

Town of Litchfield New Hampshire



Annual Reports

Year ending December 31, 2008

also

Annual Report of the School District

Year ending June 30, 2008

Roland E. Bergeron

Litchfield lost one of its municipal pillars with the death of Roland E. Bergeron in 2008. In his 47-year municipal career, Roland skillfully juggled many vital positions: building inspector, code enforcement officer, road agent and health inspector. As he saw Litchfield grow from 450 residents to over 8,000 from when he first arrived in Litchfield in 1954, Roland used considerable foresight and know-how to meet Litchfield's evolving needs, often with meager resources at hand.

He bought the town's first public works truck and plow, was the force behind construction of the town's public works garage and first salt shed, obtained funds to install the Albuquerque Avenue pedestrian/bicycle path when others had written the project off as undoable, oversaw the design of the town's recycling center, created a public works office and workshop in the incinerator building and even pushed for the creation of a town seal for Litchfield. He also served as a guiding light on a number of municipal and school building committees.

Roland's leadership along with his dedication to Litchfield and its townspeople are greatly missed. In grateful remembrance, the Board of Selectmen has dedicated this year's annual town report to his memory.

In Memoriam



Roland E. Bergeron

March 23, 1920 - October 10, 2008

Code Enforcement Officer
Health Officer
Road Agent
Civil Defense Director
Zoning Board of Adjustment

In Memoriam

JOHN A. MANGO, SR.

March 28, 1931 - May 22, 2007

Selectman

In Memoriam



Paul M. Nicholas

May 19, 1933 - September 18, 2007

Selectman
Budget Committee
Planning Board
Recreation Committee
Bail Commissioner
Town Hall (Meeting House) Renovation/Building Committee

—INDEX—

Animal Control Report	75
Annual Meeting, Election Results	119
Births	131
Budget of the Town	27
Building Department	80
Cable Advisory Committee	81
Civil Unions	130
Comparative Statement	50
Conservation Commission	83
Deaths	133
Deliberative Session	15
Fire-Rescue Services	84
Southeastern NH Hazardous Materials District	87
Highway Department	89
Hillcrest Cemetery Association	91
Incinerator and Recycling Facility	93
Librarian's Report	73
Library Director's Report	71
Lower Merrimack River Local Advisory	94
Marriages	128
Mosquito Control District	96
Nashua Regional Planning Commission	97
Pinecrest Cemetery Association	102
Planning Board	105
Police Department	106
Recreation Commission	112
Resident Population	37
SCHOOL REPORTS	
Auditor's Report	SD-68
Business Administrator	SD- 9
Curriculum and Instruction Director	SD-12
Election Results	SD-51
Enrollment Projection	SD-34
Minutes from 2/9/08 Deliberative Session	SD-35
Minutes from 1/31/09 Deliberative Session	SD-56
Principal – Campbell High School	SD-27
Principal – Griffin Memorial School	SD-19
Principal – Litchfield Middle School	SD-22
School Board District Chairman's Report	SD- 5
School Calendar	SD-33
School District Budget	SD-124
School District Officers	SD- 4
School District Warrant	SD-53
Special Ed Programs & Services	SD-123
Special Services	SD-11
Staff	SD-18
Student Census of Disabilities	SD-123
Superintendent's Report	SD- 7
Technology Coordinator	SD-14
Voting Warrant	SD-48
Selectmen	69
Summary Inventory	37
Tax Collector	38
Tax Rate	36
Town Clerk	41
Town Expenses	51
Town Officers	7
Town Officers & Employee Earnings	123
Town Warrant	10
Treasurer	45
Zoning Board	117

		LITCHFIELD, NH TOWN OFFICERS	
	Office:	Office Holder a/o 12/31/08:	Term Expires:
	Moderator:	John Regan	2009
	Assistant Moderator (Town & School)	Philip M. Reed	2009
	Selectmen:	George Lambert	2010
		M. Patricia Jewett	2011
		Frank A. Byron - Chairman	2011
		Albert Raccio	2009
		Andrew Santom - Vice Chairman	2010
	Administrative Assistant:	Howard L. Dilworth, Jr.	
	Budget Committee:	Brent Lemire - Chairman	2010
		Mike Falzone	2009
		Raymond Peoples	2011
		Dennis Miller	School Rep.
		Brian McCue	2009
		John Harte - Vice Chairman	2010
		George Lambert - Selectmen Rep.	2008
		Paul Parker	2011
	Cable Advisory Committee	Richard Pentheny - Chairman	2009
	Alternate	John Beaulieu	2010
		Scott Cavanagh	2010
		Andy McLavey	Resigned
		Timothy Kearns	2010
	Alternate	Cynthia Couture	2009
	Alternate	David Hunt	2008
	Alternate	Robert J. Fay, Jr.	Resigned
	Cemetery Association Trustees		
	Hillcrest Cemetery	Rosalyn Calawa - President	2009
		Warren Adams - Treasurer	2009
		Edith Eldridge - Secretary	2009
		Elaine Young - Vice President	2009

Pinecrest Cemetery	Robert Leary - President	2009
	Karen Hodge	2010
	Robert Martineau	2009
	Joan Kendall	2009
	Jamie Plumiluf	2011
Checklist Supervisors:	Richard Stoddard	2012
	Robert Redding - Chairman	2010
	Christine Lepine	2013
Code Enforcement Officer:	Shirley Reed	2012
	Kevin Lynch	
Conservation Commission:	Thomas W. Levesque, Sr., - Vice Chair	2011
	Joan McKibben - Chairman	2011
	Raymond Peoples	2009
	Roger St. Laurent, Jr.	2010
	Sharon Jones	2010
	Marion A. Godzik	2009
	Richard Husband	2011
	Stephen Tarara	2011
Fire Chief:	Thomas Schofield	2010
	Thomas Schofield	2010
Forest Fire Warden		
Health Officer:	Kevin Lynch	8/13/2009
	Jacqueline Hoey, RN	8/13/2009
Library Trustees:	Gail Musco - Vice Chair/Treasurer	2009
	Marilyn Spraghan - Chairman	2010
	Kristin Robert - Secretary	2010
	Lynn Clifford	2009
	Aimee Carignan	2011
	Diane L. Jerry	2011
	Vicki L. Varick	
Director of Library Services	Jayson Brennen - Vice Chairman	2009
	Carlos Fuentes	2010
	Alison Douglas	2009
Planning Board:	Mary Ann Geist - Clerk	Resigned
	Steven Perry - Chairman	2011
	Leon Barry	2010

Alternate	Edward Almeida	2010
	Marc Ducharme	2010
Police Chief:	Joseph O'Brien	Tenure
Recreation Commission:	Anthony Schaffer - Chairman	2010
	Maurissa Fluet	2010
	M. Patricia Jewett	Selectman Rep
	David Hansberry	2009
	Sandy Vance	2011
	John Bryant	2011
	Andrew Collins	2010
Road Agent:	Gerard J. DeCosta	2009
So. NH Regional Plann. Comm.	M. Patricia Jewett	
Town Clerk/Tax Collector:	Theresa L. Briand	2011
Deputy Town Clerk/Tax Col.:	Patricia A. Textor	2011
Treasurer: Intrum	Sharon Harding-Reed	2009
Deputy Treasurer		
Trustees, Town Trust Funds:	Linda Peoples	2011
	Mark Mosnicka	2010
	Maureen Lascelles	2009
Zoning Board of Adjustment:	Richard Riley, Jr. - Chairman	2010
	Laura Gandia - Vice Chairman	2009
	John Regan	2009
	Albert Guilbeault	2010
	Tom Cooney - Clerk	2009
Alternate	Eric Cushing	2011
Alternate	Gregory Lepine	2009
Alternate	John R. Devereaux	2010
Alternate	John Brunelle	2011

**TOWN WARRANT
TOWN OF LITCHFIELD**

To the inhabitants of the Town of Litchfield in the County of Hillsborough in said State, qualified to vote in Town affairs:

You are hereby notified that the first session of the annual meeting of the Town of Litchfield will be held at Campbell High School, 1 Highlander Court, in said Litchfield on February 7, 2009 at 2:00 o'clock in the afternoon for explanation, discussion and debate of each warrant article. Warrant articles may be amended at this session per RSA § 40:13, IV except for Warrant Article 5, the wording of which is prescribed by law and cannot be amended per RSA § 40:13 (IV)(a).

You are hereby notified that the second session of the annual meeting of the Town of Litchfield will be held at Campbell High School, 1 Highlander Court, in said Litchfield on Tuesday, March 10, 2009 at 7:00 o'clock in the forenoon for the choice of Town Officers elected by official ballot to vote on questions required by law to be inserted on the official ballot and to vote on all warrant articles from the first session on official ballot per RSA § 40:13, VII. The polls for the election of town officers and other action required to be inserted on said ballot will open on said date at 7:00 o'clock in the forenoon and will not close earlier than 7:00 o'clock in the evening.

Article 1. To elect by ballot the following Town officers: one Moderator - three year term; one Selectman – three year term; two Budget Committee members – three year terms; one Trustee of Trust Funds – three year term; one Library Trustee; three year term; one Town Treasurer – two year term; one Road Agent – two year term.

Article 2. Are you in favor of the adoption of the Zoning Ordinance Amendment No 1 as proposed by the Planning Board for the Town of Litchfield Zoning Ordinance as follows:

REPEAL Housing for Older Persons – Sections 1025 through 1030

No new developments or additional units shall be approved under this section. Existing approved developments are vested under RSA 674:39 and are required to maintain their status as Housing for Older Persons as approved and recorded at the Hillsborough County Registry of Deeds as of November 10, 2008.

This amendment has Planning Board approval.

Yes

No

Article 3. Are you in favor of the adoption of the Zoning Ordinance Amendment No 2 as proposed by the Planning Board for the Town of Litchfield Zoning Ordinance as follows:

AMEND Section 200.00, Definitions; to ADD section 200.01.1, Abutter

Abutter is defined in Litchfield regulations but had not been defined in the zoning ordinance. Adding this definition will avoid any confusion.

This amendment has Planning Board approval.

Yes

No

Article 4. To see if the town will raise and appropriate the sum of \$1,007,704.00 for the repair, reconstruction and project management of the Page Road culvert, Cranberry Lane Culvert, Chase Brook at Albuquerque Avenue culvert, the reclamation of approximately one mile of Albuquerque Avenue and to authorize the issuance of not more than \$807,704.00 of bonds or notes in accordance with the provision of the Municipal Finance Act, to authorize the Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon, and to authorize the use of \$200,000.00 from the Highway Block Grant Fund; furthermore, to raise and appropriate the sum of \$11,000.00 for the purposes of paying the first year's bond issuance costs and interest on said bonds or notes.

The Selectmen recommend this appropriation. The Budget Committee recommends this appropriation. (3/5 ballot vote required)

Article 5. Shall the Town of Litchfield raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$4,179,796.00. Should this article be defeated, the default budget shall be \$4,087,719.00, which is the same as last year, with certain adjustments required by previous action of the Town of Litchfield or by Law; or the governing body may hold one special meeting, in accordance with RSA § 40:13, X and XVI, to take up the issue of a revised operating budget only.

Recommended by the Selectmen

Recommended by the Budget Committee

Article 6. Shall the town adopt the provisions of NH RSA § 37 (Town or Village District Managers) forming a Town Manager form of government, and fix the initial compensation for the position at \$85,000.00 per year (plus benefits), and further to

appropriate the sum of \$42,500.00 for salary plus \$14,875.00 for benefits, for the period July 1, 2009 through December 31, 2009 for this purpose?

Recommended by the Selectmen

Recommended by the Budget Committee

Article 7. To see if the town will vote to raise and appropriate the sum of \$253,378.00 for the design and construction of a drainage system located at Winter Circle; \$165,394.00 of this amount will come from a FEMA grant with the balance of \$87,984.00 to be appropriated from the Highway Block Grant Fund and no money appropriated through taxation. This appropriation shall be non-lapsing per RSA § 32:7, VI and will not lapse until the work is completed or December 31, 2013.

Recommended by the Selectmen

Recommended by the Budget Committee

Article 8. Shall the town vote to approve the cost items for wage and related costs that have been included in the collective bargaining agreement reached between the Town of Litchfield and Council 93 of the American Federation of State County and Municipal Employees which provides for the following increases in wages and benefits;

2008	\$23,111.00
2009	\$40,804.00
2010	\$45,886.00

And further, to raise and appropriate the sum of \$63,915.00 for the 2008 and 2009 fiscal years, such sum representing the additional cost attributable to the increase in salaries and benefits over those of the appropriation at the current staffing levels, paid in the prior fiscal year. This collective bargaining agreement covers full and part time patrol officers and full and part time dispatchers.

Recommended by the Selectmen

Recommended by the Budget Committee

Article 9. To see if the town will vote to raise and appropriate the sum of \$26,642.00 to hire one (1) full time police officer effective July 5, 2009. The cost for the period of July 5, 2009 through December 31, 2009 is \$26,642.00, of which \$18,442.00 is for salary and \$8,200.00 is for benefits and equipment. The annual cost for said officer will be \$56,989.00 of which \$39,957.00 will be for salary and \$17,032.00 will be for benefits and equipment.

Recommended by the Selectmen

Recommended by the Budget Committee

Article 10. Shall the Town vote to raise and appropriate the sum of \$13,000.00 (gross budget) to cover the costs associated with sending one firefighter for paramedic training?

Recommended by the Selectmen

Recommended by the Budget Committee

Article 11. Shall the town vote to require that all votes of an advisory budget committee, budget committee and the governing body relative to the budget items or warrant articles shall be recorded votes and the numerical tally of any such votes shall be printed in the town warrant next to the affected warrant article as specified in NH RSA § 32:5, V-a?

Recommended by the Selectmen

Article 12. Shall the town of Litchfield vote to allow the Town Clerk/Tax Collector to accept credit card payments pursuant to RSA 80:52-c for the collection of local taxes, charges generated by the laws of utility services, or other fees. The Town will add to the amount due, in addition to any interest and penalties payable, a service charge for the acceptance of the card. The Board of Selectmen in coordination with the Town Clerk/Tax Collector may adopt rules and regulations regarding the collection procedure.

Recommended by the Selectmen

Article 13. To see if the Town will vote to establish a Fire Department Special Detail Revolving Fund pursuant to RSA § 31:95-h (c). All revenues received from fees, charges, or other income derived from Fire Department special details shall be deposited into the Fund, and the money shall be allowed to accumulate from year to year, and shall not be considered part of the Town's general surplus. The Town Treasurer shall have custody of all moneys in the fund, and shall pay out the same only upon order of the Board of Selectmen, and no further approval of the Town Meeting shall be required to expend. These funds may be expended only for purposes of Fire Department special details and associated operation and administrative purposes.

Recommended by the Selectmen

Recommended by the Budget Committee

Article 14. To see if the town will vote to discontinue the elected office of highway agent, and to authorize the selectmen to appoint the highway agent. Which appointment shall be for a term of one (1) year. The current highway agent shall continue to hold the office until the 2010 annual town meeting election, at which time the elected office shall terminate if adopted, the authority of the selectmen to appoint the highway agent shall continue in effect until changed by a majority vote at an annual or special town meeting.

By Petition. Not recommended by the Selectmen.

Article 15. Shall the Town adopt the provisions of NH RSA 79 F (TAXATION OF FARM STRUCTURES AND LAND UNDER FARM STRUCTURES), to encourage the reservation of productive farms and associated structures and prevent the loss of farms and their associated structures due to property taxation at values incompatible with their usage. By Petition. Not recommended by the Selectmen.

Given under our hands and seal this 21st day of January, in the year of our Lord two thousand and nine.

Litchfield Board of Selectmen

Frank A. Byron, Chairman

George A. Lambert

M. Patricia Jewett

Alfred C. Raccio

Andrew M. Santom

A true copy of Warrant — — Attest:

Litchfield Board of Selectmen

Frank A. Byron, Chairman

George A. Lambert

M. Patricia Jewett

Alfred C. Raccio

Andrew M. Santom

**Deliberative Session
Town of Litchfield
February 7, 2009**

Time, Place, Meeting called to order at 2:00 p.m. at Campbell High School Auditorium by Moderator John Regan.

Present were: Selectmen Frank Byron – Chairman; Andrew Santom-Vice Chairman, M. Patricia Jewett, Alfred Raccio and George Lambert; Budget Committee members Brent Lemire – Chairman, John Hart – Vice Chair, Paul Parker, Ray Peeples, Mike Falzone and George Lambert – Selectman’s Rep.: Town Council David Lefevre and approximately 85 Litchfield voters and guests.

Ballot Clerks on duty were Bertha Miecowski, Joan Mckibben and Sharon Jones.

Following a series of announcements the moderator led the assembly in the Pledge of Allegiance to the American Flag. He then announced that there would be an “open mike” period partway through the session to allow voters to bring up issues of interest unrelated to official business of the meeting.

First order of business would be a voice vote that would authorize non-voters to speak.

Moderator John Regan asked for volunteers to carry ballot boxes in the event a paper ballot vote is required. Mr. Obeck and Mr. Allen.

Article 1. To elect by ballot the following Town officers: one Moderator - three year term; one Selectman – three year term; two Budget Committee members – three year terms; one Trustee of Trust Funds – three year term; one Library Trustee; three year term; one Town Treasurer – two year term; one Road Agent – two year term.

No discussion on this article so it will appear on ballot as written.

Article 2. Are you in favor of the adoption of the Zoning Ordinance Amendment No 1 as proposed by the Planning Board for the Town of Litchfield Zoning Ordinance as follows:

REPEAL Housing for Older Persons – Sections 1025 through 1030

No new developments or additional units shall be approved under this section. Existing approved developments are vested under RSA 674:39 and are required to maintain their status as Housing for Older Persons as approved and recorded at the Hillsborough County Registry of Deeds as of November 10, 2008.

