



AGENDA

VILLAGE OF LOS RANCHOS DE ALBUQUERQUE
Board of Trustees Regular Meeting
6718 RIO GRANDE NW
Streamed via Zoom and Facebook
August 12, 2020

MAYOR

Donald T. Lopez

ADMINISTRATOR

Ann Simon

CLERK

Danielle Sedillo-Molina

TRUSTEES

Pablo Rael, Mayor Pro Tem, Trustee
Allen Lewis, Trustee
Sandra Pacheco, Trustee
Tom Riccobene, Trustee

TREASURER

Will Fisher

To remain in Compliance with the State of New Mexico's Extended Public Health Order dated July 30, 2020, regarding mass gatherings due to the COVID-19 pandemic, the Village of Los Ranchos de Albuquerque will be streaming the live meeting on its Facebook Page and through Zoom video conferencing .

****Please check the website www.losranchosnm.gov; for links and instructions on how to participate.**

If you plan on participating remotely, please provide your name, address, and email to dmolina@losranchosnm.gov in the event the meeting is disrupted, you will be contacted directly as to how to reconnect to the meeting.

Public comment can be submitted in written form via email to dmolina@losranchosnm.gov by 12:00 noon on August 12, 2020.

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF AGENDA

4. PUBLIC COMMENT PERIOD

Submitted written comments will be read. Participants who wish to give verbal comments on topics not on the agenda will be given a three-minute time limit, (it is advisable to sign up prior to the meeting, please email dmolina@losranchosnm.gov with your name, address, and phone number).

5. PRESENTATIONS

A. NONE

6. CONSENT AGENDA

THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED SEPARATELY.

A. MINUTES-JULY 22, 2020; REGULAR MEETING

7. DEPARTMENTAL REPORTS

- A. MAYOR'S REPORT
- B. ADMINISTRATOR'S REPORT
- C. PLANNING & ZONING DIRECTOR'S REPORT
- D. PUBLIC SAFETY LIAISON'S REPORT
- E. PROJECT MANAGER'S REPORT
- F. AGRI-NATURE CENTER MANAGER'S REPORT

8. FINANCIAL BUSINESS

A. DISCUSSION AND APPROVAL OF CASH REPORT-JULY 2020

9. PUBLIC HEARINGS

- A. ZMA 20-03 A REQUEST BY JIM SHULL FOR A ZONE MAP AMENDMENT TO CHANGE R-2 ZONING TO C-1 ZONING FOR THE WESTERLY 100' ZONED R-2 AS ALLOWED BY §9.2.25(E)(8) FOR A PROPERTY IN THE C-1 AND R-2 ZONE IN THE FOURTH STREET CHARACTER AREA. THE PROPERTY IS LOCATED AT 7226 4TH STREET NW AND IS LEGALLY KNOWN AS TRACT B LA ESQUINA DE LOS RANCHOS WITHIN PROJECTED SECTION 21, T. 11 N., R. 3 E., N.M.P.M., VILLAGE OF LOS RANCHOS DE ALBUQUERQUE, BERNALILLO COUNTY, NEW MEXICO, AS FILED IN THE OFFICE OF THE BERNALILLO COUNTY CLERK ON SEPTEMBER 29, 2008. THE PROPERTY CONTAINS 1.1226 ACRES MORE OR LESS.

- B. DISCUSSION AND PUBLIC INPUT OF THE 2022-2026 INFRASTRUCTURE CAPITAL IMPROVEMENT PLAN (ICIP) FOR THE VILLAGE OF LOS RANCHOS DE ALBUQUERQUE.

10. OLD BUSINESS

- A. NONE

11. ANNOUNCEMENTS

- A. NOTICE OF INTENT (NOI); NMSA SECTION 13-6-1; DISPOSITION OF OBSOLETE, WORN-OUT OR UNUSABLE TANGIBLE PERSONAL PROPERTY.

12. NEW BUSINESS

- A. PURSUANT TO § 3-11-6 (1) NMSA 1978; THE MAYOR SHALL SUBMIT FOR CONFIRMATION THE NAMES OF PERSONS WHO SHALL BE EMPLOYED BY THE MUNICIPALITY TO THE BOARD OF TRUSTEES FOR APPROVAL.
 - I. CONFIRMATION OF AMELIA HINOJOS, FRONT DESK RECEPTIONIST/ADMINISTRATIVE ASSISTANT.

- B. DISCUSSION ONLY; CARES ACT GRANTS TO BUSINESSES.
§4.1.2 MAYOR-POWERS AND DUTIES; (I) SUPERVISE THE DRAFTING AND EXECUTION OF MUTUAL AID AGREEMENTS, IN

COOPERATION WITH REPRESENTATIVES OF THE STATE AND OTHER LOCAL POLITICAL SUBDIVISIONS OF THE STATE, AND THE DRAFTING AND EXECUTION, OF ANY AGREEMENTS WITH THE COUNTY OF BERNALILLO, AND OTHER MUNICIPALITIES WITHIN BERNALILLO COUNTY, FOR THE COUNTY-WIDE COORDINATION OF EMERGENCY MANAGEMENT EFFORTS.

13. TRUSTEE INFORMAL DISCUSSION

ROUNDTABLE DISCUSSION IS INFORMAL; THE BOARD OF TRUSTEES WILL TAKE NO OFFICIAL VOTE OR OTHER OFFICIAL ACTION.

14. ADJOURNMENT

I certify that notice of the Public Meeting has been given in compliance with the Open Meetings Act, NMSA 1978 Section 10-15-1 through 10-15-4 and the Open Meetings Resolution 2020-1-1.

I certify that this agenda was posted on: 7 August 2020.


Danielle Sedillo-Molina, Village Clerk

If you are an individual with a disability who is in need of a reader, amplifier, remote microphone, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Village Clerk at (505) 344-6582 at least five (5) days prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Village Clerk at (505) 344-6582 if a special format is needed.

THE NEXT BOARD OF TRUSTEES MEETING SEPTEMBER 9, 2020

A COPY OF THE AGENDA MAY BE OBTAINED AT VILLAGE HALL BY APPOINTMENT; 6718 RIO GRANDE BLVD NW, DURING REGULAR BUSINESS HOURS OF 9:00 A.M. TO 5:00 P.M. OR ON THE VILLAGE WEBSITE: www.losranchosnm.gov

6. CONSENT AGENDA

THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS.
IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED
FROM THE CONSENT AGENDA AND WILL BE CONSIDERED
SEPARATELY.

A. MINUTES-JULY 22, 2020-REGULAR MEETING

1 **MINUTES**
2 VILLAGE OF LOS RANCHOS DE ALBUQUERQUE
3 6718 RIO GRANDE BOULEVARD NW
4 **BOARD OF TRUSTEES REGULAR MEETING**
5 **Video Conference**
6 **Wednesday, July 22, 2020**
7 **7:00 P.M.**
8
9

10 **Present:**

11 Donald T. Lopez, Mayor
12 Pablo Rael, Mayor Pro Tem/Trustee
13 Sandra Pacheco, Trustee
14 Allen Lewis, Trustee
15 Tom Riccobene, Trustee
Ann Simon, Administrator
Danielle Sedillo-Molina, Clerk
Will Fisher, Treasurer
Nann Winter, Attorney

18
19 **1. CALL TO ORDER**

20
21 Mayor Lopez called the regular meeting to order at 7:00 p.m.
22

23 **2. ROLL CALL**

24
25 Mayor Pro Tem/Trustee Pablo Rael-Present
26 Trustee Allen Lewis-Present
27 Trustee Sandra Pacheco-Present
28 Trustee Tom Riccobene-Present
29
30

31 **3. APPROVAL OF AGENDA**

32
33 Mayor Lopez asked for a motion to approve the July Agenda.
34

35 **MOVED:** Trustee Rael moved to approve the July Agenda.

36 **SECONDED:** Trustee Lewis

37
38 **Roll Call Vote;**
39 **Trustee Rael-Yes**
40 **Trustee Lewis-Yes**
41 **Trustee Pacheco-Yes**
42 **Trustee Riccobene-Yes**
43 **Motion Passed 4-0**

44 **CARRIED:**

45 **4. PUBLIC COMMENT PERIOD**

46
47 Written comments submitted prior to the meeting were read by the Clerk:

48
49 Mr. Christian Reedy, 8642 Rio Grande Blvd NW:

- 50
51 I. Stressed his opposition and concerns about the Village allowing short
52 term rentals of guest houses and other structures through the online
53 programs of AIRBnB AND VRBO. Emphasized that current Village
54 Ordinances have been in place for many years that specifically prohibit
55 these rentals.
56

57 Mr. Henry Shoner, 6603 Elwood Drive NW:

- 58
59 I. As part of the Green Woods Neighborhood Association (GWNA),
60 requested that residents are afforded community involvement through
61 meetings in the developmental process of Village Center located on
62 Fourth and Osuna.
63

64 Participants wishing to speak that registered with the Clerk prior to the beginning
65 of the meeting, will be provided an opportunity to speak within the allotted three
66 (3) minute time limit.
67

68 Mr. James W. Ross, 8913 Ortega Ct. NW:

- 69
70 I. Spoke on behalf of the Ortega Ct. homeowner's association and residents.
71 They are concerned about speeding on Fourth Street, primarily with the
72 stretch of road from Paseo north to Alameda, which is utilized by
73 commuters to the Westside and Rio Rancho who are traveling at
74 excessive rates of speed. Would like the Village to consider safety
75 updates to that stretch of road.
76

77 **5. PRESENTATIONS/PROCLAMATIONS**

- 78
79 A. NONE
80

81 **6. CONSENT AGENDA**

82
83 There will be no separate discussion of these items. If discussion is desired, that
84 item will be removed from the consent agenda and will be considered separately.
85

- 86 A. MINUTES-MAY 28, 2020; WORKING SESSION
87 B. MINUTES-JUNE 10, 2020; REGULAR MEETING
88

89 **Mayor Lopez asked for a motion to approve the minutes.**

90
91 **MOVED:** Trustee Rael moved to approve the consent
92 agenda

93 **SECONDED:** Trustee Pacheco

94
95 **ROLL CALL VOTE:** Trustee Rael-Yes
96 Trustee Lewis-Yes
97 Trustee Pacheco-Yes
98 Trustee Riccobene-Yes

99 **CARRIED:** Motion Passed 4-0

100
101
102 **7. DEPARTMENTAL REPORTS**

- 103
104 A. MAYOR'S REPORT
105 B. ADMINISTRATOR'S REPORT
106 C. PLANNING & ZONING DIRECTOR'S REPORT
107 D. PUBLIC SAFETY REPORT
108 E. PROJECT'S REPORT
109 F. AGRI-NATURE MANAGER REPORT

110
111 *Trustee Pacheco asked for clarification on the Mayor's report regarding BCSO.*

112
113 *Mayor Lopez explained in further detail.*

114
115 *Trustee Rael mentioned that the Village purchased ATV vehicles and bicycles for*
116 *BCSO use.*

117
118 *Trustee Lewis asked Administrator Simon if Fourth Street has been wrapped up*
119 *and completed the punch list and Sites Southwest.*

120
121 *Administrator Simon commented that there were a few final wrap up items and*
122 *does not anticipate a lot of further expense.*

123
124 *Trustee Pacheco asked Fergus Whitney when the \$100 thousand dollar grant*
125 *would be awarded. Also commended Fergus on his article in the Village Vision.*

126
127 *Fergus Whitney replied that the date on the award for the grant would be*
128 *September.*

129
130 *Trustee Pacheco also asked about the water shortages and if the Village has*
131 *more information on it.*

132
133 *Mayor replied that after the 19th of July there would be no more watering,*
134 *however a request was made by users to have stored water available, which was*
135 *granted until September.*

136 *Trustee Lewis asked for an update on Village Center.*

137
138 *Ms. Maria Rinaldi indicated that they would have a draft development agreement*
139 *for the Trustees to review at the end of September, early October.*

140
141 *Trustee Rael asked the calls listed in the public safety report were the entire*
142 *North Valley command.*

143
144 *Fred Radosevich replied that the number of calls reflects the calls in the Village*
145 *limits.*

146
147

148 **8. FINANCIAL BUSINESS**

149

150 **A. DISCUSSION AND APPROVAL OF CASH REPORT-JUNE 2020**

151

152 **Will Fisher, Treasurer** reported on the following:

153 The ending cash balance for June 30, 2020 was \$5,178,280.76, which is a
154 decrease of \$44,480.47. Year to date deficiency of revenues over expenditures is
155 \$431,920.04.

156

157 Unusual or significant items:

- 158 • General fund – \$5,126.11 for Bradbury Stamm for design and
- 159 development for utilities at the Agri-nature center.
- 160 • General fund--\$72,167.33 for payments to Sites Southwest for 4th Street
- 161 improvement.
- 162 • Capital Projects Buildings-Agri-nature improvements
- 163 • Capital Projects Infrastructure-4th Street improvements.

164

165 **Mayor Lopez asked for a motion to approve the June Cash Report.**

166

167 **MOVED:** Trustee Rael moved to approve the June Cash
168 Report

169 **SECONDED:** Trustee Riccobene

170

171 **ROLL CALL VOTE:** Trustee Rael-Yes
172 Trustee Lewis-Yes
173 Trustee Pacheco-Yes
174 Trustee Riccobene-Yes

175 **CARRIED:** Motion Passed 4-0

176

177

178 **B. DISCUSSION AND APPROVAL OF RESOLUTION NO. 2020-07-01; 2020**
179 **FINAL QUARTER FINANCIAL REPORT, YEAR ENDING JUNE 30, 2020.**

180

181 *CFO Silva indicated that this report is required to send to the State with the*

182 ending cash balance, seen in column eight, which matches our June cash report.

183

184 Trustee Lewis pointed out that on page 71; I know that you have all been working
185 hard in making some changes to the cash report, on this report under general
186 fund and under revenues, it's still showing a variance of \$223,198. I know that
187 was before you guys made some corrections, it just didn't get carried over to this
188 report, because that variance should be at \$81,826.00 based on your previous
189 reports, further up in the cash report. So, I still of course, approving the cash
190 report, but I think there's just an oversight of a change that got made that didn't
191 carry over to this final page.

192

193 CFO Silva agreed that Trustee Lewis was correct and apologized for the
194 oversight and indicated that it did not carry forward from the front revenue page
195 of it, it should be the \$81,000 and saw that late and it did not carry forward.

196

197 **Mayor Lopez asked for a motion to approve Resolution No. 2020-07-01.**

198

199 **MOVED:** Trustee Lewis moved to approve Resolution 2020-
200 **07-01**

201

202 **SECONDED:** Trustee Pacheco

203

204 **ROLL CALL VOTE:** Trustee Rael-Yes
205 Trustee Lewis-Yes
206 Trustee Pacheco-Yes
207 Trustee Riccobene-Yes

208

209 **CARRIED:** Motion Passed 4-0

210

211 **C. DISCUSSION AND APPROVAL OF RESOLUTION NO. 2020-07-02;**
212 **BUDGET REVISIONS FOR FISCAL YEAR 2019/2020.**

213

214 CFO Silva explained that this is the budget adjustment request that goes to the
215 State. All three lines are related to the same thing for pass through for payments
216 to Bernalillo County for fire services.

217

218 **Mayor Lopez asked for a motion to approve the Resolution No. 2020-07-02.**

219

220 **MOVED:** Trustee Lewis moved to approve the Resolution
221 **2020-07-02**

222

223 **SECONDED:** Trustee Pacheco

224

225 **ROLL CALL VOTE:** Trustee Rael-Yes
226 Trustee Lewis-Yes
227 Trustee Pacheco-Yes
Trustee Riccobene-Yes

228

229 **CARRIED:** Motion Passed 4-0

228 D. DISCUSSION AND APPROVAL OF RESOLUTION NO. 2020-07-03; BUDGET
229 ADOPTION FOR FISCAL YEAR 2020/2021.

230
231 Administrator Simon indicated the budget is based on a 25% reduction in
232 revenues. The budget is presented with a \$2.9 million anticipated revenue with
233 \$2.6 million in expenditures.

234
235 **Mayor Lopez asked for a motion to approve the Resolution No. 2020-07-03.**

236
237 **MOVED:** Trustee Riccobene moved to approve Resolution
238 **No. 2020-07-03**

239 **SECONDED:** Trustee Lewis

240
241 **ROLL CALL VOTE:** Trustee Rael-Yes
242 Trustee Lewis-Yes
243 Trustee Pacheco-Yes
244 Trustee Riccobene-Yes

245 **CARRIED:** Motion Passed 4-0

246
247

248 **9. PUBLIC HEARINGS AND APPLICATIONS FOR APPEAL**

249
250 A. SDP 20-01 A REQUEST BY DAVID MONTOYA FOR FINAL SITE
251 DEVELOPMENT PLAN APPROVAL OF A COMMERCIAL SITE
252 DEVELOPMENT PLAN FOR A REDEVELOPMENT IN THE C-1 ZONE IN
253 THE FOURTH STREET CORRIDOR AND CHARACTER AREA. THE
254 PROPERTY IS LOCATED AT 506 ORTEGA ROAD NW, 8831 FOURTH
255 STREET NW, AND 8833 FOURTH STREET NW. 506 ORTEGA ROAD AND
256 8831 FOURTH STREET ARE LEGALLY KNOWN AS LOTS A & B LANDS
257 OF WENDEL SCARBROUGH, SECTION 16, T. 11 N., R. 3 E., N.M.P.M., AS
258 PROJECTED INTO THE TOWN OF ALAMEDA GRANT, BERNALILLO
259 COUNTY, NEW MEXICO, FILED IN THE OFFICE OF THE BERNALILLO
260 COUNTY CLERK ON NOVEMBER 21, 1984. 8833 FOURTH STREET IS
261 LEGALLY KNOWN AS A CERTAIN TRACT OF LAND KNOWN AND
262 DESCRIBED AS TRACT 193 AS SHOWN ON MAP NO. 24 OF THE MIDDLE
263 RIO GRANDE CONSERVANCY DISTRICT, LOCATED WITHIN SECTION
264 16, T. 11 N., R. 3 E., N.M.P.M., AS PROJECTED INTO THE ALAMEDA
265 GRANT, BERNALILLO COUNTY, NEW MEXICO. THE PROPERTIES
266 CONTAIN 0.3333, 0.3636, AND 0.17 ACRES MORE OR LESS
267 RESPECTIVELY.

268
269 *(Attorney Winter swore in Planning and Zoning Director Ms. Justice)*

270
271 Ms. Justice explained that the applicant desires to develop an addition, open side
272 canopy, and portal to an existing building at these properties. The addition would
273 be 1661 square feet of enclosed space. The primary use of this building will be a

274 combination of office space and commercial storage. The property has been
275 used as a contractor's yard in the past. Other buildings included on this site plan
276 are existing structures that will not alter building footprints. One is an existing
277 commercial building used for retail and one is an existing residence, also
278 currently used for retail but will become office space. The Sketch Plat review
279 occurred administratively during the subdivision process. The applicant is in the
280 process of subdividing the property to alter the lot lines.

281 The Planning and Zoning Commission voted 4-3 to forward a recommendation of
282 approval of the site development plan. The reason for the close vote was
283 removal of Condition #1 that "the applicant must apply for a conditional use for a
284 construction yard and commercial storage facility. The conditional use must be
285 obtained prior to approval of the final plat, or the use of the building must change
286 and be noted on the final plat." Most of the discussion revolved around
287 determining whether or not the legally non-conforming use had been
288 discontinued. It was confirmed that the legally non-conforming use had not been
289 discontinued, so Condition #1 was no longer necessary.

290 Much of the supplemental documents provided by the applicant are in support of
291 use as a contractor's yard.

292 The site development plan criteria appear to comply with design regulations,
293 parking spaces and ADA accessible. Landscape development has been met.
294 The Grading and Drainage Plan was done by a licensed Professional Engineer.
295 The Village Designated Engineer reviewed the plan and noted any corrections
296 that needed to be made. Light pole needs to comply with the Dark Sky
297 ordinance.

298 The Planning and Zoning Department recommends the Board of Trustees
299 approve the Site Development Plan with the following conditions:

- 300 1. There must be shared drainage between Lot A 1 and Lot B 1, through a
301 drainage easement, on the filed subdivision plat. This plat must be filed
302 before building permits are obtained.
- 303 2. Any future signage must comply with the Sign Ordinance and sign permits
304 must be obtained.
- 305 3. Exterior lighting must comply with the Dark Skies Ordinance §9.2.20.
- 306 4. The site development plan must meet Bernalillo County Fire Department
307 requirements.
- 308 5. Construction shall meet all current Village, County, and State Codes.
- 309 6. The site development plan must be executed by the applicant.

310
311 The proposed development meets the requirements of the C-1 Zone and meets
312 the site development plan and is supported by the Village Master Plan.

313
314 *(Attorney Winter swore in Mr. David Montoya)*

315
316 Mr. David Montoya indicated that Tiffany was very clear but is willing to answer
317 any questions.

318
319 *Trustee Pacheco asked that if the retail locations are going to stay?*

320 Mr. Montoya indicated that they will stay.

321
322 (Attorney Winter swore in Pam Montoya)

323
324 Pam Montoya spoke in favor of the applicant, and mentioned that everything will
325 remain the same, it's just going to better the existing building that is there.

326
327 (Attorney Winter swore in Eric Munn)

328
329 Eric Munn, agent and architect on the project, spoke in favor and concurred with
330 the conditions. Looks forward to moving forward on the project.

331
332 **Mayor Lopez asked for a motion to approve the Site Development Plan.**

333
334 **MOVED:** Trustee Pacheco moved to approve SDP 20-01
335 **SECONDED:** Trustee Lewis

336
337 **ROLL CALL VOTE:** Trustee Rael-Yes
338 Trustee Lewis-Yes
339 Trustee Pacheco-Yes
340 Trustee Riccobene-Yes

341 **CARRIED:** Motion Passed 4-0

342
343

344 **10. OLD BUSINESS**

345
346 A. NONE

347
348

349 **11. ANNOUNCEMENTS**

350
351 A. NONE

352
353

354 **12. NEW BUSINESS**

355
356 A. DISCUSSION AND APPROVAL OF ORDINANCE NO. 271; DECLARING
357 THE 4TH STREET REVITALIZATION PROJCT CORRIDOR FROM SCHULTE
358 ROAD, NORTH TO PUEBLO SOLAR ROAD A MORATORIUM STREET; AND
359 PROPOSING AMENDMENTS TO THE STREET EXCAVATION ORDINANCE
360 REGULATING MORATORIUM STREETS.

361
362 Attorney Winter reminded the Board that they passed Resolution No. 2020-06-
363 01, adopting the policy to amend the Ordinance. The Ordinance preserves
364 projects and does not allow for cutting into the pavement, curb and landscaping

365 along the corridor and is not limited to Fourth Street. Attorney Winter went into
366 detail explaining the ordinance and policy.

367
368 **Mayor Lopez asked for a motion to approve Ordinance No. 271**

369 **MOVED: Trustee Lewis moved to approve Ordinance No.**
370 **271**

371 **SECONDED: Trustee Riccobene**

372
373 Trustee Rael made some comments and suggested some changes.

374
375 Attorney Winter indicated that the Ordinance needed a bit of a face lift and
376 responded that Trustee Rael's comments are timely and appropriate. Suggested
377 utilizing a consultant to update the Ordinance.

378
379 **ROLL CALL VOTE: Trustee Rael-Yes**
380 **Trustee Lewis-Yes**
381 **Trustee Pacheco-Yes**
382 **Trustee Riccobene-Yes**

383 **CARRIED: Motion Passed 4-0**

384
385
386 **B. DISCUSSION AND APPROVAL OF RESOLUTION NO. 2020-07-04;**
387 **PARTICIPATION IN LOCAL GOVERNMENT ROAD FUND PROGRAM**
388 **ADMINISTERED BY THE NEW MEXICO DEPARTMENT OF**
389 **TRANSPORTATION.**

390
391 Ms. Rinaldi presented the information regarding the cooperative agreement and
392 listed what the project encompassed.

393
394 **Mayor Lopez asked for a motion to approve Resolution No. 2020-07-04.**

395
396 **MOVED: Trustee Lewis moved to approve Resolution No.**
397 **2020-07-04**

398 **SECONDED: Trustee Pacheco**

399
400 Trustee Pacheco asked if there can be a change to the listed projects with
401 another project that is not listed that may be more of a priority.

402
403 Ms. Rinaldi responded that this is the task order with the specific information that
404 need attention at this time.

405
406 **ROLL CALL VOTE: Trustee Rael-Yes**
407 **Trustee Lewis-Yes**
408 **Trustee Pacheco-Yes**
409 **Trustee Riccobene-Yes**

410 **CARRIED: Motion Passed 4-0**

411 C. PURSUANT TO § 3-11-6 (1) NMSA 1978; THE MAYOR SHALL SUBMIT
412 FOR CONFIRMATION THE NAMES OF PERSONS WHO SHALL BE
413 EMPLOYED BY THE MUNICIPALITY TO THE BOARD OF TRUSTEES FOR
414 APPROVAL.

415
416 a. CONFIRMATION OF SABRINA APODACA, ADMINISTRATIVE
417 ASSISTANT; AGRI-NATURE CENTER; TEMP TO FULL TIME.

418
419 Administrator Simon presented the need for a full-time administrative assistant at
420 the Agri-Nature Center.

421
422 **Mayor Lopez asked for a motion to approve Sabrina Apodaca**

423
424 **MOVED:** Trustee Rael moved to approve the confirmation.
425 **SECONDED:** Trustee Pacheco

426
427 **ROLL CALL VOTE:** Trustee Rael-Yes
428 Trustee Lewis-Yes
429 Trustee Pacheco-Yes
430 Trustee Riccobene-Yes

431 **CARRIED:** Motion Passed 4-0

432
433
434 D. TOPICS FOR DISCUSSION ONLY; ASSISTED LIVING FACILITIES IN
435 RESIDENTIAL AREAS, FOOD TRUCKS, AND DISCERNING BETWEEN
436 AGRICULTURE AND AGRICULTURE COMMERCIAL.

437
438 Planning and Zoning Director Justice explained that these are topics of
439 importance that are coming up in the Village and would like to have a
440 discussion to include assisted living, food trucks, Agriculture and Agricultural
441 Commercial, Grower's Market and Art's Market.

442
443 Mayor Lopez offered that the Trustees take the time to look at these items of
444 importance and give it more thought.

445
446 Trustee Lewis suggested getting a couple of Trustees together at a time and
447 schedule a meeting with Administrator Simon and Tiffany.

448
449 Trustee Riccobene suggested that the Village take the time to address each item
450 and do so with thorough thought.

451
452 Trustee Rael said that we need to have discussion on all these topics but would
453 like to address the large greenhouses that can be used for growing marijuana. If
454 we allow agriculture is that part of what we want to allow, and I know that the
455 large greenhouses will be used for that or can be used, and they could eventually
456 just be all over the village. Expressed his opinion that food trucks should be

457 limited to Fourth Street, commercial areas and not residential.

458

459 **13. TRUSTEE INFORMAL DISCUSSION**

460

461 **Trustee Rael:**

- 462 • Asked if staff was doing anything to address the concerns on Calle Pajarito?

463

464 *Administrator Simon indicated she is trying to address each item one by one.*

465

466 **Trustee Lewis:**

- 467 • Wants to address the repeated issues that keep coming up, staff and the
- 468 board need to figure out how can we move forward in tackling these topics,
- 469 such as short-term rentals, greenhouses, safety, etc....
- 470 • Maybe we meet once a month after the meeting to address these issues, we
- 471 need to do something better than just having an informal discussion.

472

473 **Trustee Pacheco:**

- 474 • Commented on the Master Plan and indicated that housing was one of the
- 475 items of most importance. Now is the time for us to start thinking before we
- 476 know it, years are going to pass and we're not going to be any further ahead.

477

478 **Trustee Riccobene:**

- 479 • Agrees with all the Trustees thoughts. And would also like to move forward in
- 480 addressing these items that have been brought forward and schedule time
- 481 with staff.

482

483 **Mayor Lopez:**

- 484 • Spoke about and commended the Village's exceptional staff for functioning at
- 485 a high level.

486

487

488 **14. ADJOURNMENT**

489

490 The meeting was adjourned by Mayor Lopez at 8:45 p.m.

491

492 **Seconded-Trustee Lewis**

493

494

495

496 Unofficial Minutes submitted by:

497

498

499

500



Danielle Sedillo-Molina, Village Clerk

7. DEPARTMENTAL REPORTS

- A. MAYOR'S REPORT**
- B. ADMINISTRATOR'S REPORT**
- C. AGRI-NATURE CENTER MANAGER'S REPORT**
- D. PLANNING & ZONING DIRECTOR'S REPORT**
- E. PROJECT MANAGER'S REPORT**
- F. PUBLIC SAFETY LIAISON'S REPORT**



MAYOR
DONALD T. LOPEZ

ADMINISTRATOR
ANN SIMON

— ••• —
TRUSTEES
PABLO RAEL
MAYOR PRO TEM
ALLEN LEWIS
SANDRA PACHECO
TOM RICCOBENE

DEPARTMENTAL REPORT

Mayor Donald T. Lopez
Mayor's Report
August 2020

- As Mayor, I have attended a number of New Mexico Mayor's caucuses recently, and the topic of primary conversation has been how can Municipalities assist struggling businesses within the community, as a result of COVID-19. In early August 2020 the State of NM has provided a significant grant program opportunity that the Village of Los Ranchos has applied for by the deadline of August 7, 2020. The Village has applied for over 2 million dollars to reimburse our Village for COVID-19 expenses, and to provide monetary assistance to small businesses that apply for the grant funding. Once the funds are approved administration of the grant funds will be an additional workload on our staff, however I see this as necessary at this time. Village Administrator Ann Simon will be providing additional details on this subject.
- As Mayor, to begin the process of Planning and Design of the next Phase of 4th street reconstruction and revitalization, I met with new Village Contract AE Firm BHI, accompanied by Village Administrator Ann Simon and Village Project Manager Maria Rinaldi, on August 4, 2020. Maria Rinaldi will be providing additional information about our very productive meeting.
- The Village of Los Ranchos staff continue to comply with the Governor's public health orders and extensions and amendments thereto. The Village of Los Ranchos Public Safety officer Fred Radosevich provides continuous updates of the Public Health Orders to me, our staff and our Governing Body. He is doing a great job on this matter and other important Public Safety issues that face the Village.



