

Many have asked AFA how to access many of the possible RF messages that can be used. We asked FA Colton Danser to assist in putting together the information in 1 document that you can download to your mobile device. If you know of any other RF messages that can be added please send them to afamec@afaagle.com. Thank you

Some of the RF messages below require an identifier (D-for Dallas, N for New York, C for ORD and M-for Miami)

RF 201 HELP¶

***** RF MESSAGES FOR FLIGHT ATTENDANTS *****¶
***** IN AN EFFORT TO SERVE YOU BETTER, THE FOLLOWING RF *****¶
***** STORAGE AREAS ARE FOR SWAPS/DROPS/SCHEDULING ONLY!!! *****¶

SWAPS EMAIL ADDRESS IS : SWAP.DROP.DESK@AA.COM ¶

DISREGARD POV6 OR RSV DROP..... RF 200 PDIS ¶
DROP REQUEST RF 200 DROP ¶
GOLDEN DAY CONFLICTING WITH TRAINING RF 200 GOLD¶
OPEN TIME REQUEST RF 200 OPEN ¶
OPEN TIME REQUEST - OUT OF BASE - RF 200 OUT ¶
PO REQUEST & V6 CONVERSION..... RF 200 POV6¶
PVD REQUEST..... RF 200 PVD ¶
PO TO V6 CONVERSION IF NOT DONE ORIGINALLY..... RF 2 PVD ¶
RESERVE DROP REQUEST RF 200 DRSV ¶
RESERVE PREFERENCE FOR DAILY COVERAGE..... RF 200 RSV ¶
RETURN DAY REQUEST..... RF 200 RTD ¶
RESERVE SWAP WITHIN OWN SCHEDULE RF 200 SWAP ¶
TRADE BETWEEN TWO FLIGHT ATTENDANTS..... RF 200 TRAD ¶
TRIP TRADE WITH OPEN TIME..... RF 200 TTOT ¶

RF 200 HELP«

*** RF MESSAGE LIST FOR FLIGHT ATTENDANTS *** ¶
THIS HAS BEEN REVISED AS OF FEBRUARY 12, 2016¶
FOR SWAPS & DROPS, & CREW SCHEDULING RF^S RF 201 HELP¶

AIRCRAFT CLEANLINESS REPORT..... RF 200 ACFT¶
SHOW NO GO PAY.....RF 200 NOGO¶
DONATE VACATION DAYS.....RF 200 DON8¶
DOWNGRADE COMPENSATION.....RF 200 DOWN¶
IOE INSTRUCTOR TO ENTER QUAL TIMES.....RF 200 IOE ¶
PAYCOMP INQUIRY.....RF 200 PAY ¶
CONTINUING QUALIFICATION BID FORMRF 200A REC¶
WEIGHT & BALANCE FOR CRJ.....RF 201 CRJ ¶
WEIGHT & BALANCE FOR EMB.....RF 201 EMB ¶
WEIGHT & BALANCE FOR E175RF 201 E75¶
BASE TRANSFER FORMRF 200 TXFR¶
FMLA REQUEST.....RF 10 FMLA ¶
MOVE DAY REQUESTRF 200 MOVE¶

VACATION MOVE REQUESTRF 200A VAC¶

RF 200A HELP«

*** RF MESSAGE LIST FOR FLIGHT ATTENDANTS ***

PER DIEM REQUEST FOR SA OR TDY..... RF 200 UAU¶

PVD REQUEST..... RF 200 PVD¶

RETURN DAY REQUEST..... RF 200 RTD ¥

The RF for trading Reserve Days within your own schedule is RF 200D SWAP please include the identifier (D-for Dallas, N for New York, C for ORD and M-for Miami) for your base.

Example of a DFW swap below:

RF 200D SWAP¶

HI0/31AE/SS33/SW01/56ES/SW14¶

DFW F/A RSV SWAP WITHIN OWN SCHEDULE, SEC 9 K ¶

*****¶

NAME <..... EMP NBR <..... DOMICILE <DFW.. ¶

1ST COLUMN IS FOR DAY YOU ARE ON RESERVE AND WANT OFF ¶

2ND COLUMN IS FOR DAY YOU HAVE OFF AND WILL WORK. ¶

MY RESERVE DAY <.. MMM TO BE ON RESERVE ON <.. MMM ¶

MY RESERVE DAY <.. MMM TO BE ON RESERVE ON <.. MMM ¶

MY RESERVE DAY <.. MMM TO BE ON RESERVE ON <.. MMM ¶

** THESE SWAPS WILL BE PROCESSED ALL OR NOTHING ** ¶

REMARKS <.....SEND<¶

Aircraft cleanliness report-Very Useful!

