

LONG BEACH PUBLIC LIBRARY

BOARD OF TRUSTEES

MINUTES OF MEETING HELD ON FEBRUARY 25, 2015

PRESENT:

Carol Arnone, President

Alan Greenberg, Vice President

Kathleen Dwyer, Trustee

Diane Parr, Trustee

George Trepp, Library Director

Michael Simon, Assistant Director

Jill Lessard, Administrative Assistant

David Baram, Attorney

ABSENT WITH NOTICE:

Warren Vegh, Trustee

ATTENDEES:

Denise Ford, Nassau County Legislator

John Bendo, President, WENCA

Gerry Romanoff, Vice President, WENCA

Jamie Lynch, President, Walks Association

Matthew Dwyer

Trustee Arnone called the meeting to order at 7:11 p.m.

- **Agenda Item I** : MINUTES OF JANUARY 21, 2015 MEETING were moved for adoption by Trustee Dwyer, seconded by Trustee Parr, and unanimously approved.
- **Agenda Item II** : WARRANTS 973; 974; 975; and 976 were moved for approval by Trustee Arnone, seconded by Trustee Dwyer, and unanimously accepted.

Trustee Parr moved to address Good and Welfare next, seconded by Trustee Arnone, and unanimously approved. Trustee Arnone then turned the meeting over to Mr. Baram.

- **Agenda Item VIII** : GOOD AND WELFARE – Mr. Baram provided a synopsis of events relating to the West End Branch. The public then asked for additional information, as well as a timeline going forward, regarding remediation requirements, an operations plan (i.e. hours, staffing, etc.), and furniture. Mr. Baram advised that the Library considers remediation to be necessary, and that we are in discussions with Mr. Panobianco regarding such. He elaborated that there are several proposals being considered, and that the Library and the Board are doing everything in their power to resolve the issue. As the remediation is a contractual matter that has not yet been resolved, Mr. Baram opined that it would not serve anyone's purpose to continue the discussion. The public then asked for reassurance that the need for a speedy resolution has been effectively communicated to Mr. Panobianco. They also expressed an interest in what if any penalties could be imposed to incentivize Mr. Panobianco to move things along. The Board assured the public on these matters, stating that the ball is in Mr. Panobianco's court. The discussion then moved onto the WENCA survey. As there

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have been only eight (8) responses indicating what the community seeks in a West End branch, it is difficult to plan. The Director advised that he had been in contact with a furniture representative / space planner to discuss possible materials and styles. Further, he and the Assistant Director had visited a number of libraries looking for alternative approaches to traditional services, programs, and equipment. However, he emphasized that community input was the key to a successful branch and then reintroduced the idea of a targeted or community mailing. There were those that favored the idea of putting the survey online; the Director advised he would check if the Library's email "blast" program with its 10,000+ contacts could handle this function, or if an alternative program (i.e. Survey Monkey) could be utilized. The consensus seemed to be, that a way was needed to get the survey into the community's hands. Trustee Dwyer then motioned to meet separately on the matter, seconded by Trustee Parr. Trustees Dwyer, Parr, and Arnone voted in favor; Trustee Greenberg voted against.

○ **Agenda Item III : DIRECTOR'S REPORT**

- ◆ Policy approvals : Heeding the recommendation of our auditors R.S. Abrams, two new policies were presented. The Budget Transfer Policy was moved for approval by Trustee Dwyer, seconded by Trustee Arnone, and unanimously accepted. The Capital Asset Policy, with the stipulation that the threshold be increased from \$250 to \$400, was moved for approval by Trustee Dwyer, seconded by Trustee Parr, and unanimously accepted.
- ◆ Computer purchase : Using a donation of \$900, as well as local funds of \$490.10, the purchase of two (2) new computers for the Technology Center was recommended. The matter was moved for approval by Trustee Arnone, seconded by Trustee Dwyer, and unanimously accepted.
- ◆ Audio-Visual Auditorium Upgrade : With funding available from the Senator Skelos grant, the Library solicited bids to upgrade the presentation system in the auditorium. Design Audio Visual submitted the winning bid of \$7,110. Moved for approval by Trustee Parr, seconded by Trustee Dwyer, and unanimously accepted.
- ◆ Tuition reimbursement : A \$1,200 tuition grant was requested pursuant to the contract. Moved for approval by Trustee Parr, seconded by Trustee Arnone, and unanimously approved.

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- **Agenda Item IV** : CORRESPONDENCE – There were two Correspondence items; a patron letter thanking Library Assistant Patricia Matthews and Page Edel Morales for their cheerful assistance locating books for her first grade class, and a letter thanking Ede Kalickstein and the Library for the Sugar’n Spice Motown Show.
- **Agenda Item V** : OLD BUSINESS – The Board voted unanimously to table the Health Insurance for Administrative Staff Retirees Policy, noting that they would prefer to wait for the full Board to vote on this. Moved by Trustee Arnone, seconded by Trustee Parr, and unanimously approved.
- **Agenda Item VI** : NEW BUSINESS – The proposed, tentative 2015-16 Budget. The Director briefly outlined the budget review process. Trustee Arnone confirmed that March 11, 2015, was a firm date for the Budget Work Session.
- **Agenda Item VII** : CSEA – There were no CSEA items.
- **Agenda Item VIII** : GOOD AND WELFARE was previously addressed.
- **Agenda Item IX** : PERSONNEL – The appointment of part time librarian Bianca Rivera, part time library assistant Nicole Menzzasalma, and part time page Debra Scarlata were moved for approval by Trustee Arnone, second by Trustee Dwyer, and unanimously accepted.
- **Agenda Item X** : DATE AND TIME OF NEXT MEETING –

****PUBLIC WORK SESSION****

Wednesday, March 11, 2015 at 6:30p.m.

OF NOTE • Trustee Parr advised that she would not be able to attend the March 11, 2015 meeting •

****BUDGET ADPOTION****

Wednesday, March 25, 2015 at 6:30p.m. – Executive Session

Wednesday, March 25, 2015 at 7:00p.m. – Public Session

- **Agenda Item XI** : ADJOURNMENT – Trustee Arnone moved to adjourn public session at 8:31p.m., seconded by Trustee Dwyer, and unanimously approved.