MAYOR
DONALD T. LOPEZ

ADMINISTRATOR
ANN SIMON

— ••• —
TRUSTEES
PABLO RAEL
MAYOR PRO TEM
ALLEN LEWIS
SANDRA PACHECO
TOM RICCOBENE

DEPARTMENTAL REPORT

Ann Simon
Administrator
August 2020

- Village staff have been working hard to finalize the year-end, and move forward on new projects scheduled for FY 2021.
- We are working to address stormwater runoff issues in a number of ways. This week we submitted a notice of interest to the NM Dept of Homeland Security and Emergency Management for potential stormwater funding. Also, this year's budget includes funds for French Drains and will be installing two of them this fall on Calle del Pajarito.
- We made some personnel changes with Dominic Tomba stepping down from his role as Code Enforcement Officer and Keen Heinzelman picking up those duties. At the same time Derrick Aldridge stepped up to help Keen out by becoming a field supervisor. He will be scheduling and overseeing maintenance of Village facilities, parks, and 4th Street among other duties. And, we are excited to welcome Amelia Hinojos as our new full-time receptionist.
- We are beginning to make some upgrades to Village Hall starting with re-painting and carpeting the Mayor's office. We will be making some other modifications to the lobby and front office to create a COVID-safe workspace.
- Look out for new changes with the Village Vision as Jennifer Schilling will be handling it in-house from now on. As you may recall we are adding a page for Trustee news. Also, we are including more articles, photos, drawings and poems by Village residents. We think you'll like what you see.
- Most importantly, we were given the opportunity to apply for CARES Act funds passed through the State of New Mexico specifically to reimburse municipalities for expenses incurred due to COVID-19. In addition, the State created a

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Business Continuity Grant to be administered by the local municipality. The Village applied for both grants. See more on the CARES Act Funding in your packet.



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DEPARTMENTAL REPORT

Fergus Whitney
Agri Nature Center
August 2020

- Bradbury Stamm are nearing the end of construction at the Ag Center. We thank them for the great work done here at the Ag Center to date.
- NMSU will soon launch a public document highlighting the success of the Aligning our Agrifuture Program. NMSU will also give a detailed report on the success of the Aligning our Agrifuture Program. This will be made available once its launched.
- It's hops season in the Village. At the Ag Center we partnered with Hops Brewery to make two types of beer, One with Chinook called Fergus Village Smash and the second with Cascade and Honey from the Ag Center called Mayor Don's Special. The Village has been using the Hops Harvester from NMSU. Tom Brewer local hops grower has also been harvesting and supplying to Steelbenders Brewery. We will be highlighting a story in the October edition of the vision magazine on field to Brew.
- The Ag Center we had the southwest Conservation Corp do two volunteering days. They have helped with cleaning our ditches and weeding the lavender field. Thanks to J.T Jones from the ABQ Bio Park Heritage farm for collaborating.
- Dan Gerry and the grant team have been working on grants including NMDA Soil Program Grant and New Mexico Gas Company grant for economic development and Agriculture. The Village has also applied for an NRCS grant for upgrades to our eastside ditch.
- Our next crop for harvesting is grapes with the help and guidance of Bill Shen Master Gardener.
- We are working with UNM Sustainability students on our farm infrastructure to include cold storage and harvesting area with funds from the Albuquerque foundation grant.
- We recently recognized some of our volunteers at the Ag Center who have helped here and at the Growers Market since COVID 19 and the Ag Triage survey. We thank them for their dedication and support. Thanks to Lavender in the village for the kind sponsorship.



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DEPARTMENTAL REPORT

Tiffany Justice
Planning & Zoning
August 2020

COVID-19

- The Department continues to operate remotely.

Jennifer Schilling, Administrative Assistant

- Working on Village Vision magazine redesign and new processes
- Processing permits, organizing database for businesses and magazine
- Working with company to set up online business registration and renewal software

Keen Heinzelman, Code Enforcement Officer

- Patrolling Village and working with property owners to bring properties into compliance
- Sending out annual letters for weeds

Tiffany Justice, Director

- Working on planning reports for public hearing items
- Obtaining quotes for a large format scanner/plotter
- Working with Jeff Phillips, Village Emergency Manager, on Hazard Mitigation Plan update
 - Social media and website announcements for public survey
 - Filling out update guide

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DEPARTMENTAL REPORT

María G. Rinaldi
Projects Manager
July 2020

- **Fourth Street Revitalization:**

Final walkthrough with NMDOT Occurred on July 17th. We are awaiting comment on the final punchlist from NMDOT including several ADA and other NMDOT standards of design issues. Additionally, we are awaiting submittal by Sites Southwest on the standards of design (other than NMDOT) which G. Radnovich indicated on the walkthrough that he used. Preparing for a utility inspection by ABCWUA (Utility Authority) pending scheduling with the UA.

Contract status: Change orders #23 \$28,453.42 (ADA improvements at onstreet parking areas) #26 \$2,643.96 (minor drainage adjustment on Tyler) and #28 \$24,220.82 (contract extension due to outstanding RFIs and closeout) Total \$55,318.21
Contract \$7,395,319,000 (with change orders/without GRT/round numbers)
Paid to date \$7,100,000 (with change orders/without GRT/round numbers) NO
ADDITIONAL payments to be made until contract is closed out
Balance to completion \$231,318,000 (without GRT/round numbers)

*Pending a change order for the purchase/installation of additional flashing pedestrian lights and speed boards.

*Pending final change order for final quantities as-built (anticipate a credit to the Village)

Agri-Nature Center Improvements:

On-going project management for the expenditure of legislative appropriation funds on Agri-Nature Center Improvements; MEP and structural analysis, water, sewer, and fire suppression improvements.

1. Bradbury Stamm was awarded a contract in the amount of \$126,307k.
*Change Order #1 issued for the installation of a backflow preventer and extension of contract by seven days and \$5,604.01.

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*Change Order #2 issued for installation of manhole cones (to prevent flooding of manholes during irrigation of fields), protective bollards around fire hydrants to prevent damage from farm equipment in the amount of \$3,492.00. CO#2 also extends the contract by ten days to accommodate the Utility Authority schedule for project review/sewer vacuum and service meter install. The additional ten days do not add to the contract cost.

Revised contract amount:\$135,403.00 expiring on August 17, 2020
Coordination with the Utility Authority has been an issue and may delay service start.

2. 2019 Legislative Appropriation in the amount of \$250,000 unfrozen for expenditure. Working with A. Simon and Agri-Nature staff on submitting a Notice of Obligation (NOO) on design of the next phase of improvements by InSite Design (Knight Seavy).

Village Center Project:

Ann Simon and I continue working on the draft Village Center Project Development Agreement.

Development Agreement components in progress with schedule:

- Proposed phased development schedule by end of August
- Term sheet for discussion with BOT by end of August
- Working with A. Simon and N. Winters on draft options for property transfer for discussion and inclusion in agreement by end of September/early October
- Development Agreement for BOT approval late October/early November

Preliminary Engineering Phase of 4th Street Revitalization (Pueblo Solano to Ortega)

Funding agreement received from NMDOT in the amount of \$480k of State Road Fund

Next Steps:

- Cooperative Agreement signed by Mayor and legal council and submitted to NMDOT
- Upon our receipt of a fully executed agreement from NMDOT, we will prepare a project estimate and scope to include ROW survey and utility, environmental and cultural and Geotech reviews and certifications for review by NMDOT.
- Have met with and am preparing a Task Order under executed Retainer Services Agreement with Bohannon Houston Inc. for scope listed above.
- Project schedule to be developed for all activities and awarded accordingly.

Roadway Improvements Project

Funding agreement received from NMDOT in the amount of \$96k of Local Govt. Road Fund monies for crack seal and/or striping of portions of El Pueblo, Osuna/Chavez, Garduño, Ranchitos, Los Rachos, and Green Valley (full scope available at your request).

Next steps:

- BOT Resolution and signed grant agreement submitted to NMDOT

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- We will request a notice of obligation from NMDOT approving the contractor based on estimates received once the fully executed agreement is received.

Subsequent steps to be outlined in next report.

Other:

- Continue monitoring/responding to requests for information/reporting on State website for legislative appropriations, including CPMS reporting.
*2019 Legislative Appropriations unfrozen and available for expenditure on 4th Street Improvements and Agri-Nature Center Improvements.
- Participating as a Committee Member on the Village's CARES ACT application.



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DEPARTMENTAL REPORT

Fred Radosevich
Public Safety Report
July 2020

Meetings

- Contact with Village Staff to include, Mayor, Maria, Keen, Ann and Dominic weekly though out the month. Weekly contact with BCSO, Village Staff Meetings-Zoom
 - Captain Sharp, North Valley Commander-phone and Email
 - Tinin Farms Annual meeting
 - Lavender in the Village
 - Danielle Safety training and manual

Citizen Issues

- COVID-19 Issues, Occupancy issues and directing complaints
- Speeding on, North 4th, El Pueblo, and Ortega
- Vehicle and neighbor issues on Guadalupe trail, Mullen Road

Other Issues

- Tascosa Clean up
- Lavender in the Village
- Rio Grande Road Closure Traffic Control Plan
- 4th Street walk through

Bernalillo County Reports

- Bernalillo County Fire Department- July
- Station 30 responses in Village- 69, Total Calls-128
- Bernalillo County Sheriff Office- July
- 529 calls, 99 welfare checks, 54 -911- hang ups, 37 alarms, 41 disturbances, 23 suspicious P/V, 8 crashes, 8 larceny, 0 auto burglary, 3 auto theft, 0 Robbery.
- 54 Traffic Stops, 26 on 4th street, 18 in the 4th and Ortega area, 4 on Rio Grande and 6 other

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8. FINANCIAL BUSINESS

**A. DISCUSSION AND APPROVAL OF CASH REPORT-
JULY 2020**

Village of Los Ranchos de Albuquerque Cash Report Summary

Cash Report for the month of July 31, 2020.

Ending cash balance at July 31, 2020 is \$5,223,880.01, which is an increase of \$45,599.25, for this month.

YTD deficiency of revenues over expenditures is \$45,599.25.

Unusual or Significant Items

General Fund – Revenue – Miscellaneous Revenue – page 1, \$10,000.00 from ABQ Academy for issuers fee of revenue bond.

General Fund – Executive Legislative –Subscriptions & Memberships– page 3, \$7,650.00, annual membership to New Mexico Municipal League.

General Fund – Planning and Zoning – Professional Services Engineers – page 7, \$27,310.54, payment for cleanup of property.

General Fund – General Administration – Workers’ Comp insurance – page 8, \$9,780.12, annual premium for workers’ comp insurance.

General Fund – Fire – IGA for Fire Protection & EMS Services – page 11, \$113,300.00, 1st quarter payment for EMS and Fire services based on MOU with the County.

Village of Los Ranchos de Albuquerque
Cash Balance Summary by Fund
for the Fiscal Year Ending June 30, 2021
as of July 31, 2020

	<i>Beginning Cash Balance</i>	<i>Excess/(Deficiency)</i>	<i>Ending Cash Balance</i>
101 General Fund	\$ 3,479,457.78	\$ (79,868.57)	\$ 3,399,589.21
201 Correction	\$ 900.00	\$ -	\$ 900.00
209 Fire Protection Fund	\$ -	\$ 88,078.60	\$ 88,078.60
211 Law Enforcement Protection Fund	\$ 20,000.00	\$ -	\$ 20,000.00
216 Municipal Street Fund	\$ 391,764.44	\$ 13,438.75	\$ 405,203.19
299 Special - Other Funds	\$ 9,133.14	\$ -	\$ 9,133.14
311 Capital Project Infrastructure	\$ (732.72)	\$ -	\$ (732.72)
312 Capital Project Buildings	\$ (138,851.25)	\$ 17,206.06	\$ (121,645.19)
380 Purchase Real Property Reserve F	\$ 459,238.25	\$ -	\$ 459,238.25
399 Capital Project - Other	\$ 31,111.81	\$ -	\$ 31,111.81
401 General Obligation Bonds	\$ -	\$ 6,744.41	\$ 6,744.41
410 General Obligation Bonds Reserve	\$ 862,348.45	\$ -	\$ 862,348.45
505 Agri-Nature Center Farm Camps	\$ 63,910.86	\$ -	\$ 63,910.86
	\$ 5,178,280.76	\$ 45,599.25	\$ 5,223,880.01

Village of Los Ranchos de Albuquerque
Statement of Revenues and Expenditures
From 7/1/2020 Through 6/30/2021

Account No.	Current Period			Year - to -Date				
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2020/2021 Original	2020/2021 Revised	Cash Basis YTD Actual	% of Total Budget	
101 - General Fund								
0099 - General Fund Revenue								
Revenues								
Franchise taxes	31100	24,477.00	38,693.24	14,216	293,724.00	293,724.00	38,693.24	13.17%
Munic gross receipts taxes	31250	69,813.00	81,984.32	12,171	837,761.00	837,761.00	81,984.32	9.79%
State share gross receipts taxes	32410	104,452.00	106,342.02	1,890	1,253,424.00	1,253,424.00	106,342.02	8.48%
Animal permit fees	33100	46.00	0.00	(46)	549.00	549.00	0.00	0.00%
Building permit fees	33300	1,852.00	10,274.03	8,422	22,222.00	22,222.00	10,274.03	46.23%
Excavation/barricade permits	33350	974.00	850.70	(123)	11,697.00	11,697.00	850.70	7.27%
Business registration fees	33400	87.00	386.11	299	8,488.00	8,488.00	386.11	4.55%
Parcel permit fees	33450	258.00	213.33	(45)	3,096.00	3,096.00	213.33	6.89%
Liquor license fees	33500	1,000.00	1,750.00	750	1,500.00	1,500.00	1,750.00	116.67%
Home occupation fees	33910	200.00	100.00	(100)	5,900.00	5,900.00	100.00	1.69%
Application fees	34010	843.00	853.98	11	10,118.00	10,118.00	853.98	8.44%
LR Newsletter advertising revenue	34990	1,982.00	0.00	(1,982)	23,792.00	23,792.00	0.00	0.00%
Miscellaneous revenue	34991	573.00	10,227.85	9,655	16,868.00	16,868.00	10,227.85	60.63%
Judicial education fee	35008	0.00	6.00	6	12.00	12.00	6.00	50.00%
Court automation fee	35015	0.00	12.00	12	24.00	24.00	12.00	50.00%
Municipal court fines	35020	0.00	86.00	86	134.00	134.00	86.00	64.18%
Investment income	36030	4,332.00	945.63	(3,386)	51,986.00	51,986.00	945.63	1.82%
Film Permit Fees	36040	0.00	0.00	0	0.00	0.00	0.00	0.00%
Rent income storage units	36070	10,006.00	14,842.00	4,836	120,079.00	120,079.00	14,842.00	12.36%
Land rent	36075	5,901.00	7,260.00	1,359	70,806.00	70,806.00	7,260.00	10.25%
Trailer park rent	36077	2,946.00	4,225.00	1,279	35,344.00	35,344.00	4,225.00	11.95%
Property rental income	36079	2,777.00	3,800.16	1,023	33,318.00	33,318.00	3,800.16	11.41%
Small cities assistance grant	37180	0.00	0.00	0	170,000.00	170,000.00	0.00	0.00%
		232,519.00	282,852.37	50,333	2,970,842.00	2,970,842.00	282,852.37	9.52%

Village of Los Ranchos de Albuquerque
Statement of Revenues and Expenditures
From 7/1/2020 Through 6/30/2021

Account No.	Current Period			Year - to -Date				
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2020/2021 Original	2020/2021 Revised	Cash Basis YTD Actual	% of Total Budget	
101 - General Fund								
0100 - Executive Legislative								
Department Expenditures								
Wages-Elected Official	41010	1,384.62	1,938.47	(554)	14,400.04	14,400.04	1,938.47	13.46%
Wages-Full Time	41020	13,269.24	18,576.94	(5,308)	115,000.08	115,000.08	18,576.94	16.15%
FICA Regular	42010	863.75	1,211.34	(348)	7,640.92	7,640.92	1,211.34	15.85%
FICA Medicare	42020	201.84	283.31	(81)	1,786.84	1,786.84	283.31	15.86%
Retirement Contributions	42030	2,360.27	3,304.39	(944)	20,455.64	20,455.64	3,304.39	16.15%
Health Care	42050	2,275.14	1,137.57	1,138	13,651.04	13,651.04	1,137.57	8.33%
Mileage Reimbursement	43010	310.00	0.00	310	3,233.00	3,233.00	0.00	0.00%
Per Diem (Meals, Lodging, etc)	43020	400.00	0.00	400	7,235.00	7,235.00	0.00	0.00%
Employee Training	47040	100.00	85.00	15	2,000.00	2,000.00	85.00	4.25%
Subscriptions & Memberships	47140	11,000.00	7,650.00	3,350	13,200.00	13,200.00	7,650.00	57.95%
Total Department Expenditures		32,164.86	34,187.02	(2,022)	198,602.56	198,602.56	34,187.02	17.21%

Village of Los Ranchos de Albuquerque
Statement of Revenues and Expenditures
From 7/1/2020 Through 6/30/2021

Account No.	Current Period			Year - to -Date				
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2020/2021 Original	2020/2021 Revised	Cash Basis YTD Actual	% of Total Budget	
101 - General Fund								
0200 - Judicial								
Department Expenditures								
Wages-Elected Official	41010	0.00	100.00	(100)	1,200.00	1,200.00	100.00	8.33%
Wages-Part Time	41030	821.76	925.68	(104)	7,121.92	7,121.92	925.68	13.00%
FICA Regular	42010	33.97	91.49	(58)	516.00	516.00	91.49	17.73%
FICA Medicare	42020	7.94	14.32	(6)	120.64	120.64	14.32	11.87%
Mileage Reimbursement	43010	0.00	0.00	0	310.00	310.00	0.00	0.00%
Prof. Service - Computer Support	45150	0.00	0.00	0	440.00	440.00	0.00	0.00%
Judicial Education Fee	45895	0.00	6.00	(6)	48.00	48.00	6.00	12.50%
Court Automation Fee	45900	0.00	12.00	(12)	96.00	96.00	12.00	12.50%
Employee Training	47040	0.00	0.00	0	200.00	200.00	0.00	0.00%
Subscriptions & Memberships	47140	200.00	230.00	(30)	200.00	200.00	230.00	115.00%
Total Department Expenditures		1,063.67	1,379.49	(316)	10,252.56	10,252.56	1,379.49	13.46%

Village of Los Ranchos de Albuquerque
Statement of Revenues and Expenditures
From 7/1/2020 Through 6/30/2021

Account No.	Current Period			Year - to -Date			
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2020/2021 Original	2020/2021 Revised	Cash Basis YTD Actual	% of Total Budget
101 - General Fund							
1011 - Elections							
Department Expenditures							
Professional Services - Election Judges	45120	0.00	0.00	0	0.00	0.00	0.00%
Supplies	46010	0.00	0.00	0	0.00	0.00	0.00%
Rent of Equipment & Machinery	47120	0.00	0.00	0	0.00	0.00	0.00%
Total Department Expenditures		0.00	0.00	0	0.00	0.00	0.00%

Village of Los Ranchos de Albuquerque
Statement of Revenues and Expenditures
From 7/1/2020 Through 6/30/2021

Account No.	Current Period			Year - to -Date				
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2020/2021 Original	2020/2021 Revised	Cash Basis YTD Actual	% of Total Budget	
101 - General Fund								
1200 - Financial Administration								
Department Expenditures								
Wages-Full Time	41020	8,947.20	12,526.08	(3,579)	77,542.40	77,542.40	12,526.08	16.15%
Wages-Part Time	41030	553.86	775.40	(222)	4,800.12	4,800.12	775.40	16.15%
FICA Regular	42010	573.65	776.72	(203)	4,971.60	4,971.60	776.72	15.62%
FICA Medicare	42020	134.15	188.10	(54)	1,162.71	1,162.71	188.10	16.18%
Retirement Contributions	42030	1,591.48	2,228.06	(637)	13,792.86	13,792.86	2,228.06	16.15%
Health Care	42050	535.86	387.02	149	4,644.12	4,644.12	387.02	8.33%
Audit Fees	45010	0.00	7,551.25	(7,551)	15,102.38	15,102.38	7,551.25	50.00%
Prof. Service - Computer Support	45150	0.00	322.88	(323)	1,287.00	1,287.00	322.88	25.09%
Contract Svc-Bank Charges	45901	1,273.00	1,227.89	45	15,276.00	15,276.00	1,227.89	8.04%
Subscriptions & Memberships	47140	375.00	50.00	325	375.00	375.00	50.00	13.33%
Total Department Expenditures		13,984.20	26,033.40	(12,049)	138,954.19	138,954.19	26,033.40	18.74%

Village of Los Ranchos de Albuquerque
Statement of Revenues and Expenditures
From 7/1/2020 Through 6/30/2021

Account No.	Current Period			Year - to -Date				
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2020/2021 Original	2020/2021 Revised	Cash Basis YTD Actual	% of Total Budget	
101 - General Fund								
1700 - Planning and Zoning								
Department Expenditures								
Wages-Full Time	41020	18,484.59	25,487.75	(7,003)	160,199.78	160,199.78	25,487.75	15.91%
FICA Regular	42010	1,131.46	1,565.08	(434)	9,806.02	9,806.02	1,565.08	15.96%
FICA Medicare	42020	264.62	366.02	(101)	2,293.34	2,293.34	366.02	15.96%
Retirement Contributions	42030	3,287.95	4,547.08	(1,259)	28,495.50	28,495.50	4,547.08	15.96%
Health Care	42050	387.01	387.02	(0)	4,644.12	4,644.12	387.02	8.33%
Professional Services - Master Plan	45011	250.00	0.00	250	1,000.00	1,000.00	0.00	0.00%
Prof. Service - Engineers	45030	750.00	27,310.54	(26,561)	9,000.00	9,000.00	27,310.54	303.45%
EPA Stormwater Monitoring	45035	0.00	0.00	0	200.00	200.00	0.00	0.00%
Storm Water Team Participation	45040	6,000.00	6,000.00	0	6,000.00	6,000.00	6,000.00	100.00%
Const Regulation Services	45045	0.00	0.00	0	17,500.00	17,500.00	0.00	0.00%
Fire Inspection Services	45050	0.00	420.00	(420)	0.00	0.00	420.00	0.00%
Printing, Publishing, & Advert.	47080	100.00	0.00	100	1,200.00	1,200.00	0.00	0.00%
Subscriptions & Memberships	47140	190.00	0.00	190	2,260.00	2,260.00	0.00	0.00%
Total Department Expenditures		30,845.63	66,083.49	(35,238)	242,598.76	242,598.76	66,083.49	27.24%

Village of Los Ranchos de Albuquerque
Statement of Revenues and Expenditures
From 7/1/2020 Through 6/30/2021

Account No.	Current Period			Year - to -Date				
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2020/2021 Original	2020/2021 Revised	Cash Basis YTD Actual	% of Total Budget	
101 - General Fund								
1840 - General Administration								
Department Expenditures								
Wages-Full Time	41020	11,928.00	11,995.20	(67)	103,376.00	103,376.00	11,995.20	11.60%
FICA Regular	42010	676.74	703.36	(27)	5,865.78	5,865.78	703.36	11.99%
FICA Medicare	42020	158.69	164.49	(6)	1,375.28	1,375.28	164.49	11.96%
Retirement Contributions	42030	2,121.69	2,133.64	(12)	18,387.98	18,387.98	2,133.64	11.60%
Health Care	42050	1,574.47	787.25	787	18,893.64	18,893.64	787.25	4.17%
Worker's Comp. Assessment	42080	0.00	86.00	(86)	195.20	195.20	86.00	44.06%
Mileage Reimbursement	43010	0.00	0.00	0	500.00	500.00	0.00	0.00%
Per Diem (Meals, Lodging, etc)	43020	200.00	26.97	173	2,735.00	2,735.00	26.97	0.99%
Maint-Building & Structure	44010	981.00	0.00	981	11,772.00	11,772.00	0.00	0.00%
Maint-Vehicle/furn/fixt/equip	44040	0.00	0.00	0	9,375.00	9,375.00	0.00	0.00%
Attorney Fees and Settlements	45020	10,417.00	0.00	10,417	125,000.00	125,000.00	0.00	0.00%
Professional Service - Computer Support	45150	4,999.00	6,299.00	(1,300)	59,988.00	59,988.00	6,299.00	10.50%
Professional Service - Water rights	45165	0.00	0.00	0	6,000.00	6,000.00	0.00	0.00%
Contract Svc-Physicals	45910	0.00	0.00	0	1,200.00	1,200.00	0.00	0.00%
Contract Svc-Temp Labor	45911	5,333.00	2,090.95	3,242	64,000.00	64,000.00	2,090.95	3.27%
Contract Services A-AAA Self Storage	45915	4,000.00	6,387.65	(2,388)	48,000.00	48,000.00	6,387.65	13.31%
Supplies	46010	2,000.00	478.74	1,521	24,000.00	24,000.00	478.74	1.99%
Miscellaneous	46090	250.00	23.74	226	3,000.00	3,000.00	23.74	0.79%
Employee Training	47040	262.00	85.00	177	3,144.00	3,144.00	85.00	2.70%
Insurance-Non employee	47060	58,529.00	0.00	58,529	60,328.74	60,328.74	0.00	0.00%
Postage & Mail Service	47070	2,200.00	967.50	1,233	8,000.00	8,000.00	967.50	12.09%
Printing, publishing & advertising	47080	1,250.00	395.47	855	15,000.00	15,000.00	395.47	2.64%
Printing, Pub/Advert-LR News	47081	5,066.00	1,200.00	3,866	40,526.48	40,526.48	1,200.00	2.96%
Rent of Equipment & Machinery	47120	955.00	1,992.28	(1,037)	11,455.38	11,455.38	1,992.28	17.39%
Subscriptions & Memberships	47140	965.00	91.52	873	2,637.00	2,637.00	91.52	3.47%
Telephone	47150	1,500.00	2,513.79	(1,014)	17,500.00	17,500.00	2,513.79	14.36%
Utilities	47160	4,163.00	5,139.06	(976)	50,000.00	50,000.00	5,139.06	10.28%
Workers' Compensation Insurance	47210	8,000.00	9,780.12	(1,780)	8,000.00	8,000.00	9,780.12	122.25%
Total Department Expenditures		127,529.59	53,341.73	74,188	720,255.48	720,255.48	53,341.73	7.41%

Village of Los Ranchos de Albuquerque
Statement of Revenues and Expenditures
 From 7/1/2020 Through 6/30/2021

Account No.	Current Period			Year - to -Date				
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2020/2021 Original	2020/2021 Revised	Cash Basis YTD Actual	% of Total Budget	
101 - General Fund								
1920 - Police								
Department Expenditures								
Contract services - Public safety	45904	1,667.00	1,184.56	482	20,004.00	20,004.00	1,184.56	5.92%
Total Department Expenditures		1,667.00	1,184.56	482	20,004.00	20,004.00	1,184.56	5.92%

Village of Los Ranchos de Albuquerque
Statement of Revenues and Expenditures
From 7/1/2020 Through 6/30/2021

Account No.	Current Period			Year - to -Date				
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2020/2021 Original	2020/2021 Revised	Cash Basis YTD Actual	% of Total Budget	
101 - General Fund								
1960 - Public Facilities								
Department Expenditures								
Wages-Full Time	41020	19,178.40	26,823.36	(7,645)	166,212.80	166,212.80	26,823.36	16.14%
FICA Regular	42010	1,082.99	1,512.46	(429)	9,401.18	9,401.18	1,512.46	16.09%
FICA Medicare	42020	250.62	353.73	(103)	2,172.04	2,172.04	353.73	16.29%
Retirement Contributions	42030	3,411.36	4,747.77	(1,336)	29,565.12	29,565.12	4,747.77	16.06%
Health Care	42050	2,698.84	2,718.18	(19)	32,386.08	32,386.08	2,718.18	8.39%
Transportation Exp. (Gas, Oil, etc.)	43030	500.00	339.71	160	6,000.00	6,000.00	339.71	5.66%
Maint-Building & Structure	44010	837.00	0.00	837	10,000.00	10,000.00	0.00	0.00%
Maintenance - Grounds/Roadways	44030	2,087.00	341.42	1,746	25,000.00	25,000.00	341.42	1.37%
Maint-Vehicle/furn/fixt/equip	44040	1,667.00	480.55	1,186	20,000.00	20,000.00	480.55	2.40%
Prof. Service - Animal Control	45140	333.00	0.00	333	4,000.33	4,000.33	0.00	0.00%
Supplies	46010	1,667.00	1,303.22	364	20,000.00	20,000.00	1,303.22	6.52%
Safety Equipment	47050	1,500.00	166.49	1,334	1,500.00	1,500.00	166.49	11.10%
Rent of Equipment & Machinery	47120	75.00	0.00	75	900.00	900.00	0.00	0.00%
Utilities	47160	3,337.00	3,596.98	(260)	40,000.00	40,000.00	3,596.98	8.99%
Total Department Expenditures		38,625.21	42,383.87	(3,759)	367,137.55	367,137.55	42,383.87	11.54%

Village of Los Ranchos de Albuquerque
Statement of Revenues and Expenditures
From 7/1/2020 Through 6/30/2021

