

MINUTES
VILLAGE OF LOS RANCHOS DE ALBUQUERQUE
6718 RIO GRANDE BOULEVARD NW
BOARD OF TRUSTEES SPECIAL MEETING
Video Conference
Wednesday, April 22, 2020
7:00 P.M.

Present:

Donald T. Lopez, Mayor
Pablo Rael, Mayor Pro Tem/Trustee
Sandra Pacheco, Trustee
Allen Lewis, Trustee
Tom Riccobene, Trustee

Ann Simon, Administrator
Danielle Sedillo-Molina, Clerk
Nancy Haines, Treasurer
Nann Winter, Attorney

1. CALL TO ORDER

Mayor Lopez called the special meeting to order at 7:00 p.m.

Mayor Lopez read the following:

To remain in compliance with the State of New Mexico's Public Health Order dated March 23, 2020, announcing further restrictions regarding mass gatherings due to the COVID-19 pandemic, the Village of Los Ranchos de Albuquerque is live streaming this meeting on its Facebook Page, through Zoom video conferencing, and participants can also join telephonically.

The Instructions on how to participate in this meeting have been posted on the Village website for public participation.

Before the meeting continued, the Mayor gave a quick briefing:

- If the meeting is disrupted, the meeting will be suspended until the technical difficulties are resolved. If the meeting is disrupted longer than 30 minutes, notice of the reconvened meeting will be posted on the Village website with the time the meeting will be reconvening and updated viewing information.
- In the event the meeting is disrupted, and you would like to be notified directly, please provide your name, address, and email to dmolina@losranchosnm.gov; you will be contacted as to how to

reconnect to the meeting.

- All members of the governing body must identify themselves prior to speaking.
- All members of the public must identify themselves prior to speaking.
- Please allow individual speaking to finish prior to speaking in order to prevent speakers talking over each other.
- Staff has the right to remove individuals from the meeting for poor etiquette, excessive noise or any behavior deemed inappropriate.

ROLL CALL

Mayor Pro Tem/Trustee Pablo Rael-Present
Trustee Allen Lewis-Present
Trustee Sandra Pacheco-Present
Trustee Tom Riccobene-Present

3. APPROVAL OF AGENDA

Mayor Lopez asked for a motion to approve the Agenda.

MOTION: Trustee Rael moved to approve the Agenda

SECONDED: Trustee Lewis

Roll Call Vote;
Trustee Rael-Yes
Trustee Lewis-Yes
Trustee Pacheco-Yes
Trustee Riccobene-Yes

CARRIED: Motion Passed 4-0

4. PUBLIC COMMENT PERIOD

No written comments were submitted to the Clerk prior to the meeting. Participants wishing to speak that registered with the Clerk prior to the beginning of the meeting, will be provided an opportunity to speak within the allotted three (3) minute time limit.

Mr. Joe Craig, 505 Calle Del Pajarito NW:

- I. Concerned that there may be a violation of the Anti-Donation clause that

could arise by allowing residents at the mobile home park to defer their rental payments.

Mayor Lopez asked if there were other attendees participating on the video conference or telephonically wishing to speak during public comment; no other attendees on the conference spoke.

5. NEW BUSINESS

A. DISCUSSION ONLY: STATUS OF THE VILLAGE OF LOS RANCHOS DE ALBUQUERQUE FINANCIALS DURING THE CURRENT HEALTH EMERGENCY; REVENUES AND EXPENSES.

Administrator Simon reported on the following:

- The Village of Los Ranchos budget is on sound footing.
- The Village has received additional revenues from the Small Cities grant, more than expected.
- In closing out the Fourth Street project a credit was discovered.
- Land acquisition avoidance by not purchasing additional property on Fourth Street that was budgeted in the amount of \$150,000, creating a savings.
- The Village expects to receive \$480,000 in grant money from DOT to start Phase II of the Fourth Street revitalization project. Also, we will have some carryover from Phase I, in the amount of \$329,295.00.
- The Village has received 95% in rent payments from the mobile home park and the storage facility.

