Society Bylaws

MEMBERSHIP

- Membership fee, if any, shall be determined at a general meeting of the Society. Any person 18 years of age or older who resides in the Society’s area of operations may become a Regular Member upon payment of the fee. Any person under the age of 18 years, residing in the Society’s area of operations, may become an Associate Member upon payment of half of the regular fee. Honourary membership is life-long and requires no fee. The Board of Directors must approve such members.

- Any member wishing to withdraw from membership may do so upon a notice in writing (whether via letter, e-mail, or fax) to the Board through its Secretary. Any member in arrears for fees shall be automatically suspended if fees in any year remain unpaid after six months from the time they are due, and shall thereafter be entitled to no membership privileges or powers in the Society until reinstated. Members may be expelled for any cause that the Society deems reasonable upon a majority vote of all members in good standing.

BOARD OF DIRECTORS

- Members of the Board must be members in good standing with the Society. The Board shall consist of an Executive Committee (comprised of a President, Vice-President, Secretary, and Treasurer or Secretary-Treasurer) along with up to eight Directors. The Executive Committee and Directors are appointed or elected at the Society’s Annual Meeting.

- A person appointed or elected to the Board becomes a Director or member of the Executive Committee if they were present at the annual meeting and did not refuse the appointment. They may also become a member of the Board if they were not present at the meeting but consented (in writing) to act as such before the appointment or election, or within ten days after the appointment or election, or if they acted as Board member pursuant to the appointment or election.
• Any Director or member of the Executive Committee, upon a majority vote of all Board members in good standing, may be removed from office for any cause that the Society may deem reasonable.

• The Board shall, subject to the Bylaws or directions given it by majority vote at any meeting of the Society properly called and constituted, have full control and management of the affairs of the Society. Meetings of the Board shall be held as often as may be required, but at least once every three months, and shall be called by the President. A special meeting of the Board may be called on the instructions of any two Board members, provided they request the President in writing (whether via letter, e-mail, or fax) to call such meeting and state the business to be brought before the meeting. Board members will be notified of Board meetings at least three (3) days prior to such meetings. Fifty percent of Board membership plus one (50% + 1) shall constitute a quorum. Meetings may be held without notice if a quorum of the Board is present, provided that any business transactions at such a meeting are ratified at the next regularly called meeting of the Board; otherwise, these transactions shall be considered null and void.

PRESIDENT and VICE-PRESIDENT
• The President shall be ex-officio a member of all Committees. He/she shall, when present, preside at all meetings of the Society and of the Board. In his/her absence, the Vice-President shall preside at any such meetings. In the absence of both, a chairperson may be elected at the meeting to preside.

SECRETARY
• It shall be the duty of the Secretary to attend all meetings of the Society and of the Board and to keep accurate minutes of the same. The Secretary is also responsible for maintaining all records of the Society, with the exception of those that are the responsibility of the Treasurer. In case of the absence of the Secretary, his/her duties shall be discharged by an appointee of the Board. The Secretary shall have charge of all the correspondence of the Society and be under the direction of the President and the Board.

TREASURER
• The Treasurer shall receive all monies paid to the Society and be responsible for the deposit of same in whatever Bank, Trust Company, Credit Union or Treasury Branch the Board may order. He/she shall properly account for the funds of the society and keep such books as may be directed. He/she shall present a full detailed account of receipts and disbursements to the Board whenever requested and shall prepare for submission to the Annual Meeting a statement duly audited of the financial position of the society and submit a copy to the Secretary for the records of the Society. The offices of the Secretary and Treasurer may be filled by one person if any Annual Meeting for the election of the Executive Committee so decides.

REMUNERATION OF DIRECTORS AND OFFICERS
• Directors and officers will not be remunerated for activities they carry out for the society.
AUDITING
- The books, accounts, and records of the Secretary and Treasurer shall be audited at least once each year by a duly qualified person(s) approved by the Board. A complete and proper statement of the standing of the books for the previous year shall be submitted by the Treasurer at the Annual Meeting of the Society. The fiscal year of the Society in each year shall be 01 April to 31 March.

- The books and records of the Society may be inspected by any member of the Society at the Annual Meeting or at any Board Meeting providing that reasonable notice has been given to the Secretary or Treasurer, as appropriate. Each member of the Board shall at all times have access to such books and records.

MEETINGS
- This society shall hold an Annual Meeting on or before June 30 in each year, of which the membership will be notified at least fourteen (14) days prior to the date of the meeting. Notification shall be via publication in a local newspaper, on the Praxis website, or e-mail. At this meeting there shall be elected a President, Vice-President, Secretary, Treasurer, (or Secretary-Treasurer), and up to eight (8) Directors. The Executive Committee and Directors so elected shall form a Board, and shall serve until their successors are elected and installed. Any vacancy occurring during the year shall be filled at the next meeting, provided it is so stated in the notice calling such meeting. Any member in good standing shall be eligible to any office in the Society.

- Special General Meetings of the society may be called at any time upon the instructions of the President or Board. Notification shall be via e-mail or fax, delivered at least eight (8) days prior to the date of such a meeting. A special meeting shall be called by the President or Secretary upon receipt of notice from one-third of the members in good standing, setting forth the reasons for calling such meeting.

- Ten (10) members in good standing shall constitute a quorum at any general meeting.

VOTING
- Any regular member who has not withdrawn from membership nor has been suspended nor expelled shall have the right to vote at any general meeting of the Society, providing he/she has been a member for at least 60 days. Such votes must be made in person and not by proxy or otherwise.

BORROWING POWERS
- For the purpose of carrying out its objects, the Society may borrow or raise or secure the payment of money in such manner as it thinks fit, but this power shall be exercised only under the authority of the Board of Directors.

DISSOLUTION
- Upon the dissolution of the organization and after payment of all debts and liabilities, its remaining property shall be distributed or disposed of to the Alberta Science Literacy Association, a registered charity. Should the Alberta Science Literacy Association no
longer be a registered charity at the time of the organization’s dissolution, its remaining
property shall be distributed or disposed of to a qualified donor described in subsection

BYLAWS
- The Bylaws may be rescinded, altered, or added to by a "Special Resolution", as defined
  by the Societies Act of Alberta.