

# PAUL W. REYNOLDS

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## OBJECTIVE

Highly motivated, energetic, and personable small business owner with a diverse 10+ years experience in video production and managerial roles. Seeking consideration for ??? position.

## EMPLOYMENT

### OWNER/OPERATOR

*Paul W Reynolds Video Services*

OCT. 2006 TO PRESENT

*Creswell, OR. - North Las Vegas, NV. - Redlands, CA*

Specializing in high definition video acquisition, editing, web distribution, and SEO services for small and medium size organizations. Collaborated with other production companies on various commercial and television productions. Won the 2007 MarCom Gold Award for editing work on the Theater of Homes® television show that aired weekly on Eugene's NBC affiliate KMTR channel 16. Served as editor of the show from June 2007 thru June 2008. Additional information on Paul W Reynolds Video Services can be found at <http://www.paulreynolds.tv>.

### OWNER/OPERATOR

*Wild Water Adventures, LLC.*

JULY 2007 TO SEPT 2010

*Creswell, OR*

July 19th 2007, my partner and I acquired Wild Water Adventures, LLC. Performed any and every task required of a small business owner. Increased growth of the business. Collaborated with community partners to help grow the local tourism industry. Additional duties listed below.

### OPERATIONS MANAGER/LEAD GUIDE

*Andy's Wild Water Adventures, LLC.*

JUNE 2005 TO JULY 2007

*Creswell, OR*

Developed and maintained computer systems and website. Created promotional videos, podcasts, and digital presentations. Utilized social media tools to market Wild Water; leading the outfitter industry in social media. Designed all promotional print materials. Was the company's lead river guide. Led river tours ranging in scale from 2 to 120 guests. Supervised 10+ river guides and managed day to day operations both at the home office and in the field.

### INDEPENDENT COMPUTER CONSULTANT

*Self Employed*

NOVEMBER 2003 TO JUNE 2005

*Redlands, CA*

Provided consultation and technical support services to home and small business computer system users. Implemented, maintained, and repaired workstations, servers, wireless and wired networks, internet connectivity, software installation, training of end users in both Windows and Macintosh platforms.

### JONES COMPUTER LAB COORDINATOR

*University of Redlands*

APRIL 2002 TO NOVEMBER 2003

*Redlands, CA*

Was responsible for a team of 21 student workers that I hired and managed to maintain over 200 computers of both Windows and Macintosh platforms and their associated peripherals in multiple academic computer labs. In addition, provided support and instruction with my team, to university patrons including students, staff, and faculty in the utilization of the tools and resources of the computer labs. Also provided ongoing computer technical support.

### FACILITIES MANAGEMENT COMPUTER SPECIALIST

*University of Redlands*

AUGUST 1999 TO APRIL 2002

*Redlands, CA*

Implemented, and administered the computerized maintenance management system (CMMS), The Maintenance Authority (TMA), that was unique to the Facilities Management Department. Also provided ongoing computer technical support within the department.

### FACILITIES MANAGEMENT GROUNDS WORKER

*University of Redlands*

AUGUST 1997 TO AUGUST 1999

*Redlands, CA*

Performed grounds maintenance of University grounds. Duties included but, was not limited to mowing, sweeping, weed spraying, weed whipping, trimming, pruning, edging, raking, shoveling, planting, lifting, moving, trash collection, etc.

## EDUCATION

### SCHOOL OF BUSINESS

*University of Redlands*

YEARS ATTENDED (OCT 1998 – JUNE 2002)

*Redlands, CA*

## ATTRIBUTES

Hard working and efficient. Able to work independently or collaborate with others and contribute to a team environment. Follows directions. Self-motivated, responsible, personable, teachable and creative.