

Town of Litchfield New Hampshire



Annual Reports

Year ending December 31, 2009

also

Annual Report of the School District

Year ending June 30, 2009

Dedicated to the Citizens of Litchfield

On the 275th anniversary year of Litchfield's founding, the Board of Selectmen wishes to dedicate this annual report to the citizen of Litchfield in remembrance of those who came before us and to those who will follow.



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LITCHFIELD, NH		
TOWN OFFICERS		
Office:	Office Holder a/o 12/31/09:	Term Expires:
Moderator:	John Regan	2012
Assistant Moderator (Town & School):	Philip M. Reed	2012
Selectmen:	George Lambert	2010
	M. Patricia Jewett	2011
	Frank A. Byron - Chairman	2011
	Steve Perry	2012
	Andrew Santom - Vice Chairman	2010
Office Manager:	Linda Langille	
Budget Committee:	Brent Lemire - Chairman	2010
	Mike Falzone	2012
	Raymond Peeples	2011
	Jason Guerrette	School Rep.
	William Spencer	2012
	John Harte - Vice Chairman	2010
	George Lambert	Selectmen Rep.
	Paul Parker	2011
	Sandra Maxwell	Recording Secretary
Cable Advisory Committee	Richard Pentheny - Chairman	2009
Alternate	John Beaulieu	2010
	Scott Cavanagh	2009
	Timothy Kearns	2010
	Brian Maillet	2010
Alternate	Ken Stiouphile	2010
	Cynthia Couture	2009
Cemetery Association Trustees		
Hillcrest Cemetery	Rosalyn Calawa - President	2009
	Warren Adams - Treasurer	2009
	Edith Eldridge - Secretary	2009
	Elaine Young - Vice President	2009
Pinecrest Cemetery	Robert Leary - President	2009
	Karen Hodge	2010
	Robert Martineau	2009
	Joan Kendall	2009
	Jamie Plumluf	2011
	Richard Stoddard	2012
Checklist Supervisors:	Robert Redding - Chairman	2010
	Christine Lepine	2013

	Shirley Reed	2012
Code Enforcement Officer:	Kevin Lynch	
Conservation Commission:	Thomas W. Levesque, Sr., - Vice Chair	2011
	Joan McKibben - Chairman	2011
	Roger St. Laurent, Jr.	2010
	Sharon Jones	2010
	Marion A. Godzik	2012
	Richard Husband	2012
	Alternate Stephen Tarara	2011
	Alternate Micheal Croteau	2011
	Andrew Santom - Selectmen Rep.	2010
Fire Chief:	Thomas Schofield	2010
Forest Fire Warden	Thomas Schofield	2010
Health Officer:	Kevin Lynch	8/13/2009
Deputy Health Officer	Jacqueline Hoey, RN	8/13/2009
Library Trustees:	Gail Musco - Vice Chair/Treasurer	2012
	Marilyn Soraghan - Chairman	2010
	Kristin Robert - Secretary	2010
	Alternate Lynn Clifford	2010
	Aimee Carignan	2011
	Diane L. Jerry	2011
Mosquito District Commission	Alfred Raccio	2011
	John Latsha	2010
	John Poulos	2012
Director of Library Services	Vicki L. Varick	
Planning Board:	Jayson Brennen - Vice Chairman	2012
	Carlos Fuertes	2011
	Alison Douglas	2012
	Steven Perry - Selectmen Rep.	2011
	Leon Barry	2010
	Edward Almeida, Vice-Chairman	2011
	Alternate John Miller	2012
	Marc Ducharme, Clerk	2010
Police Chief:	Joseph O'Brien	Tenure
Recreation Commission:	Anthony Schaffer - Chairman	2010
	Maurissa Fluet	2010
	M. Patricia Jewett	Selectman Rep
	David Hansberry	Resigned
	Sandy Vance	2011
	John Bryant	2011
	Andrew Collins	2010
Road Agent:	John Pinciario	2011

So. NH Regional Plann. Comm.	M. Patricia Jewett	
Town Clerk/Tax Collector:	Theresa L. Briand	2011
Deputy Town Clerk/Tax Col.:	Patricia A. Textor	2011
Treasurer:	Sharon Harding-Reed	2011
Deputy Treasurer	Debra Hogencamp	2011
Trustees, Town Trust Funds:	Linda Peoples	2010
	Mark Mosnicka	2011
	Maureen Lascelles	2012
Zoning Board of Adjustment:	Richard Riley, Jr. - Chairman	2010
	Laura Gandia - Vice Chairman	2012
	John Regan	2011
	Albert Guilbeault	2010
	John Brunelle-Clerk	2012
Alternate	Eric Cushing	2011
Alternate	Gregory Lepine	2012
Alternate	John R. Devereaux	2010
Alternate	Tom Cooney	2011

TOWN WARRANT

Town of Litchfield

To the inhabitants of the Town of Litchfield in the County of Hillsborough in said State, qualified to vote in Town Affairs:

You are hereby notified that the first session of the annual meeting of the Town of Litchfield will be held at Campbell High School, 1 Highlander Court, in said Litchfield on January 30, 2010 at 2:00 o'clock in the afternoon for explanation, discussion and debate of each warrant article. Warrant articles may be amended at this session per RSA §40:13, IV except for Warrant Article 4, the wording of which is prescribed by law and cannot be amended per RSA §40:13, IV (a).

You are hereby notified that the second session of the annual meeting of the Town of Litchfield will be held at Campbell High School, 1 Highlander Court, in said Litchfield on Tuesday, March 9, 2010 at 7:00 in the forenoon for the choice of Town Officers elected by official ballot to vote on questions required by laws to be inserted on the official ballot and to vote on all warrant articles from the first session on official ballot per RSA §40:13, VIII. The polls for the election of town officers and other action required to be inserted on said ballot will be open on said date at 7:00 o'clock in the forenoon and will not close earlier than 7:00 o'clock in the evening.

Article 1. To elect by ballot the following Town officers: two Selectmen-three year term; two Budget Committee members-three year term; One Trustee to Trust Fund-three year term; Two Library Trustee-three year term; One Fire Chief-three year term; One Checklist Supervisor-Six year term;. One Cemetery Trustee – one year term, One Cemetery Trustee – two year term, One Cemetery Trustee – three year term.

Article 2. Are you in favor of the adoption of Amendment No. 1 as proposed by the Planning Board for the Town of Litchfield Zoning Ordinance as follows?:

Adopt a new Section 475, Inclusionary Housing, to provide for the construction of workforce housing in order to comply with the Workforce Housing Statute, NH RSA 674:58-61. In order to reduce the cost of construction, workforce housing will be granted reductions in lot size, frontage, building setbacks, building area and adjacent road width. Provision is also made to ensure future affordability of workforce housing. Workforce housing will be permitted in the Residential Zone, with Multi-family (3-5+ units per building) being limited to north of Leach Brook. *This amendment has Planning Board approval.*

Yes

No

Article 3 Are you in favor of the adoption of Amendment No. 2 as proposed by the Planning Board for the Town of Litchfield Zoning Ordinance as follows?:

Adopt a new Section 575, Conservation Open Space Development, to require proposed residential subdivision developments 20 acres or greater in size to be designed to preserve natural features and wildlife habitat. This ordinance will permit reduced lot size, setbacks, and frontage, so that building lots take up less area allowing equal building lot density as a conventional development while preserving open space. Open space will be owned and/or managed by the Town, land trust or association utilizing a conservation easement.

This amendment has Planning Board approval.

Yes

No

Article 4. To see if the town will raise and appropriate as an operating budget, not including appropriation by special warrant articles and other appropriations voted separately, the amounts set forth in the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$4,387,436. Should this article be defeated, the default budget shall be \$4,372,742, which is the same as last year, with certain adjustments required by previous action of the town of Litchfield or by Law; or the governing body may hold one special meeting, in accordance with RSA §40:13, X and XVI, to take up the issue of a revised operating budget only.

Recommended by the Board of Selectmen (Vote: 4-0-0)

Recommended by the Budget Committee (Vote: 7-1-0)

Yes

No

Article 5. To see if the town will vote to raise and appropriate the sum of \$58,100 to hire a Town Administrator effective July 5, 2010. The cost of the period for July 5, 2010 until December 31, 2010 will be \$58,100 of which \$42,500 represents salary and \$15,600 represents benefits. The annual cost of this position will be \$116,200 of which \$85,000 represents salary and \$31,200 represents benefits.

This position will provide day to day management of the town's government as delegated by the Board of Selectmen. It is the intention of this position to ensure that the operations of the town's governmental organizations are conducted in a cost effective, coordinated and timely manner. This position differs from the Board of Selectmen Office Manager in that the

position encompasses responsibilities for department operations beyond the financial accounting and organization of the Selectmen's office. Town functions such as Highway, Solid Waste, Police, Code Enforcement and Building will report to this individual for day to day operations.

Recommended by the Board of Selectmen (Vote: 5-0-0)

Recommended by the Budget Committee (Vote 5-3-0)

Article 6. To see if the town will vote to raise and appropriate the sum of \$5,000 as a stipend to hire one (1) Welfare Administrator who shall have the responsibility under the supervision of the Board of Selectmen for the administration of the town's welfare program as specified under RSA § 165:1.

This position will be responsible for the administration of the town's welfare program currently administered by the Board of Selectmen. This position will be responsible for managing the welfare budget, accepting welfare applications, reviewing the applications for eligibility to receive welfare and to provide aid to those qualified applicants. This position will report to the Board of Selectmen who shall with the Welfare Administrator set welfare standards and policies for the town.

Recommended by the Board of Selectmen (Vote 3-1-1)

Recommended by the Budget Committee (Vote 6-2-0)

Yes

No

Article 7. To see if the Town will vote to raise and appropriate the amount of \$1,395 for the formation and initial budget of an Ethics Committee and to rescind the existing Conflict of Interest Law, and adopt in lieu thereof a new Code of Ethics as written by the Litchfield Code of Ethics Formation Committee. Copies of the proposed Code of Ethics may be obtained at Town Clerks Office, and at the Aaron Cutler Memorial Library.

This warrant will establish an Ethics Committee whose charter is to impartially investigate citizen complaints of potential ethical conflict by town officials, volunteers and committee members and to bring their findings to the Board of Selectmen for resolution. The proposed ethics policy is based upon a policy currently in use in the town of Dunbarton. Enactment of this article will provide a means for Litchfield's citizens to resolve perceived or real ethical concerns with town government. Neither this article nor the Ethics Policy includes the School Government within its scope.

Not Recommended by the Board of Selectmen (Vote 3-2-0)

Recommended by the Budget Committee (Vote 5-2-0) The Budget

Committee's recommendation relates only to the appropriation request for this article, and express no opinion on the merits of the included Ethics Policy.

Yes

No

Article 8. To see if the town will vote to raise and appropriate the sum of \$24,871.06 to hire one (1) full time police officer effective July 11, 2010. The cost for the period of July 11, 2010 through December 31, 2010 is \$24,871.06, of which \$17,386.00 is for salary and \$7,485.06 is for benefits and equipment. The annual cost of said officer will be \$49,633.51 of which \$37,663.39 will be for salary and \$11,970.12 will be for benefits and equipment.

The hiring of a full time police officer will provide for additional coverage ensuring that there are always two (2) officers on duty at all times. Presently, there are times when only one (1) officer on duty. This additional officer is in concurrence with the 2008 Municipal Resources Institute (MRI) report that recommended an additional two (2) officers be added to the force. This additional officer will provide for increased citizen and officer safety.

Recommended by the Board of Selectmen (Vote 5-0-0)

Recommended by the Budget Committee (Vote 6-2-0)

Yes

No

Article 9. To see if the Town will vote to raise and appropriate the amount of \$50,000.00 for the purchase a 1998 Freightliner FL70 Medium Duty Rescue Truck from the Town of Londonderry. This appropriation shall be non-lapsing per RSA § 32:7, VI, and will not lapse until the vehicle has been purchased or December 31, 2011.

This truck with approximately 12,000 miles includes an on-spot tire chain system, 16 foot non-walk-in rescue body constructed of non-corroding lightweight ABS and 9 large size walk around storage compartments. Included in the purchase are a 15,000 lb. front bumper WARN winch, 5,700 watt on board diesel powered generator, Quartz scene work lights, emergency warning lights, siren, (2) 100 foot hydraulic hose reels for auto extrication equipment and a 4-bottle, 6,000 PSI high pressure breathing air recharge system capable of refilling approximately 45 fir fighting SCBA Air Packs. Purchase of this vehicle may defer the purchase of a replacement, full sized fire truck for approximately 3 to 5

years providing anticipated savings of approximately \$180,000 to \$300,000 over that time period in purchase payments and by saving wear and tear on existing full size fire vehicles responding to incidents.

Recommended by the Board of Selectmen (Vote 4-1-0)

Recommended by the Budget Committee (Vote 8-0-0)

Yes

No

Article 10. Shall the town vote to approve the cost items for wage and related costs that have been included in the collective bargaining agreement reached between the Town of Litchfield and Council 93 of the American Federation of State County and Municipal Employees which provide for the following increases in wages and benefits;

2010	\$24,312.28
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And further, to raise and appropriate the sum of \$24,312.28 for the 2010 fiscal year, such sum representing the additional cost attributable to the increase in salaries and benefits over those of the appropriation at the current staffing levels, paid in the prior fiscal year. This collective bargaining agreement covers full and part time patrol officers and full and part time dispatchers.

This contract establishes a new base salary for the bargaining officers and dispatchers that are representative of rates paid by the surrounding communities. The bargaining unit has agreed to defer any wage increases for 2008 and 2009 represented by cost of living adjustments. Further, the bargaining unit has agreed to this as being a one (1) year contract with a salary adjustment thus avoiding the evergreen clause. Benefits to the bargaining unit include the addition of a holiday to match the town non-bargaining group, accelerated vesting of vacations and various additions to pay for a night shift premium, the addition of minimum hours of pay for cancelled details (chargeable against the contractor and not paid by the town) and a premium for Field Training Officer premium.

Recommended by the Board of Selectmen (Vote 5-0-0)

Recommended by the Budget Committee (Vote 6-2-0)

Yes

No

Article 11. Shall we modify the elderly exemption from property tax in the Town of Litchfield, based on assessed value, for qualified taxpayers, to the following: for a person 65 years of age up to 75 years of age, \$50,000; for a person 75 years of age up to 80 years of age, \$80,000; for persons 80 years of

age and above, \$125,000. To qualify, the person must have been a New Hampshire resident for at least 3 consecutive years, own the real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married to each other for at least 5 consecutive years. In addition, the taxpayer must have a net income in each applicable age group of not more than \$30,000 if single or not more than \$45,000 if married; and own net assets not in excess of \$300,000 excluding the value of the person's residence.

This article seeks to clarify the town's existing exemptions as submitted by petition warrant article in 2004 and partially denied by the Department of Revenue Administration. The findings of the NH Department of Revenue Administration on the petition warrant article approved by the voters in 2004 pointed out several errors with the petitioned age categories as well as years of residence and marriage status. This warrant article does not change the exemption levels but only seeks to create compliance with state law in the areas found deficient by NHDRA.

Recommended by the Board of Selectmen (Vote 5-0-0)

Yes

No

Article 12. To see if the town will vote to authorize the Board of Selectmen to enter into negotiations with Pennichuck East Utilities for the town to assume responsibility for the subscribers costs for the Fire Protection surcharge. The results of these negotiations will be brought back to the voters in March of 2011 for consideration.

Currently, Pennichuck East Utilities charges subscribers a monthly fee to cover the cost of installation and maintenance for fire hydrant installation. This cost, currently assessed to all subscribers, would be assumed by the town if passed in 2011 and amounts to approximately \$269,000 per year at the present time. The purpose of this warrant article is to see if the town will authorize the Selectmen to negotiate this charge with the intention that the town will assume the cost of the Fire Protection surcharge through an assessment to be contained as part of the property tax. Prior to assuming these charges, the results of the negotiations will be brought back to the town meeting for consideration on the 2011 warrant.

Recommended by the Board of Selectmen (Vote 3-1-1)

Yes

No

Article 13 By petition: “To see if the Town will vote to approve the following resolution to be forwarded to our State Representative(s), our State Senator, the Speaker of the House, and the Senate President. Resolved: The citizens of New Hampshire should be allowed to vote on an amendment to the New Hampshire Constitution that defines “marriage”.”

Yes

No

Article 14 By Petition: “Shall Litchfield, NH adopt the provisions of RSA 40:14-b to delegate the determination of the default budget to the municipal budget committee which has been adopted under RSA 32:14?”

Passage of this article requires a 3/5 majority.

Not Recommended by the Board of Selectmen (Vote 4-0-0)

Recommended by the Budget Committee (5-3-0)

Yes

No

Given under our hands and seal this 18th day of January, in the year of our Lord Two Thousand and ten.

Litchfield Board of Selectmen

Frank A. Byron, Chairman

George A. Lambert

Steven Perry

M. Patricia Jewett

Andrew M. Santom

A true copy of Warrant — — Attest:

Litchfield Board of Selectmen

Frank A. Byron, Chairman

George A. Lambert

Steven Perry

M. Patricia Jewett

Andrew M. Santom

**Deliberative Session
Town of Litchfield
January 30, 2010**

Time, Place, Meeting called to order at 2:00 p.m. at Campbell High School Auditorium by Moderator John Regan.

Present were: Selectmen Frank Byron- Chairman; Andrew Santom-Vice Chairman, M. Patricia Jewett, Steven Perry and George Lambert; Budget Committee members Brent Lemire – Chairman, John Harte – Vice Chairman, Paul Parker, Mike Falzone, Ray Peeples, Bill Spencer, George Lambert – Selectmen Rep., and approx. 86 Litchfield voters and guest.

Ballot Clerks on duty were Bertha Mieckowski and Joan McKibben.

Following a series of announcements the moderator led the assembly in the Pledge of Allegiance to the American Flag. He then announced that there would be an “open mike” period part way through the session to allow voters to bring up issues of interest unrelated to official business of the meeting.

First order of business would be a voice vote that would authorize non-voters to speak.

Moderator John Regan asked for volunteers to carry ballot boxes in the event a paper ballot vote is required John Brunelle and Elizabeth Miller.

Article 1. To elect by ballot the following Town officers: two Selectmen-three year term; two Budget Committee members-three year term; One Trustee to Trust Fund-three year term; Two Library Trustee-three year term; One Fire Chief-three year term; One Checklist Supervisor-Six year term; One Cemetery Trustee – one year term, One Cemetery Trustee – two year term, One Cemetery Trustee – three year term.

No discussion on this article so it will appear on the ballot as written.

Article 2. Are you in favor of the adoption of Amendment No. 1 as proposed by the Planning Board for the Town of Litchfield Zoning Ordinance as follows:

Adopt a new Section 475, Inclusionary Housing, to provide for the construction of workforce housing in order to comply with the Workforce Housing Statute, NH RSA 674:58-61. In order to reduce the cost of construction, workforce housing will be granted reductions in lot size, frontage, building setbacks, building area and adjacent road width. Provision is also made to ensure future affordability of workforce housing. Workforce housing will be permitted in the Residential Zone, with Multi-family (3-5+ units per building) being limited to north of Leach Brook.

This amendment has Planning Board approval.

Mark Ducharme spoke to the article. The full text of the article is on the Litchfield web site for anyone interested in reading it. The purpose of this Ordinance is to provide a reasonable opportunity for the development of affordable housing within the Town of Litchfield, NH. It is intended to ensure the continued availability of a diverse supply of home ownership and rental opportunities. This Ordinance was established in order to meet the goals related to affordable housing provision set forth in the Litchfield Master Plan, as amended. Additional, in implementing this Ordinance Litchfield has considered the region’s affordable housing need as defined in the Housing and Urban Development (HUD) Limits and Allowances data, as amended, and Nashua Regional Planning Commission Housing Needs Assessment, as

amended. NH statutes require communities to provide a reasonable opportunity for affordable Workforce Housing in accordance with RSA 674:58-61.

John Regan asked Mr. Ducharme to please point out on the map where North of Leach Brook is?

Mr. Ducharme pointed out and explained that is was up at the North end of Town.

Mr. Raccio asked what is the liability for the town?

Mr. Ducharme explained that there is a State Law that says that we need to have an Ordinance in town that provides for the reasonable opportunity. A developer however can not just say you don't have an Ordinance and propose something they would have to show that there is no opportunity in the town for affordable housing or not a fair share amount as stated in the RSA a that point if they could show that they could sue the town it would take 6 months to a year and at that point it would be decided by the court which may not be in the best interest of the town.

Mr. Raccio stated that whether the town votes to approve this article or the town rejects the article there is equal opportunity for being potentially sued or potentially contested.

There was no further discussion on the article so you will find it on the ballot as written.

Article 3 Are you in favor of the adoption of Amendment No. 2 as proposed by the Planning Board for the Town of Litchfield Zoning Ordinance as follows:

Adopt a new Section 575, Conservation Open Space Development, to require proposed residential subdivision developments 20 acres or greater in size to be designed to preserve natural features and wildlife habitat. This ordinance will permit reduced lot size, setbacks, and frontage, so that building lots take up less area allowing equal building lot density as a conventional development while preserving open space. Open space will be owned and/or managed by the Town, land trust or association utilizing a conservation easement.

Mark Ducharme will speak to this article. This Conservation Open Space Development (COSD) is authorized and enacted in accordance with RSA 674:21. This COSD Ordinance is intended to enhance and protect the health, safety, convenience, and general welfare of the residence of Litchfield while encouraging flexibility in the design and development of land, promote environmentally sound planning, conserve open space, retain and protect important natural and cultural features, provide for efficient use of land and community services, and preserve the traditional rural character of Litchfield to advance the goals stated in the Master Plan. One thing to remember is that the passing of this article will not increase or decrease the number of houses permitted to be built in town.

Mr. Ralph Boehm asked how is this going to affect our water supply and septic systems?

Mark Durocher stated that the Ordinance will maintain the existing safety and environmental concerns as a conventional subdivision. The State septic subdivision regulations require 20,000 square feet of property as a minimum for a three lot home to be constructed on.

There was no further discussion on the article so you will find it on the ballot as written.

Article 4. To see if the town will raise and appropriate as an operating budget, not including appropriation by special warrant articles and other appropriations voted separately, the amounts set forth in the budget posted with the warrant or as amended by vote of the first

session, for the purposes set forth therein, totaling \$4,387,436. Should this article be defeated, the default budget shall be \$4,372,742, which is the same as last year, with certain adjustments required by previous action of the town of Litchfield or by Law; or the governing body may hold one special meeting, in accordance with RSA §40:13, X and XVI, to take up the issue of a revised operating budget only.

George Lambert spoke to the article. Georges stated that the Board of Selectmen and the Budget Committee tried to keep with a level funded budget this year however there were a few exception, One being the shut-down of the incinerator at the end of 2010. We changed the way we are going to do road repair we are going to use highway grant money to repair some of our roads. We have an increased in auditing cost because of the way we have done our auditing and accounting in the past. We need to bring our books up to date because of some accounting irregularities in the past which will cost the town \$18,500. We are using a new auditing firm. There has been a substantial increase in the health care cost for our employees the increase was 24%. The total increase in the budget \$ 33,339.00 over the 2009 default budget.

Al Raccio asked how do we explain and justify the significant growth in line items 4210-4214 that have grown from the previous year to this year. There was also growth on the administrative lines with regards to a new and part time position being proposed.

George Lambert explained that the lines that Mr. Raccio was questioning were the lines of the police operating budget. The Board of Selectmen did ask that every department head try to come in with a level funded budget so that we could reduce the tax burden on the tax payers however there were some departments that had requested increases.

Mr. Raccio purposed to make an amendment to the article to reduce the bottom line however the motion failed.

Mr. Lemire stepped forward to explain that this budget was underfunded last year by approximately \$30,000 because of a computing error in the health insurance. There are situations when an increase is necessary and the budget committee went through this budget extensively. There are fixed costs.

Mr. George Lambert made a motion to increase the budget by \$29,000 adding a police cruiser to the budget. Seconded by Dennis Miller.

Mr. Brent Lemire stated that there is one cruiser in the budget and that the budget committee took that into consideration when preparing this budget. The budget committee felt that in this economy one cruiser would be sufficient.

Chief Joseph O'Brien explained that since the 90's we have rotated the cars, 1 (one) new car one year and two the following year. We have not had the two new car purchase in three years. These vehicles are just not mechanically sound. This rotation has always worked and MRI agrees that this is a sound way of purchasing and we should continue to do this.

Motion Failed.

There was no further discussion on the article so you will find it on the ballot as written.

Article 5. To see if the town will vote to raise and appropriate the sum of \$58,100 to hire a Town Administrator effective July 5, 2010. The cost of the period for July 5, 2010 until December 31, 2010 will be \$58,100 of which \$42,500 represents salary and \$15,600 represents benefits. The annual cost of this position will be \$116,200 of which \$85,000 represents salary and

\$31,200 represents benefits. This position shall have an annual salary not to exceed \$85,000 per year.

This position will provide day to day management of the town's government as delegated by the Board of Selectmen. It is the intention of this position to ensure that the operations of the town's governmental organizations are conducted in a cost effective, coordinated in a timely manner. This position differs from the Board of Selectmen's Office Manager in that the position encompasses responsibilities for department operations beyond the financial accounting and organization of the Selectmen's office. Town functions such as Highway, Solid Waste, Police, Code Enforcement and Building will report to this individual for day to day operations.

Mr. Frank Byron spoke to the article explaining the need for the new position as well as the differences between the Town Manager and the Town Administrator. Frank explained what duties the Office Manager will have and what duties the Administrator will have.

Dennis Miller questioned the form in which the article is written. Is the \$85,000 a limit to the position. Town council stated that this is a limit.

Dennis Miller made a motion to amend the article. Seconded by several in audience.

Amended Article 5. To see if the town will vote to raise and appropriate the sum of \$58,100 to hire a Town Administrator effective July 5, 2010. The cost of the period for July 5, 2010 until December 31, 2010 will be \$58,100 of which \$42,500 represents salary and \$15,600 represents benefits. The annual cost of this position will be \$116,200 of which \$85,000 represents salary and \$31,200 represents benefits.

This position will provide day to day management of the town's government as delegated by the Board of Selectmen. It is the intention of this position to ensure that the operations of the town's governmental organizations are conducted in a cost effective, coordinated and timely manner. This position differs from the Board of Selectmen Office Manager in that the position encompasses responsibilities for department operations beyond the financial accounting and organization of the Selectmen's office. Town functions such as Highway, Solid Waste, Police, Code Enforcement and Building will report to this individual for day to day operations.

Motion Passes

John Poulos made motion to make an amendment to the amended article 5.

Motion Fails.

John Regan asked does this motion mean that the number of Selectmen is decreased?

Frank Byron answered no it does not unless the people of the town want to bring that to the voters.

There was no further discussion on the article so you will find it on the ballot as amended.

Article 6. To see if the town will vote to raise and appropriate the sum of \$5,000 as a stipend to hire one (1) Welfare Administrator who shall have the responsibility under the supervision of the

Board of Selectmen for the administration of the town's welfare program as specified under RSA § 165:1.

This position will be responsible for the administration of the town's welfare program currently administered by the Board of Selectmen. This position will be responsible for managing the welfare budget, accepting welfare applications, reviewing the applications for eligibility to receive welfare and to provide aid to those qualified applicants. This position will report to the Board of Selectmen who shall, with the Welfare Administrator, set welfare standards and policies for the town.

Steve Perry explained that this position takes a lot of time and liability. This position will cost the tax payer \$1.50 a year on a \$300,000 home.

There was no further discussion on the article so you will find it on the ballot as written.

Article 7. To see if the Town will vote to raise and appropriate the amount of \$1,395 for the formation and initial budget of an Ethics Committee and to rescind the existing Conflict of Interest Law, and adopt in lieu thereof a new Code of Ethics as written by the Litchfield Code of Ethics Formation Committee. Copies of the proposed Code of Ethics may be obtained at Town Clerks Office, and at the Aaron Cutler Memorial Library.

This warrant will establish an Ethics Committee whose charter is to impartially investigate citizen complaints of potential ethical conflict by town officials, volunteers and committee members and to bring their findings to the Board of Selectmen for resolution. The proposed ethics policy is based upon a policy currently in use in the town of Dunbarton. Enactment of this article will provide a means for Litchfield's citizens to resolve perceived or real ethical concerns with town government. Neither this article nor the Ethics Policy includes the School Government within its scope.

George Lambert and Jan Raccio spoke to the article.

Laura Gandia made a motion to amend the article however it was defeated.

There was no further discussion on the article so you will find it on the ballot as written.

Recognitions were made to Brent Lemire for many years of service to the Town of Litchfield as both Fire Chief and Budget Committee.

Russ and Lynn Ober presented a proclamation to Brent for his many years of service.
Thank you Brent for your 33 years of service.

Frank Byron also presented a plaque to Brent Lemire from the Board of Selectmen for many years of service.

Frank also presented a plaque to Andy Santom for his time served as Selectmen.

Tom Schofield presented the Firefighter of the Year Award to Derek Earl.

Article 8. To see if the town will vote to raise and appropriate the sum of \$24,871.06 to hire one (1) full time police officer effective July 11, 2010. The cost for the period of July 11, 2010 through December 31, 2010 is \$24,871.06, of which \$17,386.00 is for salary and \$7,485.06 is for

benefits and equipment. The annual cost of said officer will be \$49,633.51 of which \$37,663.39 will be for salary and \$11,970.12 will be for benefits and equipment.

The hiring of a full time police officer will provide for additional coverage ensuring that there are always two (2) officers on duty at all times. Presently, Litchfield has only one (1) officer on duty approximately 35% of the time. This additional officer is in concurrence with the 2008 Municipal Resources Institute (MRI) report that recommended an additional two (2) officers be added to the force. This additional officer will provide for increased citizen and officer safety.

Andy Santom and Chief Joe O'Brien spoke to the article explaining that this will give the town 2 officers 24 hours a day. This is recommended in the MRI Report. Chief O'Brien stated that this is not a want it is a need.

Bill Spencer made a motion to amend the wording of Article 8. The motion was seconded by several in the audience.

Amended Article 8 - To see if the town will vote to raise and appropriate the sum of \$24,871.06 to hire one (1) full time police officer effective July 11, 2010. The cost for the period of July 11, 2010 through December 31, 2010 is \$24,871.06, of which \$17,386.00 is for salary and \$7,485.06 is for benefits and equipment. The annual cost of said officer will be \$49,633.51 of which \$37,663.39 will be for salary and \$11,970.12 will be for benefits and equipment.

The hiring of a full time police officer will provide for additional coverage ensuring that there are always two (2) officers on duty at all times. Presently, there are times when only one (1) officer is on duty. This additional officer is in concurrence with the 2008 Municipal Resources Institute (MRI) report that recommended an additional two (2) officers be added to the force. This additional officer will provide for increased citizen and officer safety.

Chief Schofield expressed his support for an additional officer for the safety of his firefighters as well as the safety of the officers on duty. He stated it has been a whole decade since we have hired an additional officer.

There was no further discussion on the article as amended so you will find it on the ballot as amended.

A vote was taken to restrict reconsideration of previous article.

Motion Passes

Article 9. To see if the Town will vote to raise and appropriate the amount of \$50,000.00 for the purchase a 1998 Freightliner FL70 Medium Duty Rescue Truck from the Town of Londonderry. This appropriation shall be non-lapsing per RSA § 32:7, VI, and will not lapse until the vehicle has been purchased or December 31, 2011.

This truck with approximately 12,000 miles includes an on-spot tire chain system, 16 foot non-walk-in rescue body constructed of non-corroding lightweight ABS and 9 large size walk around storage compartments. Included in the purchase are a 15,000 lb. front bumper WARN winch, 5,700 watt on board diesel powered generator, Quartz scene work lights, emergency warning lights, siren, (2) 100 foot hydraulic hose reels for auto extrication equipment and a 4-bottle, 6,000 PSI high pressure breathing air recharge system capable of refilling approximately 45 firefighting SCBA Air Packs. Purchase of this vehicle will defer the purchase of a replacement, full sized fire truck for approximately 3 to 5 years providing

anticipated savings of approximately \$180,000 to \$300,000 over that time period in purchase payments and by saving wear and tear on existing full size fire vehicles responding to incidents.

George Lambert made a motion to change the wording of Article 9 – Seconded by Bill Spencer.

AMENDED ARTICLE 9. To see if the Town will vote to raise and appropriate the amount of \$50,000.00 for the purchase a 1998 Freightliner FL70 Medium Duty Rescue Truck from the Town of Londonderry. This appropriation shall be non-lapsing per RSA § 32:7, VI, and will not lapse until the vehicle has been purchased or December 31, 2011.

This truck with approximately 12,000 miles includes an on-spot tire chain system, 16 foot non-walk-in rescue body constructed of non-corroding lightweight ABS and 9 large size walk around storage compartments. Included in the purchase are a 15,000 lb. front bumper WARN winch, 5,700 watt on board diesel powered generator, Quartz scene work lights, emergency warning lights, siren, (2) 100 foot hydraulic hose reels for auto extrication equipment and a 4-bottle, 6,000 PSI high pressure breathing air recharge system capable of refilling approximately 45 firefighting SCBA Air Packs. Purchase of this vehicle may defer the purchase of a replacement, full sized fire truck for approximately 3 to 5 years providing anticipated savings of approximately \$180,000 to \$300,000 over that time period in purchase payments and by saving wear and tear on existing full size fire vehicles responding to incidents.

Mrs. Pat Jewett explained that she went to Londonderry to check out the mentioned fire truck.

Chief Schofield explained how this vehicle will be stored at no cost to the taxpayers. The firefighters will be building this lean-to.

There was no further discussion on the article as amended so you will find it on the ballot as amended.

Article 10. Shall the town vote to approve the cost items for wage and related costs that have been included in the collective bargaining agreement reached between the Town of Litchfield and Council 93 of the American Federation of State County and Municipal Employees which provide for the following increases in wages and benefits;

2010	\$24,312.28
------	-------------

And further, to raise and appropriate the sum of \$24,312.28 for the 2010 fiscal year, such sum representing the additional cost attributable to the increase in salaries and benefits over those of the appropriation at the current staffing levels, paid in the prior fiscal year. This collective bargaining agreement covers full and part time patrol officers and full and part time dispatchers.

This contract establishes a new base salary for the bargaining officers and dispatchers that are representative of rates paid by the surrounding communities. The bargaining unit has agreed to defer any wage increases for 2008 and 2009 represented by cost of living adjustments. Further, the bargaining unit has agreed to this as being a one (1) year contract with a salary adjustment thus avoiding the evergreen clause. Benefits to the bargaining unit include the addition of a holiday to match the town non-bargaining group, accelerated vesting of vacations and various additions to pay for a night shift premium, the addition of minimum hours of pay for cancelled details (chargeable against the contractor and not paid by the town) and a premium for Field Training Officer premium.

Frank Byron presented a slide show pointing out the importance of this article. Officer Savage, Union Chairmen also spoke to this article.

There was no further discussion on the article as amended so you will find it on the ballot as written.

Article 11. Shall we modify the elderly exemption from property tax in the Town of Litchfield, based on assessed value, for qualified taxpayers, to the following: for a person 65 years of age up to 75 years of age, \$50,000; for a person 75 years of age up to 80 years of age, \$80,000; for persons 80 years of age and above, \$125,000. To qualify, the person must have been a New Hampshire resident for at least 3 consecutive years, own the real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married to each other for at least 5 consecutive years. In addition, the taxpayer must have a net income in each applicable age group of not more than \$30,000 if single or not more than \$45,000 if married; and own net assets not in excess of \$300,000 excluding the value of the person's residence.

This article seeks to clarify the town's existing exemptions as submitted by petition warrant article in 2004 and partially denied by the Department of Revenue Administration. The findings of the NH Department of Revenue Administration on the petition warrant article approved by the voters in 2004 pointed out several errors with the petitioned age categories as well as years of residence and marriage status. This warrant article does not change the exemption levels but only seeks to create compliance with state law in the areas found deficient by NHDRA.

Pat Jewett spoke to the article – Stating that this is just to make a correction to the existing exemption. This will make it better for the people.

There was no further discussion on the article as amended so you will find it on the ballot as written.

Article 12. To see if the town will vote to authorize the Board of Selectmen to enter into negotiations with Pennichuck East Utilities for the town to assume responsibility for the subscribers costs for the Fire Protection surcharge. The results of these negotiations will be brought back to the voters in March of 2011 for consideration.

Currently, Pennichuck East Utilities charges subscribers a monthly fee to cover the cost of installation and maintenance for fire hydrant installation. This cost, currently assessed to all subscribers, would be assumed by the town if passed in 2011 and amounts to approximately \$269,000 per year at the present time. The purpose of this warrant article is to see if the town will authorize the Selectmen to negotiate this charge with the intention that the town will assume the cost of the Fire Protection surcharge through an assessment to be contained as part of the property tax. Prior to assuming these charges, the results of the negotiations will be brought back to the town meeting for consideration on the 2011 warrant.

John Poulos spoke to this article as chairmen of a committee that was formed regarding the fire hydrants in town and the cost to maintain the hydrants. This article will spread this cost to all taxpayers rather than just the customers of Pennichuck.

There was no further discussion on the article as amended so you will find it on the ballot as written.

Article 13 by petition: "To see if the Town will vote to approve the following resolution to be forwarded to our State Representative(s), our State Senator, the Speaker of the House, and the Senate President. Resolved: The citizens of New Hampshire should be allowed to vote on an amendment to the New Hampshire Constitution that defines "marriage"."

Mr. Robert Demaries spoke to article stating that this article is only designed to express what the will of the people is.

Ralph Boehm – State Rep for Litchfield asked how do the people want me to vote?

There was no further discussion on the article as amended so you will find it on the ballot as written.

