Services.

161

162 **AGRI-NATURE CENTER REPORT**

163 **Program Manager Whitney** reported on the following:

- 164 • Conducting preparation work for the season including planting and installing
- 165 fencing and prepping equipment.
- 166 • Replenishing raised beds with compost and have ordered lavender plants
- 167 and hops.
- 168 • Submitted a grant for \$10,000 to the Albuquerque Community Foundation.
- 169 • Discussed an overview of all the events taking place at the Ag Center.

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171 **8. FINANCIAL BUSINESS**

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173 A. DISCUSSION AND APPROVAL OF CASH REPORT-JANUARY 2020

174

175 **Nancy Haines, Treasurer** reported on the following:

176 The ending cash balance for January 31<sup>st</sup> is \$4,336,235.27, which is a decrease of

177 \$268,995.65. Year to date deficiency of revenues over expenditures is

178 \$1,462,674.76.

179

180 Significant items:

- 181 • Third quarter payment to the County for Fire and EMS services.

- 182
- State grant for fire protection fund and immediately distributed it back to the County.
- 183
- Received money from the State for 4<sup>th</sup> Street revitalization and paid appropriate amounts to the contractors.
- 184
- 185
- 186

187 **Mayor Lopez asked for a motion to approve the January Cash Report.**

188

189 **MOTION: Trustee Rael moved to approve the January Cash**  
190 **Report**  
191 **SECONDED: Trustee Pacheco**  
192 **CARRIED: Motion Passed 4-0 (Trustee Lewis-Yes; Trustee**  
193 **Pacheco-Yes, Trustee Rael-Yes; Trustee Riccobene-Yes)**

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195

196 B. DISCUSSION; MID-YEAR BUDGET REVIEW FOR FISCAL YEAR  
197 2019/2020.

198

199 Administrator Simon discussed the midyear budget and provided information to  
200 the Board regarding the budget status at this point in the year.

201

202 *Trustees asked several questions and asked for clarification regarding the*  
203 *budget.*

204

205 *Trustees also cautioned and encouraged staff to bear down on expenditures. In*  
206 *addition, Trustees also expressed concern as to where the Village is at in the*  
207 *budget even though it is on track at 57% for the FY.*

208

209

210 C. DISCUSSION AND APPROVAL OF RESOLUTION NO. 2020-02-01;  
211 BUDGET ADJUSTMENT REQUESTS FOR FISCAL YEAR 2019/2020.

212

213 Administrator Simon explained that there is a need to move money from one-line  
214 item where there was savings to another line item that needs additional money,  
215 which requires Board approval.

216

217 **Mayor Lopez asked for a motion to approve the Resolution 2020-02-01.**

218

219 **MOTION: Trustee Rael moved to approve Resolution 2020-02-01**  
220 **SECONDED: Trustee Lewis**

221

222 **Roll Call Vote;**  
223 **Trustee Lewis-Yes**  
224 **Trustee Pacheco-Yes**  
225 **Trustee Rael-Yes**  
226 **Trustee Riccobene-Yes**  
227 **CARRIED: Motion Passed 4-0**

228 **9. PUBLIC HEARING AND APPLICATIONS FOR APPEAL**

229  
230 A. SDP 19-01 A REQUEST BY BACA'S TREES PROFIT SHARING AND  
231 TRUST FOR FINAL SITE DEVELOPMENT PLAN APPROVAL OF A MAJOR  
232 SUBDIVISION FOR 3.3 ACRES OF PROPERTY IN THE FOURTH STREET  
233 CORRIDOR AND CHARACTER AREA. THE SUBDIVISION WOULD  
234 CREATE FOUR (4) R-2 RESIDENTIAL LOTS OF 0.50 ACRES EACH AND  
235 THREE (3) C-1 COMMERCIAL-RETAIL LOTS. THE SUBDIVISION WOULD  
236 BE A REPLAT OF EXISTING PROPERTY LOCATED AT 7201, 7217, AND  
237 7221 FOURTH ST. NW AND 401 ROEHL RD. NW AND IS LEGALLY  
238 KNOWN AS A PORTION OF LOTS 3 & 4 (EXCEPT THE WESTERLY 225  
239 FEET), JUSTEN JONES ADDITION WITHIN SECTION 21, T. 11 N., R. 3 E.,  
240 N.M.P.M. VILLAGE OF LOS RANCHOS, BERNALILLO COUNTY, NEW  
241 MEXICO. THE PROPERTY CONTAINS 3.3 ACRES MORE OR LESS.

242  
243 *(Planner Justice and Mr. David Newman were sworn in by Attorney Winter)*

244  
245 Planner Justice presented the application for the site development plan, indicating  
246 that the Planning and Zoning Department recommends approval of the Final Site  
247 Development Plan for a major subdivision of 3.3 acres of property in the Fourth  
248 Street Corridor and Character Area. The Planning and Zoning Commission voted  
249 5-0 to forward to the Board of Trustees with the recommendation of approval.

250  
251 With the following conditions:

- 252  
253 1. All the requirements of the Albuquerque/Bernalillo County Water Utility Authority  
254 shall be met in the installation of the utilities and governing rules and regulations  
255 adhered to by the development.  
256 2. The existing Grading and Drainage Plan meets the stormwater management  
257 ordinance as installed and shall be maintained.  
258 3. Landscaping shall be maintained according to the Site Development Plan.  
259 4. Future signage must comply with the Sign Ordinance and sign permits must be  
260 obtained.  
261 5. Exterior lighting must comply with the Dark Skies Ordinance §9.2.20.  
262 6. Construction shall meet all current Village, County, and State Codes.  
263 7. The final site development plan must be executed by the applicant.

264  
265 Trustee Pacheco recused herself.

266  
267 Mayor Lopez asked if anyone wanted to address the Board in favor or in  
268 opposition.

269  
270 Mr. David Newman, 504 Mary's Way NW: Spoke briefly about the project and  
271 commended the Planning and Zoning department for their assistance through the  
272 process and asked for the Board's approval of the project.  
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**Mayor Lopez asked for a motion to approve the development.**

**MOVED: Trustee Riccobene moved to approve S 19-01.**

**SECONDED: Trustee Rael**

**CARRIED: Motion Passed 3-0 (Trustee Lewis-Yes; Trustee Pacheco-Recused, Trustee Rael-Yes; Trustee Riccobene-Yes).**

**Planning and Zoning Director Justice corrected the record to reflect motion should be SDP-19-01, not S 19-01.**

B. S 19-01 A REQUEST BY BACA’S TREES PROFIT SHARING AND TRUST FOR PRELIMINARY PLAT APPROVAL OF A MAJOR SUBDIVISION FOR 3.3 ACRES OF PROPERTY IN THE FOURTH STREET CORRIDOR AND CHARACTER AREA. THE SUBDIVISION WOULD CREATE FOUR (4) R-2 RESIDENTIAL LOTS OF 0.50 ACRES EACH AND THREE (3) C-1 COMMERCIAL-RETAIL LOTS. THE SUBDIVISION WOULD BE A REPLAT OF EXISTING PROPERTY LOCATED AT 7201, 7217, AND 7221 FOURTH ST. NW AND 401 ROEHL RD. NW AND IS LEGALLY KNOWN AS A PORTION OF LOTS 3 & 4 (EXCEPT THE WESTERLY 225 FEET), JUSTEN JONES ADDITION WITHIN SECTION 21, T. 11 N., R. 3 E., N.M.P.M. VILLAGE OF LOS RANCHOS, BERNALILLO COUNTY, NEW MEXICO. THE PROPERTY CONTAINS 3.3 ACRES MORE OR LESS.

*(Planner Justice and Mr. David Newman were sworn in by Attorney Winter)*

Planner Justice presented the application, the Department recommends the Board of Trustees approve S-19-01 a Preliminary Plat for a major subdivision for 3.3 acres of property with the following conditions:

1. The Final Plat shall contain all of the required language to be placed on the plat, i.e. data notes, vicinity map, public utility easement statements, restriction, legend and certifications, etc.
  - a. A legal instrument creating the Zia View Homeowners Association must be included with the final plat.
2. All utility systems shall be underground if the utility company permits.
3. All the requirements of the Albuquerque Bernalillo County Water Utility Authority shall be met in the installation of the utilities and governing rules and regulations adhered to.
4. A grading and drainage plan will be executed after Final Plat approval.
5. All development shall be carried out in accordance with the applicable state laws and Village ordinances.
6. A signed subdivision improvements agreement will be necessary prior to the recording of the Final Plat to guarantee completion of required improvements.

- 320 7. A financial guarantee instrument in the amount of 125% of the estimated  
321 infrastructure costs must be submitted prior to filing of the Final Plat.  
322 8. After Final Plat approval the Special Use Permit no longer applies.  
323

324 Trustee Pacheco recused herself.

325  
326 Mayor Lopez asked if anyone wanted to address the Board in favor or in  
327 opposition.  
328

329 Mayor Lopez asked for a motion to approve.  
330

331 **MOVED:** Trustee Rael moved to approve  
332 **SECONDED:** Trustee Lewis  
333 **CARRIED:** Motion Passed 3-0 (Trustee Lewis-Yes; Trustee  
334 Pacheco-Recused, Trustee Rael-Yes; Trustee  
335 Riccobene-Yes).  
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338 **10. OLD BUSINESS**

339 A. NONE  
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342 **11. ANNOUNCEMENTS**

343 A. NONE  
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346 **12. NEW BUSINESS**

347  
348 A. IN ACCORDANCE WITH THE VILLAGE OF LOS RANCHOS 2013  
349 CODIFIED ORDINANCES CHAPTER 9; §9.2.2 PLANNING AND ZONING  
350 COMMISSION.  
351

352 (A) MEMBERSHIP: THE COMMISSION SHALL CONSIST OF  
353 SEVEN (7) MEMBERS WHO SHALL BE APPOINTED BY THE MAYOR  
354 WITH THE ADVICE AND CONSENT OF THE MEMBERS OF THE  
355 GOVERNING BODY.  
356

357 1. PLANNING & ZONING COMMISSIONERS FOR 2020/2021:

- 358 a. GIL BENAVIDES \*\*  
359 b. RACHEL BERENSON \*  
360 c. KAREN CHRISTENSEN \*  
361 d. LYNN EBY \*\*  
362 e. DAN GAY \*\*  
363 f. AL PARK \*\*  
364 g. DREW SEAVEY \*\*  
365

366 (\*\* Current Member)  
367 (\*New Appointee)

368  
369  
370 **MOVED:** Trustee Rael moved to approve the appointment of the  
371 **Planning and Zoning Commission for 2020/2021.**  
372 **SECONDED:** Trustee Riccobene  
373 **CARRIED:** Motion Passed 4-0 (Trustee Lewis-Yes; Trustee  
374 Pacheco- Yes, Trustee Rael-Yes; Trustee Riccobene-  
375 Yes)  
376  
377

378 B. DISCUSSION ONLY; VILLAGE OF LOS RANCHOS DRAFT PROPERTY  
379 USE AND EVENT POLICY AND DRAFT RESOLUTION.  
380

381 Public Safety Officer Fred Radosevich presented the Draft Policy and Draft  
382 Resolution for the use of Village facilities and/or property.  
383 Administrator Simon also spoke on the matter.  
384

385 The Policy and Resolution will be brought to the Board of Trustee meeting in  
386 March for approval.  
387

388 Trustee Riccobene, Trustee Lewis, Trustee Pacheco, and Trustee Rael had  
389 questions, asked for clarification and suggested changes and additions to the  
390 language in the policy.  
391  
392

393 **13. TRUSTEE INFORMAL DISCUSSION**  
394

395 **Mayor Lopez**

- 396 ■ Requesting to move the Board of Trustee meeting to the 18<sup>th</sup> of March  
397 rather than the 11<sup>th</sup>. Trustee Rael-Yes; Trustee Riccobene-Unavailable;  
398 Trustee Pacheco-Yes, Trustee Lewis-needs to check his schedule.  
399 Meeting is moved to March 18<sup>th</sup>.  
400

401 **Trustee Lewis**

- 402 ■ Suggested that the Village put up some signage to encourage people to  
403 participate in the Census.
- 404 ■ Asked for an update on the appraisal for the old Village Hall on Green  
405 Valley and if we have addressed putting it on the market.
- 406 ■ Suggested having a Trustee to be on the selection committee for RFP's.
- 407 ■ Possibly put a pedestrian sign at the curve at the Old Northdale Shopping  
408 Center.  
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410 **Trustee Pacheco**

- 411 ■ Thanked the Village for fixing the poles at the corner of Green Valley and

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Rio Grande.

- Utilizing Village Hall for community classes.
- Suggested that the Trustees attend the Grower’s Market, possibly rotate attending amongst the board.

**Trustee Rael**

- Discussed the string lighting on 4<sup>th</sup> Street, wants to ensure that it is not in conflict with the Dark Sky Ordinance.
- Asked if the Village should have an Active Shooter Policy.

**Trustee Riccobene**

- Asked if there would be turn arrows inside the medians on 4<sup>th</sup> Street.
- Recommended a training page in the Village Vision Magazine regarding 4<sup>th</sup> Street, how to park, where the parking lots are, etc.

**Mayor Lopez requested a Board Retreat on Thursday, March 26 with the Trustees and select Staff at the Agri-nature Center.**

*All Trustees can make themselves available, Trustee Lewis needed to check his schedule.*

**14. ADJOURNMENT**

The meeting was adjourned by Mayor Lopez at 9:35 p.m.

Unofficial Minutes submitted by:



Danielle Sedillo-Molina, Village Clerk

**7. DEPARTMENTAL REPORTS**

- A. MAYOR'S REPORT**
- B. ADMINISTRATOR'S REPORT**
- C. PLANNER'S REPORT**
- D. LEGAL REPORT**
- E. PUBLIC SAFETY REPORT**
- F. PROJECT'S REPORT**
- G. AGRI-NATURE CENTER REPORT**

**8. FINANCIAL BUSINESS**

**A. DISCUSSION AND APPROVAL OF CASH REPORT-  
FEBRUARY 2020**

**Village of Los Ranchos de Albuquerque**  
**Cash Report Summary**  
**February 29, 2020**

Cash Report for the month of February 29, 2020.

Ending cash balance at February 29, 2020 is \$4,610,679.94 which is an increase of \$274,444.67, for this month.

YTD deficiency of revenues over expenditures is \$1,188,230.09

Unusual or Significant Items

General Fund – Capital Expenditures – Capital Roadways, Bridges & Culverts—page 12, \$44,324.51 paid to Bradbury & Stamm for 4<sup>th</sup> Street revitalization work.

Capital Project Infrastructure – Improvements 4<sup>th</sup> Street (Revision Date 06/30/2022) –page 26, \$6,944.18 expenses from Bradbury Stamm & Sites Southwest from the 4<sup>th</sup> street revitalization project.

**Village of Los Ranchos de Albuquerque**  
**Cash Balance Summary by Fund**  
**for the Fiscal Year Ending June 30, 2020**  
**as of February 29, 2020**

	<i>Beginning Cash Balance</i>	<i>Excess/(Deficiency)</i>	<i>Ending Cash Balance</i>
101 General Fund	\$ 4,226,972.57	\$ (1,297,755.22)	\$ 2,929,217.35
201 Correction	\$ 900.00	\$ -	\$ 900.00
209 Fire Protection Fund	\$ -	\$ -	\$ -
211 Law Enforcement Protection Fund	\$ -	\$ 20,000.00	\$ 20,000.00
216 Municipal Street Fund	\$ 193,821.03	\$ 141,232.24	\$ 335,053.27
299 Special - Other Funds	\$ 23,044.09	\$ (13,260.86)	\$ 9,783.23
311 Capital Project Infrastructure	\$ (31,301.31)	\$ 30,568.59	\$ (732.72)
312 Capital Project Buildings	\$ (61,889.27)	\$ 61,638.02	\$ (251.25)
380 Purchase Real Property Reserve Fu	\$ 459,238.25	\$ -	\$ 459,238.25
399 Capital Project - Other	\$ 31,111.81	\$ -	\$ 31,111.81
401 General Obligation Bonds	\$ -	\$ (138,652.86)	\$ (138,652.86)
410 General Obligation Bonds Reserve	\$ 901,102.00	\$ -	\$ 901,102.00
505 Agri-Nature Center Farm Camps	\$ 55,910.86	\$ 8,000.00	\$ 63,910.86
	<b>\$ 5,798,910.03</b>	<b>\$ (1,188,230.09)</b>	<b>\$ 4,610,679.94</b>

**Village of Los Ranchos de Albuquerque**  
**Statement of Revenues and Expenditures**  
From 7/1/2019 Through 2/29/2020

Account No.	Current Period			Year - to -Date					
	Current PTD	Cash Basis PTD	Current PTD	2019/2020	2019/2020	Cash Basis YTD	YTD Budget	% of Total	
	Budget	Actual	Variance	Original Budget	Revised Budget	Actual	Variance	Budget	
<b>101 - General Fund</b>									
<b>0099 - General Fund Revenue</b>									
Revenues									
Franchise taxes	31100	25,470.00	20,305.05	(5,165)	305,640.00	305,640.00	177,644.82	(127,995)	58.12%
Munic gross receipts taxes	31250	101,359.00	112,145.26	10,786	1,216,308.00	1,216,308.00	667,629.56	(548,678)	54.89%
State share gross receipts taxes	32410	126,317.00	144,543.23	18,226	1,515,804.00	1,515,804.00	1,177,982.14	(337,822)	77.71%
Animal permit fees	33100	82.50	50.00	(33)	990.00	990.00	732.55	(257)	73.99%
Building permit fees	33300	3,750.00	496.57	(3,253)	45,000.00	45,000.00	15,220.55	(29,779)	33.82%
Excavation/barricade permits	33350	600.00	579.50	(21)	7,200.00	7,200.00	12,325.98	5,126	171.19%
Business registration fees	33400	245.00	735.00	490	13,250.00	13,250.00	10,685.69	(2,564)	80.65%
Parcel permit fees	33450	400.00	315.00	(85)	4,800.00	4,800.00	3,340.00	(1,460)	69.58%
Liquor license fees	33500	0.00	0.00	0	3,250.00	3,250.00	1,250.00	(2,000)	38.46%
Home occupation fees	33910	300.00	50.00	(250)	6,500.00	6,500.00	5,725.57	(774)	88.09%
Application fees	34010	210.00	2,008.31	1,798	2,520.00	2,520.00	9,480.47	6,960	376.21%
Los Ranchos merchandise	34880	34.00	0.00	(34)	400.00	400.00	75.00	(325)	18.75%
LR Newsletter advertising revenue	34990	1,629.00	7,177.50	5,549	19,548.00	19,548.00	25,677.75	6,130	131.36%
Miscellaneous revenue	34991	660.00	210.25	(450)	8,000.00	8,000.00	6,563.44	(1,437)	82.04%
Judicial education fee	35008	0.00	6.00	6	48.00	48.00	6.00	(42)	12.50%
Court automation fee	35015	0.00	40.00	40	96.00	96.00	40.00	(56)	41.67%
Municipal court fines	35020	25.00	12.00	(13)	750.00	750.00	66.00	(684)	8.80%
Insurance Recoveries	36020	0.00	0.00	0	0.00	0.00	1,813.00	1,813	0.00%
Investment income	36030	1,000.00	5,700.07	4,700	20,500.00	20,500.00	61,906.87	41,407	301.98%
Film Permit Fees	36040	0.00	0.00	0	0.00	0.00	3,900.00	3,900	0.00%
Rent income storage units	36070	16,065.00	29,352.00	13,287	192,780.00	192,780.00	111,374.40	(81,406)	57.77%
Land rent	36075	7,200.00	5,445.00	(1,755)	105,000.00	105,000.00	67,580.80	(37,419)	64.36%
Trailer park rent	36077	3,162.00	4,550.00	1,388	37,944.00	37,944.00	33,800.00	(4,144)	89.08%
Property rental income	36079	3,013.00	5,857.16	2,844	36,156.00	36,156.00	29,632.48	(6,524)	81.96%
Sale of recycling materials	36090	0.00	0.00	0	0.00	0.00	17.60	18	0.00%
Small cities assistance grant	37180	0.00	0.00	0	175,000.00	175,000.00	0.00	(175,000)	0.00%
Sale of Property	37195	0.00	0.00	0	140,000.00	140,000.00	0.00	(140,000)	0.00%
		<b>291,521.50</b>	<b>339,577.90</b>	<b>48,056</b>	<b>3,857,484.00</b>	<b>3,857,484.00</b>	<b>2,283,098.56</b>	<b>(1,433,013)</b>	<b>59.19%</b>