Account No.	Current Period			Year - to -Date				
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2020/2021 Original	2020/2021 Revised	Cash Basis YTD Actual	% of Total Budget	
101 - General Fund								
1970- Agricultural Enterprises								
Department Expenditures								
Wages-Full Time	41020	11,059.20	10,442.88	616	86,246.40	86,246.40	10,442.88	12.11%
Wages-Temporary	41040	3,600.00	8,514.00	(2,486)	21,600.00	21,600.00	8,514.00	39.42%
FICA Regular	42010	1,356.57	1,154.59	202	10,369.53	10,369.53	1,154.59	11.13%
FICA Medicare	42020	317.26	270.02	47	2,425.14	2,425.14	270.02	11.13%
Retirement Contributions	42030	1,967.16	1,857.53	110	17,048.72	17,048.72	1,857.53	10.90%
Health Care	42050	1,548.04	387.02	1,161	9,288.24	9,288.24	387.02	4.17%
Transportation Exp. (Gas, Oil, etc.)	43030	83.00	4.53	78	1,000.00	1,000.00	4.53	0.45%
Maint-Building & Structure	44010	125.00	0.00	125	1,500.00	1,500.00	0.00	0.00%
Maintenance - Grounds/Roadways	44030	333.00	0.00	333	4,000.00	4,000.00	0.00	0.00%
Maint-Vehicle/furn/fixt/equip	44040	167.00	0.00	167	2,000.00	2,000.00	0.00	0.00%
Supplies	46010	625.00	973.88	(349)	7,500.00	7,500.00	973.88	12.99%
Agricultural Program Support	46020	0.00	0.00	0	1,500.00	1,500.00	0.00	0.00%
Safety Equipment	47050	250.00	0.00	250	1,250.00	1,250.00	0.00	0.00%
Rent of equipment & machinery	47120	150.00	0.00	150	1,800.00	1,800.00	0.00	0.00%
Utilities	47160	625.00	1,222.93	(598)	7,500.00	7,500.00	1,222.93	16.31%
Total Department Expenditures		22,206.23	24,827.38	(193)	175,028.03	175,028.03	24,827.38	14.18%

Village of Los Ranchos de Albuquerque
Statement of Revenues and Expenditures
From 7/1/2020 Through 6/30/2021

Account No.	Current Period			Year - to -Date				
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2020/2021 Original	2020/2021 Revised	Cash Basis YTD Actual	% of Total Budget	
101 - General Fund								
2000 - Fire								
Department Expenditures								
IGA for Fire Protection & EMS Services	45928	113,300.00	113,300.00	0	453,200.00	453,200.00	113,300.00	25.00%
Total Department Expenditures		113,300.00	113,300.00	0	453,200.00	453,200.00	113,300.00	25.00%

Village of Los Ranchos de Albuquerque
Statement of Revenues and Expenditures
From 7/1/2020 Through 6/30/2021

Account No.	Current Period			Year - to -Date			
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2020/2021 Original	2020/2021 Revised	Cash Basis YTD Actual	% of Total Budget
101 - General Fund							
Summary of General Fund Revenues and Expenses							
Beginning cash and cash equivalents	3,479,457.78	3,479,457.78	0	3,479,457.78	3,479,457.78	3,479,457.78	
Revenues							
General Fund Revenues	232,519.00	282,852.37	50,333	2,970,842.00	2,970,842.00	282,852.37	9.52%
Expenditures							
Executive Legislative	32,164.86	34,187.02	(2,022)	198,602.56	198,602.56	34,187.02	17.21%
Judicial	1,063.67	1,379.49	(316)	10,252.56	10,252.56	1,379.49	13.46%
Elections	0.00	0.00	0	0.00	0.00	0.00	0.00%
Financial Administration	13,984.20	26,033.40	(12,049)	138,954.19	138,954.19	26,033.40	18.74%
Planning and Zoning	30,845.63	66,083.49	(35,238)	242,598.76	242,598.76	66,083.49	27.24%
General Administration	127,529.59	53,341.73	74,188	720,255.48	720,255.48	53,341.73	7.41%
Police	1,667.00	1,184.56	482	20,004.00	20,004.00	1,184.56	5.92%
Public Facilities	38,625.21	42,383.87	(3,759)	367,137.55	367,137.55	42,383.87	11.54%
Agricultural Enterprises	22,206.23	24,827.38	(193)	175,028.03	175,028.03	24,827.38	14.18%
Fire	113,300.00	113,300.00	0	453,200.00	453,200.00	113,300.00	25.00%
Total Fund Expenditures	381,386.39	362,720.94	21,093	2,326,033.13	2,326,033.13	362,720.94	15.59%
Excess/(deficiency) of revenues over expenditures	(148,867.39)	(79,868.57)	71,427	644,808.87	644,808.87	(79,868.57)	-12.39%
Capital Expenditures							
Capital Buildings & Structures 48010	0.00	0.00	0	90,000.00	90,000.00	0.00	0.00%
Capital equipent & machinery 48020	15,500.00	0.00	15,500	21,000.00	21,000.00	0.00	0.00%
Capital Roadways, Bridges, & Culverts 48080	175,000.00	0.00	175,000	175,000.00	175,000.00	0.00	0.00%
Capital Improvements Other 48900	0.00	0.00	0	12,000.00	12,000.00	0.00	0.00%
Total Capital Expenditures	190,500.00	0.00	190,500	298,000.00	298,000.00	0.00	0.00%
Other financing sources (uses)							
Law Enforcement Protection Fund 52001	0.00	0.00	0	(37,000.00)	(37,000.00)	0.00	0.00%
Fire Protection Fund 52001	0.00	0.00	0	0.00	0.00	0.00	0.00%
Total other financing sources (uses)	0.00	0.00	0	(37,000.00)	(37,000.00)	0.00	0.00%
Excess/(deficiency) after capital expenditures & other financing sources	(339,367.39)	(79,868.57)	261,927	309,808.87	309,808.87	(79,868.57)	-25.78%
Ending cash and cash equivalents	3,140,090.39	3,399,589.21	259,499	3,789,266.65	3,789,266.65	3,399,589.21	

Village of Los Ranchos de Albuquerque
Statement of Revenues and Expenditures
From 7/1/2020 Through 6/30/2021

Account No.	Current Period			Year - to -Date			
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2020/2021 Original	2020/2021 Revised	Cash Basis YTD Actual	% of Total Budget
201 - Correction							
0200 - Judicial							
Beginning cash and cash equivalents	900.00	900.00	0	900.00	900.00	900.00	
Revenues							
Corrections fee	0.00	0.00	0	0.00	0.00	0.00	0.00%
	<u>0.00</u>	<u>0.00</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Expenditures							
Correction costs	0.00	0.00	0	0.00	0.00	0.00	0.00%
Total Fund Expenditures	<u>0.00</u>	<u>0.00</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Excess/(deficiency) of revenues over	<u>0.00</u>	<u>0.00</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Ending cash and cash equivalents	900.00	900.00	0	900.00	900.00	900.00	

Village of Los Ranchos de Albuquerque
Statement of Revenues and Expenditures
 From 7/1/2020 Through 6/30/2021

Account No.	Current Period			Year - to -Date			
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2020/2021 Original	2020/2021 Revised	Cash Basis YTD Actual	% of Total Budget
206 - Emergency Medical Service Fund							
9206 - Emergency Medical Service Fund							
Beginning cash and cash equivalents	0.00	0.00	0	0.00	0.00	0.00	
Revenues							
State Grant - EMS	0.00	0.00	0	0.00	0.00	0.00	0.00%
Expenditures							
IGA for Fire Protection & EMS Services	0.00	0.00	0	0.00	0.00	0.00	0.00%
Total Fund Expenditures	0.00	0.00	0	0.00	0.00	0.00	0.00%
Excess/(deficiency) of revenues over	0.00	0.00	0	0.00	0.00	0.00	0.00%
Ending cash and cash equivalents	0.00	0.00	0	0.00	0.00	0.00	

Village of Los Ranchos de Albuquerque
Statement of Revenues and Expenditures
From 7/1/2020 Through 6/30/2021

Account No.	Current Period			Year - to -Date			
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2020/2021 Original	2020/2021 Revised	Cash Basis YTD Actual	% of Total Budget
209 - Fire Protection Fund							
9209 - Fire Protection Fund							
Beginning cash and cash equivalents	0.00	0.00	0	0.00	0.00	0.00	
Revenues							
State Grant - Fire Protection Distribution 37120	23,300.00	88,078.60	64,779	93,200.00	93,200.00	88,078.60	94.50%
	23,300.00	88,078.60	64,779	93,200.00	93,200.00	88,078.60	94.50%
Expenditures							
IGA for Fire Protection & EMS Services 45928	0.00	0.00	0	93,200.00	93,200.00	0.00	0.00%
Total Fund Expenditures	0.00	0.00	0	93,200.00	93,200.00	0.00	0.00%
Excess/(deficiency) of revenues over	23,300.00	88,078.60	64,779	0.00	0.00	88,078.60	0%
Other financing sources (uses)							
Operating transfers in 51001	0.00	0.00	0	0.00	0.00	0.00	0.00%
Total other financing sources (uses)	0.00	0.00	0	0.00	0.00	0.00	0.00%
Excess (deficiency) after other financing sources (uses)	23,300.00	88,078.60	64,779	0.00	0.00	88,078.60	0%
Ending cash and cash equivalents	23,300.00	88,078.60	64,779	0.00	0.00	88,078.60	

Village of Los Ranchos de Albuquerque
Statement of Revenues and Expenditures
From 7/1/2020 Through 6/30/2021

Account No.	Current Period			Year - to -Date				
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2020/2021 Original	2020/2021 Revised	Cash Basis YTD Actual	% of Total Budget	
211 - Law Enforcement Protection Fund								
9211 - Law Enforcement Protection Fund								
Beginning cash and cash equivalents	20,000.00	20,000.00	0	20,000.00	20,000.00	20,000.00		
Revenues								
Law Enforcement Grant	35010	0.00	0.00	0	20,000.00	20,000.00	0.00	0.00%
		<u>0.00</u>	<u>0.00</u>	<u>0</u>	<u>20,000.00</u>	<u>20,000.00</u>	<u>0.00</u>	<u>0.00%</u>
Expenditures								
Maintenance - vehicle/furniture/fixtures/equipm	44040	25,000.00	0.00	(25,000)	25,000.00	25,000.00	0.00	0.00%
MOU for Public Safety Services	45929	0.00	0.00	0	52,000.00	52,000.00	0.00	0.00%
Training	47040	0.00	0.00	0	0.00	0.00	0.00	0.00%
Total Fund Expenditures		<u>25,000.00</u>	<u>0.00</u>	<u>(25,000.00)</u>	<u>77,000.00</u>	<u>77,000.00</u>	<u>0.00</u>	<u>0.00</u>
Excess/(deficiency) of revenues over		<u>(25,000.00)</u>	<u>0.00</u>	<u>25,000</u>	<u>(57,000.00)</u>	<u>(57,000.00)</u>	<u>0.00</u>	<u>0.00%</u>
Other financing sources (uses)								
Operating transfers in	51001	0.00	0.00	0	37,000.00	37,000.00	0.00	0.00%
Reversion	52010	0.00	0.00	0	0.00	0.00	0.00	0.00%
Total other financing sources (uses)		<u>0.00</u>	<u>0.00</u>	<u>0</u>	<u>37,000.00</u>	<u>37,000.00</u>	<u>0.00</u>	<u>0.00%</u>
Excess (deficiency) after other financing sources (uses)		<u>(25,000.00)</u>	<u>0.00</u>	<u>25,000</u>	<u>(20,000.00)</u>	<u>(20,000.00)</u>	<u>0.00</u>	<u>0.00%</u>
Ending cash and cash equivalents		<u>(5,000.00)</u>	<u>20,000.00</u>	<u>25,000</u>	<u>0.00</u>	<u>0.00</u>	<u>20,000.00</u>	

Village of Los Ranchos de Albuquerque
Statement of Revenues and Expenditures
From 7/1/2020 Through 6/30/2021

Account No.	Current Period			Year - to -Date			
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2020/2021 Original	2020/2021 Revised	Cash Basis YTD Actual	% of Total Budget
216 - Municipal Street Fund							
9216 - Municipal Street Fund							
Beginning cash and cash equivalents	391,764.44	391,764.44	0	391,764.44	391,764.44	391,764.44	
Revenues							
Gross Receipts (Infra)	31240 9,930.00	10,247.90	318	119,160.00	119,160.00	10,247.90	8.60%
Gasoline Tax-Street	32310 2,600.00	813.62	(1,786)	31,200.00	31,200.00	813.62	2.61%
Motor Vehicle Registration	32610 1,500.00	2,377.23	877	18,000.00	18,000.00	2,377.23	13.21%
Total Fund Revenue	<u>14,030.00</u>	<u>13,438.75</u>	<u>(591)</u>	<u>168,360.00</u>	<u>168,360.00</u>	<u>13,438.75</u>	<u>7.98%</u>
Expenditures							
Road Improvements	48080 0.00	0.00	0	0.00	0.00	0.00	0.00%
Total Fund Expenditures	<u>0.00</u>	<u>0.00</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Excess/(deficiency) of revenues over	<u>14,030.00</u>	<u>13,438.75</u>	<u>(591)</u>	<u>168,360.00</u>	<u>168,360.00</u>	<u>13,438.75</u>	<u>-7.98%</u>
Ending cash and cash equivalents	<u>405,794.44</u>	<u>405,203.19</u>	<u>(591)</u>	<u>560,124.44</u>	<u>560,124.44</u>	<u>405,203.19</u>	

Village of Los Ranchos de Albuquerque
Statement of Revenues and Expenditures
From 7/1/2020 Through 6/30/2021

Account No.	Current Period			Year - to -Date			
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2020/2021 Original	2020/2021 Revised	Cash Basis YTD Actual	% of Total Budget
299 - Special - Other Funds							
3000 - Fine Arts							
Beginning cash and cash equivalents	(1,410.87)	(1,410.87)	0	(1,410.87)	(1,410.87)	(1,410.87)	
Revenues							
Arts & Crafts Market Revenue	34997	0.00	0.00	0	0.00	0.00	0.00%
		0.00	0.00	0	0.00	0.00	0.00%
Department Expenditures							
Supplies	46010	0.00	0.00	0	0.00	0.00	0.00%
Miscellaneous Expense	46090	0.00	0.00	0	0.00	0.00	0.00%
Postage & Mail Service	47070	0.00	0.00	0	0.00	0.00	0.00%
Printing, Publishing & Advert.	47080	0.00	0.00	0	0.00	0.00	0.00%
Subscriptions & Memberships	47140	0.00	0.00	0	0.00	0.00	0.00%
Total Department Expenditures		0.00	0.00	0	0.00	0.00	0.00%
Excess/(deficiency) of revenues over		0.00	0.00	0	0.00	0.00	0.00%
Other financing sources (uses)							
Operating transfers out	52001	0.00	0.00	0	0.00	0.00	0.00%
Total other financing sources (uses)		0.00	0.00	0	0.00	0.00	0.00%
Excess (deficiency) after other financing sources (uses)		0.00	0.00	0	0.00	0.00	0.00%
Ending cash and cash equivalents		(1,410.87)	(1,410.87)	0	(1,410.87)	(1,410.87)	

Village of Los Ranchos de Albuquerque
Statement of Revenues and Expenditures
From 7/1/2020 Through 6/30/2021

Account No.	Current Period			Year - to -Date			
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2020/2021 Original	2020/2021 Revised	Cash Basis YTD Actual	% of Total Budget
299 - Special - Other Funds							
3001 - Agricultural Committee							
Beginning cash and cash equivalents	(4,915.63)	(4,915.63)	0	(4,915.63)	(4,915.63)	(4,915.63)	
Revenues							
Farmers' Market Revenue	34995	0.00	0.00	0	0.00	0.00	0.00%
		0.00	0.00	0	0.00	0.00	0.00%
Department Expenditures							
Supplies	46010	0.00	0.00	0	0.00	0.00	0.00%
Miscellaneous	46090	0.00	0.00	0	0.00	0.00	0.00%
Insurance-Non Employee	47060	0.00	0.00	0	0.00	0.00	0.00%
Printing, Publishing & Advert.	47080	0.00	0.00	0	0.00	0.00	0.00%
Rent of Equipment & Machinery	47120	0.00	0.00	0	0.00	0.00	0.00%
Subscriptions & Memberships	47140	0.00	0.00	0	0.00	0.00	0.00%
Total Department Expenditures		0.00	0.00	0	0.00	0.00	0.00%
Excess/(deficiency) of revenues over		0.00	0.00	0	0.00	0.00	0.00%
Other financing sources (uses)							
Operating transfers in	51001	0.00	0.00	0	0.00	0.00	0.00%
Total other financing sources (uses)		0.00	0.00	0	0.00	0.00	0.00%
Excess (deficiency) after other financing sources (uses)		0.00	0.00	0	0.00	0.00	0.00%
Ending cash and cash equivalents		(4,915.63)	(4,915.63)	0	(4,915.63)	(4,915.63)	

Village of Los Ranchos de Albuquerque
Statement of Revenues and Expenditures
From 7/1/2020 Through 6/30/2021

Account No.	Current Period			Year - to -Date			
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2020/2021 Original	2020/2021 Revised	Cash Basis YTD Actual	% of Total Budget
299 - Special - Other Funds							
3002 - Scenic Byways & MainStreet							
Beginning cash and cash equivalents	459.64	459.64	0	459.64	459.64	459.64	
Revenues							
Grants	0.00	0.00	0	0.00	0.00	0.00	0.00%
	0.00	0.00	0	0.00	0.00	0.00	0.00%
Department Expenditures							
Supplies	0.00	0.00	0	0.00	0.00	0.00	0.00%
Total Department Expenditures	0.00	0.00	0	0.00	0.00	0.00	0.00%
Excess/(deficiency) of revenues over	0.00	0.00	0	0.00	0.00	0.00	0.00%
Ending cash and cash equivalents	459.64	459.64	0	459.64	459.64	459.64	

Village of Los Ranchos de Albuquerque
Statement of Revenues and Expenditures
From 7/1/2020 Through 6/30/2021

Account No.	Current Period			Year - to -Date			
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2020/2021 Original	2020/2021 Revised	Cash Basis YTD Actual	% of Total Budget
299 - Special - Other Funds							
3003 - Agri-Nature Center							
Beginning cash and cash equivalents	15,000.00	15,000.00	0	15,000.00	15,000.00	15,000.00	
Revenues							
Contributions - Other	0.00	0.00	0	0.00	0.00	0.00	0.00%
	0.00	0.00	0	0.00	0.00	0.00	0.00%
Department Expenditures							
Improvements	0.00	0.00	0	0.00	0.00	0.00	0.00%
Total Department Expenditures	0.00	0.00	0	0.00	0.00	0.00	0.00%
Excess/(deficiency) of revenues over	0.00	0.00	0	0.00	0.00	0.00	0.00%
Ending cash and cash equivalents	15,000.00	15,000.00	0	15,000.00	15,000.00	15,000.00	

Village of Los Ranchos de Albuquerque
Statement of Revenues and Expenditures
From 7/1/2020 Through 6/30/2021

Account No.	Current Period			Year - to -Date			
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2020/2021 Original	2020/2021 Revised	Cash Basis YTD Actual	% of Total Budget
299 - Special - Other Funds							
Summary of Special - Other Funds Revenues and Expenses							
Beginning cash and cash equivalents	9,133.14	9,133.14	0	9,133.14	9,133.14	9,133.14	
Revenues							
Fine Arts	0.00	0.00	0	0.00	0.00	0.00	0.00%
Agricultural Committee	0.00	0.00	0	0.00	0.00	0.00	0.00%
Scenic Byways	0.00	0.00	0	0.00	0.00	0.00	0.00%
Agri-Nature Center	0.00	0.00	0	0.00	0.00	0.00	0.00%
Total Fund Revenues	0.00	0.00	0	0.00	0.00	0.00	0.00%
Expenditures							
Fine Arts	0.00	0.00	0	0.00	0.00	0.00	0.00%
Agricultural Committee	0.00	0.00	0	0.00	0.00	0.00	0.00%
Scenic Byways	0.00	0.00	0	0.00	0.00	0.00	0.00%
Agri-Nature Center	0.00	0.00	0	0.00	0.00	0.00	0.00%
Total Fund Expenditures	0.00	0.00	0	0.00	0.00	0.00	0.00%
Excess/(deficiency) of revenues over	0.00	0.00	0	0.00	0.00	0.00	#DIV/0!
Other financing sources (uses)							
Operating transfers in	0.00	0.00	0	0.00	0.00	0.00	0.00%
Operating transfers out	0.00	0.00	0	0.00	0.00	0.00	0.00%
Total other financing sources (uses)	0.00	0.00	0	0.00	0.00	0.00	0.00%
Excess/(deficiency) after other financing sources (uses)	0.00	0.00	0	0.00	0.00	0.00	#DIV/0!
Ending cash and cash equivalents	9,133.14	9,133.14	0	9,133.14	9,133.14	9,133.14	

Village of Los Ranchos de Albuquerque
Statement of Revenues and Expenditures
 From 7/1/2020 Through 6/30/2021

Account No.	Current Period			Year - to -Date			
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2020/2021 Original	2020/2021 Revised	Cash Basis YTD Actual	% of Total Budget

Village of Los Ranchos de Albuquerque
Statement of Revenues and Expenditures
From 7/1/2020 Through 6/30/2021

Account No.	Current Period			Year - to -Date				
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2020/2021 Original	2020/2021 Revised	Cash Basis YTD Actual	% of Total Budget	
311 - Capital Project Infrastructure								
3116 - Improvements 4th Street - C3193310 (D3310) (Reversion Date 06/30/2022)								
Revenues								
State Grant - Other	37230	61,070.00	0.00	(61,070)	366,420.00	366,420.00	0.00	0.00%
		61,070.00	0.00	(61,070)	366,420.00	366,420.00	0.00	0.00%
Expenditures								
Capital Expenditure - Roadway	48080	61,070.00	0.00	61,070	366,420.00	366,420.00	0.00	0.00%
Total Fund Expenditures		61,070.00	0.00	61,070	366,420.00	366,420.00	0.00	0.00%
Excess/(deficiency) of revenues over		0.00	0.00	0	0.00	0.00	0.00	0.00%

Village of Los Ranchos de Albuquerque
Statement of Revenues and Expenditures
From 7/1/2020 Through 6/30/2021

Account No.	Current Period			Year - to -Date				
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2020/2021 Original	2020/2021 Revised	Cash Basis YTD Actual	% of Total Budget	
311 - Capital Project Infrastructure								
3117 - Improvements 4th Street -Phase 2 New Appropriation								
Revenues								
State Grant - Other	37230	0.00	0.00	0	482,687.00	482,687.00	0.00	0.00%
		0.00	0.00	0	482,687.00	482,687.00	0.00	0.00%
Expenditures								
Capital Expenditure - Roadway	48080	0.00	0.00	0	482,687.00	482,687.00	0.00	0.00%
Total Fund Expenditures		0.00	0.00	0	482,687.00	482,687.00	0.00	0.00%
Excess/(deficiency) of revenues over		0.00	0.00	0	0.00	0.00	0.00	0.00%

Village of Los Ranchos de Albuquerque
Statement of Revenues and Expenditures
From 7/1/2020 Through 6/30/2021

Account No.	Current Period			Year - to -Date				
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2020/2021 Original	2020/2021 Revised	Cash Basis YTD Actual	% of Total Budget	
311 - Capital Project Infrastructure								
3118 - Improvements 4th Street - NMDOT LGRF HW2 L300267								
Revenues								
State Grant - Other	37230	0.00	0.00	0	68,300.00	68,300.00	0.00	0.00%
		0.00	0.00	0	68,300.00	68,300.00	0.00	0.00%
Expenditures								
Capital Expenditure - Roadway	48080	0.00	0.00	0	68,300.00	68,300.00	0.00	0.00%
Total Fund Expenditures		0.00	0.00	0	68,300.00	68,300.00	0.00	0.00%
Excess/(deficiency) of revenues over		0.00	0.00	0	0.00	0.00	0.00	0.00%

Village of Los Ranchos de Albuquerque
Statement of Revenues and Expenditures
From 7/1/2020 Through 6/30/2021

Account No.	Current Period			Year - to -Date			
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2020/2021 Original	2020/2021 Revised	Cash Basis YTD Actual	% of Total Budget
311 - Capital Project Infrastructure							
Beginning cash and cash equivalents	(732.72)	(732.72)	0	(732.72)	(732.72)	(732.72)	
Revenues							
Improvements 4th St - CN 3193310	61,070.00	0.00	(61,070)	366,420.00	366,420.00	0.00	0.00%
Improvements 4th St - Phase 2	0.00	0.00	0	482,687.00	482,687.00	0.00	0.00%
Improvements 4th St	0.00	0.00	0	68,300.00	68,300.00	0.00	0.00%
	0.00	0.00	0.00	68,300.00	68,300.00	0.00	0.00%
Expenditures							
Improvements 4th St - CN 3193310	61,070.00	0.00	61,070	366,420.00	366,420.00	0.00	0.00%
Improvements 4th St - Phase 2	0.00	0.00	0	482,687.00	482,687.00	0.00	0.00%
Improvements 4th St	0.00	0	0	68,300.00	68,300.00	0.00	0.00%
Total Fund Expenditures	0.00	0.00	0.00	68,300.00	68,300.00	0.00	0.00%
Excess/(deficiency) of revenues over	0.00	0.00	0	0.00	0.00	0.00	0.00%
Ending cash and cash equivalents	(732.72)	(732.72)	0	(732.72)	(732.72)	(732.72)	

Village of Los Ranchos de Albuquerque
Statement of Revenues and Expenditures
From 7/1/2020 Through 6/30/2021

Account No.	Current Period			Year - to -Date				
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2020/2021 Original	2020/2021 Revised	Cash Basis YTD Actual	% of Total Budget	
312 - Capital Project Buildings								
3121 - Agri-Nature Center Improvements - ID 15-0734 (Reversion Date 06/30/2019) - CLOSED								
Revenues								
State Grant - Other	37230	0.00	0.00	0	0.00	0.00	0.00	0.00%
		0.00	0.00	0	0.00	0.00	0.00	0.00%
Expenditures								
Capital Expenditure - Buildings	48010	0.00	0.00	0	0.00	0.00	0.00	0.00%
Total Fund Expenditures		0.00	0.00	0	0.00	0.00	0.00	0.00%
Excess/(deficiency) of revenues over		0.00	0.00	0.00	0.00	0.00	0.00	

Village of Los Ranchos de Albuquerque
Statement of Revenues and Expenditures
From 7/1/2020 Through 6/30/2021

Account No.	Current Period			Year - to -Date				
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2020/2021 Original	2020/2021 Revised	Cash Basis YTD Actual	% of Total Budget	
312 - Capital Project Buildings								
3122 - Agri-Nature Center Improvements - ID 16-A2397 (Reversion Date 06/20/2020)								
Revenues								
State Grant - Other	37230	138,600.00	17,206.06	(121,394)	138,600.00	138,600.00	17,206.06	12.41%
		138,600.00	17,206.06	(121,394)	138,600.00	138,600.00	17,206.06	12.41%
Expenditures								
Capital Expenditure - Buildings	48010	0.00	0.00	0	0.00	0.00	0.00	0.00%
Total Fund Expenditures		0.00	0.00	0	0.00	0.00	0.00	0.00%
Excess/(deficiency) of revenues over		138,600.00	17,206.06	(121,393.94)	138,600.00	138,600.00	17,206.06	

Village of Los Ranchos de Albuquerque
Statement of Revenues and Expenditures
From 7/1/2020 Through 6/30/2021

Account No.	Current Period			Year - to -Date				
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2020/2021 Original	2020/2021 Revised	Cash Basis YTD Actual	% of Total Budget	
312 - Capital Project Buildings								
3123 - Agri-Nature Center Improvements - 19-D2933 (Reversion Date 06/20/2022)								
Revenues								
State Grant - Other	37230	0.00	0.00	0	250,000.00	250,000.00	0.00	0.00%
		0.00	0.00	0	250,000.00	250,000.00	0.00	0.00%
Expenditures								
Capital Expenditure - Buildings	48010	0.00	0.00	0	190,000.00	190,000.00	0.00	0.00%
Land Improvement Expenditures - land	48020	0.00	0.00	0	60,000.00	60,000.00	0.00	0.00%
Total Fund Expenditures		0.00	0.00	0	250,000.00	250,000.00	0.00	0.00%
Excess/(deficiency) of revenues over		0.00	0.00	0.00	0.00	0.00	0.00	

Village of Los Ranchos de Albuquerque
Statement of Revenues and Expenditures
From 7/1/2020 Through 6/30/2021

Account No.	Current Period			Year - to -Date				
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2020/2021 Original	2020/2021 Revised	Cash Basis YTD Actual	% of Total Budget	
312 - Capital Project Buildings								
3124 - Agri-Nature Center Improvements - 20 E2486 (Reversion Date 06/20/2022)								
Revenues								
State Grant - Other	37230	0.00	0.00	0	212,000.00	212,000.00	0.00	0.00%
		0.00	0.00	0	212,000.00	212,000.00	0.00	0.00%
Expenditures								
Capital Expenditure - Buildings	48010	0.00	0.00	0	0.00	0.00	0.00	0.00%
Land Improvement Expenditures - land	48020	0.00	0.00	0	212,000.00	212,000.00	0.00	0.00%
Total Fund Expenditures		0.00	0.00	0	212,000.00	212,000.00	0.00	0.00%
Excess/(deficiency) of revenues over		0.00	0.00	0.00	0.00	0.00	0.00	

Village of Los Ranchos de Albuquerque
Statement of Revenues and Expenditures
From 7/1/2020 Through 6/30/2021

Account No.	Current Period			Year - to -Date				
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2020/2021 Original	2020/2021 Revised	Cash Basis YTD Actual	% of Total Budget	
312 - Capital Project Buildings								
3125 - Agri-Nature Center Veterans Ag. Equipment 20-C2453								
Revenues								
State Grant - Other	37230	0.00	0.00	0	41,000.00	41,000.00	0.00	0.00%
		0.00	0.00	0	41,000.00	41,000.00	0.00	0.00%
Expenditures								
Land Improvement Expenditures - land	48020	0.00	0.00	0	41,000.00	41,000.00	0.00	0.00%
Total Fund Expenditures		0.00	0.00	0.00	41,000.00	41,000.00	0.00	0.00%
Excess/(deficiency) of revenues over		0.00	0.00	0.00	0.00	0.00	0.00	

Village of Los Ranchos de Albuquerque
Statement of Revenues and Expenditures
From 7/1/2020 Through 6/30/2021