Trustee Lewis asked what the remaining balance of Fourth Street?

Ms. Rinaldi replied that the balance is \$329,295.00 available for Phase II, coupled with the \$480,000.00, that she was told was secure and we would be receiving is \$808,295.00 to be budgeted for Phase II.

Administrator Simon continued:

- Taking measures to save money, cancelling travel and trainings and curtailing expenditures in various ways while still serving the community.
- Salary savings in the Planning and Zoning department.
- Purchased a used street sweeper and saved some money on the purchase.
- Explained GRT graphs in the packet, compared numbers and will prepare the budget accordingly.

Trustee Riccobene explained his projections, indicated that when things level off, the Village should plan on about a 20% increase per month in GRT. In 2021, he shows about \$2.3 million dollars in income coming in. The Village needs to put a budget together that takes consideration of a slow comeback.

Treasurer Haines stated that we may fair better in GRT due to a two-month lag of how they are dispersed and how we receive them.

Trustee Lewis asked for clarification on the amount of GRT being received.

Administrator Simon clarified that the amount would be \$217,289.00.

Trustee Riccobene indicated with that updated amount it moves the year end amount of \$2.3 to almost \$2.8 million.

Trustee Lewis commented that this is just GRT, but we need to look at other items, rents, excise tax, gasoline tax, and other areas, and still may very well end up with a \$2.3 million budget.

Administrator Simon explained that at the May meeting we will have three Cash Reports to approve and may have a better picture.

Trustee Riccobene indicated that we could very well have a 26% decrease on 2021.

Trustee Rael indicated that with all the information presented, the Village has a better idea of what is going on.

Trustee Lewis commended staff at looking at the budget and preparing the Village for some very lean months to come.

Trustee Pacheco thanked Trustee Riccobene for putting the graphs and handouts together and looking at trimming wherever we can will be critical. Also, would like to look at ways to stimulate spending in the Village and come up with creative ideas of helping our businesses and get things back on track in the future.

Trustee Riccobene indicated that we have a less of a loss because of the way the GRT comes in, however, we should still save and tighten our belts.

Treasurer Haines explained that we need to protect our leverage, our employees and the residents as well, and take immediate measures to sustain our financial position. Also spoke about interest income, rates have decreased and that's another source of revenue we will see a decrease on.

**B. DISCUSSION AND APPROVAL; RESOLUTION NO. 2020-04-01;
CONSENTING TO THE STATE OF EMERGENCY DECLARATION IN
RESPONSE TO COVID-19.**

Mayor Lopez explained the purpose of declaring the emergency will allow for any expenditures related to the current health emergency related to COVID-19, will be reimbursed by the federal government.

MOTION: Trustee Riccobene moved to approve the Resolution
SECONDED: Trustee Rael

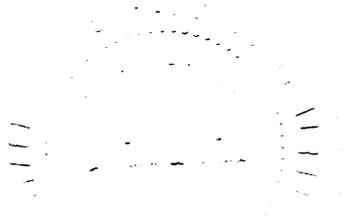
Roll Call Vote:
Trustee Rael-Yes
Trustee Lewis-Yes
Trustee Pacheco-Yes
Trustee Riccobene-Yes
Motion Passed 4-0

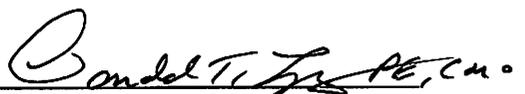
CARRIED:

6. ADJOURNMENT

The meeting was adjourned by Mayor Lopez at 7:42 p.m.

PASSED AND APPROVED by the Board of Trustees of the Village of Los Ranchos de Albuquerque on this 10th June 2020.




Donald T. Lopez, Mayor


Danielle Sedillo-Molina, Village Clerk

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