Article 14 By Petition: "Shall Litchfield, NH adopt the provisions of RSA 40:14-b to delegate the determination of the default budget to the municipal budget committee which has been adopted under RSA 32:14?"

Passage of this article requires a 3/5 majority.

There was no petitioner present to speak to the article.

Brent Lemire stated that this is best left to the board that the law intended. Good government is to share responsibility.

Frank Byron spoke for the Board of Selectmen stating that this article would eliminate all checks and balances between the budget committee and the Board of Selectmen putting all the power in the hands of one committee. The Board of Selectmen does not support this article.

Bill Spencer stated that he did not support this article however if this is what the people of town want the budget committee will take it on.

There was no further discussion on the article as amended so you will find it on the ballot as written.

Article 15 (2009) To see if the Town will vote to direct the Board of Selectmen to investigate the adoption of the provisions of NH RSA 79 F (TAXATION OF FARM STRUCTURES AND LAND UNDER FARM STRUCTURES), to encourage the reservation of productive farms and associated structures and prevent the loss of farms and their associated structures due to property taxation at values incompatible with their usage and to report back to the 2010 Town Meeting.

Frank Byron reported that the Board of Selectmen sent to Avitar a request to research this article. Avitar sent back a letter stating that this article would not provide any benefit to the taxpayer or the town.

Frank Byron made a motion to adjourn at 5:45, seconded by several in the audience.

A true record of business conducted at the Deliberative Session, attest:

Theresa L. Briand
Town Clerk

BUDGET OF THE TOWN WITH A MUNICIPAL BUDGET COMMITTEE

OF: LITCHFIELD

BUDGET FORM FOR TOWNS WHICH HAVE ADOPTED
THE PROVISIONS OF RSA 32:14 THROUGH 32:24

Appropriations and Estimates of Revenue for the Ensuing Year January 1, 2010 to December 31, 2010

or Fiscal Year From _____ to _____

IMPORTANT:

Please read RSA 32:5 applicable to all municipalities.

1. Use this form to list the operating budget and all special and individual warrant articles in the appropriate recommended and not recommended area. All proposed appropriations must be on this form.
2. Hold at least one public hearing on this budget.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the town clerk, and a copy sent to the Department of Revenue Administration at the address below within 20 days after the meeting.

This form was posted with the warrant on (Date): _____

BUDGET COMMITTEE

Please sign in ink.

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

THIS BUDGET SHALL BE POSTED WITH THE TOWN WARRANT

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION
 MUNICIPAL SERVICES DIVISION
 P.O. BOX 487, CONCORD, NH 03302-0487
 (603)271-3397

1	2	3	4	5	6	7	8	9
ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMENTS APPROPRIATIONS (RECOMMENDED)	Ensuing Fiscal Year (NOT RECOMMENDED)	BUDGET COMMITTEE'S APPROPRIATIONS RECOMMENDED	Ensuing Fiscal Year NOT RECOMMENDED
	HIGHWAYS & STREETS cont.		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4316	Street Lighting		12,000	18,503	16,000		18,949	
4319	Other							
	SANITATION		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4321	Administration		75,305	76,592	78,941		76,999	
4323	Solid Waste Collection							
4324	Solid Waste Disposal		285,983	236,012	469,312		467,984	
4325	Solid Waste Clean-up							
4326-4329	Sewage Coll. & Disposal & Other							
	WATER DISTRIBUTION & TREATMENT		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4331	Administration							
4332	Water Services							
4335-4339	Water Treatment, Conserv.& Other							
	ELECTRIC		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4351-4352	Admin. and Generation							
4353	Purchase Costs							
4354	Electric Equipment Maintenance							
4359	Other Electric Costs							
	HEALTH/WELFARE		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4411	Administration		27,850	29,057	30,209		29,800	
4414	Pest Control		17,338	16,422	23,074		22,034	
4415-4419	Health Agencies & Hosp. & Other		11,495	11,495	6,784		6,784	
4441-4442	Administration & Direct Assist.							
4444	Intergovernmental Welfare Payemnts							
4445-4449	Vendor Payments & Other		41,500	23,159	35,000		25,000	

1	2	3	4	5	6	7	8	9
ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (RECOMMENDED)	(NOT RECOMMENDED)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year RECOMMENDED	NOT RECOMMENDED
	CULTURE & RECREATION	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX
4520-4529	Parks & Recreation		87,984	62,972	84,985		82,439	
4550-4559	Library		169,018	161,388	176,660		172,618	
4583	Patriotic Purposes		745	1,466	510		510	
4589	Other Culture & Recreation		22,250	18,471	21,022		20,272	
	CONSERVATION		XXXXXX	XXXXXX	XXXXXX		XXXXXX	XXXXXX
4611-4612	Admin.& Purch. of Nat. Resources		4,185	2,588	3,161		3,161	
4619	Other Conservation							
4631-4632	REDEVELOPMNT & HOUSING							
4651-4659	ECONOMIC DEVELOPMENT							
	DEBT SERVICE		XXXXXX	XXXXXX	XXXXXX		XXXXXX	XXXXXX
4711	Princ.- Long Term Bonds & Notes							
4721	Interest-Long Term Bonds & Notes							
4723	Int. on Tax Anticipation Notes		1	0	1		1	
4790-4799	Other Debt Service							
	CAPITAL OUTLAY		XXXXXX	XXXXXX	XXXXXX		XXXXXX	XXXXXX
4901	Land							
4902	Machinery, Vehicles & Equipment							
4903	Buildings							
4909	Improvements Other Than Bldgs.							
	OPERATING TRANSFERS OUT		XXXXXX	XXXXXX	XXXXXX		XXXXXX	XXXXXX
4912	To Special Revenue Fund							
4913	To Capital Projects Fund							
4914	To Enterprise Fund							
	Sewer-							
	Water-							

MS-7

Budget - Town of Litchfield

FY 2010

1	2	3	4	5	6	7	8	9
ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (RECOMMENDED)	(NOT RECOMMENDED)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year RECOMMENDED	NOT RECOMMENDED
			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
	OPERATING TRANSFERS OUT cont.							
	Electric-							
	Airport-							
4915	To Capital Reserve Fund *							
4916	To Exp.Tr. Fund-except #4917 *							
4917	To Health Maint. Trust Funds *							
4918	To Nonexpendable Trust Funds							
4919	To Fiduciary Funds		4,354,097	4,222,510	4,660,866		4,387,436	
	OPERATING BUDGET TOTAL							

* Use special warrant article section on next page.

MS-7

Budget - Town of Litchfield

FY 2010

1	2	3	4	5	6
ACCT.#	SOURCE OF REVENUE	Warr. Art.#	Estimated Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Est. Revenues
TAXES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3120	Land Use Change Taxes - General Fund				
3180	Resident Taxes				
3185	Timber Taxes		580	4,000	4,000
3186	Payment in Lieu of Taxes		28,489	28,489	28,489
3189	Other Taxes				
3190	Interest & Penalties on Delinquent Taxes		46,000	61,416	61,416
	Inventory Penalties				
3187	Excavation Tax (\$.02 cents per cu yd)		3,317		
LICENSES, PERMITS & FEES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3210	Business Licenses & Permits		83,507	83,815	83,815
3220	Motor Vehicle Permit Fees		1,161,000	1,200,000	1,200,000
3230	Building Permits		14,802	25,000	25,000
3290	Other Licenses, Permits & Fees		34,600	40,000	40,000
3311-3319	FROM FEDERAL GOVERNMENT		213,225	44,816	44,816
FROM STATE			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3351	Shared Revenues				
3352	Meals & Rooms Tax Distribution		378,616	375,930	375,930
3353	Highway Block Grant		177,297	186,917	186,917
3354	Water Pollution Grant				
3355	Housing & Community Development				
3356	State & Federal Forest Land Reimbursement		406	406	406
3357	Flood Control Reimbursement				
3359	Other (Including Railroad Tax)				
3379	FROM OTHER GOVERNMENTS		8,024		
CHARGES FOR SERVICES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3401-3406	Income from Departments		38,358	40,000	40,000
3409	Other Charges				
MISCELLANEOUS REVENUES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3501	Sale of Municipal Property		4,127		
3502	Interest on Investments		46,533	60,000	60,000
3503-3509	Other		48,406	5,882	5,882
INTERFUND OPERATING TRANSFERS IN			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3912	From Special Revenue Funds				
3913	From Capital Projects Funds				

MS-7

Budget - Town of Litchfield

FY 2010

1	2	3	4	5	6
ACCT.#	SOURCE OF REVENUE	Warr. Art.#	Estimated Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Est. Revenues
INTERFUND OPERATING TRANSFERS IN cont.			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3914	From Enterprise Funds				
	Sewer - (Offset)				
	Water - (Offset)				
	Electric - (Offset)				
	Airport - (Offset)				
3915	From Capital Reserve Funds				
3916	From Trust & Fiduciary Funds		397		
3917	Transfers from Conservation Funds				
OTHER FINANCING SOURCES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3934	Proc. from Long Term Bonds & Notes				
	Amounts VOTED From F/B ("Surplus")				
	Fund Balance ("Surplus") to Reduce Taxes				
TOTAL ESTIMATED REVENUE & CREDITS			2,287,289	2,156,671	2,156,671

****BUDGET SUMMARY****

	PRIOR YEAR ADOPTED BUDGET	SELECTMEN'S RECOMMENDED BUDGET	BUDGET COMMITTEE'S RECOMMENDED BUDGET
Operating Budget Appropriations Recommended (from pg. 5)	4,354,097	4,660,866	4,387,436
Special Warrant Articles Recommended (from pg. 6)		50,000	50,000
Individual Warrant Articles Recommended (from pg. 6)		112,283	113,678
TOTAL Appropriations Recommended		4,823,149	4,551,114
Less: Amount of Estimated Revenues & Credits (from above)		2,156,671	2,156,671
Estimated Amount of Taxes to be Raised		2,666,478	2,394,443

Maximum Allowable Increase to Budget Committee's Recommended Budget per RSA 32:18: 438,743
(See Supplemental Schedule With 10% Calculation)

BUDGET COMMITTEE SUPPLEMENTAL SCHEDULE
 (For Calculating 10% Maximum Increase)
 (RSA 32:18, 19, & 32:21)

VERSION #2: Use if you have Collective Bargaining Cost Items

LOCAL GOVERNMENTAL UNIT: LITCHFIELD

FISCAL YEAR END 2010

Col. A

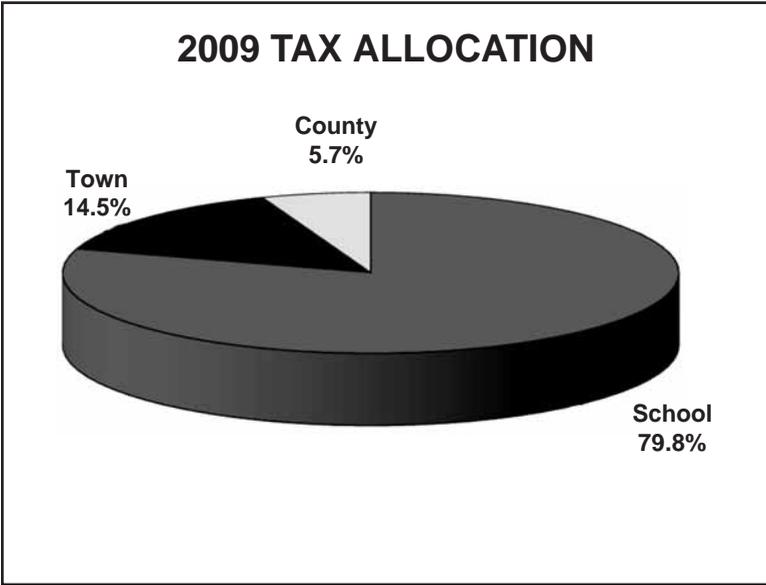
	RECOMMENDED AMOUNT		
1. Total RECOMMENDED by Budget Committee (see budget MS7, 27, or 37)	4,387,436		
LESS EXCLUSIONS:			
2. Principal: Long-Term Bonds & Notes	0		
3. Interest: Long-Term Bonds & Notes	0		
4. Capital Outlays Funded From Long-Term Bonds & Notes per RSA 33:8 & 33:7-b	0		
5. Mandatory Assessments	0		
6. TOTAL EXCLUSIONS (Sum of rows 2-5)	<0 >		
7. Amount recommended less recommended exclusion amounts (Line 1 less Line 6)	4,387,436		
8. Line 7 times 10%	438,743		
9. Maximum allowable appropriation prior to vote (Line 1 + 8)	4,826,179	Col. B	Col. C (Col. B-A)
10. Collective Bargaining Cost Items, RSA 32:19 & 273-A:1, IV, (Complete Col. A prior to meeting & Col. B and Col. C at meeting)	24,312	Cost items recommended	Cost items voted Amt. voted above recommended

MAXIMUM ALLOWABLE APPROPRIATIONS VOTED
 At meeting, add Line 9 + Column C.

\$ _____

Line 8 plus any amounts in Column C (amounts voted above recommended) is the allowable increase to budget committee's recommended budget. Enter this amount on the bottom of the posted budget form, MS7, 27, or 37.

Please attach a copy of this completed supplemental schedule to the back of the budget form.



2009 TAX RATE			
School	\$12.54	School	\$1,881.00
Town	2.28	Town	342.00
County	0.90	County	135.00
	<u>\$15.72</u>		<u>\$2,358.00</u>

2009 SUMMARY INVENTORY

Value of Land Only

Current Use	\$ 503,926	
Conservation Restriction	2,129	
Residential	368,541,600	
Commercial	<u>12,685,900</u>	
Total Land		\$381,733,555

Value of Buildings Only

Residential	\$532,578,500	
Manufactured Housing	7,150,900	
Commercial	<u>18,860,500</u>	
Total Buildings		558,589,900

Utilities 27,877,500

Total Valuation before exemptions \$968,184,755

Less Improvements to Assist Persons w/Disabilities 82,600

Modified Assessed Valuation of all Properties \$968,102,155

Less Exemptions

Blind	\$ 60,000	
Elderly	<u>3,071,050</u>	
Total Exemptions		<u>\$ 3,131,050</u>

Net Valuation on which rate for Municipal/Court/Local \$964,971,105

Less Utilities 27,861,300

Net Valuation on which rate for State Education \$937,109,805

TAX COLLECTOR'S REPORT

For the Municipality of LITCHFIELD Year Ending 12/31/2009

DEBITS

UNCOLLECTED TAXES AT THE BEGINNING OF THE YEAR*		LEVY FOR YEAR	PRIOR LEVIES		
		2009	2008	2007	2006+
Property Taxes	#3110	XXXXXX	\$ 607,407.28	\$ 0.00	\$ 0.00
Resident Taxes	#3180	XXXXXX	\$ 0.00	\$ 0.00	\$ 0.00
Land Use Change Taxes	#3120	XXXXXX	\$ 0.00	\$ 0.00	\$ 0.00
Timber Yield Taxes	#3185	XXXXXX	\$ 580.16	\$ 0.00	\$ 0.00
Excavation Tax @ \$.02/yd	#3187	XXXXXX	\$ 0.00	\$ 0.00	\$ 0.00
Utility Charges	#3189	XXXXXX	\$ 0.00	\$ 0.00	\$ 0.00
Betterment Taxes		XXXXXX	\$ 0.00	\$ 0.00	\$ 0.00
Prior Years' Credits Balance**		(\$ 617.00)			
This Year's New Credits		(\$ 39,172.19)			

TAXES COMMITTED THIS FISCAL YEAR

Property Taxes	#3110	\$ 15,018,973.14	\$ 0.00
Resident Taxes	#3180	\$ 0.00	\$ 0.00
Land Use Change Taxes	#3120	\$ 1,540.00	\$ 122,000.00
Timber Yield Taxes	#3185	\$ 4,460.45	\$ 0.00
Excavation Tax @ \$.02/yd	#3187	\$ 3,317.14	\$ 0.00
Utility Charges	#3189	\$ 0.00	\$ 0.00
Betterment Taxes		\$ 0.00	\$ 0.00

FOR DRA USE ONLY

OVERPAYMENT REFUNDS

Property Taxes	#3110				
Resident Taxes	#3180				
Land Use Change	#3120				
Yield Taxes	#3185				
Excavation Tax @ \$.02/yd	#3187				
Credits Refunded		\$ 39,789.19			
Interest - Late Tax	#3190	\$ 6,601.14	\$ 26,963.47	\$ 0.00	\$ 0.00
Resident Tax Penalty	#3190	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
TOTAL DEBITS		\$ 15,034,891.87	\$ 756,950.91	\$ 0.00	\$ 0.00

*This amount should be the same as the last year's ending balance. If not, please explain.

**Enter as a negative. This is the amount of this year's taxes pre-paid last year as authorized by RSA 80:52-a.

**The amount is already included in the warrant and therefore in line #3110 as a positive amount for this year's levy.

NH DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL SERVICES DIVISION
P.O. BOX 487, CONCORD, NH 03302-0487
(603)271-3397

TAX COLLECTOR'S REPORT

For the Municipality of LITCHFIELD Year Ending 12/31/2009

CREDITS

REMITTED TO TREASURER	LEVY FOR YEAR		PRIOR LEVIES	
	2009	2008	2007	2006+
Property Taxes	\$ 14,508,552.08	\$ 263,383.19	\$ 0.00	\$ 0.00
Resident Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Land Use Change Taxes	\$ 1,540.00	\$ 47,000.00	\$ 0.00	\$ 0.00
Timber Yield Taxes	\$ 501.66	\$ 580.16	\$ 0.00	\$ 0.00
Interest & Penalties	\$ 6,601.14	\$ 26,963.47	\$ 0.00	\$ 0.00
Excavation Tax @ \$.02/yd	\$ 3,317.14	\$ 0.00	\$ 0.00	\$ 0.00
Utility Charges	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Converted To Liens (Principal only)	\$ 0.00	\$ 344,024.09	\$ 0.00	\$ 0.00
Betterment Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Discounts Allowed	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Prior Year Overpayments Assigned	\$ 0.00			

ABATEMENTS MADE

Property Taxes	\$ 5,310.14	\$ 0.00	\$ 0.00	\$ 0.00
Resident Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Land Use Change Taxes	\$ 0.00	\$ 75,000.00	\$ 0.00	\$ 0.00
Timber Yield Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Excavation Tax @ \$.02/yd	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Utility Charges	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Betterment Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
CURRENT LEVY DEEDED	\$ 2,304.00	\$ 0.00	\$ 0.00	\$ 0.00

UNCOLLECTED TAXES -- END OF YEAR #1080

Property Taxes	\$ 502,806.92	\$ 0.00	\$ 0.00	\$ 0.00
Resident Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Land Use Change Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Timber Yield Taxes	\$ 3,958.79	\$ 0.00	\$ 0.00	\$ 0.00
Excavation Tax @ \$.02/yd	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Utility Charges	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Betterment Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Property Tax Credit Balance*	\$ 0.00	xxxxxx	xxxxxx	xxxxxx
TOTAL CREDITS	\$ 15,034,891.87	\$ 756,950.91	\$ 0.00	\$ 0.00

*Enter as a negative. This is the amount of taxes pre-paid for next year as authorized by RSA 80:52-a.
(Be sure to indicate a positive amount in the Property Taxes actually remitted to the treasurer.)

TAX COLLECTOR'S REPORT

For the Municipality of LITCHFIELD Year Ending 12/31/2009

DEBITS

UNREDEEMED & EXECUTED LIENS	2009	PRIOR LEVIES		
		2008	2007	2006+
Unredeemed Liens Beginning of FY		\$ 0.00	\$ 97,837.43	\$ 22,144.48
Liens Executed During FY	\$ 0.00	\$ 361,983.23	\$ 0.00	\$ 0.00
Unredeemed Elderly Liens Beg. of FY		\$ 0.00	\$ 0.00	\$ 0.00
Elderly Liens Executed During FY	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Interest & Costs Collected	\$ 0.00	\$ 11,078.94	\$ 7,448.90	\$ 5,449.73
TOTAL LIEN DEBITS	\$ 0.00	\$ 373,062.17	\$ 105,286.33	\$ 27,594.21

CREDITS

REMITTED TO TREASURER		2009	PRIOR LEVIES		
			2008	2007	2006+
Redemptions		\$ 0.00	\$ 233,647.70	\$ 45,016.22	\$ 17,288.04
Interest & Costs Collected	#3190	\$ 0.00	\$ 11,078.94	\$ 7,448.90	\$ 5,449.73
Abatements of Unredeemed Liens		\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Liens Deeded to Municipality		\$ 0.00	\$ 4,920.11	\$ 4,586.23	\$ 4,856.44
Unredeemed Liens End of FY	#1110	\$ 0.00	\$ 123,415.42	\$ 48,234.98	\$ 0.00
Unredeemed Elderly Liens End of FY		\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
TOTAL LIEN CREDITS		\$ 0.00	\$ 373,062.17	\$ 105,286.33	\$ 27,594.21

Does your municipality commit taxes on a semi-annual basis (RSA 76:15-a) ? _____

TAX COLLECTOR'S SIGNATURE _____ DATE _____

Theresa L. Briand

**Town Clerk's Report
January 1, 2009 through December 31, 2009**

Disposal Fees	\$3,035.00
Dogs Licenses	\$6,499.00
State of New Hampshire	\$3,711.50
Duplicate Tags	\$1.50
Fines and Penalties	\$5,165.00
Dredge & Fill Permits	\$10.00
Voter Checklists	\$268.00
Incorporation Filings	\$5.00
Motor Vehicles Registrations	\$1,193,091.57
State of New Hampshire	\$399,996.49
Electronic Registration fee (due to software company)	\$1,246.90
Municipal Agent Fees	\$28,503.54
Titles	\$2,864.00
Boats	\$18,962.07
Photocopies	\$10.00
Pole Permits	\$20.00
Postage	\$7,782.77
Hunting & Fishing Licenses	\$37.00
State of New Hampshire	\$1,338.00
Returned-Check Fees	\$645.70
UCC's	\$840.00
Vital Records	
Marriage Licenses - Town	\$168.00
State of New Hampshire	\$912.00
Certified Copies - Town	\$545.00
State of New Hampshire	\$1,034.00
Parking Tickets	\$245.00
	Included in Office Deposits
	\$1,676,937.04
	Total Receipts
	\$1,676,937.04

A true record of Town Clerk receipts, attest:
Theresa L. Briand
Town Clerk
January 20, 2010

TOWN CLERK AND TAX COLLECTOR ANNUAL REPORT

Motor Vehicle Registrations: Residents of Litchfield have more options when it comes time to renewing registrations. You may come to the office and pay with either cash, check or credit card (MC, Disc or Amex), surf to www.litchfield.nh.gov and renew online using your routing and checking account number (your decals are mailed to you), or renew by mail using check and the renewal notices sent to you.

Litchfield is on-line with the State of New Hampshire so we are able to register vehicles up to 26,000 pound. We can issue vanity plates and we can renew those late renewals right here in our office.

Residents only have to write one check to the Town to pay for registrations now.

To register a Title Exempted Vehicle for the first time the law (RSA 261:2-a) requires that *in addition to a bill of sale* a person registering a 1995 Model Year vehicle (or older) must present additional documentation on the vehicle. The owner must present one of the following additional documents: a previously issued NH Registration (a photocopy is okay), a valid NH or Out of State Title (a photocopy is okay), or a completed "Verification of Vehicle Identification" form (Form 19A) which can be obtained from the Town Clerk's office, Police Department, or a local inspection station.

Inspection stickers for a vehicle renewal need to be in place by the 10th day of the following month of your renewal due date. Late renewals do not get a 10-day grace period. Every trailer and semi-trailer (including campers) with a registered weight of 3,001 pounds or greater shall be inspected (Saf-C 3209.06). Campers and motorcycles are to be inspected by July 1 of each year and will get a sticker with a number 6. All other trailers, such as utility trailers or snowmobile trailers, are inspected by birth month like regular vehicle registrations.

Internet users can go to the Department of Motor Vehicle site: www.egov.nh.gov/platecheck/pass.asp to check for initial plate availability. State of NH Motor Vehicle Agency phone numbers are: NH Title Bureau: 271-3111, Concord Motor Vehicle Registration: 271-2251, Walking Disability Desk: 271-2275, & TTD (hearing impaired): 1-800-735-2964. Driver licensing is done in Manchester, Milford, Salem or Concord.

Elections: There are three elections in 2010 March, September and November. Voting is the most fundamental right in a democracy because it is through voting that citizens protect all other rights by carefully selecting the public servants who guide and direct our self-governance. You can come to the Town Clerk's office to register to vote. You may also register to vote on Election Day. You are eligible to vote if you are 18 years of age or older on Election Day, are a US citizen and are

domiciled in New Hampshire. A person can have several residences, but may have only one voting domicile. You have to provide your driver license or social security card at the time of registration. If you are currently on the checklist please check to update your information. Voter registration cards are now required by the State of NH to show place of birth and driver's license or social security number. Any change of address, name change, or party affiliation change should be updated with the Supervisors.

Vital Records: The fee for a marriage license is \$45.00. There is a fee of \$12.00 for the first copy of a death, birth or marriage certificate and \$8.00 each for extra copies.

Dogs: There were 1,570 dogs licensed in 2009. **DOG TAGS EXPIRE APRIL 30 OF EACH YEAR.** Resident's can renew dog licenses starting January 4th. Due to the budget restraints we will not be sending out a reminder notice. This year the Town Clerk will be at the annual Rabies Clinic to issue dog licenses. If you show the rabies certificate from the previous year the Vet can administer a 3-year rabies shot instead of the 1-year shot. There is a minimum of a \$25.00 fine for failure to register your dog in a timely manner plus monthly late charges. **If you no longer have your dog please drop us a quick note to let us know. IMPORTANT:** Review your previous license to make sure that your dog's rabies vaccination is up-to-date. If you cannot find your vaccination certificate or license from 2008 call the office and we can research your records. You may renew your dog's license via the mail or new this year the internet as long as the rabies vaccine is up to date. To register by mail please include: a check made payable to the Town of Litchfield (**NO CASH PLEASE**), and a self-addressed-stamped envelope for return of your new license and dog tag. To register via internet go to www.litchfield-nh.gov and click on the icon of the dog.

License fees: Puppies (3-7 months) or spayed/neutered over 7 months	\$6.50
Male / Female (not spayed/neutered)	\$9.00
Senior owner (over 65)	(for one dog) \$2.00

NH Hunting and Fishings Licenses and OHRV: January 2008 the Town Clerks office started issuing New Hampshire Hunting and/or Fishing License. October 2009 we started issuing OHRV Licenses.

Town Clerk/Tax Collector News: As Town Clerk/Tax Collector for the Town of Litchfield, I completed four years of the state certification program in 2007. I am now a Certified Town Clerk/Tax Collector in the State of New Hampshire. This past year I was nominated by the NH Tax Collectors Association as the Conference Coordinator for the State. It is a pleasure and honor to be a resident and public servant for Litchfield. I am very proud of where I grew up and currently reside. I am happy to represent Litchfield at the meetings and conferences that I am required to attend throughout New Hampshire. I do my best to keep everyone happy. My door is always open to anyone that has a suggestion.

Tax Collector Lien/Deed Calendar for 2009 *Dates and fees subject to change

Dec.-2009	Delinquent notice of all taxes owed	No charge
Jan.-2010	Notice of impending lien certified to property owners	\$18.00
	2nd or subsequent parcel	\$ 2.00
April-2010	Notice of impending tax deed certified to property owners	\$16.00
Feb. 12, 2010	Execution of Tax Lien	\$18.50
	2nd or subsequent parcel	\$ 8.00
Feb.-2010	Identifying mortgagee holders (for Liens)	\$13.00
Feb.-2010	Notice of executed tax lien to mortgagee holders	\$16.00
April-2010	Identifying mortgagee holders (for Deeding)	\$18.00
April-2010	Notice of impending tax deed to mortgagee holders	\$16.00
May 18, 2010	Execution of Tax Deed	\$10 plus recording fees

Town Clerk / Tax Collector Office Hours:

Monday 10:00 AM to 6:00 PM

Tuesday – Friday 7:30 AM to 3:00 PM

Address: 2 Liberty Way, Suite 3, Litchfield, NH 03052

Phone: (603) 424-4045

Fax: (603) 424-8154

Email: txcollector4u@yahoo.com

Town Clerk/Tax Collector Office Calendar for 2009 *dates subject to change

January 1 2010	CLOSED – NEW YEAR’S DAY CLOSED
January 18, 2010	Martin Luther King – CLOSED also State Offices Closed
February 13, 2010	Deliberative Session – Town Campbell High 2:00 p.m.
February 15, 2010	President’s Day - CLOSED
March 1, 2010	Tax Lien Execution
March 9, 2010	Town Election Day – Office Open
April, 2010	Rabies Clinic – Location Fur & Feathers Rte 102
May 31, 2010	Memorial Day – OFFICE CLOSED
July 5, 2010	Independence Day – OFFICE CLOSED
September 6, 2010	Labor Day – OFFICE CLOSED
September, 2010	Annual Tax Collector conference – OFFICE OPEN
October, 2010	Annual Town Clerk conference – OFFICE OPEN
October 11, 2010	Columbus Day – OFFICE CLOSED
November 11, 2010	Veteran’s Day – OFFICE CLOSED
Nov. 25-Nov. 26, 2010	Thanksgiving Holiday – OFFICE CLOSED Office closes at 1:00 on Wednesday, Nov. 24th
December 24, 2010	Christmas Eve – OFFICE CLOSED
December 25, 2010	Christmas Day – OFFICE CLOSED

Respectfully Submitted

Theresa L. Briand, Town Clerk/Tax Collector

TREASURER'S REPORT

Escrow Accounts December 31, 2009

AMP Properties	\$ 5,522.38
Continental Paving Quarry	\$ 5,185.79
Continental Paving	\$ 2,084.05
Continental Paving	\$ 3,839.31
Continental Paving	\$ 3,883.80
Homes by Paradise	\$ 1,741.13
Carcon Company	\$ 881.04
Homes by Paradise	\$ 3,580.88
Homes by Paradise Moose Hollow	\$.30
110 Page Road LLC	\$ 939.93
VAB Properties	\$ 4,608.00
43 Cutler Road LLC	\$ 43.89
Robert Pace Homes LLC	\$ 959.70
Building Relationship LLC	\$ 893.71
Cooper Financia	\$26,735.36
Pinecreek Village LLC	\$ 376.38
Cutler & Page III	\$.72
R&D Londonderry Development LLC	\$ 5,112.16
Maurice B. Morin	\$ 2,767.62
Cutler & Page LLC	\$ 1,528.09
Stage Crossing LLC	\$ 8,926.84
Beverly McQuesten Boucher	\$ 3,720.35
Tim's Turf	\$ 1,389.71
Cutler & Page IV	\$ 2,782.95
Sanborn Development LLC	\$ 6,210.37
Maurice B. Morin	\$ 28,303.03
K&M Development	\$ 16,130.67

Closed Escrow Accounts December 31, 2009

Sawmill Brook	Page & Cutler II
F. Leary	E. Lavoie
Charbonneau	Vigeant
Empire Homes	S. Moheban
RJ Moreau	Annandale
Old English	Open Door Church
Litchfield Restoration Bond	J. Lovejoy
Etchstone	B. Savoie
Cooper Financial	D. Kehoe
Cooper Financial	B. Valley
K&A West	Rene Theroux
William Vessels	Fur-n-Feathers

TREASURER'S REPORT

December 31, 2009

General Fund

Certificate of Deposit	\$3,508,258.23
Checking Account	\$1,904,770.81
Outstanding Checks Accounts Payable	\$ 705,426.76
Outstanding Checks Payroll	\$ 6,933.51

TREASURER'S REPORT

Impact Accounts

December 31, 2009

Municipal	\$ 3,023.67
Fire	\$ 37,322.94
Police	\$ 7,423.11
Recreation	\$ 234,517.86
Library	\$ 43,423.77
Campbell High School	\$ 325,610.17
Elementary Schools	\$ 536,41.53
Road	<u>\$ 161,907.32</u>
Total	\$1,349,700.37

TREASURER'S REPORT

Other Accounts

December 31, 2009

Insurance-Library	\$ 2,056.24
Heritage	\$ 6,024.22
Sanborn – Blackbird	\$ 35,001.49

COMPARATIVE STATEMENT
Year Ending December 31, 2009

Account	Appropriation	Expended	Surplus Deficit
Executive	16,379.00	16,857.37	(478.37)
Administration	66,447.00	64,336.61	2,110.39
Town Meeting	15,635.00	12,565.46	3,069.54
Town Clerk	85,677.00	82,288.59	3,388.41
Voter Registration	1,820.00	997.60	822.40
Accounting & Auditing	225,259.00	215,282.29	9,976.71
Tax Collector	87,694.00	87,115.53	578.47
Treasury	8,298.00	8,383.10	(85.10)
Budget Committee	1,880.00	2,369.40	(489.40)
Legal Expenses	78,000.00	124,704.97	(46,704.97)
Personnel Administration	256,101.00	266,105.22	(10,004.22)
Planning Board	63,371.00	61,953.67	1,417.33
Zoning Board	3,148.00	1,984.09	1,163.91
General Gov't Buildings	62,316.00	68,773.42	(6,457.42)
Cemeteries	1,650.00	1,600.00	50.00
Insurance	51,530.00	51,530.00	0.00
Contingency	51,252.00	11,640.75	39,611.25
Police Department	1,093,466.00	1,106,193.84	(12,727.84)
Ambulance Service	35,000.00	33,537.70	1,462.30
Fire Department	554,468.00	542,770.36	11,697.64
Code Enforcement	72,283.00	68,725.13	3,557.87
Emergency Management	17,900.00	8,011.47	9,888.53
Highway Administration	15,460.00	26,331.95	(10,871.95)
Highways & Streets	734,309.00	697,527.36	36,781.64
Street Lighting	12,000.00	18,502.78	(6,502.78)
Sanitation Administration	75,305.00	76,591.76	(1,286.76)
Sanitation	285,983.00	236,012.45	49,970.55
Health Administration	1,985.00	1,601.70	383.30
Mosquito District	25,865.00	27,455.08	(1,590.08)
Animal Control	17,338.00	16,422.22	915.78
Health Agencies	11,495.00	11,495.00	0.00
Vendor Payment-Welfare	41,500.00	23,158.62	18,341.38
Parks & Recreation	87,084.00	62,972.43	24,111.57
Library	169,018.00	161,388.01	7,629.99
Patriotic Purposes	745.00	1,465.96	(720.96)
Cable Advisory Committee	22,250.00	18,470.84	3,779.16
Conservation	4,185.00	2,587.74	1,597.26
Interest TAN	1.00	0.00	1.00
Other Improvements	0.00	2,800.00	(2,800.00)
Totals	4,354,097.00	4,222,510.47	131,586.53

DETAIL EXPENSE REPORT 2009

EXECUTIVE

Appropriation		16,379.00
Expended:		
	Selectmen's Salaries	8,580.00
	Selectmen's Expense	900.00
	Public Notices & Ads	992.63
	Recording Fees	10.00
	Cell Phone Charges	439.42
	Printing	0.00
	Dues & Subscriptions	5,920.22
	Florals/Memorials	0.00
	Postage	15.10
	Total	<u>16,857.37</u>
Suplus/(Deficit)		(478.37)

ADMINISTRATION

Appropriation		66,447.00
Expended:		
	Admiin. Assistant	59,977.47
	Health Insurance	3,807.05
	Dental Insurance	265.12
	Short-term Disability	192.78
	Mileage & Tolls	94.19
	Total	<u>64,336.61</u>
Suplus/(Deficit)		2,110.39

TOWN MEETING

Appropriation		15,635.00
Expended:		
	Ballot Clerks	616.36
	Election Workers	159.98
	Moderator	328.00
	Public Notices & Ads	135.00
	Optech Program	691.00
	Voting Booth Setup Charge	175.00
	Printing	575.00
	Annual Town Report	7,775.00
	Office Supplies	87.72
	Ballots	2,022.40
	Total	<u>12,565.46</u>
Suplus/(Deficit)		3,069.54

TOWN CLERK		85,677.00
Appropriation		
Expended:		
	Deputy Town Clerk	18,750.46
	Clerk Wages	13,577.33
	Town Clerk Salary	25,742.82
	Overtime Deputy	146.75
	Overtime Clerk	87.01
	Health Insurance	10,764.65
	Dental Insurance	989.54
	Short-term Disability	330.42
	Software Support	3,033.00
	Postage Meter	342.00
	Dues & Subscriptions	45.00
	Office Supplies	872.04
	Dog Tags & License Forms	301.23
	Postage	4,333.93
	Equipment Repair/Mainte	27.97
	Copier Charges	240.83
	Equipment Purchases	674.98
	Mileage & Tolls	1,555.28
	Seminars & Conventions	473.35
	Total	82,288.59
Suplus/(Deficit)		3,388.41

VOTER REGISTRATION		1,820.00
Appropriation		
Expended:		
	Supervisor Salaries	970.20
	Postage	27.40
	Total	997.60
Suplus/(Deficit)		822.40

ACCOUNTING & AUDITING		225,259.00
Appropriation		
Expended:		
	Sec/Bookkeeping Staff	82,930.64
	Overtime Sec/Bookkeeping	5,522.95
	Health Insurance	18,472.66
	Dental Insurance	1,153.01
	Short-term Disability	641.70
	Tax Map Update	
	Telephone	5,713.70
	Software Support	4,447.00

	Consulting Services	23,004.90	
	Payroll Services	8,200.87	
	Equip. Maint. Contract	2,579.31	
	Printing	953.47	
	Dues & Subscriptions	1,040.51	
	Office Supplies	3,790.81	
	Postage	520.76	
	Equipment Repair/Maint	99.95	
	Equipment Purchases	449.99	
	Auditing Services	6,606.45	
	Assessing Services	49,153.61	
	Total	<u>215,282.29</u>	
Suplus/(Deficit)			9,976.71