Account No.	Current Period			Year - to -Date			
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2020/2021 Original	2020/2021 Revised	Cash Basis YTD Actual	% of Total Budget
312 - Capital Project Buildings							
Beginning cash and cash equivalents	(138,851.25)	(138,851.25)	0	(138,851.25)	(138,851.25)	(138,851.25)	
Revenues							
Improvements Agri-Nature ID 15-0734	0.00	0.00	0	0.00	0.00	0.00	0.00%
Improvements Agri-Nature ID 16-A2397	138,600.00	17,206.06	(121,394)	138,600.00	138,600.00	17,206.06	12.41%
Improvements Agri-Nature ID 19-D2933	0.00	0.00	0	250,000.00	250,000.00	0.00	0.00%
Improvements Agri-Nature ID 20 E 2486	0.00	0.00	0.00	212,000.00	212,000.00	0.00	0.00%
Improvements Agri-Nature ID 20-C2463	0.00	0.00	0.00	41,000.00	41,000.00	0.00	0.00%
	138,600.00	17,206.06	(121,394)	641,600.00	641,600.00	17,206.06	2.68%
Expenditures							
Improvements Agri-Nature ID 15-0734	0.00	0.00	0	0.00	0.00	0.00	0.00%
Improvements Agri-Nature ID 16-A2397	0.00	0.00	0	0.00	0.00	0.00	0.00%
Improvements Agri-Nature ID 19-D2933	0.00	0.00	0	250,000.00	250,000.00	0.00	0.00%
Improvements Agri-Nature ID 20 E 2486	0.00	0.00	0.00	212,000.00	212,000.00	0.00	0.00%
Improvements Agri-Nature ID 20-C2463	0.00	0.00	0.00	41,000.00	41,000.00	0.00	0.00%
Total Fund Expenditures	0.00	0.00	0	503,000.00	503,000.00	0.00	0.00%
Excess/(deficiency) of revenues over	138,600.00	17,206.06	(121,394)	138,600.00	138,600.00	17,206.06	12.41%
Ending cash and cash equivalents	(251.25)	(121,645.19)	(121,394)	(251.25)	(251.25)	(121,645.19)	

Village of Los Ranchos de Albuquerque
Statement of Revenues and Expenditures
From 7/1/2020 Through 6/30/2021

Account No.	Current Period			Year - to -Date			
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2020/2021 Original	2020/2021 Revised	Cash Basis YTD Actual	% of Total Budget
380 - Purchase Real Property Reserve Fund							
3801 - Purchase Real Property Fund							
Beginning cash and cash equivalents	459,238.25	459,238.25	0	459,238.25	459,238.25	459,238.25	
Expenditures							
Property Purchase	0.00	0.00	0	0.00	0.00	0.00	0.00%
Total Fund Expenditures	<u>0.00</u>	<u>0.00</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Excess/(deficiency) of revenues over	<u>0.00</u>	<u>0.00</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Other financing sources (uses)							
Operating transfers in	0.00	0.00	0	0.00	0.00	0.00	0.00%
Total other financing sources (uses)	<u>0.00</u>	<u>0.00</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Excess/(deficiency) after other financing sources (uses)	<u>0.00</u>	<u>0.00</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Ending cash and cash equivalents	<u>459,238.25</u>	<u>459,238.25</u>	<u>0</u>	<u>459,238.25</u>	<u>459,238.25</u>	<u>459,238.25</u>	

Village of Los Ranchos de Albuquerque
Statement of Revenues and Expenditures
From 7/1/2020 Through 6/30/2021

Account No.	Current Period			Year - to -Date			
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2020/2021 Original	2020/2021 Revised	Cash Basis YTD Actual	% of Total Budget
399 - Capital Project - Other							
3900 - Park Land and Plaza Reserve							
Beginning cash and cash equivalents	31,111.81	31,111.81	0	31,111.81	31,111.81	31,111.81	
Revenues							
Cash in Lieu of Land Dedication	0.00	0.00	0	0.00	0.00	0.00	0.00%
	0.00	0.00	0	0.00	0.00	0.00	0.00%
Expenditures							
Other Capital Purchase	0.00	0.00	0	0.00	0.00	0.00	0.00%
Total Fund Expenditures	0.00	0.00	0	0.00	0.00	0.00	0.00%
Excess/(deficiency) of revenues over	0.00	0.00	0	0.00	0.00	0.00	0.00%
Ending cash and cash equivalents	31,111.81	31,111.81	0	31,111.81	31,111.81	31,111.81	

Village of Los Ranchos de Albuquerque
Statement of Revenues and Expenditures
From 7/1/2020 Through 6/30/2021

Account No.	Current Period			Year - to -Date			
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2020/2021 Original	2020/2021 Revised	Cash Basis YTD Actual	% of Total Budget
401 - General Obligation Bonds							
1830 - General Obligation Bonds							
Beginning cash and cash equivalents	0.00	0.00	0	0.00	0.00	0.00	
Revenues							
Property Taxes - Current	0.00	6,744.41	6,744	261,147.00	261,147.00	6,744.41	2.58%
Property Taxes - Delinquent	5,289.00	0.00	(5,289)	10,276.00	10,276.00	0.00	0.00%
Total Revenue	<u>5,289.00</u>	<u>6,744.41</u>	<u>1,455</u>	<u>271,423.00</u>	<u>271,423.00</u>	<u>6,744.41</u>	<u>2.48%</u>
Expenditures							
Debt Service Principal	0.00	0.00	0	220,000.00	220,000.00	0.00	0.00%
Debt Service Interest	0.00	0.00	0	106,290.00	106,290.00	0.00	0.00%
Total Fund Expenditures	<u>0.00</u>	<u>0.00</u>	<u>0</u>	<u>326,290.00</u>	<u>326,290.00</u>	<u>0.00</u>	<u>0.00%</u>
Excess/(deficiency) of revenues over	<u>5,289.00</u>	<u>6,744.41</u>	<u>1,455</u>	<u>(54,867.00)</u>	<u>(54,867.00)</u>	<u>6,744.41</u>	<u>-12.29%</u>
Other financing sources (uses)							
Operating transfers in	0.00	0.00	0	54,866.00	54,866.00	0.00	0.00%
Total other financing sources (uses)	<u>0.00</u>	<u>0.00</u>	<u>0</u>	<u>54,866.00</u>	<u>54,866.00</u>	<u>0.00</u>	<u>0.00%</u>
Excess (deficiency) after other financing sources (uses)	<u>5,289.00</u>	<u>6,744.41</u>	<u>1,455</u>	<u>(1.00)</u>	<u>(1.00)</u>	<u>6,744.41</u>	<u>0.00%</u>
Ending cash and cash equivalents	<u>5,289.00</u>	<u>6,744.41</u>	<u>1,455</u>	<u>(1.00)</u>	<u>(1.00)</u>	<u>6,744.41</u>	

Village of Los Ranchos de Albuquerque
Statement of Revenues and Expenditures
From 7/1/2020 Through 6/30/2021

Account No.	Current Period			Year - to -Date			
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2020/2021 Original	2020/2021 Revised	Cash Basis YTD Actual	% of Total Budget
410 - General Obligation Bonds Reserve Fund							
4101 - General Obligation Bonds Reserve							
Beginning cash and cash equivalents	862,348.45	901,102.00	38,754	862,348.45	862,348.45	862,348.45	
Other financing sources (uses)							
Operating transfers in	0.00	0.00	0	0.00	0.00	0.00	0.00%
Operating transfers out	0.00	(38,753.55)	(38,754)	(54,866.00)	(54,866.00)	0.00	0.00%
Total other financing sources (uses)	<u>0.00</u>	<u>(38,753.55)</u>	<u>(38,754)</u>	<u>(54,866.00)</u>	<u>(54,866.00)</u>	<u>0.00</u>	<u>0.00%</u>
Excess/(deficiency) after other financing sources (uses)	<u>0.00</u>	<u>(38,753.55)</u>	<u>(38,754)</u>	<u>(54,866.00)</u>	<u>(54,866.00)</u>	<u>0.00</u>	<u>0.00%</u>
Ending cash and cash equivalents	862,348.45	862,348.45	0	807,482.45	807,482.45	862,348.45	

Village of Los Ranchos de Albuquerque
Statement of Revenues and Expenditures
From 7/1/2020 Through 6/30/2021

Account No.	Current Period			Year - to -Date			
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2020/2021 Original	2020/2021 Revised	Cash Basis YTD Actual	% of Total Budget
505 - Agri-Nature Center Farm Camps							
1500 - Farm Camps							
Beginning cash and cash equivalents	63,910.86	63,910.86	0	63,910.86	63,910.86	63,910.86	
Revenues							
Farm camp revenue	0.00	0.00	0	1,920.00	1,920.00	0.00	0.00%
Total Revenue	0.00	0.00	0	1,920.00	1,920.00	0.00	0.00%
Expenditures							
Wages-Temporary	0.00	0.00	0	0.00	0.00	0.00	0.00%
FICA regular	0.00	0.00	0	0.00	0.00	0.00	0.00%
FICA medicare	0.00	0.00	0	0.00	0.00	0.00	0.00%
Worker's Comp. Assessment	0.00	0.00	0	0.00	0.00	0.00	0.00%
Supplies	0.00	0.00	0	0.00	0.00	0.00	0.00%
Miscellaneous Expense	0.00	0.00	0	0.00	0.00	0.00	0.00%
Training	0.00	0.00	0	0.00	0.00	0.00	0.00%
Printing, Publishing, & Advert.	0.00	0.00	0	0.00	0.00	0.00	0.00%
Insurance Workers' Compensation	0.00	0.00	0	0.00	0.00	0.00	0.00%
Total Fund Expenditures	0.00	0.00	0	0.00	0.00	0.00	0.00%
Excess/(deficiency) of revenues over	0.00	0.00	0	1,920.00	1,920.00	0.00	0.00%
Ending cash and cash equivalents	63,910.86	63,910.86	0	65,830.86	65,830.86	63,910.86	

Village of Los Ranchos de Albuquerque
Statement of Revenues and Expenditures
From 7/1/2020 Through 6/30/2021

Account No.	Current Period			Year - to -Date			
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2020/2021 Original	2020/2021 Revised	Cash Basis YTD Actual	% of Total Budget
Summary of Revenues and Expenditures							
Beginning cash and cash equivalents	5,178,280.76	5,217,034.31	38,754	5,178,280.76	5,178,280.76	5,178,280.76	
Revenues							
General Fund	232,519.00	282,852.37	50,333	2,970,842.00	2,970,842.00	282,852.37	9.52%
Correction	0.00	0.00	0	0.00	0.00	0.00	0.00%
Emergency Medical Service Fund	0.00	0.00	0	0.00	0.00	0.00	0.00%
Fire Protection Fund	23,300.00	88,078.60	64,779	93,200.00	93,200.00	88,078.60	94.50%
Law Enforcement Fund	0.00	0.00	0	20,000.00	20,000.00	0.00	0.00%
Municipal Street Fund	14,030.00	13,438.75	(591)	168,360.00	168,360.00	13,438.75	7.98%
Special - Other Funds	0.00	0.00	0	0.00	0.00	0.00	0.00%
Capital Project Infrastructure	0.00	0.00	0	68,300.00	68,300.00	0.00	0.00%
Capital Project Buildings	138,600.00	17,206.06	(121,394)	641,600.00	641,600.00	17,206.06	2.68%
Purchase Real Property Reserve Fund	0.00	0.00	0	0.00	0.00	0.00	0.00%
Capital Project - Other	0.00	0.00	0	0.00	0.00	0.00	0.00%
General Obligation Bonds	5,289.00	6,744.41	1,455	271,423.00	271,423.00	6,744.41	2.48%
General Obligation Bonds Reserve Fund	0.00	0.00	0	0.00	0.00	0.00	0.00%
Agri-Nature Center Farm Camps	0.00	0.00	0	1,920.00	1,920.00	0.00	0.00%
General Long Term Debt	0.00	0.00	0	0.00	0.00	0.00	0.00%
Total Revenues	413,738.00	408,320.19	(5,418)	4,235,645.00	4,235,645.00	408,320.19	9.64%
Expenditures							
General Fund	571,886.39	362,720.94	211,593	2,624,033.13	2,624,033.13	362,720.94	13.82%
Correction	0.00	0.00	0	0.00	0.00	0.00	0.00%
Emergency Medical Service Fund	0.00	0.00	0	0.00	0.00	0.00	0.00%
Fire Protection Fund	0.00	0.00	0	93,200.00	93,200.00	0.00	0.00%
Law Enforcement Protection Fund	25,000.00	0.00	(25,000)	77,000.00	77,000.00	0.00	0.00%
Municipal Street Fund	0.00	0.00	0	0.00	0.00	0.00	0.00%
Special - Other Funds	0.00	0.00	0	0.00	0.00	0.00	0.00%
Capital Project Infrastructure	0.00	0.00	0	68,300.00	68,300.00	0.00	0.00%
Capital Project Buildings	0.00	0.00	0	503,000.00	503,000.00	0.00	0.00%
Purchase Real Property Reserve Fund	0.00	0.00	0	0.00	0.00	0.00	0.00%
Capital Project - Other	0.00	0.00	0	0.00	0.00	0.00	0.00%
General Obligation Bonds	0.00	0.00	0	326,290.00	326,290.00	0.00	0.00%
Agri-Nature Center Farm Camps	0.00	0.00	0	0.00	0.00	0.00	0.00%
Total Expenditures	596,886.39	362,720.94	186,593	3,691,823.13	3,691,823.13	362,720.94	9.82%
Excess/(deficiency) of revenues over expenditures	(183,148.39)	45,599.25	228,748	543,821.87	543,821.87	45,599.25	8.38%
Other financing sources (uses)							
Operating transfers in	0.00	0.00	0	91,866.00	91,866.00	0.00	0.00%
Operating transfers out	0.00	(38,753.55)	(38,754)	(91,866.00)	(91,866.00)	0.00	0.00%
Reversion	0.00	0.00	0	0.00	0.00	0.00	0.00%
	0.00	(38,753.55)	(38,754)	0.00	0.00	0.00	0.00%
Excess/(deficiency) after other financing sources (uses)	(183,148.39)	6,845.70	189,994	543,821.87	543,821.87	45,599.25	8.38%
Ending cash and cash equivalents	4,995,132.37	5,223,880.01	228,748	5,722,102.63	5,722,102.63	5,223,880.01	

Ending cash and cash equivalents
\$5,223,880.01

Village of Los Ranchos de Albuquerque

Check/Voucher Register From 7/1/2020 Through 7/31/2020

<u>Payee</u>	<u>Check Date</u>	<u>Check Number</u>	<u>Check Amount</u>	<u>Transaction Description</u>
Administrative Office of the	7/13/2020	44268	12.00	June Municipal court monthly report fee
Total Administrative Office of the			<u>12.00</u>	
Albuquerque Bernalillo County	7/1/2020	44214	60.78	Monthly water bills
Albuquerque Bernalillo County	7/13/2020	44266	4,656.49	Monthly water bills
Total Albuquerque Bernalillo County			<u>4,717.27</u>	
Albuquerque Power Equipment	7/26/2020	44313	150.07	Oil mix for small engine and parts for trimmer
Total Albuquerque Power Equipment			<u>150.07</u>	
Albuquerque Publishing Co.	7/13/2020	44267	395.47	Advertisement for June 2020
Total Albuquerque Publishing Co.			<u>395.47</u>	
AMAFCA	7/26/2020	44314	6,000.00	Stormwater Quality Team FY21 participation
Total AMAFCA			<u>6,000.00</u>	
Bank of America	7/13/2020	44269	1,592.33	Credit card purchases
Total Bank of America			<u>1,592.33</u>	
Bank of America Merchant SVRS	7/2/2020	CC2021	1,480.32	Credit card machines, one-time fee
Bank of America Merchant SVRS	7/2/2020	07202020	219.19	Fee for credit card machine at storage units
Bank of America Merchant SVRS	7/15/2020	July 2020	980.59	July Bank of America analysis fee
Total Bank of America Merchant SVRS			<u>2,680.10</u>	
Bernalillo County	7/13/2020	44264	113,300.00	FY 2021 1st Qtr payment for Fire & EMS services
Total Bernalillo County			<u>113,300.00</u>	
Bernalillo County Fire Dept	7/1/2020	44215	210.00	Canine Country club fire inspection March 2019
Bernalillo County Fire Dept	7/13/2020	44270	210.00	Fire inspection for Unser Racing Museum from Feb 2019
Bernalillo County Fire Dept	7/1/2020	44215	30.00	Fire inspection Judit E. Pentz MD March 2019
Bernalillo County Fire Dept	7/1/2020	44215	160.00	Fire inspection Large & Small animal clinic Feb 2020
Bernalillo County Fire Dept	7/1/2020	44215	160.00	Fire inspection VCA March 2019
Bernalillo County Fire Dept	7/13/2020	44270	210.00	Past due fire inspection from Feb 2019
Total Bernalillo County Fire Dept			<u>980.00</u>	
Bills Lock & Key	7/26/2020	44315	94.75	Pad locks
Total Bills Lock & Key			<u>94.75</u>	
Boot Barn	7/13/2020	44271	166.49	Workboots, Mark Garcia
Total Boot Barn			<u>166.49</u>	
CenturyLink	7/13/2020	44272	168.46	Phone bill at storage units
Total CenturyLink			<u>168.46</u>	
Charles Ross	7/16/2020	44290	803.69	Fabricate 3 gates and weld/repair 2 gates
Total Charles Ross			<u>803.69</u>	
City of Albuquerque HR Div.	7/26/2020	44316	7,923.54	Health insurance premium
Total City of Albuquerque HR Div.			<u>7,923.54</u>	
Comcast	7/13/2020	44273	94.98	Agri-nature internet
Comcast	7/26/2020	44317	319.86	Agri-nature internet
Comcast	7/1/2020	44216	294.61	Internet at Village Hall
Total Comcast			<u>709.45</u>	
De Lage Landen	7/26/2020	44318	511.96	Period of Performance: 7/1/20-7/31/20
Total De Lage Landen			<u>511.96</u>	

Village of Los Ranchos de Albuquerque

Check/Voucher Register From 7/1/2020 Through 7/31/2020

<u>Payee</u>	<u>Check Date</u> <u>Check Number</u>	<u>Check Amount</u>	<u>Transaction Description</u>
Delta Dental of New Mexico	7/26/2020 44319	515.13	Dental insurance
Total Delta Dental of New Mexico		<u>515.13</u>	
Desert Greens Equipment, Inc.	7/26/2020 44320	25.82	Oil for tractor
Total Desert Greens Equipment, Inc.		<u>25.82</u>	
Fergus K Whitney	7/26/2020 44311	26.97	Per diem reimbursement for Hops Workshop
Total Fergus K Whitney		<u>26.97</u>	
First Data Merchant Services	7/20/2020 73014	92.62	First Data lease payment
Total First Data Merchant Services		<u>92.62</u>	
Fred K Radosevich	7/13/2020 44242	1,184.56	Billing for June, 2020
Total Fred K Radosevich		<u>1,184.56</u>	
G & T Auto	7/13/2020 44274	344.24	Fuel June 2020
G & T Auto	7/13/2020 44274	201.99	Lawmower tire puncture repair
Total G & T Auto		<u>546.23</u>	
Highway Supply LLC	7/13/2020 44275	165.95	Repair of sign damage at 4th & Ranchitos
Total Highway Supply LLC		<u>165.95</u>	
Home Depot Credit Services	7/13/2020 44276	326.98	Supplies for maintenance
Total Home Depot Credit Services		<u>326.98</u>	
Internal Revenue Service	7/17/2020 10657309	6,319.52	941 tax deposit for payroll paid on 7/17/20
Internal Revenue Service	7/3/2020 94349592	6,429.70	941 tax deposit for payroll paid on 7/3/2020
Internal Revenue Service	7/31/2020 44104	6,418.38	Enter 941 payment
Total Internal Revenue Service		<u>19,167.60</u>	
Jaramillo Accounting Group	7/13/2020 44277	7,551.25	Progress Billing for FY2020 Audit
Total Jaramillo Accounting Group		<u>7,551.25</u>	
Kiko Jeantette	7/26/2020 44310	1,516.32	Computers for staff:Derrick and Sabrina
Total Kiko Jeantette		<u>1,516.32</u>	
Kim Baird	7/26/2020 44312	29.00	Double charge of court fee
Total Kim Baird		<u>29.00</u>	
Mutual of Omaha Insurance Comp	7/26/2020 44321	51.39	Short-Term Liability Ins.
Total Mutual of Omaha Insurance Comp		<u>51.39</u>	
myIT	7/26/2020 44322	6,299.00	Monthly Server Hosting and hourly billing
Total myIT		<u>6,299.00</u>	
New Mexico Gas Company	7/13/2020 44278	122.66	Monthly gas bills
New Mexico Gas Company	7/26/2020 44323	62.33	Monthly gas bills
Total New Mexico Gas Company		<u>184.99</u>	
New Mexico Government	7/26/2020 44324	50.00	Membership dues for Tammy Silva, member #27483
Total New Mexico Government		<u>50.00</u>	
New Mexico Judicial Education	7/13/2020 44279	6.00	June 2020 NM judicial education fee
Total New Mexico Judicial Education		<u>6.00</u>	
New Mexico Municipal	7/26/2020 44327	150.00	Membership dues for Judge Maw, Member #19180
Total New Mexico Municipal		<u>150.00</u>	
New Mexico Municipal Clerks	7/26/2020 44325	60.00	Membership dues for Danielle Sedillo, Member #20850
Total New Mexico Municipal Clerks		<u>60.00</u>	

Village of Los Ranchos de Albuquerque

Check/Voucher Register From 7/1/2020 Through 7/31/2020

<u>Payee</u>	<u>Check Date</u>	<u>Check Number</u>	<u>Check Amount</u>	<u>Transaction Description</u>
New Mexico Municipal League	7/13/2020	44280	7,650.00	2020-2021 Dues for Membership to NMML 7/1/20-6/30/21
Total New Mexico Municipal League			<u>7,650.00</u>	
New Mexico Self Insurers' Fund	7/26/2020	44328	9,780.12	Liability Premium for 7/1/20-6/30/21
Total New Mexico Self Insurers' Fund			<u>9,780.12</u>	
NM Municipal Court Clerks	7/26/2020	44326	60.00	Membership dues for Maxine Baca, Member #24262
Total NM Municipal Court Clerks			<u>60.00</u>	
NM State Treasurer-PERA	7/17/2020	44261	5,162.26	Municipal Plan #2 for payroll paid on 7/17/2020
NM State Treasurer-PERA	7/3/2020	44236	5,141.58	Municipal Plan #2 payroll paid on 7/3/2020
NM State Treasurer-PERA	7/31/2020	44308	5,174.30	Municipal plan #2 payroll paid on 7/31/2020
Total NM State Treasurer-PERA			<u>15,478.14</u>	
North Valley Auto Repair	7/26/2020	44329	289.08	Starter for expedition
Total North Valley Auto Repair			<u>289.08</u>	
Office Depot	7/26/2020	44330	121.47	Copy Paper order
Office Depot	7/26/2020	44330	25.99	Headset
Office Depot	7/13/2020	44281	122.61	Office supplies
Office Depot	7/26/2020	44330	185.56	Office supplies
Total Office Depot			<u>455.63</u>	
OfficeTeam	7/26/2020	44331	804.21	Pay for Amelia Hinojos for week end 7/10/2020
OfficeTeam	7/26/2020	44331	643.37	Pay for Amelia Hinojos for week end 7/17/20
OfficeTeam	7/13/2020	44282	643.37	Pay for Amelia Hinojos for wk end 7/3/20
Total OfficeTeam			<u>2,090.95</u>	
PNM	7/13/2020	44284	4,282.86	Monthly electric bills
Total PNM			<u>4,282.86</u>	
Raul Candelaria	7/1/2020	44217	2,000.00	Bookkeeping services at storage unit 7/1/2020-7/15/2020
Raul Candelaria	7/13/2020	44265	2,000.00	Bookkeeping services for stroage units 7/16/20-7/31/20
Raul Candelaria	7/26/2020	44309	2,000.00	Bookkeeping servies from 8/1/2020-8/15/2020
Total Raul Candelaria			<u>6,000.00</u>	
Rockefeller's Cleaning & Resto	7/13/2020	44285	27,310.54	Cleanup of 605 Tascosa Ln
Total Rockefeller's Cleaning & Resto			<u>27,310.54</u>	
Secretary of State	7/13/2020	44262	20.00	Renewal of notary applicatoin for Maxine Baca, Court clerk
Total Secretary of State			<u>20.00</u>	
Sprinkler Irrigation Supply Co	7/13/2020	44286	99.99	Controller, 3 Stat Mod Outdoor
Sprinkler Irrigation Supply Co	7/26/2020	44332	90.00	Small couplings and microbubbler supplies
Sprinkler Irrigation Supply Co	7/13/2020	44286	75.48	Small parts for irrigation and hand tools
Total Sprinkler Irrigation Supply Co			<u>265.47</u>	
Stelzner, Winter, Warburton	7/26/2020	44333	11,374.59	June 2020 General counsel Services
Total Stelzner, Winter, Warburton			<u>11,374.59</u>	
Taxation and Revenue	7/30/2020	44335	86.00	WCC 2nd quarter payment
Taxation and Revenue	7/30/2020	44336	2,718.70	July CRS-1 payment
			<u>2,804.70</u>	
US Postal Service	7/13/2020	44263	1,200.00	Bulk postage refill for permit #466 for Village mag mailing
Total US Postal Service			<u>1,200.00</u>	
Verizon Wireless	7/13/2020	44287	372.79	Verizon phone and tablet charges
Total Verizon Wireless			<u>372.79</u>	

Village of Los Ranchos de Albuquerque

Check/Voucher Register From 7/1/2020 Through 7/31/2020

<u>Payee</u>	<u>Check Date</u>	<u>Check Number</u>	<u>Check Amount</u>	<u>Transaction Description</u>
Waste Management of New Mexico	7/13/2020	44288	419.79	1- Yard dumpster 2 times per week
Total Waste Management of New Mexico			<u>419.79</u>	
Woode EIS Inc.	7/26/2020	44334	4,026.61	Professional Services through 6/26/20
Total Woode EIS Inc.			<u>4,026.61</u>	
Zero Waste USA	7/13/2020	44289	386.62	SINGLpul bag case of 3200
Total Zero Waste USA			<u>386.62</u>	
Report Total			<u>299,733.82</u>	
Payroll	7/3/2020		21,120.89	
Payroll	7/17/2020		20,809.15	
Payroll	7/31/2020		21,057.08	
			<u>62,987.12</u>	
Report Total			<u>362,720.94</u>	
Cash Report Expenditures 07/31/2020			<u>362,720.94</u>	

9. PUBLIC HEARINGS

A. ZMA 20-03 A REQUEST BY JIM SHULL FOR A ZONE MAP AMENDMENT TO CHANGE R-2 ZONING TO C-1 ZONING FOR THE WESTERLY 100' ZONED R-2 AS ALLOWED BY §9.2.25(E)(8) FOR A PROPERTY IN THE C-1 AND R-2 ZONE IN THE FOURTH STREET CHARACTER AREA. THE PROPERTY IS LOCATED AT 7226 4TH STREET NW AND IS LEGALLY KNOWN AS TRACT B LA ESQUINA DE LOS RANCHOS WITHIN PROJECTED SECTION 21, T. 11 N., R. 3 E., N.M.P.M., VILLAGE OF LOS RANCHOS DE ALBUQUERQUE, BERNALILLO COUNTY, NEW MEXICO, AS FILED IN THE OFFICE OF THE BERNALILLO COUNTY CLERK ON SEPTEMBER 29, 2008. THE PROPERTY CONTAINS 1.1226 ACRES MORE OR LESS.

PLANNING & ZONING COMMISSION
PLANNING REPORT

Village of Los Ranchos • 6718 Rio Grande Blvd. NW • (505) 344-6582 Fax 344-8978

DATE ISSUED: August 5, 2020

REPORT NO. PZ-20-45

File: ZMA-20-03

ISSUED BY: Planning and Zoning Department

SUBJECT: A request for a Zone Map Amendment to change R-2 zoning to C-1 zoning for the westerly 100' zoned R-2 as allowed by §9.2.25(E)(8) for a property in the C-1 and R-2 Zone in the Fourth Street Character Area.

APPLICANT: Jim Shull

LOCATION AND LEGAL:

The property is located at 7226 4th Street NW and is legally known as Tract B La Esquina de Los Ranchos within projected section 21, T. 11 N., R. 3 E., N.M.P.M., Village of Los Ranchos de Albuquerque, Bernalillo County, New Mexico, as filed in the Office of the Bernalillo County Clerk on September 29, 2008. The property contains 1.1226 acres more or less.

PROJECT:

The lot is currently dual zoned, with the front portion zoned C-1 and the back portion zoned R-2. About 0.3126 acres are zoned C-1 and about 0.81 acres are zoned R-2. The C-1 zone extends 300' from Fourth Street at this property, and the remaining 400' after it is zoned R-2.

The original request was to extend the C-1 zone to the entire property, up to the ditch. The proposed site plan reflects this. The amended request is to extend the C-1 zone by 100'.

There is a site development plan for this property, which includes the other lot, Tract A, to the west. SDP-07-08 was approved with the conditions that the requirements of the landscaping, dark skies, and sign ordinances be met and that the recommendations by the Village Designated Engineer for permitting be met. This site development plan has the emergency turnaround and drainage pond in the R-2 zone.

An amendment to the site development plan or a new site development plan would be public noticed to everyone within 300' of the property, same as this application. An amendment would be approved administratively if no adverse comment is received and would go to the Commission if adverse comment is received. A new plan would go before the Commission and Board for approval.

The applicant leases the building on the property to operate a brewpub, approved by CU-15-02. The conditions of approval only stipulate closing times (Monday-Thursday 11 PM, Friday-Saturday 12 AM, Sunday 10 PM). An amendment to this condition would require an application and public notice.

The property and surrounding properties are in the Fourth Street Character Area. The property to the east is in unincorporated Bernalillo County.

SURROUNDING LAND USES:

North: C-1 and A-1

East: Special Use Permit for Contractor's Yard, A-1 Rural Agricultural, Unincorporated Bernalillo County

South: C-1 and A-1

West: C-1

RELEVANT CODE LANGUAGE:

§9.2.10 R-2 Residential Zone (one residential unit/one half (.5) acre)

(B) PERMISSIVE USES.

(1) Any permissive use as allowed and regulated in §9.2.7 A-1 Zone.

§9.2.7 A-1 Agricultural/Residential Zone (1 residential unit/one acre)

(B) PERMISSIVE USES.

