

# East Towne Pet Clinic Feline Boarding Policies and Charges

## How to Contact Our Boarding Staff:

Our staff is here during normal clinic business hours, plus additional hours every morning and evening when our veterinary clinic is closed to care for your pet. Our staff is not here 24 hours per day. If you need to contact us while our veterinary clinic is closed, you may call and press 2 to leave a message for our boarding staff. We check these messages when we are here to care for your pet and will return your call then.

1. **Boarding rates per day:** We charge a half day rate: any animal in our boarding facility will be charged for that subsequent morning or afternoon, eg. if you pick your pet up before noon you will be charged a half day for that day, if you pick up your pet after noon you will be charged the full day. The rate per day is \$16.00 per cat, a half day is \$8.00.
2. **Medication administration:** If your cat needs medication during their stay with us, there will be a charge of \$6.00 per day for oral or topical medications given up to twice per day. For injectable medication, the charge is \$7.00 per day for administration up to twice daily.
3. **Health Requirements:** We need to receive health records prior to check-in, indicating:
  1. Your cat is current on Rabies and Distemper (FVRCP) vaccines.
  2. Your cat is currently on a monthly flea control. If not, Frontline will be applied at drop-off at your expense.
  3. A negative stool sample within the last six months. (A stool sample may be dropped off prior to or at check-in to be examined for intestinal parasites. If the exam indicates intestinal parasites, you will be charged for the treatment.)
  4. Pets 12 months and older must be spayed or neutered to board with us.
4. **Hours and check-in/check-out:** Your pet may only be checked in or out during regular business hours. Payment in full is required before your pet can be checked out. You are required to call us to notify us if you cannot pick up your pet at the agreed time. If you do not notify us at least 2 hours before the scheduled time, there is a fee of \$10.00
5. **Medical care while boarding:** If your pet requires medical treatment during a stay with us, our veterinarians will be consulted immediately and will examine your pet. Diagnostic tests, treatments (including anesthesia), and surgeries that are necessary in the medical opinion of our veterinarians will be conducted for your pet, and you will be responsible for the charges. Prior to treatment, we will make every attempt to contact you and/or your emergency contact(s). However, treatment will not be delayed if it is in the best interest of your pet's health to treat immediately.
6. **Damages:** If your pet damages anything during their stay with us, there will be a damage fee of up to \$75.00 depending on the extent of the damage.

By signing this form, you agree to the policies and charges outlined in this document, as well as any updates made to this form (an updated document can always be found at our website: [easttownepetclinic.com](http://easttownepetclinic.com)) and you authorize East Towne Pet Clinic to charge your credit card for all procedures and related charges described above as deemed necessary by East Towne Pet Clinic.

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**Signature**

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**Date**

*This document is legally binding and will become part of your pet's permanent records.*

*Reviewed and revised on 12/14/16 by NL*