TAX COLLECTOR

Appropriation			87,694.00
Expended:			
	Deputy Tax Collector	18,750.43	
	Clerk Wages	13,577.81	
	Tax Collector Salary	25,742.83	
	Overtime Deputy	145.90	
	Overtime Clerk	87.25	
	Health Insurance	11,759.69	
	Dental Insurance	967.05	
	Short-term Disability	330.49	
	Property Title Research	3,539.66	
	Public Notices & Ads		
	Recording Fees	601.37	
	Software Support	3,091.00	
	Postage Meter	342.00	
	Dues & Subscriptions	30.00	
	Office Supplies	902.80	
	Postage	4,552.88	
	Equipment Repair/Maint	27.98	
	Copier Charges	296.77	
	Mileage & Tolls	1,460.07	
	Seminars & Convention	909.55	
	Total	<u>87,115.53</u>	
Suplus/(Deficit)			578.47

	TREASURY	
Appropriation		8,298.00
Expended:		
	Treasurer Salary	6,346.00
	Trustees Salaries	260.04
	Safety Deposit Box Rental	95.00
	Office Supplies	114.62
	Postage	1,155.60
	Mileage & Tolls	411.84
	Total	8,383.10
Suplus/(Deficit)		(85.10)

	BUDGETING	
Appropriation		1,880.00
Expended:		
	Public Notices & Ads	85.65
	Secretarial/Steno Services	2,208.75
	Seminars	75.00
	Total	2,369.40
Suplus/(Deficit)		(489.40)

	LEGAL EXPENSE	
Appropriation		78,000.00
Expended:		
	Town Attorney Retainer Fee	66,060.47
	Litigation Fees	24,187.50
	Claim, Judgement/Settlement	33,482.00
	Collective Bargaining	975.00
	Total	<u>124,704.97</u>
Suplus/(Deficit)		(46,704.97)

	PERSONNEL ADMINISTRATION	
Appropriation		256,101.00
Expended:		
	Social Security Taxes	69,608.81
	Medicare Taxes	27,544.39
	Employee Retirement	30,187.93
	Firefighter Retirement	19,000.57
	Police Retirement	84,477.14
	Unemployment	172.56
	Workers Compensation	35,113.82
	Total	266,105.22
Suplus/(Deficit)		(10,004.22)
Suplus/(Deficit)		(10,004.22)

PLANNING BOARD		
Appropriation		63,371.00
Expended:		
	Admin. Assistant	23,933.07
	Health Insurance	6,766.90
	Dental Insurance	532.74
	Public Notices & Ads	512.99
	Secretarial/Steno Services	2,289.00
	NRPC Planner	21,585.00
	Printing	209.00
	NRPC Dues	5,841.00
	Office Supplies	104.29
	Postage	77.14
	Mileage & Tolls	72.54
	Seminars	30.00
	Total	61,953.67
Suplus/(Deficit)		1,417.33

ZONING BOARD OF ADJUSTMENT		
Appropriation		3,148.00
Expended:		
	Secretary/Clerk	175.00
	Public Notices & Ads	485.93
	Secretarial Services	962.75
	Dues & Subscriptions	64.00
	Office Supplies	34.38
	Postage	162.03
	Seminars	100.00
	Total	1,984.09
Suplus/(Deficit)		1,163.91

GENERAL GOVERNMENT BUILDINGS		
Appropriation		62,316.00
Expended:		
	Custodian	12,175.01
	Pay Phones	200.00
	Electricity	15,727.95
	Propane Gas	11,471.44
	Water Charges	1,995.75
	HVAC Maint. Contract	334.00
	Water System Maint.	533.50
	Floor Cleaning	1,837.99
	TH/PS Alarm System	957.60

	Generator Maintenance	560.00	
	TH/PS Tel Maintenance	906.75	
	Equipment Rental	1,140.00	
	Trash Container Services	2,207.59	
	Bldg. Maint & Repairs	2,648.89	
	Eq. Repair & Maint.	2,156.42	
	Generator Diesel Fuel	786.95	
	Custodial Maint Supplies	1,875.67	
	Pest Control Spraying	250.00	
	Lawn Maintenance	2,840.00	
	Fire Alarm Phone System	786.33	
	Computer System Maint	7,381.58	
	Total	<u>68,773.42</u>	
Suplus/(Deficit)			(6,457.42)

CEMETERIES

Appropriation			1,650.00
Expended:			
	Pinecrest Cemetery Maint	800.00	
	Center Cemetery Maint	0.00	
	Hillcrest Cemetery Maint	800.00	
	Total	<u>1,600.00</u>	
Suplus/(Deficit)			50.00

INSURANCE

Appropriation			51,530.00
Expended:			
	Property & Mobile Eq.	6,234.00	
	Auto Insurance	12,598.00	
	General Liability	18,090.00	
	Law Enforcement Liability	12,019.00	
	Crime Insurance	657.00	
	Additional Limits	1,932.00	
	Total	<u>51,530.00</u>	
Suplus/(Deficit)			0.00

OTHER GENERAL GOVERNMENT

Appropriation		51,252.00
Expended:		
	Contingency Fund	11,640.75
	Default Budget Supplus Adj	0.00
	Total	11,640.75
Suplus/(Deficit)		39,611.25

POLICE DEPARTMENT

ADMINISTRATION

Appropriation		231,439.00
Expended:		
	Police Chief Salary	72,397.89
	Lieutenant Wages	57,598.36
	Overtime Lientenant	6,084.79
	Lieutenant Training Wages	1,893.31
	Lieutenant Court Wages	316.68
	Uniform Allowance	800.00
	Health Insurance	27,475.36
	Dental Insurance	2,478.02
	Short-term Disability	791.70
	Uniforms & Accessories	352.45
	Public Notices & Ads	452.00
	Telephone	16,522.54
	Pre-employ Phy/Testing	6,650.00
	Prosecutor Contracted	14,538.44
	Eq. Maint. Contract	560.30
	Dues & Subscriptions	1,865.56
	Community Relations	229.00
	Recruitment	30.00
	Office Supplies	3,782.18
	Postage	376.11
	Seminars & Conventions	4,909.95
	Total	220,104.64
Suplus/(Deficit)		11,334.36

CRIME CONTROL & INVESTIGATION		
Appropriation		154,885.00
Expended:		
	Sergeant Wages	121,123.20
	Sergeant Overtime	15,732.40
	Sergeant Training Wages	1,975.80
	Sergeant Court Wages	3,041.40
	Photo Lab Services	
	Eq. Maintenance Contract	11,285.39
	Film & Photo Supplies	428.72
	Minor Tools & Supplies	4,612.23
	Equipment Purchases	1,183.71
	Seminars	125.00
	Total	<u>159,507.85</u>
Suplus/(Deficit)		(4,622.85)
TRAFFIC CONTROL		
Appropriation		528,014.00
Expended:		
	Master Patrolman Wages	88,980.66
	Patrolman Wages	160,055.18
	Special Officers	83,835.57
	Master Patrolman OT	21,987.84
	Patrolman OT	24,729.65
	Patrolman Training	4,927.71
	Patrolman Court	3,067.29
	M Patrolman Training	2,843.50
	M Patrolman Court	2,733.69
	Uniform Allowance	4,100.00
	Health Insurance	73,771.72
	Dental Insurance	7,174.21
	Short-term Disability	1,981.76
	Long-term Disability	2,786.12
	Life Insurance	217.60
	Uniforms & Accessories	870.79
	Radar Certification	484.51
	Vehicle Fuel	27,852.42
	Vehicle Repairs/Maint	10,957.90
	Tire Purchases	2,325.12
	Radio Installation & Repair	4,246.50
	Cruiser Purchases	30,283.14
	Seminars	2,592.66
	Property Damage Claims	1,000.00
	Total	<u>563,805.54</u>
Suplus/(Deficit)		(35,791.54)

TRAINING		
Appropriation		3,000.00
Expended:	2,671.58	
	Amunition	
Suplus/(Deficit)		328.42
SUPPORT SERVICES		
Appropriation		171,128.00
Expended:		
	Sec/Dispatcher Wages	55,798.51
	FT Sec/Dispatcher Training	
	PT Sec/Dispatcher	25,551.71
	PT Sec/Dispatcher Training	
	Sec/Dispatcher Overtime	233.76
	Uniform Allowance	800.00
	Health Insurance	24,104.49
	Dental Insurance	2,591.37
	Short-term Disability	1,337.36
	Long-term Disability	1,306.20
	Life Insurance	32.00
	Uniform & Accessories	1,015.00
	Emerg. Response Team	5,000.00
	Dispatch Service Contract	37,756.00
	Medical Service Charges	150.00
	Internet Maint. Contract	157.55
	Printing	25.55
	Eqt Repair/Maint	18.00
	Total	<u>155,877.50</u>
Suplus/(Deficit)		15,250.50
POLICE GRANTS		
Appropriation		5,000.00
Expended:	4,226.73	
	Police Grants	
Suplus/(Deficit)		773.27
AMBULANCE		
Appropriation		35,000.00
Expended:	33,537.70	
	Ambulance Service Charges	
Suplus/(Deficit)		1,462.30

FIRE DEPARTMENT

ADMINISTRATION

Appropriation 29,019.00

Expended:

Fire Chief	1,866.00
Uniforms & Accessories	385.69
Contracted Secretarial	1,600.00
Telephone	8,267.95
Computer Software Cont.	1,532.63
Pre-employment Phy/Tests	206.75
Printing	1,002.51
Dues & Subscriptions	1,493.01
Office Supplies	731.02
Postage	92.00
Copier Charges	897.34
Computer Eqt. Purchases	1,908.29
Chief's Vehicle Lease/Purch	8,995.00
Total	28,978.19

Suplus/(Deficit) 40.81

FIRE FIGHTING

Appropriation 386,488.00

Expended:

Firefighter/EMT Wages	98,939.00
Call Firefighters	82,530.87
Coverage for FT Firefighter	7,998.78
Saturday/Sunday Coverage	20,495.33
Overtime Firefighter	14,983.76
Health Insurance	17,774.07
Dental Insurance	1,716.00
Short-term Disability	4,051.28
Uniforms & Accessories	2,888.01
Fire Pump Service & Cert	4,411.95
Foam & Extinguisher Support	1,784.30
Vehicle Fuel	3,017.33
Diesel Fuel	10,017.00
Provisions	921.34
Minor Tools & Supplies	398.80
Equipment Purchases	34,731.20
Fire Tanker/Truck Lease	59,565.07
Property Damage Claims	564.32
Total	366,788.41

Suplus/(Deficit) 19,699.59

FIRE PREVENTION		
Appropriation		500.00
Expended:		
	FD Community Relations	384.00
Surplus/(Deficit)		116.00
TRAINING		
Appropriation		41,411.00
Expended:		
	Training Wages	30,651.98
	Training Classes	10,742.98
	Training Eqt Purchases	972.43
	Mileage & Tolls	590.09
	Total	<u>42,957.48</u>
Suplus/(Deficit)		(1,546.48)
COMMUNICATIONS		
Appropriation		15,700.00
Expended:		
	Dispatch Service Contract	7,450.00
	Comm Eqt Maint Contract	2,368.93
	Portable Radio Batteries	1,199.37
	Radio Installation & Repair	5,637.91
	Total	<u>16,656.21</u>
Suplus/(Deficit)		(956.21)
REPAIR SERVICES		
Appropriation		41,100.00
Expended:		
	Equipment Repair Wages	1,767.45
	Equipment Repair/Maint	2,454.48
	Air Compressor Serv Cont	631.30
	Scott Air Pack Maint Cont	1,971.56
	Vehicle Repair/Maint	39,283.87
	Tire Purchases	2,514.78
	Minor Tools & Supplies	443.35
	Total	<u>49,066.79</u>
Suplus/(Deficit)		(7,966.79)

MEDICAL SERVICES		
Appropriation		7,700.00
Expended:		
	Oxygen Tank Refills	544.99
	Medical Eq't Maintenance	231.20
	Medical Supplies	2,924.03
	Medical Equipment	3,059.83
	Total	<u>6,760.05</u>
Suplus/(Deficit)		939.95
FIRE STATION		
Appropriation		17,850.00
Expended:		
	Electricity	5,615.29
	Heating Oil	4,941.68
	Station Repair/Maintenance	4,658.83
	Custodial Maint Supplies	937.81
	Septic Tank Cleaning	272.00
	Furniture/Fixture Purchases	199.51
	Total	<u>16,625.12</u>
Suplus/(Deficit)		1,224.88
INCIDENT & FIRE INVESTIGATION		
Appropriation		1,700.00
Expended:		
	Investigation Schooling	0.00
	Equipment Purchases	3,648.76
	Total	3,648.76
Suplus/(Deficit)		(1,948.76)
WARRANT ARTICLES		
Appropriation		13,000.00
Expended:	10,905.35	
	Paramedic Training	
Suplus/(Deficit)		2,094.65
CODE ENFORCEMENT		
Appropriation		72,283.00
Expended:		
	Code Enforce. Salary	54,121.55
	Temp. Inspect. Wages	1,906.00
	Dental Insurance	444.90
	Short-term Disability	434.77
	Telephone	855.03

	Printing	499.75	
	Dues Licenses & Subscrip	1,725.00	
	Office Supplies	444.83	
	Vehicle Fuel	856.04	
	Vehicle Repair/Maint	185.91	
	Code Materials	501.75	
	Equipment Purchases	127.98	
	Vehicle Lease/Purchase	6,451.62	
	Seminars & Conventions	170.00	
	Totals	<u>68,725.13</u>	
Suplus/(Deficit)			3,557.87

EMERGENCY MANAGEMENT

Appropriation			17,900.00
Expended:			
	Emergency Planning	1,871.63	
	Haz Mat District Assess	5,773.29	
	Equipment Purchases	366.55	
	Total	<u>8,011.47</u>	
Suplus/(Deficit)			9,888.53

HIGHWAY AND STREETS

Road Agent's Office			
Appropriation			3,360.00
Expended:			
	Road Agent Salary	760.00	
	Public Notices & Ads	898.11	
	Telephone	1,468.11	
	Dues & Subscriptions	45.00	
	Office Supplies	207.41	
	Postage	33.05	
	Equipment Purchases	124.08	
	Seminars	8.00	
	Total	<u>3,543.76</u>	
Suplus/(Deficit)			(183.76)

ENGINEERING

Appropriation			12,100.00
Expended:			
	Consulting Engineer Serv	22,788.19	
Suplus/(Deficit)			(10,688.19)

ROAD MAINTENANCE PROJECTS		
Appropriation		23,000.00
Expended:		
	Culvert Replacement	0.00
Suplus/(Deficit)		23,000.00
ROAD MAINTENANCE		
Appropriation		313,191.00
Expended:		
	Workmen Wages	56,088.30
	Workmen Overtime	5,985.03
	Uniforms & Accessories	
	Electricity	2,104.89
	Propane Gas-Garage Heat	6,817.18
	Eqt. Rental Charges	
	Equipment Hire	115,198.84
	Pavement Striping/Markings	7,473.15
	Tree Removal	3,100.00
	Road Sweeping	7,012.50
	Road Maint/Improvements	62,943.92
	Eqt Repair/Maintenance	9,945.23
	Vehicle Fuel	11,452.99
	Roadside Mowing	1,000.00
	Vehicle Repair/Maintenance	15,951.39
	Tire Purchases	1,988.46
	Gravel Purchases	473.55
	Asphalt/Cold Patch	2,025.44
	Signs, Posts & Accessories	2,169.99
	Minor Tools & Supplies	3,059.68
	Safety Equipment	818.07
	Vehicle Lease	5,999.00
	Total	<u>321,607.61</u>
Suplus/(Deficit)		(8,416.61)
STORM DRAINS		
Appropriation		33,000.00
Expended:		
	Catch Basin Clean Outs	5,180.00
	Catch Basin Replacements	3,919.73
	Total	9,099.73
Suplus/(Deficit)		23,900.27

SNOW PLOWING / REMOVAL		
Appropriation		111,740.00
Expended:		
	Building Repair/Maint	3,967.27
	Plow & Spreader Repairs	12,301.58
	Salt	91,293.37
	Sand	13,989.36
	Total	121,551.58
Suplus/(Deficit)		(9,811.58)
WARRANT ARTICLES		
Appropriation		253,378.00
Expended:		
	Winter Circle Drainage	245,268.44
Suplus/(Deficit)		8,109.56
STREET LIGHTING		
Appropriation		12,000.00
Expended:		
	Street Lights-Utility Fees	18,502.78
Suplus/(Deficit)		(6,502.78)
SANITATION		
ADMINISTRATION		
Appropriation		75,305.00
Expended:		
	Facility Manager	37,937.71
	Assistant Manager	22,691.95
	Overtime Facility Manager	2,143.68
	Overtime Asst. Manager	1,398.91
	Health Insurance	9,135.20
	Dental Insurance	996.70
	Telephone	459.21
	Dues Northeast Resource	500.00
	Operations License Fee	1,290.71
	Mileage & Tolls	37.69
	Total	<u>76,591.76</u>
Suplus/(Deficit)		(1,286.76)
SOLID WASTE DISPOSAL		
Appropriation		125,000.00
Expended:		
	Demolition Mat/Tire Dispos	105,731.13
Suplus/(Deficit)		19,268.87

INCINERATION

Appropriation 140,282.00

Expended:

Incineration Oper/Laborers	26,162.98
Incineration Oper/Laborers OT	408.51
Clothing Allowance	879.74
Ash Testing	257.50
Pest Control Service	360.00
Electricity	10,776.21
Equipment Rental	
Building Repair/Maint	2,128.93
Eq Repair/Maint	16,533.79
Gas and Oil	467.85
Diesel Fuel	1,912.15
Incinerator Unit Fuel Oil	27,002.31
Custodial Maint Supplies	137.92
Ash Disposal	12,284.60
Signs, Post & Accessories	755.00
Minor Tools & Supplies	1,044.12
Skid Loader Lease	8,486.84
Total	<u>109,598.45</u>

Suplus/(Deficit) 30,683.55

RECYCLING

Appropriation 14,830.00

Expended:

Propane Gas	2,725.14
Bldg Maint/Repair	428.67
Equipment Maintenance	
Recyclables - Disposal Fee	5,631.06
Electronics Recycling	5,850.00
Total	<u>14,634.87</u>

Suplus/(Deficit) 195.13

HAZARDOUS WASTE

Appropriation 5,871.00

Expended:

Residential Haz Waste	6,048.00
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Suplus/(Deficit) (177.00)

HEALTH DEPARTMENT

Appropriation		1,985.00
Expended:		
	Health Officer Salary	1,321.00
	Water Analysis	185.00
	Printing	40.70
	Dues & Subscriptions	25.00
	Seminars & Conventions	30.00
	Total	<u>1,601.70</u>
Suplus/(Deficit)		383.30

MOSQUITO DISTRICT

Appropriation		25,865.00
Expended:		
	Public Notices	
	Secretarial Services	551.25
	Larval Habitat Documents	1,750.00
	Larval Control Applications	3,000.00
	Catch Basin Mapping	3,750.00
	Specimen Testing & Report	18,120.00
	Printing	59.75
	Minor Tools & Supplies	169.55
	Mileage & Tolls	54.53
	Total	<u>27,455.08</u>
Suplus/(Deficit)		(1,590.08)

ANIMAL CONTROL

Appropriation		17,338.00
Expended:		
	Animal Control Officer	10,582.00
	Mileage Allowance	2,400.00
	Uniforms & Accessories	148.84
	Telephone	404.02
	Electricity	2,155.38
	Dues & Licenses	200.00
	Office Supplies	99.88
	Postage	88.00
	Custodial Maint Supplies	139.23
	Food & Accessories	74.52
	Equipment Purchases	130.35
	Total	<u>16,422.22</u>
Suplus/(Deficit)		915.78

HEALTH AGENCIES

Appropriation		11,495.00
Expended:		
	Big Brother/Big Sister	220.00
	Child Advocacy Center	1,100.00
	Visiting Nurses	8,250.00
	St Joseph Community	359.00
	Bridges	82.00
	Nashua Area Health Center	82.00
	Nashua Mediation Program	82.00
	Community Council	1,320.00
	Total	<u>11,495.00</u>
Suplus/(Deficit)		0.00

WELFARE

VENDOR PAYMENTS

Appropriation		41,500.00
Expended:		
	Prescription/Medical	71.85
	Electricity	1,425.52
	Heating Oil/Gas	199.90
	Groceries, Household Items	1,291.35
	Housing (lienable)	

PARKS AND RECREATION

ADMINISTRATION & PROGRAMS

Appropriation		1,635.00
Expended:		
	Public Notices & Ads	148.75
	Telephone	522.10
	Dues & Subscriptions	
	Office Supplies	
	Program Expenses	40.25
	Mileage	77.17
	Total	<u>788.27</u>
Suplus/(Deficit)		846.73

MAINTENANCE OF PARKS		
Appropriation		46,510.00
Expended:		
	Groundskeeper Wages	1,576.26
	Electricity Sprinkler System	1,236.94
	Chem Toilet Rental	1,383.02
	Field Mowing	15,204.50
	Field Maintenance	11,358.62
	Equipment Purchases	323.19
	Total	31,082.53
Suplus/(Deficit)		15,427.47

MAINTENANCE OF RECREATIONAL FACILITIES		
Appropriation		38,939.00
Expended:		
	Custodian Wages	3,321.18
	Electricity - Talent Hall	4,634.06
	Propane Gas - Talent Hall	8,601.37
	Water Charges	874.02
	Security Monitoring System	635.25
	Trash Container Services	2,973.80
	Building Repair/Maint	4,792.01
	Ropes Course Repair/Maint	883.50
	Custodial Maint Supplies	597.93
	Septic Tank Cleaning	325.00
	Minor Tools & Supplies	60.91
	Equipment Purchases	3,402.60
	Total	31,101.63
Suplus/(Deficit)		7,837.37

LIBRARY		
Appropriation		169,018.00
Expended:		
	Library Director	46,058.33
	Children's Librarian	26,773.39
	Adult Services Librarian	27,550.23
	Assistan Librarian	14,667.55
	Custodian	3,235.88
	Page Wages	5,644.31
	Health Insurance	1,182.56
	Dental Insurance	130.78
	Telephone	891.94
	Software Puchase/License	1,143.11

Electricity	4,471.33	
Heating Oil	2,454.81	
Equipment Maint Contract	3,638.43	
Water Cooler Supplies/Serv	3.96	
Trash Container Services	1,124.43	
Dues & Subscriptions	689.48	
Community Program	457.78	
Postage	124.76	
Library Supplies	1,691.95	
Building Maint/Repairs	2,082.19	
Equipment Repair/Maint	2,505.83	
Custodial Maint Supplies	251.69	
Septic Tank Cleaning	250.00	
Sidwalk Maintenance	50.00	
Refernce Media Purchases	2,064.51	
Books & Media	10,623.67	
Periodicals	1,209.68	
Equipmnet Purchases	17.99	
Furniture/Fixture Purchases	59.99	
Mileage & Tolls	216.70	
Seminars	35.00	
Story Hour Program	85.75	
Total	<u>161,388.01</u>	
Suplus/(Deficit)		7,629.99

	PATRIOTIC PURPOSES	
Appropriation		745.00
Expended:		
Printing	31.99	
Flags & Holders	1,132.14	
Wreaths	237.00	
Musicians	0.00	
Flowers & Plants	15.00	
Refreshments & Prizes	49.83	
Total	<u>1,465.96</u>	
Suplus/(Deficit)		(720.96)

CABLE ADVISORY COMMITTEE		
Appropriation		22,250.00
Expended:		
	PEG Contracted Services	6,170.20
	Telephone/Internet Access	2,837.86
	Electricity/Heat	2,186.21
	Building Repairs/Maint	8.97
	Equipment Repairs/Maint	313.80
	Minor Tools & Supplies	376.80
	Equipment Purchases	6,577.00
	Total	18,470.84

Suplus/(Deficit) 3,779.16

CONSERVATION		
Appropriation		4,185.00
Expended:		
	Property Management	19.78
	Consultant Fees	788.89
	Wildlife Sanctuary Lease	1.00
	Dues & Subscriptions	275.00
	Postage	23.56
	Minor Tools & Supplies	56.30
	Equipment Purchase	584.97
	Mileage & Tolls	108.23
	Seminars & Annual Mtg	200.01
	Youth Fishing Derby	530.00
	Total	2,587.74

Suplus/(Deficit) 1,597.26

DEBT SERVICE		
Appropriation		1.00
Expended:		
Suplus/(Deficit)		1.00

HIGHWAY BLOCK GRANT		
Fund Balance 12/31/08		483,884.00
2009 Revenues	177,297.00	
Available Fund 2009		661,181.00
Project Payments	87,984.00	
Fund Balance 12/31/09		573,197.00

PAYMENTS TO SCHOOL DISTRICT

2008-2009 School Appropriation Balance		4,071,632.80
Payments to School District	4,071,632.80	
Balance 2008-2009		0.00
2009-2010 School Appropriation		12,047,420.00
Payments to School	8,247,669.61	
Balance 2009-2010		3,799,750.39

COUNTY TAX

Hillsborough County Treasurer		871,669.00
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OPERATING TRANSFERS OUT

Federal Withholding Taxes		199,507.31
FICA Employee Contributions		71,527.24
Medicare Employee Contributions		26,642.04
Charitable Contributions		161.00
Employee Retirement Contributions		17,211.29
Police Retirement Contributions		61,488.15
Fire Retirement Contributions		10,875.07
Anthem Blue Cross Health Insurance Premiums		14,698.86
MTHP Health Insurance Premiums		57,333.57
Delta Insurance Premiums		7,293.17
Colonial Insurance Premiums		292.50
Police Department Union Dues		4,912.88
Total Transfers		<u>471,943.08</u>

TRUSTEES OF TRUST FUNDS 2008 REPORT

Date of Creation	Name of Trust Fund	Purpose of Trust Fund	How Invested	Balance Beginning Yr.	Total Deposits	Total Withdrawals	Ending Balance	YT Int. Paid
1985	Capital Reserve	Town Celebration	Bank	2,322.00	0.00	0.00	2,328.31	6.31
1999	Capital Reserve	Fairland Development	Bank	118,756.96	0.00	0.00	119,079.59	322.63
2000	Capital Reserve	Fire Facilities	Bank	15,909.23	0.00	0.00	15,952.43	43.2
	Pinecrest Cemetary	Lot Maintenance	Common Trust	23,946.32	0.00	192.00	23,819.19	64.87
	Hillcrest Cemetary	Lot Maintenance	Common Trust	7,088.12	0.00	0.00	7,107.37	19.25
2005	School District Trusts	School Capital Improvement	Money Mkt	51,199.11	0.00	0.00	52,140.38	141.27
2005	School District Trusts	Capital Education Fund	Money Mkt	51,199.11	0.00	0.00	52,140.38	141.27
	Library Trust Fund	Arron Cutler Memorial Library	Bank	7,001.96	4,521.66	6,508.00	5,026.13	10.51
	Library Trust Fund	Arron Cutler Library-Arron	Bank	56,124.61	0	0.00	56,277.09	152.48

Due to limited information at time of preparing this report for print, we will report any additions/commissions with the next annual report as available.

REPORT OF THE TRUST FUNDS OF THE TOWN OF LITCHFIELD ON DECEMBER 31, 2009

Date of Creation	Name of Trust Fund	Purpose of Trust Fund	How Invested	Balance Beginning Yr.	Total Deposits	Total Withdrawals	Ending Balance	YT Int. Paid
1985	Capital Reserve	Town Celebration	Bank	2,328.31	0.00	0.00	2,330.56	2.25
1999	Capital Reserve	Farmland Development	Bank	119,079.59	0.00	0.00	119,194.27	114.68
2000	Capital Reserve	Fire Facilities	Bank	15,952.43	0.00	0.00	15,967.79	15.36
	Pinecrest Cemetary	Lot Maintenance	Common Trust	23,819.19	0.00	592.00	23,249.82	22.63
	Hillcrest Cemetary	Lot Maintenance	Common Trust	7,107.37	0.00	0.00	7,114.20	6.83
2005	School District Trusts	School Capital Improvement	Money Mkt.	52,140.38	0.00	0.00	52,190.59	50.21
2005	School District Trusts	Capital Education Fund	Money Mkt.	52,140.38	0.00	0.00	52,190.59	50.21
	Library Trust Fund	Arron Cutler Memorial Library	Bank	5,026.13	4,621.27	10,556.40	906.50-	2.50
	Library Trust Fund	Arron Cutler Library-Arron	Bank	56,277.09	0	0.00	56,331.29	54.2

Due to limited information at time of preparing this report for print, we will report any additions/ommissions with the next annual report as available

2009 ANNUAL REPORT

LITCHFIELD BOARD OF SELECTMEN

The Board of Selectmen is pleased to provide this report to the citizens of Litchfield on the issues affecting our town as well as the activities and accomplishments during 2009.

The year began with the election of a new member to the Board of Selectmen, Steven Perry. Steve had served the town for many years as a member and most recently Chairman of the Planning Board. As well as a new Selectman, the March Town Meeting also brought with it a default budget. As a result of the default budget, the Board requested that all departments restrain spending as well as provide potential cuts from the default budget to ensure the 2009 expenditures of the town could be met. Cuts in select areas of the budget were made to cover the costs of health insurance and benefits for town employees that were inadvertently not included in the default presented to the voters by the Board. Town employees also went without a COLA (Cost Of Living Allowance) during the year due to the economic conditions although step increases for those employees who were eligible were accommodated. Overall, the Selectmen with the support of all departments maintained the level of service for the town under the default budget.

In April, the Board of Selectmen working with a Selection Subcommittee hired Linda Langille to manage the Board of Selectmen's office. Linda has served in many capacities for various town governments, most recently working for the community of Greenville. Both the Selection Subcommittee and the Board of Selectmen were impressed with Linda's extensive experience in the area of municipal management. Hitting the ground running, Linda had done an excellent job of organizing the Selectmen's office, increasing efficiency while cutting costs and organizing the town's financial ledgers. The hiring of an accounting firm to work with Linda to reconstruct the 2008 and 2009 books has brought the accounting documents of the town up to date. The Board of Selectmen have enjoyed working with Linda and look forward to the positive impact she will continue to make in the Selectmen's office.

During the summer, Horace Seymour, a past Town Treasurer went to trial for charges of theft. In front of a jury of his peers, he was found guilty of theft of the town's money and sentenced to significant jail time. While the case is now on appeal to the NH Supreme Court, he is serving his sentence handed down in Superior Court. The Selectmen continue to work with town counsel on the collection of these monies through our insurance coverage as well as a law suite against Mr. Seymour. To date, we have collected approximately \$80,000 of the estimated \$212,000 stolen from the town. In a separate legal action to those charges for which he was already found guilty, Mr. Seymour will be on trial again in 2010 on other charges filed by the NH Attorney General's office alleging theft from the town's Trust Funds.

Under the Federal Government's Stimulus Program, Litchfield was awarded the funds necessary to complete, at no cost to the residents the Albuquerque Avenue bicycle path. It was the opinion of the Board of Selectmen that the contributions of Mr. Roland Bergeron (past Road Agent, Building Inspection, Code Enforcement and Health Officer) to Litchfield and its citizens required a special recognition. By vote of the Board of Selectmen the bicycle path and pedestrian walkway was dedicate in memory of Roland and the name has been changed to the Roland Bergeron Bicycle and Pedestrian walkway. To commemorate this dedication, the Board of Selectmen was pleased to host Roland's family including Mrs. Bergeron, Governor Lynch and Deputy Commissioner Christopher Clement on September 16th for the dedication of a brass plaque memorial next to the path at Town Hall and to break ground for the final construction of the path. Litchfield's Senate and House Delegations presented letters of resolution to the Mrs. Bergeron in front of a very large crowd of Roland's family and friends as well as many town officials.

On September 19th the town took a break, came together and celebrated the 275th anniversary of our founding by hosting a large parade and gathering at the old town hall and Griffin School. This event would not have been possible without the efforts, hard work and dedication of the 275th Committee who collected money, planned the event and organized everything. Hundreds of citizens participated in this all day activity that was also attended by Governor Lynch and many of our State Representatives and Senator. A letter of congratulations was sent to the town by President Obama as well as Resolutions from the Governor and Executive Council and the NH House and Senate were presented to the town. This was a historic event for the town that will be long remembered. The Selectmen wish to recognize and thank the volunteers for all the hard work and efforts to pull this event together.

Several actions by the Board of Selectmen were taken to correct issues within our town during the year. It was brought to the attention of the Selectmen that the town was delinquent in compliance with the election of Cemetery Trustees. The Board, in recognition of this reached out to the existing Cemetery Associations in town to correct this problem. Town Counsel as well as a representative of the NH Attorney General's office was brought in to discuss and advise the Board and the Associations on what needed to be done. Due to this recognition, you will see on the March 2010 ballot the election of three (3) Cemetery Trustees. The Board wishes to publically thank all of the Cemetery Association directors for their hard work and dedication in managing the town's cemeteries over these many years.

As presented at the 2009 Town Meeting, the Selectmen continued to have significant concerns with the culvert over Chase Brook at the very southern end of Albuquerque Avenue. Road Agent Pinciario has found the culvert to have collapsed during his work in consultation with engineers who excavated the road surface and sent inspectors into the culvert. Based upon the engineer's recommendation, the Selectmen have limited traffic using that section of road to a 10-ton weight limit to prevent further damage. This road culvert is a main thoroughfare in the community and the weight

limit of the culvert has significant implications for emergency management vehicles (fire and ambulance) as well as school buses, etc. This issue continues into 2010 and is being watched closely by the Road Agent and Board of Selectmen.

It was the belief of the Board of Selectmen that a change in the town's independent auditors was necessary. The existing auditors had served the town for many years and it was felt that a new auditor would be appropriate by bringing new eyes to this important job. To accomplish this, the Board interviewed many administrators, finance directors and officials from other communities for their experience with auditing firms. We have selected Melanson Heath Associates who will complete the 2008 and 2009 audits for Litchfield. Complicating the audit for these years is the need to preserve some criminal evidence and confidentiality as requested by the Attorney General's office. The Board of Selectmen is working with town counsel and the Attorney General's office to release information to Melanson Heath Associates to allow them to complete their work. Independent auditors perform their function to provide the citizens with an unbiased evaluation of our town's financial situation.

As citizens of the town may know, the relationship of the Board of Selectmen and the Chief of Police was strained over the past several years resulting in several law suits between the Chief and the town. It was the opinion of the Board of Selectmen that these suits strained the relationship between the Chief and the Board and divided the town. It was the belief of both the Chief and the Board that in the best interests of Litchfield, settlement of all suits was needed and necessary. As such, early in 2009 the town and the Chief settled all law suits by mutual agreement. This brought to an end the discord between the Chief and the Board and allows both parties to move forward in the best interests of Litchfield. Copies of the settlement are available at the Town Clerk's office.

The Board of Selectmen in working with Road Agent Pinciario, evaluated the needs of the Highway department. Based upon these needs, the Selectmen purchased a plow truck as well as small tractor using available and close to expiring impact fees. These fees are paid by new development to accommodate the impact to infrastructure created by the development. Impact fees have a set life and must be used prior to their expiration or returned to the developer. It is anticipated that the use of this additional town truck and tractor will save the town money in plowing, sweeping and mowing costs associated with the Bergeron Bike and Pedestrian path and our roads.

Lastly, as a result of an EPA (Environmental Protection Agency) mandate, the town has been directed by the State to improve our Incinerator stack effluent or to shut down the incinerator by the end of 2010. In 2008, the Selectmen commissioned a study group to look at this problem. It is the recommendation of the study group that the incinerator should be shut down and in its place a compacted, solid waste handling facility instituted. Work for design and costing was carried out in 2009 and the results of that work presented to the Selectmen and to the citizens at a public

hearing. That work is now part of the 2010 town budget and will be presented to the voters at Town Meeting in March.

The Board of Selectmen wishes to recognize the efforts of all our employees, department heads, town volunteers and officials in 2009. Without their efforts, our town government would not be able to provide the level of service to our community. As a board, we encourage each of you to take an active interest in your government by volunteering or participating in the process of town affairs.

Respectfully Submitted;

Frank A. Byron, Chairman
Andrew Santom, Vice-Chairman
M. Patricia Jewett
George Lambert
Steven Perry

Selectmen's Response to the 2009 Warrant Article 15

As amended: "To see if the town will vote to direct the Board of Selectmen to investigate the adoption of the provision of NH RSA 79 F(Taxation of Farm Structure and Land Under Farm Structures), to encourage the reservation[sic] of productive farms and associated structures and prevent the loss of farms and their associate structures due to property taxation at values incompatible with their usage and to report back to the 2010 Town Meeting."

As directed by the voters, the Board of Selectmen has considered the impact of RSA § 79-F "**Taxation of Farm Structures and Land Under Farm Structures**", submitted by petition warrant article for consideration during the 2009 town meeting. This warrant article was amended to require the Board of Selectmen to evaluate the impact and provide a response during the 2010 town meeting.

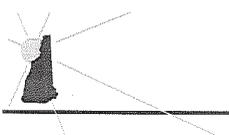
As requested the Selectmen instructed the town's assessing firm, Avitar to evaluate the impact of enacting this tax exemption utilizing the town's tax maps, current use records and assessments. Please see the attached letter from Avitar.

Avitar responded that the implementation of this exemption would "...worst case, it appears you would lose \$69,300 in taxable value, however the building values would likely increase." Avitar went on to say, "...I can not see any real benefit or tax savings to the taxpayer. Further, implementing it has to be done on a case by case basis, as each building must have its replacement cost new less depreciation calculated at the time of application, making it a little cumbersome should you get several applicants."

Based upon Avitar's study, the Board of Selectmen voted to accept the recommendation of Avitar that the exemption provided under RSA § 79-F "**Taxation of Farm Structures and Land Under Farm Structures**" was of an insignificant impact to both the town and the property owner.