**Village of Los Ranchos de Albuquerque**  
**Statement of Revenues and Expenditures**  
From 7/1/2019 Through 2/29/2020

Account No.	Current Period			Year - to -Date					
	Current PTD	Cash Basis PTD	Current PTD	2019/2020	2019/2020	Cash Basis YTD	YTD Budget	% of Total	
	Budget	Actual	Variance	Original Budget	Revised Budget	Actual	Variance	Budget	
<b>101 - General Fund</b>									
<b>0100 - Executive Legislative</b>									
Department Expenditures									
Wages-Elected Official	41010	923.08	923.08	0	14,400.04	14,400.04	9,296.18	5,104	64.56%
Wages-Full Time	41020	10,000.00	8,846.16	1,154	130,000.00	130,000.00	99,681.87	30,318	76.68%
FICA Regular	42010	657.50	576.37	81	8,696.30	8,696.30	6,633.35	2,063	76.28%
FICA Medicare	42020	153.77	134.80	19	2,033.82	2,033.82	1,551.41	482	76.28%
Retirement Contributions	42030	1,778.75	1,573.52	205	23,123.76	23,123.76	15,867.71	7,256	68.62%
Health Care	42050	717.17	3,013.25	(2,296)	7,888.70	7,888.70	4,357.70	3,531	55.24%
Mileage Reimbursement	43010	550.00	204.74	345	3,232.50	3,232.50	3,342.56	(110)	103.40%
Employee Training	47040	1,765.00	150.50	1,615	3,640.00	3,640.00	2,667.69	972	73.29%
Subscriptions & Memberships	47140	0.00	0.00	0	12,145.00	12,145.00	11,467.51	677	94.42%
<b>Total Department Expenditures</b>		<b>16,545.27</b>	<b>15,422.42</b>	<b>1,123</b>	<b>205,160.12</b>	<b>205,160.12</b>	<b>154,865.98</b>	<b>50,294</b>	<b>75.49%</b>

**Village of Los Ranchos de Albuquerque**  
**Statement of Revenues and Expenditures**  
From 7/1/2019 Through 2/29/2020

Account No.	Current Period			Year - to -Date					
	Current PTD	Cash Basis PTD	Current PTD	2019/2020	2019/2020	Cash Basis YTD	YTD Budget	% of Total	
	Budget	Actual	Variance	Original Budget	Revised Budget	Actual	Variance	Budget	
<b>101 - General Fund</b>									
<b>0200 - Judicial</b>									
Department Expenditures									
Wages-Elected Official	41010	0.00	0.00	0	1,200.00	1,200.00	50.00	1,150	4.17%
Wages-Part Time	41030	547.84	436.80	111	7,121.92	7,121.92	3,640.60	3,481	51.12%
FICA Regular	42010	33.97	27.08	7	516.00	516.00	228.82	287	44.34%
FICA Medicare	42020	7.94	6.34	2	120.64	120.64	53.54	67	44.38%
Mileage Reimbursement	43010	90.00	0.00	90	310.00	310.00	257.24	53	82.98%
Prof. Service - Computer Support	45150	0.00	0.00	0	407.20	407.20	0.00	407	0.00%
Judicial Education Fee	45895	0.00	0.00	0	48.00	48.00	6.00	42	12.50%
Court Automation Fee	45900	0.00	0.00	0	96.00	96.00	12.00	84	12.50%
Employee Training	47040	75.00	0.00	75	1,635.00	1,635.00	109.01	1,526	6.67%
Subscriptions & Memberships	47140	0.00	0.00	0	210.00	210.00	225.00	(15)	107.14%
<b>Total Department Expenditures</b>		<b>754.75</b>	<b>470.22</b>	<b>285</b>	<b>11,664.76</b>	<b>11,664.76</b>	<b>4,582.21</b>	<b>7,083</b>	<b>39.28%</b>

**Village of Los Ranchos de Albuquerque**  
**Statement of Revenues and Expenditures**  
 From 7/1/2019 Through 2/29/2020

Account No.	Current Period			Year - to -Date					
	Current	Cash Basis	Current	2019/2020		Cash Basis	YTD	YTD Budget	% of Total
	PTD Budget	Actual	PTD Variance	Original Budget	Revised Budget	Actual	Variance	Budget	
<b>101 - General Fund</b>									
<b>1011 - Elections</b>									
Department Expenditures									
Professional Services - Election Judges	45120	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Supplies	46010	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Rent of Equipment & Machinery	47120	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
<b>Total Department Expenditures</b>		<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0.00%</b>

**Village of Los Ranchos de Albuquerque**  
**Statement of Revenues and Expenditures**  
From 7/1/2019 Through 2/29/2020

Account No.	Current Period			Year - to -Date					
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2019/2020 Original Budget	2019/2020 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget	
<b>101 - General Fund</b>									
<b>1200 - Financial Administration</b>									
Department Expenditures									
Wages-Full Time	41020	5,964.80	5,964.80	0	77,542.40	77,542.40	50,734.71	26,808	65.43%
Wages-Part Time	41030	369.24	369.24	0	4,800.12	4,800.12	3,046.23	1,754	63.46%
FICA Regular	42010	373.53	383.27	(10)	4,855.88	4,855.88	3,254.80	1,601	67.03%
FICA Medicare	42020	87.36	89.64	(2)	1,135.68	1,135.68	761.22	374	67.03%
Retirement Contributions	42030	1,060.99	1,060.98	0	13,792.86	13,792.86	8,993.19	4,800	65.20%
Health Care	42050	662.00	348.54	313	8,606.00	8,606.00	3,019.44	5,587	35.09%
Audit Fees	45010	4,180.38	0.00	4,180	13,484.38	13,484.38	9,304.20	4,180	69.00%
Prof. Service - Computer Support	45150	0.00	0.00	0	1,225.00	1,225.00	323.26	902	26.39%
Contract Svc-Bank Charges	45901	1,070.00	553.80	516	13,040.00	13,040.00	8,881.40	4,159	68.11%
Contract Svc- Temp Labor	45911	0.00	0.00	0	0.00	0.00	13,162.76	(13,163)	0.00%
Supplies	46010	0.00	107.97	(108)	200.00	200.00	200.07	(0)	100.04%
Subscriptions & Memberships	47140	0.00	0.00	0	370.00	370.00	373.26	(3)	100.88%
<b>Total Department Expenditures</b>		<b>13,768.30</b>	<b>8,878.24</b>	<b>4,890</b>	<b>139,052.32</b>	<b>139,052.32</b>	<b>102,054.54</b>	<b>36,998</b>	<b>73.39%</b>

**Village of Los Ranchos de Albuquerque**  
**Statement of Revenues and Expenditures**  
From 7/1/2019 Through 2/29/2020

Account No.	Current Period			Year - to -Date					
	Current PTD	Cash Basis PTD	Current PTD	2019/2020	2019/2020	Cash Basis YTD	YTD Budget	% of Total	
	Budget	Actual	Variance	Original Budget	Revised Budget	Actual	Variance	Budget	
<b>101 - General Fund</b>									
<b>1700 - Planning and Zoning</b>									
Department Expenditures									
Wages-Full Time	41020	18,585.60	12,649.46	5,936	241,612.80	217,394.63	92,312.38	125,082	42.46%
FICA Regular	42010	1,086.32	774.83	311	14,122.16	14,122.16	6,232.17	7,890	44.13%
FICA Medicare	42020	254.06	181.20	73	3,302.78	3,302.78	1,315.05	1,988	39.82%
Retirement Contributions	42030	3,305.91	2,250.02	1,056	42,976.84	42,976.84	16,124.11	26,853	37.52%
Health Care	42050	2,458.76	348.54	2,110	29,505.12	29,505.12	8,115.53	21,390	27.51%
Professional Services - Master Plan	45011	0.00	1,510.25	(1,510)	7,000.00	7,000.00	9,104.66	(2,105)	130.07%
Prof. Service - Engineers	45030	250.00	638.63	(389)	11,000.00	11,000.00	638.63	10,361	5.81%
EPA Stormwater Monitoring	45035	0.00	0.00	0	1,000.00	1,000.00	0.00	1,000	0.00%
Storm Water Team Participation	45040	0.00	0.00	0	6,000.00	6,000.00	6,000.00	0	100.00%
Const Regulation Services	45045	0.00	0.00	0	17,500.00	17,500.00	17,500.00	0	100.00%
Fire Inspection Services	45050	0.00	0.00	0	0.00	0.00	60.00	(60)	0.00%
Printing, Publishing, & Advert.	47080	100.00	28.05	72	1,200.00	1,200.00	335.60	864	27.97%
Subscriptions & Memberships	47140	0.00	0.00	0	2,875.00	2,875.00	1,581.35	1,294	55.00%
<b>Total Department Expenditures</b>		<b>26,040.65</b>	<b>18,380.98</b>	<b>7,660</b>	<b>378,094.70</b>	<b>353,876.53</b>	<b>159,319.48</b>	<b>194,557</b>	<b>45.02%</b>

**Village of Los Ranchos de Albuquerque**  
**Statement of Revenues and Expenditures**  
From 7/1/2019 Through 2/29/2020

Account No.	Current Period			Year - to -Date			YTD Budget Variance	% of Total Budget	
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2019/2020 Original Budget	2019/2020 Revised Budget	Cash Basis YTD Actual			
	<b>101 - General Fund</b>								
<b>1840 - General Administration</b>									
Department Expenditures									
Wages-Full Time	41020	9,139.20	9,139.20	0	118,809.60	118,809.60	78,146.07	40,664	65.77%
FICA Regular	42010	557.19	518.92	38	7,233.89	7,233.89	4,456.89	2,777	61.61%
FICA Medicare	42020	130.31	125.82	4	1,691.80	1,691.80	1,068.19	624	63.14%
Retirement Contributions	42030	1,625.94	1,625.60	0	21,135.70	21,135.70	13,782.48	7,353	65.21%
Health Care	42050	1,069.75	1,057.70	12	12,837.00	12,837.00	6,145.64	6,691	47.87%
Worker's Comp. Assessment	42080	0.00	0.00	0	195.20	195.20	709.29	(514)	363.37%
Mileage Reimbursement	43010	250.00	64.20	186	1,000.00	1,000.00	196.11	804	19.61%
Per Diem (Meals, Lodging, etc)	43020	750.00	0.00	750	9,000.00	9,000.00	8,633.99	366	95.93%
Maint-Building & Structure	44010	1,800.00	0.00	1,800	15,700.00	15,700.00	7,519.77	8,180	47.90%
Maint-Vehicle/furn/fixt/equip	44040	250.00	0.00	250	2,500.00	2,500.00	1,814.56	685	72.58%
Attorney Fees and Settlements	45020	8,750.00	0.00	8,750	105,000.00	105,000.00	60,187.06	44,813	57.32%
Professional Service - Engineers	45030	0.00	0.00	0	20,000.00	20,000.00	0.00	20,000	0.00%
Professional Service - Computer Support	45150	2,500.00	3,461.00	(961)	30,000.00	30,000.00	31,704.16	(1,704)	105.68%
Professional Service - Appraisals	45155	0.00	4,250.00	(4,250)	4,950.00	4,950.00	4,250.00	700	85.86%
Professional Service - Water rights	45165	0.00	0.00	0	6,000.00	6,000.00	6,000.00	0	100.00%
Contract Svc-Physicals	45910	300.00	0.00	300	1,200.00	1,200.00	492.64	707	41.05%
Contract Svc-Temp Labor	45911	4,400.00	3,518.43	882	52,800.00	62,800.00	42,703.43	20,097	68.00%
Contract Services A-AAA Self Storage	45915	4,835.00	9,700.00	(4,865)	58,016.25	58,016.25	37,198.32	20,818	64.12%
Supplies	46010	2,165.00	1,742.70	422	25,980.00	35,198.17	28,316.83	6,881	80.45%
Los Ranchos Merchandise	46015	125.00	0.00	125	500.00	500.00	0.00	500	0.00%
Miscellaneous	46090	500.00	0.00	500	6,000.00	6,000.00	3,115.83	2,884	51.93%
Employee Training	47040	600.00	0.00	600	7,200.00	7,200.00	2,468.00	4,732	34.28%
Insurance-Non employee	47060	1,050.00	0.00	1,050	60,328.74	60,328.74	57,136.01	3,193	94.71%
Postage & Mail Service	47070	325.00	0.00	325	10,325.00	10,325.00	5,893.04	4,432	57.08%
Village promotions	47075	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Printing, publishing & advertising	47080	1,250.00	0.00	1,250	15,000.00	15,000.00	8,557.06	6,443	57.05%
Printing, Pub/Advert-LR News	47081	0.00	647.25	(647)	40,526.48	45,526.48	30,910.97	14,616	67.90%
Rent of Equipment & Machinery	47120	955.00	511.96	443	11,455.38	11,455.38	7,198.92	4,256	62.84%
Subscriptions & Memberships	47140	400.00	0.00	400	2,637.00	2,637.00	879.34	1,758	33.35%
Telephone	47150	1,500.00	0.00	1,500	18,000.00	18,000.00	11,071.11	6,929	61.51%
Utilities	47160	4,526.00	4,275.57	250	48,391.50	48,391.50	34,088.31	14,303	70.44%
Workers' Compensation Insurance	47210	0.00	0.00	0	14,500.00	14,500.00	18,219.00	(3,719)	125.65%
<b>Total Department Expenditures</b>		<b>49,753.39</b>	<b>40,638.35</b>	<b>9,115</b>	<b>728,913.54</b>	<b>753,131.71</b>	<b>512,863.02</b>	<b>240,269</b>	<b>68.10%</b>

**Village of Los Ranchos de Albuquerque**  
**Statement of Revenues and Expenditures**  
 From 7/1/2019 Through 2/29/2020

Account No.	Current Period			Year - to -Date			YTD Budget Variance	% of Total Budget	
	Current PTD Budget	Cash Basis Actual	PTD Variance	2019/2020 Original Budget	2019/2020 Revised Budget	Cash Basis YTD Actual			
<b>101 - General Fund</b>									
<b>1920 - Police</b>									
Department Expenditures									
Contract services - Public safety	45904	1,200.00	1,803.76	(604)	14,400.00	14,400.00	12,438.46	1,962	86.38%
Total Department Expenditures		<b>1,200.00</b>	<b>1,803.76</b>	<b>(604)</b>	<b>14,400.00</b>	<b>14,400.00</b>	<b>12,438.46</b>	<b>1,962</b>	<b>86.38%</b>

**Village of Los Ranchos de Albuquerque**  
**Statement of Revenues and Expenditures**  
From 7/1/2019 Through 2/29/2020

Account No.	Current Period			Year - to -Date					
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2019/2020 Original Budget	2019/2020 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget	
	<b>101 - General Fund</b>								
<b>1960 - Public Facilities</b>									
Department Expenditures									
Wages-Full Time	41020	13,105.60	12,385.62	720	170,372.80	170,372.80	107,688.34	62,684	63.21%
Wages-Temporary	41040	2,080.00	0.00	2,080	27,040.00	27,040.00	1,244.00	25,796	4.60%
FICA Regular	42010	884.27	710.79	173	9,115.50	9,115.50	6,261.13	2,854	68.69%
FICA Medicare	42020	206.80	166.24	41	2,688.42	2,688.42	1,464.35	1,224	54.47%
Retirement Contributions	42030	2,331.16	2,203.10	128	30,305.08	30,305.08	18,742.40	11,563	61.85%
Health Care	42050	1,720.09	2,429.70	(710)	20,641.08	20,641.08	12,910.48	7,731	62.55%
Transportation Exp. (Gas, Oil, etc.)	43030	375.00	483.82	(109)	4,500.00	4,500.00	3,555.41	945	79.01%
Maint-Building & Structure	44010	450.00	1,836.70	(1,387)	5,400.00	5,400.00	3,512.01	1,888	65.04%
Maintenance - Grounds/Roadways	44030	3,000.00	0.00	3,000	36,000.00	36,000.00	9,878.23	26,122	27.44%
Maint-Vehicle/furn/fixt/equip	44040	1,500.00	0.00	1,500	18,000.00	18,000.00	5,800.58	12,199	32.23%
Prof. Service - Animal Control	45140	835.00	0.00	835	10,020.00	10,020.00	267.83	9,752	2.67%
Supplies	46010	1,666.00	1,290.82	375	23,792.00	23,792.00	14,742.23	9,050	61.96%
Agricultural Program Support	46020	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Miscellaneous Expense	46090	0.00	0.00	0	0.00	0.00	44.01	(44)	0.00%
Safety Equipment	47050	0.00	0.00	0	2,500.00	2,500.00	19.60	2,480	0.78%
Rent of Equipment & Machinery	47120	150.00	283.00	(133)	1,800.00	1,800.00	283.00	1,517	15.72%
Utilities	47160	3,750.00	2,836.24	914	45,000.00	45,000.00	26,535.89	18,464	58.97%
<b>Total Department Expenditures</b>		<b>32,053.92</b>	<b>24,626.03</b>	<b>7,428</b>	<b>407,174.88</b>	<b>407,174.88</b>	<b>212,949.49</b>	<b>194,225</b>	<b>52.30%</b>

**Village of Los Ranchos de Albuquerque**  
**Statement of Revenues and Expenditures**  
From 7/1/2019 Through 2/29/2020

Account No.	Current Period			Year - to -Date			YTD Budget Variance	% of Total Budget	
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2019/2020 Original Budget	2019/2020 Revised Budget	Cash Basis YTD Actual			
	<b>101 - General Fund</b>								
<b>1970- Agricultural Enterprises</b>									
Department Expenditures									
Wages-Full Time	41020	4,972.80	4,972.80	0	64,646.40	64,646.40	40,821.60	23,825	63.15%
Wages-Temporary	41040	0.00	0.00	(2,486)	0.00	15,000.00	0.00	15,000	0.00%
FICA Regular	42010	298.88	298.88	0	3,885.42	3,885.42	1,850.99	2,034	47.64%
FICA Medicare	42020	69.90	69.90	0	908.70	908.70	575.38	333	63.32%
Retirement Contributions	42030	884.54	884.54	0	11,499.02	11,499.02	6,581.91	4,917	57.24%
Health Care	42050	1,978.24	348.54	1,630	23,738.88	23,738.88	5,326.19	18,413	22.44%
Transportation Exp. (Gas, Oil, etc.)	43030	400.00	13.15	387	4,800.00	4,800.00	98.94	4,701	2.06%
Maint-Building & Structure	44010	450.00	0.00	450	5,400.00	5,400.00	937.27	4,463	17.36%
Maintenance - Grounds/Roadways	44030	1,175.00	0.00	1,175	14,100.00	14,100.00	5,025.00	9,075	35.64%
Maint-Vehicle/furn/fixt/equip	44040	584.00	0.00	584	7,008.00	7,008.00	58.10	6,950	0.83%
Supplies	46010	1,010.00	2,014.06	(1,004)	12,120.00	12,120.00	5,398.17	6,722	44.54%
Agricultural Program Support	46020	0.00	1,039.97	(1,040)	45,000.00	45,000.00	1,203.59	43,796	2.67%
Safety Equipment	47050	0.00	0.00	0	1,000.00	1,000.00	0.00	1,000	0.00%
Printing, Publishing & Advertising	47080	0.00	0.00	0	0.00	0.00	479.14	(479)	0.00%
Rent of equipment & machinery	47120	150.00	0.00	150	1,800.00	1,800.00	0.00	1,800	0.00%
Utilities	47160	1,086.76	481.72	605	13,041.16	13,041.16	4,651.41	8,390	35.67%
<b>Total Department Expenditures</b>		<b>13,060.12</b>	<b>10,123.56</b>	<b>451</b>	<b>208,947.58</b>	<b>223,947.58</b>	<b>73,007.69</b>	<b>150,940</b>	<b>32.60%</b>

