

# Booking Agreement



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This agreement is made on **MM/DD/YY** between \_\_\_\_\_ (hereafter "Presenter") and <Lupe Méndez> (hereafter "Performer").

Presenter hereby engages Performer to provide the Performance generally described below under the following terms:

The Presenter's name, address, telephone number(s), and email address are:

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The date and time of the Performance are: \_\_\_\_\_

The Performance shall take place at: \_\_\_\_\_

The Performance shall commence at **HH:MM** am/pm and end at **HH:MM** am/pm.

The general description of the Performance is:

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## AGREEMENT

Presenter agrees to provide compensation for performance in ONE of the following ways (please select one and initial)

\_\_\_\_\_ To pay Performer a flat rate fee of \$\_\_\_\_\_ for performance/reading/book signing

Make all checks payable to **LUPE MÉNDEZ**. Any tips or other payments made to Performer by third parties shall not be deducted from this fee.

Presenter shall make every effort to prevent any recording or transmission of the Performance without the written permission of Performer. Pictures are permitted.

Presenter and Performer shall be excused from their obligations hereunder in the event of proven sickness, accident, riot, strike, epidemic, act of God or any other legitimate condition or occurrence beyond their respective control.

Presenter shall be entitled to use the names, likenesses, and other promotional materials provided by Performer for the purpose of promoting the Performance and attracting attendees.

Presenter shall provide an adequate performance space free of distractions(sudden noises, excessive entrances or exits, etc.) If the space used is an auditorium, theatre space, gym or cafeteria, Presenter shall provide all audio equipment including microphone and speakers and either a podium, music stand or table.

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Presenter's signature, date

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Performer's or Manager's Signature, date

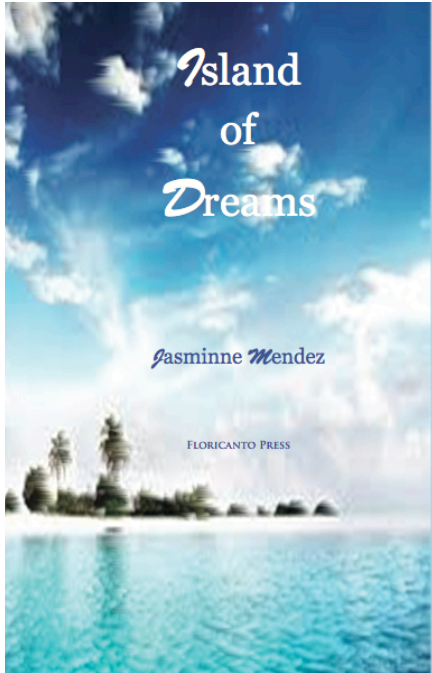
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Presenter's printed name

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Performer's or Manager's printed name

Please note, this order form is ONLY for pre-orders through Jasminne Mendez. For a possible discounted rate please order through Floricanto Press- [www.floricantopress.com](http://www.floricantopress.com)



## Book Pre-Order Form

**Book Details:** Paperback  
**Length:** 106 pages  
**Genre:** Memoir/Creative Non-fiction & Poetry  
**Ages:** 13-20  
**Grade:** 7<sup>th</sup>-12<sup>th</sup>

School: \_\_\_\_\_

Event Date: \_\_\_\_\_

Order Deadline (10 days prior to event day): \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Contact Email: \_\_\_\_\_

Number of Books Requested \_\_\_\_\_ X \$13.00 = Total \$ \_\_\_\_\_

How would you like the books delivered? CHECK ONE.

\_\_\_\_\_ Please have them mailed to my school. (Preferred if 20+ copies)

Addressee: \_\_\_\_\_

School Address: \_\_\_\_\_ City, State \_\_\_\_\_ Zip

Code \_\_\_\_\_

\_\_\_\_\_ Please have Jasminne Mendez bring them on the day of the event

By checking this box, I agree to provide payment in full on the day of the event via cash or check made

payable to **Jasminne Mendez**.

Please scan/save and return this form via email to Jasminne Mendez at [jasminnemendez@gmail.com](mailto:jasminnemendez@gmail.com)