

LONG BEACH PUBLIC LIBRARY

BOARD OF TRUSTEES

MINUTES OF MEETING HELD ON SEPTEMBER 16, 2015

PRESENT:

Alan Greenberg, President  
Warren Vegh, Vice President  
Diane Parr, Secretary  
Barbara Mosca, Trustee

George Trepp, Library Director  
Michael Simon, Assistant Director  
Jill Lessard, Administrative Assistant  
Ralph Madalena, Attorney

ABSENT WITH NOTICE:

Carol Arnone, Trustee

Trustee Greenberg called the meeting to order at 7:08pm and provided introductions for the public.

- ❖ The Minutes of August 5, 2015 were moved for approval by Trustee Parr, seconded by Trustee Mosca, and unanimously accepted.
- ❖ Approval of Bills and Schedules 994, 995, 996 and 997 was moved for approval by Trustee Mosca, seconded by Trustee Parr, and unanimously accepted.
- ❖ Director's Report
  - The Board voted unanimously to approve the retaining agreement for Library Counsel Ralph Madalena at \$8,800 per year. Moved by Trustee Mosca, seconded by Trustee Parr.
    - ♦ **OF NOTE: Trustee Greenberg thanked outgoing Library Counsel David Baram for his many years of dedication and service to the City of Long Beach and to the Library. He then welcomed incoming counsel Ralph Madalena.** ♦

Trustee Mosca requested that Good and Welfare and Meeting Room Requests be addressed in advance of the remainder of the Director's Report.

- The Meeting Room Request by the Post Sandy Recovery group was moved for approval by Trustee Vegh, seconded by Trustee Mosca, and unanimously approved.
- There were no Good and Welfare items.

The meeting returned to its original agenda.

- The Board voted unanimously to approve the installation by Simplex Grinnell of (6) carbon monoxide detectors at a cost of \$ 4,962.62 pursuant to State Contract number PT63104. Moved by Trustee Vegh, and seconded by Trustee Mosca. In response to questions from Trustees Parr and Mosca, the Director explained that the majority of the cost is incurred for labor, as the detectors will be hardwired into our existing fire alarm / detection system. He also noted that there was no need to do a bid as the work is being done under a State Contract.

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- The Meeting Room request from the Post Sandy Recovery Group was previously addressed.
  - Library funding of \$ 750 for The Huntington Arts Council programs was moved for approval by Trustee Parr, seconded by Trustee Vegh, and unanimously approved.
  - The Board unanimously approved the transfer of \$ 29,846 from the fund balance to cover the budgetary shortfall resulting from the NYS Retirement System's change in the way it calculates contributions. Moved by Trustee Mosca, seconded by Trustee Parr.
  - The request by the LBPD to utilize the Library roof to mount a device that will aid in its Shot Spotter program, was moved for approval by Trustee Mosca, seconded by Trustee Vegh, and unanimously approved.
- ❖ Staff Reports : The Assistant Director's report was included in the packet for review.
- ❖ Correspondence : There was no correspondence.
- ❖ Old Business :
- The Board unanimously approved the purchase from W.E.Baum of an 8" x 10" plaque at \$ 345 for the West End Branch. They will decide upon a quote for said plaque at the October Board Meeting. Moved by Trustee Vegh, seconded by Trustee Mosca, and unanimously accepted.
  - After discussion and revisions to the invitee list, the Board instructed the Director to proceed with the Strategic Planning Process.
    - ♦ ***OF NOTE: Trustee Greenberg stressed the importance of the Strategic Planning Group, to ensure the Library continues to meet and exceed the ever changing needs of the community*** ♦
  - The Board decided to hold off on the 2016-17 budgetary discussion. With regard to branch staffing, the Board accepted Trustee Greenberg's recommendation to wait for attendance figures from the West End Branch before adding additional hours and/or staff. The Director suggested that adding (5) hours to each branch was a good option as it would add an hour per day.
- ❖ New Business : There were no New Business items.
- ❖ Good and Welfare : There were no Good and Welfare items.
- ❖ CSEA : There were no CSEA items.

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❖ Personnel : The following Personnel items were moved for approval by Trustee Vegh, seconded by Trustee Parr, and unanimously accepted:

- The probationary appointment of Maria Mignano, effective August 25, 2015, as a P/T Adult Librarian
- The probationary appointment of Rafael Hernandez, effective June 18, 2015, as a P/T Page.
- Resignation P/T Pages Hailey Hamias, effective June 21, 2015, and Vanessa Tate, effective August 13, 2015.

♦ ***OF NOTE: Trustee Mosca requested a progress report on the Director position; the Director advised he would update everyone Friday (Sept 18). The Director also reminded the Board of the upcoming EcoMedia session, November 2 2015 6pm – 7pm***♦

❖ Date and Time of Next Meeting : Trustee Greenberg moved that the October 21, 2015 meeting begin in Executive Session, seconded by Trustee Vegh, and unanimously approved.

Wednesday, October 21, 2015 at 6:30 P.M. – Executive Session

Wednesday, October 21, 2015 at 7:00 P.M. – Public Session

❖ Adjournment : Trustee Greenberg moved to adjourn at 8:14 P.M., seconded by Trustee Parr, and unanimously accepted..