**Village of Los Ranchos de Albuquerque**  
**Statement of Revenues and Expenditures**  
 From 7/1/2019 Through 2/29/2020

Account No.	Current Period			Year - to -Date					
	Current PTD Budget	Cash Basis Actual	PTD Variance	2019/2020 Original Budget	2019/2020 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget	
<b>101 - General Fund</b>									
<b>2000 - Fire</b>									
Department Expenditures									
IGA for Fire Protection & EMS Services	45928	0.00	0.00	0	453,200.00	453,200.00	339,900.00	113,300	75.00%
Total Department Expenditures		<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>453,200.00</b>	<b>453,200.00</b>	<b>339,900.00</b>	<b>113,300</b>	<b>75.00%</b>

**Village of Los Ranchos de Albuquerque**  
**Statement of Revenues and Expenditures**  
From 7/1/2019 Through 2/29/2020

Account No.	Current Period			Year - to -Date				
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2019/2020 Original Budget	2019/2020 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget
	<b>101 - General Fund</b>							
<b>Summary of General Fund Revenues and Expenses</b>								
Beginning cash and cash equivalents	<b>1,591,626.54</b>	<b>2,754,307.52</b>	<b>1,162,681</b>	<b>4,226,972.33</b>	<b>4,226,972.33</b>	<b>4,226,972.57</b>	<b>0</b>	
Revenues								
General Fund Revenues	<b>291,521.50</b>	<b>339,577.90</b>	<b>48,056</b>	<b>3,857,484.00</b>	<b>3,857,484.00</b>	<b>2,283,098.56</b>	<b>(1,433,013)</b>	<b>59.19%</b>
Expenditures								
Executive Legislative	16,545.27	15,422.42	1,123	205,160.12	205,160.12	154,865.98	50,294	75.49%
Judicial	754.75	470.22	285	11,664.76	11,664.76	4,582.21	7,083	39.28%
Elections	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Financial Administration	13,768.30	8,878.24	4,890	139,052.32	139,052.32	102,054.54	36,998	73.39%
Planning and Zoning	26,040.65	18,380.98	7,660	378,094.70	353,876.53	159,319.48	194,557	45.02%
General Administration	49,753.39	40,638.35	9,115	728,913.54	753,131.71	512,863.02	240,269	68.10%
Police	1,200.00	1,803.76	(604)	14,400.00	14,400.00	12,438.46	1,962	86.38%
Public Facilities	32,053.92	24,626.03	7,428	407,174.88	407,174.88	212,949.49	194,225	52.30%
Agricultural Enterprises	13,060.12	10,123.56	451	208,947.58	223,947.58	73,007.69	150,940	32.60%
Fire	0.00	0.00	0	453,200.00	453,200.00	339,900.00	113,300	75.00%
Total Fund Expenditures	<b>153,176.40</b>	<b>120,343.56</b>	<b>30,347</b>	<b>2,546,607.90</b>	<b>2,561,607.90</b>	<b>1,571,980.87</b>	<b>989,627</b>	<b>61.37%</b>
Excess/(deficiency) of revenues over expenditures	<b>138,345.10</b>	<b>219,234.34</b>	<b>78,403</b>	<b>1,310,876.10</b>	<b>1,295,876.10</b>	<b>711,117.69</b>	<b>(443,386)</b>	<b>54.88%</b>
Capital Expenditures								
Capital Buildings & Structures 48010	0.00	0.00	0	50,000.00	50,000.00	2,356.25	47,644	4.71%
Capital equipent & machinery 48020	0.00	0.00	0	68,605.22	53,605.22	0.00	53,605	0.00%
Capital Roadways, Bridges, & Culverts 48080	0.00	44,324.51	(44,325)	2,934,435.00	2,934,435.00	2,006,516.66	927,918	68.38%
Total Capital Expenditures	<b>0.00</b>	<b>44,324.51</b>	<b>(44,325)</b>	<b>3,053,040.22</b>	<b>3,038,040.22</b>	<b>2,008,872.91</b>	<b>1,029,167</b>	<b>66.12%</b>
Other financing sources (uses)								
Agricultural Committee Special Fund 52001	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Purchase Real Property Reserve Fund 52001	0.00	0.00	0	(200,000.00)	(200,000.00)	0.00	200,000	0.00%
Law Enforcement Protection Fund 52001	0.00	0.00	0	(42,000.00)	(42,000.00)	0.00	42,000	0.00%
General Obligatoin Bonds Reserve 52001	0.00	0.00	0	(47,067.00)	(47,067.00)	0.00	47,067	0.00%
Fire Protection Fund 52001	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Total other financing sources (uses)	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>(289,067.00)</b>	<b>(289,067.00)</b>	<b>0.00</b>	<b>89,067</b>	<b>0.00%</b>
Excess/(deficiency) after capital expenditures & other financing sources	<b>138,345.10</b>	<b>174,909.83</b>	<b>34,079</b>	<b>(2,031,231.12)</b>	<b>(2,031,231.12)</b>	<b>(1,297,755.22)</b>	<b>733,476</b>	<b>63.89%</b>
Ending cash and cash equivalents	<b>1,729,971.64</b>	<b>2,929,217.35</b>	<b>1,199,246</b>	<b>2,195,741.21</b>	<b>2,195,741.21</b>	<b>2,929,217.35</b>	<b>733,476</b>	

**Village of Los Ranchos de Albuquerque**  
**Statement of Revenues and Expenditures**  
From 7/1/2019 Through 2/29/2020

Account No.	Current Period			Year - to -Date				
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2019/2020 Original Budget	2019/2020 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget
<b>201 - Correction</b>								
<b>0200 - Judicial</b>								
Beginning cash and cash equivalents	<b>1,080.00</b>	<b>900.00</b>	<b>(180)</b>	<b>900.00</b>	<b>900.00</b>	<b>900.00</b>	<b>0</b>	
Revenues								
Corrections fee	0.00	0.00	0	240.00	240.00	0.00	(240)	0.00%
	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>240.00</b>	<b>240.00</b>	<b>0.00</b>	<b>(240)</b>	<b>0.00%</b>
Expenditures								
Correction costs	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Total Fund Expenditures	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0.00%</b>
Excess (deficiency) of revenues over expenditures	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>240.00</b>	<b>240.00</b>	<b>0.00</b>	<b>(240)</b>	<b>0.00%</b>
Ending cash and cash equivalents	<b>1,080.00</b>	<b>900.00</b>	<b>(180)</b>	<b>1,140.00</b>	<b>1,140.00</b>	<b>900.00</b>	<b>(240)</b>	

**Village of Los Ranchos de Albuquerque**  
**Statement of Revenues and Expenditures**  
From 7/1/2019 Through 2/29/2020

Account No.	Current Period			Year - to -Date					
	Current Budget	Cash Basis Actual	PTD Variance	2019/2020 Original Budget	2019/2020 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget	
<b>206 - Emergency Medical Service Fund</b>									
<b>9206 - Emergency Medical Service Fund</b>									
Beginning cash and cash equivalents	0.00	0.00	0	0.00	0.00	0.00	0		
Revenues									
State Grant - EMS	37090	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
		0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Expenditures									
IGA for Fire Protection & EMS Services	45928	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Total Fund Expenditures		0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Excess (Deficiency) of Revenues over Expenditures		0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Ending cash and cash equivalents		0.00	0.00	0	0.00	0.00	0.00	0	

**Village of Los Ranchos de Albuquerque**  
**Statement of Revenues and Expenditures**  
From 7/1/2019 Through 2/29/2020

Account No.	Current Period			Year - to -Date				
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2019/2020 Original Budget	2019/2020 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget
<b>209 - Fire Protection Fund</b>								
<b>9209 - Fire Protection Fund</b>								
Beginning cash and cash equivalents	0.00	0.00	0	0.00	0.00	0.00	0	
Revenues								
State Grant - Fire Protection Distribution 37120	0.00	0.00	0	93,121.60	93,121.60	97,736.80	4,615	104.96%
	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>93,121.60</b>	<b>93,121.60</b>	<b>97,736.80</b>	<b>4,615</b>	<b>104.96%</b>
Expenditures								
IGA for Fire Protection & EMS Services 45928	0.00	0.00	0	93,121.60	93,121.60	97,736.80	(4,615)	104.96%
Total Fund Expenditures	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>93,121.60</b>	<b>93,121.60</b>	<b>97,736.80</b>	<b>(4,615)</b>	<b>104.96%</b>
Excess/(deficiency) of revenues over	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0%</b>
Other financing sources (uses)								
Operating transfers in 51001	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Total other financing sources (uses)	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0.00%</b>
Excess (deficiency) after other financing sources (uses)	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0%</b>
Ending cash and cash equivalents	0.00	0.00	0	0.00	0.00	0.00	0	

**Village of Los Ranchos de Albuquerque**  
**Statement of Revenues and Expenditures**  
From 7/1/2019 Through 2/29/2020

Account No.	Current Period			Year - to -Date					
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2019/2020 Original Budget	2019/2020 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget	
<b>211 - Law Enforcement Protection Fund</b>									
<b>9211 - Law Enforcement Protection Fund</b>									
Beginning cash and cash equivalents	0.00	20,000.00	20,000	0.00	0.00	0.00	0		
Revenues									
Law Enforcement Grant	35010	0.00	0.00	0	20,000.00	20,000.00	20,000.00	0	100.00%
		<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>20,000.00</b>	<b>20,000.00</b>	<b>20,000.00</b>	<b>0</b>	<b>100.00%</b>
Expenditures									
Maintenance - vehicle/furniture/fixtures/equipm	44040	0.00	0.00	0	5,000.00	5,000.00	0.00	5,000	0.00%
MOU for Public Safety Services	45929	0.00	0.00	0	52,000.00	52,000.00	0.00	52,000	0.00%
Training	47040	0.00	0.00	0	5,000.00	5,000.00	0.00	5,000	0.00%
Total Fund Expenditures		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>62,000.00</b>	<b>62,000.00</b>	<b>0.00</b>	<b>62,000</b>	<b>0.00</b>
Excess/(deficiency) of revenues over		<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>(42,000.00)</b>	<b>(42,000.00)</b>	<b>20,000.00</b>	<b>62,000</b>	<b>-47.62%</b>
Other financing sources (uses)									
Operating transfers in	51001	0.00	0.00	0	42,000.00	42,000.00	0.00	(42,000)	0.00%
Reversion	52010	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Total other financing sources (uses)		<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>42,000.00</b>	<b>42,000.00</b>	<b>0.00</b>	<b>(42,000)</b>	<b>0.00%</b>
Excess (deficiency) after other financing sources (uses)		<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>20,000.00</b>	<b>20,000</b>	<b>0.00%</b>
Ending cash and cash equivalents		<b>0.00</b>	<b>20,000.00</b>	<b>20,000</b>	<b>0.00</b>	<b>0.00</b>	<b>20,000.00</b>	<b>20,000</b>	

**Village of Los Ranchos de Albuquerque**  
**Statement of Revenues and Expenditures**  
From 7/1/2019 Through 2/29/2020

Account No.	Current Period			Year - to -Date			YTD Budget Variance	% of Total Budget
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2019/2020 Original Budget	2019/2020 Revised Budget	Cash Basis YTD Actual		
<b>216 - Municipal Street Fund</b>								
<b>9216 - Municipal Street Fund</b>								
Beginning cash and cash equivalents	<b>327,169.00</b>	<b>320,016.05</b>	<b>(7,153)</b>	<b>193,821.03</b>	<b>193,821.03</b>	<b>193,821.03</b>	<b>0</b>	
Revenues								
Gross Receipts (Infra)	31240 16,995.00	14,017.89	(2,977)	173,209.67	173,209.67	115,210.50	(57,999)	66.52%
Gasoline Tax-Street	32310 2,600.00	1,019.33	(1,581)	31,200.00	31,200.00	12,716.73	(18,483)	40.76%
Motor Vehicle Registration	32610 1,500.00	0.00	(1,500)	18,000.00	18,000.00	13,305.01	(4,695)	73.92%
Total Fund Revenue	<b>21,095.00</b>	<b>15,037.22</b>	<b>(6,058)</b>	<b>222,409.67</b>	<b>222,409.67</b>	<b>141,232.24</b>	<b>(81,177)</b>	63.50%
Expenditures								
Road Improvements	48080 0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Total Fund Expenditures	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>	0.00%
EXCESS/(DEFICIENCY) OF REVENUES OVER EXPENDITURES	<b>21,095.00</b>	<b>15,037.22</b>	<b>(6,058)</b>	<b>222,409.67</b>	<b>222,409.67</b>	<b>141,232.24</b>	<b>(81,177)</b>	<b>-63.50%</b>
Ending cash and cash equivalents	<b>348,264.00</b>	<b>335,053.27</b>	<b>(13,211)</b>	<b>416,230.70</b>	<b>416,230.70</b>	<b>335,053.27</b>	<b>(81,177)</b>	

**Village of Los Ranchos de Albuquerque**  
**Statement of Revenues and Expenditures**  
From 7/1/2019 Through 2/29/2020

Account No.	Current Period			Year - to -Date				
	Current Budget	Cash Basis Actual	PTD Variance	2019/2020 Original Budget	2019/2020 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget
<b>299 - Special - Other Funds</b>								
<b>3000 - Fine Arts</b>								
Beginning cash and cash equivalents	<b>2,099.13</b>	<b>(790.78)</b>	<b>(2,890)</b>	<b>6,224.13</b>	<b>6,224.13</b>	<b>6,224.13</b>	<b>0</b>	
Revenues								
Arts & Crafts Market Revenue	34997	0.00	30.00	30	4,865.00	4,865.00	180.00	(4,685) 3.70%
		<b>0.00</b>	<b>30.00</b>	<b>30</b>	<b>4,865.00</b>	<b>4,865.00</b>	<b>180.00</b>	<b>(4,685) 3.70%</b>
Department Expenditures								
Supplies	46010	0.00	0.00	0	1,100.00	1,100.00	489.65	610 44.51%
Miscellaneous Expense	46090	0.00	0.00	0	1,050.00	1,050.00	0.00	1,050 0.00%
Postage & Mail Service	47070	0.00	0.00	0	25.00	25.00	0.00	25 0.00%
Printing, Publishing & Advert.	47080	100.00	0.00	100	3,175.00	3,175.00	6,675.26	(3,500) 210.24%
Subscriptions & Memberships	47140	0.00	0.00	0	25.00	25.00	0.00	25 0.00%
Total Department Expenditures		<b>100.00</b>	<b>0.00</b>	<b>100</b>	<b>5,375.00</b>	<b>5,375.00</b>	<b>7,164.91</b>	<b>(1,790) 133.30%</b>
Excess/(deficiency) of revenues over		<b>(100.00)</b>	<b>30.00</b>	<b>130</b>	<b>(510.00)</b>	<b>(510.00)</b>	<b>(6,984.91)</b>	<b>(6,475) 1369.59%</b>
Other financing sources (uses)								
Operating transfers out	52001	0.00	0.00	0	0.00	0.00	0.00	0 0.00%
Total other financing sources (uses)		<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0 0.00%</b>
Excess (deficiency) after other financing sources (uses)		<b>(100.00)</b>	<b>30.00</b>	<b>130</b>	<b>(510.00)</b>	<b>(510.00)</b>	<b>(6,984.91)</b>	<b>(6,475) 1369.59%</b>
Ending cash and cash equivalents		<b>1,999.13</b>	<b>(760.78)</b>	<b>(2,760)</b>	<b>5,714.13</b>	<b>5,714.13</b>	<b>(760.78)</b>	<b>(6,475)</b>

**Village of Los Ranchos de Albuquerque**  
**Statement of Revenues and Expenditures**  
From 7/1/2019 Through 2/29/2020

Account No.	Current Period			Year - to -Date			YTD Budget Variance	% of Total Budget
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2019/2020 Original Budget	2019/2020 Revised Budget	Cash Basis YTD Actual		
<b>299 - Special - Other Funds</b>								
<b>3001 - Agricultural Committee</b>								
Beginning cash and cash equivalents	<b>(5,134.68)</b>	<b>(4,915.63)</b>	<b>219</b>	<b>1,360.32</b>	<b>1,360.32</b>	<b>1,360.32</b>	<b>0</b>	
Revenues								
Farmers' Market Revenue	34995	0.00	0.00	0	3,340.00	3,340.00	160.00	(3,180) 4.79%
		<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>3,340.00</b>	<b>3,340.00</b>	<b>160.00</b>	<b>(3,180) 4.79%</b>
Department Expenditures								
Supplies	46010	0.00	0.00	0	700.00	700.00	0.00	700 0.00%
Miscellaneous	46090	25.00	0.00	25	50.00	50.00	0.00	50 0.00%
Insurance-Non Employee	47060	0.00	0.00	0	375.00	375.00	0.00	375 0.00%
Printing, Publishing & Advert.	47080	500.00	0.00	500	10,100.00	10,100.00	6,435.95	3,664 63.72%
Rent of Equipment & Machinery	47120	0.00	0.00	0	475.00	475.00	0.00	475 0.00%
Subscriptions & Memberships	47140	0.00	0.00	0	0.00	0.00	0.00	0 0.00%
Total Department Expenditures		<b>525.00</b>	<b>0.00</b>	<b>525</b>	<b>11,700.00</b>	<b>11,700.00</b>	<b>6,435.95</b>	<b>5,264 55.01%</b>
Excess/(deficiency) of revenues over		<b>(525.00)</b>	<b>0.00</b>	<b>525</b>	<b>(8,360.00)</b>	<b>(8,360.00)</b>	<b>(6,275.95)</b>	<b>2,084 75.07%</b>
Other financing sources (uses)								
Operating transfers in	51001	0.00	0.00	0	4,500.00	4,500.00	0.00	(4,500) 0.00%
Total other financing sources (uses)		<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>4,500.00</b>	<b>4,500.00</b>	<b>0.00</b>	<b>(4,500) 0.00%</b>
Excess (deficiency) after other financing sources (uses)		<b>(525.00)</b>	<b>0.00</b>	<b>525</b>	<b>(3,860.00)</b>	<b>(3,860.00)</b>	<b>(6,275.95)</b>	<b>(2,416) 162.59%</b>
Ending cash and cash equivalents		<b>(5,659.68)</b>	<b>(4,915.63)</b>	<b>744</b>	<b>(2,499.68)</b>	<b>(2,499.68)</b>	<b>(4,915.63)</b>	<b>(2,416)</b>

**Village of Los Ranchos de Albuquerque**  
**Statement of Revenues and Expenditures**  
From 7/1/2019 Through 2/29/2020

Account No.	Current Period			Year - to -Date				
	Current PTD Budget	Cash Basis Actual	PTD Current Variance	2019/2020 Original Budget	2019/2020 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget
<b>299 - Special - Other Funds</b>								
<b>3002 - Scenic Byways &amp; MainStreet</b>								
Beginning cash and cash equivalents	<b>459.64</b>	<b>459.64</b>	<b>0</b>	<b>459.64</b>	<b>459.64</b>	<b>459.64</b>	<b>0</b>	
Revenues								
Grants	37234 0.00	0.00	0	0.00	0.00	0.00	0	0.00%
	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0.00%</b>
Department Expenditures								
Supplies	46010 0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Total Department Expenditures	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0.00%</b>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0.00%</b>
Ending cash and cash equivalents	<b>459.64</b>	<b>459.64</b>	<b>0</b>	<b>459.64</b>	<b>459.64</b>	<b>459.64</b>	<b>0</b>	

**Village of Los Ranchos de Albuquerque**  
**Statement of Revenues and Expenditures**  
From 7/1/2019 Through 2/29/2020

Account No.	Current Period			Year - to -Date				
	Current PTB Budget	Cash Basis Actual	PTD Variance	2019/2020 Original Budget	2019/2020 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget
<b>299 - Special - Other Funds</b>								
<b>3003 - Agri-Nature Center</b>								
Beginning cash and cash equivalents	15,000.00	15,000.00	0	15,000.00	15,000.00	15,000.00	0	
Revenues								
Contributions - Other	36019 0.00	0.00	0	0.00	0.00	0.00	0	0.00%
	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0.00%</b>
Department Expenditures								
Improvements	48900 0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Total Department Expenditures	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0.00%</b>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0.00%</b>
Ending cash and cash equivalents	15,000.00	15,000.00	0	15,000.00	15,000.00	15,000.00	0	

