

REQUEST FOR QUOTES

LANDSCAPING SERVICES FOR THE FRANKFORT PLANT BOARD ADMINISTRATION BUILDING LOCATED AT 151 FLYNN AVENUE FRANKFORT, KENTUCKY

The Frankfort Electric & Water Plant Board (FPB) is accepting quotes from qualified companies for Landscaping Services.

FPB has designated two zones for the addition of native grasses and plants and requires them meet the following criteria:

1. Combination of grassland and wildflowers
2. Shorter plants
3. Low maintenance

Please provide pricing in the attached tables (pages 4 and 5) and refer to Exhibit A. The Frankfort Plant Board will meet with the most responsive quoter and reserves the right to modify items and quantities to develop a final landscaping plan.

Quotes shall include at least three references and description of projects similar in size and nature.

1. SCOPE OF SERVICES

- Plant species as listed in the attached bid schedules.
- Provide signage for each zone
- Train FPB staff on maintenance.
- Be available to provide annual maintenance if FPB opts to enter into a maintenance agreement.

2. CONTACT FOR INFORMATION

Companies responding to this solicitation should direct all inquiries to:

Sharmista Dutta, P.E.
Frankfort Plant Board
305 Hickory Drive
Frankfort, KY 40601
Office: 502-352-4407
Email: sdutta@fewpb.com

Site visits will be scheduled as requested.

3. DELIVERABLES

Deliverables may include but are not limited to:

- Product data sheets
- Product warranty information

4. TIME FRAME

Quotes shall include a proposed schedule for the work.

5. CONTRACTING ARRANGEMENT

FPB expects to enter into a contract for the services listed in this RFQ. Fee type shall be lump sum, payable upon acceptance of work by Owner.

The company selected will be required to provide insurance in the following levels:

General Liability	\$1,000,000
Automobile Liability	\$1,000,000
Worker's Compensation	Statutory Amount

The indefinite services delivery agreement will not guarantee nor exclude any company's future work with FPB.

6. INDEMNIFICATION

The work performed by the Contractor shall be at the risk of the Contractor exclusively. To the fullest extent permitted by law, Contractor shall indemnify, defend (at Contractor's sole expense) and hold harmless, the Owner (if different from Contractor), affiliated companies of Contractor, their partners, joint ventures, representatives, members, designees, officers, directors, shareholders, employees, agents, successors, and assigns ("Indemnified Parties"), from and against any and all claims for bodily injury, death or damage to property, demands, damages, actions, causes of action, suits, losses, judgments, obligations and any liabilities, costs and expenses (including but not limited to investigative and repair costs, attorneys' fees and costs, and consultants' fees and costs) ("Claims") which arise or are in any way connected with the Work performed, Materials furnished, or Services provided under this Agreement by Contractor or its agents. These indemnity and defense obligations shall apply to any acts or omissions, negligent or willful misconduct of Contractor, its employees or agents, whether active or passive. Said indemnity and defense obligations shall further apply, whether or not said claims arise out of the concurrent act, omission, or negligence of the Indemnified Parties, whether active or passive. Contractor shall not be obligated to indemnify and defend Owner for claims found to be due to the sole negligence or willful misconduct of Indemnified Parties.

Contractor's indemnification and defense obligations hereunder shall extend to Claims occurring after this Agreement is terminated as well as while it is in force, and shall continue until it is finally adjudicated that any and all actions against the Indemnified Parties for such matters which are indemnified hereunder are fully and finally barred by applicable Laws.

7. SCHEDULE

In order to be considered, quotes must be received by FPB on or before July 23, 2018 by 2:00 p.m. Eastern Standard Time. All quotes should be emailed with the subject line:

QUOTE
LANDSCAPING SERVICES – FPB ADMINISTRATION BUILDING

Quotes should be delivered to the primary contact person outlined in Section 2 of this RFQ.

QUOTE SCHEDULES

Zone 7**: ~2,700 sq ft – 2’ spacing

Item	Quantity	Size	Unit Price*	Total
Pennsylvania Sedge	300	2” Plug		
Hairy Beardtongue	100	2” Plug		
Lyre-leaved Sage	100	2” Plug		
Slender Mt. Mint	100	2” Plug		
Hardwood Mulch	225	2 Cubic Ft		
			TOTAL:	

Zone 8**: ~1,800 sq ft – 2’ spacing

Item	Quantity	Size	Unit Price*	Total
Prairie Dropseed	200	2” Plug		
Orange Coneflower	50	2” Plug		
Butterfly Milkweed	50	2” Plug		
Purple Coneflower	100	2” Plug		
Hardwood Mulch	180	2 Cubic Ft		
			TOTAL:	

*Unit Price shall include all labor and materials necessary to plant each item, as well as any necessary soil treatment/work to promote successful growth. All plantings shall include a one year warranty.

**Zone dimensions on Exhibit A are approximate. Dimensions must be confirmed by contractor.

Note: FPB is exempt from sales tax.

Additional Services:

FPB may opt to request the contractor to perform regular maintenance each year until plantings are established. Please include an annual cost to perform maintenance and provide detail as to what activities, number of visits, etc would be performed each year. FPB may choose to extend the maintenance plan for multiple years.

Annual Maintenance Agreement (cost per year) \$_____

Maintenance Activities to include (provide description below):