This amendment has Planning Board approval.

Yes

No

Mr. Perry Spoke to the article – This article will put a hold on any new developments in town to help with the 338 that have been approved and only 170 have been built. We are trying to help fill these communities and get them sold out.

Mr. Spencer – 9 Cranberry Lane - Questioned why we would want to terminate elderly housing in Litchfield.

Mr. Perry – We just want to put them on a shelf until the others are sold.

Mr. Rich Carter – 74 Talent Road - Why are we putting restrictions on new developments? This is a free market.

Mr. Perry – The Planning board decided to do this because there are too many communities that are not even half way built. These communities can't build the community center until the half way point and these people are waiting for their community center. This is the will of the board.

No further discussion on this article so it will appear on ballot as written.

Article 3. Are you in favor of the adoption of the Zoning Ordinance Amendment No 2 as proposed by the Planning Board for the Town of Litchfield Zoning Ordinance as follows:

AMEND Section 200.00, Definitions; to ADD section 200.01.1, Abutter

Abutter is defined in Litchfield regulations but had not been defined in the zoning ordinance. Adding this definition will avoid any confusion.

This amendment has Planning Board approval.

Yes

No

Mr. Steven Perry spoke to the article – this is an administrative adjustment more than anything else.

Claudette Durocher – 158 Charles Bancroft Hwy – I just want to know what is the definition of Abutter.

Mr. Steven Perry – I do not have the actual definition in front of me. This is just to clarify that an abutter is someone who is across the street or next door. This is just to define in zoning as it does in Litchfield Regulation.

Claudette Durocher – I think it is a good idea, I just think that the definition should be on the ballot.

Mr. Phil Reed – 7 Forest Lane – We need a better understanding of these zoning ordinances. Can we get a definition on these some place?

Mr. John Regan – The Zoning and Planning Board Ordinances are on the internet – web site.

No further discussion on this article so it will appear on ballot as written.

Article 4. To see if the town will raise and appropriate the sum of \$1,007,704.00 for the repair, reconstruction and project management of the Page Road culvert, Cranberry Lane Culvert, Chase Brook at Albuquerque Avenue culvert, the reclamation of approximately one mile of Albuquerque Avenue and to authorize the issuance of not more than \$807,704.00 of bonds or notes in accordance with the provision of the Municipal Finance Act, to authorize the Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon, and to authorize the use of \$200,000.00 from the Highway Block Grant Fund; furthermore, to raise and appropriate the sum of \$11,000.00 for the purposes of paying the first year's bond issuance costs and interest on said bonds or notes.

The Selectmen recommend this appropriation. The Budget Committee recommends this appropriation. (3/5 ballot vote required)

Mr. Frank Byron and Mr. Gerry DeCosta will speak to this article

Mr. Byron the Litchfield Board of Selectmen has purposed that we do some repair work that is necessary for several culverts in town that are in the process of failing. It is the intent of the Board of Selectmen that we do this through a bond which will keep the tax rate lower. The impact first year being 2010 the estimated tax rate would increase by \$0.22; 2011 the estimated rate would increase by \$.20; 2012 the estimated rate would increase \$0.19; 2013 estimated rate increase would be \$0.18; 2014 final year the estimated rate increase would be \$0.17. First Year (2009) Costs; Bond Bank Fees \$7,500.00 and Bond Attorney Fees \$3,500.00 = Sub Total of \$11,000.00.

Mr. Gerry DeCosta as you know we have an aging infrastructure in the town. In the past few years we have had events with the culvert on Albuerque as well as Brickyard Drive. These culverts are of the same age and condition. It is just a matter of time before we experience a catastrophe as we did on Brickyard and Albuerque. This bond will take care of these culverts as well as a section of Albuerque.

Mr. Brent Lemire – The Budget Committee strongly supported this avenue. This bond will provide for a sensible tax increase and also get the job done. If we don't approve this we will be in trouble in the long run.

Mr. Bill Spencer – 9 Cranberry Lane asked for a better explanation of the warrant Highway block grant money. You should explain to the voters that the majority of this bond will be paid off by the Highway Grant monies and the cost to the voters is really insignificant.

Mr. Rich Carter – 74 Talent Road – Is the Road in compliance with the town requirements and will the project be completed right.

Mr. Gerry DeCosta- To short answer your question, yes. We will have to put in the same size culvert and then raise the road to meet that.

Mr. Rich Carter – My question is in respect to the curve in the road. Is that going to change?

Mr. Gerry DeCosta – The curve in the road will remain the same. The crown will be reestablished.

Susan Seabrook – 18 Bear Run Drive – Will this article have to be amended year to year to be sure that these funds are to be used for this project?

Mr. Frank Byron – No the article will not have to be amended year to year it is the Selectmen job to be sure that these funds are allocated properly.

No further discussion on this article so it will appear on ballot as written.

Article 5. Shall the Town of Litchfield raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$4,179,796.00. Should this article be defeated, the default budget shall be \$4,087,719.00, which is the same as last year, with certain adjustments required by previous action of the Town of Litchfield or by Law; or the governing body may hold one special meeting, in accordance with RSA § 40:13, X and XVI, to take up the issue of a revised operating budget only.

Recommended by the Selectmen

Recommended by the Budget Committee

Selectmen George Lambert spoke to the article – The 2009 budget was targeted at a request of our department heads to come in with a level funded budget with the exception of energy costs and salary increases. This amount includes a Police Prosecutor; 3% COLA 13/26 receive step increases, 6 of the 13 from Library, Single Police Cruiser, increase in vehicle fuel and bonding of maintenance.

Selectmen Al Raccio moved to amend the \$4,179,796.00 adding \$24,000 to be applied as such; Equipment Hire by \$20,000; Consultanting by \$4,000.00 for a new total of \$4,203,796.00. Seconded by Selectmen George Lambert.

There were no further questions, on a voice vote, the amendment was passed and the Article will appear on the ballot as **Amended**.

Amended Article 5. Shall the Town of Litchfield raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$4,203,796.00. Should this article be defeated, the default budget shall be

\$4,087,719.00, which is the same as last year, with certain adjustments required by previous action of the Town of Litchfield or by Law; or the governing body may hold one special meeting, in accordance with RSA § 40:13, X and XVI, to take up the issue of a revised operating budget only.

Article 6. Shall the town adopt the provisions of NH RSA § 37 (Town or Village District Managers) forming a Town Manager form of government, and fix the initial compensation for the position at \$85,000.00 per year (plus benefits), and further to appropriate the sum of \$42,500.00 for salary plus \$14,875.00 for benefits, for the period July 1, 2009 through December 31, 2009 for this purpose?

Recommended by the Selectmen

Recommended by the Budget Committee

Selectmen Andy Santom will speak to the article – This changes the Litchfield form of government. Details contained in RSA 37 which delegates specific duties to the Manager that are not delegated to an Administrator. This provides daily leadership and decision making, improves financial controls. The town government is too large and complex to be handled by only the Board of Selectmen. The town has grown too to continue to be run by a part time Board of Selectmen.

Mr. Bill Spencer – 9 Cranberry Lane – What is the number of towns that are our size that have Town Managers?

Mr. Santom – I believe that it is about 6 or 8.

Mr. Bill Spencer – That number is 10 and they are all bigger than we are. What are the duties that the RSA assigns to the Town Manager?

Mr. Santom – We have a slide. Town Manager is responsible for under RSA; personnel, maintenance of buildings and roads, purchase of supplies, police and fire, sewers and drainage, street lighting, maintenance of parks, care of cemeteries, welfare and contracts.

Mr. Bill Spencer – What responsibility would this person have in respect to police and fire? Aren't they relatively independent departments?

Mr. Frank Byron - This would be more administrative head with respect to budgets and needs are met in terms of selectmen.

Mrs. Susan Seabrook – 18 Bear Run Drive Does the town manager audit our accounts?

Mr. Andy Santom – We have a Town Auditor that handles that.

Mr. Bill Spencer – 9 Cranberry Lane The Treasurer, Town Clerk/Tax Collector do not report to the town manager at this time. So again I see not very many people reporting to this person. Are you going to go to a three person board again?

Mr. Frank Byron – The treasurer and the town clerk/tax collector would answer to this person in respect to budgets and as for the three member board that is really the

decision of the voters. My point of view I think you have a better chance of the right answer with 5 rather than 3.

Mr. Phil Reed- 7 Forest Lane I rise to speak in favor of this article. We need to move forward with this operation.

Mrs. M. Patricia Jewett – Jeff Lane I did a lot of research and I would like to make an amendment to the Town Manager article. The person that gets the job as town manager must have had at least 2 years of success as a Town Administrator or Manager or a combination of the two positions in Town or City Government. Seconded by Bill Spencer for discussion.

Attorney David Lefevre – This can be an advisory amendment only

Purposed amendment is defeated by voice vote.

Further discussion on original article.

Mr. Bill Spencer – Could some of those duties of Town Manager be delegated to Town Administrator?

Mr. Andy Santom – Yes we could do that

Mr. Bill Spencer – That is my only point, that is not an issue my opinion. It's just a matter of what you delegate to that administrator to do clearly they need someone in the town hall.

Mrs. Ann Moody – Garden Drive Is this one position or two?

Mr. Andy Santom- This is one position.

Mrs. Ann Moody – Looking at position and pay per year is this something we can afford? Can we pay less?

Mr. Andy Santom – If we pay much less we will get what we pay for and we have already been in that position.

Moderator Mr. John Regan – Do we already have a town administrator?

Mr. Andy Santom – No we have an administrative assistant to the selectmen

Moderator Mr. John Regan – Does that position stay on?

Mr. Andy Santom – Yes and there is an opening for that position that is currently being advertised.

Mr. Jason Gurette - Perry Court I would like a better substantial reason for paying this person \$85,000.

Mrs. Susan Seabrook – 18 Bear Run Could this person be hired with a particular salary scale? Will this person also have step increases every year?

Mr. Andy Santom – We gathered all of our information for this position on the Local Government Centers web site where it list the towns with populations. The amount that we picked was based on that information.

Mr. Frank Byron – All Town employees go on a pay scale.

Mr. George Lambert – To answer the question how can we afford this, we can't afford not to! Things are not getting done.

Mr. Bill Spencer – 9 Cranberry Lane Town Manager would not be a contract employee?

Attorney David Lefevre – If the selectmen wanted to do that they could.

Mr. Bill Spencer – Can we fire a Town Manager?

Attorney David Lefevre – For Cause only.

Mr. Bill Spencer – Can we fire a Town Administrator?

Attorney David Lefevre – yes they are an at will employee.

Mr. Richard Riley – Has the board looked into the pay ranges for a Manager vs. a Town Administrator?

Mr. Andy Santom – Yes the pay range is not much different

Mr. Frank Byron – We chose a town manager vs. town administrator so that we could give up the responsibility rather than delegate.

Mr. Jason Gurette – Perry Court – I feel more comfortable testing this out as a town administrator position than giving up all to a Town Manager.

Mr. John Poulos – 56 Old Stage Road – I would like to make an amendment Seconded by Jason Gurette.

Amended Article 6 - Shall the town adopt the provisions of NH RSA § 37 (Town or Village District Managers) forming a Town Manager form of government, and fix the initial compensation for the position at no more than \$85,000.00 per year (plus benefits), and further to appropriate the sum at no more than \$42,500.00 for salary plus at no more than \$14,875.00 for benefits, for the period July 1, 2009 through December 31, 2009 for this purpose?

There were no further questions, on a voice vote, the amendment was passed and the Article will appear on the ballot as **Amended**.

Article 7. To see if the town will vote to raise and appropriate the sum of \$253,378.00 for the design and construction of a drainage system located at Winter Circle; \$165,394.00 of this amount will come from a FEMA grant with the balance of \$87,984.00 to be appropriated from the Highway Block Grant Fund and no money appropriated through taxation. This appropriation shall be non-lapsing per RSA § 32:7, VI and will not lapse until the work is completed or December 31, 2013.

Recommended by the Selectmen

Recommended by the Budget Committee

Selectmen Al Raccio will speak to article – I want to express that there is NO COST TO THE TOWNS PEOPLE!

Don Gallant 6 Winter Circle – Why does this have to be a warrant article?

Mr. Al Raccio – We need to word these articles as the Department of Revenue and the State want us to.

Mr. Bill Spencer – 9 Cranberry Lane – I would like to make an amendment to this article. Seconded by Don Gallant.

Amended Article 7 To see if the town will vote to raise and appropriate the sum of \$253,378.00 for the design and construction of a drainage system located at Winter Circle; \$165,394.00 of this amount will come from a FEMA grant with the balance of \$87,984.00 to be appropriated from the Highway Block Grant Fund and no money appropriated through taxation. This appropriation shall be non-lapsing per RSA § 32:7, VI and will not lapse until the work is completed or December 31, 2013.

Appropriation	\$253,378.00
FEMA	\$165,394.00
Block Grant	\$ 87,984.00

NET COST TO TAXPAYER \$0.00

There were no further questions, on a voice vote, the amendment was passed and the Article will appear on the ballot as **Amended**.

Article 8. Shall the town vote to approve the cost items for wage and related costs that have been included in the collective bargaining agreement reached between the Town of Litchfield and Council 93 of the American Federation of State County and Municipal Employees which provides for the following increases in wages and benefits;

2008	\$23,111.00
2009	\$40,804.00
2010	\$45,886.00

And further, to raise and appropriate the sum of \$63,915.00 for the 2008 and 2009 fiscal years, such sum representing the additional cost attributable to the increase in salaries and benefits over those of the appropriation at the current staffing levels, paid in the prior fiscal year. This collective bargaining agreement covers full and part time patrol officers and full and part time dispatchers.

Recommended by the Selectmen

Recommended by the Budget Committee

Mr. Andy Santom and Frank Byron will speak to the article. The Police Contract expired over a year ago. Increase death insurance from \$25,000 to \$100,000; Shift differential for the midnight shift; Better definition of call in pay; Field training pay; 3% COLA for 8 eligible employees.

No further discussion on this article so it will appear on ballot as written.

Open Discussion – Mr. Brent Lemire- I would like to recognize Brian McCue he is not going to be returning next year and I would like to thank him for his years of service. Susan Seabrook – I want to Thank the Board of Selectmen for their efforts during the ice storm, they where all there all of the time. Chief Tom Schofield – Fire fighter of the year award this year goes to Fire Fighter Jeffrey Newell. CONGRATUALATIONS!

Article 9. To see if the town will vote to raise and appropriate the sum of \$26,642.00 to hire one (1) full time police officer effective July 5, 2009. The cost for the period of July 5, 2009 through December 31, 2009 is \$26,642.00, of which \$18,442.00 is for salary and \$56,989.00 of which \$39,957.00 will be for salary and \$17,032.00 will be for benefits and equipment.

Recommended by the Selectmen

Recommended by the Budget Committee

Mr. Andy Santom will speak to the article – This will provide for 2 full time officers around the clock. Chief O’Brien also did a short presentation to support this article. Many residents spoke in support of this article.

No further discussion on this article so it will appear on ballot as written.

Article 10. Shall the Town vote to raise and appropriate the sum of \$13,000.00 (gross budget) to cover the costs associated with sending one firefighter for paramedic training?

Recommended by the Selectmen

Recommended by the Budget Committee

Mr. Andy Santom will speak to the Article – This will provide lifesaving services to the Fire Department. It will allow for emergency personnel to commence treatment on the scene and it may make a significant difference in the outcome of the patient. Chief Schofield also did a presentation to further support the article. Many residents spoke in support of the article.

No further discussion on this article so it will appear on ballot as written.

Article 11. Shall the town vote to require that all votes of an advisory budget committee, budget committee and the governing body relative to the budget items or warrant articles shall be recorded votes and the numerical tally of any such votes

shall be printed in the town warrant next to the affected warrant article as specified in NH RSA § 32:5, V-a?

Recommended by the Selectmen

Mr. Frank Byron will speak to the article – This article provides actual vote of individuals on the board.

Mr. Bill Spencer – 9 Cranberry Lane – I would like to make an amendment to the article so that it reads the same as the school ballot. Seconded by Mrs. Spencer

Amended Article 11 Shall the town vote to require that all votes by the budget committee and the board of selectmen relative to the budget items or warrant articles shall be recorded votes and the numerical tally of any such votes shall be printed in the town warrant next to the affected warrant article as specified in NH RSA § 32:5, V-a?

There were no further questions, on a voice vote, the amendment was passed and the Article will appear on the ballot as **Amended**.

Article 12. Shall the town of Litchfield vote to allow the Town Clerk/Tax Collector to accept credit card payments pursuant to RSA 80:52-c for the collection of local taxes, charges generated by the laws of utility services, or other fees. The Town will add to the amount due, in addition to any interest and penalties payable, a service charge for the acceptance of the card. The Board of Selectmen in coordination with the Town Clerk/Tax Collector may adopt rules and regulations regarding the collection procedure.

Recommended by the Selectmen

Mr. George Lambert will speak to the article – This allows the town to accept credit cards for payment of taxes, etc. The town will not be charged a fee for this service. The individual using the credit card will be assessed an additional fee of 2- 3% for use of the card. This allows citizens the convenience of paying with credit card.

No further discussion on this article so it will appear on ballot as written.

Article 13. To see if the Town will vote to establish a Fire Department Special Detail Revolving Fund pursuant to RSA § 31:95-h (c). All revenues received from fees, charges, or other income derived from Fire Department special details shall be deposited into the Fund, and the money shall be allowed to accumulate from year to year, and shall not be considered part of the Town's general surplus. The Town Treasurer shall have custody of all moneys in the fund, and shall pay out the same only upon order of the Board of Selectmen, and no further approval of the Town Meeting shall be required to expend. These funds may be expended only for purposes of Fire Department special details and associated operation and administrative purposes.