**Village of Los Ranchos de Albuquerque**  
**Statement of Revenues and Expenditures**  
From 7/1/2019 Through 2/29/2020

Account No.	Current Period			Year - to -Date				
	Current	Cash Basis	Current	2019/2020	2019/2020	Cash Basis	YTD Budget	% of Total
	PTD Budget	PTD Actual	PTD Variance	Original Budget	Revised Budget	YTD Actual	Variance	Budget
<b>299 - Special - Other Funds</b>								
<b>Summary of Special - Other Funds Revenues and Expenses</b>								
Beginning cash and cash equivalents	12,424.09	9,753.23	(2,671)	23,044.09	23,044.09	23,044.09	0	
Revenues								
Fine Arts	0.00	30.00	30	4,865.00	4,865.00	180.00	(4,685)	3.70%
Agricultural Committee	0.00	0.00	0	3,340.00	3,340.00	160.00	(3,180)	4.79%
Scenic Byways	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Agri-Nature Center	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Total Fund Revenues	0.00	30.00	30	8,205.00	8,205.00	340.00	(7,865)	4.14%
Expenditures								
Fine Arts	100.00	0.00	100	5,375.00	5,375.00	7,164.91	(1,790)	133.30%
Agricultural Committee	525.00	0.00	525	11,700.00	11,700.00	6,435.95	5,264	55.01%
Scenic Byways	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Agri-Nature Center	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Total Fund Expenditures	625.00	0.00	625	17,075.00	17,075.00	13,600.86	3,474	79.65%
Excess/(deficiency) of revenues over	(625.00)	30.00	655	(8,870.00)	(8,870.00)	(13,260.86)	(4,391)	0.00%
Other financing sources (uses)								
Operating transfers in	0.00	0.00	0	4,500.00	4,500.00	0.00	(4,500)	0.00%
Operating transfers out	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Total other financing sources (uses)	0.00	0.00	0	4,500.00	4,500.00	0.00	(4,500)	0.00%
Excess/(deficiency) after other financing sources (uses)	(625.00)	30.00	655	(4,370.00)	(4,370.00)	(13,260.86)	(8,891)	0.00%
Ending cash and cash equivalents	11,799.09	9,783.23	(2,016)	18,674.09	18,674.09	9,783.23	(8,891)	

**Village of Los Ranchos de Albuquerque**  
**Statement of Revenues and Expenditures**  
From 7/1/2019 Through 2/29/2020

Account No.	Current Period			Year - to -Date					
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2019/2020 Original Budget	2019/2020 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget	
<b>311 - Capital Project Infrastructure</b>									
<b>3111 - Improvements 4th Street - CN 3131828 (Reversion Date 06/30/2019)</b>									
Revenues									
State Grant - Other	37230	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
		<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0.00%</b>
Expenditures									
Capital Expenditure - Roadway	48080	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Total Fund Expenditures		<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0.00%</b>
Excess/(deficiency) of revenues over expenditures		<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0.00%</b>

**Village of Los Ranchos de Albuquerque**  
**Statement of Revenues and Expenditures**  
 From 7/1/2019 Through 2/29/2020

Account No.	Current Period			Year - to -Date					
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2019/2020 Original Budget	2019/2020 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget	
<b>311 - Capital Project Infrastructure</b>									
<b>3113 - Improvements 4th Street - CN C3150909 (Reversion Date 06/30/2019) - CLOSED</b>									
Revenues									
State Grant - Other	37230	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
		<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0.00%</b>
Expenditures									
Capital Expenditure - Roadway	48080	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Total Fund Expenditures		<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0.00%</b>
Excess/(deficiency) of revenues over expenditures		<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0.00%</b>

**Village of Los Ranchos de Albuquerque**  
**Statement of Revenues and Expenditures**  
From 7/1/2019 Through 2/29/2020

Account No.	Current Period			Year - to -Date					
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2019/2020 Original Budget	2019/2020 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget	
<b>311 - Capital Project Infrastructure</b>									
<b>3115 - Improvements 4th Street - CN C3182619</b>									
Revenues									
State Grant - Other	37230	0.00	0.00	0	0.00	0.00	31,301.31	31,301	0.00%
		<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>31,301.31</b>	<b>31,301</b>	<b>0.00%</b>
Expenditures									
Capital Expenditure - Roadway	48080	0.00	0.00	0	0.00	0.00	732.72	(733)	0.00%
Total Fund Expenditures		<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>732.72</b>	<b>(733)</b>	<b>0.00%</b>
Excess/(deficiency) of revenues over expenditures		<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>30,568.59</b>	<b>30,569</b>	<b>0.00%</b>

**Village of Los Ranchos de Albuquerque**  
**Statement of Revenues and Expenditures**  
From 7/1/2019 Through 2/29/2020

Account No.	Current Period			Year - to -Date					
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2019/2020 Original Budget	2019/2020 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget	
<b>311 - Capital Project Infrastructure</b>									
<b>3116 - Improvements 4th Street - (Reversion Date 06/30/2022)</b>									
Revenues									
State Grant - Other	37230	0.00	0.00	0	900,000.00	900,000.00	522,060.15	(377,940)	58.01%
		<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>900,000.00</b>	<b>900,000.00</b>	<b>522,060.15</b>	<b>(377,940)</b>	<b>58.01%</b>
Expenditures									
Capital Expenditure - Roadway	48080	0.00	6,944.18	6,944	900,000.00	900,000.00	522,060.15	377,940	58.01%
Total Fund Expenditures		<b>0.00</b>	<b>6,944.18</b>	<b>6,944</b>	<b>900,000.00</b>	<b>900,000.00</b>	<b>522,060.15</b>	<b>377,940</b>	<b>58.01%</b>
Excess/(deficiency) of revenues over expenditures		<b>0.00</b>	<b>(6,944.18)</b>	<b>6,944</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0.00%</b>

**Village of Los Ranchos de Albuquerque**  
**Statement of Revenues and Expenditures**  
From 7/1/2019 Through 2/29/2020

Account No.	Current Period			Year - to -Date				
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2019/2020 Original Budget	2019/2020 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget
	<b>311 - Capital Project Infrastructure</b>							
Beginning cash and cash equivalents	(31,301.31)	6,211.46	37,513	(31,301.31)	(31,301.31)	(31,301.31)	0	
Revenues								
Improvements 4th St - CN 3131828	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Improvements 4th St - CN 3150909	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Improvements 4th St - CN 3162548	0.00	0.00	0	0.00	0.00	31,301.31	31,301	0.00%
Improvements 4th Street - CN C3182619	0.00	0.00	0.00	0.00	0.00	31,301.31	31,301.31	0.00%
Improvements 4th St	0.00	0.00	0	900,000.00	900,000.00	522,060.15	(377,940)	58.01%
	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>900,000.00</b>	<b>900,000.00</b>	<b>553,361.46</b>	<b>(346,638.54)</b>	<b>61.48%</b>
Expenditures								
Improvements 4th St - CN 3131828	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Improvements 4th St - CN 3150909	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Improvements 4th St - CN 3162548	0.00	0.00	0	0.00	0.00	732.72	(733)	0.00%
Improvements 4th Street - CN C3182619	0.00	0.00	0.00	0.00	0.00	732.72	(732.72)	0.00%
Improvements 4th St	0.00	6,944	6,944	900,000.00	900,000.00	522,060.15	377,940	58.01%
Total Fund Expenditures	<b>0.00</b>	<b>6,944.18</b>	<b>6,944.18</b>	<b>900,000.00</b>	<b>900,000.00</b>	<b>522,792.87</b>	<b>377,207.13</b>	<b>58.09%</b>
Excess/(deficiency) of revenues over expenditures	<b>0.00</b>	<b>(6,944.18)</b>	<b>6,944</b>	<b>0.00</b>	<b>0.00</b>	<b>30,568.59</b>	<b>30,569</b>	<b>0.00%</b>
Ending cash and cash equivalents	(31,301.31)	(732.72)	30,569	(31,301.31)	(31,301.31)	(732.72)	30,569	

**Village of Los Ranchos de Albuquerque**  
**Statement of Revenues and Expenditures**  
From 7/1/2019 Through 2/29/2020

Account No.	Current Period			Year - to -Date					
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2019/2020 Original Budget	2019/2020 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget	
<b>312 - Capital Project Buildings</b>									
<b>3121 - Agri-Nature Center Improvements - ID 15-0734 (Reversion Date 06/30/2019)</b>									
Revenues									
State Grant - Other	37230	0.00	0.00	0	0.00	0.00	61,638.02	61,638	0.00%
		<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>61,638.02</b>	<b>61,638</b>	<b>0.00%</b>
Expenditures									
Capital Expenditure - Buildings	48010	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Total Fund Expenditures		<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0.00%</b>
Excess/(deficiency) of revenues over expenditures		<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>61,638.02</b>	<b>61,638</b>	<b>0.00%</b>

**Village of Los Ranchos de Albuquerque**  
**Statement of Revenues and Expenditures**  
From 7/1/2019 Through 2/29/2020

Account No.	Current Period			Year - to -Date					
	Current Budget	Cash Basis Actual	PTD Variance	2019/2020 Original Budget	2019/2020 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget	
<b>312 - Capital Project Buildings</b>									
<b>3122 - Agri-Nature Center Improvements - ID 16-A2397 (Reversion Date 06/20/2020)</b>									
Revenues									
State Grant - Other	37230	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
		<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0.00%</b>
Expenditures									
Capital Expenditure - Buildings	48010	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Total Fund Expenditures		<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0.00%</b>

**Village of Los Ranchos de Albuquerque**  
**Statement of Revenues and Expenditures**  
From 7/1/2019 Through 2/29/2020

Account No.	Current Period			Year - to -Date					
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2019/2020 Original Budget	2019/2020 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget	
<b>312 - Capital Project Buildings</b>									
<b>3123 - Agri-Nature Center Improvements - NEW 2020 Appropriation (Reversion Date 06/20/2022)</b>									
Revenues									
State Grant - Other	37230	22,727.27	0.00	(22,727)	250,000.00	250,000.00	0.00	(250,000)	0.00%
		<b>22,727.27</b>	<b>0.00</b>	<b>(22,727)</b>	<b>250,000.00</b>	<b>250,000.00</b>	<b>0.00</b>	<b>(250,000)</b>	<b>0.00%</b>
Expenditures									
Capital Expenditure - Buildings	48010	17,728.00	0.00	17,728	195,000.00	195,000.00	0.00	195,000	0.00%
Land Improvement Expenditures - land	48020	5,000.00	0.00	5,000	55,000.00	55,000.00	0.00	55,000	0.00%
Total Fund Expenditures		<b>22,728.00</b>	<b>0.00</b>	<b>22,728</b>	<b>250,000.00</b>	<b>250,000.00</b>	<b>0.00</b>	<b>250,000</b>	<b>0.00%</b>
Excess/(inefficiency) of revenues over expenditures		<b>(0.73)</b>	<b>0.00</b>	<b>1</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0.00%</b>

**Village of Los Ranchos de Albuquerque**  
**Statement of Revenues and Expenditures**  
From 7/1/2019 Through 2/29/2020

Account No.	Current Period			Year - to -Date				
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2019/2020 Original Budget	2019/2020 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget
	<b>312 - Capital Project Buildings</b>							
Beginning cash and cash equivalents	<b>54,478.73</b>	<b>(251.25)</b>	<b>(54,730)</b>	<b>(61,889.27)</b>	<b>(61,889.27)</b>	<b>(61,889.27)</b>	<b>0</b>	
Revenues								
Improvements Agri-Nature ID 15-0734	0.00	0.00	0	0.00	0.00	61,638.02	61,638	0.00%
Improvements Agri-Nature ID 16-A2397	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Improvements NEW 2020 Appropriation	22,727.27	0.00	(22,727)	250,000.00	250,000.00	0.00	(250,000)	0.00%
	<b>22,727.27</b>	<b>0.00</b>	<b>(22,727)</b>	<b>250,000.00</b>	<b>250,000.00</b>	<b>61,638.02</b>	<b>(188,362)</b>	<b>24.66%</b>
Expenditures								
Improvements Agri-Nature ID 15-0734	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Improvements Agri-Nature ID 16-A2397	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Improvements NEW 2020 Appropriation	22,728.00	0.00	22,728	250,000.00	250,000.00	0.00	250,000	0.00%
Total Fund Expenditures	<b>22,728.00</b>	<b>0.00</b>	<b>22,728</b>	<b>250,000.00</b>	<b>250,000.00</b>	<b>0.00</b>	<b>250,000</b>	<b>0.00%</b>
Excess/(deficiency) of revenues over expenditures	<b>(0.73)</b>	<b>0.00</b>	<b>1</b>	<b>0.00</b>	<b>0.00</b>	<b>61,638.02</b>	<b>61,638</b>	<b>0.00%</b>
Ending cash and cash equivalents	<b>54,478.00</b>	<b>(251.25)</b>	<b>(54,729)</b>	<b>(61,889.27)</b>	<b>(61,889.27)</b>	<b>(251.25)</b>	<b>61,638</b>	

**Village of Los Ranchos de Albuquerque**  
**Statement of Revenues and Expenditures**  
From 7/1/2019 Through 2/29/2020

Account No.	Current Period			Year - to -Date				
	Current PTB Budget	Cash Basis Actual	PTD Current Variance	2019/2020 Original Budget	2019/2020 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget
<b>380 - Purchase Real Property Reserve Fund</b>								
<b>3801 - Purchase Real Property Fund</b>								
Beginning cash and cash equivalents	<b>159,238.25</b>	<b>459,238.25</b>	<b>300,000</b>	<b>459,238.25</b>	<b>459,238.25</b>	<b>459,238.25</b>	<b>0</b>	
Expenditures								
Property Purchase	48040 0.00	0.00	0	500,000.00	500,000.00	0.00	500,000	0.00%
Total Fund Expenditures	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>500,000.00</b>	<b>500,000.00</b>	<b>0.00</b>	<b>500,000</b>	<b>0.00%</b>
Excess/(deficiency) of revenues over	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>(500,000.00)</b>	<b>(500,000.00)</b>	<b>0.00</b>	<b>500,000</b>	<b>0.00%</b>
Other financing sources (uses)								
Operating transfers in	51001 0.00	0.00	0	200,000.00	200,000.00	0.00	(200,000)	0.00%
Total other financing sources (uses)	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>200,000.00</b>	<b>200,000.00</b>	<b>0.00</b>	<b>(200,000)</b>	<b>0.00%</b>
Excess/(deficiency) after other financing sources (uses)	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>(300,000.00)</b>	<b>(300,000.00)</b>	<b>0.00</b>	<b>300,000</b>	<b>0.00%</b>
Ending cash and cash equivalents	<b>159,238.25</b>	<b>459,238.25</b>	<b>300,000</b>	<b>159,238.25</b>	<b>159,238.25</b>	<b>459,238.25</b>	<b>300,000</b>	

**Village of Los Ranchos de Albuquerque**  
**Statement of Revenues and Expenditures**  
From 7/1/2019 Through 2/29/2020

Account No.	Current Period			Year - to -Date				
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2019/2020 Original Budget	2019/2020 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget
<b>399 - Capital Project - Other</b>								
<b>3900 - Park Land and Plaza Reserve</b>								
Beginning cash and cash equivalents	<b>31,111.81</b>	<b>31,111.81</b>	<b>0</b>	<b>31,111.81</b>	<b>31,111.81</b>	<b>31,111.81</b>	<b>0</b>	
Revenues								
Cash in Lieu of Land Dedication	36015 0.00	0.00	0	0.00	0.00	0.00	0	0.00%
	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0.00%</b>
Expenditures								
Other Capital Purchase	48900 0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Total Fund Expenditures	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0.00%</b>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0.00%</b>
Ending cash and cash equivalents	<b>31,111.81</b>	<b>31,111.81</b>	<b>0</b>	<b>31,111.81</b>	<b>31,111.81</b>	<b>31,111.81</b>	<b>0</b>	

**Village of Los Ranchos de Albuquerque**  
**Statement of Revenues and Expenditures**  
From 7/1/2019 Through 2/29/2020

Account No.	Current Period			Year - to -Date				
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2019/2020 Original Budget	2019/2020 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget
<b>401 - General Obligation Bonds</b>								
<b>1830 - General Obligation Bonds</b>								
Beginning cash and cash equivalents	<b>(143,177.00)</b>	<b>(230,064.66)</b>	<b>(86,888)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>	
Revenues								
Property Taxes - Current	31500	4,050.00	90,820.31	86,770	261,147.28	261,147.28	166,299.75	(94,848) 63.68%
Property Taxes - Delinquent	31510	0.00	591.49	591	8,076.72	8,076.72	11,340.09	3,263 140.40%
Total Revenue		<b>4,050.00</b>	<b>91,411.80</b>	<b>87,362</b>	<b>269,224.00</b>	<b>269,224.00</b>	<b>177,639.84</b>	<b>(91,584) 65.98%</b>
Expenditures								
Debt Service Principal	49010	0.00	0.00	0	200,000.00	200,000.00	210,000.00	(10,000) 105.00%
Debt Service Interest	49020	0.00	0.00	0	116,291.00	116,291.00	106,292.70	9,998 91.40%
Total Fund Expenditures		<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>316,291.00</b>	<b>316,291.00</b>	<b>316,292.70</b>	<b>(2) 100.00%</b>
Excess/(deficiency) of revenues over		<b>4,050.00</b>	<b>91,411.80</b>	<b>87,362</b>	<b>(47,067.00)</b>	<b>(47,067.00)</b>	<b>(138,652.86)</b>	<b>(91,586) 294.59%</b>
Other financing sources (uses)								
Operating transfers in	51001	0.00	0.00	0	47,067.00	47,067.00	0.00	(47,067) 0.00%
Total other financing sources (uses)		<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>47,067.00</b>	<b>47,067.00</b>	<b>0.00</b>	<b>(47,067) 0.00%</b>
Excess (deficiency) after other financing sources (uses)		<b>4,050.00</b>	<b>91,411.80</b>	<b>87,362</b>	<b>0.00</b>	<b>0.00</b>	<b>(138,652.86)</b>	<b>(138,653) 0.00%</b>
Ending cash and cash equivalents		<b>(139,127.00)</b>	<b>(138,652.86)</b>	<b>474</b>	<b>0.00</b>	<b>0.00</b>	<b>(138,652.86)</b>	<b>(138,653)</b>

**Village of Los Ranchos de Albuquerque**  
**Statement of Revenues and Expenditures**  
From 7/1/2019 Through 2/29/2020

Account No.	Current Period			Year - to -Date				
	Current PTB	Cash Basis PTB	Current PTB	2019/2020	2019/2020	Cash Basis YTD	YTD Budget	% of Total
	Budget	Actual	Variance	Original Budget	Revised Budget	Actual	Variance	Budget
<b>410 - General Obligation Bonds Reserve Fund</b>								
<b>4101 - General Obligation Bonds Reserve</b>								
Beginning cash and cash equivalents	901,102.00	901,102.00	0	901,102.00	901,102.00	901,102.00	0	
Other financing sources (uses)								
Operating transfers in	51001 0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Operating transfers out	52001 0.00	0.00	0	(62,478.00)	(62,478.00)	0.00	62,478	0.00%
Total other financing sources (uses)	0.00	0.00	0	(62,478.00)	(62,478.00)	0.00	62,478	0.00%
Excess/(deficiency) after other financing sources (uses)	0.00	0.00	0	(62,478.00)	(62,478.00)	0.00	62,478	0.00%
Ending cash and cash equivalents	901,102.00	901,102.00	0	838,624.00	838,624.00	901,102.00	62,478	

