

TOWN OF LITCHFIELD, NEW HAMPSHIRE

To the inhabitants of the Town of Litchfield in the County of Hillsborough in said State, qualified to vote in Town Affairs:

You are hereby notified that the first session of the annual meeting of the Town of Litchfield will be held at Campbell High School, 1 Highlander Court, in said Litchfield on February 2, 2013 at 10:00 a.m. for explanation, discussion and debate of each warrant article. Warrant articles may be amended at this session per RSA §40:13, IV except for Warrant Article 4, the wording of which is prescribed by law and cannot be amended per RSA §40:13, IV (a).

You are hereby notified that the second session of the annual meeting of the Town of Litchfield will be held at Campbell High School, 1 Highlander Court, in said Litchfield on Tuesday, March 12, 2013 at 7:00 in the forenoon for the choice of Town Officers elected by official ballot to vote on questions required by laws to be inserted on the official ballot and to vote on all warrant articles from the first session on official ballot per RSA §40:13, VIII. The polls for the election of town officers and other action required to be inserted on said ballot will be open on said date at 7:00 o'clock in the forenoon and will not close earlier than 7:00 o'clock in the evening.

ELECTION OF OFFICERS

Article 1: To elect by ballot the following Town officers:

Selectman - 2 (3 Year Term)
Trustee of Trust Funds - 1 (3 Year Term)
Cemetery Trustee - 1 (3 Year Term)
Library Trustee -2 (3 Year Term)
Budget Committee - 2 (3 Year Term)
Road Agent - 1 (2 Year Term)

REZONE TO RESIDENTIAL

Article 2: Are you in favor of the adoption of Amendment No. 1 as proposed by the Planning Board for the Town of Litchfield Zoning Ordinance as follows?

Amend Sections 900.01 (b) "Transitional District" and 1000.01 (a) "Southern Commercial/Industrial District" of the Zoning Ordinance to rezone any parcels south of Page and east of Cutler Roads as residential as there is no access to the parcels except through existing residential neighborhoods.

Recommended by the Planning Board

MULTI-FAMILY RESIDENTIAL OVERLAY DISTRICT

Article 3: Are you in favor of the adoption of Amendment No. 2 as proposed by the Planning Board for the Town of Litchfield Zoning Ordinance as follows?

Adopt a new zoning section 550.00 – 553.00 Multi-Family Residential Overlay District, to provide an opportunity for multi-family residences within the Town of Litchfield consistent with the Town's single-family character and comply with NH State law. The purpose of the

amendment is to provide opportunities for development of multi-family housing as required by state law. Any new multi-family construction shall maintain the existing character of the neighborhood. The minimum lot size shall be 2 acres for the first 3 dwelling units, with an additional 5,000 square feet required for each additional unit and no more than 6 dwelling units may be permitted in any one structure. The district boundaries shall be the Residential and Transitional Districts north of Leach Brook and south of Page Road.

Recommended by the Planning Board

OPERATING BUDGET

Article 4: To see if the Town will vote to raise and appropriate as an operating budget, not including appropriation by special warrant articles and other appropriations voted separately, the amounts set forth in the budget posted with the warrant or as amended by the vote of the first session, for the purposes set forth therein, totaling, \$5,045,145. Should this article be defeated, the default budget shall be \$4,974,847 which is the same as last year with certain adjustments required by previous action of the Town of Litchfield or by Law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

*Recommended by the Board of Selectmen (Vote: 4-0-0)
by the Budget Committee (Vote: 6-1-0)*

DEFIBRILLATOR/MONITOR REPLACEMENT

Article 5: To see if the Town will vote to raise and appropriate the sum of \$70,000 for the replacement of two defibrillator/monitors used on Fire Department trucks. The current defibrillator/monitors are 10 and 13 years old.

*Recommended by the Board of Selectmen (Vote: 5-0-0)
Recommended by the Budget Committee (Vote: 7-0-0)*

PINECREST SIDEWALK

Article 6: To see if the Town will vote to raise and appropriate the sum of \$12,500 for the purposes of development of engineering, design plans and costs for a sidewalk on Pinecrest Road to connect the bike path on Albuquerque with Litchfield Middle School so that a construction cost can be brought forward to 2014 Annual Meeting.

*Recommended by the Board of Selectmen (Vote: 5-0-0)
Not recommended by the Budget Committee (Vote: 2-5-0)*

BUILDING SYSTEMS TRUST FUND

Article 7: To see if the Town will vote to establish a Building Systems Expendable Trust Fund pursuant to RSA 31:19-a. Furthermore, to raise and appropriate the sum of \$20,000 for transfer into this fund from the unexpended fund balance as of December 31, 2012 and to appoint the Board of Selectmen as agents to expend from the fund. This Fund can be used for payment of the costs associated with unanticipated system failures of key building systems such as septic and heating and ventilation that require immediate action and cannot be deferred until a Town Meeting can be held. This would have a net cost to 2013 general taxation of \$0.