Respectfully submitted,

Litchfield Board of Selectmen



Avitar Associates of New England, Inc.

A Municipal Services Company

October 5, 2009

**Town of Litchfield
Linda Langille
Board of Selectmen
Two Liberty Way, Suite 1
Litchfield, NH 03052-2345**

Re: Adoption of RSA 79:F

Dear Linda & Board Members:

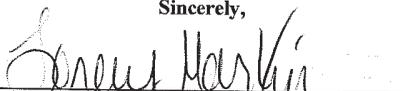
As requested, I have reviewed your current use records to determine the impact of adopting RSA 79:F. Currently, there are 14 properties out of 132 current use properties that have structures that may meet the statutory definition of "qualifying farm structure". As such, if they all qualified and applied, the building values may actually go up, as the statute indicates they now must be assessed at "replacement cost less depreciation", which may be more than we have indicated the contributory value of each. The land, utilizing a worse case scenario, estimated at one acre for each instance means potentially your assessment could go from \$77,000 total to \$7,700. However, because in each case the land under the qualifying structure is less than one acre and there is a size adjustment applied, the \$77,000 total assessment is a high estimation. So worst case, it appears you would lose \$69,300 in taxable value, however the building values would likely increase.

Quite honestly, while I understand the legislation, I can not see any real benefit or tax savings to the taxpayer. Further, implementing it has to be done on a case by case basis, as each building must have its replacement cost new less depreciation calculated at the time of application, making it a little cumbersome should you get several applicants.

I hope this is helpful in your decision-making process.

Please do not hesitate to contact me should you have questions or concerns.

Sincerely,


Loren J. Marjini, Sr. Assessor, CNHA
President, Assessing Operations

LJM/sjc

150 Suncook Valley Highway • Chichester, NH 03258 • (603) 798-4419
Northern Office: P.O. Box 307 • Milan, NH 03588 • (603) 449-2400
www.avitarofneinc.com

Aaron Cutler Memorial Library's 2009 Director's Report

Mission Statement

The mission of the Aaron Cutler Memorial Library is to offer materials, programs, and services, in a pleasant and welcoming environment, which will provide learning support for elementary, middle and high school students; satisfying recreational experiences for people of all ages; and opportunities for personal growth and development for people all ages.

Your Library at a Glance:

- Circulated 31,929 library items, an increase of 19.5% over last year.
- Visited by 16,339 library patrons, an increase of 12%.
- Hosted 6,445 patrons at library programs, an increase of 13%.
- Added 492 new patrons.
- Cataloged 993 new library materials for the collection, 875 purchased & 118 donated.
- Withdrew 530 out of date, lost, damaged, and non-circulating materials.
- Informed 7,885 visitors on www.cutlerlibrary.blogspot.com

New Services

We can't let a year go by without trying something new! The library now offers *Encyclopedia Britannica Online*, and *Britannica Kids Online*, for use in the library and at home through our website. Public Internet access finally became available in 2009, and an Early Literacy Computer (ELC) was added to the children's room. Containing over 45 pieces of educational software for children ages 2 to 10, the ELC has become a popular destination. And finally, New Hampshire Downloadable Audiobooks are now available in the iPod format.

Programming

As always, summer reading was the highlight of the year. The library offered "Summer Time and the Reading is Easy" for children ages 3-10, "Sink Your Teeth Into a Good Book" for tweens and teens, and "Get Your Green On" for adults. After months of preparation, the summer reading activities seemed to fly by at breakneck speed. Participation in these 96+ activities grew 34% over 2008, as 473 registrants visited the library over and over to take part in daily events. They read, entered contests, read, found answers to reference questions, crafted, read, and were entertained by the likes of balloon twisting artist Mr. Phil, Super Why from NHPTV, Reptiles on the Move, baseball mascot Stitches from the American Defenders, Isle of Doom Survivor and Wildlife Encounters. Much of this was made possible through the generous donations of 35 businesses and organizations that provided funding and prizes. A list of sponsors can be found on our website (search: sponsors).

After a few weeks of recuperation from summer reading activities, the library participated in the town's 275th Birthday Celebration. The parade route ended at the library where people browsed the Friends of the Library Book Sale, listened to Aiden's Clan perform celtic folk music, toured the library, and met historic characters Florence C. Center and Daniel Webster.

All Booked Up, our adult discussion group, met monthly. Their 2009 highlight was a 30 minute chat with author Lorna Landvik which coincided with their reading of *Patty Jane's House of Curl*. The group of about 12 meets the first Wednesday each month at 6:30.

Story Time continued to be held on Tuesday and Wednesday mornings for children ages 3-6, and a special monthly Pajama Story Time began in October for those families who cannot come to the library during the day.

September's Library Card Sign-Up Month was successful again this year. 100% of Mrs. Doucette's first grade class now have library cards, while overall, 50% of GMS first-graders are card holders.

Goodbye Old Library Cards

With the introduction of barcoded library cards in 2008, all of the old paper cards officially expired in February. Further, to comply with State Library reporting guidelines, all cards with no activity for 3 years were purged from our system, leaving us with a more accurate count of 2,209 current library users. This loss of over 3,000 card holders was a bit overwhelming, but prior to the automation of the circulation system, we had no way to account for families that moved, children who grew up, and other factors leading to disuse—unless they told us themselves. We now have a good base number to work from for the future.

Building Maintenance

Surface water drainage projects were completed this year with the re-grading of part of the front lawn, and the addition of an extra step at the approach to the emergency egress. The deteriorating front steps leading to the porch were also replaced due to drainage and safety issues. While these measures will not totally waterproof the building, they do help alleviate our ongoing concerns.

Community Support

The library relies on the support of the community for the extra touches that make the library a great place to visit. Special thanks go to:

- The Litchfield Garden Club for their continued provision of plantings and maintenance for our beautiful flower beds, as well as our holiday greenery.
- The Friends of the Library for their annual 24/7 Porch Book Sale that put approximately 1,100 gently used books into the hands of the community, and their donations of 10 framed posters, activity passes to the SEE Science Center (Manchester) & Museum of Science (Boston), summer reading funds and prizes, and a wireless microphone with headset for summer story time on the lawn.
- The 69 individuals who provided the library with a helping hand when it was needed.

Return on Taxpayer Investment

Weighing taxpayer investment (\$169,018) against the cost for patrons to purchase the materials and services provided to them by the library in 2009 (\$490,016), taxpayers enjoyed a return on investment of \$320,998 or 190%.

An Open Invitation

If you know someone who has not been in the library in the last decade, please invite them to pay us a visit. Aside from being a beautiful building, the library has transformed in the last 10 years to a bright, cheerful space filled with current materials in high demand, staffed by friendly people who are all too happy to help you find what you need in-house, across the state or in cyberspace.

Respectfully submitted by,

Vicki Varick
Library Director

LIBRARY TRUSTEES 2009 REPORT

On behalf of the Aaron Cutler Memorial Library Trustees I am pleased to report that 2009 was a successful year for the library. The library continues to be a gathering spot in town for our residents who come to check out books to read, DVDs to watch and audio books to listen to. Many people have come in to take advantage of Internet service and other software that is available on our patron computers. Residents have taken part in the many programs offered from Book Clubs to Storytimes. We are extremely lucky to have a staff at the library that plans and carries out these activities for us. The library continues to work under a tight budget, and the staff works very hard to give patrons the most they can.

The Trustees welcomed a new staff member to the library this year. Leslie Crete was hired to fill the spot left opened by Ann McKillop. Alex Robinson took over as Adult Services Librarian and Leslie took the open position. Many thanks to Ann for her years of service to ACML and as always thanks to the rest of the staff including Carrie-Ann Pace, Alex, Leslie, Vicki Varick, our director, and our Library Pages; Amy Bois and Caitlyn Shafer for all that they do on a day to day basis to keep our library going.

The Trustees continued to oversee projects at the library including the installation of granite steps and an iron railing in the front of our building. These new steps were needed to replace old cement steps that were causing drainage and leaking problems. Many thanks to our local businesses that worked on our projects this year including Nowak Construction, DLB Paving, Larry's Woodshop and Tim's Turf. I would like to take this opportunity to thank our Building Committee chaired by Aimee Carignan and Vicki Varick who worked tirelessly on these projects.

I want to thank the rest of the Trustees who worked so hard all year. Gail Musco continued to serve as treasurer and Kristen Robert was our secretary again this year. Diane Jarry was always willing to serve in any capacity needed. Lynne Clifford continued to attend meetings as an alternate and was busy this year on the Personnel Committee. Lynne is also working to help rejuvenate the Friends of the Library program. Please stay on the lookout for upcoming activities that the Friends will be sponsoring. I am truly honored to work with such a wonderful group of people.

I would be remiss to not mention the wonderful role that the library played in the Town's 275th birthday celebration in September. The staff willingly rearranged their Saturday hours and schedules so the library could serve as a gathering spot during the festivities. The library was host to Aiden's Clan, a wonderful singing group that specialized in Irish music. The lawn was also host to an assortment of historical characters that were ready to meet and greet people as well as a wonderful used book sale run by Michele and Tom Kuegler.

As we look ahead to 2010, I can only imagine that the library will continue to serve the town of Litchfield in a rich and positive way.

Respectfully submitted,
Marilyn L. Soraghan, chairman
Aaron Cutler Memorial Library Trustees

AARON CUTLER MEMORIAL LIBRARY
TRUSTEES REPORT FOR 2009

RECEIPTS:

Interest	\$ 3.61
Fines	2,440.66
Copies/printer/fax fees	309.05
Replacement fees	254.76
Donations	69.65
Summer Reading Donations	1,075.00
Non-resident Cards	0
Trust Funds	10,556.40
Reimbursement of Expenses from Town	2,225.00
Miscellaneous	117.27
Balance on hand January 1, 2009	<u>4,334.62</u>
Total Receipts	\$21,386.02

EXPENDITURES:

Administrative Supplies	\$ 9.99
Building Maintenance	11,000.00
Gifts/Memorial/Bestowments	325.00
Replacement Materials	652.29
Summer Reading	963.40
Other Programming	111.60
Miscellaneous	<u>721.40</u>
Total Expenditures	\$13,783.68
Balance on hand as of December 31, 2009	\$7,602.34

Respectfully submitted,

Gail Musco
Treasurer,
Aaron Cutler Memorial Library Trustees

ANIMAL CONTROL 2009 ANNUAL REPORT

Litchfield Residents:

This report summarizes the activities of the Litchfield Animal Control Department for calendar year 2009.

The Animal Control Department had a good year. There were no unusual incidents to mention.

This year I would like to talk about Licensing Dog/s. In Litchfield, there are approximately 1,600 Licensed Dogs. Each year, about 300 dogs don't get licensed on time. In 2009, 134 Civil Forfeitures were issued for unlicensed dogs, 26 for required Rabies Vaccination, and 96 Service Fees, for a total of \$4,480.00. To avoid any fees, please read the following and comply with the law.

Q. When are dog licenses due?

A. RSA 466:1 All dogs must be licensed at the Town Clerks office by April 30th of each year. The Town Clerk starts to license dogs in January, This gives the owner 4 months.

Q. What age should my dog be to be licensed?

A. RSA 466:1 All dogs 4 months old or over must be licensed. All dogs must have an up to date rabies vaccination before licenses are issued.

Q. Does my dog have to wear its tag?

A. RSA 466:1 Yes, all dogs must wear their tags that were issued with their license and rabies vaccination.

Q. How old should a dog be to get its first rabies vaccination?

A. RSA 436:100 Every dog 3 months of age and older shall be vaccinated against rabies. This also applies to cats and ferrets.

Q. How much does it cost to license my dog?

A. Non spayed / neutered dog \$9.00 ~ spayed / neutered dog \$6.50. There is discounted fees for group licenses (5 or more dogs) and 1 dog owned by senior citizens. There will be additional charges for licenses after April 30th.

Q. What happens if I don't license my dog/s?

A. RSA 466:13 The Animal Control Officer will issue a Civil Forfeiture for \$25.00 per dog. This must be paid to the Town Clerks office within 15 days, and said dog

must become licensed. Forfeitures not paid will result in a summons issued to appear in district court as a violation. (\$25.00 in addition if the rabies vaccination has expired).

If you have any questions on licensing your dog/s or any other animal related questions, please contact the Animal Control Officer 424-4047.

Respectfully submitted,
Gerry Pilon
Litchfield Police
Animal Control Officer

Civil Summons	2008	Revenue	2009	Revenue
Unlicensed Dog	105	\$2,625.00	134	\$3,350.00
Dogs Running At Large	8	\$350.00	4	\$100.00
Nuisance	1	\$100.00	0	
Menace	3	\$300.00	1	\$50.00
Vicious	3	\$600.00	0	
No Tags	0		0	
Rabies Vaccination	2	\$50.00	26	\$650.00
Kennel Fees	1	\$10.00	2	\$30.00
To Appear In Court Service Fee	1	\$110.00	2	
			96	\$480.00
Total	124	\$4,145.00	265	\$4,660.00

Warnings	2008	2009
Unlicensed Dog	303	47
Dogs Running At Large	52	59
Nuisance	28	37
Menace	6	0
Vicious	0	1
No Tags	0	13
Rabies Vaccination	0	3
Total	389	160

Wild Animal Calls	2008	2009
Bat	6	2
Bear	0	3
Beaver	0	3
Bird	6	6
Coyote	9	14
Deer	15	13
Fisher	12	5
Fox	16	21
Goose	1	0
Horse	6	4
Mink	0	0
Moose	0	0
Muskrat	0	0
Opossum	0	0
Porcupine	1	6
Rabbit	0	0
Raccoon	11	17
Skunk	18	16
Snake	1	2
Squirrel	0	3
Turkey	0	0
Turtle	0	0
Woodchuck	11	6
Other	0	2
Wild Animals Tested For Rabies	0	0
Birds Tested For West Nile	0	0
Trap Set For Wild Animal	0	6
Disposal Of Wild Animal	10	11
Total	123	140

Other Calls For Service	2008	2009
Calls About Cats	25	23
Cat Adoptions	0	0
Cat Bites Or Scratches	2	0
Cats Hit By Motor Vehicle	1	0
Cats To Another Shelter	0	0
Cats Euthanized	1	0
Cats Tested For Rabies	1	0
Cats Brought To Kennel	0	0
Stray / Abandoned Cats	0	0
Feral Cats	0	0
Trap Set For Cats	0	7
Dog Adoptions	1	0
Dog Bites	7	9
Dogs Hit By Motor Vehicle	0	1
Dogs Left In Motor Vehicle	1	0
Dogs To Another Shelter	0	0
Dogs Euthanized	0	2
Dogs Tested For Rabies	1	3
Dogs Picked Up	36	57
Dogs Brought To Kennel	19	26
Cruelty To Animals	0	3
Total	95	131
Licensed Dogs	1,510	1,602

Telephone	2008	2009
In Station	183	234
Out Station	182	221
In Home	113	108
Out Home	397	150

Total	875	713
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Hours Worked

In Town	339.5	389.5
At Home	234	222.5
At Kennel	23	33
Training	4	4

Total	600.5	649
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Vehicle

Mileage	3,797	4,851
Cost For Gas	\$2,503.00	\$1,819.00
Tolls	0	0

**Department Of Building Safety
Health Officer**

In 2004 the State adopted a State Building Code, and every three years the State reviews and updates the State Building Codes. The Town of Litchfield is following the 2006 International Building Codes with amendments. Our town zoning regulations (Building Code reference the BOCA 1993 edition) at present time the code is not enforceable and our town regulations need to be changed to follow the State Building Codes. I had planned to update the Town in 2008, but have held off due to the State reviewing and updating to the 2009 edition of its building code.

In 2009 building construction was up from 2008 slightly: a total of 35 single family unit permits were issued. Some of these permits issued are renewals, from prior years, with some permits going as far back as 3 years. The building code permits are only good for one year. When the year is up the permit needs to be renewed or it is voided. To be accurate each year on the number of new housing unit's certificate of occupancy is a more accurate way to count new dwellings each year.

For 2010 the building permit process will be changing. The goal is to have the permit application on line where the owner or contractor can download permit applications for building, electrical, plumbing and mechanical. This would allow applicants to fill out the form and drop off with the building department. Another goal is to have some of the permits processed and approved the same day.

In conclusion the goal of the building department is to educate the public on building codes, zoning regulations, life safety codes, environmental rules and laws, the objective of code enforcement is not issue violations but to educate inform and work with the community and other departments to insure compliance with state and town regulations.

I would like to say after my first full year with the town I have enjoyed working with the citizens and town employees.

Respectively Submitted
Kevin Lynch
Code Enforcement Official/Building Inspector

Permits for 2009

Types of Permits	Amount
Dwelling Units	35
Additions/Garages	29
Renovation	17
Porches/Decks	15
Sheds	17
Swimming Pools	13
Test Pits	17
Septic System	26
Space Heater	31
LPG/Tanks	18
Gas Piping	51
Generators	30
Electrical	75
Plumbing	60
Wells	1
Total Permits	434
Inspection	970
Permit Fees Collected in 2009	\$27,881
Impact Fees Collected In 2009	\$120,470

LITCHFIELD CABLE ADVISORY COMMITTEE 2009 ANNUAL REPORT

December 31, 2009 marks the end of the fifteenth year of work by the Litchfield Cable Advisory Committee.

This is the tenth annual report being submitted to the Litchfield Board of Selectmen and citizens of Litchfield. During this time, the committee members have continued to work collaboratively with the Board of Selectmen in the oversight and coordination of the services provided to the town in the area of cable television. As in past years, the Cable Advisory Committee takes great pride in their accomplishments and the services that they provide to the town of Litchfield.

Highlights for 2009-

We installed robotic cameras, new microphones, and video switching equipment in the Campbell High School auditorium. This has allowed us to be able to quickly set up and broadcast the annual Town and School deliberative sessions and provide a large venue if the media room used to broadcast School Board and Budget Committee meetings has an overflow crowd.

Our contractors, Linda Angelo, Jim Balcom, Andy McLavey, Pierre Garand, Rob Fay and our newest, Zack Miller, continue to be a great help to us.

Patricia Jewett has been our representative from the Board of Selectmen. We appreciate her support and we look forward to working with her and the rest of the Board in 2010.

At the close of 2009 we continue to operate three local channels, twenty-four hours a day, seven days a week, that provide Selectmen, Budget, Planning Board, Mosquito Control District, and School board meetings (both live and re-broadcast), emergency and safety information, as well as local school events produced with the help of the Campbell High School staff and students.

In closing, I am proud to present the 2009 Annual Report of the Litchfield Cable Advisory Committee. We continue to be a very small volunteer organization. It takes many hours a week to produce and record programming and maintain the automated playback systems that provide the programming that you see on Channels 20, 21, and 22.

As in years past, I would again like to take this opportunity to extend my recognition and appreciation to the Litchfield Cable Advisory Committee members signed below. As always, their dedication, knowledge, technical assistance, self-sacrifice and patience have proven invaluable.

Respectfully Submitted, Dick Pentheny, Chairperson

Litchfield Cable Advisory Committee

Scott Cavanagh

Cindy Couture

Tim Kearns

Brian Maillet

Ken Stiouphile

Dick Pentheny (Chairperson)

Selectmen's Rep. Patricia Jewett

2009 CONSERVATION COMMISSION ANNUAL REPORT

The Litchfield Conservation Commission (“LCC”) is an all-volunteer advisory board authorized by R.S.A. Chapter 36-A, established by the town “for the proper utilization and protection of the natural resources and for the protection of watershed resources” within Litchfield. The LCC currently has six members and two alternate members.

In 2009, the LCC continued existing projects:

- the preservation and maintenance of previously acquired lands, such as the property and trails at Moore’s Falls Conservation Area, an eight acre parcel on Page Road in the Chase Brook watershed, a 50+ acre tract of land north of the Stage Crossing condominiums that contains two large vernal pools and trails;
- the Annual Fishing Derby, the 27th such event being held this past May 9, 2009, with approximately 75 children entrants;
- and participation in the State of New Hampshire “Adopt a Highway Program,” with LCC members cleaning a two mile section of Route 3A in the spring and fall.

2009 also saw the LCC undertake new projects. From January to July, 2009, with state funding from the Community Technical Assistance Program (CTAP) grant. CTAP is a program assisting communities adjacent to I-93 to prepare and adjust to the I-93 expansion. Members of the LCC met with others (including Frank Byron, Chairman of the Litchfield Board of Selectmen, Alison Douglas, Chairman of the Litchfield Planning Board, and Matt McQuesten, Resident) on a volunteercommittee to develop an Open Space Plan designed to help preserve Litchfield’s natural resources for future generations. By identifying those parcels of yet undeveloped Litchfield land comprising aquifers, prime agricultural soils, wildlife habitats, forest, natural heritage buffer areas and other natural resources. The Open Space Plan allows the LLC and town to prioritize those lands which should be the focus of preservation, both in considering land acquisition or other arrangements with willing owners and in making critical development decisions down the road. Also in 2009, the LCC began marking conservation properties with clear identifying signs apprising the public of their protected status and availability for passive recreational enjoyment. On a less successful note, but in the “can’t fault the effort” category, 2009 additionally saw the LCC work with the Board of Selectmen on an application for state funding to remedy an invasive plant problem in a 22-acre marsh off Albuquerque Road. Unfortunately, after much initial promise, the application was ultimately denied.

As always, 2009 was another year where the LCC provided much valuable information and advice to those involved in Litchfield government, with LCC members attending numerous Planning Board, Zoning Board and Board of Selectmen meetings.

As the LCC looks ahead to 2010, and continuing projects in the Town of Litchfield, it wishes to thank those who have worked with us this past year and have been supportive of our mutual causes in 2009. May these supporters and all Litchfield residents have a prosperous and Happy New Year.

Joan McKibben, Chairman	2011
Thomas Levesque, Sr., Vice Chairman	2011
Roger St. Laurent	2010
Sharon Jones	2010
Marion Godzik	2012
Richard Husband	2012
Stephen Tarara	2011 (Alternate)
Michael Croteau	2011 (Alternate)

**LITCHFIELD FIRE-RESCUE SERVICES
ANNUAL REPORT- 2009**

Honorable Members of the Board of Selectmen
Litchfield Residents

Ladies and Gentlemen:

It is my pleasure to present the 2009 annual report for the Fire-Rescue Services to you. During 2009, the department responded to 721 incidents of various types and durations. The fire department, not unlike the rest of the world was faced with many financial challenges during 2009. The budget I had requested for 2009 was the exact amount I had to work with in 2008. That in itself was going to be challenging enough. However, when the town budget as a whole was rejected by the voters the selectmen asked me to further reduce my already self imposed default budget. In the end it was agreed that the fire department would take a reduction of \$26,000.00. Working with my management team, tough decisions were made in several areas of the Fire Department's day-to-day operations that would meet the reduced budget while still providing for a level of service that would be acceptable in terms of public and employee safety. I am happy to report the plan worked, not only did we cover the \$26,000.00 reduction, as of December 31st it looks like we will be returning an additional \$15,000.00 of un-expended funds to the town treasury. Also worth noting, the Fire Department's 2010 funding request is substantially lower. We clearly understand times are tough and we are trying to do our part.

One of the highlights of the year included the overwhelming support of the warrant article for the paramedic training program. Firefighter Jim Rea applied and was accepted to the program in June and began the two year training process in late August. I would like to thank the "on-call firefighters" that have stepped up to backfill Jim's shifts while he is out of the station receiving his paramedic training.

Another huge success on many levels was the third annual training trip to the National Fire Academy in Emmitsburg, Maryland. This year, I was joined by one of my Lieutenants and nine of my firefighters. The weekend offered training on many subject matters. Litchfield was represented in every area of training offered that weekend. Plans are currently being finalized for the 2010 trip that will occur the third weekend of April.

Another notable out-of-town training class employees participated in during the year included seven firefighters, one Lieutenant and myself attending Emergency Medical Technician training. At the conclusion of final testing the department will have 85% of fire department trained as EMT'S. Currently, one of our EMT'S is attending the EMS institute in Manchester (a division of the Elliott hospital) to obtain his Intermediate level certification in an effort to provide better, more advanced medical services to you, the resident. After course completion, he along with the five current EMT-I's will be able to administer thirteen (13) different life saving drugs in certain medical emergency situations.

In addition to the ambitious medical training described above, the department maintains a very aggressive firefighting training program as well. In 2009 the department was able to take advantage of a building on Route 102 for live fire training. The approval(s) and permitting process in order to conduct live fire training is very tough and time consuming to say the least. The total process of getting the building, permits and all

the required testing took just under two years. While everything in the fire service is truly a team effort, I need to recognize the efforts of Deputy Fire Chief, Paul Allard, and now Deputy Chief, John Travis, (Lieutenant when the process began) as well as Captain, Doug Nicoll. The effort and positive energy of these three individuals are what made the whole thing come to fruition this past August.

The entire public safety regions (Fire & Police departments) were definitely enhanced by our acquisition of this building. The Regional Police SWAT team which Litchfield police is part of used this building hard. In addition to Litchfield other area fire departments from Hudson, Londonderry, Amherst, and the State Fire Marshal's Office also benefited from this training.

The Fire Department continues working on an initiative to certify teachers and staff of the SAU in the use of AED's (automated external defibrillators), basic first aid and CPR (Cardiopulmonary Resuscitation). In 2009, the department expanded its in-house capabilities by adding two more certified CPR/AED instructors. This allowed the department to expand our offerings to many of the civic groups and adult communities within our town resulting in 95 more people becoming certified in life saving techniques.

Here is a list of the groups we trained this year:

Fire Department
Rotary Club
Girl Scouts
School District
Tabernacle School
Old Stage Road Adult Community
The Campbell High School Wellness Fair Participants

I would encourage anybody interested in receiving this training to drop me an email at Litchfieldc1@comcast.net

This year, our Fire Prevention Week activities kicked off with the annual fire truck parade through town which is always well received. Presentations on fire safety were made at all schools teaching children from kindergarten through 5th grade. The end of the week was rounded out by our Annual Fire Station Open House to remind everyone to be fire safe throughout the year. It is also an opportunity to allow residents to see the equipment purchased with their tax dollars that enable us do our jobs safely and ultimately better serve the community.

This past July, myself and a committee of firefighters completed the extensive grant application process required for the American Recovery and Reinvestment Act of 2009 (Obama's 2009 Stimulus Package). The time table for submission of the application was condensed to three weeks due President Obama's initiative to stimulate the economy. This was a highly competitive grant process, with over 6,000 applications submitted, with ultimately only 94 fire departments being awarded (on average only one per state). Due to being shovel ready, in an attempt to make our department highly visible we contacted both Senator Shaheen and Representative Hodes, who submitted letters of support on behalf of the town of Litchfield. In spite of all the efforts put forth by all parties involved, we unfortunately were not awarded. In an attempt to gain the upper hand on future grant applications, one of our employees recently completed a

course in grant writing. As disappointing as it was not to receive the funding, we will continue pursuing all grant opportunities made available.

I wish to sincerely thank the firefighters and their families for their countless hours of service in responding to the community's needs day and night. As the town continues to grow, so do the number of emergency incidents they respond to while still holding their regular jobs. It becomes increasingly difficult for them to balance their very limited free time with the almost daily responses to emergency calls and training. Without them giving of their time, talent and treasures I truly don't know where I/we would be as a community.

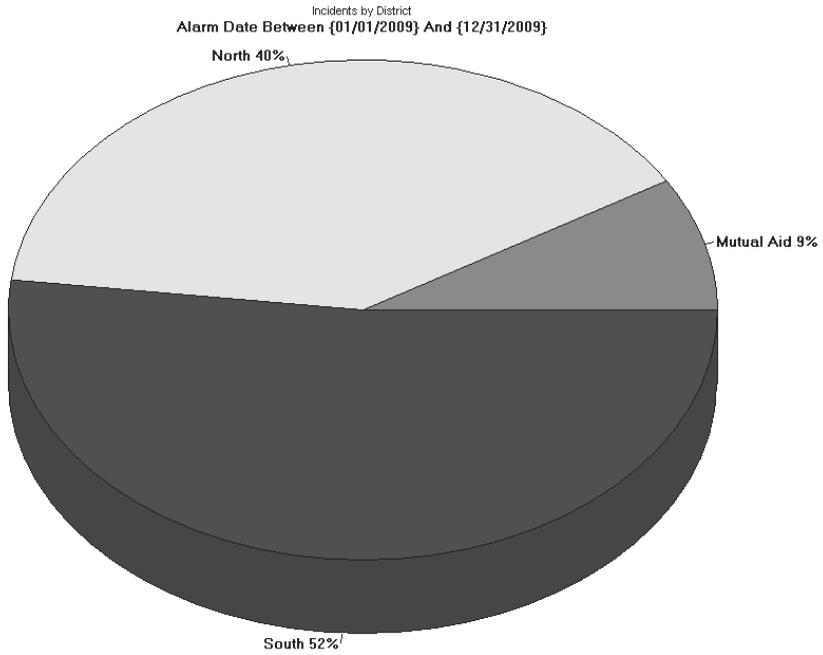
I would also like to recognize and thank, Linda Langille, the Selectmen's new Administrative Assistant for all she does to help me and my department. Her kindness, guidance and most importantly her timely and accurate reports have really made a huge difference in the way I am able to manage the fire department.

Following this report you will find an updated overview of the fire apparatus and equipment Litchfield maintains to provide adequate fire protection and Emergency Medical Response to its residents. The narrative explains the function and use of each vehicle so you, the taxpayer, can have a better understanding of the need to have each vehicle and how we utilize the current fleet of apparatus. I would please ask that all of you at least read the description of a rescue truck because in an attempt to save you several hundred thousand dollars over the next three years by extending the life of our current fleet thus postponing the purchase of a new engine. On the ballot there will be a warrant article in the amount of fifty thousand dollars to acquire a slightly used rescue truck from our neighbor to the east, Londonderry. By acquiring this rescue truck, we will be able to reduce the amount of calls that each of our primary engines respond to on a regular basis. While every incident we respond to requires tools and equipment (rescue truck), not every call we respond to requires the use of water (engine).

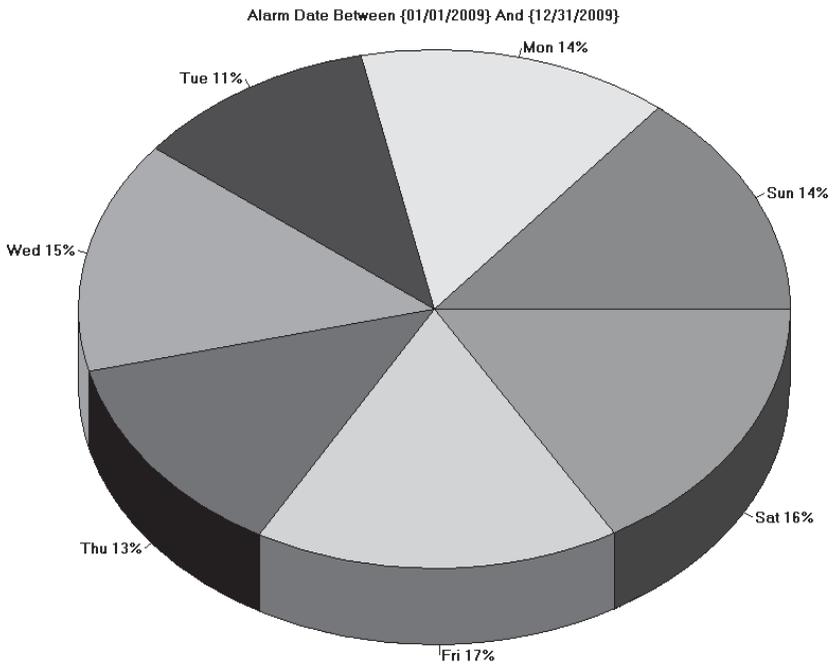
In closing, I would like to thank all the other boards, commissions and committees in town for their support and cooperation throughout the year, and to you the taxpayers for providing us with the tools, equipment and support we need to get the job done.

Respectfully Submitted,

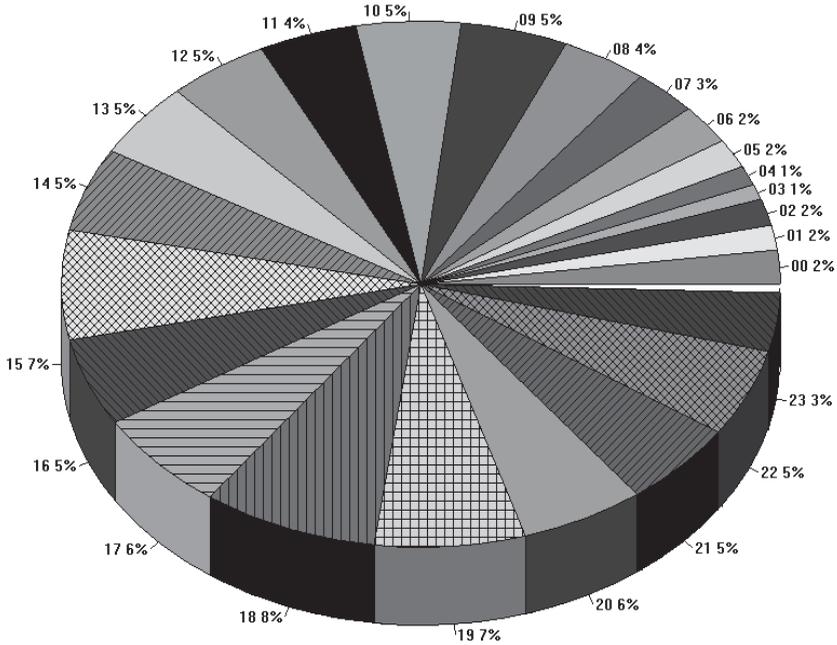
Thomas B. Schofield
Fire Chief



Incidents by District: Above pie indicates the percentages of calls per respective north or south of the station.



Copy of Count of Incidents by Alarm Hour - Pie Chart
 Alarm Date Between {01/01/2009} And {12/31/2009}



Incident by Alarm Hour: Above pie chart indicates the 24 hours of the day, and respective percentage of calls in each one hour period (ex. In hour 18 on average 8% of calls take place)

Litchfield fire & Rescue Reported 721 incidents for FY2009 to both the State of New Hampshire and to the federal government (National Fire Administration) as required by law. Of the 721 reported incidents 338 were classified as EMS (emergency medical services) as a percentage, EMS calls represented 46.87% of our total calls. Under contract, the Town of Hudson provides Litchfield with ambulance service. Litchfield is billed quarterly for this service. I have listed below the 4 quarterly billing statements Litchfield received from the Town of Hudson.

Ambulance Billing for 1st Quarter 2009 01/01/2009 / 03/31/2009

The Total Hudson Annual Ambulance Budget for FY09 is

\$221,188.50

Or \$55,297.13 per quarter

A total of 533 call for the quarter/ 77 to Litchfield or 14.00%

14.00% of \$55,297.13 is \$7,741.60

Ambulance Billing for 2nd Quarter 2009 04/01/2009 / 06/30/2009

The Total Hudson Annual Ambulance Budget for FY09 is
\$221,188.50
Or \$55,297.13 per quarter
A total of 574 call for the quarter/ 87 to Litchfield or 15.16%
15.16% of \$55,297.13 is \$8,383.04

Ambulance Billing for 3rd Quarter 2009 07/01/2009 / 09/30/2009

The Total Hudson Annual Ambulance Budget for FY09 is
\$221,188.50
Or \$55,297.13 per quarter
A total of 545 call for the quarter/ 85 to Litchfield or 15.60%
15.60% of \$55,297.13 is \$8,626.35

Ambulance Billing for 4th Quarter 2009 10/01/2009 / 12/31/2009

The Total Hudson Annual Ambulance Budget for FY09 is
\$221,188.50
Or \$55,297.13 per quarter
A total of 560 call for the quarter/ 89 to Litchfield or 15.89%
15.89% of \$55,297.13 is \$8,786.71

Litchfield Fire & Rescue Overview of Services/ Apparatus Inventory

The Litchfield Fire/Rescue Services provides emergency response to all fire, emergency medical, rescue, and hazardous materials incidents occurring in the town. In the event of natural or man-made disasters, the fire station serves as the town's Emergency Operations Center, where responses are coordinated by the Fire Chief who also serves as the Town's Emergency Management Director.

The Department has 32 firefighters, 30 of them being part-time or "on-call" firefighters, meaning they respond from their homes or, in some cases, businesses in the event of an emergency call. The remaining two firefighters are "full-time", working at the station from 8:30 AM to 4:30 PM Monday through Friday, as most of the "call" firefighter's work out-of-town.

Emergency Medical first response is also provided by Litchfield firefighters. There are currently 14 Emergency Medical Technicians, of which 5 are certified at the intermediate level (7 more in their final stages of certification), with primary ambulance service provided by the Hudson Fire Department under a contractual agreement. The town of Londonderry provides Litchfield with back ambulance or advanced life support intercepts whenever needed. (Londonderry operates all their ambulances at the paramedic level) This is done at a no cost to the town of Litchfield thru the mutual aid system.

The department maintains a fleet of 2 engines, 2 tanker/pumpers, 2 brush fire trucks, 2 rescue boats, 1 off-road emergency utility vehicle, 1 towable light tower unit, 1 enclosed trailer for garaging and hauling the departments off-road emergency utility vehicle or it can be used as a portable command post during incidents or town sponsored events, (2) 4x4 SUV command and control vehicles.

The 2 primary response engines carry Automatic External Defibrillators, emergency medical equipment, including airbags, the "Jaws of Life" rescue tool, and thermal imaging cameras in addition to a myriad of other firefighting equipment. The Department responds to approximately 750 to 800 emergency and service calls each year

**Litchfield Fire & Rescue
Rolling Stock Mileage Information**

Motorized Firefighting apparatus spends much of its life running in a stationary mode. In order to calculate for and execute a solid maintenance program that maximizes the life of this equipment there are recognized Industry standards. These standards do vary somewhat when it comes to Hours of operation versus equivalent road miles. The one that I have chosen for Litchfield's equipment is the most conservative.