**Village of Los Ranchos de Albuquerque**  
**Statement of Revenues and Expenditures**  
From 7/1/2019 Through 2/29/2020

Account No.	Current Period			Year - to -Date				
	Current Budget	Cash Basis Actual	PTD Variance	2019/2020 Original Budget	2019/2020 Revised Budget	Cash Basis YTD Actual	YTD Budget Variance	% of Total Budget
<b>505 - Agri-Nature Center Farm Camps</b>								
<b>1500 - Farm Camps</b>								
Beginning cash and cash equivalents	<b>55,910.86</b>	<b>63,910.86</b>	<b>8,000</b>	<b>55,910.86</b>	<b>55,910.86</b>	<b>55,910.86</b>	<b>0</b>	
Revenues								
Farm camp revenue	36065 0.00	0.00	0	8,000.00	8,000.00	8,000.00	0	100.00%
Total Revenue	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>8,000.00</b>	<b>8,000.00</b>	<b>8,000.00</b>	<b>0</b>	<b>100.00%</b>
Expenditures								
Wages-Temporary	41040 0.00	0.00	0	0.00	0.00	0.00	0	0.00%
FICA regular	42010 0.00	0.00	0	0.00	0.00	0.00	0	0.00%
FICA medicare	42020 0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Worker's Comp. Assessment	42080 0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Supplies	46010 0.00	0.00	0	4,000.00	4,000.00	0.00	4,000	0.00%
Miscellaneous Expense	46090 0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Training	47040 0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Printing, Publishing, & Advert.	47080 0.00	0.00	0	4,000.00	4,000.00	0.00	4,000	0.00%
Insurance Workers' Compensation	47210 0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Total Fund Expenditures	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>8,000.00</b>	<b>8,000.00</b>	<b>0.00</b>	<b>8,000</b>	<b>0.00%</b>
expenditures	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>8,000.00</b>	<b>8,000</b>	<b>0.00%</b>
Ending cash and cash equivalents	<b>55,910.86</b>	<b>63,910.86</b>	<b>8,000</b>	<b>55,910.86</b>	<b>55,910.86</b>	<b>63,910.86</b>	<b>8,000</b>	

**Village of Los Ranchos de Albuquerque**  
**Statement of Revenues and Expenditures**  
From 7/1/2019 Through 2/29/2020

Account No.	Current Period			Year - to -Date			YTD Budget Variance	% of Total Budget
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2019/2020 Original Budget	2019/2020 Revised Budget	Cash Basis YTD Actual		
	<b>Summary of Revenues and Expenditures</b>							
Beginning cash and cash equivalents	<b>2,959,662.97</b>	<b>4,336,235.27</b>	<b>1,376,572</b>	<b>5,798,909.79</b>	<b>5,798,909.79</b>	<b>5,798,910.03</b>	<b>0</b>	
<b>Revenues</b>								
General Fund	291,521.50	339,577.90	48,056	3,857,484.00	3,857,484.00	2,283,098.56	(1,433,013)	59.19%
Correction	0.00	0.00	0	240.00	240.00	0.00	(240)	0.00%
Emergency Medical Service Fund	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Fire Protection Fund	0.00	0.00	0	93,121.60	93,121.60	97,736.80	4,615	104.96%
Law Enforcement Fund	0.00	0.00	0	20,000.00	20,000.00	20,000.00	0	100.00%
Municipal Street Fund	21,095.00	15,037.22	(6,058)	222,409.67	222,409.67	141,232.24	(81,177)	63.50%
Special - Other Funds	0.00	30.00	30	8,205.00	8,205.00	340.00	(7,865)	4.14%
Capital Project Infrastructure	0.00	0.00	0	900,000.00	900,000.00	553,361.46	(346,639)	61.48%
Capital Project Buildings	22,727.27	0.00	(22,727)	250,000.00	250,000.00	61,638.02	(188,362)	24.66%
Purchase Real Property Reserve Fund	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Capital Project - Other	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
General Obligation Bonds	4,050.00	91,411.80	87,362	269,224.00	269,224.00	177,639.84	(91,584)	65.98%
General Obligation Bonds Reserve Fund	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Agri-Nature Center Farm Camps	0.00	0.00	0	8,000.00	8,000.00	8,000.00	0	100.00%
General Long Term Debt	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
<b>Total Revenues</b>	<b>339,393.77</b>	<b>446,056.92</b>	<b>106,663</b>	<b>5,628,684.27</b>	<b>5,628,684.27</b>	<b>3,343,046.92</b>	<b>(2,144,265)</b>	<b>59.39%</b>
<b>Expenditures</b>								
General Fund	153,176.40	164,668.07	(13,978)	5,599,648.12	5,599,648.12	3,580,853.78	2,018,794	63.95%
Correction	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Emergency Medical Service Fund	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Fire Protection Fund	0.00	0.00	0	93,121.60	93,121.60	97,736.80	(4,615)	104.96%
Law Enforcement Protection Fund	0.00	0.00	0	62,000.00	62,000.00	0.00	62,000	0.00%
Municipal Street Fund	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
Special - Other Funds	625.00	0.00	625	17,075.00	17,075.00	13,600.86	3,474	79.65%
Capital Project Infrastructure	0.00	6,944.18	6,944	900,000.00	900,000.00	522,792.87	377,207	58.09%
Capital Project Buildings	22,728.00	0.00	22,728	250,000.00	250,000.00	0.00	250,000	0.00%
Purchase Real Property Reserve Fund	0.00	0.00	0	500,000.00	500,000.00	0.00	500,000	0.00%
Capital Project - Other	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
General Obligation Bonds	0.00	0.00	0	316,291.00	316,291.00	316,292.70	(2)	100.00%
Agri-Nature Center Farm Camps	0.00	0.00	0	8,000.00	8,000.00	0.00	8,000	0.00%
<b>Total Expenditures</b>	<b>176,529.40</b>	<b>171,612.25</b>	<b>16,320</b>	<b>7,746,135.72</b>	<b>7,746,135.72</b>	<b>4,531,277.01</b>	<b>3,214,859</b>	<b>58.50%</b>
<b>Excess/(deficiency) of revenues over expenditures</b>	<b>162,864.37</b>	<b>274,444.67</b>	<b>111,580</b>	<b>(2,117,451.45)</b>	<b>(2,117,451.45)</b>	<b>(1,188,230.09)</b>	<b>929,221</b>	<b>56.12%</b>
<b>Other financing sources (uses)</b>								
Operating transfers in	0.00	0.00	0	293,567.00	293,567.00	0.00	(293,567)	0.00%
Operating transfers out	0.00	0.00	0	(351,545.00)	(351,545.00)	0.00	104,478	0.00%
Reversion	0.00	0.00	0	0.00	0.00	0.00	0	0.00%
	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>(57,978.00)</b>	<b>(57,978.00)</b>	<b>0.00</b>	<b>(189,089)</b>	<b>0.00%</b>
<b>Excess/(deficiency) after other financing sources (uses)</b>	<b>162,864.37</b>	<b>274,444.67</b>	<b>111,580</b>	<b>(2,175,429.45)</b>	<b>(2,175,429.45)</b>	<b>(1,188,230.09)</b>	<b>740,132</b>	<b>54.62%</b>
<b>Ending cash and cash equivalents</b>	<b>3,122,527.34</b>	<b>4,610,679.94</b>	<b>1,488,153</b>	<b>3,623,480.34</b>	<b>3,623,480.34</b>	<b>4,610,679.94</b>	<b>987,200</b>	

**Ending cash and cash equivalents    \$4,610,679.94**

Village of Los Ranchos de Albuquerque  
 Check/Voucher Register - Checks  
 From 2/1/2020 Through 2/29/2020

Vendor Name	Check Date	Check Number	Check Amount
Academy Reprographics	2/20/2020	43775	28.05
Total Academy Reprographics			<u>28.05</u>
Albuquerque Bernalillo County	2/7/2020	43737	2,354.59
Total Albuquerque Bernalillo County			<u>2,354.59</u>
Albuquerque Power Equipment	2/7/2020	43738	27.97
Total Albuquerque Power Equipment			<u>27.97</u>
American Property	2/7/2020	43739	4,250.00
Total American Property			<u>4,250.00</u>
Ann Simon	2/24/2020	43773	64.20
Total Ann Simon			<u>64.20</u>
AutoZone, Inc.	2/20/2020	43776	230.61
Total AutoZone, Inc.			<u>230.61</u>
Bank of America Merchant SVRS	2/3/2020	7604	298.51
Bank of America Merchant SVRS	2/3/2020	7786	0.23
Total Bank of America Merchant SVRS			<u>298.74</u>
Bob Johnson Builders, Inc.	2/7/2020	43734	4,700.00
Total Bob Johnson Builders, Inc.			<u>4,700.00</u>
Bradbury Stamm Construction	2/7/2020	43740	51,268.69
Total Bradbury Stamm Construction			<u>51,268.69</u>
City of Albuquerque HR Div.	2/7/2020	43741	9,897.89
Total City of Albuquerque HR Div.			<u>9,897.89</u>
Collins Company	2/7/2020	43742	750.00
Total Collins Company			<u>750.00</u>
Comcast	2/7/2020	43743	94.98
Comcast	2/20/2020	43777	159.39
Total Comcast			<u>254.37</u>
Construction Rental & Supply	2/20/2020	43792	283.00
Total Constructoin Rental & Supply			<u>283.00</u>
Danielle Sedillo-Molina	2/24/2020	43774	64.20
Total Danielle Sedillo-Molina			<u>64.20</u>
De Lage Landen	2/20/2020	43778	511.96
Total De Lage Landen			<u>511.96</u>

Village of Los Ranchos de Albuquerque  
 Check/Voucher Register - Checks  
 From 2/1/2020 Through 2/29/2020

Vendor Name	Check Date	Check Number	Check Amount
Desert Greens Equipment, Inc.	2/20/2020	43779	40.70
Total Desert Greens Equipment, Inc.			<u>40.70</u>
Donald T. Lopez	2/7/2020	43735	150.50
Donald T. Lopez	2/24/2020	43771	70.27
Donald T. Lopez	2/24/2020	43772	70.27
Total Donal T. Lopez			<u>291.04</u>
Firebird Fuel	2/20/2020	43780	173.08
Total Firebird Fuel			<u>173.08</u>
First Data Merchant Services	2/20/2020	839	92.62
Total First Data Merchant Services			<u>92.62</u>
Fred K Radosevich	2/7/2020	43749	1,803.76
Total Fred K Radosevich			<u>1,803.76</u>
G & T Auto	2/7/2020	43744	323.89
Total G & T Auto			<u>323.89</u>
High Wire Hops	2/7/2020	43745	635.00
Total High Wire Hops			<u>635.00</u>
Home Depot Credit Services	2/6/2020	922666	241.54
Total Home Depot Credit Services			<u>241.54</u>
Internal Revenue Service	2/14/2020	04396630	6,362.01
Internal Revenue Service	2/28/2020	31641428	6,363.30
Total Internal Revenue Service			<u>12,725.31</u>
Jimmy Cutshall	2/20/2020	43781	1,000.00
Total Jimmy Cutshall			<u>1,000.00</u>
Karpoff & Associates	2/7/2020	43746	1,510.25
Total Karpoff & Associates			<u>1,510.25</u>
Maria G Castillo-Rinaldi	2/7/2020	43750	3,518.43
Total Maria G Castillo-Rinaldi			<u>3,518.43</u>
McDowell Engineering, Inc.	2/7/2020	43747	638.63
Total McDowell Engineering, Inc.			<u>638.63</u>

Village of Los Ranchos de Albuquerque  
 Check/Voucher Register - Checks  
 From 2/1/2020 Through 2/29/2020

Vendor Name	Check Date	Check Number	Check Amount
myIT	2/7/2020	43748	1,499.97
myIT	2/20/2020	43782	3,461.00
Total myIT			<u>4,960.97</u>
New Mexico Gas Company	2/20/2020	43784	1,177.48
Total New Mexico Gas Company			<u>1,177.48</u>
Nieto Custom Builders Inc	2/20/2020	43783	836.70
Total Nieto Custom Builders Inc			<u>836.70</u>
NM State Treasurer-PERA	2/14/2020	43768	5,517.20
NM State Treasurer-PERA	2/28/2020	43808	5,517.20
Total NM State Treasurer-PERA			<u>11,034.40</u>
Office Depot	2/20/2020	43785	350.70
Total Office Depot			<u>350.70</u>
Plant World, Inc.	2/20/2020	43787	339.97
Total Plant World, Inc.			<u>339.97</u>
PNM	2/20/2020	43789	3,387.30
Total PNM			<u>3,387.30</u>
Raul Candelaria	2/10/2020	43769	3,000.00
Raul Candelaria	2/29/2020	43770	2,000.00
Total Raul Candelaria			<u>5,000.00</u>
Soilutions, Inc	2/20/2020	43791	700.00
Total Soilutions, Inc.			<u>700.00</u>
Sprinkler Irrigation Supply Co	2/7/2020	43751	387.44
Sprinkler Irrigation Supply Co	2/20/2020	43790	991.62
Total Sprinkler Irrigation Supply Co			<u>1,379.06</u>
Square Processing Fees	2/29/2020		14.92
Total Square Processing Fees			<u>14.92</u>
Taxation & Revenue	2/28/2020	43809	1,756.76
Total Taxation & Revenue			<u>1,756.76</u>
The OutSource Ltd Company	2/20/2020	43786	647.25
Total The OutSource Ltd Company			<u>647.25</u>

Village of Los Ranchos de Albuquerque  
 Check/Voucher Register - Checks  
 From 2/1/2020 Through 2/29/2020

Vendor Name	Check Date	Check Number	Check Amount
Waste Management of New Mexico	2/7/2020	43752	419.79
Total Waste Management of New Mexico			<u>419.79</u>
Report Total			<u>129,983.82</u>
Payroll	2/14/2020		20,746.12
Payroll	2/28/2020		20,734.79
LGIP Fee			147.52
			<u>41,628.43</u>
Report Total			<u>171,612.25</u>
Expenditures Cash Report 02/29/2020			171,612.25

**8. FINANCIAL BUSINESS**

- B. DISCUSSION AND APPROVAL OF RESOLUTION  
2020-03-01; AUTHORIZING THE APPROVAL OF FY  
2018/2019 VILLAGE OF LOS RANCHOS DE ALBUQUERQUE  
FINANCIAL AUDIT IN ACCORDANCE WITH NMAC 2.2.2.10  
M. (4) (PREPARED BY JARAMILLO ACCOUNTING GROUP  
LLC (JAG)).

**STATE OF NEW MEXICO  
VILLAGE OF LOS RANCHOS DE ALBUQUERQUE  
RESOLUTION NO. 2020-03-01**

A RESOLUTION ACCEPTING AND APPROVING THE FY 2018/2019 AUDIT

**WHEREAS**, the Village of Los Ranchos is required by statute to contract with an independent auditor to perform the required annual audit or agreed upon procedures for Fiscal Year 2018/2019; and,

**WHEREAS**, the Village of Los Ranchos Board of Trustees has directed the accomplishment of the audit for FY 2018/2019 be completed; and,

**WHEREAS**, this audit has been completed and presented to the Village of Los Ranchos Board of Trustees per the February 19, 2020 Letter from the State Auditor authorizing release of the FY 2018/2019 audit.

**WHEREAS**, NMAC 2.2.2.10 (M) (4) states Once the audit report is officially released to the agency by the state auditor (by a release letter) and the required waiting period of five calendar days has passed, unless waived by the agency in writing, the audit report shall be presented by the IPA, to a quorum of the governing authority of the agency at a meeting held in accordance with the Open Meetings Act, if applicable. This requirement only applies to agencies with a governing authority, such as a board of directors, board of county commissioners, or city council, which is subject to the Open Meetings Act. The IPA shall ensure that the required communications to those charged with governance are made in accordance with AU-C 260.12 to 260.14.

**NOW THEREFORE, BE IT RESOLVED**, that the Village of Los Ranchos Board of Trustees does hereby accept and approve the completed audit report and findings as indicated within this document.

**PASSED, APPROVED, AND ADOPTED** by the Board of Trustees of the Village of Los Ranchos de Albuquerque at its Regular Meeting held this 18<sup>th</sup> day of March 2020.

ATTEST:

MUNICIPAL GOVERNING BOARD  
LOS RANCHOS DE ALBUQUERQUE

\_\_\_\_\_  
Danielle Sedillo-Molina, Village Clerk

\_\_\_\_\_  
Donald T. Lopez, Mayor

\_\_\_\_\_  
Pablo Rael, Mayor Pro Tem/Trustee

\_\_\_\_\_  
Allen Lewis, Trustee

\_\_\_\_\_  
Sandra Pacheco, Trustee

\_\_\_\_\_  
Tom Riccobene, Trustee

**9. PUBLIC HEARINGS AND APPLICATIONS FOR APPEAL**

**A. ZMA 20-01 A REQUEST BY DOUG AND VALERIE VELHAGEN FOR A ZONE MAP AMENDMENT TO CHANGE A-1 ZONING TO C-1 ZONING AS ALLOWED BY §9.2.25(E)(8), FOR A PROPERTY IN THE A-1 ZONE WITH A SPECIAL USE PERMIT FOR A COMMERCIAL BUILDING IN THE FOURTH STREET CHARACTER AREA. THE PROPERTY IS LOCATED AT 320 ROEHL RD NW AND IS LEGALLY KNOWN AS CERTAIN TRACTS OF LAND KNOWN AND DESCRIBED AS TRACT 165A2A AND TRACT 165B1B1 AS SHOWN ON MAP NO. 27 OF THE MIDDLE RIO GRANDE CONSERVANCY DISTRICT, LOCATED WITHIN SECTION 16, T. 11 N., R. 3 E., N.M.P.M., AS PROJECTED INTO THE ALAMEDA GRANT, BERNALILLO COUNTY, NEW MEXICO. THE PROPERTY CONTAINS 0.51 ACRES MORE OR LESS.**

BOARD OF TRUSTEES  
**PLANNING REPORT**

Village of Los Ranchos • 6718 Rio Grande Blvd. NW • (505) 344-6582 Fax 344-8978

---

**DATE ISSUED:** February 18, 2020

**REPORT NO.** PZ-20-20  
**File:** ZMA-20-01

**ATTENTION:** Village of Los Ranchos Board of Trustees

**SUBJECT:** A request for a Zone Map Amendment to change A-1 zoning to C-1 zoning as allowed by §9.2.25(E)(8), for a property in the A-1 Zone with a Special Use Permit for a commercial building in the Fourth Street Character Area.

**APPLICANT:** Doug and Valerie Velhagen

**LOCATION AND LEGAL:**

The property is located at 320 Roehl Rd NW and is legally known as certain tracts of land known and described as Tract 165A2A and Tract 165B1B1 as shown on Map No. 27 of the Middle Rio Grande Conservancy District, located within Section 16, T. 11 N., R. 3 E., N.M.P.M., as projected into the Alameda Grant, Bernalillo County, New Mexico. The property contains 0.51 acres more or less.

**PROJECT:**

The property is zoned A-1 residential with a Special Use Permit allowing a commercial building. The Special Use Permit was approved by Bernalillo County in 1974, No. 533, for Tract 165B1B1. However, satellite images show the building's location on both Tract 165A2A and Tract 165B1B1 and the special use permit was approved for the floor plan located on both tracts (see attached satellite image and special use permit).

The main building and smaller saw room occupied most of the property. The special use permit approved included space for a sculptor, jeweler, iron shop, machine shop, cabinet shop, warehouse area, and detached saw room. For the past 15 years it was used solely as a cabinet shop before it was burned down in a fire (see applicant's letter).

The requested Zone Map Amendment is to change the zoning from A-1 to C-1, thus removing the Special Use Permit for a commercial building.

The property is located in the Fourth Street Character Area.

**SURROUNDING LAND USES:**

North: C-1 and R-2  
East: R-3  
South: A-1  
West: C-1

**ANALYSIS:**

The following guidelines for zone change and zone map amendment apply:

- 1) NMSA Section 3-21-5 (A) and (B) apply to this zone map amendment application and are met**

NMSA 1978 § 3-21-5 (A) requires that "[t]he regulations and restrictions of any county or municipal zoning authority are to be in accordance with a comprehensive plan".