(5) Parking incidental to uses permitted in this zone.

§ 9.2.5 ESTABLISHMENT AND INTERPRETATION OF ZONES AND CHARACTER AREAS

(E) CHARACTER AREAS. The Character Areas, as identified in the 2020 Master Plan, were designated so as to create areas that have some common elements for purposes of future development, construction or other changes. However, within each Character Area are many times diverse developments or uses which must be taken into account in any Village decisions. In administering the Zoning, Subdivision and other Code Sections, the diverse developments or uses within any given Character Area will be reviewed and considered in those decisions. However, in no event shall these reviews be deemed a change or modification of the existing zoning on any property. Because of the diversity contained within each Character Area, in many cases it will be deemed necessary to review the area immediately surrounding the property affected by any application as well as the entire Character Area.

§ 9.2.3 DEFINITIONS

(B) SPECIFIC DEFINITIONS

ZONE AMENDMENT means a revision, change, addition or deletion in the text of the Comprehensive Zone Code, or a change in a zoning classification of one or more properties within the Village and shown on the official Zone Map. An amendment shall include the placement of a zoning designation on property not before classified by a Village zoning designation, such as annexed property.

ZONE MAP means the map or set of maps that delineate the boundaries of the zoning districts within the Village.

§ 9.2.25 APPLICATION AND APPROVAL PROCESS

(E) COMMISSION/BOARD ISSUED PERMITS

(8) Zone Map Amendments. Amendments to the official Zoning Map may be considered by the Board upon recommendation of the Commission, if an application to amend zoning for the same property has not been filed within twelve (12) months from the date of final action by the Board on a prior application.

ANALYSIS:

The following guidelines for zone change and zone map amendment apply:

- 1) NMSA Section 3-21-5 (A) and (B) apply to this zone map amendment application and are met**

NMSA 1978 § 3-21-5 (A) requires that “[t]he regulations and restrictions of any county or municipal zoning authority are to be in accordance with a comprehensive plan”.

NMSA 1978 § 3-21-5 (B) The zoning authority in adopting regulations and restrictions shall give reasonable consideration, among other things, to the character of the district and its peculiar suitability for particular uses, and to conserving the value of buildings and land and encouraging the most appropriate use of land throughout its jurisdiction.

(A) See below reference to the 2035 Master Plan.

(B) The property is in the Fourth Street Character Area, which has a combination of residential and commercial uses and zoned properties.

Much of the east side of Fourth Street is zoned C-1 for roughly 300’ and behind that zoned residential up to the Chamisal Lateral, like this property currently is. Most of the properties abutting the Chamisal Lateral are zoned residential (or special use for residential uses, like mobile home parks). Granting of expansion of the C-1 zone by 100’ would retain this

residential use along the lateral and the size of the R-2 zoning, about 0.618 acres, would still allow for a residential home to be built.

2) There is some public interest in changing the zone

The Village received both comments in favor of and in opposition to the application.

Fourth Street is the sole commercial corridor in the Village. To revitalize it, the Village has invested in improvements to the public infrastructure, which encourages development along this corridor. Expansion of the C-1 zone along Fourth Street allows for a wider variety of development, including commercial, mixed-use, and higher density residential.

Any proposed change to the conditional use conditions of approval, a site development plan amendment, or a new site development plan would be noticed to all neighbors within 300', same as this application. With the zone change, the property would have a wider variety of development options, but in exchange development would also be reviewed by the governing body and neighbors would be notified. As it is presently zoned, the residential portion can be developed residentially without public notice or review by the governing body.

A concern is that with the C-1 zone, the property owner could do anything permissive or conditional in that zone and not necessarily follow through with what they say they will do as part of this application, as the site development plan is a separate process than the zone change. The merits of the zone change need to be warranted separate from the site development plan.

3) The Board of Trustees will not spot zone for the private interest of the owner/applicant

The property to the west and the front portion of this lot are zoned C-1. The properties immediately north of this application are zoned C-1 350' from Fourth Street.

4) The application for a zone change is not warranted

Dual-zoned properties must handle different development requirements on the same lot. Residential zoning directly behind and within the same parcel as commercial zoning has the potential to create conflicts between the commercial and residential uses on a common property rather than avoid them. Accessing this back residential portion requires a potential resident to maneuver through business activity to reach their portion, which can reduce the desirability of the residential area.

The Village's commercial zoning is a relatively narrow corridor along Fourth Street and expanding it allows for more potential commercial and mixed-uses. The applicant desires to expand their parking, which is not allowed in the R-2 zone. The uses allowed in a residential zone are those which are residential, agricultural, or accessory to residential and agricultural. While parking is an allowed accessory use, when it is accessory to a commercial use it is then commercial, requiring commercial zoning. With the zone change the applicant could decide to do more than parking, but all development would be reviewed by the governing body and noticed to neighbors.

The applicant's proposal for expanded parking goes well beyond the minimum number of required parking spaces for the site. The site plan (SDP 07-08) shows 23 parking spaces, 4 of which are ADA designated. This met the required number of parking spaces (22 spaces) back in 2008, when it was approved. Since then, the C-1 parking requirements have changed to require fewer parking spaces to support pedestrian-oriented development. Based on current C-1 parking requirements, the site is required to have a minimum of 18 total parking spaces, at least 1 of which is ADA designated.

The minimum number of parking spaces from SDP 07-08 is also based on the site having three additional 900 square foot office/retail units, which were not built. The minimum number of parking spaces for the existing buildings, a 1,429 square foot salon and 2,060 square foot brewery, is 12. The existing 23 parking spaces shown in SDP 07-08 is already about double what is required.

The Village has received comments in favor of this application to support the operation of the two businesses on the property, a salon and a brewery. The hours of operation of both businesses mean that there are 3.5 hours Tuesdays—Fridays and 6.5 hours Saturdays of overlap where both businesses are open and require parking. This is from 3:00-6:30 pm Tuesdays—Fridays and 12:00-6:30 pm Saturdays. During other hours of operation one of the two businesses has use of the entire parking lot.

The current hours of the brewery are 3 pm – 10 pm Tuesday-Thursday, 3 pm – 11 pm Fridays, 12 pm – 11 pm Saturdays, 12 pm – 9 pm Sundays, closed Mondays.

The current hours of the salon are 10 am – 6:30 pm Tuesday-Saturday, closed Sundays and Mondays.

Provision of more parking, the exact amount of spaces desired unknown, can be partially accomplished through a reconfiguration of the existing parking in the site development plan, done through a new site development plan. SDP 07-08 had three 900 square foot office/retail buildings proposed. These are not built, leaving the area as landscaping right now. The site is required to have about 3,600 square feet of landscaping (15% of unbuilt, about 27,900 square feet) and right now has roughly 13,000 square feet of landscaping. Additional parking spaces can be built where the proposed buildings were going to be. This would require demolition of a curb and removal of landscaping, however the space in the existing C-1 zone exists.

Depending on allowed occupancy of the buildings, that could be reason to allow more parking beyond the minimum, if the parking is a constraint against serving the maximum allowed occupancy. The Department is not aware of the occupancy of the brewery compared to the number of parking spaces on-site.

The Off-Street Parking ordinance’s purpose and intent both supports and does not support the application for the zone change:

§9.2.18 OFF-STREET PARKING

(A) PURPOSE AND INTENT. It is the purpose of this Section to:

(1) encourage commerce;

The comments received support patronage to both businesses on site.

(2) enhance the appearance of Fourth Street by encouraging parking on sides and rear of buildings;

Parking at the rear would not detract the appearance of Fourth Street.

(3) conserve resources by moderating parking requirements;

By focusing on averages for parking requirements, most development can be accommodated. In this case, an exception may apply.

(4) promote shared parking;

Shared parking is harder to achieve because of the alcohol sold at the brewery, as mentioned in one of the comments. This is a constraint.

(5) promote “Park once, shop several places;” and

Those parking here may shop at two places, as mentioned in the comments.

(6) encourage pedestrian, bicycle, and transit as means of transportation within the business district.

More vehicle parking does not encourage other means of transportation.

5) Support for the zone change is within the 2035 Master Plan

1.2 Overall Village Goals

1.2.1 Reflect and preserve a semi-rural Village identity and character with agriculture, Village history, and the natural environment—open space, vistas, the canopy, and ditches—at its core through:

- Density and intensity of Village commercial development appropriate to Village needs, primarily focused on Fourth Street

2.1 Village Form Goal

The goal is to preserve and enhance the historic and “valley” character of the Village while recognizing, preserving, and enhancing the distinct character areas of the Village.

Policy B Action Steps:

- Enhance and unify the commercial aspects of Fourth Street, the Village Center, and the Gateway District

9.1 Economic Development Goal

The goal is to sustain and enhance economic activity throughout the Village through public and private efforts and based on Village identity and scale, in particular along the commercial corridor of Fourth Street, including the Village Center and Gateway District.

9.1.1 Objectives

- Support the business community and create a business climate in which businesses can flourish
- Attract, support, and retain businesses and commercial activities for residents and visitors that fit within and enhance Village character, in particular those which are high-quality and local
- Focus commercial activities along the Fourth Street Corridor while recognizing and supporting commercial activities throughout the Village

Policy B: Strongly support Village businesses, both current and potential.

Action Steps:

- Support the attraction and retention of Village businesses

Policy C: Develop and maintain physical public infrastructure to support Village businesses and encourage development of the commercial and mixed-use areas of the Village through zoning regulations and design requirements.

Action Steps:

- Consider the 300-foot rule along Fourth Street a general guideline for commercial development to avoid conflicts between businesses and adjacent residential areas.
 - Recognize the guideline’s limitations for mixed-use residential and desirable growth in commercial activities

Fourth Street:

- Support dual-zoned properties to apply for a zone change for appropriate uses to one zone
 - Enforce zone change conditions of approval

The Master Plan recognizes the 300-foot guideline for commercial zoning but does not consider it a fixed value. For dual-zoned properties in particular, the Master Plan encourages zone changes of dual-zoned properties to one zone.

DEPARTMENT RECOMMENDATIONS AND FINDINGS:

The Department recommends the Board **deny ZMA 20-03** a request for a Zone Map Amendment to change R-2 zoning to C-1 zoning **for the westerly 100’**, as allowed by §9.2.25(E)(8) for a property in the C-1 and R-2 Zone in the Fourth Street Character Area with the following Findings:

Findings:

The lot is dual zoned C-1 and R-2 in the Fourth Street Character Area.

The surrounding zones are residential and commercial, and the back portion of the lot would remain residential up to the Chamisal Lateral, keeping with the character of the properties along the east side of Fourth Street. The remaining portion is large enough to still allow a single-family residence.

The application for the zone change is not warranted as it is for parking, which already meets the minimum requirement. The site development plan can be reconfigured to add some parking in the C-1 zone.

Should the Board find that the application is warranted and approve the application, this finding shall be changed to say it is warranted for parking beyond the minimum.

The zone map amendment is supported in the 2035 Master Plan:

1.2 Overall Village Goals

1.2.1 Reflect and preserve a semi-rural Village identity and character with agriculture, Village history, and the natural environment—open space, vistas, the canopy, and ditches—at its core through:

- Density and intensity of Village commercial development appropriate to Village needs, primarily focused on Fourth Street

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- Support the business community and create a business climate in which businesses can flourish
- Attract, support, and retain businesses and commercial activities for residents and visitors that fit within and enhance Village character, in particular those which are high-quality and local
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- Consider the 300-foot rule along Fourth Street a general guideline for commercial development to avoid conflicts between businesses and adjacent residential areas.
 - o Recognize the guideline’s limitations for mixed-use residential and desirable growth in commercial activities

Fourth Street:

- Support dual-zoned properties to apply for a zone change for appropriate uses to one zone
 - o Enforce zone change conditions of approval

No application to amend the zoning for the property has been filed within the last twelve (12) months.

Public notice requirements have been met by publication in the Albuquerque Journal on July 21, 2020. The Public Notice was sent by mail to all neighbors within 300 feet of the property on July 21, 2020.



Tiffany Justice

Director, Planning and Zoning Department

Date: August 5, 2020

Attachments:

Application
Amendment of Request
Zone Map
Ortho Map
Proposed Uses Map – Shows 100’ Proposed C-1

Village of Los Ranchos
6718 Rio Grande Blvd. NW
Los Ranchos, NM 87107
505-344-6582

Zone Map Amendment

Date: 5/27/2020

FEE: \$ 280

Receipt No. 774646

APPLICATION FOR ZONE MAP AMENDMENT

All fees generated by this application are the responsibility of the applicant and are due and payable upon submittal

ZMA CASE # 20-03 Related cases: N/A
Site Address: 7222 4th Street NW 87107
Subdivision La Esquina de Los Ranchos Block _____ Lot No. _____
Tract No. 153-B MRGCD Map # _____ Acreage 1.12
UPC CODE 1 015 063 145 118 3/204

Requirements:

Application Packet see attachment

1. Document Package
2. Vicinity Map
3. Grading and Drainage Plan

Property Owner: HRM LLC
Address: P.O. Box 2777 Corrales NM 87048
Home Phone: () _____ Cell (505) 991-1405
Email address: womanbuilder2@gmail.com
SIGNATURE Marie E Blea

Applicant Name: Jim Skull
Mailing Address: 7222 4th Street NW 87107
Phone: () _____ Cell (505) 269-2952
Email address: jimskull@gmail.com
SIGNATURE J Skull

May 25, 2020

Village of Los Ranchos

Planning and Zoning Commission

6718 Rio Grande Boulevard NW

Los Ranchos De Albuquerque, NM 87114

Re: A request to zone change at 7222 4th Street NW

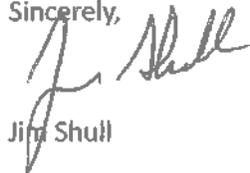
Board of Trustees:

I am requesting to change the zoning for property located behind my Tap Room in the rear portion of 7222 4th Street NW in the Village of Los Ranchos. This is currently zoned R2 and I plan to only use the first 150 feet for parking. The remaining 250 feet, which backs up to the ditch, will remain open space. I will continue to diligently maintain the property, which includes the addition of crusher fines to minimize mud and dust disturbance to neighboring businesses. We will also provide a five-foot wide crusher fine pathway to the ditch, which will encourage our patrons to travel via foot traffic or bicycle.

This back property has been used for parking, with no disturbance or previous complaints from neighboring businesses, for over a year. Allowing me to utilize this back parking area will also limit customers seeking alternative parking space by infringing on the street or attempting to park in neighboring businesses' parking lots.

Thank you for your consideration on this proposed zoning change.

Sincerely,



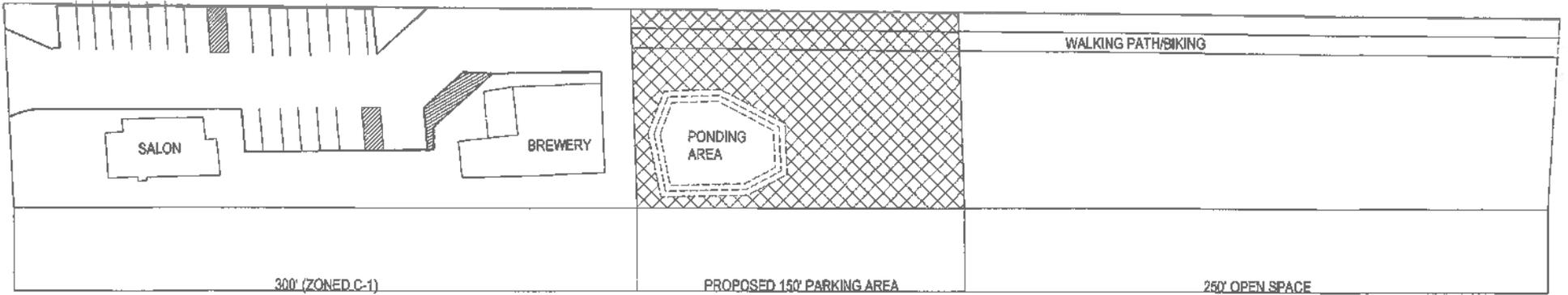
Jim Shull

Owner, Hops Brewery

Los Ranchos Brewing, LLC

505-269-2952

7222 FOURTH STREET N.W.





FRONT

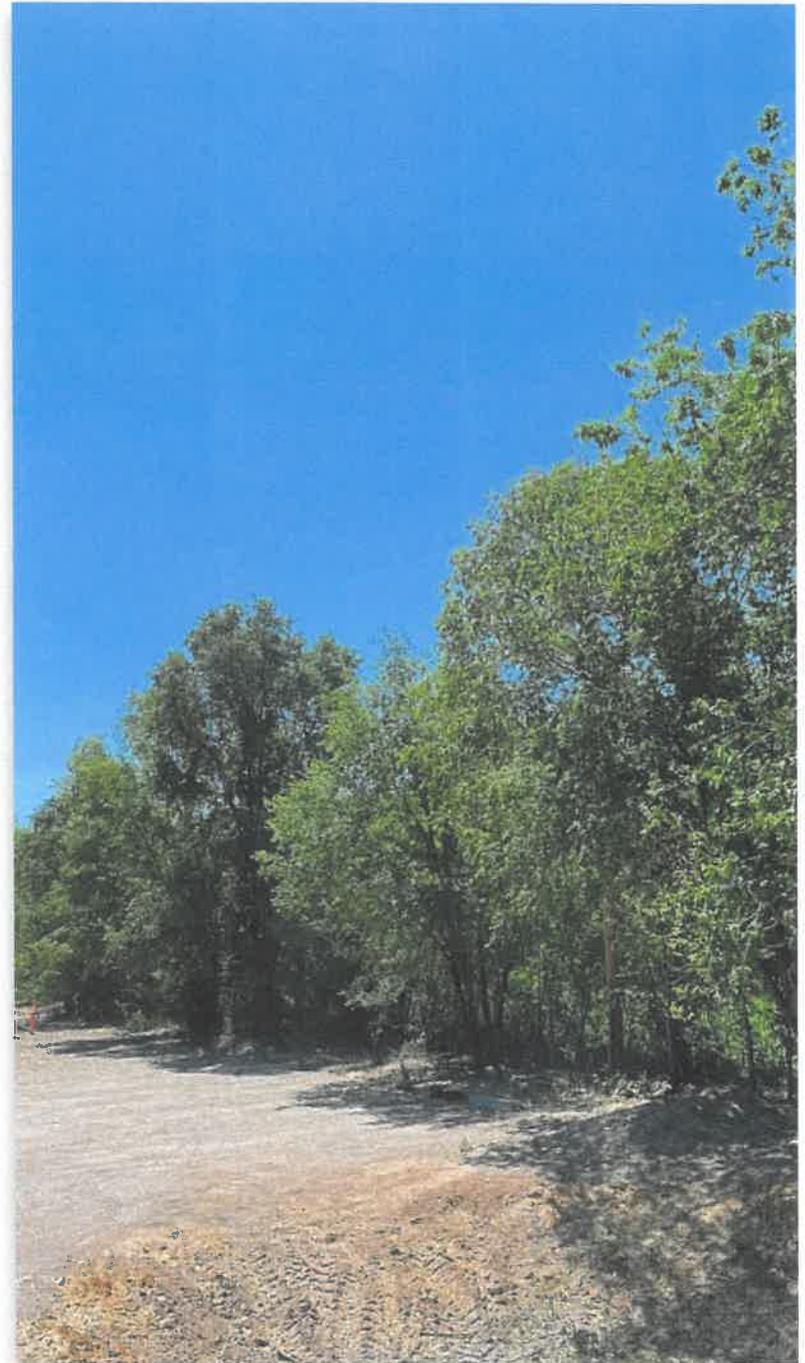


LOOKING EAST



LOOKING NORTH

LOOKING SOUTH



LOOKING WEST



DITCH ACCESS



From: [Jim Shull](#)
To: [Tiffany Justice](#)
Subject: Hops Brewery
Date: Tuesday, June 30, 2020 12:54:42 PM

Hello Tiffany,

I am writing to you today to request a change to my zoning application that I have submitted. My Wife and I met Sunday with Jim and Mary Homan at our Brewery. They are the neighbors to the North. I had requested an additional 150' of parking to help with our parking problems at the Salon and the Brew Pub. The Homans said that they can not support that much parking. They said they could live with 100' of parking. I don't think it is quite enough but to prevent any more delays in this harsh economic environment, we have agreed on the 100'. We also agreed to put an open wire and post fence with an opening for pedestrians and cyclists. So I would like to amend my request to extend the current commercial zone of 300' to a distance of 400'.

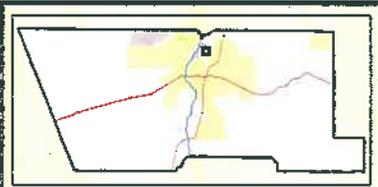
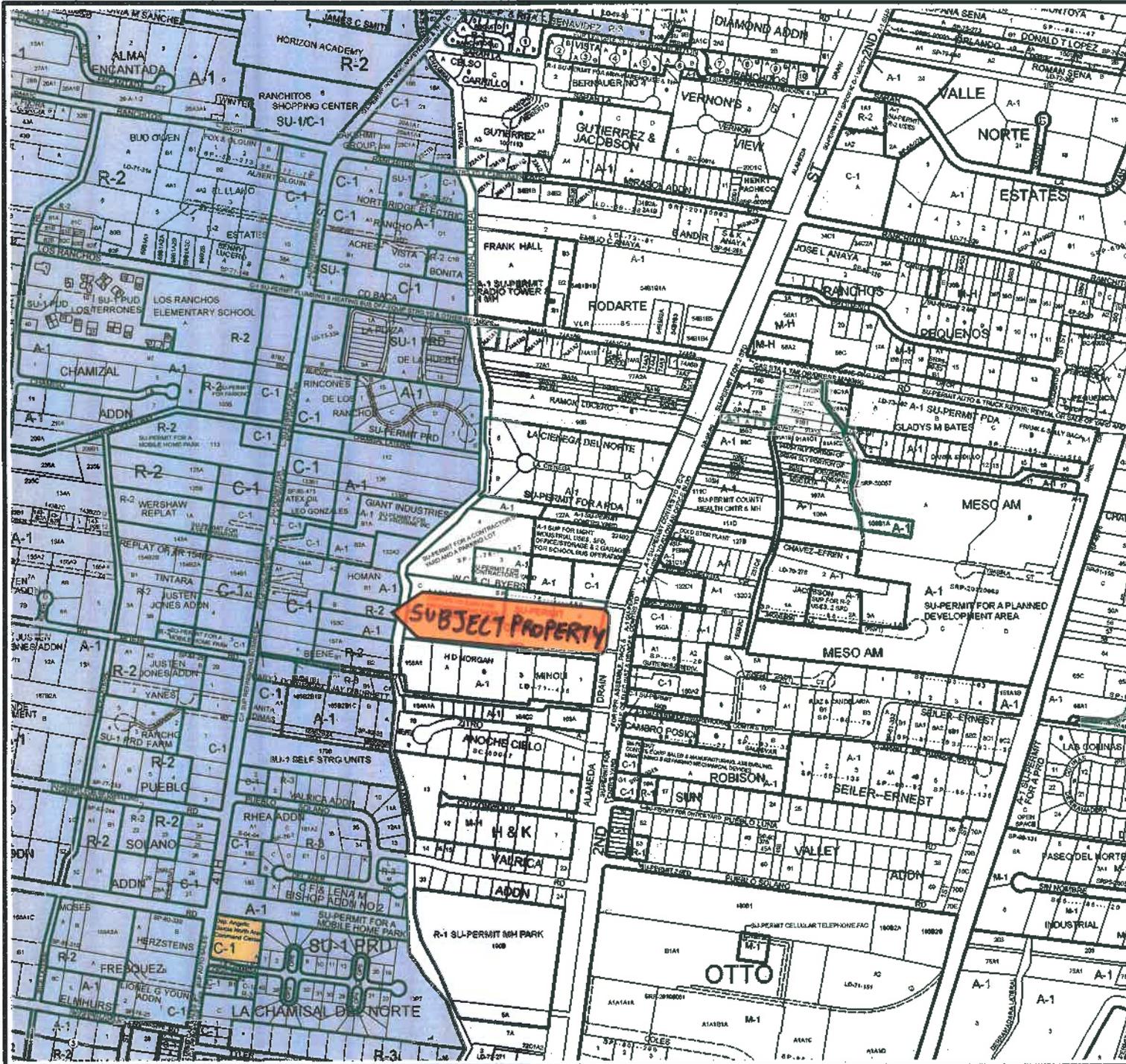
Thank you for your time and assistance.

Jim and Christen Shull
Hops Brewery

--

Jim Shull
(505)269-2952

ABQ Properties LLC.
3507 Central NE.
Albuquerque, NM. 87106



LEGAL DESCRIPTION
 T11N
 R3E
 SEC 21

UNIFORM PROPERTY CODE
 1-015-063



Map amended through July 2016



PUBLIC WORKS DIVISION
 GIS PROGRAM

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D-15-Z



7222 4th Street

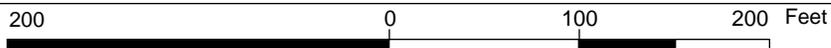


Legend

-  Bernalillo County Parcels
- Municipal Limits**
-  Corrales
-  Edgewood
-  Los Ranchos
-  Rio Rancho
-  Tijeras
-  UNINCORPORATED

Notes

ZMA 20-03



WGS_1984_Web_Mercator_Auxiliary_Sphere
5/27/2020 © City of Albuquerque

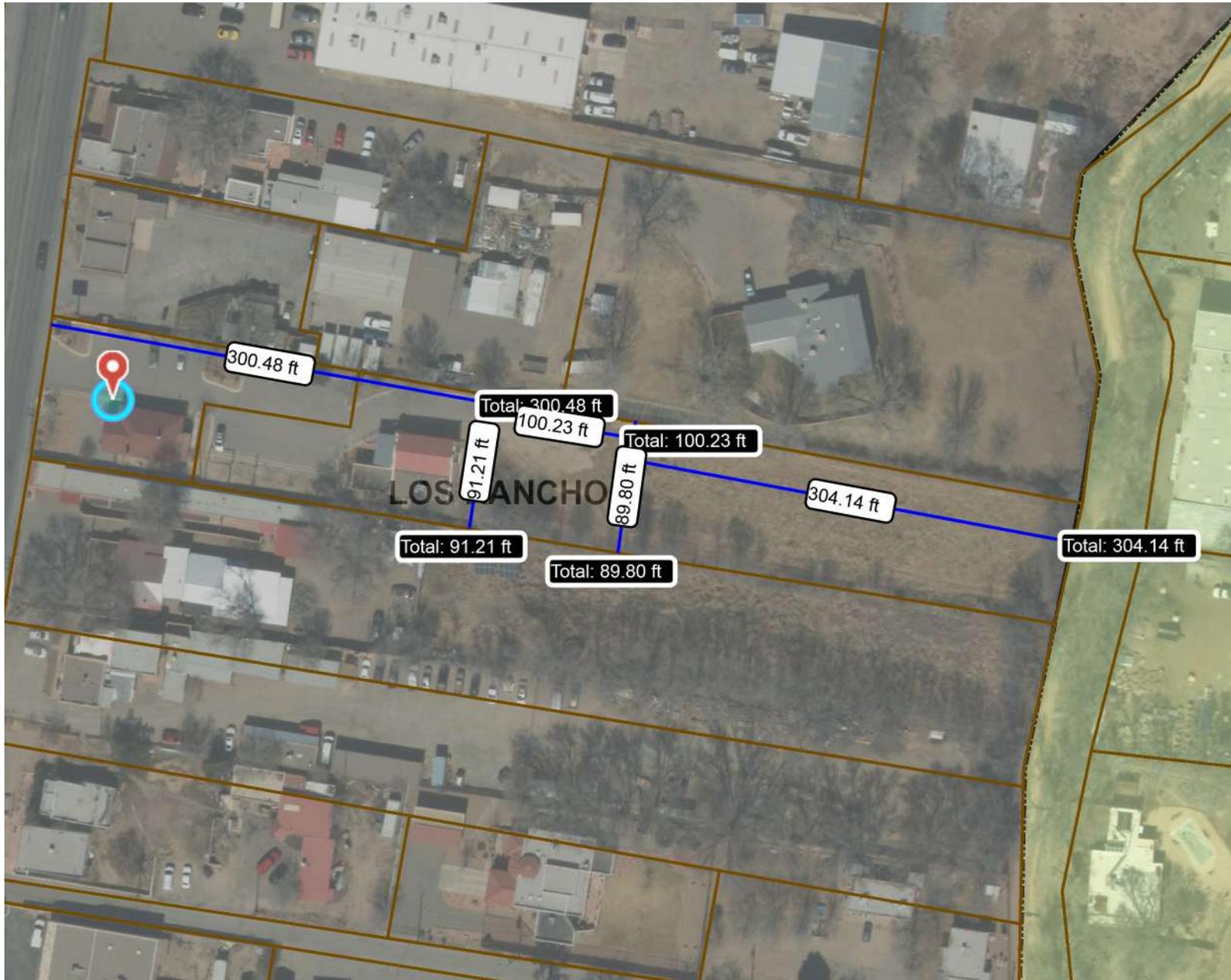
1: 1,200

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THIS MAP IS NOT TO BE USED FOR NAVIGATION



7222 Fourth - 100' Zone Change

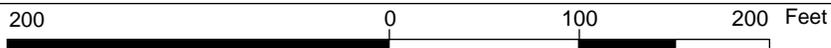


Legend

- Bernalillo County Parcels
- Municipal Limits**
- Corrales
- Edgewood
- Los Ranchos
- Rio Rancho
- Tijeras
- UNINCORPORATED

Notes

Front 300' zoned C-1
 Next 100' proposed parking, C-1
 Next 305' left R-2



WGS_1984_Web_Mercator_Auxiliary_Sphere
 6/29/2020 © City of Albuquerque

1: 1,200

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THIS MAP IS NOT TO BE USED FOR NAVIGATION











From: [Danielle Sedillo-Molina](#)
To: [Tiffany Justice](#); [Jennifer Schilling](#)
Subject: FW: Hops Brewery Tap Rom
Date: Monday, June 29, 2020 7:38:19 AM
Attachments: [image001.png](#)

See below

From: Danielle Sedillo-Molina
Sent: Monday, June 29, 2020 7:26 AM
To: 'ROBIN BERRIN' <berrinrobin@gmail.com>
Subject: RE: Hops Brewery Tap Rom

Good Morning,

Thank you for your comments, I will note them for the record and forward them accordingly.