Some schools of thought estimate at 40 miles per hour when stationary and some estimate 50 miles per hour. Below you will find calculations based on the lower more conservative industry standard.

<u>Truck Year</u>	<u>Mileage</u>	<u>Cab Hours</u>	<u>Pump HRs</u>
Eng-1 2003 E-One	28,652	1,807	unavailable

(Calculating at the lower standard of 40mph engine one's hours would equal 72,280 miles plus the 28,652 road miles totaling 100,932)

Eng-2 1995/96 Spartan	53,378	4,901	809
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(Calculating at the lower standard of 40mph engine Two's hours would equal 196,040 miles plus the 53,378 road miles totaling 249,418)

Eng-4 2001 KME	33,680	3,205	591
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(Calculating at the lower standard of 40mph engine Four's hours would equal 128,200 miles plus the 33,680 road miles totaling 161,880)

<u>Truck Year</u>	<u>Mileage</u>	<u>Cab Hours</u>	<u>Pump HRs</u>
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Tanker-3 1991 Mack/KME	38,349	1,394	602
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(Calculating at the lower standard of 40mph Tanker 3 hours would equal 55,760 miles plus the 38,349 road miles totaling 94,109)

The above information shows the average age of our fleet to be 12.5 years old and have an average mileage of 151,000. I intentionally did not include the large 1976 military forestry unit into the calculations so as to not skew the numbers in anyway.

This information is only being provided as a snap-shot of the department's primary firefighting equipment. The information is as of October 1 2009.

Fire Apparatus General Job Descriptions:

Engines perform several functions: first-due to all medical emergencies, building fires, automobile accidents and service calls. Engines are multi-purpose vehicles that transport firefighters, carry a supply of water, and pumping means to acquire additional water, carry additional tools necessary to combat building fires, and extrication equipment to remove trapped patients involved in automobile accidents.

Pumper-Tankers have the main responsibility of carrying large amounts of water to a fire scene. It is a critical piece of apparatus at building fires, car fires and brush fires where it connects to the Engine and keeps water flowing in non-fire hydrant areas. The term Pumper-Tanker means the truck is not only a tanker that carries water; it has a large capacity fire pump the same as an Engine, allowing it to perform as either an Engine or Tanker. The Pumper-Tanker carries many of the common tools found on the Engine, supplying firefighters with forcible entry tools, hand-lights and air-packs for personnel arriving in private vehicles to a fire.

Forestry Units respond to brush fires, forest fires, and any type of emergency located on or off-road. These trucks carry water, pumps, hose, shovels, rakes, chainsaws, and firefighters for man-power deep in the woods to fight fires. They are multi-purposed all-wheel drive vehicles which allow them to be used during other events such as snow storms, flooding and hauling any type of the department's towable trailers.

Command Vehicles serve the purpose of being a mobile command post or "Office on Wheels" at the scene of most emergency incidents. The vehicle is assigned to the Fire Chief for his use to respond to an emergency where he can make an initial assessment of the situation, commands can be issued to arriving apparatus, the need for additional resources can be requested if needed and (1) person has overall charge of an emergency from a safe, dry working environment. The Fire Chief is most commonly in charge and is called the Incident Commander. Command vehicles can be equipped with green roof-top mounted emergency beacons which when activated announces to all incoming firefighters the location of the Incident Commander. Command vehicles carry pre-plans, investigation equipment, books and other resources to aide in decision making and mitigation of an emergency incident and serve an important and vital role.

Rescue Trucks are rapidly gaining popularity in fire departments across the country. Rescues are now being used by many departments to handle a wide variety of emergency calls and rescue operations. The rising popularity of rescue trucks reflects the growing number of EMS and Rescue calls that departments

have been experiencing over the last three decades. In some departments, 80-90% of the calls are for emergency medical or rescue incidents.

At the same time, the types of rescue incidents have become more diverse. Rescues are now being asked to handle incidents involving vehicle extrication, in-home medical emergencies, trench rescue, building collapse, swift-water rescue, as well as a host of other emergency situations.

As rescue tools and equipment compete for compartment space on pumpers and ladder trucks, many departments are turning to a dedicated heavy rescue unit to solve the problem. Rescue trucks are commonly called "toolboxes on wheels" by firefighters.

Equipment carried within the body is usually stored in roll-out, tilt-down trays to give immediate visibility and access to every part of the tray. Other tools are secured to both sides of vertical slide-out boards for quick retrieval. Long items like backboards and Stokes baskets are stored crossways in the body. Extended front bumper pans may carry hydraulic tools and hose reels to give quick access for vehicle extrications.

Rescue Boats respond to emergencies on any body of water from ponds to rivers for various types of open water and ice rescues and recoveries.

The Kubota OHRV (Utility-1) is a four-wheel-drive diesel powered off highway vehicle smaller than a car, bigger than an ATV which responds to all types of emergencies. Its versatility allows it to be used for search & rescue, off-road medical emergencies, forest fires and flooding to carry men, equipment, or patients.

Litchfield's Diverse use of Fire Apparatus

While most department's run specific apparatus first-due all the time putting high mileage and wear/tear on one truck, Litchfield cycles its fleet to the first-out role using each Engine for a 4-month period in the primary response role, which has cut down on costly repairs, keeps apparatus drivers proficient with each vehicle, spreads the mileage out on each vehicle allowing the fleet to last longer before replacement is required. The oldest Engine is run first-out during winter months when road conditions can be the most hazardous and road salts, frost heaves can cause a myriad of other problems. The newest Engine typically is run during the spring/summer, while the middle aged Engine is run summer through fall. The rotation time is affected if one of the Engine's is taken out of service for repair.

Litchfield Engine's are also unique to other area fire departments where we carry more equipment than a typical fire engine because we lack a rescue truck or ladder truck. Because of this, we carry some of the equipment commonly found on these specialty vehicles and assign our Engines to fill most, but not all of the roles of these vehicles.

Engine-1 responds first-due from early spring to mid-summer. Engine-1 is our newest truck. A 2003 Emergency-One Typhoon Custom Pumper seating 5 firefighters, it carries 1,000 gallons of water, is our largest fire pump, capable of pumping 1,500 gallons of water per minute from a sustained water source and is equipped with a foam system for extinguishing ordinary combustible fires. An on-board PTO driven hydraulic generator provides up to 5500 watts of power for the (2) truck mounted scene flood lights and any tool requiring electricity.

A Hurst “Jaws of Life” combination cutter/spreader, 30” hydraulic ram, Scott thermal imaging camera, a 4-gas air monitor for detecting hazardous gases, and a cardiac deliberator are shared between Engine-1 and Engine-4, depending on which truck is first-due.

Engine-2 responds first-due from late fall through the winter months until spring. Engine-2 is our oldest truck; however, it serves a dual-role as it carries the department’s rescue equipment to handle automobile extrications, industrial accidents, water & ice rescues or any other rescue requiring our specialized equipment. A 1996 Spartan / 3D Custom Pumper seating 6 firefighters, it carries 1,000 gallons of water, has a fire pump capable of 1,250 gallons of water per minute from a sustained water source and is equipped with an on-board diesel powered generator which provides 7500 watts of lighting power to the (3) truck mounted quartz scene floodlights or any tool requiring electricity. It is equipped with a foam system for extinguishing ordinary combustible fires.

In addition to the compliment of firefighting equipment which includes an MSA Thermal Imaging Camera, Engine-2 is equipped with a front bumper mounted 12,000 lb Warn winch, a full size set of Hurst “Jaws of Life” rescue spreaders, Hurst Cutters and Hurst 60” Ram pre-connected to the power unit on dual reels. Engine-2 carries an assortment of Paratech Rescue Lifting Air-Bags capable of lifting objects as heavy as 32 tons. A full compliment of medical equipment including a cardiac defibrillator is also carried.

Engine-4 responds first-due from mid-summer through the fall. Engine-4 is designated as our mutual aid Engine to respond to surrounding communities unless another truck is specifically requested. Engine-4 is equipped with a special two-way radio provided by the City of Manchester for responses to the City. Engine-4 is a 2001 KME Excel Custom Pumper seating 6 firefighters, it carries 1,250 gallons of water, has a fire pump capable of 1,250 gallons of water per minute from a sustained source of water. Engine-4 is equipped with a 10” rear dump allowing the truck to fill the role of a tanker if needed. The truck has an on-board powered generator which provides 6000 watts of lighting power to (2) truck mounted quartz scene floodlights. It is equipped with a foam system for extinguishing ordinary combustible fires. Engine-4 has a rear receiver hitch allowing it to tow any of the department’s boats, or trailers.

A Hurst “Jaws of Life” combination cutter/spreader, 30” hydraulic ram, Scott thermal imaging camera, a 4-gas air monitor for detecting hazardous gases, and a cardiac

defibrillator are shared between Engine-1 and Engine-4, depending on which truck is first-due.

Tanker-3 responds to any type of fire with lots of water. The truck's primary purpose is to supply water to fire incidents by either directly feeding an Engine from its 2,500 gallon water tank, or by shuttling loads of water from a distant water source to the scene of the fire as quickly as possible. The truck is equipped with a 10" rear quick dump allowing it to dump its entire load of water in just over 1 minute into a portable "swimming pool" called a port-a-tank. The truck carries (2) port-a-tanks, the first tank holds 2,500 gallons of water; the second tank holds 1,500 gallons of water. The truck dumps its water, and then continues traveling back to the water supply source for more loads of water. Tanker-3 is designated as our mutual aid Tanker and is often called by communities because of the large amount of water it carries.

Tanker-3 is a 1992 Mack / KME pumper-tanker that has seating for 2 firefighters. It carries 2,500 gallons of water and is capable of pumping 1,250 gallons of water per minute. It is the only Litchfield truck that has a foam system to combat large flammable liquid fires. This truck is assigned to respond to the Manchester/ Boston regional airport on a mutual aid agreement during airport emergencies.

Forestry-1 serves multiple roles at most emergency incidents. Although designated as a forestry, forest fires are just a small percentage of what the vehicle is used for. In the summer the truck is equipped with a slide-in skid unit carrying 200 gallons of water, a 300 gallon per minute fire pump, forestry fire hose, rakes, shovels and chainsaws. It also tows all the departments trailered rescue boats, Kubota OHRV and light tower. The truck is equipped with a 7,500 lb Warn winch that can be mounted to the front or back of the truck in the towing receiver hitch. During the winter months, the skid unit is taken out and the truck has a Fisher Minute Mount V- plow which is mounted during snowstorms. A mini-version salt sander is installed in the rear bed for use at emergency scenes to prevent slips & falls to the firefighters. The truck can open inaccessible driveways, plow a path down one of the many private roads not maintained by the Town during an emergency, spread sand/ salt for either fire apparatus or an ambulance to gain access safely to an area. Because the mini-sander doesn't take up much room, there is a large tool box mounted in the front of the truck with chainsaws, and other equipment safely stored out of the weather, with room left over in the bed for picking up hose, or carrying other equipment. Forestry-1 is a 2003 Ford F-350 4-wheel drive diesel pick-up truck that has seating for 3 firefighters.

Forestry-2 like the rest of the fleet also serves in multiple roles at emergencies. Forestry-2 is a large capacity forestry tanker that has been reinforced all around the truck with thick steel for offensive firefighting in heavily wooded, normally inaccessible, remote areas. The truck when needed is capable of pushing/ driving over moderate to large size trees to create a fire road where one never existed for crews to access difficult to reach locations. The truck is able to accomplish this amazing feat due to the incredible torque produced by its 10 wheel drive system mounted on three independent floating axles. At no time is there any tire that is not in direct contact with whatever is being driven over

including large rocks. Forestry-2 carries 1,300 feet of forestry fire hose, 1,000 gallons of water, chainsaws, portable pumps, axes, shovels, rakes. The truck is equipped with LED emergency warning lights safely protected by the truck body or the brush bars welded to the front bumper and over the cab of the truck. Six off road floodlights are integrated into the front of the light-bar and around the top of the body of the truck for safe night time operations to avoid trips and falls operating in uneven hazardous wooded environments. The truck is equipped with one side and one rear 6" water dump making it very versatile for water supply in the woods or on a paved street. The truck can be used for search, rescue, firefighting or natural disaster response, and is capable of towing any sized trailer.

Forestry-2 is a 1976 American General diesel powered 5-ton military surplus vehicle with seating for two firefighters. A former Air Force supply unit, the truck is on loan to the State of NH Division of Forest & Lands under the Federal Excess Personal Property Program and was acquired by Litchfield from Forest & Lands in 1997. The FEPP Program enables the New Hampshire Division of Forests and Lands to acquire "on loan" from the Federal Government, property that assists the Division and fire departments in fulfilling their emergency response mission. Litchfield Fire-Rescue is responsible for equipping the truck for firefighting, any additional repairs, operating costs, maintenance, upkeep and housing the vehicle. The truck is staffed by Litchfield Fire-Rescue for emergency response or mutual-aid anywhere in the state if requested.

Car-1 is assigned to the Fire Chief as his "Office on Wheels". The SUV is set up like an office including a laptop computer with internet access and printer for researching any information required to assist the Chief in the mitigation or investigation of an emergency incident. Building pre-plans, dry erase boards for tracking apparatus and firefighter accountability, multiple channel mobile radios are some of the equipment carried. The vehicle is a dry, warm, working environment usually located a safe distance away from the loud, often chaotic emergency scene. This is where the Chief can observe, analyze and command an incident free of constant disruptions and focus on the safety of the firefighters and rescue of victims. The SUV is used by the Chief to transport extra firefighters mutual aid to incidents that require more man-power, but not necessarily more apparatus or equipment.

Car-1 is a 2007 Chevrolet Tahoe 4x4 Special Services vehicle designed specifically for heavy duty fire or police service use requiring less maintenance compared to a regular Tahoe performing the same function. The vehicle is equipped with a special V8 motor which shuts down un-needed cylinders of the motor when not needed helping to conserve gasoline consumption, resulting in better gas mileage. The motor runs on Flex Fuel, capable of running on unleaded fuel or up to 85% ethanol, which will become a more widely used fuel in the future. The vehicle is equipped with a towing package to pull any of the department's boats, OHRV, or light tower trailers. It has seating for 5 firefighters.

Car-2 is assigned as a support vehicle in a dual role. Originally purchased as the Fire Chief's Command SUV, Car-2 has been re-purposed after the acquisition of the Chevy Tahoe. Car-2 carries the department's fire investigation equipment, responds on calls with the light tower trailer and transports extra firefighters or medical personnel to

emergency incidents. It is still set up as a command vehicle carrying dry erase boards for tracking apparatus and firefighter accountability making it a back-up to Car-1 if it is out of service for maintenance or repairs. Car-2 is used by fire department personnel and Town employees when attending training classes or seminars out of town saving the town money on mileage re-imbusement which can be very expensive. Car-2 is a 1999 Ford Explorer 4x4 with V6 gasoline engine with seating for 4 firefighters.

OHRV-1 is a four-wheel-drive diesel powered off highway vehicle smaller than a car, bigger than an ATV which responds to all types of emergencies. Its versatility allows it to be used for search & rescue, off-road medical emergencies, forest fires and flooding to carry men, equipment, or patients.

OHRV-1 is a 2006 Kubota RTV-900 with a powerful 21.6 horsepower diesel engine. Standard features include hydraulic power steering, independent front, rear suspension, hydraulic dumping body and a rear receiver hitch for towing the department's rescue boats. Due to its light weight compared to a regular vehicle, the Kubota can pull the rescue boats through the deep mud found in the town's farm fields in the early spring to access the Merrimack River for emergencies. Other 4-wheel drive vehicles often become stuck in the mud put in the same situation. The Kubota has a 2000 lb payload capacity and is equipped with a slide-in versatile skid unit that can perform both fire and rescue functions. On the fire side, the skid carries 75 gallons of water and a small pump for putting out small fires or slowing the spread of a brush fire until the arrival of more firefighters and equipment. The pump is equipped with suction hoses for refilling itself at a pond or stream in remote locations. On the rescue side, the fire pump can be quickly removed with the removal of three pins, allowing medical personnel to safely ride next to a patient strapped and secured in the back of the vehicle in a rescue litter basket. Special tubular bars on top of the water tank allow a rescue litter basket to be slid between the bars and safely strapped in with quick connect nylon belts. The Kubota was purchased by the Litchfield Firefighter's Association and donated to the fire department to assist the firefighters during certain situations without putting an added burden to the taxpayers of Litchfield. It is important to note that 31 members of the fire department are town taxpayers.

Special Operations Trailer is a 2009 model PROLine Products 22 foot enclosed trailer. The trailer is an Emergency Management, not fire department asset owned by the Town of Litchfield, stored and transported mainly by the firefighters, but can be towed by any town vehicle. The trailer primarily hauls the fire department's OHRV Kubota to incidents, is equipped with climate control, making it versatile for year round use. The trailer as an Emergency Management asset can be used by any town agency as a mobile command post, rehab area or storage of equipment such as barricades, traffic cones or signage for any major town or other long duration event whether natural, or man-made. The trailer is marked as Special Operations because it is available for use to many government agencies for many different purposes including police, fire, highway and schools for special venues or events.

LT-1 is a 2003 Ingersoll Rand towable light tower trailer commonly found along highways for roadside construction. The trailer is a fire department asset marked as Special Operations and is available to any town, city or state entity for mutual aid. Equipped with (4) 1000 watt flood-lights and mounted on a telescoping mast which can extend to approx. 30 feet, the tower can provide safe daylight type conditions to any emergency scene or worksite. The lights and (4) extra power outlets are powered by a 6000 watt diesel generator which can run for 68 hours continuously before refueling is necessary. This trailer is often called by area police and fire departments to light up potential crime scenes, accident re-construction investigations, fire scenes, hazardous materials incidents and road wash outs caused by natural disasters.

Marine-1 is a 1998 Zodiac 16 foot inflatable rescue boat equipped with a 25 horsepower short shaft outboard motor designed to navigate the often fast running, rocky, shallow Merrimack River or any of the numerous ponds in town. Marine-1 is trailered by any of the department's vehicles set up for towing. **Out of Service permanently (replacement boat on order)**

(Equipment shared by both boats includes ropes, hooks, cold water- ice rescue suits.)

Marine-2 is a 1984 Grumman 16 foot aluminum rescue boat equipped with a 15 horsepower long shaft outboard motor. Both Marine units work together during a water rescue to provide backup to each other on any waterway. Marine-2 is trailered by any of the department's vehicles set up for towing. Marine-2 was purchased by the Litchfield Firefighter's Association in 1984 due to the need for a rescue boat with the vast bodies of water in town to protect the public. Because the money wasn't available through the Town Budget, the Firefighter's Association purchased and donated the boat, trailer, motor to the Town.

(Equipment shared by both boats includes ropes, hooks, cold water- ice rescue suits.)

Fire Station – Built in 1959 at no cost to the taxpayer, the fire station was built by volunteer labor and donated materials, the lumber was cut down from the site and brought to the mill by the then volunteer firefighters. The construction which took several years resulted in a two bay garage fire station, with an unfinished open second floor meeting hall. Through the years two more additions were added to the building to accommodate more apparatus as the town grew, again, by volunteer labor and donated materials. Today, the Litchfield Fire Station, located at 257 Charles Bancroft Hwy boasts four overhead doors, containing the fleet of six fire apparatus housed here. Until recently, the two full-time personnel had worked for the last 20 years in a corner cubicle of the second floor conducting the fire department's business. In 2004 under the direction of current Fire Chief Thomas Schofield, the firefighters during nights and weekends began converting the second floor into usable space. Two offices were built for department administrative work, one Emergency Operations Center, kitchen, bathroom/shower room, and small living/day room. Construction was completed in early 2007 through volunteer labor, with materials both donated by area businesses and a small portion through taxpayer money.

The Fire Station not only houses the fire apparatus, it serves many other purposes. The Emergency Operations Center located on the second floor is where the Fire Chief and staff routinely man during large scale incidents such as floods, snow storms and high wind events resulting in wide area power outages, damage. The Manchester-Boston Regional Airport has two flight paths which run through Litchfield increasing the potential of an aircraft crashing in Town. The fire department has been involved in a few searches for missing small aircraft in past years. The Emergency Operations Center would serve a vital role for the Town, State, and Federal Authorities during such an event. Chemical companies, railroads and defense contractors across the Merrimack River could also be potential incidents that would involve the Operations Centers use. The Fire Station stores all the departments spare hose, spare equipment, a breathing air system for refilling our 60 air-bottles for our air-packs, communications equipment for contacting area fire, police, highway departments. The kitchen area and day room provide a place for the firefighters to eat or rest during an emergency event.

Mutual Aid Resources are a necessity whether you are a small community like Litchfield or a large city the size of Manchester and Nashua. It is impractical for any one community small or large to purchase, maintain or staff all the types of equipment that would be necessary and required to protect its citizens. Pooling our resources together between communities allows for a myriad of specialized emergency apparatus, equipment and sufficient manpower necessary to respond to even the largest incidents. The philosophy of the Fire Service has always been the “neighbor helping neighbor” attitude to help each other out and to provide these services at no cost to receiving communities.

Some of the specialized equipment and specially trained personnel available to Litchfield include: ladder trucks, rescue trucks, tankers, dive teams, hazardous materials teams, and med-flight helicopters.

Specialized Mutual Aid Resources Litchfield can offer to neighboring communities include, but are not limited to: Large forestry-tanker, large pumper-tanker, remote scene lighting trailer, rescue boats, Kubota OHRV, Special Operations Trailer, thermal imaging cameras and extrication equipment to name just a few.?

All fire department’s have extensive plans in place to provide “backfill” coverage when local resources are dispatched to other communities for emergency assistance. Litchfield being no exception has pre-determined mutual aid assignments to cover Litchfield with same type fire apparatus to protect our citizens when we respond out of town.

Fire Chief’s attend monthly meetings to work with each other to plan mutual aid. New equipment when purchased is done after exhaustive research for compatibility with nearby departments in mind. Fire Chief’s inform each other what they have available, the equipment information is given to local dispatch centers to be put on dispatch assignments or in a equipment resource list for use depending on the emergency.

Litchfield belongs to three (3) separate mutual aid systems. Border Area Mutual Aid is made up of 31 communities from Concord, NH south and east of the Merrimack River to communities in Northern Massachusetts. Souhegan Mutual Aid is made up of 16 communities on the west side of the Merrimack River into Massachusetts. While both these mutual aid groups provide much needed resources for most emergencies, there is still a void in the training intensive and expensive costs of hazardous materials incidents. Because no one community could afford these costs alone, fourteen Southern NH communities pooled their money and resources to form the first regional hazardous materials team in the state. Litchfield is a charter member of the Southeastern NH Hazardous Materials Mutual Aid District. The district is made up of highly trained individuals representing the fourteen (14) member communities. Each community pays a percentage of the district budget depending on the size of the community. Litchfield pays a mere five thousand dollars annually to belong to the district. The district has specialized apparatus and equipment strategically located at various communities throughout the district for immediate response to a hazardous material incidents.

ANNUAL REPORT OF THE SOUTHEASTERN NH HAZARDOUS MATERIALS DISTRICT

Richard Hartung
Selectman, Hampstead
Chairman, Board of Directors

Chief Thomas McPherson, Jr.
Windham Fire Department
Chairman, Operations Committee

About the District:

The District's membership is made up of 15 communities of approximately 360 square miles with a population of over 180,000 people within the Route 93 corridor. Essentially the District is bordered in the east by Route 125 and the Merrimack River to the west. North and south borders are defined by Manchester, Route 101 and the Massachusetts state line. During this year the Town of Deerfield choose to withdraw from membership in the District. The District was formed in 1993 to develop a regional approach in dealing with the increasing amounts of hazardous materials being used and transported within these communities as well as to comply with federal regulations concerning preparing for chemical emergencies.

The District draws its funding from an annual assessment from each community as well as from grants and donations. In 2009 the District applied for and received federal grants for equipment, training and operational expenses totaling \$109,600.00. The District's Bylaws were amended to create an Executive Board of the Operations Committee, consisting of the Chairman, Vice-Chairman, Treasurer, Technician Team Liaison, and one Member at Large. The Executive Board now manages the operations of the District within the approved budget. The Operations Committee is overseen by a Board of Directors consisting of elected representatives from each community, who approve the budget and any changes to the bylaws. The District employees a part-time REPC Director to manage the administration functions of the District, including grants management, financial management, and emergency planning.

The Emergency Response Team:

The District operates a technical emergency response team. This response team is overseen by one of the member community's Chief Fire Officer who serves in the Technical Team Liaison position. The team maintains a four level readiness response posture to permit it to immediately deploy an appropriate response to a District's community's request for help involving an unplanned release of potentially dangerous chemicals within their jurisdiction. While the team primarily prepares for response to unplanned accidental chemical releases it is equipped and trained to deal with a variety of weapons of mass destruction (WMD) scenarios. The team maintains a host of specialized response equipment to deal with chemical and environmental emergencies.

The Emergency Response Team is made up of 39 members drawn from the ranks of the fire departments within the District. The team consists of 6 Technician Team Leaders, 28 Technician Level members, 5 Communication Specialists. In addition to members drawn from member fire departments, the team also includes members from various backgrounds that act as advisors to the team in their specific areas of expertise. These advisors include an industrial chemist and several police officers.

The Team maintains a fleet of vehicles and specialized equipment with a value of close to \$1,000,000. The vehicles consist of a mobile Command Support Unit, 2 Response Trucks, 2 Spill Trailers, an Entry/Intervention Trailer and a Mobile Decontamination Trailer. This mobile apparatus carries the team's equipment which includes chemical detection and identification instruments, containment supplies, plugging, patching and intervention supplies, communication equipment, computer based and other chemical reference guides as well as chemical protective equipment. The team equipment is stored at various locations within the District, allowing for rapid deployment when the team is activated. Activation of the team is made by the request of the local incident commander through the Derry Fire Department Dispatch Center.

Response Team Training

In 2009 the Emergency response team completed 950 hours of training, during monthly training drills and specialized classes attended by team members. This training included confined space entry, hazardous materials operations, Level A entry drills, chemical detection equipment operations, chemical identification, facility familiarization, transportation emergencies. Additionally training was conducted with the NH National Guard 12th Civil Support Team and the Federal Bureau of Investigations.

The Team also provided 192 hours of instruction to members fire departments in various Hazardous Materials subjects, including on-scene operations and decontamination.

Emergency Responses

In 2009 the Team responded to 21 incidents within the District. These incidents included requests for technical assistance for member departments where a Response Team Leader provides consultation to the fire department on the handling of an incident. Additionally team responded to several incidents including, the identification of spills of unknown substances, substantial hydrocarbon spills, containment of chemical spills as well as providing mobile command post support to member departments during large scale incidents.

For further information about the Southeastern New Hampshire Hazardous Materials District please visit our website at www.senhazmat.org.

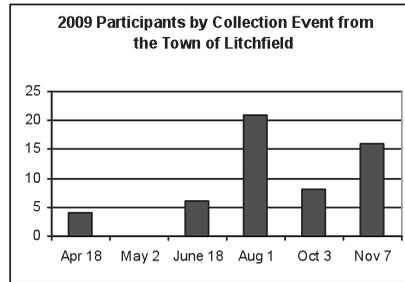
Litchfield Household Hazardous Waste Program Participation Annual Report - 2009

This report documents the benefits that the Town of Litchfield has received through participation in the Nashua Regional Solid Waste Management District's (NRSWMD) Household Hazardous Waste Program. The program has historically been funded in part by exactions from the 10 member-community towns and through grant monies obtained by the Nashua Regional Planning Commission from the NH Department of Environmental Services. The following charts and figures have been compiled through the analysis of data obtained during the six collections held during the spring, summer, and fall of 2009.

Collection Overview

<u>Day</u>	<u>Collection Date</u>	<u>Time</u>
Saturday	April 18	8:00 a.m. to noon
Saturday	May 2 (MILFORD)	8:00 a.m. to noon
Thursday	June 18	3:00 p.m. to 7:00 p.m.
Saturday	August 1	8:00 a.m. to noon
Saturday	October 3	8:00 a.m. to noon
Saturday	November 7	8:00 a.m. to noon

Six collection events were held in the 2009 HHW collection season. Five events were held at the Nashua Public Works Garage, and one event was held as a satellite collection event in Milford. A total of 1,312 households in the region participated, with 55 of those households coming from Litchfield.



Total Participation

In 2009, Litchfield had a total estimated population of 8,468, which is approximately 4 percent of the total 212,906 population of the entire NRSWMD District region. Litchfield residents utilized the collection events at approximately the rate expected (4.2% of total participation) given the town's population share (4%).

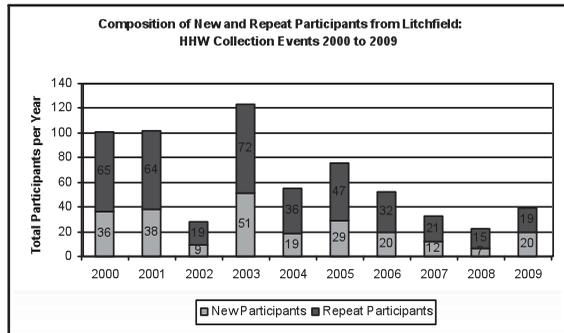
Total Households	Collection Dates						Total	Contribution*	Share**
	Apr 12	May 3	Jun 5	Aug 2	Oct 4	Nov 1			
2009 Regional Participation	148	139	185	239	281	320	1,312	n/a	n/a
2009 Litchfield Participation	4	0	6	21	8	16	55	4.2%	4.0%

*Contribution = the percent of participation in 2009 collection events made up of Litchfield residents as compared to total regional participation.
 **Share = the expected rate of participation based upon population of the Town as compared to that of the entire NRSWMD.

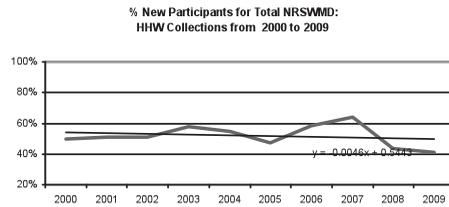
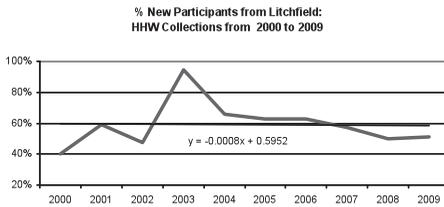
 Towns that have a contribution greater than the share percentage are participating more than expected, based upon population.
 Towns that have a contribution less than the share percentage are participating less than expected, based upon population.

Historic Trend

Ideally, an HHW collection program would only be visited by first-time participants, who then become so well-educated about the alternatives to hazardous materials that they never again need to dispose of household hazardous wastes. Of course, this is an unrealistic goal, but communities with high rates of first-time participants compared to overall participants may be doing a better job at getting-out the information which can turn a familiar and frequent participant into a one-time user.

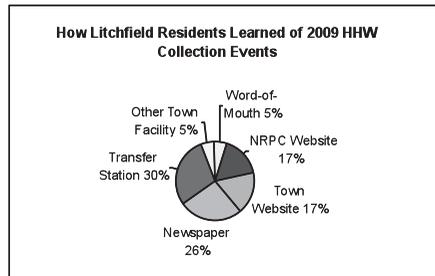


Litchfield averaged a 51% new participation rate for 2009. Overall first-time participation has remained relatively stable over time in Litchfield, as it has regionwide. The following charts illustrate how Litchfield citizens have participated over time. The equations and trendlines shown on the charts indicate the average participation trends over time.



Information Sources

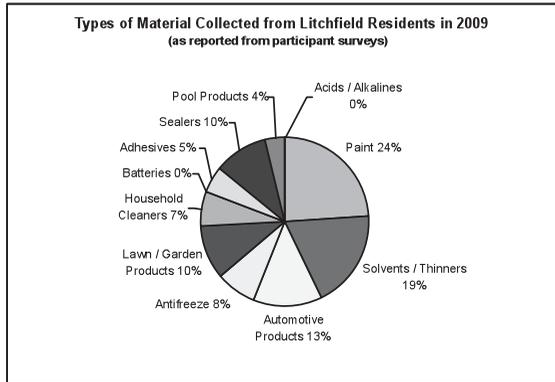
By tracking where participants are getting their information for HHW collection events, we can better target our receptive audiences, as well as reach out to those who never learn of our events, perhaps through new or underutilized information sources. In 2009, Litchfield participants typically learned of HHW collection events through signs or personnel at the landfill/transfer station and local newspapers, as illustrated in the accompanying chart.



Materials Collected

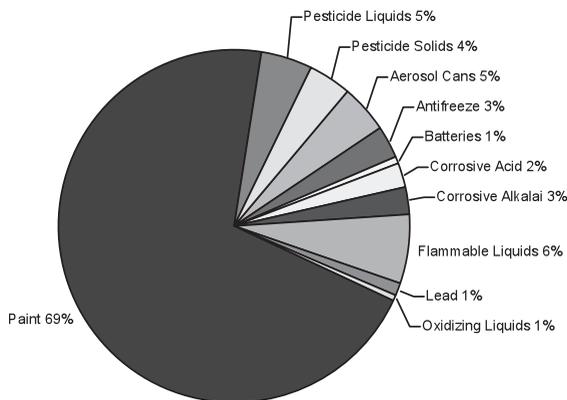
While manifest forms do not provide sufficient detail for our materials disposal vendor to provide accurate information on where waste products are coming, the participant surveys do give an idea of the types of waste begin brought from Litchfield, potentially offering information on further directed outreach and education efforts for the most prominent types of waste. Given Litchfield residents' high reliance on the transfer station and newspaper for HHW collection information, there is an easily directed opportunity for additional education efforts that may have a direct impact on the types of wastes that Litchfield residents bring to collections.

In total, 70,132 pounds of material was collected through the 2009 Household Hazardous Waste Collection Program. As mentioned above, individual volumes are not recorded, and therefore it is impossible to know precisely how the total volume of waste contributed by an individual vehicle or coming from a particular town. We can only estimate algebraically using the proportion of Litchfield participants to total participation to derive a rough percent calculation of waste volume being contributed by Litchfield residents. In 2009, Litchfield residents comprised 4.2% of the total participation, which equates to approximately 2,945 pounds of waste removed from Litchfield's waste stream.



The composition of the total wastes manifested through the 2009 HHW Collection Season is shown below. Paint continues to make up the largest volume type of material collected.

Materials Collected (by Volume) in 2009 Collection Season



LITCHFIELD HIGHWAY DEPARTMENT 2009 ANNUAL REPORT

The Highway Department was very active in 2009 due to continued road repairs, completion of the Bike Path, Talent Road and Winter Circle, and other projects.

Paving - At the Highway Department's request, and with Selectmen approval, Continental paved Wood Hawk Way and 714 feet of Blue Jay Way, a shim and overlay. Also, DLB Paving did repairs on Stark Lane.

Storm Cleanup - A tree contractor was hired to do brush cleanup within the Town due to a storm. The Federal Emergency Management (FEMA) reimbursed the Town \$4,000 for the work associated with the storm.

Talent Road - On December 4, 2007, the Town of Litchfield had been provided a hazard mitigation grant in the amount of \$29,731.00 to enlarge an existing culvert on Talent Road. A total of \$14,865.50 from that award was paid on June 25, 2008, for project start up cost. To date, \$14,865.40 of the federal share remains, with an additional amount of \$1,189.00 for administrative allowance. The purpose of the project is to enlarge the existing 12" metal culvert with an 18" concrete culvert and install headwalls and erosion prevention stone. This is to reduce flood damage to Talent Road and adjacent residences. The engineering firm was Stantec and the project was awarded to American Excavating Corp. as the contractor. The project was completed in 2009.

Winter Circle - On January 7, 2008, the Town of Litchfield had been provided a hazard mitigation grant in the amount of \$165,394.00 to improve the storm water drainage in the residential area of Winter Circle. A total of \$82,697.00 from that award was paid on June 25, 2008 for project start up cost. To date, \$82,697.00 of the federal share remains with an additional amount of approximately \$5,014.00 for administrative allowance. The engineering firm was The Louis Berger Group and the project awarded to Continental Paving as the contractor. The project was completed in 2009.

Bike Path - The Town of Litchfield awarded the Project #14838 The Albuquerque Avenue Trail (Roland Bergeron Bike Path) completion to American Excavation Corporation with a bid amount of \$314,544.25 and approved by the US Department of Transportation, Federal Highway Administration. The project was executed with the help of Stantec Engineering as the overseer of the project. The agreement is contingent upon meeting the starting date of February 17, 2010. If the date is met, one hundred percent (100%) of the construction costs will be funded by the Department of Transportation with AARA funds up to an approved overage of 5%. With the acceptance of the AARA funds requires that the Town maintain the sidewalks for

winter use by pedestrians to the same standard as municipal roads. This project is near completion.

Bike Path Dedication - In consideration of remembering Roland E. Bergeron (former Road Agent/Code Enforcement Officer/Health Officer) and memorializing Roland's work for 48+ years and the prime driver for the bike path, the highway department retrieved from the woods, a granite slab shaped like the State of N.H. which Roland had found in his travels. A bronze plaque was embedded on the stone with Roland's picture.

The construction of the path was started in 1994. The amount completed was 1.8 miles and links the other sections previously constructed.

The Highway Department, in cooperation with approval from Selectmen, and with the help of volunteers such as Brian Novak donating brick and labor, Tim's Turf providing materials, three benches were donated, one from the Lynch Family (Litchfield) etc. and a plaque was installed at the corner of Liberty Way and Albuquerque Avenue and the path was named the Roland Bergeron Bike Path. The bike path dedication and ground breaking ceremony for the section of the bike path to be completed was held on September 16 2009 at 10:30 a.m. with Governor John Lynch, Senator Betsi Devries, Deputy Commissioner Christophe Clement, State representatives, friends and relatives of Roland, Town employees, etc. were in attendance. Following the dedication there was a gathering at the Town Hall.