Recommended by the Selectmen

Recommended by the Budget Committee

Mr. Al Raccio and Chief Schofield will speak to the account – This eliminates the need for the town to raise money through taxation for fire special details. This will not cost the town to fund through the collection of taxes.

No further discussion on this article so it will appear on ballot as written.

Mr. Lemire – The town portion of the budget this year is estimated to go down approximately 2 or 3 cents per thousand with all the warrant articles.

Article 14. To see if the town will vote to discontinue the elected office of highway agent, and to authorize the selectmen to appoint the highway agent. Which appointment shall be for a term of one (1) year. The current highway agent shall continue to hold the office until the 2010 annual town meeting election, at which time the elected office shall terminate if adopted, the authority of the selectmen to appoint the highway agent shall continue in effect until changed by a majority vote at an annual or special town meeting.

By Petition. Not recommended by the Selectmen.

Sponsored by John Latsha – not present. Mr. Andy Santom will speak to the article. The board does not support this article. If we appoint a road agent he does not have to be from Litchfield.

Mr. George Lambert – I am in support of this article.

Mr. Bill Spencer – I would like to make an amendment to this article similar to last year. Seconded Mrs. Spencer

Amended Article 14 – To see if the Town will vote to direct the Board of Selectmen to investigate changing the position of Road Agent to a position appointed by the Board of Selectmen and to report back to the 2010 Town Meeting.

There were no further questions, on a standing vote the article passes 34 to 25, the Article will appear on the ballot as **Amended**.

Article 15. Shall the Town adopt the provisions of NH RSA 79 F (TAXATION OF FARM STRUCTURES AND LAND UNDER FARM STRUCTURES), to encourage the reservation of productive farms and associated structures and prevent the loss of farms and their associated structures due to property taxation at values incompatible with their usage. By Petition. Not recommended by the Selectmen.

The Board of Selectmen is unable to determine the financial impact of the community.

Mr. George Lambert as a citizen is sponsoring this petition. We are trying to support the preservation of farm land as is the State Legislation.

Mr. Jason Gurette – Perry Court we really need a number to go along with this warrant article

Mr. Bill Spencer 9 Cranberry Lane - A couple of years ago we had a petition article like this and it cost the tax payer \$80,000. I also would like to see a price tag attached to this.

Mr. Frank Byron – We as a Board are in favor of supporting our farms we do not want to put in place a warrant article when we are not sure of the implications.

Mr. Bill Spencer – I would like to amend this warrant article – Seconded by Pat Jewett

Amended Article 15 – To see if the Town will vote to direct the Board of Selectmen to investigate the adoption of the provisions of NH RSA 79 F (TAXATION OF FARM STRUCTURES AND LAND UNDER FARM STRUCTURES), to encourage the reservation of productive farms and associated structures and prevent the loss of farms and their associated structures due to property taxation at values incompatible with their usage and to report back to the 2010 Town Meeting.

There were no further questions, on a voice vote the article passes, the Article will appear on the ballot as **Amended**.

With no further questions or business to discuss at 5: 45 p.m. voting day will be on March 10, 2009 from 7 a.m. to 7 p.m.

Mr. John Regan made a motion to adjourn. Seconded by Frank Byron. Motion carried by voice vote.

A true record of business conducted at the Deliberative Session, attest:

Theresa L. Briand
Town Clerk

BUDGET OF THE TOWN WITH A MUNICIPAL BUDGET COMMITTEE

OF: LITCHFIELD

BUDGET FORM FOR TOWNS WHICH HAVE ADOPTED
THE PROVISIONS OF RSA 32:14 THROUGH 32:24

Appropriations and Estimates of Revenue for the Ensuing Year January 1, 2009 to December 31, 2009

or Fiscal Year From _____ to _____

IMPORTANT:

Please read RSA 32:5 applicable to all municipalities.

1. Use this form to list the operating budget and all special and individual warrant articles in the appropriate recommended and not recommended area. All proposed appropriations must be on this form.
2. Hold at least one public hearing on this budget.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the town clerk, and a copy sent to the Department of Revenue Administration at the address below within 20 days after the meeting.

This form was posted with the warrant on (Date): January 23, 2009

BUDGET COMMITTEE

Please sign in ink.

Deputy W. L. Linn

Paul D. Parker

THIS BUDGET SHALL BE POSTED WITH THE TOWN WARRANT

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION
 MUNICIPAL SERVICES DIVISION
 P.O. BOX 487, CONCORD, NH 03302-0487
 (603)271-3397

1 2 3 4 5 6 7 8 9

ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS		BUDGET COMMITTEES APPROPRIATIONS		
					(RECOMMENDED)	(NOT RECOMMENDED)	(RECOMMENDED)	(NOT RECOMMENDED)	
GENERAL GOVERNMENT									
4130-4139	Executive		100,794	123,689	87,542	8,638	96,180		
4140-4149	Election, Reg. & Vital Statistics		92,174	90,276	96,370		96,370		
4150-4151	Financial Administration		311,354	356,076	340,708		336,808		3,900
4152	Revaluation of Property								
4153	Legal Expense		72,600	117,251	81,000		81,000		
4155-4159	Personnel Administration		241,953	246,967	256,097		256,097		
4181-4183	Planning & Zoning		67,404	66,360	67,369		67,269		100
4194	General Government Buildings		54,014	57,138	63,525		61,809		1,716
4195	Cemeteries		1,650	1,600	1,850		1,850		
4196	Insurance		47,936	47,936	47,336	6.00	47,936		
4197	Advertising & Regional Assoc.								
4199	Other General Government		35,000	79,579	35,000		35,000		
PUBLIC SAFETY									
4210-4214	Police		1,045,389	1,067,581	1,139,340		1,092,691		46,649
4215-4219	Ambulance		35,000	31,227	35,000		35,000		
4220-4229	Fire		565,868	567,752	596,453		596,453		
4240-4249	Building Inspection		101,495	56,851	84,964		84,764		200
4290-4298	Emergency Management		26,000	34,915	15,100		15,100		
4299	Other (Including Communications)								
AIRPORT/AVIATION CENTER									
4301-4309	Airport Operations								
HIGHWAYS & STREETS									
4311	Administration		24,178	38,097	68,216		21,166		47,050
4312	Highways & Streets		678,030	536,284	451,946		451,946		
4313	Bridges								

1 2 3 4 5 6 7 8 9

ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS		BUDGET COMMITTEES APPROPRIATIONS	
					(RECOMMENDED)	(NOT RECOMMENDED)	Ensuing Fiscal Year RECOMMENDED	Ensuing Fiscal Year NOT RECOMMENDED
HIGHWAYS & STREETS cont.								
4316	Street Lighting		12,000	17,406	13,000		13,000	
4319	Other							
SANITATION								
4321	Administration		75,536	81,629	79,566		78,566	1,000
4323	Solid Waste Collection							
4324	Solid Waste Disposal		310,496	318,017	330,937		308,999	21,938
4325	Solid Waste Clean-up							
4326-4329	Sewage Coll. & Disposal & Other							
WATER DISTRIBUTION & TREATMENT								
4331	Administration							
4332	Water Services							
4335-4339	Water Treatment, Conserv.& Other							
ELECTRIC								
4351-4352	Admin. and Generation							
4353	Purchase Costs							
4354	Electric Equipment Maintenance							
4359	Other Electric Costs							
HEALTH/WELFARE								
4411	Administration		32,140	29,938	31,996		30,571	1,425
4414	Pest Control		19,127	17,971	18,053		17,688	365
4415-4419	Health Agencies & Hosp. & Other		11,495	11,495	11,495	2,000	13,495	
4441-4442	Administration & Direct Assist.							
4444	Intergovernmental Welfare Pymnts							
4445-4449	Vendor Payments & Other		30,000	16,632	41,500		41,500	

1 2 3 4 5 6 7 8 9

ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS		BUDGET COMMITTEE'S APPROPRIATIONS	
					(RECOMMENDED)	(NOT RECOMMENDED)	RECOMMENDED	NOT RECOMMENDED
CULTURE & RECREATION					XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4520-4529	Parks & Recreation		100,733	77,374	87,285		87,285	
4550-4559	Library		167,080	167,164	177,024		176,510	514
4583	Patriotic Purposes		1,495	1,297	745	4,000	4,745	
4589	Other Culture & Recreation		42,603	35,771	26,250		26,250	
CONSERVATION					XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4611-4612	Admin. & Purch. of Nat. Resources		3,907	3,029	3,747		3,747	
4619	Other Conservation							
4631-4632	REDEVELOPMNT & HOUSING							
4651-4659	ECONOMIC DEVELOPMENT							
DEBT SERVICE					XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4711	Princ.- Long Term Bonds & Notes							
4721	Interest-Long Term Bonds & Notes							
4723	Int. on Tax Anticipation Notes		1		1		1	
4790-4799	Other Debt Service							
CAPITAL OUTLAY					XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4801	Land							
4802	Machinery, Vehicles & Equipment							
4803	Buildings							
4909	Improvements Other Than Bldgs.							
OPERATING TRANSFERS OUT					XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4912	To Special Revenue Fund							
4913	To Capital Projects Fund							
4914	To Enterprise Fund							
	Sewer-							
	Water-							

1	2	3	4	5	6	7	8	9
ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (RECOMMENDED)	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (NOT RECOMMENDED)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year RECOMMENDED	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year NOT RECOMMENDED
OPERATING TRANSFERS OUT cont.								
			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
	Electric-							
	Airport-							
4915	To Capital Reserve Fund *							
4916	To Exp.Tr.Fund-except #4917 *							
4917	To Health Maint. Trust Funds *							
4918	To Nonexpendable Trust Funds							
4919	To Fiduciary Funds							
OPERATING BUDGET TOTAL			4,307,452	4,297,302	4,289,415	15,238	4,179,796	124,857

* Use special warrant article section on next page.

1	2	3	4	5	6
ACCT.#	SOURCE OF REVENUE	Warr. Art.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensnuing Year
TAXES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3120	Land Use Change Taxes - General Fund				
3180	Resident Taxes				
3185	Timber Taxes		2,750		1,800
3186	Payment in Lieu of Taxes		28,094	28,982	29,000
3189	Other Taxes				
3190	Interest & Penalties on Delinquent Taxes		27,100	46,580	51,500
	Inventory Penalties				
3187	Excavation Tax (\$.02 cents per cu yd)		2,463	2,276	2,463
LICENSES, PERMITS & FEES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3210	Business Licenses & Permits		96,830	108,769	111,730
3220	Motor Vehicle Permit Fees		1,000,000	1,310,234	1,231,000
3230	Building Permits		35,000	22,768	19,385
3290	Other Licenses, Permits & Fees		35,890	37,043	31,620
3311-3319	FROM FEDERAL GOVERNMENT	7	400	140,926	165,394
FROM STATE			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3351	Shared Revenues		38,538	38,538	38,538
3352	Meals & Rooms Tax Distribution		375,931	375,931	360,000
3353	Highway Block Grant		170,691	170,110	170,691
3354	Water Pollution Grant				
3355	Housing & Community Development				
3356	State & Federal Forest Land Reimbursement		335	4,944	335
3357	Flood Control Reimbursement				
3359	Other (Including Railroad Tax)		75	56	50
3379	FROM OTHER GOVERNMENTS				
CHARGES FOR SERVICES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3401-3406	Income from Departments		50,000	73,020	60,186
3409	Other Charges				
MISCELLANEOUS REVENUES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3501	Sale of Municipal Property				
3502	Interest on Investments		95,000	95,408	75,000
3503-3509	Other		7,081	7,359	6,201
INTERFUND OPERATING TRANSFERS IN			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3912	From Special Revenue Funds	4/7			287,984
3913	From Capital Projects Funds				

MS-7

Budget - Town of LITCHFIELD FY 2009

1	2	3	4	5	6
ACCT.#	SOURCE OF REVENUE	Warr. Art.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year
INTERFUND OPERATING TRANSFERS IN cont.			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3914	From Enterprise Funds				
	Sewer - (Offset)				
	Water - (Offset)				
	Electric - (Offset)				
	Airport - (Offset)				
3915	From Capital Reserve Funds				
3916	From Trust & Fiduciary Funds				
3917	Transfers from Conservation Funds				
OTHER FINANCING SOURCES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3934	Proc. from Long Term Bonds & Notes	4			807,704
	Amounts VOTED From F/B ("Surplus")				
	Fund Balance ("Surplus") to Reduce Taxes				
TOTAL ESTIMATED REVENUE & CREDITS			1,966,178	2,462,944	3,450,581

****BUDGET SUMMARY****

	PRIOR YEAR ADOPTED BUDGET	SELECTMEN'S RECOMMENDED BUDGET	BUDGET COMMITTEE'S RECOMMENDED BUDGET
Operating Budget Appropriations Recommended (from pg. 5)	4,307,452	4,289,415	4,179,796
Special Warrant Articles Recommended (from pg. 6)	67,000	1,272,082	1,272,082
Individual Warrant Articles Recommended (from pg. 6)		160,932	160,932
TOTAL Appropriations Recommended	4,374,452	5,722,429	5,612,810
Less: Amount of Estimated Revenues & Credits (from above)	1,966,178	3,450,581	3,450,581
Estimated Amount of Taxes to be Raised	2,408,274	2,271,848	2,162,229

Maximum Allowable Increase to Budget Committee's Recommended Budget per RSA 32:18: 459,410
(See Supplemental Schedule With 10% Calculation)

BUDGET COMMITTEE SUPPLEMENTAL SCHEDULE
 (For Calculating 10% Maximum Increase)
 (RSA 32:18, 19, & 32:21)

VERSION #2: Use if you have Collective Bargaining Cost Items

LOCAL GOVERNMENTAL UNIT: LITCHFIELD FISCAL YEAR END 2009

Col. A

	RECOMMENDED AMOUNT		
1. Total RECOMMENDED by Budget Committee (see budget MS7, 27, or 37)	5,612,810		
LESS EXCLUSIONS:			
2. Principal: Long-Term Bonds & Notes			
3. Interest: Long-Term Bonds & Notes	11,000		
4. Capital Outlays Funded From Long-Term Bonds & Notes per RSA 33:8 & 33:7-b	1,007,704		
5. Mandatory Assessments			
6. TOTAL EXCLUSIONS (Sum of rows 2-5)	< 1,018,704 >		
7. Amount recommended less recommended exclusion amounts (Line 1 less Line 6)	4,594,106		
8. Line 7 times 10%	459,410		
9. Maximum allowable appropriation prior to vote (Line 1 + 8)	6,072,220	Col. B	Col. C (Col. B-A)
10. Collective Bargaining Cost Items, RSA 32:19 & 273-A:1, IV, (Complete Col. A prior to meeting & Col. B and Col. C at meeting)	63,915	Cost items recommended	Cost items voted Amt. voted above recommended

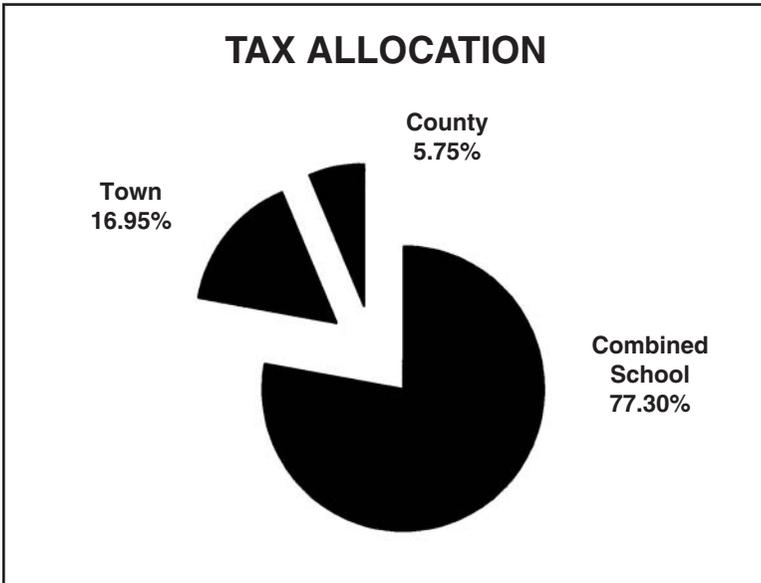
MAXIMUM ALLOWABLE APPROPRIATIONS VOTED
 At meeting, add Line 9 + Column C. \$ _____

Line 8 plus any amounts in Column C (amounts voted above recommended) is the allowable increase to budget committee's recommended budget. Enter this amount on the bottom of the posted budget form, MS7, 27, or 37.

Please attach a copy of this completed supplemental schedule to the back of the budget form.