Danielle Sedillo-Molina
Village Clerk/HR/CPO
Village of Los Ranchos
6718 Rio Grande Blvd NW
Los Ranchos, NM 87107
505-344-6582
dmolina@losranchosnm.gov



From: ROBIN BERRIN <berrinrobin@gmail.com>
Sent: Sunday, June 28, 2020 11:17 AM
To: Danielle Sedillo-Molina <dmolina@losranchosnm.gov>
Subject: Hops Brewery Tap Rom

As a resident taxpayer of Los Ranchos, I support the efforts of the village to promote economic development of 4th St. In order for the village's efforts to be successful the village must support this petition. Businesses that require parking must be able to utilize the space in the rear of their establishments for parking due to very limited space along 4th street. The village's ability to attract businesses to establish along the 4th street corridor must have adequate parking and public safety.

When the village made the decision to establish the 4th street economic development project it made the decision that acceptable changes would occur for the benefit of all citizens of the village. I believe that the owners of this business intend to continue to build their business in a responsible and respectful manner. This rezoning of their property is critical to the success of their enterprise

and for the success of other businesses seeking to locate along the 4th street corridor. That is why I support this rezoning proposal whole-heartily.

Thank you.

Robin S. Berrin, CAPT USPHS (ret)

331 Nuevo Hacienda Ln NW

Los Ranchos, NM 87107

(505) 400-5528

From: [Danielle Sedillo-Molina](#)
To: [Tiffany Justice](#); [Jennifer Schilling](#)
Subject: FW: Additional parking for Hop's/Christen's Salon
Date: Monday, June 29, 2020 7:39:02 AM
Attachments: [image001.png](#)

See below

From: Danielle Sedillo-Molina
Sent: Monday, June 29, 2020 7:26 AM
To: 'amanda martinez' <mandapanda405@gmail.com>
Subject: RE: Additional parking for Hop's/Christen's Salon

Good Morning,

Thank you for your comments, I will note them for the record and forward them accordingly.

Danielle Sedillo-Molina
Village Clerk/HR/CPO
Village of Los Ranchos
6718 Rio Grande Blvd NW
Los Ranchos, NM 87107
505-344-6582
dmolina@losranchosnm.gov



From: amanda martinez <mandapanda405@gmail.com>
Sent: Sunday, June 28, 2020 6:58 PM
To: Danielle Sedillo-Molina <dmolina@losranchosnm.gov>
Subject: Additional parking for Hop's/Christen's Salon

To whom it may concern:

I am writing to show my support for both Hop's Brewery and Christen's Salon. I have been a patron at both businesses and find the parking lot is very small. I feel Los Ranchos would benefit by extending the parking lot for these wonderful local businesses. I will continue to show my support for them and hope you are able to show support for them as well by helping them with this need.

Thank you
Amanda Janssen

From: [Danielle Sedillo-Molina](#)
To: [Tiffany Justice](#); [Jennifer Schilling](#)
Subject: FW: Parking space
Date: Monday, June 29, 2020 7:39:46 AM

See below

-----Original Message-----

From: Danielle Sedillo-Molina
Sent: Monday, June 29, 2020 7:25 AM
To: 'Natgruet@yahoo.com' <natgruet@yahoo.com>
Subject: RE: Parking space

Good Morning,

Thank you for your comments, I will note them for the record and forward them accordingly.

Danielle Sedillo-Molina
Village Clerk/HR/CPO
Village of Los Ranchos
6718 Rio Grande Blvd NW
Los Ranchos, NM 87107
505-344-6582
dmolina@losranchosnm.gov

-----Original Message-----

From: Natgruet@yahoo.com <natgruet@yahoo.com>
Sent: Sunday, June 28, 2020 7:08 PM
To: Danielle Sedillo-Molina <dmolina@losranchosnm.gov>
Subject: Parking space

This is a petition asking for giving more parking space for local businesses Hops and Christens Salon so they can run successful businesses.

Thank you for listening and granting.

Best,

Nathalie Gruet

From: [Danielle Sedillo-Molina](#)
To: [Tiffany Justice](#); [Jennifer Schilling](#)
Subject: FW: Petition for more parking
Date: Monday, June 29, 2020 7:40:13 AM
Attachments: [image001.png](#)

See below

From: Danielle Sedillo-Molina
Sent: Monday, June 29, 2020 7:24 AM
To: 'Ashley Fernandez' <ashfernandez0203@gmail.com>
Subject: RE: Petition for more parking

Good Morning,

Thank you for your comments, I will note them for the record and forward them accordingly.

Danielle Sedillo-Molina
Village Clerk/HR/CPO
Village of Los Ranchos
6718 Rio Grande Blvd NW
Los Ranchos, NM 87107
505-344-6582
dmolina@losranchosnm.gov



From: Ashley Fernandez <ashfernandez0203@gmail.com>
Sent: Sunday, June 28, 2020 8:12 PM
To: Danielle Sedillo-Molina <dmolina@losranchosnm.gov>
Subject: Petition for more parking

To whom it may concern,

I am writing today to ask for more zoned parking space for the local businesses Hops and Christens Salon so they can run successful businesses. Thank you so much for taking the time to read this! Have a wonderful and blessed day!

Ashley Fernandez

--

From: [Danielle Sedillo-Molina](#)
To: [Tiffany Justice](#); [Jennifer Schilling](#)
Subject: FW: Petition for more customer parking
Date: Monday, June 29, 2020 7:40:41 AM
Attachments: [image001.png](#)

See below

From: Danielle Sedillo-Molina
Sent: Monday, June 29, 2020 7:23 AM
To: 'Valarie Lopez' <valarielopez2002@yahoo.com>
Subject: RE: Petition for more customer parking

Good Morning,

Thank you for your comments, I will note them for the record and forward them accordingly.

Danielle Sedillo-Molina
Village Clerk/HR/CPO
Village of Los Ranchos
6718 Rio Grande Blvd NW
Los Ranchos, NM 87107
505-344-6582
dmolina@losranchosnm.gov



From: Valarie Lopez <valarielopez2002@yahoo.com>
Sent: Sunday, June 28, 2020 11:28 PM
To: Danielle Sedillo-Molina <dmolina@losranchosnm.gov>
Subject: Petition for more customer parking

This is a petition asking to provide more parking space for local businesses -Hops and Christens Salon so they can run successful businesses.

Thank you for listening and granting.

[Sent from Yahoo Mail for iPhone](#)

From: [Danielle Sedillo-Molina](#)
To: [Tiffany Justice](#); [Jennifer Schilling](#)
Subject: FW:
Date: Monday, June 29, 2020 8:33:13 AM
Attachments: [image001.png](#)

Comments below-

From: Danielle Sedillo-Molina
Sent: Monday, June 29, 2020 8:32 AM
To: 'Farid Himeur' <faridh2210@gmail.com>
Subject: RE:

Good Morning,

Thank you for your comments, I will note them for the record and forward them accordingly.

Danielle Sedillo-Molina
Village Clerk/HR/CPO
Village of Los Ranchos
6718 Rio Grande Blvd NW
Los Ranchos, NM 87107
505-344-6582
dmolina@losranchosnm.gov



From: Farid Himeur <faridh2210@gmail.com>
Sent: Monday, June 29, 2020 8:25 AM
To: Danielle Sedillo-Molina <dmolina@losranchosnm.gov>
Subject:

As a client at Christens salon and Hops I am asking that the petition for more parking be granted to this business. Thank you.

Farid Himeur
505 236 9892

Sent from [Mail](#) for Windows 10

From: [Danielle Sedillo-Molina](#)
To: [Tiffany Justice](#); [Jennifer Schilling](#)
Subject: FW: Parking please
Date: Monday, June 29, 2020 11:21:45 AM

Comments below-

-----Original Message-----

From: Danielle Sedillo-Molina
Sent: Monday, June 29, 2020 11:21 AM
To: 'Angelica Chavez' <achave31@gmail.com>
Subject: RE: Parking please

Good Morning,

Thank you for your comments, I will note them for the record and forward them accordingly.

Danielle Sedillo-Molina
Village Clerk/HR/CPO
Village of Los Ranchos
6718 Rio Grande Blvd NW
Los Ranchos, NM 87107
505-344-6582
dmolina@losranchosnm.gov

-----Original Message-----

From: Angelica Chavez <achave31@gmail.com>
Sent: Monday, June 29, 2020 11:13 AM
To: Danielle Sedillo-Molina <dmolina@losranchosnm.gov>
Subject: Parking please

This is a petition asking for giving more parking space for local businesses Hops and Christens Salon so they can run successful businesses.

Thank you for listening and granting.

Sent from my iPhone

From: [Danielle Sedillo-Molina](#)
To: [Tiffany Justice](#); [Jennifer Schilling](#)
Subject: FW: Parking petition for Christens Salon and Hops brewery
Date: Tuesday, June 30, 2020 6:56:47 AM

Please see below

-----Original Message-----

From: Danielle Sedillo-Molina
Sent: Tuesday, June 30, 2020 6:56 AM
To: 'Ali Willis' <ali.badergroup@gmail.com>
Subject: RE: Parking petition for Christens Salon and Hops brewery

Good Morning,

Thank your for your comments, I will note them for the record and forward them accordingly.

Danielle Sedillo-Molina
Village Clerk/HR/CPO
Village of Los Ranchos
6718 Rio Grande Blvd NW
Los Ranchos, NM 87107
505-344-6582
dmolina@losranchosnm.gov

-----Original Message-----

From: Ali Willis <ali.badergroup@gmail.com>
Sent: Monday, June 29, 2020 11:40 AM
To: Danielle Sedillo-Molina <dmolina@losranchosnm.gov>
Subject: Parking petition for Christens Salon and Hops brewery

I'd like to petition for more parking for two local businesses- Hops Brewery and Christens Salon.
I support both these businesses and more parking would be a huge benefit to them and their clients.

Thanks,

Ali Willis
Associate Broker, Keller Williams Realty The Bader Group Lead Buyer Broker License #49397
505-710-9542
ali.badergroup@gmail.com
Ali.albuquerquehomefinders.com

From: [Danielle Sedillo-Molina](#)
To: [Tiffany Justice](#); [Jennifer Schilling](#)
Subject: FW: Zone Map Amendment 20-03/7226 4th Street N.W.
Date: Tuesday, June 30, 2020 2:56:55 PM
Attachments: [image001.png](#)

Please see below-

From: Danielle Sedillo-Molina
Sent: Tuesday, June 30, 2020 2:56 PM
To: 'ckenny@comcast.net' <ckenny@comcast.net>
Subject: RE: Zone Map Amendment 20-03/7226 4th Street N.W.

Good Afternoon,

Thank you for your comments, I will note them for the record and will forward accordingly.

Regards,
Danielle Sedillo-Molina
Village Clerk/HR/CPO
Village of Los Ranchos
6718 Rio Grande Blvd NW
Los Ranchos, NM 87107
505-344-6582
dmolina@losranchosnm.gov



From: Chris Kenny <chriskenny@comcast.net>
Sent: Tuesday, June 30, 2020 2:52 PM
To: Danielle Sedillo-Molina <dmolina@losranchosnm.gov>
Subject: Zone Map Amendment 20-03/7226 4th Street N.W.

Ms. Sedillo-Molina,

I am writing in strong support of Jim Shull's request for a Zone Map Amendment at 7226 4th Street, N.W. (ZMA 20-03). Jim and his wife, Christen, have brought two high-quality businesses to the North 4th Street corridor (Christen's Salon and Hops Brew Pub). In each case, Jim and Christen have paid particular attention to ensuring that their

businesses enhance the look and feel of this commercial corridor. Their businesses entirely consistent with the Village's own upgrades and improvements to the area. Both Christen's Salon and Hops Brew Pub significantly add to quality of life in the Village and their efforts should be applauded and encouraged. Therefore, I hope the Village will express its support by approving ZMA 20-03.

Please feel free to contact me at this email or at 505-263-7067. Thank you.

Chris Kenny

<https://chriskenny.youcanbook.me/>

When you know your WHY, your What has more impact. Discover your WHY [here](#).

How is your organization doing in each of the **7 Attributes of Agile Growth**[®]? Find out [here](#).

From: [Danielle Sedillo-Molina](#)
To: [Tiffany Justice](#); [Jennifer Schilling](#)
Subject: FW: Zone Map Amendment 20-03 / 7226 4th St NW
Date: Tuesday, June 30, 2020 4:29:55 PM
Attachments: [image002.png](#)

Please see comments below-

From: Danielle Sedillo-Molina
Sent: Tuesday, June 30, 2020 4:29 PM
To: 'Don Dudley' <don.dudley@dondudleydesign.com>
Subject: RE: Zone Map Amendment 20-03 / 7226 4th St NW

Good Afternoon,

Thank you for your comments, I will note them for the record and forward them accordingly.

Danielle Sedillo-Molina
Village Clerk/HR/CPO
Village of Los Ranchos
6718 Rio Grande Blvd NW
Los Ranchos, NM 87107
505-344-6582
dmolina@losranchosnm.gov



From: Don Dudley <don.dudley@dondudleydesign.com>
Sent: Tuesday, June 30, 2020 4:19 PM
To: Danielle Sedillo-Molina <dmolina@losranchosnm.gov>
Subject: Zone Map Amendment 20-03 / 7226 4th St NW

Dear Ms. Sedillo-Molina,

I am writing in to voice my support of Jim Shull's request for a Zone Map Amendment at 7226 4th Street, N.W. (ZMA 20-03). Mr. Schull and his partner have done a lot to improve the nature of the Los Ranchos business corridor and reflect what I understand to be the Village's desire for reputable, quality businesses serving their community. I think Hops Brew Pub creates a diverse and interesting setting and is a pleasant destination.

Therefore, I hope the Village will express its support by approving ZMA 20-03.

Please feel free to contact me at this email or at 505-243-8100.

Thank you,

-Don Dudley AIA, LEED AP



G. Donald Dudley Architect, Ltd.
w) 505.243.8100 m) 505.280.6820
dondudleydesign.com

June 30, 2020

Village of Los Ranchos de Albuquerque
6718 Rio Grande Blvd NW
Los Ranchos de Albuquerque, NM 87114
Attn: Planning and Zoning Department

RE: Zone Change Request for Tract B La Esquina de Los Ranchos located at 7222 4th Street NW

Dear Planning and Zoning Department and Commission, and Board of Trustees:

It has been brought to our attention that Mr. Jim Shull has petitioned for a zone change of the R-2 portion of Tract B La Esquina de Los Ranchos, located at 7222 4th Street NW, to be changed to C-1. Mr. Shull leases the building at this property to operate a brewpub or tap room, Hops, which was approved by CU-15-02. My husband and I strongly oppose this request as it would personally impact our home value financially and our quality of life should this change be granted. Our home, located at 7318 4th Street NW, is directly adjacent to this property on the north.

In September 2015, Jim Shull was granted Conditional Use of the commercial portion of 7222 4th Street NW for his brew pub Hops, although it took him several years to actually open the business at this location. At that time, my husband and I provided written and oral comments and concerns at the Planning and Zoning and Board of Trustee meetings on the proximity of this late night commercial enterprise going in next door to our home and the potential traffic, noise, lights and problems that could occur and were given assurances that accommodations would be in place.

During the vetting of this Conditional Use application, Mr. Shull told both the Planning and Zoning Commission and later the Board of Trustees that the brew pub would be totally contained within the commercially zoned portion of the property, even going so far as to offer to chain and padlock the R-2 portion of the Track so cars would not park there and risk the chance of disturbing the residential neighbors. Hops representatives emphasized their intension to attract pedestrians and bicyclists as limited parking was brought up as an issue from the beginning. Mr. Shull went further and described his plans to grow hops in the residential area of the property complementing his business enterprise with an agricultural resource. (Reference meeting summaries from the Planning and Zoning and Board of Trustees' meetings, as well as the meeting audio tapes.) He assured the boards that proposed property plot plans would be adhered to and that parking, lighting and noise ordinances would be followed.

Mr. Shull by his own admission in his May 25, 2020 letter to the Planning and Zoning Commission admits to using this R-2 space for parking "for over a year", despite his promises to the P&Z Commission and Board of Trustees to prevent this from happening. We've been very patient with this issue and have tried not to bring it to the attention of the Village as we don't want to start a disagreement with our neighbor but when Mr. Shull recently brought in truckloads of crusher fine to coat the R-2 area and prepare it for parking, we had to speak up. Clearly, his intension was to make the parking area more formal and further violate his commitments made in the Conditional Use hearing agreement.

We have the commercial property (7320 4th Street NW) directly adjacent to the north of Track A and the first approx. .25 acres of (C-1 portion) Track B of 7222 4th Street NW where we have CC Mouldings, two other commercial spaces (one currently unoccupied and the other a long-term tenant with homeopathic medical treatments that include skin care, massage therapy, and homeopathic medical treatment training) and a small one-bedroom home with a long-term tenant. We own the home and live at 7318 4th Street NW which is directly adjacent (north side) to the R-2 portion of Track B of 7222 4th Street NW. For reference we also own the residence at 7324 ½ 4th Street NW, north of our home.

I am challenged with understanding the logic in changing the approx. 1.25 total acre Track B to 100% commercial as only 1/5 or .25 acre is currently commercial and remaining 4/5 or 1 acre is R-2. Changing 4/5 of the property to match the 1/5 of commercial is unreasonable and puts the residential neighborhood along the Chamisal Lateral in jeopardy of losing property values and quality of life as they are subjected to commercial traffic, noises, light intrusion and lawlessness. Changing the zoning on this single Track would create an anomaly in the zoning along this stretch.

Looking to the Village's zoning map, you can see that there are no commercially zoned lots adjacent to the Chamisal Lateral from Los Ranchos NW south to Vineyard NW, which has been verified by Planning and Zoning Director Tiffany Justice. All of these properties are zoned R-2 or A-1. There are three special use zoning lots in this stretch, one is the propane tank farm, and the other two are mobile home parks which are clearly residential in nature, but all have underlying A-1 or R-2 zoning. Some day when the propane tank farm relocates, we can have a residential development there.

Prior to 1998 the entire property at 7222 4th Street NW was a single lot with the western 300 feet zoned C-1 and the balance A-1. In February 1998 James Glacken and Mary Mark successfully petitioned the Village to change the easterly portion of the single lot property at 7222 4th Street from a A-1 to a R-2 citing the Village's desire to increase population density and to create live/work properties. The western 300 feet of the single lot remained C-1. Since 1998 or before, the Village has tried to encourage live/work development along the 4th Street corridor area. For years, the residents along the east side of 4th and the Village have worked hard to keep the properties along the Chamisal Lateral residential and Mr. Shull's request flies in the face of that effort. In fact, over the last ten years the Village development focus has included a goal of increasing residential density along the 4th Street corridor, creating properties that are smaller and more affordable, allowing for our older residents to downsize and give their children opportunities to remain in the Village....which the east of 4th Street residential properties can provide.

When Mr. Shull developed his business at this location, he knew the challenges of Track B which did not allow him visibility from 4th Street, had limited parking spaces and the ordinance requirements of the Village regarding commercial enterprises. From the time of Mr. Shull's original request for an Conditional Use permit and authorization to use the property on Track B for a brewpub, we voiced concerns with lights, noise, traffic, and inadequate parking, along with our concerns that Hops customers may try to park in our commercial parking lot when his parking lot overflowed or they found our parking lot more convenient to their desires, or they would simply park in the R-2 portion of Track B. Mr. Shull assured everyone this would not be allowed.

Hops management has been challenged with their ability to control customer parking as their customers have parked not only in the R-2 portion of the Track but also in our commercial parking lot at 7320 4th Street as we had feared. Our insurance agency has advised us against allowing this as it could subject us

to potential liability with Hops patrons and their alcohol consumption. We spoke to Mr. Shull and, for the most part, Hops patrons parking on our commercial property has ceased with occasional exceptions. Also, we are not open to a shared parking agreement as our own commercial businesses and residential renter need that parking during the day and evening hours.

Hops management had made commitments in their original Conditional Use permitting to keep patrons away from parking in the residential area of the property and by Mr. Shull's own admission and evidenced in the attached photos, this commitment has not been met. As the Village has not or is not able to monitor compliance on all Village properties, this creates a situation that impacted individuals and businesses, both from adjacent properties and through casual observations, must report these violations resulting in increased tensions among the parties. This is the last thing my husband and I want to be doing as we wish Hops to be a successful business but not at the expense of our tranquility or residential value.

We also had voiced concerns with noise and night lighting during the Conditional Use permitting hearings. We were assured that lighting would abide by the Night Skies ordinance and yet it took a call of concern to get the blazing all night east side lighting toned down (see photos from post-midnight to 5 am). This lighting shined directly through our bedroom and bath windows, lighting these areas of our home throughout the night for weeks before we had to say something. Mr. Shull has told us that there seems to be a problem with his lighting timer, and he is addressing this issue.

I must point out that neither lighting nor an exterior east side patio was illustrated on the site development plans or the approved plan. This would have been of particular concern to us during the Conditional Use hearing as this is facing and adjacent to our home.....yet a large outdoor patio with significant seating and lighting (see lighting photo) exists between the building and the retention pond. Sound does carry as there is only a short distance (approx. 200 feet) to our home and there is no solid wall to block the sound between the two properties (despite erroneous reporting at the Conditional Use hearing which stated that a solid wall existed). The wall is a chain link fence with wood slat inserts. Near the point where our home sits trumpet vines grow along the chain link fence and they do not block sound.

The Hops Tap Room on 4th was a secondary location of the Hops Brewery enterprise and it is less than perfect for this type of business as it has no visibility from the commercial street 4th but sits back behind a beauty salon. Regretfully, the Shulls have already had to close their primary location on Central in Albuquerque due to the pandemic. While we wish the Shulls great success in their business venture in Los Ranchos, it is possible that it too may not survive the pandemic or general ups and downs of the business world. Should the R-2 portion of the property be changed to C-1, this would leave a list of commercial businesses possibilities to move in next door to our home and we would have little recourse to stop an even more intrusive use of the property.

To be clear, we are in **total opposition** of changing the R-2 zoning to commercial. In our opinion, approving such a measure would be a taking of value from our residence financially and reducing its enjoyability. Should a compromise be made, we would hope that the commercial line not be moved more than 100 feet eastward from its current placement and Track B remain dual zoned C-1/R-2. Parking would need to be strictly enforced on this (fenced off parking or some other barrier) with **no** parking lot lights installed. This would allow for a few more parking spaces. Other alternatives are having Hops work with nearby properties that might be interested in a joint parking agreement. As we

stated, our insurance has told us that this is a no-go with them. Another alternative would be for the outdoor seating on both the east (between the building and retention pond only) and west sides of the Hops building to be converted to parking.

We would ask that any portion of the commercial zone overlapping with a residential area require a solid wall to be erected between the properties, as well as adherence to the 10 foot side set back as per Landscaping ordinance 9.2.12(D)(1)(b). Also, installation of standard buffer landscaping (Landscaping ordinance 9.2.19(E) BUFFER LANDSCAPING REQUIREMENTS. The purpose of the landscape buffer shall be to minimize noise, light and sight impact of the non-residential activities upon the residential area(s). (1) Where any parcel is wholly or partially zoned C-1, VC or issued a Special Permit for non-residential uses that abuts residentially zoned property, buffer landscaping shall be provided. The purpose of such a buffer shall be to minimize noise, light, and sight impact of the non-residential activities upon the residential area(s).)

Your consideration of our presented facts and opinions in this matter are greatly appreciated.

Sincerely,

A handwritten signature in black ink, appearing to read "Mary & Jim Homan". The signature is fluid and cursive, with a long horizontal flourish extending to the right.

Mary & Jim Homan
7318, 7320 and 7324 1/24th Street NW
Los Ranchos de Albuquerque, NM 87107



2:35 am lights on June 19



East patio and parking – R-2



East patio and parking in R-2 #2



Fence transparency



Fence transparency #2



Hops customer parking at 7320 4th



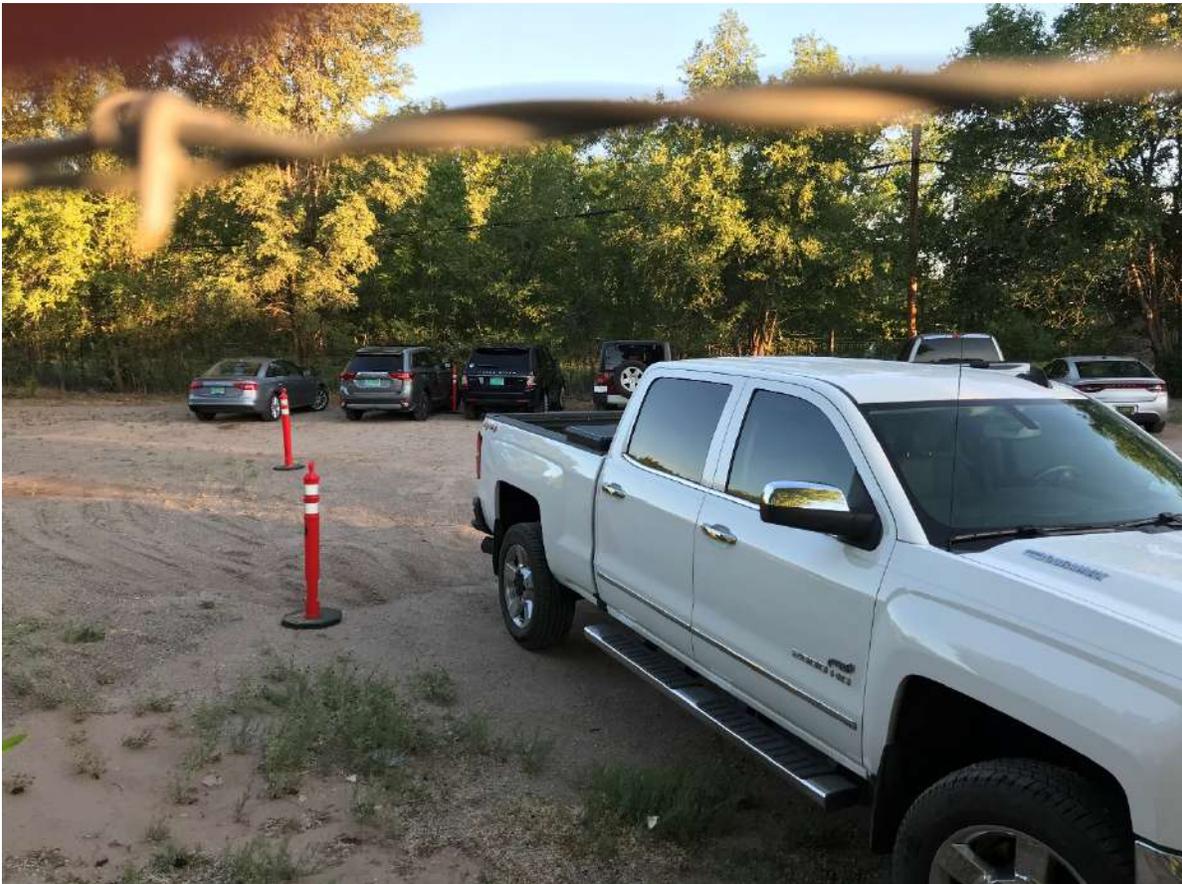
Parking in R-2 #1



Parking in R-2 #2



Parking in R-2 #3



Parking in R-2 #4



Untitled image

From: [Danielle Sedillo-Molina](#)
To: [Tiffany Justice](#); [Jennifer Schilling](#)
Subject: FW: Zone Map Amendment 20-03/7226 4th Street N.W.
Date: Tuesday, June 30, 2020 6:32:45 PM
Attachments: [image001.png](#)

Please see below-

From: Danielle Sedillo-Molina
Sent: Tuesday, June 30, 2020 6:32 PM
To: 'Debbie Kenny' <debbie@rahabq.com>
Subject: RE: Zone Map Amendment 20-03/7226 4th Street N.W.

Good Evening,

Thank you for your comments, I have noted them for the record and will forward accordingly.

Regards,
Danielle Sedillo-Molina
Village Clerk/HR/CPO
Village of Los Ranchos
6718 Rio Grande Blvd NW
Los Ranchos, NM 87107
505-344-6582
dmolina@losranchosnm.gov



From: Debbie Kenny <debbie@rahabq.com>
Sent: Tuesday, June 30, 2020 5:55 PM
To: Danielle Sedillo-Molina <dmolina@losranchosnm.gov>
Subject: Zone Map Amendment 20-03/7226 4th Street N.W.

Ms. Sedillo-Molina,

As a small business owner of 2 business and a 43 year resident of the North Valley, I am in strong support of Jim Shull's request for a Zone Map Amendment at 7226 4th Street, N.W. (ZMA 20-03). These two

high-quality businesses, Christen's Salon and Hops Brew Pub, are exactly the type of businesses the North Valley needs. In each case the owners, Jim and Christen Shull, have paid particular attention to ensuring that their businesses are entirely consistent with the Village's own upgrades and improvements to the area. Both Christen's Salon and Hops Brew Pub significantly add to quality of life for me personally and for many patrons of both businesses. Please support these two quality local businesses by approving ZMA 20-03.

Please feel free to contact me at this email. Thank you. Debbie

Debbie Kenny • Owner/Managing Member • Right at Home of Albuquerque

Right at Home • In Home Care & Assistance
Improving The Quality of Life for Those We Serve
Phone 505.266.5888 • Cell 505.681.6784
Map • Facebook • Website

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From: [Danielle Sedillo-Molina](#)
To: [Tiffany Justice](#); [Jennifer Schilling](#)
Subject: FW: HOPS BREWERY ZONING SUPPORT
Date: Wednesday, July 1, 2020 7:22:37 AM
Attachments: [image007.png](#)
[image008.png](#)
[image010.png](#)
[image011.png](#)
[image012.png](#)
[image013.png](#)

Please see below-

Thanks

From: Danielle Sedillo-Molina
Sent: Wednesday, July 1, 2020 7:21 AM
To: 'Lujan, Jake' <jake.lujan@hubinternational.com>
Subject: RE: HOPS BREWERY ZONING SUPPORT

Good Morning,

Thank you for your comments, I will note them for the record and forward them accordingly.