Work Needed - In taking over as Road Agent and driving around Town, I noticed there are a lot of roads in dire need of repairs such as Albuquerque Avenue. Due to budgetary constraints, a lot of projects were put on hold such as tree removal, stop bar striping, road sweeping, culvert replacement, etc.

The Albuquerque Avenue Chase Brook culvert is in need of repair. The pipes are severely corroded and it is recommended replacing both pipes before the culvert collapses.

Weight restriction - As a result of the Albuquerque culvert situation, the Road Agent recommended posting a ten (10) ton weight restriction on vehicles travelling over the culvert. As such, an ordinance was enacted due to the Albuquerque Chase Brook culvert situation. I, as the Road Agent, recommended to the Selectmen to impose a weight restriction to extend the life of the culvert. The fire trucks and the school buses cooperated by not traveling that section of Albuquerque.

Parking Ordinance - As a result of a parking ordinance enacted by the Selectmen on Brick Yard Drive and Nakomo Drive, signs were installed by the Highway Department.

Guard Rail - The highway department replaced the plastic fence and installed a guard rail at Albuquerque Avenue/Pinecrest Road.

Garage addition - An addition (20x16) was constructed to the highway garage and paid for with road impact fees for a total cost of \$20,000. This would provide bathroom facilities and a place for the drivers to keep warm. A leach field has been installed. The construction of the addition was completed with the help of volunteers and the Road Agent.

New Equipment - The Highway Department purchased a new truck (purchased through State bid to include a wing post, dump body and salt/sander) and a tractor (includes sweeper, snow blower, mower, etc) with impact fee money from the Road Impact Fee account. The tractor is very much needed to maintain the pedestrian/bike path per stipulation of acceptance of the AARA funds.

Highway Block Grant - The Town receives block grant money through the NH Block Grant Program administered by the State Bureau of Transportation Planning for road construction and maintenance projects. The Highway Department submitted updated block grant forms to ensure that Litchfield receives the allowable allotment. Currently, the Town of Litchfield receives \$132,000 in State Block Grant aid.

In conclusion, I want to thank the companies and people plowing and clearing roads as follows: Mark Reilly, Dan Vaillancourt, Doug St. Laurent, Jamie Hysette, Eric Reed, Jeff Guay, and Les Blundon. In addition, I want to thank the Office Staff Lori Dogopoulos and Theresa Brodeur, the Office Manager Linda Langille, Code Enforcement Officer Kevin Lynch, the Board of Selectmen, Police Chief Joseph O'Brion, Fire Chief Thomas Schofield, et al, for their continued support.

Respectfully submitted,
John Pinciaro
Road Agent

**HILLCREST CEMETARY ASSOCIATION
NOTES TO FINANCIAL STATEMENT
December 31, 2009**

The Hillcrest Cemetery Association is a non-profit association established on November 11, 1908, to improve and maintain the Hillcrest Cemetery located in Litchfield, New Hampshire.

CASH/SAVINGS

Checking Account – St. Mary's Bank	\$ 1,428.11	
Membership Capital Stock – St. Mary's Bank	5.00	
Savings Account – St. Mary's Bank	5,505.45	
Certificate of Deposit – St. Mary's Bank	<u>11,177.30</u>	
		\$18,115.86

CONTRIBUTIONS

Town of Litchfield	\$ 800.00	
Sale of Cemetery Lots	<u>1,600.00</u>	
		\$ 2,400.00

INTEREST INCOME

St. Mary's Bank (NOW)	\$ 2.94	
St. Mary's Bank (Savings)	19.61	
St. Mary's Bank (CD)	<u>285.68</u>	
		\$ 308.23

Treasurer's Report
Litchfield Hillcrest Cemetery Association

Warren W. Adams, Treasurer

INCOME STATEMENT
(As of December 31, 2008)

INCOME

Contributions	\$ 800.00	
Sale of Cemetery Lots	1,600.00	
Interest Income	<u>308.23</u>	
		\$ 2,708.23

OPERATING EXPENSES

Maintenance	\$1,975.00	
Filing Fees	75.00	
Memorial Day Flowers	<u>91.32</u>	
		<u>\$ 2,141.32</u>

NET INCOME (LOSS)

\$ 566.91

BALANCE SHEET
December 31, 2008

ASSETS

Cash	\$ 1,433.11	
Savings	5,505.45	
Certificate of Deposit	<u>11,177.30</u>	
TOTAL ASSETS		<u>\$18,115.86</u>

LIABILITIES

Current Liabilities	-0-	
Equity		
Principal Fund	\$17,548.95	
Net Income (Loss)	<u>566.91</u>	
TOTAL LIABILITIES & EQUITY		<u>\$18,115.86</u>

INCINERATOR AND RECYCLING FACILITY

Litchfield Residents,

The facility staff and committee members have been busy working on plans for the mandated incinerator shutdown in 2010. In addition to the planning efforts the facility staff have been hard at work improving the site and increasing our recycling efforts with the support of the residents. During the 2009 the facility processed the following recycling products:

Material	Amount (in tons)
Cardboard	115 tons
Glass	136.51 tons
Aluminum Cans	10.5 tons
Steel Cans	16.46 tons
Mixed Paper	142.81 tons
Scrap Metal	176.56 tons
Electronics	35.48 tons
Plastics	4.57 tons
Vegetable Oil	380 lbs
Fluorescent Bulbs	4480 units

Totals 2009 **637.01 Tons Recycled**

At current landfill rate this material would have cost \$ 56375.38 in disposal fees

Revenue generated thru recycling	\$27312.49
Recycling disposal fee savings	\$56375.38
Funds saved and generated thru recycling	\$83687.84

Market Pricing 2009

	High	Low
OCC (Cardboard)	\$ 65.00 TN	\$ 30.00TN
Mixed Paper	\$ 45.00 TN	\$ -15.00TN
UBC (Aluminum Cans)	\$ 00.59 LB	\$ 00.48LB
Scrap Metal	\$ 135.00 TN	\$ 80.00TN
Steel Cans	\$ 80.00 TN	\$ 50.00TN

Other Materials recycled in 2009

Cell Phones, Tires, Ink Cartages, Toilets, Sinks, Lamps, Propane Tanks, Fluorescent Bulbs, Ceramic tile, Thermostats, Smoke detectors, Eye glasses, Nickel Cad batteries, Dishes, Mugs, and Yard waste.

New for 2010

Plastics Recycling #1 thru #7

Used Motor oil Recycling(Please notify attendant if mixed)

Scrap Lumber recycling area

Household Hazardous waste information sign

As mentioned, the staff has been working with the Solid Waste Committee to develop plans for the facility and services due to the mandated 2010 shutdown of the incinerator.

The Board of Selectman established the committee on November 2007, with the following members from the facility and community:

John Brunelle, Resident (Chairman)

George Lambert, Board of Selectman Representative

Tom Levesque, Resident

David Mellen, Incinerator and Recycling Facility Manager

Steve Perry, Resident

John Pinciario, Resident

Cecil Williams, Resident

After many months of work by the committee and staff, the committee presented its recommendations to the Board of Selectman during the July 2007 meeting. This presentation can be reviewed on the town website under the Solid Waste department. The basic concept of the recommendation was to continue to leverage the facility and increase the recycling programs to offset the costs of managing the non-recyclable trash.

Respectfully submitted,

David Mellen, Facility Manager

John Brunelle, Solid Waste Committee Chairman

LOWER MERRIMACK RIVER LOCAL ADVISORY COMMITTEE 2009 ANNUAL REPORT

The Lower Merrimack River Local Advisory Committee (LMRLAC) was created in 1990 after the Lower Merrimack was designated a protected river in the State of NH. As a designated river, the Lower Merrimack is protected under RSA 483, administered by the New Hampshire Department of Environmental Services (NH DES) Rivers Management and Protection Program.

Members are nominated by each riverfront municipality and are approved by the DES Commissioner. Representatives come from a broad range of interests, including but not limited to local government, business, conservation, recreation, agriculture, and riparian landowners. All members are volunteers. This diversity helps bring a variety of perspectives to bear on resource protection and development issues.

The main responsibilities of the LACs are: 1) develop and implement a local river corridor management plan, 2) advise local, state and federal governing bodies and agencies of activities which may affect the water quality or flow of the protected river or segment, and 3) review and comment on any federal, state or local governmental plans within 1,320 feet of either side of the designated river that would alter the resource values and characteristics for which the river or segment is designated.

Members:

Bob Robbins (Chair) – Hudson

Kathryn Nelson (Vice Chair) – Nashua

Karen Archambault (Secretary) – Nashua

Jim Barnes (Treasurer) – Hudson

Glenn McKibben – Litchfield

George May – Merrimack

Associate Members:

Millie Mugica – Nashua

Meetings are held at the Nashua Public Library on the 4th Thursday of the month at 7pm

Volunteer hours contributed for river protection activities: 400

Permits reviewed: 9

In 2009 LMRLAC meetings included the following topics:

- **Recreational Trail Inventory/Plan completed by NRPC.**
- **GI Stone Suppliers, 55 Turbine Way, Merrimack.** There is an existing Heritage Trail easement on the site, which will not be disturbed. LMRLAC requested pedestrian access through the site to access the existing pedestrian easement

- **Interaction with Planning Staff.** Members welcomed Lucy St. John from Nashua and Scott McPhie from Merrimack to a meeting and, discussed the interaction between planning staff and LMRLAC on plans submitted within the corridor.
- **Boating Access.** LMRLAC sponsors the MRWC canoe trip from Merrimack to Nashua.
- **Meeting with Tracie Sales, Merrimack River Watershed Council.**
- **Meeting with Hudson Planning Board.** LMRLAC met with the Hudson Planning Board to discuss their comments on the Plan. Trails and recreation space were discussed at some length
- **Application – Hudson, Pelham Road Dam Repairs, Second Brook.** A letter about the project, recommending a box culvert with the same hydraulics as the existing structure was sent to the town and DES.
- **Manchester-Boston Regional Airport.**
Smart Associates, environmental consultants, worked on the 2009 Airport Master Plan Update. Smart Associates is seeking inputs for the environmental inventory and assessment for the airport. LMRLAC met with the airport and is continuing to encourage less stormwater discharge to the Merrimack River.
- **Merrimack River Sampling – E. coli Levels.** There were high E. coli readings at the Sagamore and Tyngsborough bridges. George stated the Merrimack has typically been clean for the last number of years and will keep an eye on this.
- **Technical and Review Session - Fluvial Geomorphic Assessment**
The preliminary fluvial geomorphic assessment of a portion of the Merrimack River adjacent to and north of the Thoreau’s Landing condominium complex in Nashua was reviewed.
- **DES Alteration of Terrain – Litchfield.** LMRLAC recommend keeping all structures at least 50 feet back from the top of bank or beyond. LMRLAC is concerned with how the jurisdictional wetland buffer and the Comprehensive Shoreland Protection Act (CSPA) are measured given the steep bank and shelf of the Merrimack. The history of severe erosion means structures are at risk if built too close.
- **HB2 Sunset Clause.** LMRLAC sent letters and called state reps regarding the sunset provision for “all non-regulatory boards, commissions, councils, advisory committees, and task forces”

Respectfully submitted
Kathryn Nelson, Vice Chair

LITCHFIELD MOSQUITO CONTROL DISTRICT 2009 ANNUAL REPORT

In its second full year of existence, the Litchfield Mosquito Control District (MCD) proved its value to the town when mosquitoes at four separate locations tested positive for Eastern Equine Encephalitis (EEE). Throughout the season the town used light traps to test 5 breeding areas and collected approximately 19,000 samples. Of the 18 different species of mosquitoes identified, three distinct carrier (melanura, salinarius, and vexans) species tested positive for EEE. The positive samples had been collected during the months of August and September; this is known to be the height of the mosquito season.

In the table listed below, is the actual number of species as well as a number of individual adult mosquitoes that had been tested. This table represents the culmination of the entire 2009 testing season.

canadensis	1503
cinerus	373
excrucians	58
ferox	542
japonicus	11
melanura	534
minnesotae	1
morsitans	12
perturbans	12624
pipiens	137
punctipennis	350
quadrimaculatus	20
restuans	30
salinarius	36
salinaruis	18
sapphirina	145
territans	1
trivittatus	501
vexans	2071
	18967

Table 1 Mosquito Species Collected

Note: names in red reflect positive EEE virus test

Following the procedures outlined in our *Arboviral Illness Surveillance, Prevention and Response Plan*, developed earlier in the year by the MCD, and working in concert with the Board of Selectmen, the Public Health Officer and the Office of

Emergency Management, the MCD hired a professional pesticide firm, Mosquito Pest Management Inc. to commence precision barrier spraying in areas around schools and public recreational facilities. Of particular concern at the time was the area around the Griffin School where the 275th Anniversary Celebration was about to take place. Barrier spraying was completed almost immediately and the celebration was able to be held with minimum risk to citizens attending.

Larviciding was the next step in the control process. All the areas where EEE was found to be present were treated with a larvicide targeted at specific species of mosquitoes, those which bite both animals and humans and which carry EEE or West Nile Virus (WNV). This controlled application was done under strict guidelines, under optimal atmospheric conditions and in a very precise manner so as to minimize negative effects on the environment and to maximize its effectiveness on the target mosquito species.

In conjunction with the applications, warnings were posted throughout the town in areas where the public gathers. These posters gave brief summaries of the applications and suggested actions that people can take to mitigate the risk of contacting these serious illnesses. Wearing long sleeved clothing, avoiding swampy, damp areas, using insect repellent containing DEET and staying inside at dusk and dawn are all things that can go far to protect us and our families and all citizens are urged to take these precautions during mosquito season.

Mosquitoes breed in still, undisturbed water. While it is impossible to say for sure that EEE or WNV will be found in Litchfield in the 2010 season, all residents are encouraged to lessen the chance or reoccurrence by removing any standing water from their property throughout the Spring, Summer and early Fall. Barrels, buckets, gutters...anything that can hold water...should be emptied and removed. Of particular concern are old tires and birdbaths. Tires should be removed from all areas and the water in birdbaths should be changed every two or three days.

While we hope it won't be necessary, positive testing next year will mandate additional larviciding or barrier spraying in targeted areas. If you do not want your property treated for mosquitoes you must make a written request to the Board of Selectmen, Attn: Mosquito Control District. Please include your name, street address, phone number and description of your property with its boundaries. If such a request is not received and test pools show up positive in your area, your property may be treated.

Please call the MCD if you have any questions about mosquitoes, the insecticides we use, time and type of applications or for more information about EEE or WNV. You can also visit the NH Department of health and Human Services web site at www.dhhs.state.nh.us or the Centers for Disease Control At www.cdc.gov.

The 2009 season has now drawn to a close; fortunately we have had no reported incidents of human or animal infection within our community. We have filed with the state the appropriate the paperwork which allowed our community to receive \$4352.37 in state refunds.

As we look to the 2010 mosquito season, we have the benefit of a successful year behind us with valuable new insights. This upcoming season will see amendments to our existing *Arboviral Illness Surveillance, Prevention and Response Plan*, along with several proposed recommendations to the Board of Selectmen which will allow our public services to unite and provide a more timely response to the community's needs.

Respectfully submitted by the Litchfield Mosquito Control District
Alfred C. Raccio, Chairman
John Latsha, Vice Chairman
John Poulos, Member
Joan McKibben, Former Member

2009 ANNUAL REPORT OF NRPC ACTIVITIES FOR THE TOWN OF LITCHFIELD

Transportation

NRPC as the designated Metropolitan Planning Organization (MPO) for the region is responsible for developing and maintaining the region's transportation planning program. This includes soliciting, prioritizing and making recommendations on regional and local transportation projects that are funded through Federal or State sources. NRPC is responsible for developing the region's portion of the State's Transportation Improvement Program (STIP), maintaining the regional traffic model, and performing required air quality analyses. In addition, NRPC MPO funds are used to provide municipal technical assistance on transportation issues.

- ❖ I-93 Community Technical Assistance Program (CTAP) – The CTAP program is funded by the NH Department of Transportation and administered in the region by NRPC. It is designed to help communities prepare for future growth and land use changes that are anticipated to occur following improvements to I-93. During 2009 this program has provided several products that can be used by the Planning Board and Conservation Commission to prepare for future growth.
 1. Litchfield Economic Development – Using CTAP funding, NRPC assisted Litchfield in an update of the 2000 Economic Development document strategies and goals. This will help the community focus its limited economic development resources on the highest priority activities. In addition, NRPC assisted in preparing and distributing a survey to local business owners to gather information on the local business climate. The third task in the CTAP grant was to develop an economic development web page linked to the Town website. The website is now up and running.
 2. Litchfield Buildout Analysis – This study analyzes the land that is available for development in Litchfield and the development that could occur under existing zoning. In the second phase of this study (to be completed in 2009) an alternative zoning scenario will be developed with the town and analyzed to show the impact of different types of zoning on future growth.
 3. Open Space Assessment – Another CTAP product was an assessment of open space and conservation policies in Litchfield conducted by the Society for the Protection of New Hampshire Forests and NRPC. This assessment was conducted to allow Litchfield's Planning Board and Conservation Commission to determine if current policies were achieving town goals or if the town might consider alternative policy directions.

4. Aerial Imagery and Land Use Mapping – The CTAP program has also prepared new aerial imagery and up to date land use mapping for Litchfield. This data is now available for the town through NRPC.
 5. Litchfield is part of a CTAP Collaborative grant with Manchester, Londonderry Merrimack and Bedford to assess the impact on traffic and land use from the proposed large Pettengill Road development adjacent the new Airport Access Road.
 6. In early Fall, Litchfield was awarded a Phase 2 Discretionary Funding Grant and are in the process of developing up to two innovative land use ordinances. Conservation Subdivision and Inclusionary zoning were chosen by the Planning Board.
- ❖ Human Service Transit Coordination – For several years the Department of Transportation and Department of Health and Human Services have been developing a process for coordinating transit services funded by the two agencies to reduce costs and increase service. The NRPC has been the leader in the state in this process and was recognized as the first regional coordinating group in October 2008. In the coming year it is anticipated that this project will lead to increased transit service throughout the NRPC region and help meet the transportation needs of many seniors and disabled adults without transportation options.
 - ❖ Capitol Corridor Rail Project – During the course of 2009 NRPC continued to push forward the Capitol Corridor Rail project. Activities this year included participation on the New Hampshire Rail Transit Authority, and working with the State NH DOT to submit an application for the rail project using Federal ARRA funds.
 - ❖ Road Inventory – During 2009, NRPC staff prepared the updated the data in the town Road Inventory. This data set allows officials from the Town and NH DOT to have the most up to date information on the Town's roads and will be used for planning road improvements in the community. NRPC's maintenance of the road inventory data ensures that the communities receive the Highway Aid Block Grant Aid money they are entitled to receive through NHDOT.
 - ❖ Transportation Emergency Preparedness Plan – This project identified the impacts of emergencies on the region's transportation system and identified methods to prepare for and mitigate the impact of those emergencies. Members of the town staff including police, fire and planning participated in this effort.
 - ❖ Environmental Planning for Transportation Projects – This project assessed the environmental impacts of all transportation projects that are planned for the

Souhegan Valley watershed and identified approaches to coordinating the mitigation process to achieve the greatest environmental benefit. Members of the town conservation commission and non-profit groups located in the community actively participated in the development of this project.

- ❖ Regional Traffic Model – NRPC is updating the regional traffic model to provide morning and afternoon peak hour traffic forecasts. This will allow NRPC to provide more specific information to the town when assessing the impact of traffic from new development. This capability is available for town use whenever there is interest, without cost, and the town staff has utilized NRPC traffic expertise on several occasions during 2009 to help study critical intersections and development issues.
- ❖ Long Range Transportation Plan – During 2009, NRPC completely updated the region's Long Range Transportation Plan, Transportation Improvement Program and Air Quality Conformity Analysis. These documents identify transportation priorities for the region and each of the municipalities and are required to receive funding for transportation improvement projects.

Land Use and Environment

- ❖ Lower Merrimack River Corridor Management Plan – During 2009 NRPC completed a full update of the Lower Merrimack River Corridor Management Plan. This plan analyzes the lands surrounding the Merrimack River in Hudson, Litchfield, Merrimack and Nashua and provides recommendations for policies, programs and projects that will protect water quality and the river habitat as well as improve public enjoyment of the river. This project was completed by NRPC free of charge to the town using grant funds from the NH Department of Environmental Services.
- ❖ Merrimack River Trails Inventory – During 2009 NRPC completed the Merrimack River Trails Inventory in Hudson, Litchfield, Merrimack and Nashua. This study identifies the existing trails that allow access to the river and identifies issues with the use of the trails. The study also identified several significant challenges that exist to opening access to the river to the public and will help town and state officials as they consider policies related to river access.
- ❖ NRPC Energy Program – In 2008, NRPC began a multi-year project to provide support to local energy committees. The NRPC will assist these committees in conducting an inventory of the energy use of town facilities and buildings. The NRPC will then assist the town in identifying strategies that can save energy at each facility and develop a road map of the steps the energy committee should be taking to achieve energy and cost savings at town facilities and buildings. This project will extend through 2010.

- ❖ Legislative Services – On an annual basis, NRPC is actively engaged with members of the Legislature on issues that concern member communities. During the 2009 session NRPC was actively engaged legislative issues related to land use law, workforce housing, transportation funding, and commuter rail.
- ❖ Workforce Housing – During 2009 NRPC updated the Regional Housing Needs Assessment. This document is a planning tool for the Litchfield Planning Board that identifies the amount of housing that will be needed in the community by 2015. The town Planning Board can use the Regional Housing Needs Assessment to determine if it is planning for an adequate supply of housing for all income groups in the community. NRPC also provided tools that the town can use in updating its housing policies including assessment tools and model ordinances.
- ❖ Innovative Land Use Planning Guidelines – NRPC working with the other NH regional planning commissions and NH Department of Environmental Services completed development the Innovative Land Use Planning Guidelines. This document provides background research, case studies and model ordinances for the application of innovative land use techniques in New Hampshire communities.
- ❖ Brownfields - NRPC continued its regional brownfield assessment process. This process is identifying brownfields throughout the region that qualify for federal and state funding programs. NRPC staff worked with local officials to identify qualifying brownfields in each of the member communities. Staff then directed NRPC’s consultant in preparing Phase I and Phase II brownfields assessments for each of the sites. NRPC staff also worked with town staff members and affected property owners to provide education on the brownfield process and on potential funding sources for cleanup activities. This year NRPC completed an assessment of petroleum related brownfields and began assessing brownfields related to all other pollutants.
- ❖ Regional Stormwater Coalition – The Regional Stormwater Coalition has been working together under NRPC’s leadership to help communities required to meet NPDES Phase II stormwater mandates by sharing information and resources. This year the stormwater coalition focused its efforts on developing educational curriculum that can will be used in the schools to train elementary and secondary school children.
- ❖ Resources and Training – Through the innovative iTRaC (Integrating Transportation and Community Planning) program the NRPC provided a wide array of resources to town volunteers and staff. Resource cards and information sheets were developed RSA updates, septic design, site plan review and porous pavement. Training workshops were conducted on an update on NH legal issues for land use, Planning Board basics, and Zoning Board Basics.

- ❖ iTRaC E-News – NRPC sends out iTRaC E-News which provides bi-monthly updates on projects, training and resources available through the NRPC iTRaC program.
- ❖ Small Wind Energy System Training – NRPC facilitated a training session on Small Wind Energy Systems at the Hudson Town Hall on June 3, 2009. The training was conducted by Eric Steltzer, the Energy Policy Analyst with the NH Office of Energy and Planning, and addressed state statutes, siting requirements and ordinance development.
- ❖ Household Hazardous Waste Program – The Household Hazardous Waste (HHW) Program provides residents of the region with the opportunity to dispose of common household chemicals in an appropriate fashion so that pollution of the region’s watersheds and groundwater can be avoided. An electronics recycler also participates in these events enabling attendees to dispose of high tech items such as old computers, phones, TV’s and other appliances that include hazardous materials. Six HHW events were held this year that were attended by 15 Litchfield households.

Geographic Information Systems (GIS)

The GIS staff at NRPC continues to maintain a diverse collection of spatial databases including local roads, real property parcels, zoning, land use, and environmental conditions. This data is applied extensively to provide mapping and analysis for local and/or regional projects.

- ❖ Updated NRPC Standard Map Library for Litchfield. These four standard maps show the Town’s Roads and Town Facilities, Environmental and Conservation Areas, Existing Land Use and an Aerial Image of the Town. Two sets of these maps have been provided to the Town.
- ❖ This year NRPC worked with the town assessor and the Registry of Deed database to update the town digital parcel map to include all changes to property data. This item is a critical component of many projects conducted in the town and is always available to the town from NRPC free of charge.
- ❖ Provided town volunteers with all the existing GIS data on CD for use on Town projects. This data has been developed and maintained by NRPC and would have cost many thousands of dollars for the Town to develop on its own.
- ❖ Completed regular maintenance tasks and performed updates to the Litchfield GIS data which is maintained by NRPC, including digitizing new roads, parcels, protected lands, zoning changes, trails, social service or child care providers, land use and other baseline data.

- ❖ Mapped and analyzed trends relative to real estate transactions for the year to maintain a tool for monitoring sales trends.
- ❖ Addressed numerous mapping requests from the Town officials and the public.
- ❖ Continued to update and expand the regional annotation layers for improved clarity, accuracy and detail in mapping tasks.

PINECREST CEMETARY ASSOCIATION OF LITCHFIELD, N.H.
NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2008

Pinecrest Cemetery Association of Litchfield, NH is a non-profit association established to improve and maintain the Pinecrest Cemetery located in Litchfield, NH. It is on the cash basis of accounting with its year-end on December 31st.

CASH

Checkbook	\$ 692.59
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SAVINGS

Citizen Bank	\$ 7,823.41
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CERTIFICATES OF DEPOSITS

<u>Bank</u>	<u>Acct #</u>	<u>Expires</u>	<u>Amount</u>
		06-10-10	\$ 1,000.00
		10-24-10	4,418.25
		03-17-10	10,186.67
		10-17-10	10,124.18
			<u>\$25,739.02</u>

CONTRIBUTIONS

Town of Litchfield	\$1,392.00
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INTEREST INCOME

<u>Type</u>	<u>Amount</u>
Savings/Checking	\$ 460.07

PINECREST CEMETARY ASSOCIATION OF LITCHFIELD, NH
BALANCE SHEET
DECEMBER 31, 2009

ASSETS

Current Assets:		
Cash	\$	692.59
Savings		7,823.41
Certificates of Deposits		<u>25,739.02</u>
Total Current Assets		<u>\$34,255.02</u>
Total Assets		<u><u>\$34,255.02</u></u>

LIABILITIES & STOCKHOLDERS EQUITY

Current Liabilities:		\$	0.00
Long Term Liabilities:			0.00
Equity:			
Principal Fund			\$18,803.25
Income Fund	\$	(664.99)	
Retained Earnings		\$16,414.57	
Net Income (Loss)		<u>(664.99)</u>	<u>\$14,651.77</u>
Total Stockholders Equity			<u>33,455.02</u>
Total Liabilities & Stockholders Equity			<u><u>\$33,455.02</u></u>

PINECREST CEMETARY ASSOCIATION OF LITCHFIELD, NH
INCOME STATEMENT
FOR TWELVE MONTHS ENDED DECEMBER 31, 2009

Income		
Contributions	\$ 1,392.00	
Interest Income	<u>460.07</u>	
		\$ 1,852.07
Operating Expenses:		
Landscaping	\$ 1,480.00	
Repairs & Maintenance	700.00	
Professional Fees	285.00	
Water	217.88	
Flowers	192.00	
Filing Fees	<u>75.00</u>	
Total Operating Expenses		<u>\$ 2,949.88</u>
Net Income (Loss)		<u>\$ (1,097.81)</u>

2009 Planning Board Annual Report

The Litchfield Planning Board is made up of volunteer town residents who are appointed by the Board of Selectmen to serve the town by guiding and making recommendations related to the development of the municipality. The members and alternates meet every 1st and 3rd Tuesday of each month throughout the year conducting business on behalf of the Town to insure development meets the standards set through zoning and regulations adopted by the Town. The members and alternates listed below are supported by their recording secretary for accurate meeting minutes, administrative assistant for varying notification and recording responsibilities, among many other duties, and the Nashua Regional Planning Commission (NRPC) for guidance in drafting and implementing local land use laws and monitoring State and Federal laws impacting the Town.

As a result of the national economic slow down, 2009 has been a fairly quiet year for development within the Town of Litchfield. This presented some opportunities for the Planning Board to take advantage of 3 separate Community Technical Assistance Program (CTAP) grants. CTAP is a program assisting communities adjacent to I-93 to prepare and adjust to the I-93 expansion.

CTAP Grants:

\$10,000 – Created a Town Economic Development Website, Surveyed local businesses, and held a public meeting to explain the projected impact to the Town of Litchfield as a result of a proposed commercial park planned at the Airport Access Road and Pettengil Road in Londonderry.

\$40,000 – A 4-Town collaborative effort to study traffic and land use impacts of the above proposed commercial project that will cover 1,000 acres and report collected studies and findings.

\$10,000 – Develop 2 innovative land use ordinances related to CTAP goals. The Planning Board will be offering Conservation Open Space Development (COSD) and Inclusionary Housing ordinances for the March 2010 Town ballot. The COSD proposed ordinance will address controlling sprawl. The Inclusionary Housing proposal will provide housing opportunities mandated by the State of NH statute RSA 674: 58 – 61 Workforce Housing.

The Planning Board retained a consultant to review and make recommendations to update the Board's impact fee structure. This is near completion and final results will be reported to the Planning Board early in 2010.

Respectfully submitted,

Alison Douglas, Chairman	2012
Edward Almeida, Vice Chairman	2011
Steven Perry, Selectmen's Representative	
Jayson Brennen	2012
Leon Barry	2010
Marc Ducharme	2010
Carlos Fuertes	2011
John Miller	2012 (Alternate)

**LITCHFIELD PLANNING BOARD
ZONING AMENDMENT QUESTIONS FOR THE
MARCH 11, 2008 WARRANT ARTICLE**

Article 2. Are you in favor of the adoption of the Zoning Ordinance Amendment No. 1 as proposed by the Planning Board for the Town of Litchfield Zoning Ordinance as follows:

AMEND Growth Management - Section 2106.00, Sunset; to extend the sunset date from 2008 to 2010 by amending the following text. "This Ordinance expires May 1, 2010 unless re-adopted prior to that date"

This amendment has Planning Board approval.

Yes

No

Litchfield Police Department Annual Report 2009

Litchfield Residents
Honorable members of the Board of Selectmen

It is with great pleasure I submit for your perusal the 2009 Annual Report of your Litchfield Police Department.

This year saw many positive changes to the police department. In an effort to follow the blueprint of the Municipal Resources Inc. (MRI) report for the police department, we have moved forward in completing several tasks associated with the detailed report.

The police department hired a contract attorney to prosecute our criminal cases in the Merrimack District Court. The job also entails filing motions, answering discovery requests, legal research, and other duties which require a great amount of time and attention to detail. The hiring of this position has allowed the detective bureau time to investigate criminal activity, that had in the past, been stretched to its limits.

There were some additions to the police facility during this past year. The front of the police station was closed off to allow for more storage. The rear enclosure gave us more room for the securing of evidence. These small changes in the structure gave us a little more breathing room and complied with the MRI recommendations.

Since the release of the MRI report, we broke down the recommendations into two categories, cost associated items and non-cost associated items. As of this date we have completed roughly 67% of the cost items and over 50% of the non-cost items. A majority of the cost items are not under the control of the police department, instead it is under the direct control of the Selectmen, Budget Committee, or town's people. When I prepare the annual budget of the police department, I look at the recommendations of the MRI report and attempt to implement such important items into the budget or place them within a warrant article.

We have not been successful in adding the much needed police officers to meet our staffing needs. The patrol division has reached a critical juncture. Rough estimates show that somewhere between 24%-33% of the time there is either 1 police officer on duty or no police officer on duty. This in my opinion is unacceptable and very dangerous to not only the officers of your police department, but to the citizens in which we try to protect. Unfortunately it is tragedy that brings these issues to light. We have tried to be diligent informing the public of this serious understaffing of police personnel.

I would like to thank the Board of Selectmen for supporting the placement of a new police officer in the 2010 Budget; however the Budget Committee cut the position without even a question on the merits of the position citing the "process" as reasoning. I do not know of any lawful reasons why the positions of the police officers cannot be put into the budget. The request faces the same scrutiny, if not more, by

placing it in the budget. The Selectmen questioned me as to the need and agreed that it was essential to put an officer in the budget. The next logical step would be the scrutiny of the Budget Committee and then to the voters for approval. The Budget Committee chose not to even consider any argument.

The police department has moved forward in training your police officers to the level that is expected by the public in which we serve. To that end we have specially trained officers in the following fields.

- Law Update/ Evidence Procedures
- Interviewing and Interrogation
- Update on Outlaw Motorcycle Clubs
- Advanced Taser Training
- Shotgun / Impact Munitions Training
- Traffic Crash and Traffic Homicide Investigations
- Police Supervisor Training
- Computer Forensics
- Burglary Investigations

The above training was above and beyond some of the minimum training by your officers such as pistol, shotgun, and rifle qualifications, Use of Force Training, and other on-line classes the officers participated in during the year.

Due to budget restraints, the police department is forced to reduce services starting in April 2010. We will no longer be able to provide vacant property checks, fingerprinting, vehicle lockouts, vin verifications, and other non-criminal calls for service. There may be times due to increased activity that minor non – violent calls will be responded to on an appointment basis only.

The department has had a front line police cruiser removed from the budget again and we will reduce our patrol function accordingly. We will be patrolling with one police vehicle 78% of the time up from roughly 34% of the time. The reason for this is the safety of the public and the officer. The officer must be in an emergency vehicle that is dependable, roadworthy, and safe to respond to such calls for service. This is not a step that I find productive or forward moving for the police department; in fact it is in direct conflict of the MRI report *"This system [cruiser rotation] is sound and should continue."* [page 22 MRI Report]. However due to circumstances out of my control, this will be the direction of the police department over the foreseeable future.

In closing I want to thank the staff at the police department over the past year. Without your dedication and diligence this year would not have been such a success. I would be remiss if I did not thank the other departments and staff of Litchfield for their support and that would be the Board of Selectmen, Fire Department, Town Clerk, Highway Department, Code Enforcement, and the SAU.

Respectfully,

Joseph E. O'Brion, Jr.
Police Chief

2009 Offense Log Statistics

Arrests	2008	2009		2008	2009
Adult	142	149	Kidnapping	0	0
Juvenile	36	24	Loitering	0	0
Protective Custody	14	7	Lost Property	13	4
Abandoned 911 Calls	72	53	Medical Emergency	88	66
Alarms	176	125	Missing Person	5	4
Alcohol, Prohibited Sales	0	3	Misusing Absentee Ballot	0	0
Alcohol, Unlawful Possession	7	19	Murder, Attempt to Commit	0	0
Animal Involved Incidents	70	56	Neighbor Dispute	19	14
Arson	3	0	Noise Complaint	31	29
Assaults (All)	54	62	Obstructing Report of a Crime	6	0
Attempt to locate	1	0	Open Door/Unsecured Building	34	25
Attempted Suicide	3	3	Paperwork Service	149	185
Bench Warrant	12	3	Pawn Shop Sales	29	4
Burglary	24	13	Personal Property, Seizure of	0	0
Burglary, Attempt to Commit	3	6	Pistol Permit Application	93	129
Bylaws as to Non Attendance, School	0	3	Police Information	224	134
Child Abuse-Non Violent	1	0	Police Service	281	237
Child Neglect	1	0	Pornography, Child	0	3
Civil Standby	26	28	Pornography, Computer Prohibited	0	0
Computer Related Crime	0	0	Pornography, Internet	0	0
Contributing to the Delinquency of a Minor	0	0	Practicing Medicine without a License	0	0
Criminal Liability for Conduct of Another	0	0	Receiving Stolen Property	2	1
Criminal Mischief	101	94	Recovered Property	15	6
Criminal Threatening	24	13	Resisting Arrest	4	3
Criminal Trespass	20	21	Robbery	0	0
Custody, Interference with	0	3	Robbery, Armed	0	0
Deceptive Business Practices	0	0	Robbery, Armed, Conspiracy to Commit	0	0
Default/Breach of Bail Conditions	6	6	Runaways, Habitual	26	15
Department Assist	58	42	Selling Air Rifles to Young Persons	0	0
Destruction, Attempt to Commit	0	0	Sex Offenders, Registration of	3	8
Detaining Books, Overdue matter	0	0	Shoplifting	0	1
Disturbance in School	0	0	Shots Fired	5	5
Dog Control/Running at Large	69	56	Stalking	1	4
Dog a Menace, Nuisance/Vicious	13	10	Suicide	0	1
Dog, License required	8	5	Suspicious Activity	71	68
Domestic Disturbance	43	65	Suspicious Persons	23	25
Drug Law Violation	10	1	Suspicious Vehicles	38	25
Duty of Parent/School Attendance	0	0	Theft	32	38
Endangering Welfare of a Child	0	0	Theft by Deception	4	1
Extortion, Attempt to Commit	0	0	Theft by Unauthorized Taking	9	0
False Information	0	2	Theft from a Motor Vehicle	43	40
False Personation	0	0	Theft of Services	3	3
False Report to Law Enforcement	2	2	Theft of a Motor Vehicle	5	2
False Swearing	0	0	Tobacco Violations	2	3
Felon/Possession of Dangerous Weapon	0	0	Town Ordinance Violation	10	11
Fire	24	15	Trespassing on School Property	0	0
Fire Code Violations	0	0	Truancy	0	3
Fireworks, Display of	1	1	Unlawful Activities (Littering)	2	4
Fireworks, Possession of	1	1	Unruly Juvenile	18	14
Forgery	1	0	Unsworn Falsification	0	0
Found Property	2	19	Untimely Death	4	4
			Unwanted Person	6	4

2009 Offense Log Statistics

Fraud, Attempt to Commit	0	2	Vehicle Repossession	0	2
Fraudulent Use of Credit Card	1	6	Violation of Probation/Parole	3	0
Handgun, Carrying W/O Permit	0	0	Violation of Protective Order	19	7
Harassment	35	36	Welfare Check	38	42
Hindering Apprehension	0	1	Wire Fraud, Attempt to Commit	0	1
Identity Fraud	10	9	Witness Tampering	1	0
Illegal Night Hunting	0	0			
Indecent Exposure/Lewdness	1	1			
Infernal Machine, Possession of	0	0			
Insurance Fraud	0	0			
Involuntary Emergency Admission	1	1	Business Checks	16,805	15,318
Issuing Bad Checks	16	1			

LITCHFIELD RECREATION COMMISSION ANNUAL REPORT FOR 2008

The Litchfield Recreation Commission (LRC) was established by the Town in 2000, pursuant to State law RSA 35-B. The LRC provides leadership for the Town's Parks and Recreation Department. Unlike most towns in the local metropolitan area, Litchfield has no professional parks and recreation director or administrative staff, and so most of the efforts in running this department and carrying out recreational programs are accomplished by volunteers, local organizations, and contractors. Throughout the year 2009, the LRC continued its learning and services begun in 2008.