Recommended by the Board of Selectmen (Vote: 5-0-0)
Recommended by the Budget Committee (Vote: 7-0-0)

TOWN HALL/POLICE STATION ENTRANCE REPAIR

Article 8: To see if the Town will vote to raise and appropriate the sum of \$10,000, from the unexpended fund balance, for the purpose of replacing the concrete at the entrance to the Town Hall/ Police Station building and repairs to damaged siding on entrance columns to the building. This appropriation represents a portion of the approximately \$28,000 returned to the fund balance that were unexpended for the roof repair authorized at the 2012 Annual Meeting. This would have a net cost to 2013 general taxation of \$0.

Recommended by the Board of Selectmen (Vote: 5-0-0)
Recommended by the Budget Committee (Vote: 7-0-0)

REPAINTING OLD TOWN HALL

Article 9: To see if the Town will vote to raise and appropriate the sum of \$20,000 for repainting of the Old Town Hall. This price includes legally required abatement of lead paint.

Recommended by the Board of Selectmen (Vote: 4-0-1)
Recommended by the Budget Committee (Vote: 7-0-0)

SEWER SYSTEM STUDY

Article 10: To see if the Town will vote to raise and appropriate the sum of \$10,000 for the purpose of undertaking a planning and engineering study to determine possible designs for a wastewater (sewer) system in order to encourage further commercial and industrial growth. It is the intention of the Board of Selectmen to use these funds with an additional \$16,500 previously appropriated for economic development purposes to undertake such a study to develop detailed analysis of options and associated costs of those options.

Recommended by the Board of Selectmen (Vote 5-0-0)
Not recommended by the Budget Committee (Vote: 1-6-0)

COST OF LIVING WAGE ADJUSTMENT

Article 11: To see if the Town will vote to raise and appropriate the sum of \$18,832 which represents salary and benefit costs for a 2% cost of living adjustment for non-union full time and regular part time Town and Library employees not otherwise under contract or part of a bargaining unit. This adjustment to eligible positions would be made April 1, 2013.

Recommended by the Board of Selectmen (Vote: 5-0-0)
Not recommended by the Budget Committee (Vote: 3-5-0)

HUMAN SERVICES AGENCIES

Article 12: To see if the Town will vote to raise and appropriate the sum of \$4,952 to support the requests of Human Services agencies including Big Brothers/Big Sisters, Home Health & Hospice, St. Joseph's Community Services, Bridges and Community Council of Nashua.

*Recommended by the Board of Selectmen (Vote: 5-0-0)
by the Budget Committee (Vote: 6-1-0)*

AMBULANCE REVOLVING FUND

Article 13: To see if the Town will vote to establish an Ambulance Revolving Fund pursuant to RSA 31:95-h. The money received from ambulance bills and allocated through the operating budget for the cost of anticipated uncollectible bills shall be allowed to accumulate from year to year, and shall not be considered to be part of the general fund unreserved fund balance. The Treasurer shall have custody of all monies in the fund and shall pay out the same only upon order of the Board of Selectmen (no further legislative body approval required). These funds may be expended only for ambulance services.

Recommended by the Board of Selectmen (Vote: 5-0-0)

EXPAND BUDGET COMMITTEE

Article 14: To see if the Town will vote to increase the at-large membership of the Budget Committee from six members, as approved by the Town in 1969, to seven members.

Recommended by the Board of Selectmen (Vote: 5-0-0)

SOLID WASTE DISPOSAL FEE SETTING

Article 15: To see if the Town will authorize the Selectmen to establish or amend fees for Solid Waste Disposal per the authority of RSA 41:9-a. The Solid Waste Facility Ordinances approved in 1989 and 1993 by the Town refer to rates for disposal of certain items but do not clearly authorize the Selectmen to adjust those fees as needed. Prior to the establishment or amendment of any such fees, the Selectmen shall hold a public hearing per the requirements of RSA 41:9-a IV.

Recommended by the Board of Selectmen (Vote: 5-0-0)

SHOW TAX IMPACT OF ARTICLES

Article 16: To see if the Town will vote to require that the annual budget and all special warrant articles having a tax impact shall include a notation stating the estimated tax impact of the article pursuant to RSA 32:5, V-b. The determination of whether an article has a tax impact and the estimated amount of the impact is to be made by the governing body.

Recommended by the Board of Selectmen (Vote: 5-0-0)

FORM OF TOWN MEETING

Article 17: To see if the Town would like to revert to the traditional town meeting for conducting its annual meeting rather than the official ballot (SB2 form) used now. If this article passes, the Board of Selectmen would propose an article in 2014 rescinding the official ballot form of voting on all questions, but only for election of officers and certain other questions for which the official ballot is required by

state law. This article is advisory.

DELIBERATIVE SESSION SCHEDULING

Article 18: To see if the Town would like to hold the first session of Town Meeting (Deliberative Session) on the same day with the Litchfield School District. This approach was used in 2012. This article is advisory.

Given under our hands and seal this 22nd day of January, in the year of our Lord Two Thousand Thirteen.

Litchfield Board of Selectmen

John R. Brunelle, Chairman

George A. Lambert, Vice Chairman

Frank A. Byron

Brent T. Lemire

M. Patricia Jewett