

JEN HANCOCK

jenhancock.com

jen@jenhancock.com

916-792-859

PORTFOLIO https://drive.google.com/file/d/1oxZUlnPxj-9tVg9KjrSVITotQ__B-7X7/view?usp=sharing

PROFILE Illustration student interested in visual development specific to character and costume design. Creative experience in illustration and graphic design. Flexible and adaptive to new ideas and diverse projects. Support experience in executive administration and management. Ability to manage sensitive information with confidentiality and professionalism. Inspired by collaboration, independently productive. Conceptual and metaphorical thinker with an affinity for research and detail.

EDUCATION Minneapolis College of Art and Design, Minneapolis MN Expected Graduation 2019

- Bachelor of Fine Arts in Illustration
- Minor in Creative Writing
- 2018 Official Selection, *NASAD Accreditation Exhibition*, Drawing
- 2017 Official Selection, *Made at MCAD Exhibition: Media, Film*
- 2016 Official Selection, *Made at MCAD Exhibition: Media, Photography*
- 2016, 2017 Dean's List, 3.8 GPA
- Presidential Merit Scholarship Admission Award

SKILLS	Traditional Sketching	Digital Illustration	Design Research	Visual Storytelling
	Style/Mood Boards	Creative Direction	Ethnographics	Systems Thinking
	Communication	Color Theory	Fabrics and Textiles	Organization
	Motion Graphics	Graphic Design	Typography	3D Fabrication
	Branding and Identity	Photography	Copy Editing	Digital Editing

TOOLS	Adobe After Effects	Adobe Photoshop	Adobe Illustrator	Adobe InDesign
	Wacom Cintiq	Maya	Squarespace	MS Word and Excel

EXPERIENCE **Illustrator, *Illustrated Bride* and *jenhancock.com*** 2010-Current
Editorial Illustrations published in *Bride's* and *MilkX* magazines. Commercial Illustration clients include Berkshire Hathaway and Copic Marker. Design and maintain online presence; website, Etsy shop, social media. Create and manage traditional and web advertising, collaborate with business partners for sales and promotions. Manage sales and billing, production, shipment, customer relations.

Assistant Designer & Store Manager, *Miosa Bridal Couture* 2005-2008
Worked directly with clients to determine the most appropriate and flattering design for an event; sketched custom designs if necessary. Communicated design to production team. Researched historical and current fashion trends, organized reference files. Ordered materials and supplies for garment construction from domestic and international vendors; maintained accounts payable and receivable files. Coordinated special events (trunk shows, photoshoots, and philanthropic events) and organized travel arrangements.

Executive Administrative Assistant, *DCP Real Estate Investments* 2003-2005
Managed appointment calendar, organize travel arrangements. Conducted correspondence to clients, vendors, and city officials. Maintained design file archive, managed and disposed of sensitive materials properly.