NMSA 1978 § 3-21-5 (B) The zoning authority in adopting regulations and restrictions shall give reasonable consideration, among other things, to the character of the district and its peculiar suitability for particular uses, and to conserving the value of buildings and land and encouraging the most appropriate use of land throughout its jurisdiction.

(A) See below reference to the 2035 Master Plan.

(B) The property is located in the Fourth Street Character Area and has been used commercially with the special use permit for a commercial building since 1974, prior to annexation through Ordinance 98 in 1991. The 300-foot guideline for commercial zoning crosses about halfway through the property.

**2) There is public interest in changing the zone**

No adverse comments were received by the Village in the public notice period.

**3) The Board of Trustees will not spot zone for the private interest of the owner/applicant**

The property to the west is zoned C-1 along a commercial corridor. The subject property has been used commercially through a commercial building allowed through a Special Use Permit that covers the majority of the property since 1974, prior to annexation.

**4) The application for a zone change is warranted**

Without the zone change to C-1, the property can still be used for commercial uses through the Special Use Permit for a commercial building. The applicant's intent to build townhomes is a more residential use than what is currently allowed through the Special Use Permit and would create a more gradual transition between the commercial use on the property to the west and the residential use on the property to the east. This high-density townhome residential development is not possible on a residentially zoned property.

**5) Support for the zone change is within the 2035 Master Plan**

**2.1 Village Form Goal**

**Policy B:** Recognize and maintain the unique characteristics of the Rio Grande Boulevard, Guadalupe Trail, and Fourth Street corridors.

**Action Steps:**

- Maintain mixed-use zoning along Fourth Street.
- In each of the character areas, preserve their unique characteristics by recognizing and continuing the traditional land development patterns, specifically with respect to:
  - Prevalent land utilization
  - Street character
  - Historic styles and buildings
  - Placement of buildings
  - Setback requirements
  - Views
  - Lot patterns
  - Density

**9.1 Economic Development Goal**

**9.1.1 Objectives**

- Support mixed-use development along the Fourth Street Corridor

**Policy C Action Steps:**

- Consider the 300-foot rule along Fourth Street a general guideline for commercial development to avoid conflicts between businesses and adjacent residential areas.
  - Recognize the guideline's limitations for mixed-use residential and desirable growth in commercial activities.

The Master Plan recognizes the 300-foot guideline for commercial zoning but does not consider it a fixed value, especially considering its limitations for mixed-use residential. The applicant's intent to build townhomes is a more residential use than the commercial building currently allowed, and the C-1 zone requires a buffer between commercially and residentially zoned properties. By changing to C-1 zoning, any substantial development that occurs would be required to go through the site development plan process. The intent within the Master Plan is to have higher density along Fourth Street, as evidenced by the C-1 zone.

This property was annexed in as a commercial use on a residential property and has maintained such use.

Approving a C-1 Zone Map Amendment for a townhome development would provide a residential transition between the commercial use abutting Fourth Street and the residential use to the east.

#### **RELEVANT CODE LANGUAGE:**

#### **§ 9.2.5 ESTABLISHMENT AND INTERPRETATION OF ZONES AND CHARACTER AREAS**

**(E) CHARACTER AREAS.** The Character Areas, as identified in the 2020 Master Plan, were designated so as to create areas that have some common elements for purposes of future development, construction or other changes. However, within each Character Area are many times diverse developments or uses which must be taken into account in any Village decisions. In administering the Zoning, Subdivision and other Code Sections, the diverse developments or uses within any given Character Area will be reviewed and considered in those decisions. However, in no event shall these reviews be deemed a change or modification of the existing zoning on any property. Because of the diversity contained within each Character Area, in many cases it will be deemed necessary to review the area immediately surrounding the property affected by any application as well as the entire Character Area.

#### **§ 9.2.3 DEFINITIONS**

##### **(B) SPECIFIC DEFINITIONS**

**ZONE** means a portion of the territory of the Village, exclusive of streets, alleys, and other public ways, within which certain uses of land, premises, and buildings are permitted and within which certain yards and open spaces may be required and certain height limits are established for buildings. A mapped area to which a uniform set of regulations applies, or a uniform set of regulations described by a use designator, and an optional special area designator.

**ZONE AMENDMENT** means a revision, change, addition or deletion in the text of the Comprehensive Zone Code, or a change in a zoning classification of one or more properties within the Village and shown on the official Zone Map. An amendment shall include the placement of a zoning designation on property not before classified by a Village zoning designation, such as annexed property.

**ZONE DISTRICT** means an area within the jurisdiction, delineated on the official Zone Map with specific regulations for individual zones.

**ZONE MAP** means the map or set of maps that delineate the boundaries of the zoning districts within the Village.

#### **§ 9.2.25 APPLICATION AND APPROVAL PROCESS**

##### **(E) COMMISSION/BOARD ISSUED PERMITS**

**(8) Zone Map Amendments.** Amendments to the official Zoning Map may be considered by the Board upon recommendation of the Commission, if an application to amend zoning for the same property has not been filed within twelve (12) months from the date of final action by the Board on a prior application.

**DEPARTMENT RECOMMENDATIONS AND FINDINGS:**

The Department recommends **approval of ZMA 20-01** a request for a Zone Map Amendment to change A-1 zoning to C-1 zoning as allowed by §9.2.25(E)(8), for a property in the A-1 Zone with a Special Use Permit for a commercial building in the Fourth Street Character Area with the following Conditions and Findings:

**Conditions:**

1. With approval of this zone change the Special Use Permit for a commercial building no longer applies.

**Findings:**

The property is zoned A-1 with a Special Use Permit for a commercial building and is in the Fourth Street Character Area.

The surrounding zones are a mix of residential and commercial.

The property, while zoned residential, has been used commercially through the Special Use Permit since 1974, prior to annexation into Los Ranchos in 1991.

The applicant’s intent to develop higher density townhomes on the property would create a more gradual transition between the commercial use to the west and the lower density residential use to the east.

No adverse comments were received by the Village during the public notice period.

No application to the amend the zoning for the property has been filed within the last twelve (12) months.

Public notice requirements have been met by publication in the Albuquerque Journal on February 18, 2020. The Public Notice was sent by mail to all neighbors within 300 feet of the property on February 21, 2020.

  
\_\_\_\_\_  
Tiffany Justice  
Director, Planning and Zoning Department

Date: February 18<sup>th</sup>, 2020

- Attachments:  
Application  
Request for Zone Map Amendment  
Draft Site Plan  
Warranty Deed  
Ortho  
Zone Map  
Character Area Map  
Satellite Image March 2002

Village of Los Ranchos  
6718 Rio Grande Blvd. NW  
Los Ranchos, NM 87107  
505-344-6582

Zone Map Amendment  
Date: 1/3/20  
FEE: \$250.00  
Receipt No. 894511

### APPLICATION FOR ZONE MAP AMENDMENT

All fees generated by this application are the responsibility of the applicant and are due and payable upon submittal

ZMA CASE # \_\_\_\_\_ Related cases: \_\_\_\_\_

Site Address: 320 ROEHL RD. NW 87107  
Los Ranchos, NM Zip  
Subdivision \_\_\_\_\_ Block \_\_\_\_\_ Lot No. \_\_\_\_\_  
Tract No. 165 BIBI AND 165A2A MRGCD Map # 27 Acreage .51

UPC CODE \_\_\_\_\_

#### Requirements:

- Application Packet see attachment
1. Document Package
  2. Vicinity Map
  3. ~~Grading and Drainage Plan~~ (as is in packet)

Property Owner: DANIEL AND CARMELITA PALLARES  
Address: 8008 Guadalupe Trl. NW Los Ranchos NM 87114  
Home Phone: (505) \_\_\_\_\_ Cell (505) 306-4674  
Email address: dpall123@gmail.com  
SIGNATURE Carmelita Pallares & Daniel Pallares

Applicant Name: DOUG AND VALERIE VELHAGEN  
Mailing Address: 20 CANONCITO RD NE ALBU NM 87122  
Phone: (505) 350-2650 Cell ( ) \_\_\_\_\_  
Email address: CONSTRUCTIONZONE.DV@EMAIL.COM  
SIGNATURE Doug Velhagen Valerie Z. Velhagen

ZMA Case #: 20-1

20 Canoncito Dr. NE  
Albuquerque, NM 87122

Village of Los Ranchos de Albuquerque  
Planning & Zoning Commission  
6718 Rio Grande Blvd. NW  
Los Ranchos, NM 87107

January 3, 2020

Re: Letter of Intent: 320 Roehl Rd. NW, Los Ranchos, NM 87107

Dear Village of Los Ranchos Planning & Zoning Commission,

The intent of this letter is to respectfully request a change in zoning for the .51-acre property at 320 Roehl Rd. NW. This property is currently zoned A-1, with a special use permit issued in 1974 for a commercial building; this building was used as a cabinet shop for the last 15 years, prior to its destruction by fire. In keeping with the 2010 Master Plan for the 4th Street revitalization, we request that this property be permanently zoned as C-1.

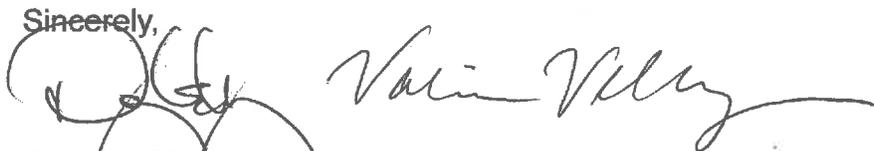
Our proposed site plan is to add rental housing in the form of six townhouses with individual garages (not apartments), which will complement and enhance the unique character and charm of the Los Ranchos community, create opportunity for support of local businesses, and add to the revitalization effort of the North 4th Street area.

Article 9.2.12 C-1 Retail Commercial Zone for the Village of Los Ranchos, Part B Use Table delineates that residential townhouses are permissive "with a minimum of ten (10) dwelling units per acre and a maximum of twenty (20) dwelling units per acre." As the property in question is .51 acre, our proposed building plan of six (6) townhouses meets these requirements. While a residential project, the design of which will respect and blend attractively with the style of the surrounding neighborhood, our building will sit primarily within 300 feet of 4th Street and therefore calls for C-1 zoning.

A summary of benefits from our proposed site plan to the Los Ranchos community includes: attractive, quality-built housing with ample parking; increased healthy soil absorption thanks to gravel driveways and a smaller building footprint than the previous commercial cabinet shop, which hindered healthy soil absorption on the lot; added support of local business and respect for the spirit of the North 4th Street revitalization project by adding tenants in six new townhomes.

Thank you very much for your consideration.

Sincerely,



Doug and Valerie Velhagen  
[constructionzone.dv@gmail.com](mailto:constructionzone.dv@gmail.com)  
(505) 350-2650

Larry R. Longmire  
320 Roehl, NW  
Albuq., NM 87107

SPECIAL USE PERMIT

No. 533

At its meeting on August 20, 1974, the Board of County Commissioners, under the provisions of Section 16 of the Comprehensive Zoning Ordinance for Bernalillo County, authorized the location of a commercial building on Tract 165B1B1, MRGCD Map No. 27, zoned A-1 and located at 320 Roehl Road, NW.

The use of the above described property in the aforementioned manner and in conformance with the development plan as submitted and approved on August 20, 1974, is hereby authorized for the life of the use.

Jan C. Van Erven  
Zoning Administrator  
Bernalillo County  
8 - 26 - 74

March 25, 1991

846-5409  
Roger De La O

RECEIVED MAY 21 1991

Roger De La O  
4601 Valley Gardens SW  
Albuq, NM 87105

Dear Property Owner:

We understand that you are the owner of the following lands:

Tr. 165B1B1, MRGCD Map No. 27

On January 10, 1991, these lands were annexed to the Village of Los Ranchos de Albuquerque. It is our further understanding that your property contains an established land use that was authorized by Bernalillo County under a Special use permit, and that this Special Use permit was granted final approval prior to September 21, 1988.

Village Ordinance No. 98, which annexed your property to the Village provides that such uses may be continued indefinitely, but that they must be registered with the Mayor of the Village. Failure to register will invalidate your special use(s). Further, any expansion of such uses must be approved by the Village Board of Trustees: All such uses authorized by Special Use permits will be regulated under the same terms and conditions as they were while under the jurisdiction of Bernalillo County.

To register a Special Use permit, simply fill out the Special Use registration form below and return it to: Village of Los Ranchos de Albuquerque, 6718 Rio Grande Blvd NW, Albuquerque, NM 87107. All forms must be returned by 12:00 noon on January 13, 1992. Failure to return this registration form by this date will invalidate your special use(s).

**SPECIAL USE REGISTRATION FORM**

I, Roger De La O, acknowledge that I am the owner of the following real estate within the Village of Los Ranchos de Albuquerque, New Mexico (Print or type legal description of Property):

The westerly 175 feet of Tracts No. 165-B-1-B and 165-B-2-a-2 on Map No. 27 of the Survey of the Middle Rio Grande Valley District.

I further acknowledge that there are established land uses on this property that were authorized by Bernalillo County under a Special Use permit and that said permit was granted final approval by said County prior to September 21, 1988. These uses include the following (Print or type uses allowed by permit):

Commercial Building

I hereby state that I wish to continue such land uses for an indefinite time in the future.

RECEIVED MAY 21 1991

Roger De La O  
Signature of property owner

OFFICE USE ONLY

The aforementioned Special Use permit was registered with Alfredo Garcia, Mayor of the Village of Los Ranchos de Albuquerque, on 20<sup>th</sup> day of 2, 1991.

  
Alfredo Garcia, Mayor

ATTEST:

  
Lynn Mallory, Clerk

\* If you have any further questions concerning this requirement, do not hesitate to contact our office at 344-6582.

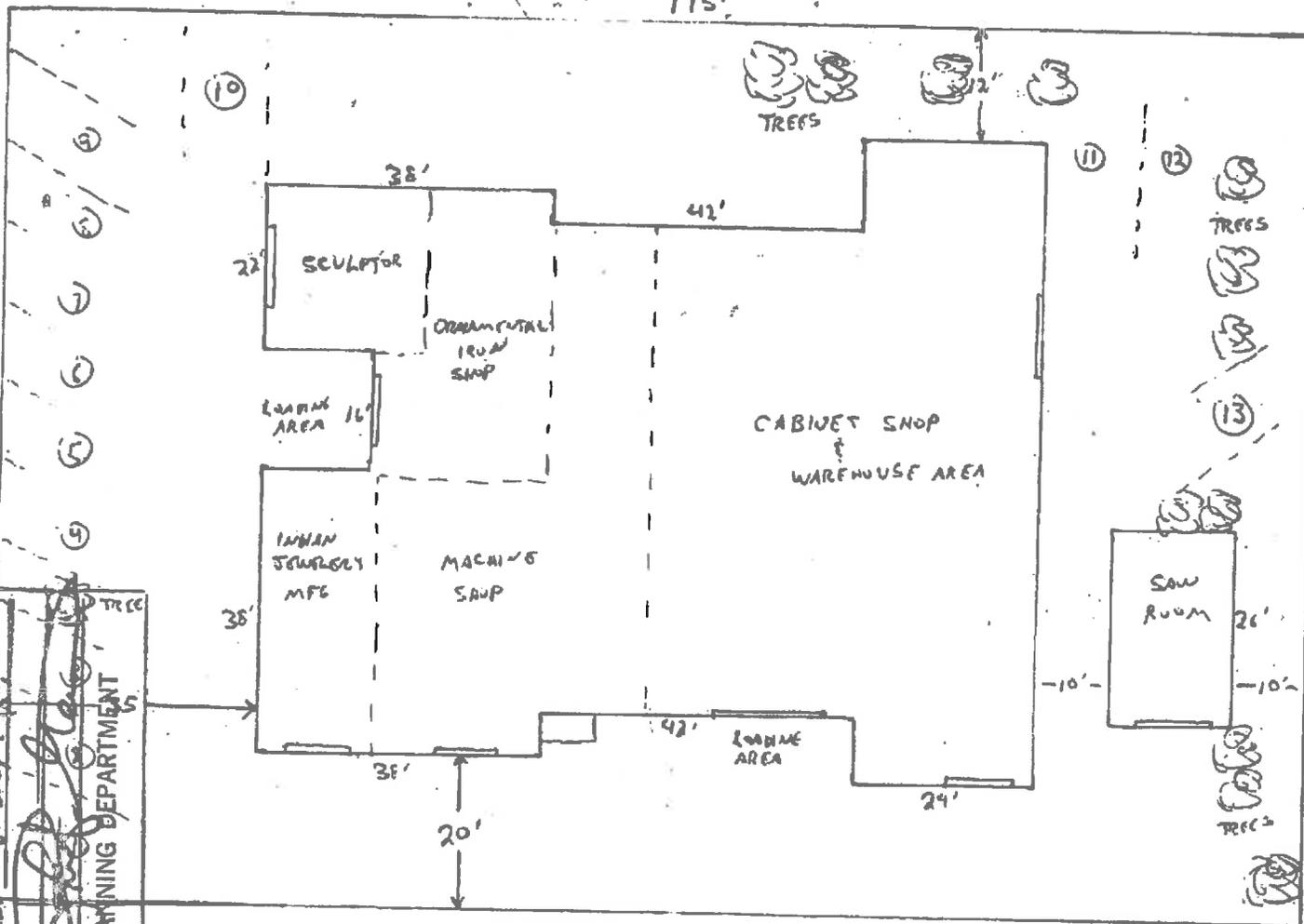
Sincerely,

  
Alfredo Garcia,  
Mayor

NCU-74-03

SU-74-59

CPZC CASE NO: CSU-74-59  
 APPROVED: [Signature]  
 BY: [Signature]  
 PLANNING DEPARTMENT



320 ROEHL RD NW

PARKING SPACES NUMBERED 13  
 ENTIRE FRONTAGE AREA MARKED "PARALLEL PARKING  
 FOR LOADING ONLY"

SCALE 1" = 20'  
 TRACT 105 B1B1  
 MAP 27  
 MR60

0.6555 ac

OF BEE  
"B1" REPLA  
0.50 ac

165B1A

0.4598 AC  
(0.6282 AC TOTAL)

165B1B1

165B2A1

0.1684 AC

165B2A2A

"A1"  
0.3820 ac

LANDS OF  
ANITA

165B2B1R

33'

# National Flood Hazard Layer FIRMette



## Legend

SEE FIS REPORT FOR DETAILED LEGEND AND INDEX MAP FOR FIRM PANEL LAYOUT

- |                             |  |   |
|-----------------------------|--|---|
| SPECIAL FLOOD HAZARD AREAS  |  | Without Base Flood Elevation (BFE)<br>Zone A, V, A99  |
|                             |  | With BFE or Depth Zone AE, AO, AH, VE, AR   |
|                             |  | Regulatory Floodway   |
| OTHER AREAS OF FLOOD HAZARD |  | 0.2% Annual Chance Flood Hazard, Area of 1% annual chance flood with average depth less than one foot or with drainage areas of less than one square mile (Zone ) |
|                             |  | Future Conditions 1% Annual Chance Flood Hazard (Zone X)  |
|                             |  | Area with Reduced Flood Risk due to Levee. See Notes. (Zone X)  |
|                             |  | Area with Flood Risk due to Levee. (Zone D)   |
| OTHER AREAS                 |  | Area of Minimal Flood Hazard (Zone X)   |
|                             |  | Effective LOMRs   |
| GENERAL STRUCTURES          |  | Area of Undetermined Flood Hazard (Zone )   |
|                             |  | Channel, Culvert, or Storm Sewer  |
|                             |  | Levee, Dike, or Floodwall   |
| OTHER FEATURES              |  | 20.2 Cross Sections with 1% Annual Chance Water Surface Elevation   |
|                             |  | 17.5 Cross Sections with 1% Annual Chance Water Surface Elevation   |
|                             |  | Coastal Transect  |
|                             |  | Base Flood Elevation Line (BFE)   |
|                             |  | Limit of Study  |
|                             |  | Jurisdiction Boundary   |
|                             |  | Coastal Transect Baseline   |
|                             |  | Profile Baseline  |
|                             |  | Hydrographic Feature  |
| MAP PANELS                  |  | Digital Data Available  |
|                             |  | No Digital Data Available   |
|                             |  | Unmapped  |

The pin displayed on the map is an approximate point selected by the user and does not represent an authoritative property location.