2008 TAX RATE

School	\$10.32
Town	2.71
County	<u>0.92</u>
	\$13.95
State School Effort	<u>2.04</u>
Combined Tax Rate	\$15.99



Property assessed at \$300,000 has a resulting tax bill of \$4,797.00 which represents payment for each of the governmental units:

School	\$3,708.00
Town	813.00
County	<u>276.00</u>
	\$4,797.00

2008 SUMMARY INVENTORY

Residential And Commercial Valuations:

Residential Land	\$368,109,100	
Commercial Land	12,785,600	
Conservation Restriction Land at Current Use Value	2,129	
Current Land Use Values	501,480	\$381,398,309
Residential Buildings	\$524,543,100	
Manufactured Housing	7,134,200	
Commercial Buildings	18,828,500	550,505,800
Gross Taxable Valuation		\$931,904,109
Less:		
Blind Exemptions	\$ 60,000	
Elderly Exemptions	2,842,150	
Physically Handicapped Improvement Exemptions	82,600	\$ 2,984,750
Net Taxable Valuation		\$928,919,359
Gross Property Taxes at Total Rate (15.99)		\$ 14,853,421
Less War Service Exemptions		(100,100)
Net Property Taxes		\$ 14,753,321
Utility Valuations:		
Public Water Utility	\$ 3,773,800	
Gas Utility	461,300	
Electric Utility	23,626,200	
Total Valuations		\$ 27,861,300
Utility Tax Commitment at Modified Rate (13.95)		388,665
Total Property Tax Commitments		\$ 15,141,986
Total Tax Exempt & Non-Taxable Property		\$ 48,489,700

TAX COLLECTOR'S REPORT

For the Municipality of LITCHFIELD Year Ending 12/31/2008

DEBITS

UNCOLLECTED TAXES AT THE BEGINNING OF THE YEAR*		LEVY FOR YEAR	PRIOR LEVIES		
		2008	2007	2006	2005+
Property Taxes	#3110	xxxxxx	\$ 499,135.61	\$ 0.00	\$ 0.00
Resident Taxes	#3180	xxxxxx	\$ 0.00	\$ 0.00	\$ 0.00
Land Use Change Taxes	#3120	xxxxxx	\$ 78,000.00	\$ 0.00	\$ 0.00
Timber Yield Taxes	#3185	xxxxxx	\$ 0.00	\$ 0.00	\$ 0.00
Excavation Tax @ \$.02/yd	#3187	xxxxxx	\$ 0.00	\$ 0.00	\$ 0.00
Utility Charges	#3189	xxxxxx	\$ 0.00	\$ 0.00	\$ 0.00
Betterment Taxes		xxxxxx	\$ 0.00	\$ 0.00	\$ 0.00
Prior Years' Credits Balance**		(\$ 670.42)			
This Year's New Credits		(\$ 17,260.21)			

TAXES COMMITTED THIS FISCAL YEAR

Property Taxes	#3110	\$ 15,154,312.00	\$ 0.00
Resident Taxes	#3180	\$ 0.00	\$ 0.00
Land Use Change Taxes	#3120	\$ 0.00	\$ 0.00
Timber Yield Taxes	#3185	\$ 580.16	\$ 0.00
Excavation Tax @ \$.02/yd	#3187	\$ 2,276.24	\$ 0.00
Utility Charges	#3189	\$ 0.00	\$ 0.00
Betterment Taxes		\$ 0.00	\$ 0.00

FOR DRA USE ONLY

OVERPAYMENT REFUNDS

Property Taxes	#3110				
Resident Taxes	#3180				
Land Use Change	#3120				
Yield Taxes	#3185				
Excavation Tax @ \$.02/yd	#3187				
Credits Refunded		\$ 16,643.21			
Interest - Late Tax	#3190	\$ 6,624.99	\$ 36,464.93	\$ 0.00	\$ 0.00
Resident Tax Penalty	#3190	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
TOTAL DEBITS		\$ 15,162,505.97	\$ 613,600.54	\$ 0.00	\$ 0.00

*This amount should be the same as the last year's ending balance. If not, please explain.

**Enter as a negative. This is the amount of this year's taxes pre-paid last year as authorized by RSA 80:52-a.

**The amount is already included in the warrant and therefore in line #3110 as a positive amount for this year's levy.

NH DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL SERVICES DIVISION
P.O. BOX 487, CONCORD, NH 03302-0487
(603)271-3397

TAX COLLECTOR'S REPORT

For the Municipality of LITCHFIELD Year Ending 12/31/2008

CREDITS

REMITTED TO TREASURER	LEVY FOR YEAR	PRIOR LEVIES		
	2008	2007	2006	2005+
Property Taxes	\$ 14,535,571.72	\$ 346,993.57	\$ 0.00	\$ 0.00
Resident Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Land Use Change Taxes	\$ 0.00	\$ 78,000.00	\$ 0.00	\$ 0.00
Timber Yield Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Interest & Penalties	\$ 6,624.99	\$ 36,464.93	\$ 0.00	\$ 0.00
Excavation Tax @ \$.02/yd	\$ 2,276.24	\$ 0.00	\$ 0.00	\$ 0.00
Utility Charges	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Converted To Liens (Principal only)	\$ 0.00	\$ 152,142.04	\$ 0.00	\$ 0.00
Betterment Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Discounts Allowed	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Prior Year Overpayments Assigned	(\$ 670.42)			

ABATEMENTS MADE

Property Taxes	\$ 11,333.00	\$ 0.00	\$ 0.00	\$ 0.00
Resident Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Land Use Change Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Timber Yield Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Excavation Tax @ \$.02/yd	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Utility Charges	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Betterment Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
CURRENT LEVY DEEDED	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

UNCOLLECTED TAXES -- END OF YEAR #1080

Property Taxes	\$ 607,407.28	\$ 0.00	\$ 0.00	\$ 0.00
Resident Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Land Use Change Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Timber Yield Taxes	\$ 580.16	\$ 0.00	\$ 0.00	\$ 0.00
Excavation Tax @ \$.02/yd	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Utility Charges	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Betterment Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Property Tax Credit Balance*	(\$ 617.00)	xxxxxx	xxxxxx	xxxxxx
TOTAL CREDITS	\$ 15,162,505.97	\$ 613,600.54	\$ 0.00	\$ 0.00

*Enter as a negative. This is the amount of taxes pre-paid for next year as authorized by RSA 80:52-a.
(Be sure to indicate a positive amount in the Property Taxes actually remitted to the treasurer.)

TAX COLLECTOR'S REPORT

For the Municipality of LITCHFIELD Year Ending 12/31/2008

DEBITS

UNREDEEMED & EXECUTED LIENS	2008	PRIOR LEVIES		
		2007	2006	2005+
Unredeemed Liens Beginning of FY		\$ 0.00	\$ 75,168.23	\$ 21,425.25
Liens Executed During FY	\$ 0.00	\$ 167,061.72	\$ 0.00	\$ 0.00
Unredeemed Elderly Liens Beg. of FY		\$ 0.00	\$ 0.00	\$ 0.00
Elderly Liens Executed During FY	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Interest & Costs Collected	\$ 0.00	\$ 3,690.47	\$ 12,122.99	\$ 6,304.06
TOTAL LIEN DEBITS	\$ 0.00	\$ 170,752.19	\$ 87,291.22	\$ 27,729.31

CREDITS

REMITTED TO TREASURER		2008	PRIOR LEVIES		
			2007	2006	2005+
Redemptions		\$ 0.00	\$ 69,224.29	\$ 53,023.75	\$ 21,425.25
Interest & Costs Collected	#3190	\$ 0.00	\$ 3,690.47	\$ 12,122.99	\$ 6,304.06
Abatements of Unredeemed Liens		\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Liens Deeded to Municipality		\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Unredeemed Liens End of FY	#1110	\$ 0.00	\$ 97,837.43	\$ 22,144.48	\$ 0.00
Unredeemed Elderly Liens End of FY		\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
TOTAL LIEN CREDITS		\$ 0.00	\$ 170,752.19	\$ 87,291.22	\$ 27,729.31

Does your municipality commit taxes on a semi-annual basis (RSA 76:15-a) ? _____

TAX COLLECTOR'S SIGNATURE _____ DATE _____

Theresa L. Briand

Town Clerk's Report

January 1, 2008 through December 31, 2008

Disposal Fees	\$2,217.00
Dogs Licenses	
1,456 Regular	\$9,902.50
7 Group	\$140.00
69 Senior	\$138.00
2 Guide	N.C.
Duplicate Tags	\$5.50
Fines and Penalties	\$4,138.00
Dump Permits	\$0.00
Dredge & Fill Permits	\$0.00
Election Materials	
Candidate Filing Fees	\$46.00
Voter Checklists	\$116.00
Incorporation Filings	\$10.00
Motor Vehicles Registrations	
9,705 Regular	\$1,255,980.00
10 Military	n.c.
2 Municipal	n.c.
E-Reg	\$1,146.45
Municipal Agent Fees	\$25,918.50
Titles	\$3,292.00
Boats	\$18,926.24
Photocopies	\$72.00
Pole Permits	\$20.00
Postage	\$7,898.22
Hunting & Fishing Licenses	\$1,556.00
Returned-Check Fees	\$1,274.44
UCC's	
Regular Filings	\$1,050.00
IRS Direct-Deposit Filings	\$0.00
Releases	\$0.00
IRS Direct-Deposit Release	\$0.00
Searches	\$0.00
Vital Records	
Marriage Licenses	\$1,260.00
Certified Copies	\$1,416.00
Zoning /Subdivision Manuals	\$0.00
Hawkers Permit	\$200.00
	Included in Office Deposits
	\$1,336,722.85
	Direct-Deposited
	\$0.00
	Total Receipts
	\$1,336,722.85

A true record of Town Clerk receipts, attest:
Theresa L. Briand, Town Clerk
January 6, 2009

TOWN CLERK AND TAX COLLECTOR ANNUAL REPORT

Motor Vehicle Registrations: Residents of Litchfield have three options when it comes time to renew registrations. You may come to the office and pay with either cash or checks, surf to www.litchfield.nh.gov and renew online using your routing and checking account number (your decals are mailed to you), or renew by mail using checks and the renewal notices sent to you.

Litchfield is on-line with the State of New Hampshire so we are able to register vehicles up to 26,000 pound. We can issue vanity plates and we can renew those late renewals right here in our office.

To register a Title Exempted Vehicle for the first time the law (RSA 261:2-a) requires that *in addition to a bill of sale* a person registering a 1994 Model Year vehicle (or older) must present additional documentation on the vehicle. The owner must present one of the following additional documents: a previously issued NH Registration (a photocopy is okay), a valid NH or Out of State Title (a photocopy is okay), or a completed "Verification of Vehicle Identification" form (Form 19A) which can be obtained from the Town Clerk's office, Police Department, or a local inspection station.

Inspection stickers for a vehicle renewal need to be in place by the 10th day of the following month of your renewal due date. Late renewals do not get a 10-day grace period. Every trailer and semi-trailer (including campers) with a registered weight of 3,001 pounds or greater shall be inspected (Saf-C 3209.06). Campers and motorcycles are to be inspected by July 1 of each year and will get a sticker with a number 6. All other trailers, such as utility trailers or snowmobile trailers, are inspected by birth month like regular vehicle registrations.

Internet users can go to the Department of Motor Vehicle site: www.egov.nh.gov/platecheck/pass.asp to check for initial plate availability. State of NH Motor Vehicle Agency phone numbers are: NH Title Bureau: 271-3111, Concord Motor Vehicle Registration: 271-2251, Walking Disability Desk: 271-2275, & TTD (hearing impaired): 1-800-735-2964. Driver licensing is done in Manchester, Milford, Salem or Concord.

Elections: There is one election in March this year. Voting is the most fundamental right in a democracy because it is through voting that citizens protect all other rights by carefully selecting the public servants who guide and direct our self-governance. You can come to the Town Clerk's office to register to vote. You may also register to vote on Election Day. You are eligible to vote if you are 18 years of age or older on Election Day, are a US citizen and are domiciled in New Hampshire. A person can have several residences, but may have only one voting domicile. You have to provide your driver license or social security card at the time of registration. If you

are currently on the checklist please check to update your information. Voter registration cards are now required by the State of NH to show place of birth and driver's license or social security number. Any change of address, name change, or party affiliation change should be updated with the Supervisors.

Vital Records: The fee for a marriage license is \$45.00. This past year there was one ceremony at the Town Office immediately after the marriage the license was issued! There is a fee of \$12.00 for the first copy of a death, birth or marriage certificate and \$8.00 each for extra copies.

Dogs: There were 1,572 dogs licensed in 2008. **DOG TAGS EXPIRE APRIL 30 OF EACH YEAR.** Resident's can renew dog licenses starting January 5th. This year the Town Clerk will be at the annual Rabies Clinic to issue dog licenses. If you show the rabies certificate from the previous year the Vet can administer a 3-year rabies shot instead of the 1-year shot. There is a minimum of a \$25.00 fine for failure to register your dog in a timely manner plus monthly late charges. **If you no longer have your dog please drop us a quick note to let us know. IMPORTANT:** Review your previous license to make sure that your dog's rabies vaccination is up-to-date. If you cannot find your vaccination certificate or license from 2007 call the office and we can research your records. You may renew your dog's license via the mail as long as the rabies vaccine is up to date. To register by mail please include: a check made payable to the Town of Litchfield (**NO CASH PLEASE**), and a self-addressed-stamped envelope for return of your new license and dog tag.

License fees: Puppies (3-7 months) or spayed/neutered over 7 months	\$6.50
Male / Female (not spayed/neutered)	\$9.00
Senior owner (over 65)	(for one dog) \$2.00

NH Hunting and Fishings Licenses: January 2008 the Town Clerks office started issuing New Hampshire Hunting and/or Fishing License.

Town Clerk/Tax Collector News: As Town Clerk/Tax Collector for the Town of Litchfield, I completed my fourth year in the state certification program. At that time I graduated as a NH Certified Town Clerk/Tax Collector. It is a pleasure and honor to be a resident and public servant for Litchfield. I am very proud of where I grew up and currently reside and happy to represent Litchfield at the meetings and conferences that I am required to attend throughout New Hampshire.

Tax Collector Lien/Deed Calendar for 2009 *Dates and fees subject to change

Dec.-2008	Delinquent notice of all taxes owed	No charge
Jan.-2009	Notice of impending lien certified to property owners	\$18.00
	2nd or subsequent parcel	\$ 2.00
April-2009	Notice of impending tax deed certified to property owners	\$16.00

Feb. 12, 2009	Execution of Tax Lien	\$18.50
	2nd or subsequent parcel	\$ 8.00
Feb.-2009	Identifying mortgagee holders (for Liens)	\$13.00
Feb.-2009	Notice of executed tax lien to mortgagee holders	\$16.00
April-2009	Identifying mortgagee holders (for Deeding)	\$18.00
April-2009	Notice of impending tax deed to mortgagee holders	\$16.00
May 18, 2009	Execution of Tax Deed	\$10 plus recording fees

Town Clerk / Tax Collector Office Hours:

Monday 10:00 AM to 6:00 PM

Tuesday – Friday 7:30 AM to 3:00 PM

Address: 2 Liberty Way, Suite 3, Litchfield, NH 03052

Phone: (603) 424-4045

Fax: (603) 424-8154

Email: txcollector4u@yahoo.com

Town Clerk/Tax Collector Office Calendar for 2009 **dates subject to change*

January 1, & 2, 2009	CLOSED – NEW YEAR’S
January 19, 2009	CLOSED – Martin Luther King – State Offices Closed
February 7, 2009	Deliberative Session – Town Campbell High 2:00 p.m.
February 13, 2009	Tax Lien Execution
February 16, 2009	President’s Day - CLOSED
March 10, 2009	Town Election Day – Office Open
April, 2009	Rabies Clinic
May 18, 2009	Tax Deed Execution
May 25, 2009	Memorial Day-OFFICE CLOSED
July 3, 2009	Independence Day-OFFICE CLOSED
September 7, 2009	Labor Day- OFFICE CLOSED
September, 2009	Annual Town Clerk conference- OFFICE OPEN
October, 2009	Annual Tax Collector conference- OFFICE OPEN
November 11, 2008	Veteran’s Day- OFFICE CLOSED
Nov. 26-Nov. 27	Thanksgiving Holiday- OFFICE CLOSED
December 24, 2009	Closing at noon for Christmas Eve
December 25, 2009	Christmas day- OFFICE CLOSED
December 31, 2009	Closing at Noon

Respectfully Submitted

Theresa L. Briand, Town Clerk/Tax Collector

The Litchfield Board of Selectmen has received the following information from the current Town Treasurer as a statement of accounts for inclusion in the annual report. During the course of 2008, the Town of Litchfield was served by three (3) Treasurers:

Mr. Horace Seymour, III (Served from January to March)

Mr. Joseph Stapleton (Served from March to October)

Ms. Sharon Harding-Reed (Served from October to December)

Due to the change in the Treasurer's office, the information presented encompasses the entire year in summary format rather than specific periods. As well, the Treasurer is unable to provide a detailed written report for the entire year.