RF 200 ACFT

HI0/IFSO/MQFA/FSDF/MQFS/PRPF/ORW6/CAT1/2SHQ/FSR1/LALB

FLIGHT ATTENDANT REPORT ON A/C CLEANLINESS

.DATE:<DDMMM> DEP CTY<...> A/C TYPE<...> A/C # <...>

. THE FOLLOWING ITEMS WERE NOT COMPLETED DURING A/C RON:

LAV

<...>NOT SERVICED/STRONG ODOR <...>TOILET NOT CLEANED

<...>FLOOR NOT CLEANED <...>SUPPLIES NOT RESTOCKED

<...>OTHER/COMMENTS<.....>

<.....>

CABIN

<...>TRAY TABLES DIRTY <...>FLOOR NOT CLEANED

<...>SEAT BACK POCKETS NOT: <...>CLEANED <...>RESTOCKED

<...>OTHER/COMMENTS<.....>

<.....>

GALLEY

<...>SURFACES NOT WIPED DOWN <...>FLOOR DIRTY/STICKY

<...>OTHER/COMMENTS.....>

<.....SEND<.>

The RF for trading with another F/A (line-holders and Reserves) is RF 200D TRAD. The same identifier is used as above for your base. Below is a DFW example

RF 200D TRAD«

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HI0/30AE/SS88/SW05/56ES/SW02¶
      TRADE BETWEEN 2 F/A*S ONLY !!!! DFW ¶
RESERVE SWAP WITHIN OWN SCHEDULE USE ** RF 200 SWAP ** ¶
*****¶
NAME <..... EMP NBR <..... DOMICILE <..... ¶
TRADE SEQ <..... STARTS ON<..... FLT<.../<DD THRU <.../<DD¶
      WITH ¶
NAME <..... EMP NBR <..... DOMICILE <... ¶
FOR SEQ <..... STARTS ON<..... FLT<.../<DD THRU <.../<DD¶
REMARKS <.....¶
<.....¶
SEND<¶
```

More useful DECS codes frequently used:

HI1.....To see your current months schedule.

HI2.....To see your last months schedule prior to the opening of the monthly schedule bid for the next month bidding, once bids for the next month are final and closed this entry (HI2) will show you your next month schedule.

HI3.....To see your current or last assignment.

HI4To see your last assignment, only works once you have begun or signed in for your current assignment.

HI5.....To see your next assignment (only works after you confirm your next day assignment).

HI6.....To retrieve your messages (HI6A & HI6P to print).

HI16.....To retrieve your already read messages for that day.

HI*9.....To retrieve your qualifications record (after IOE).

HI12/month.....To retrieve your actual monthly up to date per diem. **HI33/D/date/R**To view RSV list

HI7.....Personal information address, phone number and emergency contact

HI8.....Shows your company, occupational, date of hire and TDY's

HI9..... Passport and Visa information

HI*9.....Aircraft qualifications

HI10.....Planned Absences and Vacation

HI10M.....Shows all Occurrences (LR,MA,SK,US)

HI12/Month.....Shows actual up to date per diem for the current month only

HI33/D/Date/R.....Shows your base Reserve list

N6DF/BASE/DATE/R...Shows reserve coverage in other bases

N6DF/BASE/DATE/S....Shows base standbys

NS/flight#To view who your flight crew will be for that flight

B*(employee #).....Fist Name for Employee #

NST/flight#/date/baseTo view your crew with their nicknames **N3DO/base//date**To view available open trips

N3DR/base//dateTo view at what time a particular trip opened and why the trip became open.

N3D/base//dateTo see what individuals were awarded available open time on any given day.

N4D/base/aircraft type/dateOpen time that includes the number of days of scheduled flying, number of legs scheduled each day, and overnight city.

RF 200 RSVTo submit your reserve preferences for the next day coverage.

RF 200 OUT....To submit to pick up a sequence out of your base/domicile, regardless of full or partial pick up.

The Following RF Entries us a Base Designator. DFW=D, ORD=C, New York=N, and M=MIA

RF 201 DFW...communication tool for inflight to report delays, you can substitute DFW with ORD, LGA or MIA

HIPH/H/home number...To add your home phone number (substitute the /H/ for /B/ to add business phone number and /T/ to add temporary phone number)

RG/SHIP(Plane) NUMBER/Y3/ENTER...Shows aircraft routing

HIDIR (ENTER) Directory

RF 500 CITYCODE...Shows layover information and Station Managers emergency contact numbers

HSS/01/SEQ NUMBER/DATE.... Shows the pairing and who is working the flight, can use 02 for position 2

HSD/EMPLOYEE NUMBER/C..... C=CURRENT, N-NEXT, L-LAST

RGGDFW Shows all scheduled flights departing and where the aircraft overnights you can substitute DFW with ORD, LGA or MIA

HIBOARD... You can list and view pairings for pickup (OE) and trading from other Flight Attendants

HIPOST... Type the word and follow the prompts to list your pairing below the line in automation for other Flight Attendants to pick up

RG0*ALL... Shows all planes out of service with MTX

RG0*tail number.... Shows the aircraft that is out of service

GIO DATE... Shows aircraft cancellation for the date entered (There is a space between GIO and the date)

26A/CITYCODE/CITYCODE/DATE... Shows the flight number, departure time, gate departing out of and passenger count