This map complies with FEMA's standards for the use of digital flood maps if it is not void as described below. The basemap shown complies with FEMA's basemap accuracy standards.

The flood hazard information is derived directly from the authoritative NFHL web services provided by FEMA. This map was exported on 12/19/2019 at 12:11:41 PM and does not reflect changes or amendments subsequent to this date and time. The NFHL and effective information may change or become superseded by new data over time.

This map image is void if the one or more of the following map elements do not appear: basemap imagery, flood zone labels, legend, scale bar, map creation date, community identifiers, FIRM panel number, and FIRM effective date. Map images for unmapped and unmodernized areas cannot be used for regulatory purposes.

35°10'8.66"N



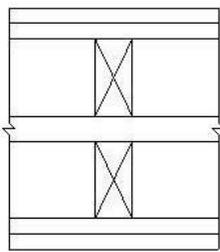
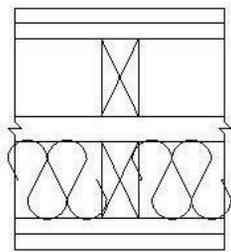
USGS The National Map: Orthoimagery. Data refreshed April 2019. 35°9'39.25"N

0 250 500 1,000 1,500 2,000 Feet 1:6,000

106°37'47.59"W



## WALLS AND INTERIOR PARTITIONS, WOOD-FRAMED

GA FILE NO. WP 3820	GENERIC	2 HOUR FIRE	55 to 59 STC SOUND
<b>GYPSUM WALLBOARD, WOOD STUDS</b> <p><b>Base layer</b> 5/8" type X gypsum wallboard or gypsum veneer base applied at right angles to each side of double row of 2 x 4 wood studs 16" o.c. on separate plates 1" apart with 6d coated nails, 1 7/8" long, 0.085" shank, 1/4" heads, 24" o.c. <b>Face layer</b> 5/8" type X gypsum wallboard or gypsum veneer base applied at right angles to each side with 8d coated nails, 2 3/8" long, 0.100" shank, 1/4" heads, 8" o.c.</p> <p>Joints staggered 16" each layer and side. Sound tested with 3 1/2" glass fiber insulation stapled to studs in stud spaces on one side and with nails for base layer spaced 6" o.c. Horizontal bracing required at mid-height. <b>(LOAD-BEARING)</b></p>			
		<p>Thickness: 10 3/4"                      Approx. Weight: 13 psf                      Fire Test: See WP 4135                      (FM WP 360, 9-27-74)                      Sound Test: NGC 3058, 4-7-70</p>	

4 STACK SHELVES  
@ THREE BEDROOM



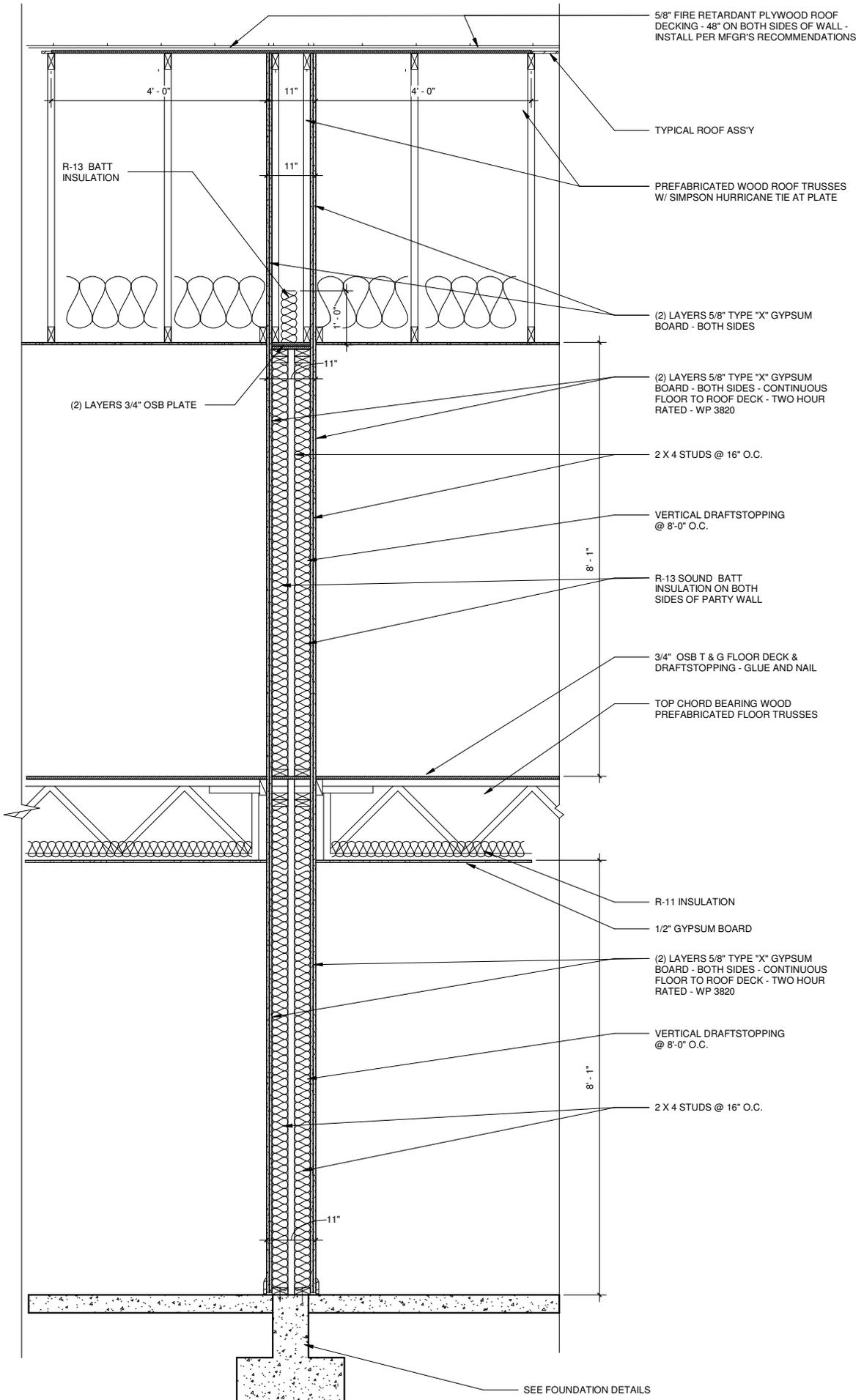
## TWO HOUR ASSEMBLY - WP-3820

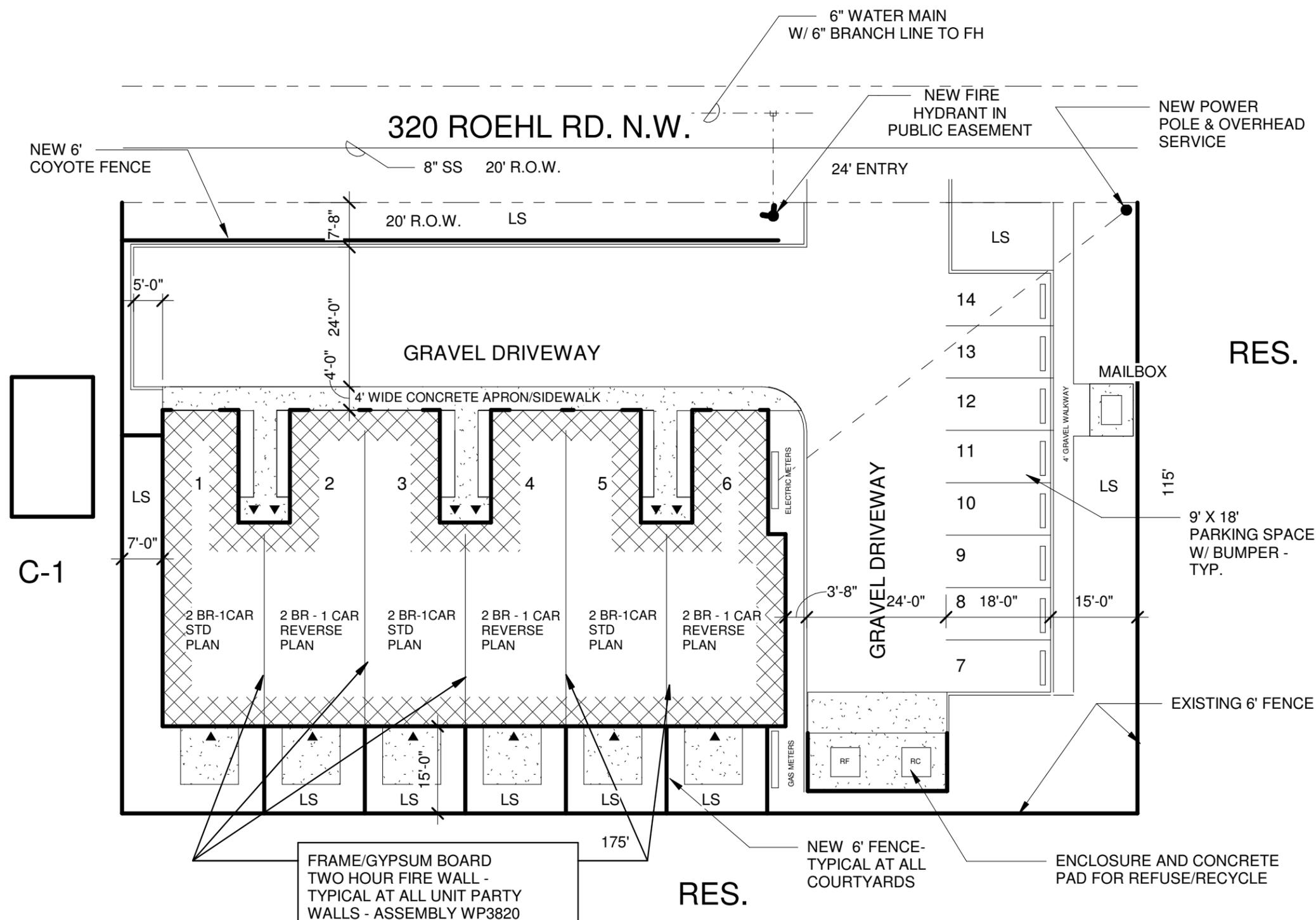
Scale: 1/4" = 1'-0"



3

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Sc





**SIX UNIT TOWNHOME DEVELOPMENT FOR CONSTRUCTION ZONE 320 ROEHL RD. N.W. LOS RANCHOS, N.M.**

FRAME/GYPSUM BOARD TWO HOUR FIRE WALL - TYPICAL AT ALL UNIT PARTY WALLS - ASSEMBLY WP3820

**LARGEST HEATED AREA = 1305 SQUARE FEET  
IRC2015 TYPE VB CONSTRUCTION  
NON-SPRINKLERED**

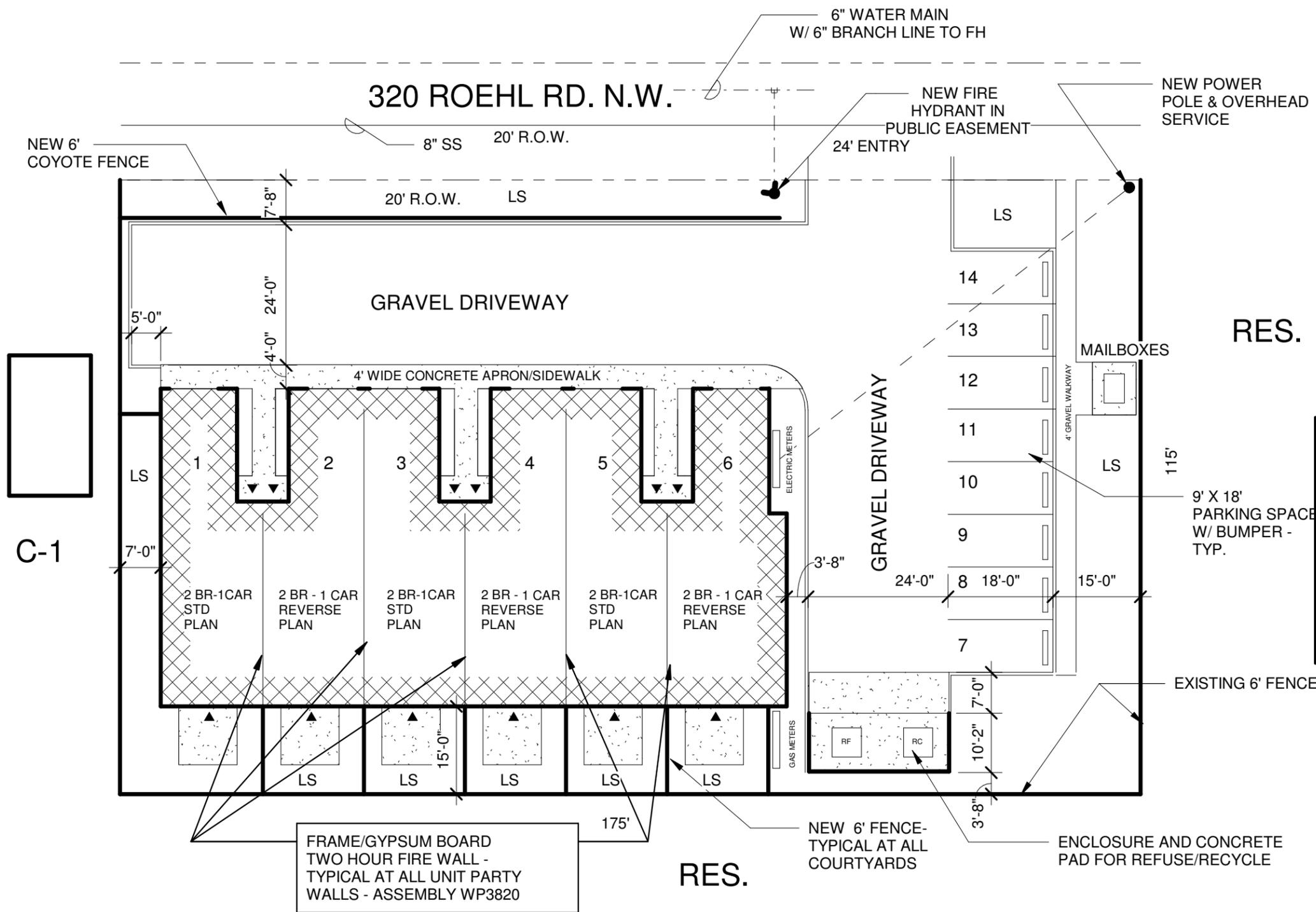
**1 FIRE PLAN**  
Scale: 1" = 20'-0"  
**Cinelli**  
ARCHITECTS

**Roger Cinelli & Assoc.**  
2418 Manuel Torres Lane N.W.  
Albuquerque, New Mexico 87107  
(505) 243-8211



**SHEET FIRE101**  
TOWNHOMES FOR DOUG VELHAGEN  
320 ROEHL RD N.W.  
LOS RANCHOS, NEW MEXICO  
**FIRE PLAN**

1/3/2020



**SIX UNIT TOWNHOME DEVELOPMENT FOR CONSTRUCTION ZONE 320 ROEHL RD. N.W. LOS RANCHOS, N.M.**

**LEGEND**

- UNIT ENTRY
- LS LANDSCAPING PER CH. 9 - ART. 2 - SEC 19
- RES. RESIDENTIAL ZONED

FRAME/GYPSUM BOARD TWO HOUR FIRE WALL - TYPICAL AT ALL UNIT PARTY WALLS - ASSEMBLY WP3820

**LARGEST HEATED AREA = 1305 SQUARE FEET  
IRC2015 TYPE VB CONSTRUCTION  
NON-SPRINKLERED**

**1 SITE PLAN**

Scale: 1" = 20'-0"

**Cinelli**  
ARCHITECTS

Roger Cinelli & Assoc.  
2418 Manuel Torres Lane N.W.  
Albuquerque, New Mexico 87107  
(505) 243-8211



1/3/2020

**SHEET SITE 101**  
TOWNHOMES FOR DOUG VELHAGEN

320 ROEHL RD N.W.  
LOS RANCHOS, NEW MEXICO  
**PRELIMINARY SITE PLAN**

WARRANTY DEED (JOINT TENANTS)

DAVID CHAVEZ and CARMEN O. CHAVEZ, husband and wife, for consideration paid, grant to DANIEL FRANCISCO PALLARES and CARMELITA MARJORIE PALLARES, husband and wife, whose address is 8008 Guadalupe Trail N.W., Albuquerque, New Mexico 87114, as Joint Tenants, the following described real estate in Bernalillo County, New Mexico:

A tract of land in School District No. 4, Bernalillo County, New Mexico, within the Elena Gallegos Grant which is described as follows: BEGINNING for a tie at the intersection of the east line of North Fourth Street with the south line of that certain of public road known as Roehl Road from which beginning point of the West One-quarter corner of Section 21, Township 11 North, Range 3 East, NMPM, as shown on Bernalillo County Survey Sheet No. 17, bears North 52. 00' West 1231 feet distant; running thence South 80. 59' East along the southerly line of Roehl Road 212.4 feet to the northwest and beginning corner no. 1 of the tract herein set forth, running thence South 9. 01' West 129 feet to the southwest corner No. 2, thence South 80. 59' East 175 feet to the southeast corner No. 3, thence North 9. 01' East 129 feet to the Northeast corner No. 4 which is a point on the southerly line of Roehl Road, thence North 80. 59' West along the southerly line of Roehl Road 175 feet to corner No. 1, the point and place of beginning; said tract being further identified as the westerly 175 feet of Tracts No. 165-B-1-B and 165-B-2-A-2 on Map No. 27 of the survey of the Middle Rio Grande Conservancy District.

Subject to patent reservations, restrictions and easements of record and to taxes for the year 2009 and years thereafter. Subject to the lien of the Middle Rio Grande Conservancy District.

with warranty covenants.

WITNESS their hands and seals this 14th day of August, 2009.

  
\_\_\_\_\_  
DAVID CHAVEZ

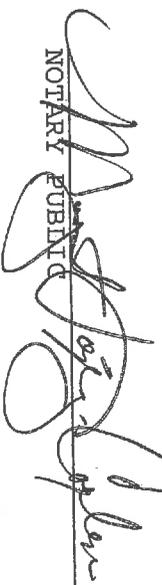
  
\_\_\_\_\_  
CARMEN O. CHAVEZ

ACKNOWLEDGMENT

STATE OF NEW MEXICO )  
                                  ) ss.  
COUNTY OF BERNALILLO )

This instrument was acknowledged before me on August 14<sup>th</sup>, 2009, by DAVID CHAVEZ and CARMEN O. CHAVEZ, husband and wife.