Regards,

The Litchfield Board of Selectmen

Town of Litchfield, New Hampshire
2008 Sub Accounts Statement

Project Name	Balance
Cable Equipment	\$4,666.69
Conservation Education	\$3,797.85
Conservation Fund	\$731,552.61
Environment Fund	\$1,064.73
Footbridge Fund	\$16,572.31
Off Site Improvements	\$11,468.80
Office Complex	\$4,122.80
Regional Pandemic Planning	\$2,559.42
Police Forfeiture	\$3,710.70
Recreation Commission	\$9,229.07
D.A.R.E.	\$11,485.13
Police Special Detail	\$307.01
Fire Department Camera Fund	\$4,307.30
SB Recreation Fund	\$18,708.79
Special Funds	\$18,983.01
250th Anniversary	\$701.44
Total	\$843,237.66

Town of Litchfield, New Hampshire
Escrow Funds
2008 Statement of Activity

Account Name	Beginning Balance	Deposits and Interest	Withdrawals	Ending Balance
110 Page Road LLC	\$1,218.75	\$2.91	\$282.20	\$939.46
43 Cutler Road LLC	\$333.08	\$0.76	\$289.08	\$44.76
AMP Properties LLC	\$5,506.18	\$2,575.97		\$8,082.15
Annandale Fields Development LLC	\$4,115.80	\$8.58	\$497.81	\$3,626.57
Boucher, Beverly McQueen	\$3,712.45	\$4.92		\$3,717.37
Building Relationship LLC	\$891.10	\$2.17		\$893.27
Carcon Company	\$878.47	\$2.13		\$880.60
Charbonneau, Richard	\$1,321.29	\$3.22		\$1,324.51
Continental Paving	\$3,828.09	\$9.31		\$3,837.40
Continental Paving Mini Storage	\$3,872.45	\$9.41		\$3,881.86
Continental Paving Quarry	\$5,170.63	\$13.17		\$5,183.20
Continental Paving Quarry Project	\$2,078.04	\$5.05		\$2,083.09
Cooper Financial	\$2,493.83	\$6.06		\$2,499.89
Cooper Financial Site Plan	\$3,179.19	\$7.74		\$3,186.93
Cooper, Mark	\$26,657.17	\$64.83		\$26,722.00
Cutler & Page LLC/Phase 1	\$1,523.62	\$3.70		\$1,527.32
Cutler & Page LLC/Rolling Acres IV	\$608.15	\$1.37	\$609.00	\$0.52
Cutler & Page LLC/Rolling Acres III	\$36.63	\$0.09	\$36.00	\$0.72
Empire Homes	\$4,580.70	\$11.14		\$4,591.84
Echstone Properties Inc./Pinecrest Road	\$5,441.37	\$13.23		\$5,454.60
Fur-N-Feathers Pet Spa LLC	\$14,200.00	\$28.66	\$1,327.03	\$12,901.63
Homes by Paradise/Larchmount	\$1,736.03	\$4.23		\$1,740.26
Homes by Paradise/Moose Hollow	\$758.88	\$563.91	\$760.00	\$562.79
Homes by Paradise/R&D Londonderry	\$3,570.41	\$8.68		\$3,579.09
Kehoe, Donna M.	\$10.68	\$6.02		\$16.70

Town of Litchfield, New Hampshire
Escrow Funds
2008 Statement of Activity

Account Name	Beginning Balance	Deposits and Interest	Withdrawals	Ending Balance
Lavoie, Eric	\$754.88	\$1.00		\$755.88
Leary, Florence/Excavation Fund	\$1,459.06	\$3.55		\$1,462.61
Lovejoy, Jeffrey R.	\$1,051.01	\$454.42		\$1,505.43
Moheban, Steven	\$781.85	\$1.04		\$782.89
Morin, Maurice	\$2,761.75	\$3.65		\$2,765.40
Open Doors Christian Fellowship	\$731.86	\$0.97		\$732.83
Page & Cutler LLC/Phase II	\$2,774.30	\$6.74		\$2,781.04
Pinecreek Village	\$1,214.00	\$1,001.53	\$1,705.03	\$510.50
R&D Londonderry Development LLC	\$2,769.54	\$8,399.92	\$6,168.55	\$5,000.91
RJ Moreau Company	\$2,621.81	\$6.38		\$2,628.18
Robert Pace Homes	\$956.89	\$2.33		\$959.22
Sanborn Development LLC	\$7,001.21	\$1,784.32	\$504.23	\$8,281.30
Savoie, Bobby	\$5,006.89	\$7.49		\$5,014.38
Sawmill Brook Development	\$6,568.84	\$15.97		\$6,584.81
Stage Crossing LLC	\$3,565.58	\$223.77		\$3,789.35
Theroux, Rene A.	\$3,898.93	\$1,120.79	\$5,021.64	\$1.92
Tim's Turf Landscaping Material LLC	\$1,502.68	\$3.63	\$117.30	\$1,389.01
VAB Properties	\$3,920.01	\$1,646.47	\$1,009.26	\$4,557.22
Valley, Brandon R.	\$500.36	\$1.22		\$501.58
Vessels, William	\$1,142.38	\$1.51		\$1,143.89
Vigeant, Leonard A.	\$358.65	\$0.47		\$359.12
West, Alida/Olde English Estates	\$2,201.30	\$5.36		\$2,206.66
West, Kurt & Alida/Olde Estates	\$717.35	\$1.75		\$719.10
Total				\$151,711.76

COMPARATIVE STATEMENT OF APPROPRIATIONS AND EXPENDITURES
FISCAL YEAR ENDING DECEMBER 31, 2008

Account	Appropriations	Expended	Unexpended Balances	Deficits
Executive	16,504.00	27,464.64		10,960.64
Administration	65,926.00	79,475.72		13,549.72
Town Meeting	18,364.00	16,748.81	1,615.19	
Town Clerk's Office	90,404.00	88,608.68	1,795.32	
Voter Registration	1,770.00	1,667.44	102.56	
Accounting and Auditing	216,073.00	259,749.10		43,676.10
Tax Collector's Office	85,103.00	85,974.75		871.75
Treasury	8,298.00	8,605.36		307.36
Budget Committee	1,880.00	1,746.60	133.40	
Legal Expenses	72,600.00	117,251.81		44,651.81
Personnel Administration	241,953.00	246,966.97		5,013.97
Planning Board	63,655.00	65,239.53		1,584.53
Zoning Board of Adjustment	3,749.00	1,120.41	2,628.59	
General Government Buildings	54,014.00	57,138.56		3,124.56
Cemeteries	1,650.00	1,600.00	50.00	
Insurance	47,936.00	47,936.00		
Contingency	35,000.00	79,578.99		44,578.99
Police Department	1,045,389.00	1,067,581.07		22,192.07
Animal Control	19,127.00	17,970.82	1,156.18	
Ambulance Service	35,000.00	31,227.04	3,772.96	
Fire Department	565,868.00	567,752.19		1,884.19
Emergency Management	26,000.00	34,914.67		8,914.67
Code Enforcement	101,495.00	56,851.29	44,643.71	
Highway Administration	24,178.00	38,097.10		13,919.10
Highways and Streets	678,030.00	536,283.97	141,746.03	
Warrant Article - Engineering Chase Brook	67,000.00	67,000.00		
Street Lighting	12,000.00	17,405.84		5,405.84
Sanitation Administration	75,536.00	81,628.82		6,092.82
Sanitation	310,496.00	318,017.68		7,521.68
Health Administration	2,175.00	1,591.08	583.92	
Mosquito District	29,965.00	28,346.28	1,618.72	
Health Agencies	11,495.00	11,495.00		
Vendor Payments - Welfare	30,000.00	16,631.53	13,368.47	
Parks and Recreation	100,733.00	77,373.51	23,359.49	
Library	167,080.00	167,163.71		83.71
Patriotic Purposes	1,495.00	1,297.47	197.53	
Cable Advisory Committee	42,603.00	35,771.42	6,831.58	
Conservation	3,907.00	3,028.56	878.44	
Interest Tax Anticipation Loans	1.00		1.00	
Totals	4,374,452.00	4,364,302.42	244,483.09	234,333.51
Net Surplus of Appropriation			10,149.58	

EXECUTIVE

APPROPRIATION		16,504.00
Selectmen's Salaries	8,580.00	
Selectmen's Expenses	900.00	
Public Notices & Ads	1,145.17	
Cell Phone Charges	797.40	
Consulting Services	8,015.00	
Printing	322.80	
Dues and Subscriptions	5,815.70	
Florals/Memorials	1,814.67	
Postage	73.90	
EXPENDED		27,464.64
DEFICIT		(10,960.64)

ADMINISTRATION

APPROPRIATION		65,926.00
Adm. Assistant's Salary	70,670.94	
Health Insurance	7,220.47	
Dental Insurance	466.76	
Short-Term Disability Ins.	390.06	
Mileage and Tolls	354.16	
Seminars	373.33	
EXPENDED		79,475.72
DEFICIT		(13,549.72)

TOWN MEETING

APPROPRIATION		18,364.00
Ballot Clerks Wages	2,893.76	
Election Workers Wages	889.69	
Voting Booth Set-Up Wages	18.28	
Moderator Wages	1,283.92	
Optech Programming Support	3,281.85	
Printing	116.00	
Annual Town Report	6,995.00	
Office Supplies	216.53	
Ballots	1,042.80	
New Equipment	10.98	
EXPENDED		16,748.81
UNEXPENDED		1,615.19

TOWN CLERK'S OFFICE

APPROPRIATION		90,404.00
Town Clerk's Salary	25,621.72	
Deputy Town Clerk Wages	20,067.02	
Clerk Wages	12,672.40	
Deputy Town Clerk O.T. Wages	1,312.34	
Clerk Overtime Wages	588.66	
Health Insurance	11,587.36	
Dental Insurance	959.18	
Short-Term Disability Insurance	321.82	
Public Notices and Ads	22.84	
Software Support Services	4,280.11	
Microfilming and Binding	1,495.00	
Equipment Maintenance Contract	184.00	
Postage Meter	256.50	
Dues and Subscriptions	45.00	
Office Supplies	1,255.49	
Dog Tags and License Forms	617.89	
Town Permits/Stickers	660.50	
Postage	3,925.35	
Equipment Repairs and Maintenance	100.07	
Copier Charges	215.74	
Equipment Purchases	66.87	
Mileage and Tolls	1,141.90	
Seminars and Conventions	1,210.92	
EXPENDED		88,608.68
UNEXPENDED		1,795.32

VOTER REGISTRATION

APPROPRIATION		1,770.00
Checklist Supervisors Salaries	970.20	
Clerical Support	504.00	
Office Supplies	89.99	
Mileage and Tolls	27.25	
Equipment Purchases	76.00	
EXPENDED		1,667.44
UNEXPENDED		102.56

ACCOUNTING AND AUDITING

APPROPRIATION		216,073.00
Sec/Bookkeeping Staff Wages	87,220.38	
Sec/Bookkeeping Staff Overtime Wages	5,768.99	
Heath Insurance	17,320.62	
Dental Insurance	1,117.74	
Short-Term Disability Insurance	636.38	
Tax Map Update	975.00	
Telephone	5,279.35	
Software Support Service	11,400.43	
Payroll Service	7,749.94	
Equipment Maintenance Contract	1,737.72	
Printing	816.34	
Dues and Subscriptions	1,067.65	
Office Supplies	2,743.27	
Postage and Envelopes	49.40	
Equipment Repair and Maintenance	623.99	
Equipment Purchases	1,716.27	
Audit Services	30,474.18	
Assessing	83,051.45	
EXPENDED		259,749.10
DEFICIT		(43,676.10)

TAX COLLECTOR'S OFFICE

APPROPRIATION		85,103.00
Tax Collector Salary	25,621.72	
Deputy Tax Collector Wages	20,066.83	
Clerk Wages	12,668.59	
Deputy Tax Collector Overtime Wages	1,280.17	
Clerk Overtime Wages	586.28	
Health Insurance	11,587.34	
Dental Insurance	959.26	
Short-Term Disability Insurance	321.77	
Property Title Research	1,718.41	
Public Notices and Ads	22.84	
Recording Fees	228.13	
Software Support Services	2,883.16	
Equipment Maintenance Contract	184.00	
Postage Meter	256.50	
Dues & Subscriptions	20.00	
Office Supplies	892.17	
Postage	4,447.27	
Equipment Repair and Maintenance	42.30	
Copier Charges	215.76	
Mileage and Tolls	1,040.48	
Seminars & Conventions	931.77	
EXPENDED		85,974.75
DEFICIT		(871.75)

TREASURY

APPROPRIATION		8,298.00
Treasurer Salary	6,285.02	
Town Trustees Salaries	216.70	
Safety Deposit Box Rental	195.00	
Dues and Subscriptions	15.00	
Office Supplies	428.78	
Postage and Envelopes	1,107.20	
Mileage and Tolls	218.71	
Seminars	138.95	
EXPENDED		8,605.36
DEFICIT		(307.36)

BUDGET COMMITTEE

APPROPRIATION		1,880.00
Secretarial/Steno Services	1,653.75	
Office Supplies	57.85	
Seminars	35.00	
EXPENDED		1,746.60
UNEXPENDED		133.40

LEGAL EXPENSES

APPROPRIATION		72,600.00
Retainer Fees	52,742.82	
Litigation Fees	63,333.99	
Collective Bargaining	1,175.00	
EXPENDED		117,251.81
DEFICIT		(44,651.81)

PERSONNEL ADMINISTRATION

APPROPRIATION		241,953.00
Social Security (FICA) Taxes	66,363.17	
Medicare Taxes	23,567.85	
Employee Retirement Contributions	31,205.74	
Firefighter Retirement Contributions	18,613.78	
Police Retirement Contributions	70,291.15	
Unemployment Taxes	174.04	
Worker Compensation Insurance	36,751.24	
EXPENDED		246,966.97
DEFICIT		(5,013.97)

PLANNING BOARD

APPROPRIATION		63,655.00
Administrative Assistant Wages	20,327.40	
Health Insurance	5,338.12	
Dental Insurance	418.18	
Public Notices and Ads	696.62	
Secretarial/Steno Services	3,006.75	
NRPC Planner	21,560.00	
Impact Fee Study	7,400.00	
Printing	136.29	
NRPC Dues	5,826.00	
Office Supplies	169.67	
Postage & Envelopes	84.41	
Mileage and Tolls	148.09	
Seminars & Conventions	128.00	
EXPENDED		65,239.53
DEFICIT		(1,584.53)

ZONING BOARD OF ADJUSTMENT

APPROPRIATION		3,749.00
Secretary-Clerk Wages	325.00	
Public Notices and Ads	91.36	
Secretarial Services	405.00	
Dues and Subscriptions	64.00	
Postage	126.97	
Mileage and Tolls	8.08	
Seminars	100.00	
EXPENDED		1,120.41
UNEXPENDED		2,628.59

OTHER GENERAL GOVERNMENT (CONTINGENCY)

APPROPRIATION		35,000.00
Merrimack Valley Regional		
Water District - Dues	10,000.00	
Bus Shuttle - Presidential Election	230.00	
Computer Equipment Purchase	5,374.13	
Computer Services, and Equipment	689.59	
Portable Generator Purchase	63,285.27	
EXPENDED		79,578.99
DEFICIT		(44,578.99)

GENERAL GOVERNMENT BUILDINGS

APPROPRIATION		54,014.00
Custodian Wages	13,697.86	
Town Hall/Fire Station Pay Phones	440.00	
Town Hall/PS Electricity	14,045.19	
Propane Gas - TH/PS	8,026.69	
Water Charges - TH/PS	1,906.89	
TH/PS HVAC Maintenance Contract	588.00	
Water System Maintenance	216.00	
Tile and Carpet Cleaning	1,505.00	
TH/PS Alarm Maintenance Contract	772.56	
Generator Maintenance Contract	560.00	
TH/PS Telephone Maintenance Contract	558.00	
Trash Container Services	2,427.72	
Building Maintenance and Repairs	1,872.60	
Equipment Repairs and Maintenance	3,813.64	
Generator Diesel Fuel	828.18	
Custodial Maintenance Supplies	2,564.01	
Septic Tank Cleaning	355.00	
Pest Control Spraying	500.00	
Equipment Purchases	265.00	
Fire Alarm Phone System-Meeting House	1,036.22	
Fire Detectors Test/Inspections	1,160.00	
EXPENDED		57,138.56
DEFICIT		(3,124.56)

CEMETERIES

APPROPRIATION		1,650.00
Pinecrest Cemetery	800.00	
Hillcrest Cemetery	800.00	
EXPENDED		1,600.00
UNEXPENDED		50.00

INSURANCE

APPROPRIATION		47,936.00
Property and Mobile Equipment	5,799.00	
Auto Insurance	11,719.00	
General Liability	16,828.00	
Law Enforcement Liability	11,181.00	
Crime Insurance	612.00	
Additional Limits	1,797.00	
EXPENDED		47,936.00

POLICE DEPARTMENT

APPROPRIATION

ADMINISTRATION:		1,045,389.00
Police Chief Salary	77,162.40	
Lieutenant Wages	63,771.12	
Lieutenant Overtime	4,840.20	
Uniform Allowance	800.00	
Health Insurance	22,127.76	
Dental Insurance	1,918.56	
Short-Term Disability	744.65	
Uniforms and Accessories	370.98	
Telephone	14,663.95	
Pre-Employment Physicals/Testing	13,585.90	
Equipment Maintenance Contract	504.95	
Dues and Subscriptions	2,800.33	
Community Relations	419.10	
Recruitment	160.00	
Office Supplies	5,177.10	
Postage	746.24	
CRIME CONTROL AND INVESTIGATION:		209,793.24
Sergeant Wages	46,531.20	
Sergeant Overtime Wages	8,702.40	
Photo Laboratory Services	600.00	
Equipment Maintenance Contract	6,450.31	
Film and Photo Supplies	404.98	
Minor Tools and Supplies	4,300.57	
Equipment Purchases	8,810.00	
TRAFFIC CONTROL:		75,799.46
Master Patrolmen Wages	54,020.64	
Patrolmen Wages	226,190.73	
Corporal Wages	35,196.25	
Special Officer Wages	50,712.43	
Master Patrolmen Overtime Wages	13,767.28	
Patrolmen Overtime Wages	51,928.70	
Corporal Overtime Wages	10,957.38	
Patrolmen Court Wages	91.67	
Uniform Allowance	3,950.00	
Health Insurance	78,910.50	
Dental Insurance	7,394.17	
Short-Term Disability Insurance	2,585.98	
Long-Term Disability Insurance	2,112.23	
Life Insurance	211.20	
Uniforms and Accessories	7,899.66	
Vehicle Fuel	31,551.01	
Vehicle Repairs and Maintenance	12,374.29	
Tire Purchases	5,977.04	
Radio Installation & Repair	553.00	
Cruiser Purchase	29,674.00	626,058.16

TRAINING:

Ammunition Purchases	4,009.85	4,009.85
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SUPPORT SERVICES:

FT Secretary/Dispatchers Wages	66,699.52	
PT Secretary/Dispatcher Wages	19,047.14	
Secretary/ Dispatchers Overtime	8,025.99	
Uniform Allowance	800.00	
Health Insurance	10,981.56	
Dental Insurance	1,868.40	
Short-Term Disability Insurance	624.06	
Long-Term Disability Insurance	567.36	
Life Insurance	38.40	
Emergency Response Team Fees	5,000.00	
Dispatch Service Contract	31,464.00	
Medical Service Charges	150.00	
Internet Maintenance Contract	1,048.68	
Equipment Repair and Maintenance	335.25	146,650.36

POLICE GRANTS:

OHRV Grant	2,380.00	
Police Grants	2,890.00	5,270.00

EXPENDED

1,067,581.07

DEFICIT

(22,192.07)