Regards,
Danielle Sedillo-Molina
Village Clerk/HR/CPO
Village of Los Ranchos
6718 Rio Grande Blvd NW
Los Ranchos, NM 87107
505-344-6582
dmolina@losranchosnm.gov



From: Lujan, Jake <jake.lujan@hubinternational.com>
Sent: Wednesday, July 1, 2020 7:18 AM
To: Danielle Sedillo-Molina <dmolina@losranchosnm.gov>
Subject: HOPS BREWERY ZONING SUPPORT

Good Morning Danielle,

I am writing this letter in support of HOPS Brewing located at 7226 4th St and their zone change

th

request. I live about a mile from HOPS and often frequent restaurants and shops along 4 so I was very excited when HOPS moved in and there was finally a brewery in the neighborhood. HOPS is a great local place to visit with family, friends and clients as the building/premise is always very clean, the staff is always very friendly and on top of that the beers are really good ! One of the issues HOPS does have however is parking, like most of Los Ranchos the parking lot is a little undersized. Also like the majority of shops and restaurants in Los Ranchos the internal seating is a little small and would greatly benefit from a larger patio.

I believe local breweries are excellent conduits for meeting new people and connecting with your fellow New Mexicans, it is my opinion that HOPS does exactly that and deserves our support. I thank you for taking this into consideration when voting on the zone change.

[Click here to access our
Coronavirus Resource Center.](#)



Advocacy. Tailored Insurance Solutions. Peace of Mind.

Jake Lujan

Client Executive, Vice President

HUB International Insurance Services Inc.

7770 Jefferson NE Suite 101

Albuquerque, NM 87109

Office: 505-828-4115

Mobile: 505-228-1559

jake.lujan@hubinternational.com

hubinternational.com

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Petition to Park in Rear Property of Hops Brewery Tap Room:

Request: ZMA 20-03 A request by Jim Shull for a Zone Map Amendment to change R-2 zoning as allowed by 9.2.25(E)(8) for a property in the C-1 and R-2 Zone in the Fourth Street Character Area.

Location: The property is located at 7226 4th Street NW and is legally known as Tract B La Esquina de Los Ranchos within projected section 21, T. 11N., R. 3 E., N.M.P.M., Village of Los Ranchos de Albuquerque, Bernalillo County, New Mexico, as filed in the Office of the Bernalillo County Clerk on September 29, 2008. The property contains 1.1226 acres more or less. The proposed zone change will be for 0.81 acres more or less.

Present Zone: R-2 & C-1

Proposed Zone: C-1

Applicant: Jim Shull

Address: 7226 Fourth Street NW Los Ranchos, NM 87107

The Village of Los Ranchos de Albuquerque Planning and Zoning Commission will consider and take action on the above-specified request on July 14, 2020 at 7:00 PM via Zoom video conference. Applications may be viewed at digitally; email Tiffany Justice at tjustice@losranchosnm.gov.

The public may submit written comment on this item no later than July 1, 2020 at 5:00 PM. Written comment must be sent to Village Clerk, Danielle Sedillo-Molina, via email to: dmolina@losranchosnm.gov or by physical letter to 6718 Rio Grande Blvd.

The public may also submit verbal testimony at the hearing. If you have any questions, please contact Planning and Zoning at 505-344-6582 between the hours of 8AM and 7PM Monday through Friday. Refer to file # ZMA 20-03

To participate in the meeting please call the office for Zoom meeting ID and password or visit the Village website at losranchosnm.gov/planning-zoning-media.

Please Sign Below to support this zoning change:

Name: 	Date: 6/30/20	Phone #: 505-864-3461
Name: Ben Williams	Date: 6/30/20	Phone #: 505-620-9243
Name: Jaiden Mayan	Date: 6/30/2020	Phone #: 505-917-8736
Name: 	Date: 6.30.2020	Phone #:

Name: Jorge Uribe Date: 6/27/20 Phone #: 215-519-5112

Name: Ryan Dinger Date: 6/27/2020 Phone #: 917-626-0134

Name: ROBERTO SALAZAR Date: 06/27/2020 Phone #: 505-917-3239

Name: Elaine Gil Date: 06/27/2020 Phone #: 917 533 7055

Name: Shm E Sph Date: 6/27/20 Phone #: 505 850 4079

Name: Steven Weldon Date: 6/27/20 Phone #: 505 850 4079

Name: Leslie Why Date: 6/27/2020 Phone #: 505 486 8124

Name: Darrell Frish Date: 6/27/2020 Phone #: 505 400 1088

Name: Jared Key Date: 6/27/2020 Phone #: 505-363-5795

Name: Jody Marinucci Date: 6/27/2020 Phone #: 505-480-1691

Name: Marty Wilson Date: 06-27-2020 Phone #: (505) 545-7851

Name: Aaron Peay

Date: 6-27-20

Phone #: 507-740

Name: ROBIN S. BERRIN
331 Nuevo Hacienda Ln NW
Los Ranchos, NM 87107

Date: 6/27/2020

Phone #: (505) 400-5528

Name: Paula Benavidez

Date: 6/27/20

Phone #: 505-264-3874

Name: Debbie Izujillo, Date: 6/27/20

Phone #: 505-261-0785

Name: Isaac Padilla

Date: 6/27/20

505 264 6512

Name:

Date:

Phone #:

Courtney Bell

Date: 6/27/20

505, 929, 9397

Name:

Date:

Phone #:

Jean T. Monarco

Date: 6/27/20

970-691-2928

Name:

Date:

Phone #:

Adrianna Sanchez

Date: 6/27/20

(505) 697-8108

Name:

Date:

Phone #:

ERIC HOEZO

Date: 6/27/20

(360) 968-1361

Name:

Date:

Phone #:

Sierra Maulden

Date: 6-27-20

(505) 917-9130

Name:

Date:

Phone #:

Dan's Larrance

Date: 6-27-20

505-220-7057

Name:

Date:

Phone #:

Amigo

Dylan Allgood

Date: 6-27-20

505-550-2816

Name:

Date:

Phone #:

Lindsay Urbe

Date: 6-27-20

505-832-7919

Name: Sherry Mouton	Date: 6/27/2020	Phone #: 505-610-1500
Name: ANTHONY BACA	Date: 6/27/2020	Phone #: 505-459-1872
Name: Aaron Carr	Date: 6/27/2020	Phone #: 575-313-6214
Name: JESSICA LAKE	Date: 6/27/2020	Phone #: 505-567-5227
Name: Susan Snyder	Date: 6/27/20	Phone #: 814-671-4684
Name: Sarah Hall	Date: 27 JUN 20	Phone #: 843-906-4216
Name: Bobby Hall	Date: 27 JUN 20	Phone #: 843-906-4216
Name: Tennis Snyder	Date: 2/27/20	Phone #: 814-671-2673
Name: Monne Arana	Date: 6/27/20	Phone #: 505-206-3584
Name: Sheila Grijalva	Date: 6/27/20	Phone #: 505-220-2081
Name: Miguel Mijangos	Date: 6/27/20	Phone #:
Name:  505-307-5150	Date:	Phone #:
Name: JASON MICHAEL WALKER	Date: 06/28/2020	Phone #: 602-690-9929

Name: Dominic Deangelis

Date: 6/28/20

Phone #:

505-816-8882

Name: Amber Grayson

Date: 6/28/20

Phone #:

940-597-5515

Name: CHRIS THOMPSON

Date: 6/28/2020

Phone #:

204.516.6892

Name: DAN Riboni

Date: 6/28/20

Phone #:

505-450-8242

Name: Jonelle Riboni

Date: 6/28/20

Phone #:

505-401-0247

Name: Judd McRoberts

Date: 6/28/20

Phone #:

505 249-4014

Name: Calleen McRoberts

Date: 6/28/20

Phone #:

505 261-6868

Name: Sandra Engel

Date: 6/28/20

Phone #:

505-934-0995

Name: Brent Engel

Date: 6/28/2020

Phone #:

505-934-0995

Name: SHAWN BENAVIDEZ

Date: 6-28-20

Phone #:

505 681-9871

Name: Susie Brace

Date: 6/28/20

Phone #:

505-480-2994

Name: Travis Radler

Date: 6/28/20

Phone #:

505-918-6083

Name: Vaughn Clinton II Date: 06/28/2020 Phone #: 505-412-5209

Name: Shelby Keffeler Date: 06/28/2020 Phone #: 805-603-9079

Name: Laurie Roufane Date: 06/28/2020 Phone #:

Name: Jordan Weare Date: 6-28-20 Phone #:

Name: Paul [unclear] Date: 6-28-20 Phone #:

Name: Mungint Date: 6/28/20 Phone #:

Name: [unclear] Date: 6/28/20 Phone #: 505 899 2705

Name: Joshua [unclear] Date: 6-28-20 Phone #: 512-574-0309

Name: Dave Costello Date: 28 Jan 20 Phone #: 505-350-0010

Name: Katie Franchini Date: 06-28-20 Phone #: 505.269.9244

Name: Deborah Reed Date: 6/28/20 Phone #: 5054142187

Name: Brandon Reed Date: 6-28-20 Phone #: 505 710 7027

Name: Jose Garcia Date: 30 June 2020 Phone #: 505-269-6353

Name: Christella Garcia Date: 6-30-2020 Phone #: 505-681-0423

Name: Kathleen Hall Date: 06-30-20 Phone #: 505-344-9264

Name: David Mehlman Date: 6/30/20 Phone #: 505-350-3616
David Mehl

Name: [Signature] Date: 6/30/20 Phone #: 505-510-1602

Name: Isaac Stafford Date: 6-30-20 Phone #: 505-414-5209
[Signature]

Name: Gaiden Mayan Date: 6/30/2020 Phone #: 505-917-8780
[Signature]

Name: T-to Garret Date: 6-30-2020 Phone #: ~~505-315-873~~ 818-2672

Name: T-to Garret Date: 6-30-2020 Phone #: 505-463-0763
[Signature]

Name: Thor Walters Date: 505-235-5804 Phone #: [Blank]
[Signature]

Name: Louise Bland Date: 6-30-2020 Phone #: 505-321-5012
[Signature]

Name: Kathryn Everson Date: 6-30-2020 Phone #: 908-1559

Name: *Ray Bland* Date: *6-30-2020* Phone #: *505-344-9613*

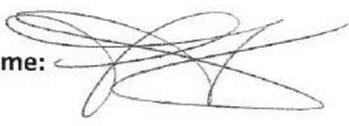
Name: *Estel Olberr* Date: *6.30.2020* Phone #: *505.344.9613*

Name: *Tom Stone* Date: *6/30/2020* Phone #: *505 926-1308*

Name: *Shawn Blackwood* Date: *6/30/2020* Phone #: *505-385-3008*

Name: *Daniel Blackwood* Date: *6/30/20* Phone #: *205-4100*

Name: *Christopher Bluff* Date: *6/30/2020* Phone #: *553-4339*

Name:  Date: *6/30/2020* Phone #: *505-236-8567*

Name: Date: Phone #:

From: [Danielle Sedillo-Molina](#)
To: [Tiffany Justice](#); [Jennifer Schilling](#)
Subject: FW: Zone Map Amendment 20-03/7226 4th Street N.W.
Date: Monday, July 6, 2020 11:45:40 AM
Attachments: [image001.png](#)

Please see below-

From: Danielle Sedillo-Molina
Sent: Monday, July 6, 2020 11:44 AM
To: 'bill4100@reagan.com' <bill4100@reagan.com>
Subject: RE: Zone Map Amendment 20-03/7226 4th Street N.W.

Good Morning,

Thank you for your comments, I will note them for the record and forward accordingly.

However, please be aware that your comments will not be included in the meeting packet, it has already been published and distributed, but will be provided to the Planning and Zoning Commission separately.

Thank you,

Danielle Sedillo-Molina
Village Clerk/HR/CPO
Village of Los Ranchos
6718 Rio Grande Blvd NW
Los Ranchos, NM 87107
505-344-6582
dmolina@losranchosnm.gov



From: bill4100@reagan.com <bill4100@reagan.com>
Sent: Monday, July 6, 2020 11:28 AM
To: Danielle Sedillo-Molina <dmolina@losranchosnm.gov>
Subject: Zone Map Amendment 20-03/7226 4th Street N.W.

Ms. Sedillo-Molina,

I am writing in strong support of Jim Shull's request for a Zone Map Amendment at 7226 4th Street, N.W. (ZMA 20-03). Jim and his wife, Christen, have brought two high-quality businesses to the North 4th Street corridor (Christen's Salon and Hops Brew Pub). In each case, Jim and Christen have paid particular attention to ensuring that their businesses enhance the look and feel of this commercial corridor. Their businesses are entirely consistent with the Village's own upgrades and improvements to the area. Both Christen's Salon and Hops Brew Pub significantly add to quality of life in the Village and their efforts should be applauded and encouraged. Therefore, I hope the Village will express its support by approving ZMA 20-03.

Please feel free to contact me at this email or at 505-710-4456. Thank you.

Bill Moyer

10 July 2020

To: Los Ranchos Planning Commission

From: Kathleen Hall

322 Tyler Road NW

Los Ranchos

Re: ZMA 20-03 Comment In Favor

I support the zone map amendment to allow Hops Taproom sufficient parking. This is a family-run business that provides informal opportunities to meet friends and neighbors, a warm atmosphere, and excellent hand-crafted product. This is our village pub.

I am fortunate to live a pleasant walk down the ditch from Hops, but in winter or rain it would be nice to find a parking space. Mr. Shull has taken care to provide safe and pleasant outdoor serving areas, and has told us how he would continue his thoughtful landscaping efforts in the unfinished space behind his pub. Approval of his parking area plan would permit him to further enhance this property as well as continue to generate income for his family, his employees, and the village.

Yes, please, I'd like a parking space and a fresh, cold beer at Hops.

Thank you.

From: [Danielle Sedillo-Molina](#)
To: [Tiffany Justice](#); [Jennifer Schilling](#)
Subject: Fwd: ZMA 20-03 comment
Date: Friday, July 10, 2020 3:54:48 PM
Attachments: [cidimage002.png@01D656C7.FFA74040](#)

Please see comments below-

Danielle

Begin forwarded message:

From: Danielle Sedillo-Molina <dmolina@losranchosnm.gov>
Date: July 10, 2020 at 3:53:46 PM MDT
To: Kathleen <greenheron322@centurylink.net>
Subject: Re: ZMA 20-03 comment

Good Afternoon,

Thank you for your comments, I will note them for the record and forward accordingly.

However, please be aware that your comments will not be included in the meeting packet, it has already been published and distributed, but will be provided to the Planning and Zoning Commission separately.

Thank you,
Danielle Sedillo-Molina
Village Clerk/HR/CPO
Village of Los Ranchos
[6718 Rio Grande Blvd NW](#)
[Los Ranchos, NM 87107](#)
[505-344-6582](tel:505-344-6582)
dmolina@losranchosnm.gov



On Jul 10, 2020, at 3:43 PM, Kathleen <greenheron322@centurylink.net> wrote:

Ms. Molina,
This is to submit my comment in favor of ZMA 20-03. The attached doc is as follows:

To: Los Ranchos Planning Commission
From: Kathleen Hall
322 Tyler Road NW
Los Ranchos

Re: ZMA 20-03 Comment In Favor

I support the zone map amendment to allow Hops Taproom sufficient parking. This is a family-run business that provides informal opportunities to meet friends and neighbors, a warm atmosphere, and excellent hand-crafted product. This is our village pub.

I am fortunate to live a pleasant walk down the ditch from Hops, but in winter or rain it would be nice to find a parking space. Mr. Shull has taken care to provide safe and pleasant outdoor serving areas, and has told us how he would continue his thoughtful landscaping efforts in the unfinished space behind his pub. Approval of his parking area plan would permit him to further enhance this property as well as continue to generate income for his family, his employees, and the village. Yes, please, I'd like a parking space and a fresh, cold beer at Hops.

Thank you.

<ZMA20-03 in favor.docx>

9. PUBLIC HEARINGS

B. DISCUSSION AND PUBLIC INPUT OF THE 2022-2026
INFRASTRUCTURE CAPITAL IMPROVEMENT PLAN (ICIP) FOR
THE VILLAGE OF LOS RANCHOS DE ALBUQUERQUE.

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Infrastructure Capital Improvement Plan FY 2021-2025

ICIP for Los Ranchos de Albuquerque

Contact: Tim McDonough, Acting Administrator
6718 Rio Grande Blvd, NW
Los Ranchos de Albuquerque, NM 87107

Telephone No.: (505) 344-6582

Email Address: tmcdonough@losranchosnm.gov

County: Bernalillo

Entity Type: MU

Procurement Officer Name: Danielle Sedillo-Molina

Telephone No.: (505) 344-6582

Email Address: dmolina@losranchosnm.gov

Financial Officer Name: Tammy Silva

Telephone No.: (505) 344-6582

Email Address: tsilva@losranchosnm.gov

Executive Order 2013-006 Compliance

Is your entity compliant with Executive Order 2013-006? Yes

Does your entity have an asset management plan and/or inventory listing of capital assets? Yes

Entity Planning: Process, Nature/Effect/Options/Recommendations of Trends

Process

Administration evaluated prior year plan and held departmental reviews. The public hearing was held on November 8, 2019 for community input. The resolution was adopted by the Board of Trustees on November 8, 2018.

Goals

FY 2020-2024 Infrastructure Capital Improvement Goals To enhance the semi-urban and rural character of the Village by promoting responsible land use planning, business expansion and ensuring the safety of our community. To promote the sustainability of our Village government by expanding our commercial corridor and providing for business incubation. To improve the safety and efficiency of traffic within the Village by identifying problem areas and implementing enhancements that benefit all road users. To purchase additional property to preserve open space and maintain agricultural activities throughout the Village. To stimulate the recreational and leisure activities. To improve the business character of the Village while not sacrificing the rural character. To provide community facilities as considered necessary for the preservation and enhancement of the quality of life in the Village. To provide quality and necessary administrative services to Village residents. To plan and construct walking and bike trails throughout the Village roads, ditches and public open spaces creating trail network connections in the Village.

Factors/Trends Considered

The Village has an aging and active population. Pedestrian and bicycle accessible facilities, trails and roads, are high on the priority list for Village residents. Further, vehicle speed reduction is noted as an important public safety issue of Village residents. Traffic calming and alternative transportation accessibility improvements are needed on many of the Village roadways. Decreased availability of capital outlay funding from local, state and federal sources has placed increased importance on planning and prioritizing of infrastructure improvements and on-going facility maintenance.

Infrastructure Capital Improvement Plan FY 2021-2025

Los Ranchos de Albuquerque Project Summary

ID	Year	Rank	Project Title	Category	Funded to date	2021	2022	2023	2024	2025	Total	Amount	Phases?
											Project Cost	Not Yet Funded	
22956	2021	001	4th Street Road Renovation and Repair Improvements	Transportation - Highways/Roads/Bridges	0	650,000	450,000	5,000,000	3,500,000	0	9,600,000	9,600,000	No
28033	2021	002	Agri-Nature Center Building Improvements	Facilities - Other	305,000	402,000	750,000	0	0	0	1,457,000	1,152,000	Yes
14288	2021	003	Road Safety Enhancements	Transportation - Highways/Roads/Bridges	58,000	142,000	200,000	200,000	200,000	200,000	1,000,000	942,000	Yes
22957	2021	004	Village Hall Renovation	Facilities - Administrative Facilities	80,000	0	0	0	300,000	220,000	600,000	520,000	No
12233	2021	005	New Acquisition of Land and Property	Facilities - Other	460,000	0	1,500,000	5,000,000	0	0	6,960,000	6,500,000	No
Number of projects:			5										
Grand Totals			Funded to date:	Year 1:	Year 2:	Year 3:	Year 4:	Year 5:	Total Project Cost:	Total Not Yet Funded:			
Grand Totals			903,000	1,194,000	2,900,000	10,200,000	4,000,000	420,000	19,617,000	18,714,000			

Infrastructure Capital Improvement Plan FY2021-2025

ICIP Capital Project Description

Year/Rank 2021 001 **Priority:** High **ID:**22956
Project Title: 4th Street Road Renovation and Repair Improvements **Class:** Renovate/Repair **Type/Subtype:** Transportation - Highways/Roads/Bridges
Contact Name: Maria Rinaldi **Contact Phone:** 505-344-6582 **Contact E-mail:** mrinaldi@losranchosnm.gov
Total project cost: 9,600,000 **Proposed project start date:** 05/2020
Project Location: Pueblo Solano RD to Village boundary north of Ortega RD Los Ranchos de Albuquerque NM 87107 **Latitude:** 35.72381 **Longitude:** -106.634846
Legislative Language: To plan, design, construct and purchase right of way for renovation and repair improvements to 4th Street in Los Ranchos de Albuquerque, NM, Bernalillo County.
Scope of Work: Plan, design and construct improvements to 4th Street roadway to include survey of termini for easements, right-of-way and archeological and environmental clearances for ADA pedestrian and vehicular facilities, lighting, signalization, signage and stormwater drainage. May include bicycle facilities if sufficient ROW.

Secured and Potential Funding Budget:

State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.

Please complete table below with all secured and potential funding sources.

Funding Source(s)	Funding	Applied For?	Amount	Amt Expended	Date(s)	Comment
	Amount	Yes or No	Secured	to Date	Received	
CAP	4,000,000	No	0	0		app under review
LFUNDS	1,500,000	Yes	250,000	0	FYB 2020	
FGRANT	3,500,000	No	0	0		
DOT	600,000	Yes	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
TOTALS	9,600,000		250,000	0		

Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.

Completed	Funded to Date	Estimated Costs Not Yet Funded				Total Project Cost
		2021	2022	2023	2024	
N/A						

Infrastructure Capital Improvement Plan FY2021-2025

Water Rights		0	0	0	0	0	0	0
Easements and Rights of Way	N/A	0	500,000	0	0	0	0	500,000
Acquisition	N/A	0	0	0	0	0	0	0
Archaeological Studies	No	0	50,000	0	0	0	0	50,000
Environmental Studies	No	0	50,000	0	0	0	0	50,000
Planning	N/A	0	50,000	0	0	0	0	50,000
Design (Engr./Arch.)	No	0	0	450,000	0	0	0	450,000
Construction	No	0	0	0	5,000,000	3,500,000	0	8,500,000
Furnishing/Equipment	N/A	0	0	0	0	0	0	0
TOTALS		0	650,000	450,000	5,000,000	3,500,000	0	9,600,000
<i>Amount Not Yet Funded</i>		9,600,000						

PHASING BUDGET

Can this project be phased? No

Phasing: Stand Alone: No Multi-Phased: No

A project single phase approach is used for projects that can be completed with one process because it is manageable, affordable, and will not require any foreseeable additional resources or activities to be fully operational when complete.

A project multi-phased approach is used for breaking down very large projects into manageable standalone parts that are independently functional and easier to fund.

If the multi-phase approach is being used it is required to provide accurate dates, costs, and funding sources for prior phases, and be able to provide reasonable projections of dates, costs, and funding sources for future phases. In addition, each multi-phase has three main levels: Planning, Design, and Construction. Each level can be funded individually, however strong emphasis is put on completing all three levels.

Phase	Amount	Plan	Design	Construct	Furnish/Equip	Other (Wtr Rights, Easements, Acq)	# Mos to Complete
1	0	No	No	No	No	No	0
2	0	No	No	No	No	No	0
3	0	No	No	No	No	No	0
4	0	No	No	No	No	No	0
5	0	No	No	No	No	No	0
TOTAL	0						

Infrastructure Capital Improvement Plan FY2021-2025

Has your local government/agency budgeted for operating expenses for the project when it is completed?							Yes
If no, please explain why:							
ANNUAL OPERATING BUDGET	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	TOTAL	
Annual Operating Expenses plus Debt Service	50,000	50,000	50,000	50,000	50,000	250,000	
Annual Operating Revenues	0	0	0	0	0	0	

Does the project lower operating costs? No

If yes, please explain and provide estimates of operating savings

Entities who will assume the following responsibilities for this project:

	<u>Fiscal Agent:</u>	<u>Own:</u>	<u>Operate:</u>	<u>Own Land:</u>	<u>Own Asset:</u>	<u>Maintain:</u>
	Los Ranchos de Albuquerque					
Lease/operating agreement in place?	No	No		No	No	No

More detailed information on project.

- (a) How many years is the requested project expected to be in use before needing Renovate/Repair or Replacement? 1-9 years
- (b) Has the project had public input and buy-in? Yes
- (c) Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele? No
- (d) Regionalism - Does the project directly benefit an entity other than itself? No
If yes, please list the other entity.
- (e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget? Yes
Please explain. Project oversight is provide the Mayor and Board of Trustees of the Village of Los Ranchos. Financial and progress reports are provided to the Mayor and Board on all capital projects in the Village.
- (f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy? Yes
If yes, please explain. Project improvements are designed to facilitate business growth through creating a true main street in the Village.
- (g) Does the project benefit all citizens within a recognized region, district or political subdivision? Yes

Infrastructure Capital Improvement Plan FY2021-2025

If yes, please explain and provide the number of people that will benefit from the project.

The 6400 residents of the Village of Los Ranchos will benefit from the increased economic/commercial activity.

(h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and unavoidable? Emergencies must be documented by a Subject Matter Expert.

No

If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issued the mandate.)

Infrastructure Capital Improvement Plan FY2021-2025

ICIP Capital Project Description

Year/Rank 2021 002 **Priority:** High **ID:**28033
Project Title: Agri-Nature Center Building Improvements **Class:** Renovate/Repair **Type/Subtype:** Facilities - Other
Contact Name: Maria Rinaldi **Contact Phone:** 505-379-8982 **Contact E-mail:** mrinaldi@losranchosnm.gov
Total project cost: 1,457,000 **Proposed project start date:** 02/2016
Project Location: 4920 Rio Grande Blvd. Los Ranchos de Albuquerque NM 87107 **Latitude:** 35.146968 **Longitude:** -106.661689
Legislative Language: To plan, design, construct and equip improvements to existing Agri-nature center facility in the Village of Los Ranchos, NM, Bernalillo County.
Scope of Work: Plan and design renovations and improvements to the existing building and immediate grounds at the Agri-Nature Center. Plan and design repairs, including but not limited to electrical and lighting, HVAC, roofing, exterior building removal and replacement and remove and replace patios, sidewalks and parking surface immediately surrounding the building. Remodel interior building, equip with meeting and banquet tables and chairs, kitchen appliances and bathroom fixtures. Construction work will be solicited through competitive bids. Funds expended to date have gone to planning and design.

Secured and Potential Funding Budget:

State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.

Please complete table below with all secured and potential funding sources.

Funding Source(s)	Funding Amount	Applied For? Yes or No	Amount Secured	Amt Expended to Date	Date(s) Received	Comment
CAP	165,000	Yes	165,000	165,000	10/2015	
CAP	140,000	Yes	140,000	0	7/2017	
CAP	1,152,000	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
TOTALS	1,457,000		305,000	165,000		

Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.

Completed	Funded to Date	Estimated Costs Not Yet Funded				Total Project Cost
		2021	2022	2023	2024	

Infrastructure Capital Improvement Plan FY2021-2025

Water Rights	N/A	0	0	0	0	0	0	0
Easements and Rights of Way	N/A	0	0	0	0	0	0	0
Acquisition	N/A	0	0	0	0	0	0	0
Archaeological Studies	N/A	0	0	0	0	0	0	0
Environmental Studies	N/A	0	0	0	0	0	0	0
Planning	No	10,000	10,000	0	0	0	0	20,000
Design (Engr/Arch.)	No	60,000	40,000	0	0	0	0	100,000
Construction	No	235,000	302,000	750,000	0	0	0	1,287,000
Furnishing/Equipment	No	0	50,000	0	0	0	0	50,000
TOTALS		305,000	402,000	750,000	0	0	0	1,457,000
	Amount Not Yet Funded	1,152,000						

PHASING BUDGET

Can this project be phased? Yes

Phasing: Stand Alone: Yes Multi-Phased: No

A project single phase approach is used for projects that can be completed with one process because it is manageable, affordable, and will not require any foreseeable additional resources or activities to be fully operational when complete.

A project multi-phased approach is used for breaking down very large projects into manageable standalone parts that are independently functional and easier to fund.

If the multi-phase approach is being used it is required to provide accurate dates, costs, and funding sources for prior phases, and be able to provide reasonable projections of dates, costs, and funding sources for future phases. In addition, each multi-phase has three main levels: Planning, Design, and Construction. Each level can be funded individually, however strong emphasis is put on completing all three levels.

Phase	Amount	Plan	Design	Construct	Furnish/Equip	Other (Wtr Rights, Easements, Acq)	# Mos to Complete
1	402,000	Yes	Yes	Yes	No	No	0
2	750,000	No	No	Yes	No	No	0
3	0	No	No	No	No	No	0
4	0	No	No	No	No	No	0
5	0	No	No	No	No	No	0
TOTAL	1,152,000						

Infrastructure Capital Improvement Plan FY2021-2025

Has your local government/agency budgeted for operating expenses for the project when it is completed?							Yes
If no, please explain why:							
ANNUAL OPERATING BUDGET	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	TOTAL	
Annual Operating Expenses plus Debt Service	60,000	60,000	60,000	60,000	60,000	300,000	
Annual Operating Revenues	0	0	0	0	0	0	

Does the project lower operating costs? No

If yes, please explain and provide estimates of operating savings

Entities who will assume the following responsibilities for this project:

	<u>Fiscal Agent:</u>	<u>Own:</u>	<u>Operate:</u>	<u>Own Land:</u>	<u>Own Asset:</u>	<u>Maintain:</u>
	Los Ranchos de Albuquerque					
Lease/operating agreement in place?	No	No		No	No	No

More detailed information on project.

(a) How many years is the requested project expected to be in use before needing Renovate/Repair or Replacement? 16 years or more

(b) Has the project had public input and buy-in? Yes

(c) Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele? No

(d) Regionalism - Does the project directly benefit an entity other than itself? No

If yes, please list the other entity.

(e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget? Yes

Please explain. The Mayor and Board of Trustees have oversight for the project. They are presented financial and project progress reports on all capital projects on a monthly basis.