MY COMMISSION EXPIRES:

  
\_\_\_\_\_  
NOTARY PUBLIC



Doc# 2019005623

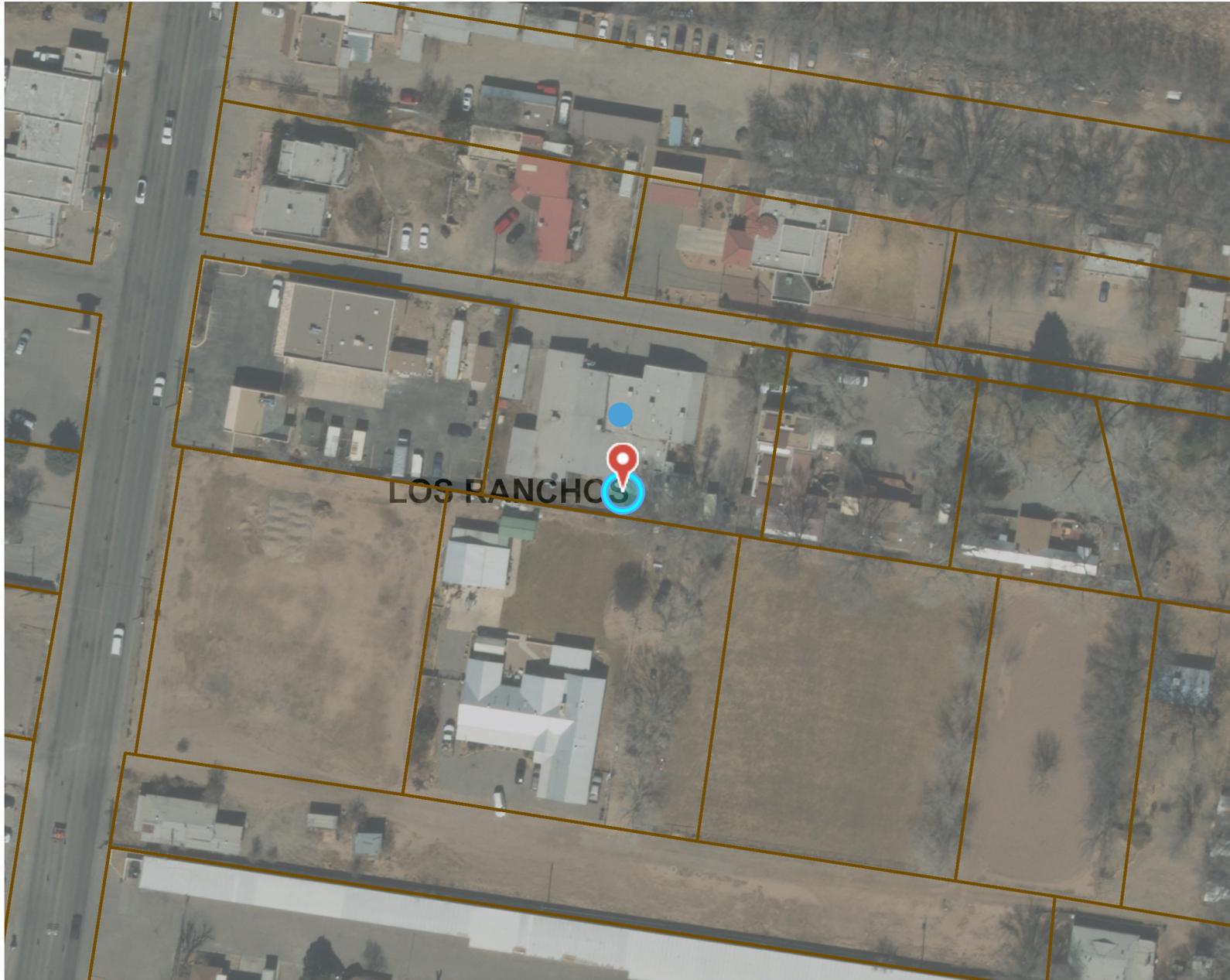
01/23/2019 03:17 PM Page: 1 of 1  
Not R: \$10.00 Linda Stover, Bernalillo County

COPY

6281125



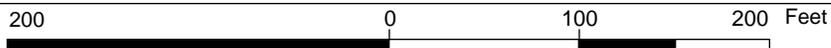
# 320 Roehl Rd



## Legend

- Bernalillo County Parcels
- Municipal Limits**
  - Corrales
  - Edgewood
  - Los Ranchos
  - Rio Rancho
  - Tijeras
  - UNINCORPORATED

## Notes

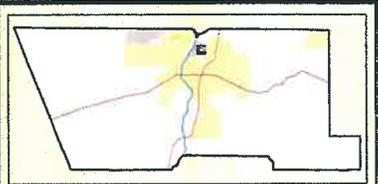
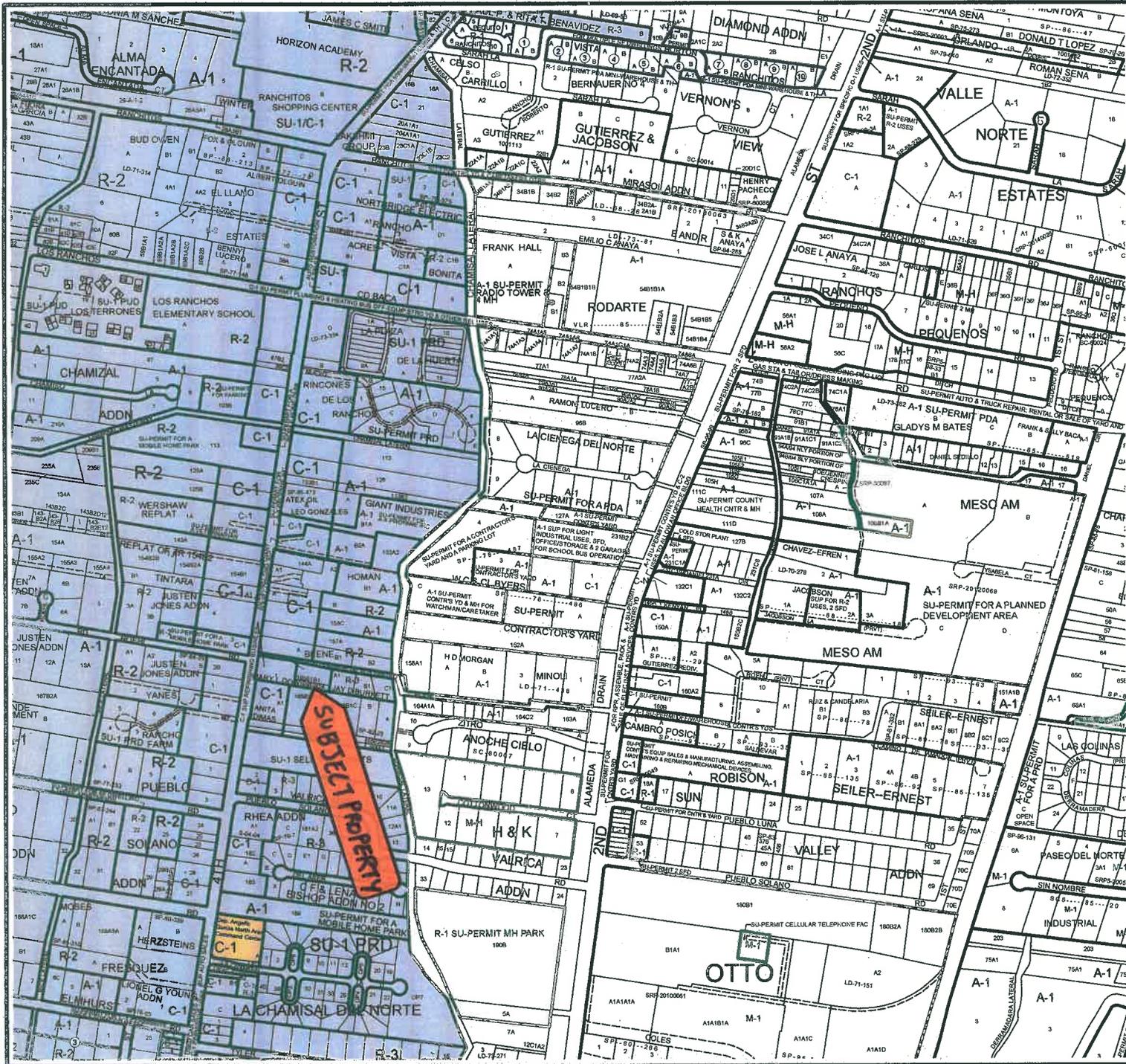


WGS\_1984\_Web\_Mercator\_Auxiliary\_Sphere  
1/7/2020 © City of Albuquerque

1: 1,200

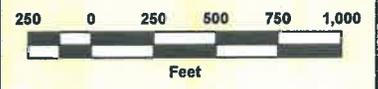
The City of Albuquerque ("City") provides the data on this website as a service to the public. The City makes no warranty, representation, or guaranty as to the content, accuracy, timeliness, or completeness of any of the data provided at this website. Please visit <http://www.cabq.gov/abq-data/abq-data-disclaimer-1> for more information.

THIS MAP IS NOT TO BE USED FOR NAVIGATION



LEGAL DESCRIPTION  
 T11N  
 R3E  
 SEC 21

UNIFORM PROPERTY CODE  
 1-015-063



Map amended through July 2016



PUBLIC WORKS DIVISION  
 GIS PROGRAM

This information is for reference only. Bemilillo County assumes no liability for errors associated with the use of these data. Users are solely responsible for confirming data accuracy when necessary. Source data from Bemilillo County and the City of Albuquerque. For current information visit [www.bemco.gov/public-works/gis.aspx](http://www.bemco.gov/public-works/gis.aspx).

**D-15-Z**



320 Roehl March 2002

Legend

 320 Roehl Rd NW

W106°38'8.16"

 320 Roehl Rd NW

Google Earth

Image U.S. Geological Survey



200 ft

83

**12. NEW BUSINESS**

A. DISCUSSION AND APPROVAL OF RESOLUTION 2020-03-02; A RESOLUTION OF THE VILLAGE OF LOS RANCHOS FACILITY AND PROPERTY USE AND EVENT POLICY.

STATE OF NEW MEXICO  
VILLAGE OF LOS RANCHOS ALBUQUERQUE  
RESOLUTION NO. 2020-03-02

**A RESOLUTION ADOPTING A POLICY FOR THE USE OF VILLAGE FACILITIES AND PROPERTY FOR EVENTS AND SPECIAL EVENTS IN THE VILLAGE OF LOS RANCHOS DE ALBUQUERQUE**

**WHEREAS**, The Village of Los Ranchos de Albuquerque has a number of facilities and properties that it owns and there is public interest in the use of these facilities and properties, especially for events or special events; and

**WHEREAS**, The Village has facilities and properties that can be used by members of the general public, government agencies, for-profit businesses, and non-profit organizations when they are not programmed with Village activities; and

**WHEREAS**, Reasonable restrictions for proper use of Village facilities and properties benefits all parties; and

**WHEREAS**, Village staff have developed a policy to manage the rental of Village facilities and properties for events and special events to address public safety, community impact, and fair use of said facilities and properties; and

**WHEREAS**, it is the majority opinion of this Board that the proposed policy as presented provides guidelines for the proper use of Village properties and facilities by interested parties.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** that the Governing Body of the Village of Los Ranchos de Albuquerque, State of New Mexico hereby adopts the Village of Los Ranchos Policy for the Use of Village Property for Events and Special Events in the Village of Los Ranchos de Albuquerque.

**PASSED, APPROVED, AND ADOPTED** by the Village of Los Ranchos de Albuquerque Board of Trustees this 18<sup>th</sup> day of March 2020.

ATTEST:

MUNICIPAL GOVERNING BOARD  
LOS RANCHOS DE ALBUQUERQUE

\_\_\_\_\_  
Danielle Sedillo-Molina, Village Clerk

\_\_\_\_\_  
Donald T. Lopez, Mayor

---

Pablo Rael, Mayor Pro Tem/Trustee

---

Allen Lewis, Trustee

---

Sandra Pacheco, Trustee

---

Tom Riccobene, Trustee

## **POLICY**

### **A POLICY FOR THE SHORT-TERM USE OF VILLAGE PROPERTY AND FOR SPECIAL EVENTS IN THE VILLAGE OF LOS RANCHOS DE ALBUQUERQUE**

#### **Purpose:**

The Village of Los Ranchos de Albuquerque, hereinafter referred to as “the Village,” has Facilities and Properties that are available for use by members of the general public, government agencies, for-profit businesses, and non-profit organizations when they are not programmed with Village activities. The establishment of this policy provides for greater recreational and leisure-time use of Village Facilities and Properties by allowing the public the opportunity to reserve these spaces for their uses, including special events. This policy details reasonable restrictions on the use of these Facilities and Property for the benefit of all parties by establishing standardized guidelines for the proper use of Village Facilities and Property and proper permitting of special events. All Village Facilities and Properties are covered by this policy.

#### **Definitions:**

**Facility or Facilities:** Village-owned Property with a range of built improvements including but not limited to the Warren J. Gray Village Hall, the Alfredo Garcia Community Barn (including the parking lot), Hartnett Park (including the tennis courts and parking lot), Edgewood Park, the Larry P. Abraham Agri-Nature Center (including the classroom, warehouse, fields, and parking lot), and Old Village Hall on Green Valley Road (including the parking lot).

**Property or Properties:** Village-owned Property primarily without built improvements, including but not limited to the Village Center Fields and Del Norte Open Space.

**Village Administrator:** The Village Administrator or his or her designee, such as a facility coordinator.

#### **Facility or Property Rental/Reservation Application:**

For rental and/or reservation of Village Facilities or Properties, a complete application is required at least ten (10) business days in advance of proposed use for processing. Rental and/or reservation is dependent on availability of the Facility or Property and submittal of an application does not guarantee rental and/or reservation. Rental and/or reservation can occur six (6) months in advance of proposed use.

#### **Reservation and Usage:**

The Village permits the use of Facilities by those organizations and groups that will comply with the law and will benefit the general welfare of the community. This policy establishes a reservation system by which any person or group may apply to use Facilities and Properties. Use of the Facility or Property will be granted primarily on a first-come, first-served basis,

however priority use will be granted to programs directly sponsored by the Village as a Village-sponsored Event. Any person or group with a usage permit will supersede any unauthorized users of Facilities. Permission to use Village Facilities and Properties will be granted by the Village Administrator.

### **Rental Fees & Security Deposit:**

Village fees do not include those that may be imposed by law enforcement, emergency services, or other Village or non-Village permits that may be necessary dependent on the nature of the event and the Applicant is responsible for any and all other imposed fees.

Rental fees are due at the time of reservation and are for the use of the Facility only and do not include any equipment except where noted for the individual Facility. A deposit for damages and/or cleaning, along with other fees, may apply as required for the specific Facility being rented.

The security deposit and rental fees are due at time of reservation. The rental reservation is not confirmed until the deposit and rental fees have been received. The applicant will receive their security deposit back within thirty (30) business days after the event so long as there are no damages to the Facility or Property. If damages are present and/or the Facility is not cleaned immediately after the event, the cost for cleaning and/or repairing the Facility or Property will be the sole responsibility of the applicant. If the damage exceeds the security deposit the renter will be invoiced the balance of the cost. This paragraph does not preclude criminal sanction for damage to Facilities or Properties.

The Village reserves the right to alter the rental fees as necessary in accordance with policies adopted by the Board of Trustees. At the discretion of the Village Administrator the rental fees may be reduced or waived for special circumstances.

### **Cancellations:**

Rental Fees and security deposits are due at the time of reservation. If the applicant cancels the event within ten (10) business days prior to the event, rental fees will be refunded and one-half (½) of the security deposit will be forfeited except in weather related cancellations. If the applicant cancels the event at least ten (10) business days prior to the event, all rental fees and security deposit will be refunded.

### **Insurance:**

Dependent on the nature of the rental the Village requires users of Village-owned Facilities and Properties to cover such use of the Facility or Property with the Village named as additional insured on the renter's policy. The renter must maintain said insurance in accordance with the requirements of New Mexico law, for the full duration of the rental.

Liability insurance is required at an amount of one million dollars (\$1,000,000) per occurrence of general liability. Certificate of Insurance must be received by the Village with the Village named as an additional insured at least ten (10) business days prior to the event.

Insurance must name the Village as the additional insured as follows:

Village of Los Ranchos de Albuquerque  
6718 Rio Grande Blvd NW  
Los Ranchos, NM 87107

The Administrator may waive insurance requirements at his or her discretion dependent upon the hazard or risk level of the event and the size of the group.

**Restrictions:**

The Village has guidelines governing the use of its Facilities and Properties in order to provide an enjoyable atmosphere for the public and those who use the Facility or Property for activities that have been approved by the Village. The Village reserves the right to place upon the renter, restrictions applicable to their use of the Facility or Property other than those stated in this policy so as to protect Village Property, Facilities, and the safety of the public.

The presence of a Village employee may be required whenever a Facility is open for use. Permit holders will comply with the requests of any Village employee or Village representative in charge regarding use of the Facility, Property and/or equipment and compliance with applicable laws, regulations and rules.

**Village Sponsored Events:**

The Village may partner with groups to sponsor special events at Village Facilities or Properties. When the Village agrees to sponsor any event, the Village and said applicant will create a written agreement between the Village and group that will list at a minimum:

- Village responsibilities
- Applicant responsibilities
- Amount of fees and /or in-kind contributions paid to the Village by the applicant
- Any additional insurance required by the Village

**Special Event Permit Application If Applicable:**

Separate from the rental of a Village Facility or Property, the Village requires a Special Event Permit for large events that take place on public or private property. Special Event Permits are required if any of the following will take place:

- Selling/vending of food/beverages
- Selling/vending of alcohol
- Dedicated Police/Fire safety resources are necessary
- Tents or other structures are erected covering an area of 20' X20' or greater
- Event impacts traffic/vehicle flow and access
- Participation by over 200 people
- Extraordinary sanitation requirements (i.e. roll off containers or portable toilets)

A complete Special Event Permit application is due to the Village ninety (90) days prior to the event.

<b>Rental Rates for Village Facilities &amp; Properties<sup>1</sup></b>			
<b>Facility/Property Name</b>	<b>For-Profit Fee Per Day</b>	<b>Non-Profit/Village Resident or Business Fee Per Day</b>	<b>Notes</b>
<b>Harnett Park</b> (Northside Grass & Playground)	Free. This facility cannot be rented or reserved in advance.		
-Hartnett Park Parking Lot <sup>2</sup>	\$350.00	\$175.00	Paved with ADA parking.
-Hartnett Park Tennis Courts <sup>3</sup>	Free. This facility cannot be rented, only reserved in advance.		
<b>Edgewood Park</b>	Free. This facility cannot be rented or reserved in advance.		
<b>Warren J. Gray Village Hall</b> (Main Hall & Parking Lot)	Free	Free	Paved with ADA parking. Heating, cooling, electricity, water, internet, kitchen facilities. Bathrooms not ADA accessible.
<b>Alfredo Garcia Community Barn</b> (Barn & Parking Lot)	\$750.00	\$375.00	No utilities aside from electricity. No heaters.
-Alfredo Garcia Community Barn Parking Lot Only	\$300.00	\$150.00	Unpaved, no ADA parking.
<b>Old Village Hall</b> (Building & Parking Lot)	Free	Free	Paved, ADA parking.
<b>Larry P. Abraham AgriNature Center<sup>4</sup></b> (Entire Facility)	\$5,000.00	\$2,500.00	Unpaved parking.
-Classrooms (includes parking)	\$750.00 Full Day/\$375.00 Half Day	\$375.00 Full Day/\$187.50 Half Day	Heating, cooling, electricity, internet, water, kitchen facilities. Bathrooms not ADA accessible.
-Warehouse (includes parking)	\$1,000.00	\$500.00	Heating, cooling, electricity, internet, water. Bathrooms not ADA accessible.
-Fields (all available + parking) <sup>5</sup>	\$3,500.00	\$1,750.00	Vacant land.
-Parking Lot A	\$500.00	\$250.00	Unpaved larger lot. No ADA parking.
-Parking Lot B	\$200.00	\$100.00	Unpaved smaller lot. ADA parking.
<b>Village Center Fields</b>	\$1,400.00	\$700.00	~9 acres. Vacant land.
<b>Del Norte Open Space</b>	Rental by agreement only		~31 acres. Vacant land.
<b>Los Poblanos Fields Open Space</b>	While located in the Village of Los Ranchos boundaries, this open space is managed by the City of Albuquerque. For information call (505) 857-8650.		

<sup>1</sup> Village facilities and properties are rented on a daily (12:00 am – 11:59 pm) basis. Use of a facility or property for a fraction of a day will be still be charged rental for the entire day except the classroom at the Agri-Nature Center. Facilities and properties cannot be rented through the Village to multiple parties on the same day unless both parties apply for the proper permits and a private agreement between those parties is made for the times the facility or property is used.

<sup>2</sup> At least five (5) parking spaces, one (1) of which is ADA accessible, must be kept available for public use.

<sup>3</sup> At least two (2) tennis courts must be kept available for public use.

<sup>4</sup> This facility is intended for agricultural education use only. On a case by case basis other permitted uses may be allowed at the discretion of the Village Administrator or Mayor.

<sup>5</sup> If only select fields are needed they can be rented for \$350.00/acre for-profit fee and \$125.00/acre non-profit/Village resident or business fee.