ANIMAL CONTROL**APPROPRIATION**

19,127.00

Animal Control officer Wages	10,702.48	
Mileage Allowance	2,321.28	
Uniform and Accessories	147.47	
Telephone	101.15	
Electricity	1,225.97	
Dues and Licenses	200.00	
Office Supplies	372.76	
Postage	42.00	
Building Repairs and Maintenance	740.99	
Equipment Repairs and Maintenance	39.76	
Custodial Maintenance Supplies	149.95	
Food and Accessories	74.84	
Minor Tools and Supplies	26.39	
Equipment Purchases	1,825.78	

EXPENDED

17,970.82

UNEXPENDED

1,156.18

AMBULANCE**APPROPRIATION**

35,000.00

EXPENDED

31,227.04

UNEXPENDED

3,772.96

FIRE DEPARTMENT

APPROPRIATION		565,868.00
ADMINISTRATION:		
Fire Chief Salary	1,866.00	
Uniforms and Accessories	339.00	
Contracted Secretarial Services	6,390.00	
Public Notices and Ads	785.50	
Telephone	9,328.46	
Computer Software Contract	1,111.85	
Pre-Employment Physicals/Tests	419.50	
Printing	298.21	
Dues and Subscriptions	660.62	
Office Supplies	792.08	
Postage and Envelopes	57.74	
Copier Lease	861.95	
Computer Equipment Purchases	2,164.17	
Chief's Vehicle Lease Purchase	8,995.00	34,070.08
FIREFIGHTING:		
Full Time Firefighter/EMT Wages	101,498.99	
Call Firefighter Wages	84,994.32	
Coverage for FT Firefighters	10,284.96	
Saturday/Sunday Coverage	14,842.36	
Fire Special Detail	11,207.55	
Full Time Firefighter Overtime	14,187.16	
Health Insurance	17,350.92	
Dental Insurance	1,663.38	
Short-Term Disability Ins.	4,029.16	
Uniforms and Accessories	3,000.50	
Fire Pump Service And Certification	1,455.60	
Equipment Rental	2,367.27	
Foam and Extinguisher Supplies	3,737.51	
Vehicle Fuel	3,370.38	
Diesel Fuel	12,983.85	
Provisions	728.73	
Minor Tools and Supplies	241.44	
Equipment Purchases	50,503.27	
Fire Tanker/Truck Lease Purchase	59,565.07	398,012.42
FIRE PREVENTION:		
Community Relations	258.51	258.51
TRAINING:		
Training Wages	30,906.13	
Training	8,620.00	
Training Equipment Purchases	628.95	
Mileage and Tolls	1,105.11	41,260.19

COMMUNICATIONS:			
Dispatch Service Contract	5,904.00		
Communication Equip. Maint. Contract	956.00		
Portable Radio Batteries	754.29		
Radio Installation & Repairs	7,427.22		15,041.51
REPAIR SERVICES:			
Equipment Repair Wages	834.41		
Equipment Repair and Maintenance	1,501.27		
Air Compressor Service Contract	793.60		
Scott Air Packs Maintenance Contract	1,552.53		
Vehicle Repairs and Maintenance	38,867.85		
Tire Purchases	2,820.23		
Minor Tools and Supplies	321.33		46,691.22
MEDICAL SERVICES:			
Oxygen Tank Refills	730.15		
Medical Equipment Maint. Contract	1,515.97		
Medical Supplies	3,073.48		
Medical Equipment	2,984.15		8,303.75
FIRE STATION:			
Electricity	4,718.41		
Heating Oil	6,489.31		
Station Repairs and Maintenance	7,191.30		
Custodial Maintenance Supplies	965.14		
Furniture/Fixture Purchases	185.94		19,550.10
INCIDENT AND FIRE INVESTIGATION:			
Investigation Schooling	587.85		
Equipment Purchases	3,976.56		4,564.41
EXPENDED			567,752.19
DEFICIT			(1,884.19)

EMERGENCY MANAGEMENT

APPROPRIATION			26,000.00
12/11/08 Ice Storm Wages	17,994.98		
Emergency Planning Expenses	636.48		
Hazardous Material District Assessment	5,687.00		
Ice Storm Equipment, Services & Support	9,529.80		
Equipment Purchases	1,066.41		34,914.67
EXPENDED			34,914.67
DEFICIT			(8,914.67)

CODE ENFORCEMENT

APPROPRIATION		101,495.00
Code Enforcement Salary	39,480.93	
Temporary Inspector Wages	7,422.57	
Dental Insurance	109.20	
Short-Term Disability Ins	111.30	
Telephone	888.44	
Dues, Licenses and Subscriptions	400.00	
Office Supplies	94.85	
Postage	103.41	
Vehicle Fuel	824.99	
Vehicle Repairs and Maintenance	202.66	
Code Materials	640.60	
Equipment Purchases	36.98	
Vehicle Lease/Purchase	6,451.62	
Mileage and Tolls	23.74	
Seminars and Conventions	60.00	
EXPENDED		56,851.29
UNEXPENDED		44,643.71

HIGHWAY AND STREETS

APPROPRIATION		702,208.00
ADMINISTRATION:		
Road Agent Salary	760.00	
Public Notices and Ads	551.23	
Telephone	2,241.88	
Communication Equip. Maint. Contract	1,306.88	
Dues and Subscriptions	70.00	
Office Supplies	83.80	
Postage	24.75	
Equipment Purchases	2,995.00	
Seminars	1,085.00	9,118.54
ENGINEERING:		
Consulting Engineer Services	28,978.56	28,978.56
ROAD MAINTENANCE PROJECTS:		
Culvert Replacements	-	-
ROAD MAINTENANCE:		
Workmen Wages	57,044.99	
Workmen Overtime	5,767.01	
Uniforms and Accessories	390.00	

Electricity	1,465.46	
Propane Gas - Garage Heat	6,072.06	
Equipment Hire	157,529.00	
Pavement Striping/Markings	13,134.05	
Tree Removals	3,180.00	
Road Sweeping	7,735.00	
State Work Release Program	2,630.14	
Road Maintenance/Improvement	57,762.00	
Equipment Repair and Maintenance	12,436.34	
Vehicle Fuel	9,693.96	
Roadside Mowing	6,875.00	
Vehicle Repairs and Maintenance	4,474.32	
Tire Purchases	279.00	
Gravel Purchases	6,647.26	
Asphalt and Cold Patch	2,624.60	
Signs, Posts and Accessories	2,305.93	
Minor Tools and Supplies	2,795.77	
Safety Equipment Purchases	742.69	
Vehicle Lease/Purchase	5,999.00	367,583.58
STORM DRAINS:		
Catch Basin Clean Outs	13,320.00	
Catch Basin Replacements	17,085.41	30,405.41
SNOW PLOWING/REMOVAL:		
Building Repairs and Maintenance	2,057.50	
Plow and Spreader Repairs	36,179.06	
Salt Purchases	91,317.95	
Sand Purchases	8,740.47	138,294.98
EXPENDED		574,381.07
UNEXPENDED		127,826.93
STREET LIGHTING		
APPROPRIATION		12,000.00
Monthly Fees and Installation Charges	17,405.84	
EXPENDED		17,405.84
DEFICIT		(5,405.84)

SANITATION

APPROPRIATION		386,032.00
ADMINISTRATION:		
Facility Manager Wages	40,753.60	
Assistant Manager Wages	23,364.29	
Facility Manager Overtime	2,170.58	
Assistant Manager Overtime	1,257.05	
Health Insurance	9,655.74	
Dental Insurance	1,004.10	
Telephone	632.89	
Dues-Northeast Resource Recovery	500.00	
Operations License Fees	2,173.95	
Seminars and Workshops	116.62	81,628.82
SOLID WASTE DISPOSAL:		
Demolition Material & Tire Disposal	139,299.56	139,299.56
INCINERATION:		
Incinerator Operators/Laborer Wages	33,247.46	
Laborers Overtime	196.76	
Uniforms and Accessories	949.69	
Ash Testing	515.00	
Pest Control Service	338.00	
Electricity - Incinerator	10,194.53	
Equipment Rental	800.00	
Building Repairs and Maintenance	2,800.79	
Equipment Repairs and Maintenance	20,526.31	
Gas and Oil	380.50	
Diesel Fuel	2,614.90	
Incinerator Fuel Oil	60,561.02	
Custodial Maintenance Supplies	139.93	
Ash Disposal Expenses	12,111.81	
Signs, Posts and Accessories	160.00	
Minor Tools and Supplies	1,215.12	
Skid Loader Lease/Purchase	8,486.84	155,238.66
RECYCLING:		
Propane Gas - Bldg. Heat	2,522.08	
Building Repairs and Maintenance	258.30	
Equipment Maintenance	1,077.14	
Recyclables-Disposal Fees	8,460.62	
Electronics Recycling	3,900.00	
Recycling Facility Improvement	650.00	16,868.14
HAZARDOUS WASTE:		
Residential Material Disposal	6,611.32	6,611.32
EXPENDED		399,646.50
DEFICIT		(13,614.50)

HEALTH ADMINISTRATION

APPROPRIATION		2,175.00
Health Officer Salary	1,331.00	
Telephone	65.36	
Water Analysis	120.00	
Dues and Subscriptions	25.00	
Office Supplies	49.72	
EXPENDED		1,591.08
UNEXPENDED		583.92

MOSQUITO DISTRICT

APPROPRIATION		29,965.00
Public Notices	97.07	
Secretarial Services	697.50	
Larval Control Application	5,250.00	
Catch Basin Mapping	3,750.00	
Specimen Testing and Reports	15,250.00	
Internet/Computer	2,243.99	
Office Supplies	39.99	
Film and Photo Supplies	852.75	
Minor Tools and Supplies	125.33	
Mileage and Tolls	39.65	
EXPENDED		28,346.28
UNEXPENDED		1,618.72

HEALTH AGENCIES

APPROPRIATION		11,495.00
Big Brothers/Big Sisters	220.00	
Child Advocacy Center	1,100.00	
Visiting Nurses Association	8,250.00	
St. Joseph's Community Services.	359.00	
Bridges	82.00	
Nashua Area Health Center	82.00	
Nashua Mediation Program	82.00	
Nashua Community Council	1,320.00	
EXPENDED		11,495.00

VENDOR PAYMENTS - WELFARE

APPROPRIATION		30,000.00
Prescriptions/Medical Services	867.53	
Utilities	877.27	
Heating Oil/Propane Gas	953.27	
Groceries, Household Items	1,387.40	
Housing	12,546.06	
EXPENDED		16,631.53
UNEXPENDED		13,368.47

PARKS AND RECREATION

APPROPRIATION		100,733.00
ADMINISTRATION AND PROGRAMS:		
Public Notices and Ads	195.40	
Telephone	337.35	
Dues and Subscriptions	195.68	
Office Supplies	498.21	
Copier Charges	47.99	
Program Expenses	105.00	1,379.63
MAINTENANCE OF PARKS:		
Groundskeeper Wages	479.96	
Electricity - Sprinkler System	1,204.21	
Equipment Rental	541.00	
Chemical Toilet Rental	1,611.54	
Mowing	15,400.00	
Field Maintenance/Trash Removal	11,410.95	
Minor Tools and Supplies	13.66	
Field Improvements-Capital Outlay	4,650.00	35,311.32
MAINTENANCE OF FACILITIES:		
Custodian Wages	1,119.92	
Electricity - Talent Hall	3,720.94	
Propane Gas - Talent Hall	11,902.57	
Water Charges	1,233.07	
Trash Container Services	3,035.38	
Building Repairs and Maintenance	19,132.09	
Custodial Maintenance Supplies	418.59	
Minor Tools and Supplies	120.00	40,682.56
EXPENDED		77,373.51
UNEXPENDED		23,359.49

PATRIOTIC PURPOSES

APPROPRIATION		1,495.00
Printing	74.48	
Flags and Holders	987.99	
Wreaths	215.00	
Refreshments and Prizes	20.00	
EXPENDED		1,297.47
UNEXPENDED		197.53

CABLE ADVISORY COMMITTEE

APPROPRIATION		42,603.00
PEG Contracted Services - Town/School	10251.05	
Telephone/Internet Access	2466.48	
Electricity	2,225.39	
Office Supplies	73.87	
Equipment Repairs and Maintenance	420.88	
Copier Charges	5.04	
Minor Tools and Supplies	328.71	
Equipment Purchases	20,000.00	
EXPENDED		35,771.42
UNEXPENDED		6,831.58

LIBRARY

APPROPRIATION		167,080.00
Library Director Wages	47,220.18	
Children's Librarian Wages	27,447.71	
Adult Services Librarian Wages	26,839.91	
Assistant Librarian Wages	15,952.38	
Page Wages	5,990.93	
Custodian Wages	2,887.14	
Health Insurance	623.12	
Tuition Reimbursement	200.00	
Telephone	933.93	
Software Purchases/Licenses	1,460.00	
Electricity	4,406.80	
Heating Oil	2,559.23	
Equipment Maint. Contract	3,410.47	
Water Cooler Supplies and Services	21.29	
Trash Container Services	1,122.71	
Dues and Subscriptions	669.48	
Community Programs	452.00	
Postage	165.87	
Library Supplies	1,954.32	
Automation Supplies	1,627.50	
Building Maintenance and Repairs	2,733.37	
Equipment Repairs and Maintenance	851.14	
Custodial Maintenance Supplies	346.35	
Sidewalk Snow Removal	52.72	
Reference Media Purchases	2,283.11	
Books and Media	11,043.82	
Periodicals	1,207.47	
Equipment Purchases	1,364.60	
Furniture/Fixture Purchases	220.54	
Mileage and Tolls	461.21	
Seminars	415.00	
Story Time Expenses	239.41	
EXPENDED		167,163.71
DEFICIT		(83.71)

CONSERVATION

APPROPRIATION		3,907.00
Property Management	1,408.79	
Wildlife Sanctuary Lease	1.00	
Publications	81.39	
Dues and Subscriptions	351.00	
Office Supplies	31.96	
Postage	41.20	
Minor Tools and Supplies	146.36	
Mileage and Tolls	86.86	
Seminars and Annual Meeting	350.00	
Youth Fishing Derby	530.00	
EXPENDED		3,028.56
UNEXPENDED		878.44

INTEREST ON TAX ANTICIPATION LOANS

APPROPRIATION	1.00
UNEXPENDED	1.00

WARRANT ARTICLE - CHASE BROOK

APPROPRIATION		67,000.00
Stantec Engineering	14,500.00	
BALANCE CARRIED FORWARD	52,500.00	
EXPENDED		67,000.00

HIGHWAY BLOCK GRANT FUND

Fund Balance - 12/31/07		540,472.54
2008 Revenues		170,109.75
Available Funds - 2008		710,582.29
Project Payments		0.00
Fund Balance - 12/31/08		710,582.29

OUTSTANDING BILLS AND CONTRACT PAYMENTS

2007 Outstanding Payroll		37,474.18
2007 Town Clerk		65.96
2007 Accounting		1,392.23
2007 Tax Collector		2,248.61
2007 Budget Committee		191.25
2007 Litigation		6,052.80
2007 Planning Board		2,973.56
2007 Zoning Board of Adjustment		76.80
2007 General Government Buildings		32,486.99
2007 Police Department		5,598.69
2007 Ambulance		7,878.05
2007 Fire Department		61,750.75
2007 Code Enforcement		132.48
2007 Highway Department		62,373.19
2007 Town- Wide Paving Projects		252,261.00
2007 BrickYard Culvert Replacement		268,081.15
2007 Street Lights		1,544.30
2007 Sanitation		30,197.54
2007 Animal Control		329.13
2007 Parks and Recreation		11,057.10
2007 Library		5922.49
2007 Cable Committee		11,880.69
Total Payments		801,968.94

PAYMENTS TO SCHOOL DISTRICT

2007-2008 School Appropriation Balance		2,932,423.57
2008-2009 School Appropriation	11,765,346.00	
Payments to School District	7,693,713.20	
Balance Due District		4,071,632.80

COUNTY TAX

Hillsborough County Treasurer		887,286.00
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PAYMENTS TO STATE

Marriage Licenses & Records Fees		1,960.00
Dog License Fees & Population Control		3,807.50
Total Payments		5,767.50

DISCOUNTS, ABATEMENTS & REFUNDS

Property Tax Abatements		2,658.73
Property Tax Duplicate Payment Refunds		22,636.69
Total		25,295.42

OPERATING TRANSFERS OUT

Federal Withholding Taxes		211,456.03
FICA Employee Contributions		66,387.23
Medicare Employee Contributions		23,885.10
Charitable Contributions		150.00
Employee Retirement Contributions		17,852.28
Police Retirement Contributions		57,404.11
Firefighter Retirement Contributions		10,873.58
Anthem Blue Cross Health Insurance Premiums		6,262.08
MTHP Health Insurance Premiums		37,574.24
Delta Insurance Premiums		4,814.43
Colonial Insurance Premiums		460.94
Short-Term Disability		8,237.49
PD Union Dues		3,829.70
Total Transfers		449,187.21

2008 ANNUAL REPORT

LITCHFIELD BOARD OF SELECTMEN

For the town of Litchfield, 2008 has been a significant, although turbulent year. The year started with significant amount of snow fall thus requiring additional expenditures for removal. In early March, we lost the Town Treasurer due to allegations of impropriety. This issue continued throughout the early spring and currently is moving its way through the court system. To recover the money, the town of Litchfield has filed a claim with our insurer for the funds. The Board of Selectmen continues to work with the insurer to make certain that all funds are returned.

As the citizens are aware, the town's incinerator must be closed in 2010. To determine the best path forward, the Board of Selectmen in 2007 formed a Solid Waste Committee with a charter to report to the Selectmen in 2008 the results of their study of alternatives for handling the town's wastes. The Selectmen received the interim report of the Solid Waste Committee and have agreed with their recommendation that the facility be converted to a transfer station. The Board expects to receive from the Committee final plans for this change over in 2009.

