



Discovery Parent-Child Preschool

1919 Gunston Way, San Jose, CA 95124

(408) 377-5390 www.discoverypreschool.org

The following Contract, Medical Forms, & Family Photo are due by: **Friday, August 4th.**

- PARENT CONTRACT & SIGNATURE PAGE:** Please review this very carefully. This document outlines the participation requirements for the upcoming school year.
- CLASSROOM WORKDAY PREFERENCE:** This form will help determine which day you will work in your child's class. This form also provides a space for you to indicate whether you desire to work as a "paid" substitute in the classroom or for indoor or outdoor weekend work party days. Please read the form for more details.
- PHYSICIAN'S REPORT - CHILD CARE CENTERS:** All children are required by California state law to have a physical exam by a physician within twelve months prior to the start of school, which is any time after September 1, 2016. However, returning students' physical exams may be within twenty-four months prior to the start of school, which is any time after September 1, 2015. All children must also complete the following required immunizations or have a medical waiver on file with the school:
 - Polio 3
 - DTP 4
 - MMR 1 (must be given on or after child's first birthday)
 - Hib 1
 - Hepatitis B 3
 - Chicken Pox 1

Child's TB Test: Any child who attends a childcare center is required to have a Mantoux skin test for tuberculosis (TB) **ONLY IF** the child's medical assessment indicates that the child has risk factors for TB. All children must be screened for risk factors for TB by their physician as part of their medical assessment. Risk factors are listed on the back of the Physician's Report Form. **Please have your doctor review the risk factors and complete the appropriate TB box on the front of the Physician's Report Form.**

- HEALTH SCREENING REPORT - FACILITY PERSONNEL:** Parents who are new to Discovery, parents who attended the 2016-2017 Twos class, and alumni who have been gone from the school for two or more years need to have a physical exam by a physician within twelve months prior to the start of school, so sometime after September 1, 2016. **All parents planning to work in the classroom must have this form on file.**
- ADULT IMMUNIZATION RECORD:** In keeping with new state law, all parents participating at our school must have evidence, on file at Discovery, of being current for these three vaccines. Please send in a photocopy of the immunization record for any classroom working parents showing the following immunizations: (Exception: Must have a written statement from physician that there is a medical reason not to vaccinate or that the adult is already immune.)
 - **Pertussis:** (Whooping Cough)
 - **Measles**
 - **Influenza:** Evidence of this vaccine needs to be dated between August 1 and December 1 of each year, please turn in a copy of this immunization once you have had the vaccine or you may opt out with a signed statement, stating that you have declined to be vaccinated against the flu.
- ADULT TB TEST:** Classroom working parents' TB tests are valid for four years. Most returning parents and 2016-2017 Twos class parents have already met the TB requirement. If our records show that you were tested before September 1, 2013 or you are new to the school, you must submit an Adult TB Test Form or equivalent documentation from your doctor or health care provider, showing that you have had a Mantoux Tuberculin Skin Test (TST) or Interferon Gamma Release Assay (IGRA) blood test **no more than sixty days** prior to the start of school (test date of July 1, 2017 or later). **All adults planning to work in the classroom must have a current TB test on file. No waivers will be accepted for any reason.**



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7. **CREDIT CARD AUTHORIZATION FORM (OPTIONAL):** This form must be submitted each year to authorize recurring automatic payment of your child's tuition and registration fees by credit card.
8. **FAMILY PHOTO:** Each year we prepare a poster board for each class so that parents and children can start matching names to faces. Please submit a small photo of your family. On the back of the photo, please write the names of the family members in the photo.

Please remember that all forms must be submitted and on file with the school before you and your child can attend class. If you have multiple children enrolled at Discovery Parent-Child Preschool, **we require all forms for each child** except for the Committee Preference Sheet and the Parents Information Sheet. Besides these two exceptions, the forms are placed into a class binder that is kept at school.

There are a lot of forms and information in this packet. If you have any questions, please feel free to contact me. Thank you in advance for your timely and thorough cooperation. Again, welcome to Discovery Parent-Child Preschool!

Best Regards,

Allie Chapetta
2016-2017 Membership Chair
membership.discoverypreschool@gmail.com

*** Please return all forms to Discovery Preschool ***