The LRC is nominally composed of seven full members (one of which is a Selectman ex-officio appointment) and four alternates. At the start of 2009, the LRC was comprised of seven full members but no appointed alternates. Longtime member and then Vice-Chairman David Hansberry was reappointed in March but shortly afterward resigned. The Commission expresses its thanks for Mr. Hansberry's many years of service to the Town as a Commission member. No new members were appointed to the Commission for the remainder of the year. There were approximately 18 Commission meetings held during 2009.

At the end of January, the Commission voted to hire Mr. Roy Arria as Custodian/ Groundskeeper on a part-time basis of 8 to 9 hours per week. Mr. Arria was the only person employed by the Parks and Recreation department in 2009. The Commission publicly thanks Roy for his dedication and service in 2009; his labors kept Talent Hall and the various parks in good repair and cleanliness, including restocking supplies, removing ice and snow around Talent Hall, making numerous minor repairs, and even repainting the interior walls. He also provided a crucial service in being able to schedule and meet with various contractors during the daytime, when Commission members could not; many such repairs and services would not have been possible without Roy. He has saved the Town money by performing numerous tasks and repairs that would otherwise have required the hiring of expensive contractors or else left undone.

Fields, Facilities, and Partnerships

Being composed of volunteers, the LRC rarely originates recreational events on its own. As in 2008, the LRC interacted with Town schools, civic organizations, and local sports leagues to cooperatively provide recreational opportunities. The LRC acts as an approval and scheduling authority for field and facility requests, sets rules

for proper usage and access, and provides for maintenance of fields and facilities. Those under the LRC's jurisdiction in 2009 were the same as 2008:

- Roy Memorial Park (2 Woodhawk Way), including Talent Hall and all park grounds
- Scott F. Innes Sr. Field, formerly known as "Brickyard Field" (Brickyard Drive)
- Corning Road baseball fields (Brook Road)
- Jeff Lane baseball fields
- Public tennis courts (Albuquerque Avenue)

It should be noted that the LRC only has authority over Town-owned recreational properties and facilities. It does not have authority or responsibility for those owned by the School District, Conservation Commission, privately-owned properties, and Darrah Pond proper (the water body itself, which by State law is property of the State of New Hampshire).

To provide and maintain fields and facilities, the LRC relies on contracted services for field mowing and maintenance, landscaping, major repairs, and professional services such as inspections. Other paid services include trash removal, chemical toilets, and utilities for electricity, water, and propane.

A significant amount of volunteer efforts and in-kind contributions were and continue to be made by many individuals and organizations, helping to offset costs while improving facilities and quality of life here in Litchfield. Those listed below are the local organizations that LRC interacted with this year, demonstrating some of the recreational opportunities and benefits provided to the Town through these partnerships (in alphabetical order):

- Litchfield Arsenal Travel Baseball Team
- Litchfield Baseball Association
- Litchfield Blast Travel Softball Teams
- Litchfield Girl Scouts
- Litchfield Girls Softball League
- Litchfield Lions Club
- Litchfield School District
- Litchfield Pickleballers Club
- Litchfield Recreational Basketball League
- Litchfield Youth Soccer Association
- St. Francis School

The above organizations provided a mix of recreational events and services during the year:

- Youth sports instruction and clinics
- Youth sport games and tournaments
- Adult recreational activities

- Family-fun days
- Entertainment events such as comedy nights, talent shows, and concerts
- Civic events such as fundraisers, cancer and hunger walks
- Scholarships to graduating CHS seniors

LRC Projects in 2009

The primary project and accomplishment of the LRC in 2009 was completing major portions of the Roy Memorial Park Field Expansion project. In 2008, the LRC had issued a Request for Proposals (RFP) for this project, but before the LRC could complete their review of the responses, the project was placed on hold due to questions regarding available Town funds in various accounts (including impact fees) and late year activities related to the 2008 ice storm. Vendors were contacted again in the spring, and the LRC with the approval of the Board of Selectmen awarded contracts for field expansion construction and sprinkler system installation. These construction projects were performed primarily during the month of August and early September. A new RFP (#LRC-2009-1) was issued in August for installation of fencing and softball field backstops and dugouts, with the construction beginning mid-September and completed early October. All of these contracts were paid from existing impact fees earmarked for recreational purposes, not from the Town budget. Since these projects were not funded with property taxes they had no impact on the tax rate:

- Britton's Landscaping and Excavation of Sandown, NH: clear brush and remove stumps; strip loam and regrade area using fill from Corning Field parking area; then top with screened loam; remove playground equipment at Corning field; install gravel and level parking areas at Darrah and Corning, remove old softball field, install two new softball infields in the expanded areas; total of \$42,025.00.
- T.L.C. Turf and Irrigation Services of Litchfield, NH: seed and fertilize newly graded areas; install new irrigation system including a new pump, lines, control box, and heads to cover the entire recreational field, including 5 year warranty; total of \$40,750.00.
- Penney Fence of Londonderry, NH: installation of two complete softball backstops, each with two attached dugouts with raised concrete floors, aluminum benches, infield fencing; plus fencing around the expanded areas of the park and parking areas, including two lockable gates and two walk-through gates; total of \$42,600.00.

To allow the new grass to grow and fields to settle properly so that they could be used at the start of the 2010 spring season, the LRC closed the fields from September through the end of the year.

With the completion of these projects, the Town now has a larger park with a usable recreational field area nearly twice the size of just two years ago, which now supports a full-size soccer field, two regulation-size softball fields, and a park area that will support larger events. As we look to 2010, we hope to develop plans for additional new structures there, such as a new bandstand, pavilion, picnic area, concession stand, etc. as well as providing additional town-wide recreational events.

For the second straight year, Talent Hall passed its safety inspection. Several outdoor lights needed to be replaced, and all three building ceiling fans were replaced after two broke down. A new video camera security system was installed in November, with six cameras (4 outdoor, 2 indoor). Internet access was installed at Talent Hall to support remote access of the security cameras by Litchfield Police and Fire Departments; wireless internet access is also now available within the hall.

In closing, it is the Litchfield Recreation Commission's mission to promote and increase recreational opportunities in our Town; to keep our Towns' recreational facilities open, safe, and cost-efficient within available funding; and manage to the best of our abilities the Town's available resources for parks and recreational purposes. However, this cannot be accomplished without additional help. All residents should note that there are presently five open positions on the Recreation Commission, and so we encourage those interested in improving Litchfield's recreational services to consider joining the Recreation Commission (contact Town Hall for further information).

—Submitted by the 2009 Litchfield Recreation Commission:

Anthony Schaffer, Chairman
Sandra Vance, Secretary
Maurissa Fluet, Member

John Bryant, Vice-Chairman
Andrew Collins, Member
M. Patricia Jewett, Selectman ex officio

Zoning Board of Adjustment Annual Report

The Litchfield Zoning Board of Adjustment (ZBA) has 5 members appointed by the Board of Selectmen. The Board meets at 7 P.M. on the second Wednesday of each month in the Town Hall meeting room to hear requests from applicants to appeal administrative decisions and requests to grant variances, special exceptions or equitable waivers.

Section 1: Membership and Assignments

There are currently 5 members and 4 alternates on the Board. The Chair, Vice-Chair, and Clerk positions are nominated by ZBA members each year in May.

- Richard Riley was nominated Chair Person in May for another one year term
- Laura Gandia was nominated Vice-Chair Person in May for another one year term
- Tom Cooney was nominated Clerk in May for a one year term
- In November Tom Cooney informed the Board that he wanted to step down as a full member due to ongoing scheduling conflicts. In December the Board decided to elevate John Brunelle, who is currently serving as an Alternate, to the open position replacing Tom Cooney. At the same time the Board also asked Tom Cooney to replace John Brunelle as an Alternate.

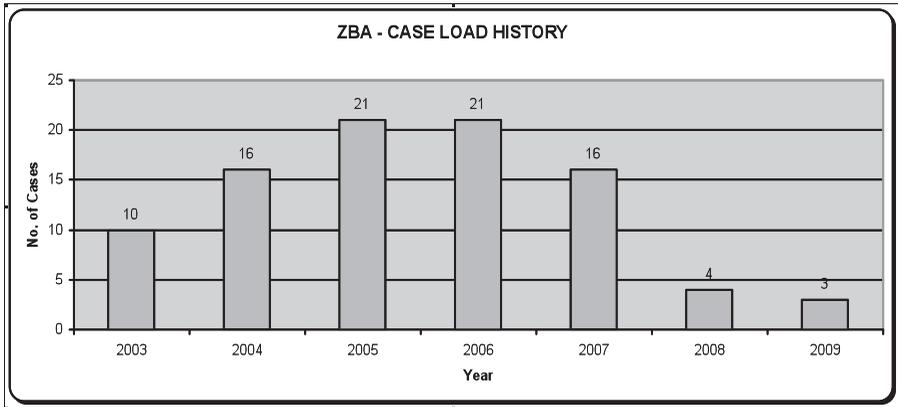
Litchfield Zoning Board of Adjustment

		<u>Term Expiration Date</u>	<u>Years of Service</u>
Members:	John Brunelle - Clerk	March 2011	1
	Laura Gandia - Vice Chairperson	March 2012	8
	Albert Guilbeault	March 2010	3
	John Regan	March 2011	10
	Richard Riley - Chairperson	March 2010	5
Alternates:	Thomas Cooney	March 2012	1
	Eric Cushing	March 2011	3
	John Devereaux	March 2010	5
	Gregory Lepine	March 2012	18
	OPEN		

** I would like to call special attention to Greg Lepine and John Regan for their long standing service on the ZBA and by extension to the town of Litchfield.

Section 2: Case Load and Decisions

In 2009 the Board heard testimony and made decisions on three (3) new cases. The case load remained unusually light for the second year in a row however the growing complexity of the cases brought before the Board resulted in a very busy year. Each case required multiple hearing dates and site walks were conducted on two of the three cases where Wetland Special Exceptions were requested.



Of the total case load heard in 2009:

- There was one request for a Use Variance
- There were no requests for an Area Variance
- There were two requests for a Special Exception
- There was one request for an Appeal of Administrative Decision
- There were no requests for Equitable Waivers
- There were no requests for a Rehearing

Section 3: Budget

In 2009 the Board continued our focus on managing expenses. In mid-year we changed how fees are collected for certified mail notifications to abutters so that payment was made directly to the USPS. This allowed us to return funds that had been budgeted for this purpose and also resulted in a savings by removing the burden of managing these funds from the town. Additional savings were achieved by cutting back or eliminating

non-essential items. I would also like to point out that in 2009 the ZBA members donated miscellaneous office supplies and have voluntarily declined mileage reimbursements for travel related to site walks and training.

Fund: GOVERNMENTAL FUND TYPES Period: January 2009 to December 2009

Account Number	Account Name	2009 Budget	Adjustments	Net Working Budget	Current Year Expenditures	Encumbrances	Balance Remaining
01-4191.30-125	ZB Wages-Secretary/Clerk	600.00	(105.00)	495.00	175.00	0.00	320.00
01-4191.30-328	ZB Public Notices and Ads	638.00	(38.00)	600.00	485.93	0.00	114.07
01-4191.30-344	ZB Secretarial Services	580.00	0.00	580.00	962.75	0.00	(382.75)
01-4191.30-560	ZB Dues and Subscriptions	90.00	(26.00)	64.00	64.00	0.00	0.00
01-4191.30-620	ZB Office Supplies 75.00	(50.00)	25.00	34.38	0.00	(9.38)	0.00
01-4191.30-625	ZB Postage	600.00	(300.00)	300.00	162.03	0.00	137.97
01-4191.30-680	ZB Copier Charges 0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4191.30-740	ZB Equipment Purchases	150.00	(100.00)	50.00	0.00	0.00	50.00
01-4191.30-750	ZB Furniture/Fixture Purcha	0.00	0.00	0.00	0.00	0.00	0.00
01-4191.30-810	ZB Mileage and Tolls	175.00	(100.00)	75.00	0.00	0.00	75.00
01-4191.30-811	ZB Seminars	240.00	(140.00)	100.00	100.00	0.00	0.00
TOTAL ZONING BOARD		3148.00	(859.00)	2289.00	1960.09	0.00	304.91

** Due to the fact there were no cases on the schedule for December the Board anticipates that we will end the year approximately 13% under the Net Working Budget of \$2,289.00 (+/- 1%)

Section 4: Training, Seminars, Certifications

- Attendance at the NHOEP Spring Planning and Zoning Conference training was canceled as part of our efforts to reduce budget spending
- Two ZBA Members, Richard Riley and Eric Cushing, attended the NHOEP Fall Planning and Zoning Conference training

Section 5: Miscellaneous Business

- In April the ZBA received notice on the outcome of the appeal to Docket No.: 07-E-0169 Continental Paving, Inc. et al. v. Town of Litchfield. Town attorney David Leferve submitted the brief to the NH Supreme Court in November 2008. The Supreme Court ruled in favor of the applicant, overturning the ZBA decision in that case.
- In August the ZBA hired Marge Dabrowski as the recording secretary. In a very short time Marge has proven to be extremely capable at fulfilling the job requirements and we are please to have her on board.
- In November the ZBA updated their application forms to conform to the legislative action taken in July which repealed and then reenacted RSA 674:33 I (b). The following Statement of Intent was included in the new law: “The intent of [this act] is to eliminate the separate “unnecessary hardship” standard for “area” variances, as established by the New Hampshire supreme court in the case of *Boccia v. City of Portsmouth*, 155 N.H. 84 (2004), and to provide that the unnecessary hardship standard shall be deemed satisfied, in both use and area variance cases, if the applicant meets the standards established in *Simplex Technologies v. Town of Newington*, 145 N.H. 727 (2001), as those standards have been interpreted by subsequent decisions of the supreme court. If

the applicant fails to meet those standards, an unnecessary hardship shall be deemed to exist only if the applicant meets the standards prevailing prior to the *Simplex* decision, as exemplified by cases such as *Governor's Island Club, Inc. v. Town of Gilford*, 124 N.H. 126 (1983)”

The new law becomes effective January 1, 2010 and shall apply to any application or appeal for a variance that is filed on or after the effective date.

- The ZBA has sufficiently completed the process of reorganizing our case files. Only documents required for the official record are being kept. Case files were renamed with MAP & LOT information to comply with recommendations from the building department head.

I'd like to thank all the Board members and alternates for the time they spent this past year performing this important service for the town. I'd also like to thank Marge Dabrowski, our recording secretary, who took our minutes this year.

Respectfully submitted,

Richard Riley - Chairperson
Litchfield Zoning Board of Adjustment

Election / Ballot Voting Results
Town of Litchfield
March 10, 2009

Moderator John Regan led poll workers in the Pledge of Allegiance to the American Flag and declared the polls officially open in the Campbell High School gymnasium at 7:00 a.m. Ballot clerks on duty were Joan McKibben, Bertha Miecowski, Patricia Regan and Sharon Jones. Assistant Moderator Philip Reed assisted throughout the day. The polls were declared closed at 7:05 p.m., when the last voter had completed voting.

Six (6) new voters registered through the course of the day, bringing the checklist up to five thousand, nine hundred, forty, (5,940). One thousand, three hundred, thirty three ballots were cast, including twenty-nine (29) absentee ballots.

Results Follow:

Municipal Votes

Article 1, Election of Officers:

Town Moderator, Three-year term:

John G. Regan 1051 Elected

Selectmen, Three-year term:

Steven D. Perry 799 Elected

Budget Committee, Two Three-year terms

Michael W. Falzone 747 Elected

William F. Spencer 872 Elected

Trustee to Trust Fund

Maureen Lascelles Appointed

Town Treasurer, Two-year term

Sharon Harding-Reed 995 Elected

Library Trustee, Three-year term

Gail R. Musco 1004 Elected

Road Agent, Two-year term

John E. Pinciario 645 Elected

Article 2. Are you in favor of the adoption of the Zoning Ordinance Amendment No 1 as proposed by the Planning Board for the Town of Litchfield Zoning Ordinance as follows:

REPEAL Housing for Older Persons – Sections 1025 through 1030

No new developments or additional units shall be approved under this section. Existing approved developments are vested under RSA 674:39 and are required to maintain their status as Housing for Older Persons as approved and recorded at the Hillsborough County Registry of Deeds as of November 10, 2008.

This amendment has Planning Board approval.

Yes	911 Carried
No	371

Article 3. Are you in favor of the adoption of the Zoning Ordinance Amendment No 2 as proposed by the Planning Board for the Town of Litchfield Zoning Ordinance as follows:

AMEND Section 200.00, Definitions; to ADD section 200.01.1, Abutter

Abutter is defined in Litchfield regulations but had not been defined in the zoning ordinance. Adding this definition will avoid any confusion.

This amendment has Planning Board approval.

Yes	1053 Carried
No	200

Article 4. To see if the town will raise and appropriate the sum of \$1,007,704.00 for the repair, reconstruction and project management of the Page Road culvert, Cranberry Lane Culvert, Chase Brook at Albuquerque Avenue culvert, the reclamation of approximately one mile of Albuquerque Avenue and to authorize the issuance of not more than \$807,704.00 of bonds or notes in accordance with the provision of the Municipal Finance Act, to authorize the Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon, and to authorize the use of \$200,000.00 from the Highway Block Grant Fund; furthermore, to raise and appropriate the sum of \$11,000.00 for the purposes of paying the first year's bond issuance costs and interest on said bonds or notes.

The Selectmen recommend this appropriation. The Budget Committee recommends this appropriation. (3/5 ballot vote required)

Yes	648
No	636 Defeated

Article 5. Shall the Town of Litchfield raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$4,179,796.00. Should this article be defeated, the default budget shall be \$4,087,719.00, which is the same as last year, with certain adjustments required by previous action of the Town of Litchfield or by Law; or the governing body may hold one special meeting, in accordance with RSA § 40:13, X and XVI, to take up the issue of a revised operating budget only.

Recommended by the Selectmen	Recommended by the Budget Committee
Yes 574	
No 718 Defeated	

Article 6. Shall the town adopt the provisions of NH RSA § 37 (Town or Village District Managers) forming a Town Manager form of government, and fix the initial compensation for the position at \$85,000.00 per year (plus benefits), and further to appropriate the sum of \$42,500.00 for salary plus \$14,875.00 for benefits, for the period July 1, 2009 through December 31, 2009 for this purpose?

Recommended by the Selectmen	Recommended by the Budget Committee
Yes 622	
No 666 Defeated	

Article 7. To see if the town will vote to raise and appropriate the sum of \$253,378.00 for the design and construction of a drainage system located at Winter Circle; \$165,394.00 of this amount will come from a FEMA grant with the balance of \$87,984.00 to be appropriated from the Highway Block Grant Fund and no money appropriated through taxation. This appropriation shall be non-lapsing per RSA § 32:7, VI and will not lapse until the work is completed or December 31, 2013.

Recommended by the Selectmen	Recommended by the Budget Committee
Yes 1051 Carried	
No 234	

Article 8. Shall the town vote to approve the cost items for wage and related costs that have been included in the collective bargaining agreement reached between the Town of Litchfield and Council 93 of the American Federation of State County and Municipal Employees which provides for the following increases in wages and benefits;

2008	\$23,111.00
2009	\$40,804.00
2010	\$45,886.00

And further, to raise and appropriate the sum of \$63,915.00 for the 2008 and 2009 fiscal years, such sum representing the additional cost attributable to the increase in salaries and benefits over those of the appropriation at the current staffing levels, paid in the prior fiscal year. This collective bargaining agreement covers full and part time patrol officers and full and part time dispatchers.

Recommended by the Selectmen

Recommended by the Budget Committee

Yes 453
No 835 Defeated

Article 9. To see if the town will vote to raise and appropriate the sum of \$26,642.00 to hire one (1) full time police officer effective July 5, 2009. The cost for the period of July 5, 2009 through December 31, 2009 is \$26,642.00, of which \$18,442.00 is for salary and \$8,200.00 is for benefits and equipment. The annual cost for said officer will be \$56,989.00 of which \$39,957.00 will be for salary and \$17,032.00 will be for benefits and equipment.

Recommended by the Selectmen

Recommended by the Budget Committee

Yes 465
No 836 Defeated

Article 10. Shall the Town vote to raise and appropriate the sum of \$13,000.00 (gross budget) to cover the costs associated with sending one firefighter for paramedic training?

Recommended by the Selectmen

Recommended by the Budget Committee

Yes 938 Carried
No 367

Article 11. Shall the town vote to require that all votes of an advisory budget committee, budget committee and the governing body relative to the budget items or warrant articles shall be recorded votes and the numerical tally of any such votes shall be printed in the town warrant next to the affected warrant article as specified in NH RSA § 32:5, V-a?

Recommended by the Selectmen

Yes 1104 Carried
No 170

Article 12. Shall the town of Litchfield vote to allow the Town Clerk/Tax Collector to accept credit card payments pursuant to RSA 80:52-c for the collection of local taxes, charges generated by the laws of utility services, or other fees. The Town will add to the amount due, in addition to any interest and penalties payable, a service charge for the acceptance of the card. The Board of Selectmen in coordination with the Town Clerk/Tax Collector may adopt rules and regulations regarding the collection procedure.

Recommended by the Selectmen

Yes 1019 Carried
No 285

Article 13. To see if the Town will vote to establish a Fire Department Special Detail Revolving Fund pursuant to RSA § 31:95-h (c). All revenues received from fees, charges, or other income derived from Fire Department special details shall be deposited into the Fund, and the money shall be allowed to accumulate from year to year, and shall not be considered part of the Town's general surplus. The Town Treasurer shall have custody of all moneys in the fund, and shall pay out the same only upon order of the Board of Selectmen, and no further approval of the Town Meeting shall be required to expend. These funds may be expended only for purposes of Fire Department special details and associated operation and administrative purposes.

Recommended by the Selectmen

Recommended by the Budget Committee

Yes 859
No 432 Defeated

Article 14. To see if the town will vote to discontinue the elected office of highway agent, and to authorize the selectmen to appoint the highway agent. Which appointment shall be for a term of one (1) year. The current highway agent shall continue to hold the office until the 2010 annual town meeting election, at which time the elected office shall terminate if adopted, the authority of the selectmen to appoint the highway agent shall continue in effect until changed by a majority vote at an annual or special town meeting.

By Petition. Not recommended by the Selectmen.

Yes 559
No 717 Defeated

Article 15. To see if the Town will vote to direct the Board of Selectmen to investigate the adoption of the provisions of NH RSA 79 F (TAXATION OF FARM STRUCTURES AND LAND UNDER FARM STRUCTURES), to encourage the reservation of productive farms and associated structures and prevent the loss of farms and their associated structures due to property taxation at values incompatible with their usage. By Petition. Not recommended by the Selectmen.

Yes 947 Carried
No 339

Theresa L. Briand
Town Clerk

2009 TOWN OFFICERS AND EMPLOYEE EARNINGS

SELECTMEN'S OFFICE			
(The secretarial and clerical personnel also serve as staff to the Building, Health, and Highway Departments, Zoning Board and various committees)			
	Bryon, Frank A.	1,896.00	
	Jewett, M. Patricia	1,896.00	
	Lambert, George A.	1,896.00	
	Perry, Steve	1,500.00	
	Santom, Andrew	1,896.00	
	Raccio, Al	396.00	
	Dilworth Jr., Howard	653.52	
	Langille, Linda	31,714.48	
	Brodeur, Theresa	44,852.22	
	Dogopoulos, Lorraine	47,511.50	
	Durocher, Cecile	32,134.85	
Total Selectmen's Office			166,346.57
TOWN CLERK/TAX COLLECTOR'S OFFICE			
	Briand, Theresa L.	52,672.96	
	Textor, Patricia A.	39,896.46	
	Croteau, Claire L.	27,658.54	
Total Town Clerk/Tax Collector's Office			120,227.96
TOWN TREASURER			
	Harding-Reed, Sharon	6,346.00	6,346.00
TRUSTEES OF TRUST FUNDS			
	Lascelles, Maureen	86.68	
	Peeples, Linda L.	86.68	
	Hartling, Sheryl M	86.68	
Total Trustees of Trust Funds			260.04
VOTER REGISTRATION & ELECTIONS			
	Lepine, Christine E.	323.40	
	Redding, Robert M.	323.40	

	Reed, Shirley-Ann	323.40
	Regan, John G	184.50
	Reed, Philip M.	143.50
	Briand, Leo T.	14.12
	Brunelle, John R.	14.12
	Jones, Sharon	148.21
	Mieckowski, Bertha A.	171.73
	Pinciaro, Nancy L.	131.74
	Regan, Patricia	127.04
		1,905.16
Total Voter Registration & Elections		
	Wonson, Arthur r.	11,528.99
	Underwood, Joseph	742.00
	Dexter, Martha D.	1,495.43
	Arria, Roy	4,789.74
		18,556.16
Total Custodians & Groundskeepers		
	McKibben, Joan A.	24,032.43
PLANNING BOARD		
	O'Brion Jr., Joseph E.	76,694.40
	Millette, Gerard A.	70,858.36
	Brown, Anthony P.	49,953.49
	Costa, Jeffrey S.	73,380.20
	Donnelly, David A.	78,925.05
	Gott, Gary L.	70,319.85
	Hartley III, Russell	63,077.26
	LaPorte, Jeffrey W.	46,069.18
	Savage, Heath H.	73,333.43
	Whelan, Daniel B.	53,926.29
		24,032.43
POLICE DEPARTMENT (Includes Special Detail Wages and Uniform allowances)		

Bennett, Robert D.	12,794.40
Corl, Michael T.	35,214.78
Groulx, Thomas E.	266.80
Harris, Steve P.	5,892.10
Houle, Michael R.	15,510.19
Tessier Jr, Dennis	36,698.36
Bessette, Carol A.	41,916.75
Diviny, Paul J.	16,660.93
Baril, Andrea	26,322.40
	847,814.22

Total Police Department

FIRE DEPARTMENT

Schofield, Thomas B.	24,588.84
Nicoll, Douglas M.	69,170.95
Rea Jr, James E.	45,871.61
Adams, Warren W.	683.40
Allard, Paul	5,843.96
Bavaro, James T.	321.60
Bourque, Kevin C.	12,574.10
Cady, David M.	4,989.12
Croteau, Michael G.	4,631.92
Desmond Jr, Robert	10,619.00
Dube, Steven W	1,034.00
Earle, Derek	10,431.36
Farnham, Edward D.	4,029.50
Garand, Pierre J.	5,400.34
Gaumont, Glenn G.	9,273.06
Glancy, Edward C.	7,870.08
Goulet, Michael R.	6,176.70

Hallowell III, Bruce E	1,619.02	
Jack III, Row W.	2,696.74	
Kearns, Timothy F.	554.76	
Lemay, Mark T.	476.84	
McInerney, William	7,574.22	
McLavey, Andrew	3,016.16	
Morin, Corey L.	1,053.24	
Newell, Jeffrey A.	7,725.46	
Nicoll, Jason	3,138.36	
Perrin III, Leslie	1,704.48	
Pinard, Normand J.	643.20	
Rafuse, Thomas W.	3,290.10	
Ricard, Jason	2,000.58	
Richardson, Timothy	8,305.80	
Rumrill, Larry O.	2,177.74	
Schofield, Brian	6,245.74	
Smith, Kelly P.	2,743.10	
Travis Jr., John F.	3,725.90	
Welch II, Robert W.	1,458.86	283,659.84
Total Fire Department		
BUILDING DEPARTMENT	62,806.60	
HEALTH OFFICER	630.00	
Total Building Department		63,436.60
HIGHWAY DEPARTMENT		
Pinciario, John	23,506.66	
DeCosta, Gerard J.	8,200.36	
Fauteux, Gilles J.P.	24,872.21	

Total Highway Department	Blundon, Leslie W. Faucher, Herve G.	5,715.00	62,294.23
SOLID WASTE DISPOSAL	Mellen, David L. Worster, David E. Faucher, Herve G. Briggs, James D. Shafer, Mark	44,684.64 24,539.40 17,022.05 11,019.94 584.16	97,850.19
Total Solid Waste Disposal	Pilon, Gerald F.	12,982.00	12,982.00
ANIMAL CONTROL OFFICER (includes mileage allowance)	Varick, Vicki L. Bois, Amy K. Bois, Kelly E. Crete, Leslie McKillop, Ann M. Mun, Alyssa Pace, Carrie-Anne Paquette, Helena Robinson, Alexandra Shafer, Caitlyn J.	50,046.76 2,736.68 273.20 1,708.46 23,176.63 143.07 28,045.37 1,576.07 18,241.52 2,610.77	128,558.53
Total Library			1,834,269.93
Total Wages			

RESIDENT MARRIAGES – 2009

Name	Residence	Name	Residence	Issuance	Marriage	Marriage
GOODRICH, SAMUEL V	LITCHFIELD, NH	SCOTT, MICHELLE N	DERRY, NH	DERRY	PELHAM	01/02/2009
CARSON, CHRISTOPHER M	LITCHFIELD, NH	DALTON, DEBORAH J	LITCHFIELD, NH	NASHUA	HUDSON	02/14/2009
WILSON, TIMOTHY A	LITCHFIELD, NH	CASEY, JESSICA L	LITCHFIELD, NH	DERRY	NORTH CONWAY	02/27/2009
MARTEL, STEVEN	LITCHFIELD, NH	MASSIE, MICHELLE A	DERRY, NH	DERRY	DERRY	04/11/2009
TAVARES, ROBERT D	LITCHFIELD, NH	RICARD, RENEE M	LITCHFIELD, NH	NASHUA	MANCHESTER	04/11/2009
DICKERSON, RYAN S	LITCHFIELD, NH	BRADY, AIMEE B	CHELSEA, MA	LITCHFIELD	LITCHFIELD	04/25/2009
KUEHN, MARK W	MANCHESTER, NH	HOPKINS, JENNIFER L	LITCHFIELD, NH	LITCHFIELD	LONDONDERRY	05/09/2009
REILLY, MARK A	LITCHFIELD, NH	COATES, CYNTHIA A	LITCHFIELD, NH	LITCHFIELD	LONDONDERRY	05/30/2009
GAGNON, DAVID R	LITCHFIELD, NH	GRUELLE, REBECCA D	LITCHFIELD, NH	LITCHFIELD	LITCHFIELD	06/13/2009
ARNOLD, MARC D	LITCHFIELD, NH	HAGERTY, KERRI L	LITCHFIELD, NH	LITCHFIELD	HUDSON	06/27/2009
DUPREY, ZACHARY A	LITCHFIELD, NH	TOOHEY, MARGARET A	LITCHFIELD, NH	LITCHFIELD	BEDFORD	07/11/2009
PELTON, JOSHUA R	LITCHFIELD, NH	RICHARDS, SARAH T	AVON, CT	NASHUA	CHARLESTOWN	07/25/2009
BARRERA, MIRANDA, VICTOR	LITCHFIELD, NH	DOHERTY, LISA M	LITCHFIELD, NH	NASHUA	LITCHFIELD	07/29/2009
DUFFY, MICHAEL J	LITCHFIELD, NH	BELVILLE, MARIE E	LITCHFIELD, NH	LITCHFIELD	ROCHESTER	08/08/2009
FORREST, FRANK J	LITCHFIELD, NH	CHARBONNEAU, AMY J	LITCHFIELD, NH	LITCHFIELD	WINDHAM	08/15/2009
LANG, MATTHEW W	LITCHFIELD, NH	FERRARO, JENNIFER E	LITCHFIELD, NH	LITCHFIELD	HUDSON	09/19/2009
LYNCH, DANIEL K	LITCHFIELD, NH	ZINK, KATHERINE E	LITCHFIELD, NH	LITCHFIELD	LITCHFIELD	10/02/2009
GUTHRO, GERALD G	LITCHFIELD, NH	FENNELL, JOANNE L	LITCHFIELD, NH	LITCHFIELD	LITCHFIELD	10/04/2009
HOOPER, TODD R	LITCHFIELD, NH	POWELL, KAREN E	LITCHFIELD, NH	LITCHFIELD	HUDSON	10/04/2009
MURRAY, MICHAEL E	LITCHFIELD, NH	BAKER, AMANDA M	LITCHFIELD, NH	LITCHFIELD	HAMPSHIRE	10/06/2009
DAY, BRYAN W	LITCHFIELD, NH	HUNT, ERIN M	NASHUA, NH	NASHUA	NASHUA	10/09/2009
DIMASCIO, ANTHONY T	LITCHFIELD, NH	DESMOND, CYNTHIA L	LITCHFIELD, NH	NASHUA	NASHUA	10/17/2009
WEBBER, STEVEN J	LITCHFIELD, NH	MAGUIRE, APRIL L	LITCHFIELD, NH	LITCHFIELD	SANDOWN	10/25/2009
SAVERY, NICHOLAS T	LITCHFIELD, NH	DEMELLO, KATE E	FRANKLIN, MA	LITCHFIELD	PORTSMOUTH	11/14/2009
DESJARDINS, GENE M	LITCHFIELD, NH	JOYCE, KARAM A	LITCHFIELD, NH	LITCHFIELD	LEBANON	12/12/2009
ARSENAULT, ROLAND F	LITCHFIELD, NH	LEVESQUE, CAROL A	LITCHFIELD, NH	LITCHFIELD	SALEM	12/26/2009

Total number of records 26

RESIDENT BIRTHS – 2009

Child's Name	Date of Bir	Place Of Birth	Father's/Partner's Name	Mother's Name
KETTER,DYLAN MICHAEL	01/02/2009	NASHUA,NH	KETTER,MICHAEL	WEBB,KRISTA
MCCAW,CYRUS TREZ	01/07/2009	NASHUA,NH	MCCAW,NICHOLAS	LOGAN,VERA
BORST,TAYLOR GRACE	01/20/2009	NASHUA,NH	METSIOU,CHRISTOPHER	BORST,KELLEY
METSIOU,BRIAN CURTIS	01/23/2009	NASHUA,NH	METSIOU,DALE	MERCIER,NICHOLE
GENTILE,TYLER DAVID	01/26/2009	NASHUA,NH	GENTILE,BRENT	GENTILE,CHRISTINE
GOULET,NIKO ROA	01/29/2009	NASHUA,NH	GOULET,BRUCE	BALLESTEROS,CLAUDIA
MOLINO,EVAN JOSEPH	02/15/2009	NASHUA,NH	MOLINO,ROBERT	WARNER,STEPHANIE
LAPLANTE,AMELIA GRACE	03/09/2009	NASHUA,NH	LAPLANTE,DOUGLAS	LAPLANTE,ANGELA
JOLLYMORE,KAYLEIGH LYNNE	03/09/2009	NASHUA,NH	LANDRY,ERIC	JOLLYMORE,KERRI
LANDRY,JONATHAN CALEB	03/12/2009	NASHUA,NH	LOPEZ,JULIO	RANKINS,AMANDA
CHARLESTON-LOPEZ,KALIANNA LYNN	03/14/2009	NASHUA,NH	BROWN,ANTHONY	CHARLESTON,TIFFANY
BROWN,COLE JOSEPH	03/18/2009	NASHUA,NH	COOK,ROBERT	BROWN,DAVINA
COOK,REGINA MAE	03/27/2009	NASHUA,NH	PHILBRICK,WESLEY	COOK,EMILY
PHILBRICK,VICTOR CRAIG	04/02/2009	DERRY,NH	BATES,ROBERT	PHILBRICK,JESSICA
SHEARS-BATES,ROBERT MICHEAL	04/09/2009	NASHUA,NH	ALGEO,PATRICK	SHEARS,MELISSA
ALGEO,JAMES PATRICK	05/12/2009	NASHUA,NH	KEPPEL,TODD	ALGEO,AMY
KEPPEL,AIDEN PATRICK	06/12/2009	NASHUA,NH	PERRY,JONATHAN	KEPPEL,DAWN
PERRY,SAMANTHA LYNN	06/12/2009	NASHUA,NH	CORREAU,ADAM	DIVINY,JESSICA
CORREAU,ADAM EDGAR	06/20/2009	NASHUA,NH	DIENER,JEFFREY	CORREAU,ANGELA
DIENER,MAX JEFFREY	07/06/2009	NASHUA,NH	LAMALFA,PAUL	DIENER,JENNIFER
LAMALFA,GRACIELLA MARIE	07/11/2009	MANCHESTER,NH	OVERBECK,JOHN	LAMALFA,STACIE
OVERBECK,CLAIRE JEAN	07/29/2009	NASHUA,NH	OVERBECK,JOHN	OVERBECK,JENNIFER
OVERBECK,COLE WILLIAM	07/29/2009	NASHUA,NH	LEIGHTON,JOSEPH	OVERBECK,JENNIFER
LEIGHTON,CAMRYN ELIZABETH	08/06/2009	NASHUA,NH	DOUGLAS,MATTHEW	LEIGHTON,MICHELE
DOUGLAS,TIMOTHY JAMES	08/07/2009	NASHUA,NH	SAWYER,BRIAN	DOUGLAS,KERI
SAWYER,ELIAS JAMES	08/13/2009	NASHUA,NH	DURFEE,SCOTT	SAWYER,ANGELIQUE
DURFEE,SARA JOANNE	08/23/2009	DERRY,NH	ABBOTT,SHAWN	DURFEE,LINDA
ABBOTT,CALYNN DESIREE	09/10/2009	NASHUA,NH	GRANT,RYAN	ABBOTT,CATHERINE
GRANT,AVA RYAN	09/16/2009	MANCHESTER,NH	LAMBERT,JAMES	GRANT,LORI
LAMBERT,VIVIANNA ELAINE	10/08/2009	NASHUA,NH	LONGVAL,BRIAN	LAMBERT,MICHELE
LONGVAL,ANNA ELIZABETH	10/09/2009	NASHUA,NH		LONGVAL,KELLEY