The Board also engaged two additional committees during 2008; the Ethics Formation Committee and the Financial Systems Committee. The Ethics Formation Committee is chartered with investigating the establishment of an Ethics Committee for the town. Their intention is to be prepared to bring forward a warrant article forming an Ethics Committee in 2010 for consideration of the voters. The Financial Systems group has been assembled to work on town financial systems procedures that could minimize the possibility of theft of town money, etc. Both Committees will continue forward through 2009.

Early in 2008, the Board of Selectmen was able to reconstitute the Recreation Commission back into a functional group. This group has done a superb job of revamping Talent Hall and bringing the facility up to code requirements. At the end of the year, the facility was close to being back to full programming for the town's residents. Congratulations to this group of individuals!

In October, Roland Bergeron passed away. Roland had work for Litchfield for over 40 years as our Road Agent, Building and Code Inspector, Health officer and had served on committees too numerous to count. Roland was always involved and was one of the key people who saw the future potential of Litchfield and helped shape our development. Roland was always willing to contribute and spent innumerable hours on various town projects. Roland's impact on our community was profound. He will be very much missed.

As 2008 drew to a close, the town was struck with a tremendous natural disaster in the form of an ice storm. The Emergency Management system was activated by Fire Chief and Emergency Management Director Thomas Schofield. This incident required the complete corporation of the town's senior leadership including the Board of Selectmen, Fire and Police Departments along with the Road Agent and crew. Resources from the State in the form of National Guard troops were called in to assist along with the mutual aid of other communities. The Board of Selectmen was successful in starting up an emergency shelter at Campbell High School to provide approximately 70 citizens with an opportunity for hot food, showers and a place to sleep if needed. Fire and Police were out continuously working with citizens who were handicapped or in need of additional support. While this may have been the worst of time, the best of everyone came out in support of the community.

Lastly, the budget of 2009 was assembled and submitted to the Budget Committee. While there was much debate on what should be budgeted, we believe that the 2009 proposed budget and the default budget both a reduction over 2008 levels makes good sense for the town. Warrant articles are submitted to complete some of the needed road work and a new form of government with a Town Manager is proposed for your consideration. Litchfield is no longer the small town that it used to be; it is in need of professional full time management.

We wish to close by saying that we as citizens owe a large thanks to the volunteers and employees who through their personal sacrifice of time and effort make Litchfield run. Members of the Fire and Police Departments who risk their lives to protect the citizens, employees in the Town Clerk/Tax Collector and Board of Selectmen's offices, committee members such as those serving on the Planning and Zoning Boards, along with Recreation Commission, and a host of other groups all dedicate valuable time toward helping the town. Without their support and efforts nothing would be accomplished. To all of you the Board of Selectmen wish to say "Thanks!"

Respectfully submitted by:

Frank A. Byron, Chairman
Andrew Santom, Vice-Chairman
M. Patricia Jewett
George Lambert
Alfred Raccio

AARON CUTLER MEMORIAL LIBRARY 2008 DIRECTOR'S REPORT

The library had a very successful year in 2008. Circulation of library materials rose 31% and the average number of patron visits per full day grew by 33%.

Library Statistics:

Circulated 26,730 library items, an increase of 31% over last year.

Visited by 14,751 library patrons, an increase of 28%.

Averaged 76 visitors per full day, and increase of 33%.

Hosted 5,713 patrons at library programs, an increase of 36%.

Added 1,018 new library materials to the collection, 977 purchased & 44 donated.

The highlight of 2008 was the re-opening of the Florence C. Center Young Readers' Room on February 19th. This room on the lower level of the library had been closed for 4½ years following ground water intrusion which caused a tremendous amount of damage. Half of the library's collection was packed away in storage during that time to allow adults and children to share the main floor. Patrons were elbow to elbow with very little space to sit, read, or share books with their children. To mark this momentous occasion, the library held a Grand Re-Opening Celebration on February 20th. The open house included visits from Mr. Phil the Balloon Twister, storybook character Amelia Bedelia, and children's singer/songwriter Steve Blunt. 276 patrons stopped in during the 3½ hour event to see the room and extend their good wishes.

The library sponsored 149 programs in 2008 with a total of 5,713 attendees. Programs offered include: Book of the Month Club, Gingerbread House Contest, Wildlife Encounters Zoo, Story Time, Online Book Clubs, Peter Boie Magician for Non-Believers, Curious George, Make 'n Take Crafts, Sled Dog Show, Steve Blunt, Summer Reading Clubs, Karate Demonstration, Teen Craft Night, All Booked Up, Visit from Fungo, Library Card Sign Up Month, Mr. Phil, Favorite Author Notification, and Guessing Contests.

Children's Services was able to reinstitute a couple of highly sought after programs that had been on hiatus for the past 4½ years. Drop-in Preschool Story Time began in April on Tuesday and Wednesday mornings at 10:30, and Make 'n Take crafts for children of all ages began in March. The Summer Reading Club, "Books are Tundra Fun," was wildly popular with 293 children registering for the six-week event (a 77% increase over 2007). The Young Readers' Room, library lawn, and LMS cafeteria were all busy with activities from this club. The Children's department also continued with the annual Library Card Sign Up Month at GMS, and other monthly contests and events.

Adults and Teens reclaimed their space in the library and once again had places to sit and read or do homework. Use of the New Hampshire Downloadable Audiobook program increased in popularity and turnout for the All Booked Up discussion group continued to grow. Summer reading clubs proved to be popular with both adults and teens. Adult participation increased 222%, and teen 43%.

The library began using barcoded, credit-card style library cards in March, featuring the artwork of resident Tiffany Hall, and the library catalog became available online in November. The online catalog allowed patrons to search for materials, reserve items, and find out when their books were due or if they owed any fines. The interlibrary loan program continued to grow in 2008 with 24% more items borrowed from other libraries around the state. Items circulated include: books, audios, DVDs, videos, magazines, interlibrary loan materials, 24/7 online reference resources, downloadable audiobooks, online magazines and journals, and activity passes.

The Friends of the Library provided the library with monetary support for programs and services, and the community with an endless supply of used books through the Annual Porch Sale and the ongoing Second Time Around sale. The Litchfield Garden Club continued to maintain the library gardens. Over 60 teens and adults donated their time to help out with projects and events throughout the year. 30+ business donated money or goods.

Funding for the operation of the library included \$167,080 from the Town of Litchfield, \$655 from Programming Fund Donations, and \$13,885 from Trust Funds, Fines and Fees, and the Insurance Settlement Fund. Town funds provided for the cost of all personnel, major operational costs and new library materials. Library Trust Funds supplemented these funds by providing for additional building maintenance costs, and the Insurance Settlement Fund provided for expenses from the re-opening of the Young Readers' Room. Library Fines and Fees were utilized for the purchase of replacement materials and other unplanned library expenses, and Programming Fund Donations made by community businesses were used for children and teen programs.

The library was fortunate to have a dedicated Library Board of Trustees and Staff who provided quality services to our patrons—services that extend beyond our four walls and extended across the state and into cyberspace.

Respectfully submitted by,
Vicki Varick
Library Director

LIBRARY TRUSTEES 2008 REPORT

It is with great pleasure that I submit this report on behalf of the Aaron Cutler Library Board of Trustees. The highlight of the year would have to be the reopening of the Children's room in February. A celebration was held and it was wonderful to see so many children from our town have a place of their own again. Although our economy has had more downs than ups the Library turns out to be a bright spot. Across the region libraries are seeing growth in usage while patrons choose to borrow books and DVDs rather than purchase. Our town library has worked hard to keep up to date with their book, DVD and audio purchases. If they don't have something you are looking for they work hard to find it for you. We are extremely fortunate to have such a competent and professional staff ready to help us.

Our Building committee, which included Aimee Carignan and Vicki Varick, has worked diligently with the Town and with various contractors to seek solutions to some of the maintenance challenges that go along with an older building. Many thanks go out to Brian Nowak of Nowak Landscaping and Tim Leary at Tim's Turf for their help and guidance in some of these areas.

Many thanks also go to Larry Sott of Larry's Woodshop for his many talents in and around the library. He has truly been a friend of the library when it comes to fixing things and making things work more efficiently.

The staff has once again worked hard to provide clubs, programs and events that have been enjoyed by many. Many thanks to Carrie-Anne Pace, Ann McKillop, and Alex Robinson as well as our pages: Amy Bois and Caitlyn Shaffer. Thanks also go out to Martha Dexter for her hard work at keeping the building clean. Above all, thanks to Vicki Varick for leading the way!

I would like to take this opportunity to thank my fellow Board members for their work throughout the year. It is a pleasure to meet monthly with them and to observe first hand their dedication. Kudos to Gail Musco, our treasurer for keeping us in line; Kristen Robert for her timely meeting minutes and note taking; Aimee Carignan for her work behind the scenes on the Building Committee; Diane Jerry for her expertise in so many areas and for keeping us on task and to Lynne Clifford who came on board as an alternate and who is always willing to jump right in to help.

If you have not visited the ACML lately, please make a point to stop in soon. It truly is a gem in our town.

Respectfully submitted,
Marilyn L. Soraghan, chairman
Aaron Cutler Memorial Library Trustees

**AARON CUTLER MEMORIAL LIBRARY
TRUSTEES REPORT FOR 2008**

RECEIPTS:

Interest	\$ 11.13
Fines	1,751.25
Copies/printer/fax fees	175.10
Replacement fees	522.10
Donations	187.23
Summer Reading Donations	525.00
Non-resident Cards	60.00
Trust Funds	6,500.00
Reimbursement of Expenses from Town	746.55
Miscellaneous	31.26
Balance on hand January 1, 2008	<u>6,752.11</u>
Total Receipts	\$17,261.73

EXPENDITURES:

Service Charge/return fees	\$ 0.00
Building Maintenance	10,480.53
Memorial/Bestowments	325.00
Replacement Materials	114.43
Summer Reading	812.60
Miscellaneous	<u>1,194.55</u>
Total Expenditures	\$12,927.11
Balance on hand as of December 31, 2008	\$4,334.62

Respectfully submitted,

Gail Musco
Treasurer, Library Trustees

ANIMAL CONTROL 2008 ANNUAL REPORT

Litchfield Residents:

This report summarizes the activities of the Litchfield Animal Control Department, for calendar year 2008.

The Animal Control Department had a good 2008 and hope that the same goes for 2009.

Dog Licenses are available at the Town Clerks Office starting in January 2009 and all dogs need to be licensed by April 30th 2009. Make sure all dogs are up to date with their Rabies Vaccinations prior to Licensing.

If you have any questions on these, or any other animal related questions, please contact the Animal Control Officer 424-4047.

Respectfully Submitted,
Gerry Pilon
Litchfield Police
Animal Control Officer

Civil Summons	2007	Revenue	2008	Revenue
Unlicensed Dog	90	\$2,250.00	105	\$2,625.00
Dogs Running At Large	1	\$25.00	8	\$350.00
Nuisance	0		1	\$100.00
Menace	0		3	\$300.00
Vicious	0		3	\$600.00
No Tags	0		0	
Rabies Vaccination	8	\$200.00	2	\$50.00
Kennel Fees	1	\$335.00	1	\$10.00
To Appear In Court	3		1	\$110.00
Total	103	\$2,810.00	124	\$4,145.00

Warnings	2007	2008
Unlicensed Dog	200	303
Dogs Running At Large	34	52
Nuisance	19	28
Menace	2	6
Vicious	1	0
No Tags	1	0
Rabies Vaccination	103	0
Total	360	389

Wild Animal Calls	2007	2008
Bat	5	6
Bear	0	0
Beaver	2	0
Bird	14	6
Coyote	3	9
Deer	21	15
Fisher	2	12
Fox	20	16
Goose	1	1
Horse	9	6
Mink	0	0
Moose	0	0
Muskrat	0	0
Opossum	1	0
Porcupine	2	1
Rabbit	0	0
Raccoon	2	11
Skunk	10	18
Snake	2	1
Squirrel	4	0
Turkey	0	0
Turtle	2	0
Woodchuck	1	11
Wild Animals Tested For Rabies	0	0
Birds Tested For West Nile	0	0
Trap Set For Wild Animal	1	0
Disposal Of Wild Animal	11	10
Total	113	123

Other Calls For Service	2007	2008
Calls About Cats	21	25
Cat Adoptions	0	0
Cat Bites Or Scratches	3	2
Cats Hit By Motor Vehicle	5	1
Cats To Another Shelter	0	0
Cats Euthanized	1	1
Cats Tested For Rabies	0	1
Cats Brought To Kennel	1	0
Stray / Abandoned Cats	2	0
Feral Cats	0	0
Trap Set For Cats	1	0
Dog Adoptions	3	1
Dog Bites	6	7
Dogs Hit By Motor Vehicle	2	0
Dogs Left In Motor Vehicle	0	1
Dogs To Another Shelter	0	0
Dogs Euthanized	1	0
Dogs Tested For Rabies	1	1
Dogs Picked Up	38	36
Dogs Brought To Kennel	27	19
Cruelty To Animals	1	0
Total	113	95
Licensed Dogs	1,510	1,575

Telephone	2007	2008
In Station	140	183
Out Station	113	182
In Home	108	113
Out Home	308	397
Total	669	875

Hours Worked

In Town	368	339.5
At Home	201.5	234
At Kennel	25	23
Training	10	4
Total	604.5	600.5

Vehicle

Mileage	4,810	3,797
Cost For Gas	\$2,409.00	\$2,503.00
Tolls	0	0

BUILDING DEPARTMENT
REPORT OF THE CODE ENFORCEMENT OFFICER

Following building permits and associated permits were issued during the year 2008 and classified as follows:

Description	Building Permits Issued	Associated Permits Issued
Dwelling Units	13	104
Additions/Renovations	56	168
Breezeways/Garages	13	26
Decks/Porches	34	40
Swimming Pools	23	23
Utility Sheds	13	13
Individual Sewage Systems	23	23
Individual Test Pits	25	
Individual Electrical	43	
Individual Plumbing/Gas Piping	24	
Individual Water Wells	5	
Individual Foundations	3	
Individual Fuel Tanks	16	
Chimney/Fireplaces	18	
Commercial Renovations	6	12
Detached Garages	5	10
Temporary Mobile Homes	2	4
Sun Rooms	7	14
Temporary Sign	1	1
Emergency Generators	9	
Occupancy		25
	339	463
Permit Fees Received and Deposited to General Fund		22,768.00
Impact Fees collected		160,691.46
Total Fees Collected		183,459.46

Respectfully submitted
Kevin A. Lynch
Code Enforcement Officer

LITCHFIELD CABLE ADVISORY COMMITTEE

2008 ANNUAL REPORT

December 31, 2008 marks the end of the fourteenth year of work by the Litchfield Cable Advisory Committee.

This is the ninth annual report being submitted to the Litchfield Board of Selectmen and citizens of Litchfield. During this time, the committee members have continued to work collaboratively with the Board of Selectmen in the oversight and coordination of the services provided to the town in the area of cable television. As in past years, the Cable Advisory Committee takes great pride in their accomplishments and the services that they provide to the town of Litchfield.

Highlights for 2008-

We installed multiple robotic cameras, new microphones, and video switching equipment at our two major cable casting facilities at the Town Hall and Campbell High School. This has allowed us to bring better sound and images of town meetings into your homes.

We added the Planning Board and Mosquito Control District meetings to our programming.

We welcomed two new cable advisory board members, Brian Maillet and Ken Stiouphile.

Our three contractors, Andy McLavey, Pierre Garand, and Rob Fay continue to be a great help to us.

George Lambert has been our representative from the Board of Selectmen. We appreciate his support and we look forward to working with him and the rest of the Board in 2009.

At the close of 2008 we continue to operate three local channels, twenty-four hours a day, seven days a week, that provide Selectmen, Budget, Planning Board, Mosquito Control District, and School board meetings (both live and re-broadcast), emergency and safety information, as well as local school events produced with the help of the Campbell High School staff and students.

In closing, I am proud to present the 2008 Annual Report of the Litchfield Cable Advisory Committee. We continue to be a very small volunteer organization. It takes many hours a week to produce and record programming and maintain the automated playback systems that provide the programming that you see on Channels 20, 21, and 22.

As in years past, I would again like to take this opportunity to extend my recognition and appreciation to the Litchfield Cable Advisory Committee members signed below. As always, their dedication, knowledge, technical assistance, self-sacrifice and patience have proven invaluable.

Respectfully Submitted, Dick Pentheny, Chairperson

Litchfield Cable Advisory Committee

Scott Cavanagh

Cindy Couture

Tim Kearns

Brian Maillet

Ken Stiouphile

Dick Pentheny (Chairperson)

Selectmen's Rep. George Lambert

2008 CONSERVATION COMMISSION ANNUAL REPORT

The Conservation Commission is an advisory board made up of volunteers appointed by the Board of Selectmen. RSA 36-A is the authorizing legislation creating the commission.

During 2008 the Conservation Commission purchased 50+ acres north of the Stage Crossing condo project. The property contains two large vernal pools. We hope to enhance the walking trails on this property. The town now owns a contiguous piece of land from Rte 3A north of the library thru to Albuquerque Ave. These large tracts improve our quality of life in a semi-urban area.

The Commission has purchased signs to install in the spring on town conservation land. These areas are open to the public for passive recreation enjoyment.

We continue to do our clean-up section of Rte 3A for the State of NH adopt a highway.

Commission members continue to attend a variety of conferences and seminars.

Our 26th annual Fishing Derby attracted close to 100 children from town, some of the parents in attendance had come to the derby as children themselves.

River front land owners should be aware that the NH Dept. of Environmental Services has made significant changes to the Shoreland Protection Act as of July 1, 2008. Interested landowners can check the NHDES web site at des.nh.gov for information or call the commission.