(f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy? Yes

If yes, please explain. The project impacts the agricultural community in the greater metropolitan area. The facility will be a resource for a number of agencies and organizations in a multi-county area.

(g) Does the project benefit all citizens within a recognized region, district or political subdivision? Yes

Infrastructure Capital Improvement Plan FY2021-2025

If yes, please explain and provide the number of people that will benefit from the project.

This public facility improvement will serve the full community of 6400 residents of Los Ranchos, and region with numerous agricultural programs and festivals such "Lavender Festival."

(h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and unavoidable? Emergencies must be documented by a Subject Matter Expert.

No

If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issued the mandate.)

Infrastructure Capital Improvement Plan FY2021-2025

ICIP Capital Project Description

Year/Rank 2021 003 **Priority:** High **ID:**14288
Project Title: Road Safety Enhancements **Class:** Renovate/Repair **Type/Subtype:** Transportation - Highways/Roads/Bridges
Contact Name: Keen Heinzelman **Contact Phone:** 505-344-6582 **Contact E-mail:** kheinzelman@losranchosnm.gov
Total project cost: 1,000,000 **Proposed project start date:** 07/01/2025
Project Location: 6718 Rio Grande Blvd Los Ranchos de Albuquerque NM 87107 **Latitude:** 35.167950 **Longitude:** -106.64055
Legislative Language: To plan, design and construct renovations and repairs to existing roads within the Village of Los Ranchos, New Mexico.
Scope of Work: Design and construct road safety renovations, repairs and improvements including, paving, milling overlay and/or striping; installation of traffic calming devices such as speed bumps, speed signs, flashing caution lights and speed boards for traffic control; and installation of bike lanes to improve vehicular, pedestrian and cyclist safety as needed based on current road conditions, traffic counts and recorded speeds. An engineering study was completed in 2017 recommended specific enhancements on the majority of the roads in the Village. None of those recommendation have been implemented to-date. The Village intended to implement those recommendations by contracting with a design engineering firm to design improvements and issue construction drawings. The Village would solicit a contractor via an RFB process. The Village will follow its policies and procedures and comply with the State of New Mexico Procurement Code.

Secured and Potential Funding Budget:

State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.

Please complete table below with all secured and potential funding sources.

Funding Source(s)	Funding Amount	Applied For? Yes or No	Amount Secured	Amt Expended to Date	Date(s) Received	Comment
LFUNDS	58,000	No	58,000	0	July 2019	Municipal Street Fund
CAP	442,000	No	0	0		
LFUNDS	200,000	No	0	0	July 2020	Municipal Street Fund
DOT	300,000	No	0	0	2019	Cooperative Grant
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
TOTALS	1,000,000		58,000	0		

Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.

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	Completed	Funded to Date	Estimated Costs Not Yet Funded					Total Project Cost
			2021	2022	2023	2024	2025	
Water Rights	N/A	0	0	0	0	0	0	0
Easements and Rights of Way	Yes	0	0	0	0	0	0	0
Acquisition	N/A	0	0	0	0	0	0	0
Archaeological Studies	N/A	0	0	0	0	0	0	0
Environmental Studies	N/A	0	0	0	0	0	0	0
Planning	Yes	17,000	0	0	0	0	0	17,000
Design (Engr./Arch.)	No	20,000	20,000	20,000	20,000	10,000	10,000	100,000
Construction	No	21,000	122,000	180,000	180,000	190,000	190,000	883,000
Furnishing/Equipment	N/A	0	0	0	0	0	0	0
TOTALS		58,000	142,000	200,000	200,000	200,000	200,000	1,000,000
Amount Not Yet Funded		942,000						

PHASING BUDGET

Can this project be phased? Yes

Phasing: Stand Alone: Yes Multi-Phased: No

A project single phase approach is used for projects that can be completed with one process because it is manageable, affordable, and will not require any foreseeable additional resources or activities to be fully operational when complete.

A project multi-phased approach is used for breaking down very large projects into manageable standalone parts that are independently functional and easier to fund.

If the multi-phase approach is being used it is required to provide accurate dates, costs, and funding sources for prior phases, and be able to provide reasonable projections of dates, costs, and funding sources for future phases. In addition, each multi-phase has three main levels: Planning, Design, and Construction. Each level can be funded individually, however strong emphasis is put on completing all three levels.

Phase	Amount	Plan	Design	Construct	Furnish/Equip	Other (Wtr Rights, Easements, Acq)	# Mos to Complete
1	142,000	No	Yes	Yes	No	No	12
2	200,000	No	Yes	Yes	No	No	12
3	200,000	No	Yes	Yes	No	No	12
4	200,000	No	Yes	Yes	No	No	12

Infrastructure Capital Improvement Plan FY2021-2025

5	200,000	No	Yes	Yes	No	No	12
TOTAL	942,000						

Has your local government/agency budgeted for operating expenses for the project when it is completed?							Yes
If no, please explain why:							
ANNUAL OPERATING BUDGET	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	TOTAL	
Annual Operating Expenses plus Debt Service	2,500	2,500	2,500	2,500	2,500	12,500	
Annual Operating Revenues	0	0	0	0	0	0	

Does the project lower operating costs? No

If yes, please explain and provide estimates of operating savings

Entities who will assume the following responsibilities for this project:

	<u>Fiscal Agent:</u>	<u>Own:</u>	<u>Operate:</u>	<u>Own Land:</u>	<u>Own Asset:</u>	<u>Maintain:</u>
	Village of Los Ranchos					
Lease/operating agreement in place?	No	No		No	No	No

More detailed information on project.

(a) How many years is the requested project expected to be in use before needing Renovate/Repair or Replacement? 10-15 years

(b) Has the project had public input and buy-in? Yes

(c) Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele? No

(d) Regionalism - Does the project directly benefit an entity other than itself? No

If yes, please list the other entity.

(e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget? Yes

Please explain. Administrative office and the Mayor would be in charge of general oversight with the Administrator, overseeing the daily construction and procurement.

(f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy? No

If yes, please explain.

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(g) Does the project benefit all citizens within a recognized region, district or political subdivision?

If yes, please explain and provide the number of people that will benefit from the project.

Yes

All of the approximate 6,100 residents will have the benefit of safe and well-functioning roadways with pedestrian and bicycle facilities.

(h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and unavoidable? Emergencies must be documented by a Subject Matter Expert.

No

If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issued the mandate.)

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ICIP Capital Project Description

Year/Rank 2021 004 **Priority:** High **ID:**22957
Project Title: Village Hall Renovation **Class:** Renovate/Repair **Type/Subtype:** Facilities - Administrative Facilities
Contact Name: Keen Heinzelman **Contact Phone:** 505-344-6582 **Contact E-mail:** kheinzelman@losranchosnm.gov
Total project cost: 600,000 **Proposed project start date:** 10/2025
Project Location: 6718 Rio Grande Blvd Los Ranchos de Albuquerque NM 87107 **Latitude:** 35.159126 **Longitude:** -106.65432
Legislative Language: To design, construct and furnish renovations and repairs to Village Hall at the Village of Los Ranchos de Albuquerque, New Mexico.
Scope of Work: Design, construct and furnish renovations to Village Hall to include a conference and meeting room and expanded office space, lighting, exterior coating, replacement of HAVC system, and interior and exterior upgrades to meet ADA standards. Design has not been completed so specific equipment and furnishing lists are not available.

Secured and Potential Funding Budget:

State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.

Please complete table below with all secured and potential funding sources.

Funding Source(s)	Funding Amount	Applied For? Yes or No	Amount Secured	Amt Expended to Date	Date(s)	
					Received	Comment
LFUNDS	120,000	Yes	80,000	0	2024	General Fund
CAP	480,000	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
TOTALS	600,000		80,000	0		

Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.

	Completed	Funded to Date	Estimated Costs Not Yet Funded					Total Project Cost
			2021	2022	2023	2024	2025	
Water Rights	N/A	0	0	0	0	0	0	0

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Easements and Rights of Way	N/A	0	0	0	0	0	0	0
Acquisition	N/A	0	0	0	0	0	0	0
Archaeological Studies	N/A	0	0	0	0	0	0	0
Environmental Studies	N/A	0	0	0	0	0	0	0
Planning	N/A	30,000	0	0	0	0	0	30,000
Design (Engr/Arch.)	No	50,000	0	0	0	0	0	50,000
Construction	No	0	0	0	0	300,000	200,000	500,000
Furnishing/Equipment	No	0	0	0	0	0	20,000	20,000
TOTALS		80,000	0	0	0	300,000	220,000	600,000
Amount Not Yet Funded		520,000						

PHASING BUDGET

Can this project be phased? No

Phasing: Stand Alone: No Multi-Phased: No

A project single phase approach is used for projects that can be completed with one process because it is manageable, affordable, and will not require any foreseeable additional resources or activities to be fully operational when complete.

A project multi-phased approach is used for breaking down very large projects into manageable standalone parts that are independently functional and easier to fund.

If the multi-phase approach is being used it is required to provide accurate dates, costs, and funding sources for prior phases, and be able to provide reasonable projections of dates, costs, and funding sources for future phases. In addition, each multi-phase has three main levels: Planning, Design, and Construction. Each level can be funded individually, however strong emphasis is put on completing all three levels.

Phase	Amount	Plan	Design	Construct	Furnish/Equip	Other (Wtr Rights, Easements, Acq)	# Mos to Complete
1	0	No	No	No	No	No	0
2	0	No	No	No	No	No	0
3	0	No	No	No	No	No	0
4	0	No	No	No	No	No	0
5	0	No	No	No	No	No	0
TOTAL	0						

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Has your local government/agency budgeted for operating expenses for the project when it is completed?						Yes
If no, please explain why:						
ANNUAL OPERATING BUDGET	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	TOTAL
Annual Operating Expenses plus Debt Service	3,000	3,000	3,000	3,000	3,000	15,000
Annual Operating Revenues	0	0	0	0	0	0

Does the project lower operating costs? No

If yes, please explain and provide estimates of operating savings

Entities who will assume the following responsibilities for this project:

	<u>Fiscal Agent:</u>	<u>Own:</u>	<u>Operate:</u>	<u>Own Land:</u>	<u>Own Asset:</u>	<u>Maintain:</u>
	Los Ranchos de Albuquerque	Village of Los Ranchos de Albuquerque	Village of Los Ranchos de Albuquerque	Los Ranchos de Albuquerque	Los Ranchos de Albuquerque	Los Ranchos de Albuquerque
Lease/operating agreement in place?	No	No		No	No	No

More detailed information on project.

- (a) How many years is the requested project expected to be in use before needing Renovate/Repair or Replacement? 16 years or more
- (b) Has the project had public input and buy-in? Yes
- (c) Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele? Yes
- (d) Regionalism - Does the project directly benefit an entity other than itself? No
If yes, please list the other entity.
- (e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget? Yes
Please explain. The Mayor and Board of Trustees have general oversight and control. The Administrator, will have direct oversight of the construction and procurement.
- (f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy? No
If yes, please explain.
- (g) Does the project benefit all citizens within a recognized region, district or political subdivision? Yes
If yes, please explain and provide the number of people that will benefit from the project. The 6400 residents of the Village will benefit by having a Village Hall that is up to

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modern standards.

(h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and unavoidable? Emergencies must be documented by a Subject Matter Expert.

No

If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issued the mandate.)

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ICIP Capital Project Description

Year/Rank 2021 005 **Priority:** High **ID:**12233
Project Title: New Acquisition of Land and Property **Class:** New **Type/Subtype:** Facilities - Other
Contact Name: Mayor Donald T. Lopez **Contact Phone:** 505-344-6582 **Contact E-mail:** mayordonaldtlopez@losranchosnm.gov
Total project cost: 6,960,000 **Proposed project start date:** 07/2022
Project Location: 4920 Rio Grande Blvd. Los Ranchos de Albuquerque NM 87107 **Latitude:** 35.147845 **Longitude:** -106.66299
Legislative Language: To acquire open space and agricultural land, acquire property for the Village of Los Ranchos de Albuquerque, NM, Bernalillo County.
Scope of Work: The Village has identified 20 acres of land to purchase for preservation as open space and agricultural lands as designated in the Village Open Space Plan. The property would serve both as agricultural land and open space. In conjunction with improvements to the commercial corridor, additional public property is needed to create public parking facilities, parks and other public uses. Land purchases follow a process established by the Village with reliance on the appropriate state statutes that provide the authority for the purchase of land. The parcels are identified in planning documents - master plan, corridor or sector plans, open space plans; identified properties are presented to the Board of Trustees for approval to proceed with purchase; property appraisals are completed; purchase offers are made and negotiated with land owners, final purchase documents are presented to the Board of Trustees for final approval to execute.

Secured and Potential Funding Budget:

State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.

Please complete table below with all secured and potential funding sources.

Funding Source(s)	Funding Amount	Applied For? Yes or No	Amount Secured	Amt Expended to Date	Date(s) Received	Comment
LFUNDS	460,000	Yes	460,000	0	07/2018	
CAP	6,500,000	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
TOTALS	6,960,000		460,000	0		

Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.

_____ Estimated Costs Not Yet Funded _____

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	Completed	Funded to Date	2021	2022	2023	2024	2025	Total Project Cost
Water Rights	No	0	0	0	0	0	0	0
Easements and Rights of Way	No	0	0	0	0	0	0	0
Acquisition	No	460,000	0	1,500,000	5,000,000	0	0	6,960,000
Archaeological Studies	N/A	0	0	0	0	0	0	0
Environmental Studies	N/A	0	0	0	0	0	0	0
Planning	Yes	0	0	0	0	0	0	0
Design (Engr./Arch.)	N/A	0	0	0	0	0	0	0
Construction	N/A	0	0	0	0	0	0	0
Furnishing/Equipment	N/A	0	0	0	0	0	0	0
TOTALS		460,000	0	1,500,000	5,000,000	0	0	6,960,000
	Amount Not Yet Funded	6,500,000						

PHASING BUDGET

Can this project be phased? No

Phasing: Stand Alone: No Multi-Phased: No

A project single phase approach is used for projects that can be completed with one process because it is manageable, affordable, and will not require any foreseeable additional resources or activities to be fully operational when complete.

A project multi-phased approach is used for breaking down very large projects into manageable standalone parts that are independently functional and easier to fund.

If the multi-phase approach is being used it is required to provide accurate dates, costs, and funding sources for prior phases, and be able to provide reasonable projections of dates, costs, and funding sources for future phases. In addition, each multi-phase has three main levels: Planning, Design, and Construction. Each level can be funded individually, however strong emphasis is put on completing all three levels.

Phase	Amount	Plan	Design	Construct	Furnish/Equip	Other (Wtr Rights, Easements, Acq)	# Mos to Complete
1	0	No	No	No	No	No	0
2	0	No	No	No	No	No	0
3	0	No	No	No	No	No	0
4	0	No	No	No	No	No	0
5	0	No	No	No	No	No	0

Infrastructure Capital Improvement Plan FY2021-2025

TOTAL	0
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Has your local government/agency budgeted for operating expenses for the project when it is completed?						Yes
If no, please explain why:						
ANNUAL OPERATING BUDGET	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	TOTAL
Annual Operating Expenses plus Debt Service	30,000	30,000	30,000	30,000	30,000	150,000
Annual Operating Revenues	0	0	0	0	0	0

Does the project lower operating costs? No

If yes, please explain and provide estimates of operating savings

Entities who will assume the following responsibilities for this project:

	Fiscal Agent:	Own:	Operate:	Own Land:	Own Asset:	Maintain:
	Village of Los Ranchos de Albuquerque	Village of Los Ranchos de Albuquerque	Village of Los Ranchos de Albuquerque	Los Ranchos de Albuquerque	Los Ranchos de Albuquerque	Los Ranchos de Albuquerque
Lease/operating agreement in place?	No	No		No	No	No

More detailed information on project.

(a) How many years is the requested project expected to be in use before needing Renovate/Repair or Replacement? 16 years or more

(b) Has the project had public input and buy-in? Yes

(c) Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele? No

(d) Regionalism - Does the project directly benefit an entity other than itself? No

If yes, please list the other entity.

(e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget? Yes

Please explain. The Mayor and the Village Board of Trustees have oversight of all capital project in the village. They receive monthly project financial and progress reports.

(f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy? No

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If yes, please explain.

(g) Does the project benefit all citizens within a recognized region, district or political subdivision?

Yes

If yes, please explain and provide the number of people that will benefit from the project.

All Village properties are purchased with the intent that they are for the benefit of all the residents.

(h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and unavoidable? Emergencies must be documented by a Subject Matter Expert.

No

If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issued the mandate.)

11. ANNOUNCEMENTS

A. NOTICE OF INTENT (NOI); SECTION 13-6-1;
DISPOSITION OF OBSOLETE, WORN-OUT OR UNUSABLE
TANGIBLE PERSONAL PROPERTY.

2019 New Mexico Statutes

Chapter 13 - Public Purchases and Property

Section 13-6-1 - Disposition of obsolete, worn-out or unusable tangible personal property.

Universal Citation: NM Stat § 13-6-1 (2019)

A. The governing authority of each state agency, local public body, school district and state educational institution may dispose of any item of tangible personal property belonging to that authority and delete the item from its public inventory upon a specific finding by the authority that the item of property is:

(1) of a current resale value of five thousand dollars (\$5,000) or less; and

(2) worn out, unusable or obsolete to the extent that the item is no longer economical or safe for continued use by the body.

B. The governing authority shall, as a prerequisite to the disposition of any items of tangible personal property:

(1) designate a committee of at least three officials of the governing authority to approve and oversee the disposition; and

(2) give notification at least thirty days prior to its action making the deletion by sending a copy of its official finding and the proposed disposition of the property to the state auditor and the appropriate approval authority designated in Section 13-6-2 NMSA 1978, duly sworn and subscribed under oath by each member of the authority approving the action.

C. A copy of the official finding and proposed disposition of the property sought to be disposed of shall be made a permanent part of the official minutes of the governing authority and maintained as a public record subject to the Inspection of Public Records Act [Chapter 14, Article 2 NMSA 1978].

D. The governing authority shall dispose of the tangible personal property by negotiated sale to any governmental unit of an Indian nation, tribe or pueblo in New Mexico or by negotiated sale or donation to other state agencies, local public bodies, school districts, state educational institutions or municipalities or through the central purchasing office of the governing authority by means of competitive sealed bid or public auction or, if a state agency, through the surplus property bureau of the transportation services division of the general services department.

E. A state agency shall give the surplus property bureau of the transportation services division of the general services department the right of first refusal when disposing of obsolete, worn-out or unusable tangible personal property of the state agency.

F. If the governing authority is unable to dispose of the tangible personal property pursuant to

Subsection D or E of this section, the governing authority may sell or, if the property has no value, donate the property to any organization described in Section 501(c)(3) of the Internal Revenue Code of 1986.

G. If the governing authority is unable to dispose of the tangible personal property pursuant to Subsection D, E or F of this section, it may order that the property be destroyed or otherwise permanently disposed of in accordance with applicable laws.

H. If the governing authority determines that the tangible personal property is hazardous or contains hazardous materials and may not be used safely under any circumstances, the property shall be destroyed and disposed of pursuant to Subsection G of this section.

I. No tangible personal property shall be donated to an employee or relative of an employee of a state agency, local public body, school district or state educational institution; provided that nothing in this subsection precludes an employee from participating and bidding for public property at a public auction.

J. This section shall not apply to any property acquired by a museum through abandonment procedures pursuant to the Abandoned Cultural Properties Act [18-10-1 to 18-10-5 NMSA 1978].

History: 1953 Comp., § 6-1-7.1, enacted by Laws 1961, ch. 100, § 1; 1979, ch. 195, § 2; 1984, ch. 47, § 1; 1987, ch. 15, § 1; 1989, ch. 211, § 6; 1995, ch. 181, § 1; 1998, ch. 16, § 1; 2001, ch. 317, § 1; 2007, ch. 57, § 4; 2012, ch. 10, § 1; 2013, ch. 9, § 1.

12. NEW BUSINESS

A. PURSUANT TO § 3-11-6 (1) NMSA 1978; THE MAYOR SHALL SUBMIT FOR CONFIRMATION THE NAMES OF PERSONS WHO SHALL BE EMPLOYED BY THE MUNICIPALITY TO THE BOARD OF TRUSTEES FOR APPROVAL.

a. CONFIRMATION OF AMELIA HINOJOS,
FRONT DESK/ADMINISTRATIVE ASSISTANT

Amelia Hinojos

Administrative Assistant

Contact

Los Lunas, New Mexico 87031

Objective

Looking for an Administrative Assistant position where my exceptional ability to prioritize, organize, and effectively communicate with all levels of staff providing administrative support

Education

New America School
1734 Isleta Blvd SW
Albuquerque, NM 87105
505-222-4360
August 2010-June 2011

Experience

February 2020-July 2020

Administrative Assistant -Village of Los Ranchos

Assist on answering incoming phone calls, scanning, faxing, receiving and distributing mail, mailing out correspondence. Assist resident from the Village to speak to someone in the Planning and Zoning department. Schedule meetings for Mayor and the Administrator. Assisting anyone that is needing help.

January 2017 – August 2019

Customer Service Representative -HME Specialist •

Assist insurance companies and Hospice Agencies in selection of correct billing codes and equipment, obtain complete and accurate information from Patient Demographic form, Complete Projects Assigned, talked to dissatisfied customers and coordinates the correction of the complaint and insures service recovery, implements the Company Mission Statement and preforms other duties or special projects when necessary.

January 2012 – July 2015

Receptionist • The New America School • Administrative Assistant,

File records, adept in technology, organizational skills, time management, resourcefulness, detail-oriented and anticipates needs.

April 2010 – July 2010

Enumerator • Census Bureau • United States Census

Analytical, design, problem solving, project management, technical skills, customer service, dependability, adaptability diversity, quality management, safety and security.

Key Skills

Math skills (calculate figures and amounts such as discounts, interest, proportions, percentages area, circumference and value.

Computer Skills (perform jobs successfully, knowledge in Word Processing software and spreadsheet software.

Communication

Bilingual, Oral communication, Written communication, positive attitude. Ability to read and understand medical terminology and documents such as safety rules, operating and maintenance instructions and procedure manuals.

Leadership

Participates in improvement of Operational Performance (IOP) activities, Complete annual and monthly on-line courses, and participates in traditional and e-learning programs.

References

[Available upon request.]

	From		<input type="checkbox"/> Yes	
	To		<input type="checkbox"/> No	
Occupational License, Certificate or Registration:	Number:	Where Issued:	Expiration Date:	
Occupational License, Certificate or Registration:	Number:	Where Issued:	Expiration Date:	
Occupational License, Certificate or Registration:	Number:	Where Issued:	Expiration Date:	
Languages Read, Written or Spoken Fluently Other Than English:				

VETERAN INFORMATION (Most recent)

Branch of Service: <i>N/A</i>	Date of Entry: <i>—</i>	Date of Discharge: <i>—</i>
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SPECIAL SKILLS (List all pertinent skills and equipment that you can operate) Maximum 300 characters

I can operate a scanner, printer, computer, phone.

WORK EXPERIENCE (Most Recent First - may include voluntary work and military experience)

Employer: <i>Village of Los Ranchos</i>	Telephone Number: <i>505-344-6582</i>	From (Month/Year): <i>2/2020</i>
Address: <i>6718 Rio Grande Blvd NW, Los Ranchos, NM 87102</i>		To (Month/Year): <i>7/2020</i>
Job Title:	Number Employees Supervised:	Hours Per Week: <i>35-40 hrs -</i>
Specific Duties (Maximum 350 characters): <i>Answering phone, receiving mail, sorting mail, assisting with other duties such as, print, send emails.</i>		Last Salary: <i>\$12.00</i>
		Supervisor: <i>Danielle</i>
Reason For Leaving:	May We Contact This Employer? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Employer: <i>El Camino Real Academy</i>	Telephone Number: <i>505-314-2212</i>	From (Month/Year): <i>2/2020</i>
Address: <i>3713 Esquite Blvd SW Albuquerque, NM 87115</i>		To (Month/Year): <i>2/2020</i>
Job Title: <i>Bilingual Receptionist</i>	Number Employees Supervised:	Hours Per Week: <i>40 hrs -</i>
Specific Duties (Maximum 350 characters): <i>Assist teachers, receive calls transfer calls, assist students, staff and enter attendance on computer. Assist students with late passes.</i>		Last Salary: <i>\$13.00</i>
		Supervisor: <i>Denise</i>
Reason For Leaving: <i>? Job terminated</i>	May We Contact This Employer? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Employer: <i>Home Medical Equipment</i>	Telephone Number: <i>505-888-6500</i>	From (Month/Year): <i>10/2016</i>
Address: <i>6011 Osuna Rd NE, Albuquerque, NM 87113</i>		To (Month/Year): <i>6/2018</i>
Job Title: <i>Bilingual Representative</i>	Number Employees Supervised:	Hours Per Week: <i>40 hrs.</i>
Specific Duties (Maximum 350 characters): <i>Assist customers with Dr orders, trouble shooting medical equipment, take complaints or compliments, be very professional.</i>		

on assisting rude people, try to make sure that after I spoke to my customers I made sure they left happy or even with a smile.		Last Salary \$14.25
		Supervisor Christie Montoya
Reason For Leaving: <i>Personal</i>	May We Contact This Employer? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Employer: <i>The New America School</i>	Telephone Number: <i>505-222-4360</i>	From (Month/Year) <i>2/2012</i>
Address: <i>1734 S. Ireta Blvd SW, Albuquerque, NM 87105</i>		To (Month/Year) <i>7/2015</i>
Job Title: <i>Bilingual Receptionist</i>	Number Employees Supervised:	Hours Per Week <i>40 hrs</i>
Specific Duties (Maximum 350 characters) <i>Assist on with printing final exams, applications, called PED made sure they knew about next meeting and if they were going to attend.</i>		Last Salary \$13.81
		Supervisor <i>Kerelle L.</i>
Reason For Leaving: <i>Personal</i>	May We Contact This Employer? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

Professional References:

Provide the name, email address, and telephone number of three professional references that are not related to you:

Name	Email	Contact Number
<i>Chris Riedel</i>	<i>criedel@hmc-specialists.com</i>	<i>505-342-4587</i>
<i>Kathy Young</i>	<i>Klydie@yahoo.com</i>	<i>505-401-9005</i>
<i>Kerelle Kovato</i>	<i>kkovato@newamerica schoolnm.org</i>	<i>505-222-43</i>

APPLICATION FORM DISCLAIMER

Neither the completion of this application nor the subsequent entry into any type of employment relationship, either in the position applied for or any other position, shall serve to create an actual or implied contract of employment, or to confer any right to remain an employee of the Village of Los Ranchos, or otherwise change in any respect the employment relationship between it and the undersigned. That relationship cannot be altered except by the Personnel Policy as approved by the Governing Body of the Village of Los Ranchos.

I authorize investigation of all statements contained in this application. I understand that the misrepresentation or omission of facts called for is cause for my application being rejected or, if I become employed, dismissal at any time without any previous notice. I authorize the investigation of all matters contained in this application and hereby give the Village of Los Ranchos permission to contact schools, previous employers, references and others and hereby release the Village of Los Ranchos from any liability as a result of such contact.

I further understand that my employment with the Village of Los Ranchos shall be probationary for a period of six (6) months, and further understand that at any time during the probationary period, my employment relation with the Village of Los Ranchos is terminable at will for any reason by either party.

If I become an employee of the Village of Los Ranchos and leave my employment without having returned all Village-owned property, I agree that the value of any property not returned by me may be deducted from my final paycheck.

I certify the information contained in this application is true, correct, and complete.

Signature of Applicant  Date 8/3/2020

*Thank you for completing this application form
and for your interest in the
Village of Los Ranchos.*

12. NEW BUSINESS

B. DISCUSSION ONLY; CARES ACT GRANTS TO BUSINESSES. §4.1.2 MAYOR-POWERS AND DUTIES;
(I) SUPERVISE THE DRAFTING AND EXECUTION OF MUTUAL AID AGREEMENTS, IN COOPERATION WITH REPRESENTATIVES OF THE STATE AND OTHER LOCAL POLITICAL SUBDIVISIONS OF THE STATE, AND THE DRAFTING AND EXECUTION, OF ANY AGREEMENTS WITH THE COUNTY OF BERNALILLO, AND OTHER MUNICIPALITIES WITHIN BERNALILLO COUNTY, FOR THE COUNTY-WIDE COORDINATION OF EMERGENCY MANAGEMENT EFFORTS.

STATE OF NEW MEXICO LOCAL GOVERNMENT RELIEF GRANT

The Village of Los Ranchos applied for CARES Act funds made available by the State of New Mexico to reimburse local governments for expenses incurred to create COVID-safe conditions. The Village has been tracking these expenses and applied for \$75,000, primarily for:

- Personal Protective Equipment (PPE);
- Information Technology (Zoom Conferencing expenses, additional technical assistance); and
- Public Safety.

Grants to Businesses

The State also made available to municipalities *Business Continuity Grants* that would enable businesses in the Village with fewer than 50 employees to be reimbursed for COVID-prevention expenses. The Village is expected to administer the program but can ask for funds to help with administration. The Village will work with the Mid-Region Council of Governments or another third-party entity to help administer the program.

The Village was required to submit a plan for soliciting, reviewing, awarding, and monitoring the Business Continuity Program. The Village presented the attached application as an example of how it will vet the businesses. The Village can reimburse qualifying businesses for expenses incurred from March 1, 2020 to the present (and for expected costs through December 30, 2020).

The Village applied for \$2,100,000 to provide awards up to \$5,000 to qualified businesses.

The State of New Mexico will inform the Village of the award on August 21, 2020. The Village will immediately begin its outreach to businesses. The Village will accept applications until the end of September 2020 and will provide reimbursements to all qualifying entities within 90 days.

Emergency Authority

The Village code allows the Mayor to establish this program. Under our emergency provisions, the Mayor can "...supervise the drafting and execution of mutual aid agreements, in cooperation with representatives of the State and other local political subdivisions of the State, and the drafting and execution, of any agreements with the County of Bernalillo, and other municipalities within Bernalillo County, for the county-wide coordination of emergency management efforts."

We are excited to be able to help our business community, even in the smallest way, with these emergency funds.