

LITCHFIELD PLANNING BOARD

February 15, 2011

Minutes approved 3/15/11

Members present:

Edward Almeida, Chairman, leaves at 7:13 p.m.

Leon Barry

Frank Byron, Selectmen's Representative

Bob Curtis

Barry Bean

Carlos Fuertes

Michael Croteau, Alternate

Joel Kapelson, Alternate, arrived at 7:50 p.m.

Members not present:

Jayson Brennan

John Miller, Alternate

Also Present:

Joan McKibben, Administrative Assistant

Steve Wagner, Nashua Regional Planning Commission, Sr. Planner, Circuit Rider

The chairman calls the meeting to order at 7:10 p.m.

The Chairman appoints Michael Croteau as a voting member.

Since Mr. Almeida cannot stay for the meeting he nominates Leon Barry as chairman pro-temp for this meeting. Bob Curtis seconds the nomination. The motion passes 6-0-1.

Mr. Almeida leaves the meeting

Planning Board Work Session

Steve Wagner presents to the Board packets of information from the NH Office of Energy and Planning's (OEP) web site. He mentions that the OEP web site is a great reference source. He suggests the board members go to the site and navigate around to get familiar with the site and all it has to offer.

From the OEP web site Steve printed out: Index of selected land use regulation and energy statutes, NH Data Library information, Handbooks and other publications,

Other items Steve presented to the Board were: a Table of Contents for all NH Statutes, a NH Dept. Environmental Services (NHDES) flow chart from the web with links to various topics, fundamentals of plan review definitions and symbols.

Another site from NH citizen planner was brought to the Board's attention.

The NH Dept. of Environmental Services web site is a good place for information on wetlands and stormwater information. They also have fact sheets that are a good overview on various topics.

Steve mentioned that standard notes for plans should be formulated.

A subdivision plan was unrolled for a training exercise. Steve explains acceptance of a plan vs. approval and the request for waivers by the applicant at the acceptance stage.

Mr. Barry suggests at the March 1 meeting the Board reviews RSA's on abutters, meetings, and plats.

Bob Curtis MOTIONS to close the meeting. Barry Bean seconds the motion. Motion carried by unanimous vote. Meeting adjourned at 9:20 p.m.

Minutes transcribed by J. McKibben

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