RESIDENT BIRTHS – 2009

Child's Name	Date of Bir	Place Of Birth	Father's/Partner's Name	Mother's Name
JOY, KAITLYN ELIZABETH	10/20/2009	NASHUA, NH	JOY, KEVIN	JOY, CARRIE
GRAY, AVA WINTER	10/29/2009	MANCHESTER, NH	GRAY, JASON	GRAY, CATHERINE
D'ANNA, CAMERON MICHAEL	11/13/2009	NASHUA, NH	D'ANNA, DEREK	QUATTRUCCI, AMANDA
D'ANNA, LAILA, JADE	11/13/2009	NASHUA, NH	D'ANNA, DEREK	QUATTRUCCI, AMANDA
DUNN, BRADY ALAN	11/23/2009	NASHUA, NH	DUNN, DONALD	DUNN, MICHELLE
WISENBURG, HUNTER MICHAEL	11/30/2009	NASHUA, NH	WISENBURG, MICHAEL	MURRAY, AMANDA
KEENAN, TAVISH JAMES	12/18/2009	NASHUA, NH		KEENAN, ALANNA
MAZZETTI, CHLOE MARIE	12/19/2009	NASHUA, NH	MAZZETTI, MICHAEL	COLUCCIO, MICHELLE
MAILLET, ALISSA KATHLEEN	12/20/2009	MANCHESTER, NH	MAILLET, BRIAN	MAILLET, AMANDA
GAUDETTE, LEAH CAITLIN	12/30/2009	MANCHESTER, NH	MILLNER, JONATHAN	GAUDETTE, JESSICA

Total number of records 41

RESIDENT DEATHS – 2009

Decedent's Name	Death Date	Death Place	Father's Name	Mother's Maiden Name	Military
ANDRESEN, THOMAS	01/09/2009	LITCHFIELD	ANDRESEN, THOMAS	MALKSON, ETHEL	Y
JOKI, HERBERT	01/11/2009	NASHUA	JOKI, WAINO	EKOLA, HILMA	Y
LYNCH, CHRISTINE	01/21/2009	LITCHFIELD	SCHIMPF, ARTHUR	CALDWELL, ALICE	N
DAVIS, AUDREY	01/22/2009	BEDFORD	HURD, WALTER	NUTTALL, ANNIE	N
SMOYAK JR, FRANK	01/28/2009	LITCHFIELD	SMOYAK SR, FRANK	SZUCH, ETHEL	Y
KELLEY, TIMOTHY	02/02/2009	NASHUA	KELLEY, MICHAEL	DAUGHERTY, MARY	Y
AUGELLA, YVONNE	02/08/2009	NASHUA	ZULLO, GIUSEPPE	NATALE, AMELIE	N
MCKENNA, MARGARET	02/15/2009	DERRY	FORRESTER, UNKNOWN	UNKNOWN, UNKNOWN	N
CIOPPA, HARRIET	02/17/2009	NASHUA	ANDERSON, HUGO	OTTENS, EDNA	N
WHITE, FREDRICK	03/16/2009	NASHUA	WHITE, WILLIAM	MCDOWELL, BILLIE	U
RICE, MURIEL	03/24/2009	MERRIMACK	CAMPBELL, RICHARD	DAVIS, LOTTIE	N
SULLIVAN, AURORA	04/13/2009	MANCHESTER	LAZZARO, MICHAEL	CARUSONE, BRIDGET	N
JACKSON, PATRICIA	04/23/2009	NASHUA	LAMPER, CHESTER	NORRIS, NORMA	N
HOPPS, BEVERLY	05/11/2009	NASHUA	BROOKS, KENNETH	PERRY, ELSIE	N
PASCOE, PETER	05/31/2009	NASHUA	PASCOE, ROY	VASSILAKOS, GEORGIA	N
GALIBOIS, KENNETH	07/10/2009	LITCHFIELD	CAPONE, PETER	SPENARD, PEARL	N
DELUCCI, HILDA	07/27/2009	NASHUA	BARROS, LOUIS	SOUZA, MARIA	N

RESIDENT DEATHS – 2009

Decedent's Name	Death Date	Death Place	Father's Name	Mother's Maiden Name	Military
WINTERS RIEL, PHYLLIS	08/23/2009	DERRY	HARVEY, WARREN	COLBY, HAZEL	N
FORTIN, LINDA	09/02/2009	MERRIMACK	FORTIN, LAURIER	MARINEL, ANNA	N
HORION, JUNE	09/12/2009	LITCHFIELD	COLBY, STERLING	HANEL, GERMAINE	N
KAMPE, MARGARET	09/30/2009	MERRIMACK	FARRELL, LAWRENCE	MACDOUGALL, MARGARET	N
HALE, JAY	10/08/2009	BEDFORD	HALE, BARNEY	MCCARTY, GRACIE	N
MONTGOMERY, ORVILLE	10/19/2009	LITCHFIELD	MONTGOMERY, ORVILLE	SPEAKS, JUANITA	N
HOKENSTROM, FRANK	10/24/2009	LITCHFIELD	HOKENSTROM, FRANK	HAMILTON, BESSIE	Y
AHEARN, ROBERT	11/08/2009	MANCHESTER	AHEARN, PETER	SEELEY, VIOLA	N
GOTHAM, ERIC	11/20/2009	LITCHFIELD	GOTHAM, EDWARD	VAN DINTER, JULIETTE	Y
MCSHANE, MARTHA	11/23/2009	MANCHESTER	WILCOX, EDMOND	ST CYR, IRENE	N
BEAN, FRANKLIN	12/03/2009	LITCHFIELD	BEAN, HAROLD	TURGEON, JENNIE	Y
CARSON, VICTORIA	12/17/2009	NASHUA	AMENKOWICZ, ANTHONY	GALKUNTAITE, DOMICELA	N
KACZYNSKA, EDNA	12/19/2009	NASHUA	KACZYNSKI, ZYGMUND	BUZON, ANNA	N
GRANT, ELIZABETH	12/21/2009	LITCHFIELD	HELBERG, HELMI	UNKNOWN, HOLME	N
YOUNG, ELAINE	12/27/2009	BEDFORD	SMITH, FRANCIS	YOUNG, HORTENCE	N

Total number of records 32

Litchfield
Celebrates
Its
275th
Anniversary
1734 – 2009



September 19 – A Grand Day for Litchfield

By Diane Jerry, Chair
Celebration 275 Committee

Throwing together a party for a town of 8,000 people in only four months is no small feat, but when the guest of honor is 275 years old, everyone pitches in to help. Happily, 2009 coincidentally marked several other Litchfield milestones, and this created even more spirited cooperation.

It was the 275th anniversary of Litchfield's incorporation as a town; the 200th anniversary of the Litchfield Community Church's Presbyterian affiliation; the 85th anniversary of the Aaron Cutler Memorial Library's construction; and the 50th anniversary of the fire station whose construction took several years of volunteer labor before firefighters could roll their only fire truck into it in 1959.

The year's kick-off anniversary event was a bonus. The Litchfield Historical Society, under the guidance of its president, Dr. Steven Calawa, and Vice President Gail Barringer, sponsored an impressive art show on Saturday, August 22, in the Griffin Memorial School gymnasium that featured generations of Litchfield artists. The exhibit set a high bar for the town's official 275th celebration to follow on Saturday, September 19.

Selectman Pat Jewett had gotten the ball rolling by coaxing a few town residents to form a committee and charging us with "planning something appropriate" for the 275th anniversary celebration.

Three of us myself, Claudette Durocher and Selectman Jewett – were veterans of the town's 250th anniversary committee while others – Jean White, Ann Corker, and sisters Sandy and Betty Darling – had only recently moved to Litchfield. Building Inspector Kevin Lynch and Deputy Fire Chief Paul Allard got roped in by virtue of their technical expertise, which they provided with enthusiasm. Somewhere along the line a young mother and one-year resident, Liz Miller, offered her help and ended up in charge of all things technological – our Web site, cable TV spots, and the various links that connected us to the virtual world.

We started out with \$715 bequeathed to us by the 250th anniversary committee. And then Gail Barringer, our fundraising guru, and her dedicated subcommittee trumped the worst economic recession since the Great Depression by raising \$10,269.55 in donations from community-minded businesses and individuals. We cannot overstress the impact these wonderful donors had on our ability to provide an affordable anniversary celebration for our cash-strapped citizenry.

Our hard-working treasurer, Jean White, not only kept track of it all but also became our "T-shirt queen," selling the commemorative items all over town at meetings, social events and even from the back of her car. This raised another \$3,342.00 for the celebration.

Non-cash contributions were equally impressive. The Monadnock Community Land Trust allowed us to park cars in two of the fields in its large organic farm directly across the street from the main fairgrounds at Griffin Memorial School. The Hudson CB Patrol joined forces with our local police in getting traffic safely in and out of the lots. Presbyterian Church volunteers directed parking within them. First Student provided free use of one of the three buses that shuttled fair goers to the various events from Campbell High School and Darrah Park at the south end of town, and the New England Small Tube company parking lot at the north end.

The Stage Crossing Condo Association provided access to its property so people walking among the venues scattered from the library, church, historical society building and the Griffin Memorial School could avoid walking along the heavily trafficked Charles Bancroft Highway. Matt and Charlie McQuesten spent the summer maintaining this walking path, which charmingly meandered along the edge of their corn crop. Matt also mowed the organic farm fields for parking.

The Tabernacle Baptist Church provided all the tables and chairs we needed for the event, even delivering them to GMS and picking them up at the end of the day. The Hudson-Litchfield

News and The Telegraph provided publicity that we could never have afforded to buy.

The community came together in a big way. So many local groups participated in the parade it was a wonder there was anyone left standing by to watch it! However, crowds lined Route 3-A to take it all in.

Robin Reilly Mosnicka and Heather Reilly Soucy, members of the extended McQuesten Farm family, entered a float that was essentially a huge birthday cake, and spent the day handing out cupcakes at the fairgrounds and inviting people to sign a huge Happy Birthday, Litchfield, card – a fitting entry from a clan whose farm has been in the family since 1744 – only 10 years less than the town has existed. The Litchfield Education Association's float couldn't have been cuter – fourth graders all dolled up as carnations, representative of the group's annual fund raiser for student scholarships.

Griffin Memorial School Principal Martin "Bo" Schlichter marched at the head of a group of his students. There were roller skaters, clowns, horses, golf carts and go-carts, Jack Algeo's Moxie Mobile, lots of motorcycles thanks to the Manchester Motorcycle Club, Ronald McDonald, a large float representing the playing field at the Passaconaway Golf Club, former resident Keith Pedersen playing the flute, long-time resident Jack McKinnon playing his bagpipe, and even the Hip-Hopping Hawks, who jumped rope for the N.H. Heart Association along the entire parade route.

Among the several marching bands, the crowd's clear favorite was the one from Alvirne High School, which represented the alma mater of many Litchfield residents. Antique farm tractors, a reminder of Litchfield's cherished agricultural heritage, formed a nostalgic and colorful end for the parade.

A formal program at the Litchfield Historical Society building followed the parade with Frank Byron, chairman of the Board of Selectmen, serving as emcee. Litchfield Community Church pastor, the Rev. Steve Quinlan, was especially impressive as he offered an invocation in character as the town's first settled minister, the Reverend Joshua Tufts. Rev. Tufts came from Newbury Mass., in 1741 and served until 1744. This was a fitting tribute to the church's 200th anniversary.

Hudson Police Officer Chuck Dyak provided a rendition of the National Anthem that raised goose bumps on the arms of listeners. Tommy Devereaux, 11, played his fiddle, dressed in character as 19th century resident George B. Griffin, founder of the Griffin Store and Tavern.

State Rep. Mary Ann Knowles read a letter of congratulations from President Barack Obama. State Executive Councilor Ray Wieczorek delivered a proclamation from Gov. John Lynch and the Executive Council. State Sen. Betsi DeVries read a proclamation from the New Hampshire Senate and State Rep. Lynn Ober presented a proclamation from the New Hampshire House of Representatives. Most of our 13-member delegation of state representatives and other dignitaries lent a touch of pomp to our otherwise small-town festivities.

There were interesting things to look at even as the formal program ended. The historical society had pulled together a fine display of early local artifacts, which were available all day for public viewing within the old Meeting House, formerly the Town Hall and now in use as the historical society building. Historical re-enactor Paul Dadek set up a small Civil-War era campsite on the grounds. Sue Levesque, a skilled local quilter, stood outside the door for hours collecting signatures on quilt pieces for a commemorative quilt she would be making for the town.

Suddenly, a dozen things happened at once. People spread blankets and lawn chairs over the library grounds to enjoy some fine Celtic music and a large book sale. Digital Age DJz Sean Boutselis set up his equipment at GMS and began entertaining the crowd. A "passport program" opened, giving visitors an incentive to visit the various historical sites and displays. Our charming student re-enactors, all in historical costumes, went to their assigned spots, greeted visitors and acquainted them with the historic persons they portrayed. People who visited all eight designated historic sites in the town center and had their "passport" stamped at each qualified for raffles at the end of the day.

Soon, Donna Thorn of HayDay Farm arrived with three horses and volunteer handlers, along with riding helmets for long lines of children eager to ride. Cluffee the Clown and later Sue Rafferty made balloon animals. Girl Scouts provided face painting. The Lions Club pasted temporary tattoos on dozens of little arms. Organized games popped up all over the fairgrounds. Linda and Bill Rodonis displayed a giant pumpkin and challenged everyone to guess its weight

(736 pounds). State Reps. Lynne and Russ Ober invited children to color pictures for troops serving in the Middle East.

Griffin Memorial School art teacher Heidi Hale Miller welcomed visitors to an art display she'd set up in the school's gymnasium that featured a varied collection of current student art work as well as the 1984 paintings done by local children for the 250th celebration. These 1984 renditions were once displayed annually on the town's voting booth doors. Eventually, the town had to replace these heavy old booths with a larger number of lighter weight ones in order to serve the growing population and the precious art work went into storage in the Griffin School.

Gusty winds provided the only "weather excitement" of the cool, sunny day as handlers had to move the exotic petting zoo tents and the bounce house, inflatable obstacle course and inflatable games close to the tree line in order to prevent them from being blown away by the stiff breezes. Luckily, the fairgrounds had just been sprayed against mosquitoes since the danger of eastern equine encephalitis was a major concern to everyone.

Later in the day, Campbell High School Art Teacher Denise Freeman's students presented puppet shows. The Knights of Columbus offered speed pitching timed with radar guns. Campbell High cheerleaders, Granite State Cloggers and the Granite State Kenpo Studio provided demonstrations. It was all offered for free.

Local charitable organizations including the Garden Club, Women's Club, Hudson-Litchfield Rotary Club, St. Francis of Assisi Knights of Columbus, Open Door Fellowship Church, Lions Club, Boy Scout Troop 11, Girl Scouts, Litchfield Community Church and others opened food concessions, offering their goods at very reasonable prices to their fellow citizens, some of whom no doubt were experiencing financial distress because of the bad economy. An estimated 2,500 residents took advantage of these tasty bargains, and almost all concessions had exhausted their food supply by mid-afternoon.

The local police and fire departments engaged in a spirited softball game, umpired by the Board of Selectmen. Gov. Lynch awarded trophies to both teams – to the firemen for having the winning score, and to the police for surviving the game without so much as a pulled tendon among the entire team. They were all wonderful sports, and both departments also provided support services including (but not limited to) traffic control and first aid. Gov. Lynch was gracious and relaxed as he mingled with people and posed with them for pictures.

The day ended on a high note, with little pumpkins for children to decorate and free cider for everyone. Baton Twirler Kayla Flaherty provided a spirited demonstration with a flaming baton as the fire department set off an impressive bonfire.

And suddenly it was time for the final shuttle bus to carry away the last of the celebrants. Along with our memories, we were left with the question we'd heard most often throughout the day: "Will there be a 276th next year?"

We have many people to thank for the success of this town celebration. Supt. of Schools Dr. Elaine Cutler, all three of our local school principals, and indeed a large number of their staff, including teachers and maintenance workers, helped us in ways money couldn't have bought. Their students were amazing, including the Campbell High School Key Club, which provided volunteers to help with the games and bounce houses. School properties were used for parking areas, parade staging grounds and for the celebration "fairgrounds." Teacher Paula Barry designed beautiful posters to advertise the event; many are no doubt on permanent display in local homes. Thanks to the use of Griffin School restrooms and the porta-potties lent by the town's Youth Baseball League, we didn't have to rent portable sanitation units, and that left more money to hire parade units and rent costumes for our re-enactors.

Our Board of Selectmen, Building Inspector Kevin Lynch, Road Agent Jack Pinciario and his assistant, the capable and patient Gilles Fauteux, Fire Chief Tom Schofield and his department, Police Chief Joseph O'Brien and his department all provided services we could not have done without and probably couldn't have afforded. Selectmen's secretary Lori Dogopoulos always had the Town Hall meeting room ready for us and saw that our meetings were properly posted. Linda Langille, the selectmen's office manager, and accounting assistant Terry Brodeur saw to it that our monies were deposited and our checks written as needed.

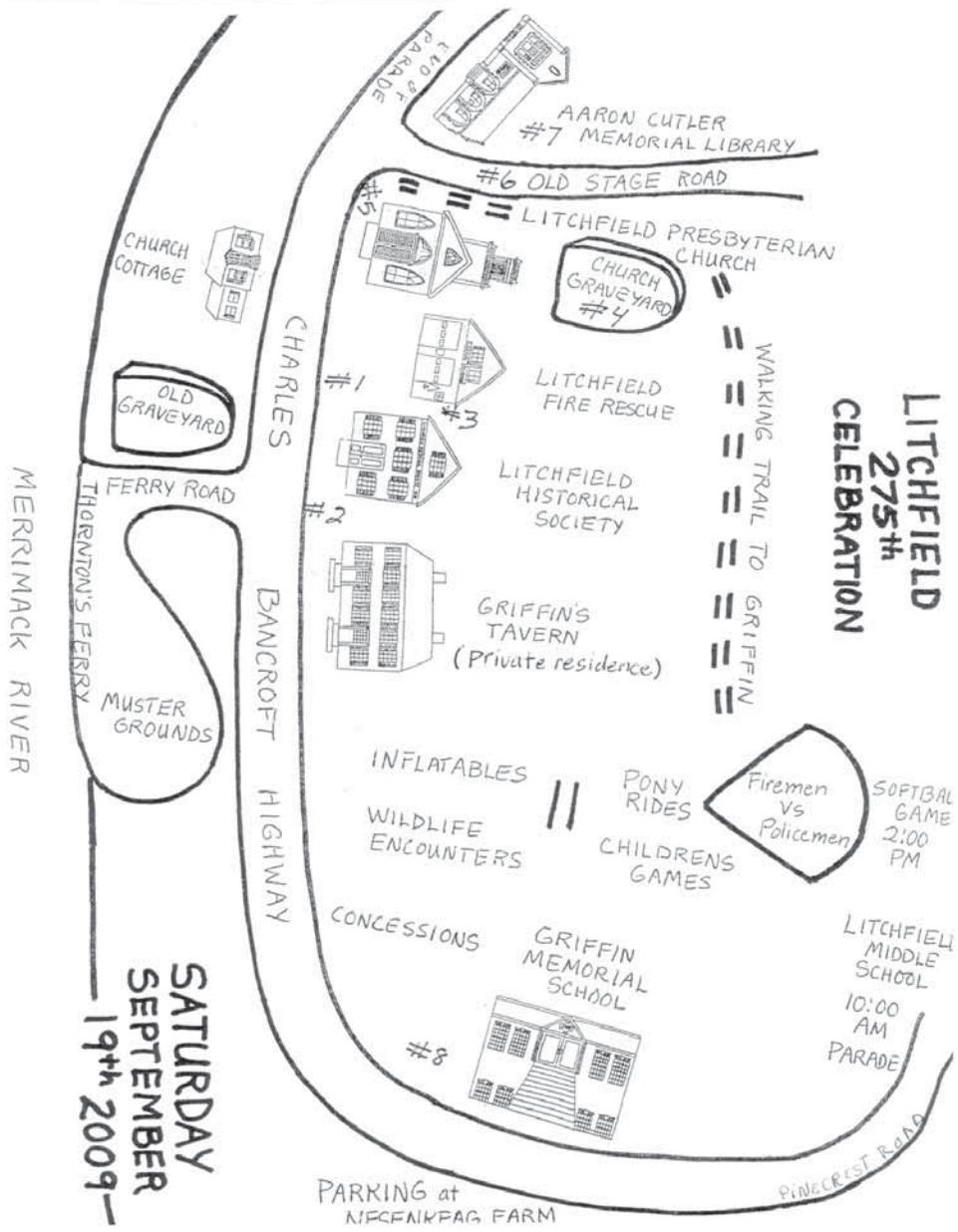
Special thanks to local photographer Ray Peebles, the Litchfield Cable Committee and the Campbell High School Film Club for memorializing it all on film, so the day will live on in the annals of our town history.

Especially deserving of special thanks are the members of the extraordinarily hard-working 275th committee:

- Pamme Boutselis, our patient secretary, who made sense of even our most disjointed discussions, coordinated the participation and layout of the various vendors, and handled the bulk of our media publicity.
- Jean White, our treasurer, super T-shirt saleswoman and untiring coach of the teenage re-enactors.
- Gail Barringer, who did a fantastic job of managing both fundraising and publicity and co-chaired the August Litchfield Art Exhibit.
- Ann Corker, who worked on fundraising and wore out her fingers writing thank-you notes.
- Sandy Darling, who worked on the parade committee and served as sometimes-secretary when Pamme was unable to attend meetings.
- Betty Darling who, along with Sandy, was the main inspiration and go-getter behind many of the parade units and fairground events.
- Dr. Steven Calawa, whose historical expertise was the guiding light behind the art show, the Historical Society displays, and scripts for our teenage re-enactors.
- Claudette Durocher, who worked on the formal program, wrote a wonderful town history published in The Telegraph's September 14 edition describing how Litchfield was downsized from one of the area's largest towns to one of its smallest, and worked with the road agent and building inspector on parking and footpath details.
- Elizabeth Miller, who provided us with much-needed technological expertise.
- Pat Jewett, our organizer and selectmen's representative who chaired the children's games committee.
- Building and Health Inspector Kevin Lynch who provided expertise on fairgrounds-related details and parking.
- Deputy Fire Chief Paul Allard who took charge of organizing the wonderful parade.
- And four valued committee members who had to resign for various reasons, but who nevertheless helped out right through the day of the event: Ken and Pat Pedersen and Matt and Christie McQuesten.



Diane Jerry displays the Governor and Executive Council's proclamation commemorating Litchfield's 275th anniversary.



A memorable day for Campbell High students

By REBECCA HOWARD
Campbell High School

It isn't every day that Litchfield gets to party. But on Sept. 19, the town definitely had something to celebrate -- its 275th birthday.

The small farming and residential community nestled on the banks of the Merrimack River isn't one for show. When the town planned its anniversary celebration, these values were apparent -- no glitz, no carnival rides, no circus animals trucked in. Instead, Litchfield remembered its history with pony rides, puppet shows and a parade through town.

Many Campbell High School students joined in on the revelry, including a group of juniors -- Cassie Baron, Alyssa Bean, Katherine Childs, Andrew Matte, Shannon Savard and Hannah Webster -- who performed a series of three historical puppet shows over the course of the day.

The students worked tirelessly for three weeks making puppets, writing scripts and designing a set resembling historic Litchfield. Children, teens and adults of all ages gathered around the puppet theater to watch the presentation and learn a little more about the history of their town.

"The audience had a lot of fun watching the show," said Campbell art teacher Denise Freeman, who directed the program along with the school's industrial arts teacher, Charles Mower. "It's great to know we made an impact on the community."

The anniversary parade, with the participation of countless Litchfield residents, started at the middle school and wound its way down Route 3A, wrapping up in the center of town. The procession included the Alvirne High School marching band, various floats and even a giant pumpkin, compliments of Rodonis Farm.

Campbell's varsity soccer and junior varsity football, cheerleading and volleyball teams marched proudly, showing off their school spirit.

"It was awesome to watch my friends and neighbors marching in the parade," senior Shauna Poirier said. "It seemed like the whole town was involved in some way."

The festivities wouldn't have been possible without the dedication of volunteers from the community, and Campbell students were eager to lend a hand. Senior Bailey Finnegan and other volunteers from Hayday Farm spent six hours walking in circles giving pony rides. Junior Driton Aliu volunteered at the bounce house, managing tons of rowdy children.

"I just wanted to help out my community," Aliu said. "It was great to see so many genuinely happy people."

Although the day lacked circus tents, sideshows and surprises, townsfolk agree that the event was a success.

"It was a chance for Litchfield to come together and do something fun," senior Alyson Stapleton said. "That's all that really matters."

Rebecca is a senior at Campbell High. Her report was first published in The Telegraph of Nashua on Sept. 27, 2009 and is reprinted with the newspaper's permission.



Litchfield Presbyterian Church pastor, the Rev. Steve Quinlan, offers the invocation at Litchfield Historical Society ceremonies dressed as the town's first settled minister, the Rev. Joshua Tufts who served from 1741 to 1744.



Students dressed in period costume portray early Litchfield residents. From left to right are Tommie Devereaux, Jacob McQuesten, Cassie Baron, Katherine Childs, Alyssa Bean, Andrew Matte, Hannah Wester, and Logan Higgins. Missing from the photo is Emily Freises.



Local and state dignitaries gathered in front of Litchfield Historical Society Building for presentation of proclamations commemorating town's history and wishing it well for the future.



Crowd takes in ceremonies at historical society.

275 Celebration Contributors

DLB Paving
Litchfield Garage
St. Francis of Assisi Parish
Deco, Inc.
Continental Crimping Co.
Hudson True Value
Pantry Pride Convenience Store
Tom (Levesque) the Barber
Wilson Farm
Pagewood Association
New England Small Tube
Pennichuck
Linda Jacobson, CPA
Fur 'n Feathers
The French Insurance Agency
Dream Travel
Walter & Suzanne Crowell
Bill & Linda Rodonis
Dustballs Cleaning
Nesenkeag, Inc.
Continental Paving
Optimum Building Systems
Durocher Blueberry Farm
McQuesten Farm
Joseph & Mary Rodonis
Warren's Auto Body
Wm. McNally, Old Time Air
Pat and Will Jewett
Durocher Boat Storage
Costumes of Nashua
Tabernacle Baptist Church
Sam's Club
Jane Bergeron-Beaulieu
Bugaboo Creek
T-Bones of Hudson
Litchfield Truck & Equipment
Deb Gilbertson
HayDay Farm
Toyota of Nashua
Passaconaway Country Club
Dalton Farm
Hidden Creek Country Club
Litchfield Historical Society
Ed & Gail Barringer
ABC Junction
Mel's Funway Park, LLC
Manchester Motorcycle Club
Durocher Raspberry Farm
Affiliated HVAC Services
Romano's Pizza
Resser-Thorner Antiques
Fred Fuller Oil Co. Inc.
Davis Funeral Home
Don & Janet Ferren
Janice Arcanro
Li'l Lobster Boat
Center Stage Salon
Rodonis Gardens
Rachel at Budget Cuts
Flowers on the Hill
Framer's Loft
In Towne Cleaners
Bobcat Store
Smith Farm
Jolt Electric
Litchfield Graphix
Nashua Farmer's Exchange
Rave Reviews
Appletree Mall Cinema 12
Phoenix Printing
Nanci's Nailtique & Esthetique
The Telegraph
Virginia Hokenstrom
Woodman's of Essex
Hudson-Litchfield News
Allegra Printing—Salem
Save-On Septic and Evacuation
Craig Young
Ray Peeples of Trottier Studios
Carney Court Apartments
Open Door Christian Fellowship
Stage Crossing Condo Association
Hage Hodes Professional Assn
Tim's Turf
First Student Bus Co. & Drivers
Lawn Dawg
PSNH
Lewis Engineering
Dumont-Sullivan Funeral Home
Granite State American Kenpo Karate

275 Celebration Committee

Diane Jerry, Chair

Jean White, Treasurer, T-shirt Sales, Re-enactors Coach

Pamme Boutselis, Secretary, Publicity, Concessions

Gail Barringer, Fundraising, Publicity

Ann Corker, Fundraising

Sandy Darling, Parade, Raffles

Betty Darling, Parade, Raffles

Dr. Steven Calawa, Parade, Historical Exhibits

Claudette Durocher, Program, Publicity, Parking

Elizabeth Miller, Publicity, Website

Pat Jewett, Selectmen's Representative, Children's Games

Building Inspector Kevin Lynch, Fairgrounds Layout, Parking

Deputy Fire Chief Paul Allard, Parade

Christie and Matthew McQuesten and **Ken and Pat Pedersen** resigned from the committee for personal reasons but continued to be helpful until the celebration was over

275 Celebration Re-Enactors

The following students, dressed in period costumes, assumed the role of Litchfield residents who made a difference in the town's history. They greeted visitors at the eight historic sites listed on the Celebration 275 map.

No. 1 – **Logan Higgins as Aquila Underwood**, the colonial-era resident who, along with others, petitioned the government of Massachusetts to charter Litchfield as a town, which was achieved in 1734.

No. 2 – **Alyssa Bean as Charles Bancroft**, the ferry boat captain who left money to build a bridge between Litchfield and Merrimack in the early 1900s that was instead used to pave muddy Route 3A, now named after him.

No. 3 – **Andrew Matte as Isaac Center**, the long-time town clerk who was the last operator of Thornton's Ferry, one of two boat transportation services that carried people across the Merrimack River for more than a century.

No. 4 – **Jacob McQuesten as James McQuesten**, an ancestor who was born and raised in Litchfield, graduated from West Point, was killed in the Civil War in 1864 and who is memorialized with an imposing monument in the cemetery at the Litchfield Presbyterian Church.

No. 5 – **Hannah Webster as Bertha Griffin Crowell**, who served as organist at the Litchfield Presbyterian Church for 67 years and was active in the community, especially in matters related to education.

No. 6 – **Cassie Baron as Wyseman Clagett**, who was New Hampshire's last attorney general when it was an English colony and the first for New Hampshire when it became a state.

No. 7 – **Katherine Childs as Florence Center**, who served as librarian at the Aaron Cutler Memorial Library for 60 years, was also an elementary school teacher for many years and was regarded as the town historian.

No. 8 – **Emily Freises as Polly White**, who in 1902 bequeathed land and money for construction of the Naumkeag Grange building, which, until its destruction by fire in 1980, served as a social center for townspeople.

Jacob attends Litchfield Middle School. Emily is a student at Presentation of Mary Academy and the six other re-enactors are members of the Campbell High School Drama Club. In addition to the re-enactors, Tommy Devereaux, a student at St. Francis of Assisi School, roamed the grounds in period costume playing the violin. He performed in remembrance of the young George Griffin who lived in the house next door to the Old Town Hall in the 1800s and was a popular fiddler at dances on both sides of the Merrimack River. Jean White, 275 Committee member, coached the re-enactors and was effusive in her praise of their enthusiastic participation.



Alvirne High School Marching Band fills the air with stirring music as it steps along Route 3A.



Griffin Memorial School students dressed as flowers roll along in the Litchfield Education Association float.

275 Celebration Schedule of Events

- 9:00 a.m. Day-long bus shuttle service starts, running from Campbell High School, Darrah Park and New England Small Tube Corp. parking lot to Griffin Memorial School and Town Center
 10:00 a.m. Parade begins at Litchfield Middle School and ends at Aaron Cutler Memorial Library

At Historical Society Building

- 10:00-12:00 Civil War re-enactor Paul Dadek
 10:45 Proclamations and presentations; Litchfield Historical Society program
 11:15-1:30 Balloon animals and face painting by Cluffee the Clown
 11:15-4:00 Historical Society Building open for tours
 11:15-1:30 Passport Program featuring re-enactors of historic Litchfield residents at eight sites
 11:15 Quilting demonstration, live piccolo and flute music

At Cutler Library

- 11:30-12:30 Aiden's Clan Celtic Band and book sale on library lawn

At Griffin Memorial School

- 12:00 Concessions open on grounds of Griffin Memorial School
 12:00-2:00 St. Francis Knights of Columbus speed pitching contest
 12:00-5:00 Girl Scout games, face painting, puppet shows every 15 minutes
 12:00-5:00 Exhibit in gym of children's art work made for town's 250th celebration along with recent art work
 12:00-4:00 Wildlife Encounters Exotic Petting Zoo
 12:00-5:30 Pony rides by Hayday Farm
 12:00-4:00 Make a Picture for the Troops with Lynne & Russ Ober
 12:00-5:00 Kids tattoos at Lions Club table
 12:00-6:00 Music and announcements by Digital Age DJz
 12:30-4:30 Bounce House, inflatable obstacle course and games
 1:00 Campbell High School Spirit Team demonstration
 1:00-3:00 Children's firefighter race game
 1:00-3:00 Children's games sponsored by 275th Committee
 1:30-2:00 Granite State Kenpo karate demonstration
 2:00-3:00 Litchfield Fire Department/Police Department softball game umpired by selectmen
 2:00-3:00 Granite State Cloggers demonstration
 2:00-4:30 Balloon animals by Sue Rafferty
 2:00-2:15 Campbell High School Student Puppet Show
 3:00-3:15 Campbell High School Student Puppet Show
 3:45-4:00 Gov. John Lynch presents trophies to members of firefighters and police softball game teams, visits with spectators
 3:30-4:00 Granite State Kenpo karate demonstration
 4:00-4:15 Campbell High School Student Puppet Show
 4:30 Raffle drawings, pumpkin decorating by children and free cider distribution
 5:00-5:30 Bonfire followed by flaming baton twirling demonstration by Kayla Flaherty
 5:30 Last shuttle bus leaves school grounds

Parade Participants:

Litchfield Police
Litchfield Fire Trucks
State Police
Flutist and Piccolo Players - Keith Pedersen family members
Dignitaries and Selectmen
Miss Granite State and Ms. Pre-Teen in classic cars
Alvirne High School Marching Band
Historical Re-enactors
Mel's Funway Park Go-Carts
Litchfield Historical Society
Ronald McDonald
Litchfield Boy Scouts, Girl Scouts, Cub Scouts
Litchfield Lions Club
Muchachos Drum and Bugle Corps
Litchfield Women's Club
Cluffee the Clown and Shrek costume character
Baton Twirler - Kayla Fraherly
Antique Fire Truck with Music - Warren's Auto Body
Antique Autos and Moxie Mobile
Manchester Motorcycle Club
Bagpiper - Jack McKinnon
Whiz Bang Roller Skaters
Litchfield Garden Club
Amoskeag Strummers
Southern NH Special Operations Unit
Hip-Hopping Hawks - jump ropers for NH Heart Association
Campbell High School Cheerleaders & Blast Softball Team
Litchfield Education Association Float
Griffin School children and Principal Bo Schlichter
Circus Calliope Wagon - Ron Rodier
Passaconaway/Hidden Creek Golf Club Float
School sports teams
Tim's Turf Float
Noel's Christmas Tree Farm Float
Litchfield Birthday Cake Float by Robin Reilly Mosnicka & Heather Reilly Soucy
Litchfield Presbyterian Church Float
McQuesten Farm Float
Antique Farm Tractors
Horses - HayDay Farm



On behalf of Fire Chief Tom Schofield, the Fire Department and family members, Firefighter Pierre Garand accepts winning softball game trophy presented by Gov. John Lynch.



Gov. Lynch presents runner-up softball game trophy to Police Chief Joseph O'Brien and Officer Dan Whelan, left, and Master Patrolman Gary Gott, right.



Jack Algeo steers the Moxie Mobile with Will Jewett as sidekick.



Charlie McQuesten in festive spirit is at the helm of the McQuesten Farm float.



Children happily hop in burlap sack race.



Concession stands attract a crowd.



Junior Alyssa Bean is shown making a presentation at Campbell High School's historical puppet show.



A two-decker display by Warren's Auto Body leads antique tractors in parade.



The extended McQuesten Farm family, which has called Litchfield its home for 10 generations, salutes the town's anniversary with an eye-catching birthday cake float.



People gather along Route 3A to watch the parade.



Bill Rodonis's prize winning pumpkin is displayed at Griffin Memorial School.



Campbell High cheerleaders perform awesome demonstration with Elyse Killgren, Sera Stackpole and Jess Pinault supporting Sam Baril in her aerial feat.

Photos: Campbell High puppet show by Denise Freeman, Warren's Auto Body tractor display by Wayne Auger; all others by Peeples Photography.

Commemorative report prepared by Claudette Durocher, Diane Jerry and Liz Miller.