Thank you to Continental Paving and Town Road Agent Gerard DeCosta for their continuing support and help on our projects. Thank you also to Rene Theroux for helping to maintain the fields at the Moores Falls Conservation Area.

Respectfully Submitted,

Joan McKibben, Chairman
Thomas Levesque, Sr. Vice-Chair
Alfred Raccio, Selectmen's Rep.
Sharon Jones, Secretary
Marion Godzik
Raymond Peebles
Stephen Tarara
Richard Husband
Roger St. Laurent

LITCHFIELD FIRE-RESCUE SERVICES ANNUAL REPORT- 2008

Honorable Members of the Board of Selectmen
Litchfield Residents

Ladies and Gentlemen:

It is my pleasure to present the annual report of the Fire-Rescue Services to you. I am proud to report that 2008 was an extraordinarily successful year, from both operational and financial perspectives.

The recession has hit everyone hard, and the department is committed to serving the community as efficiently as possible, without compromising the health and safety of Litchfield's citizens and fire employees. Our families and fellow Litchfield citizens have had to make many sacrifices over the past year—and continue to do so—and we are committed to minimize the costs associated with operating the Fire-Rescue Services.

In 2008, the Fire-Rescue Services voluntarily took a budget cut of approximately \$21,000 from our 2007 budget. Throughout the year, we sought ways to minimize our costs and, as a result, not only were we able to operate within our decreased budget, but we will also be returning more than \$10,000 to the town treasury.

We were able to achieve efficiencies and cost savings in a number of ways. For instance, by purchasing a pellet stove for use in helping to heat the fire station, we have reduced our oil consumption by one-third. In addition to saving the department thousands of dollars, this has also permitted the department to be better environmental stewards.

We also completed some energy-saving renovations to the fire station, such as installing motion-detecting lights on the building's interior, and only purchasing Energy Star rated equipment. As a result, even though the volume of calls to which the department responded doubled in recent years, our energy costs remained steady.

Finally, our firefighters voted not to request a pay raise this year to help the town economize further. I want to take a moment to thank all of the firefighters in my department for their sacrifice, and their commitment to supporting the town in these difficult economic times.

In addition to achieving significant cost savings for the town, the department also enjoyed many important operational accomplishments. One of the most important was an effort to improve services to the community by expanding the hours during which the fire station is open and staffed. In past years, the station was only open to the public during traditional business hours, from Monday through Friday. However, it is now open on Saturdays and Sundays, as well, which makes it more convenient for residents to obtain assorted permits and other services from the department.

Another important accomplishment in 2008 was expanding our EMT capabilities, with three firefighter EMTs advancing to the EMT intermediate level. As of the writing of this report, myself and eight other firefighters are currently enrolled in an EMT training program. Additionally, in March, town residents will be asked to support a \$13,000 warrant article, which would allow us to send a full-time employee to paramedic

school. The addition of a trained paramedic will play an important role in promoting public safety.

We also established a new scheduling system assuring that there will always be three firefighters on duty during the weekend. This complement of personnel is generally sufficient to respond to routine calls and, as a result, it is no longer necessary for off-duty personnel to respond to these events. While enhancing the department's efficiency, this new system has already saved the town thousands of dollars in staff-related costs because we no longer have to pay firefighters to respond to routine calls when they aren't needed.

For the second year in a row, our firefighters attended a special training program at the National Fire Academy in Emmitsburg, Maryland. This program provides instruction on the latest public safety techniques, and it has helped us maintain our position as one of the state's premiere public safety organizations. Last year, Selectman Alfred Raccio attended the program with us to experience, first-hand, the intense training curriculum. This program addressed a number of important topics, including fire prevention activities; juvenile fire-starter prevention; and best practices for conducting on-going training to department staff. We plan to attend this valuable program again in 2009.

In addition to the National Fire Academy program, members of the department also attended numerous continuing education programs to update and supplement their professional knowledge and skills. All of these training programs contributed to helping Fire-Safety Services continue to be the most professional and responsive department possible.

The success of these training programs—and the excellence of our team—was demonstrated in December, when we experienced the most serious ice storm in our history. Through a week of 'round-the-clock work to help the citizens of Litchfield recover from the storm, we didn't suffer a single injury or instance of equipment failure. In fact, although our department answered more calls than ever in 2008, our staff only experienced one minor injury the entire year.

We also provided safety instruction to the Litchfield School Department throughout 2008. Prior to school opening in the fall, we offered a basic health and safety training to teachers and other school department personnel. Additionally, we participated in monthly training sessions for each of the town's public schools; and we provided a similar one-time training program to representatives of the Litchfield Youth Baseball League. These trainings touch upon a number of important health and safety concerns, including automatic heart defibrillation and CPR. These programs provide invaluable instruction, and they also help promote teamwork between the members of various town organizations.

Last year we also worked on a program with the Litchfield School Department and its school bus drivers to assure compatibility of the two-way emergency radios that are used by each. Now, we are able to assure accurate and timely communication whenever there is an emergency in or around one of the town's schools, or on a school bus. This dramatically reduces the amount of time it takes to respond to an emergency, and it promotes the safety of children and staff.

Once again, Fire Prevention Week was a huge success. Our annual parade was a highlight of the week, and we enjoyed great participation from departments in surrounding communities. The festivities closed with an open house, which was very

well attended. The free fire truck rides and Jaws Of Life demonstrations were particularly popular with the town's children.

The department also engaged in other community outreach events throughout the year. One of our most successful was a class offering instruction into how to safely burn materials in a chimney or fire pit. At the end of the class, all participants became eligible to receive a one-year burning permit.

Additionally, the department participated in several fund raisers to benefit local groups and charities. Also, our annual ham and bean supper was very successful, and is scheduled to be held again this year on April 4th.

As December's ice storm demonstrated, there are sometimes significant events which threaten public safety, and which require our crews to spend many days at a time in the elements. To support the department, the Town bought Fire-Rescue Services a trailer to transport our Off-Road Highway Vehicle (OHV), and provided funds to add a restroom to the vehicle.

Before closing, I want to acknowledge the passing of Roland Bergeron, who was a great friend of Fire-Rescue Services for many years. I would also like to welcome the town's new building inspector, Kevin Lynch. I look forward to working with him in the years to come.

Finally, I would like to thank all of the Fire-Rescue Services' firefighters. Litchfield benefits from a devoted, well-trained, and extremely capable department, and I am proud to lead such an accomplished group of professionals.

I would also like to thank the residents of Litchfield and the town's public officials for your ongoing support for Fire-Rescue Services. We couldn't do our jobs without you, and we sincerely appreciate your commitment to us.

Respectfully Submitted,

Thomas B. Schofield
Fire Chief

SOUTHEASTERN NH HAZARDOUS MATERIALS DISTRICT 2008 ANNUAL REPORT

About the District:

The District's membership is made up of 15 communities of approximately 360 square miles with a population of over 180,000 people within the Route 93 corridor. Essentially the District is bordered in the east by Route 125 and the Merrimack River to the west. North and south borders are defined by Manchester, Route 101 and the Massachusetts state line. During this year the Town of Deerfield choose to withdraw from membership in the District. The District was formed in 1993 to develop a regional approach in dealing with the increasing amounts of hazardous materials being used and transported within these communities as well as to comply with federal regulations concerning preparing for chemical emergencies.

In 2008, 11 member communities requested and were recognized by the State Emergency Response Committee as the first Regional Emergency Planning Committee (REPC) in the State. The REPC will provide planning functions, risk analysis, and hazard identification, for its member communities. The REPC will work to further prepare the district for the potential of a chemical, biological, radiological and nuclear incident. These include unplanned chemical releases from facilities located within the district, transportation emergencies, as well as terrorist type events that could occur within the district.

The District draws its funding from an annual assessment from each community as well as from grants and donations. In 2008 the District applied for and received federal grants for equipment and operational expenses for the REPC, totaling \$62,000.00. The District is managed by an Operations Committee consisting of Chief Fire Officers from each community. This committee is overseen by a Board of Directors consisting of elected representatives from each community. This year Board of Directors approved a change to the District's by-laws to allow a community that has withdrawn from membership to reapply for admission within one year. The Town of Deerfield did not reapply and has joined an other district. The District employees a part-time REPC Director to manage the administration functions of the District, including grants management, financial management, and emergency planning.

The District operates a technical emergency response team. This response team is overseen by one of the member community's Chief Fire Officer who serves in the Technical Team Liaison position. The team maintains a four level readiness response posture to permit it to immediately deploy an appropriate response to a District's community's request for help involving an unplanned release of potentially dangerous chemicals within their jurisdiction. While the team primarily prepares for response to unplanned accidental chemical releases it is equipped and trained to

deal with a variety of weapons of mass destruction (WMD) scenarios. The team maintains a host of specialized response equipment to deal with chemical and environmental emergencies.

The Emergency Response Team:

The Emergency Response Team is made up of 50 members drawn from the ranks of the fire departments within the District. The team consists of 6 Technician Team Leaders, 40 Technician Level members, 4 Communication Specialists. In addition to members drawn from member fire departments, the team also includes members from various backgrounds that act as advisors to the team in their specific areas of expertise. These advisors include an industrial chemist, a micro biologist, a medical examiner and several police officers.

The Team maintains a fleet of vehicles and specialized equipment with a value of close to \$1,000,000. The vehicles consist of a mobile Command Support Unit, 2 Response Trucks, 2 Spill Trailers, an Entry/Intervention Trailer and a Mobile Decontamination Trailer. This mobile apparatus carries the team's equipment which includes chemical detection and identification instruments, containment supplies, plugging, patching and intervention supplies, communication equipment, computer based and other chemical reference guides as well as chemical protective equipment. The team equipment is store at various locations within the District, allowing for rapid deployment when the team is activated. Activation of the team is made by the request of the local incident commander through the Derry Fire Department Dispatch Center.

Response Team Training

In 2008 the Emergency response team completed 1200 hours of training, during monthly training drills and specialized classes attended my team members. This training included confined space entry, hazardous materials operations, Level A entry drills, chemical detection equipment operations, chemical identification, facility familiarization, transportation emergencies. Additionally training was conducted with the NH State Police, Federal Bureau of Investigations, and the Drug Enforcement Administration.

Emergency Responses

In 2008 the Team responded to numerous calls for technical assistance for member departments where a Response Team Leader provides consultation to the fire department on the handling of an incident. Additionally team responded to several incidents including, spills of unknown substances, substantial hydrocarbon spills, and ammonia leaks.

For further information about the Southeastern New Hampshire Hazardous Materials District please visit our website at www.senhazmat.org.

LITCHFIELD HIGHWAY DEPARTMENT 2008 ANNUAL REPORT

The Town of Litchfield Highway Department has once again had a very unusual weather year this year. We experienced the greatest snow fall in recent history. We had longer than usual hours and higher usage of road treating materials. This caused us to delay some road work to keep within the annual budget. We were still able to provide the same level of safe roads to the Towns residents, Schools and Emergency Responders as they are accustomed to.

The part-time Highway department has full-time responsibility and at all times operates with the interest of public safety as most important.

I submit the following as 2008 accomplishments:

- The Town of Litchfield qualified for Federal Emergency Management Agency (FEMA) Hazard Mitigation Grant monies for the 2006 floods, to design and replace the failing culvert systems on Winter Circle and Talent Rd. The approved federal share for each project is; 429,731 for Talent Rd. and \$165,394 for Winter Cir. As in years past, I was instrumental in preparing and submitting the appropriate documents. The Town has received 50% of the grants for each project already and the balance to be paid on completion of the projects.
- The engineering for the completion of the Bicycle/Pedestrian Way is nearing completion. The Town has been reimbursed from NHDOT as invoices have been generated for the engineering costs. (The ongoing project of having secured \$432,000 (80%) from NHDOT Bureau of Municipal Highways for the completion of the Bicycle/Pedestrian Way from Pinecrest Road to Meadowbrook Lane and from Hillcrest Road to Griffin Lane. The remaining 20% of project monies will come from Recreation and Highway impact fees. This results in no taxpayer impact).
- The engineering for the Talent Road culvert project was completed. The bid has been awarded and the construction will start in Spring 2009.
- The overlay of Talent Road and Garden Drive as part of the first year segment of the 10 year Road Surface Management Program has been completed.
- The Brickyard culvert replacement has been completed.

- Once again, in the interest of public safety the Town's main roads were re-line striped.
- Again, many standing dead trees were removed from roadsides to avoid possible accidents or damage to power lines. This is an on going annual process.
- The Town of Litchfield Highway Department takes pride in providing safe, clean roads for the transportation of all residents and students. I would like to thank all the people involved with this endeavor especially Gilles Fauteux and Herve Faucher, of the Litchfield Highway Department and all of our contractors. These are hard working and conscientious men. The snow removal/winter season would not be possible without their help.

I would like to thank all the departments in the Town for their assistance, including Kevin Lynch, Code Enforcement Officer as well as Town Clerk Theresa Briand and her staff Patricia Textor and Claire Croteau. I would also like to thank Police Chief Joseph O'Brion and his department as well as Fire Chief, Tom Schofield and his department, the Town administrative office staff Terry Brodeur and Lori Dogopoulos. I would also like to thank Joan McKibben from the Planning Board.

I regard working with residents as the most rewarding part of this position and I appreciate their support of the Highway Department.

Respectfully submitted,
Gerard J. DeCosta
Road Agent

HILLCREST CEMETARY ASSOCIATION
NOTES TO FINANCIAL STATEMENT
December 31, 2008

The Hillcrest Cemetery Association is a non-profit association established on November 11, 1908, to improve and maintain the Hillcrest Cemetery located in Litchfield, New Hampshire.

CASH/SAVINGS

Checking Account – St. Mary's Bank	\$ 1,166.49	
Membership Capital Stock – St. Mary's Bank	5.00	
Savings Account – St. Mary's Bank	5,485.84	
Certificate of Deposit – St. Mary's Bank	<u>10,891.62</u>	
		\$17,548.95

CONTRIBUTIONS

Town of Litchfield	\$ 400.00	
Sale of Cemetery Lots	<u>2,400.00</u>	
		\$ 2,800.00

INTEREST INCOME

St. Mary's Bank (NOW)	\$ 4.57	
St. Mary's Bank (Savings)	21.96	
St. Mary's Bank (CD)	<u>362.94</u>	
		\$ 389.47

Treasurer's Report
Litchfield Hillcrest Cemetery Association

Warren W. Adams, Treasurer

INCOME STATEMENT
(As of December 31, 2008)

INCOME

Contributions	\$ 400.00	
Sale of Cemetery Lots	2,400.00	
Interest Income	389.47	
		\$ 3,189.47

OPERATING EXPENSES

Maintenance	\$2,245.00	
Filing Fees	75.00	
Remembrance Signs	70.00	
Memorial Day Flowers	57.38	
		\$ 2,447.38

NET INCOME (LOSS) \$ 742.09

BALANCE SHEET
December 31, 2008

ASSETS

Cash	\$ 1,171.49	
Savings	5,485.84	
Certificate of Deposit	10,891.62	
TOTAL ASSETS		\$17,548.95

LIABILITIES

Current Liabilities	-0-	
Equity		
Principal Fund	\$16,806.86	
Net Income (Loss)	742.09	
TOTAL LIABILITIES & EQUITY		\$17,548.95

INCINERATOR AND RECYCLING FACILITY

Litchfield Residents,

The facility staff and committee members have been busy working on plans for the mandated incinerator shutdown in 2010. In addition to the planning efforts the facility staff have been hard at work improving the site and increasing our recycling efforts with the support of the residents. During 2008, the facility processed the following recycled and non-recycled products:

Material	Amount (in tons)
Cardboard	110 tons
Glass	138 tons
Aluminum Cans	1.05 tons
Steel Cans	14.83 tons
Mixed Paper	119 tons
Scrap Steel	126.2 tons
Electronics	24.6 tons
<i>Non-Recycled:</i>	
<i>Incinerator Ash</i>	<i>129.13 tons</i>
<i>Demolition</i>	<i>714 tons</i>

As mentioned, the staff has been working with the Solid Waste Committee to develop plans for the facility and services due to the mandated 2010 shutdown of the incinerator. The Board of Selectman established the committee on November 2007, with the following members from the facility and community:

John Brunelle, Resident (Chairman)
George Lambert, Board of Selectman Representative
Tom Levesque, Resident
David Mellen, Incinerator and Recycling Facility Manager
Steve Perry, Resident
John Pinciario, Resident
Cecil Williams, Resident

After many months of work by the committee and staff, the committee presented its recommendations to the Board of Selectman during the July 2007 meeting. This presentation can be reviewed on the town website under the Solid Waste department. The recommendation was to continue leveraging our facility, improve services and increase the recycling programs that can offset the costs of processing the non-recyclable trash.

The staff and committee are looking forward to the upcoming year where we will continue our focus on recycling and improving services.

Respectably submitted,

David Mellen, Facility Manager
John Brunelle, Solid Waste Committee Chair.

LOWER MERRIMACK RIVER LOCAL ADVISORY COMMITTEE REPORT

The Lower Merrimack River Local Advisory Committee (LMRLAC) is comprised of representatives from the business, recreation, and conservation community as well as local government. The Committee serves as stewards and watchdogs over any activities in the Lower Merrimack River Corridor. LMRLAC activities vary from reviewing and commenting on DES environmental permits and local site plans for development, to assisting with trail projects and commenting on conservation activities within the Corridor. Communities in the Lower Merrimack River Corridor include Nashua, Hudson, Litchfield, and Merrimack.

This year LMRLAC, along with other NH Local Advisory Committees, was honored with the President's Volunteer Award in April, and the Spirit of NH Volunteer Service Award in the State and Local Government category in November for our efforts to advise the NH Department of Environmental Services (DES) and our communities on actions and issues to protect and manage the Lower Merrimack River.

In 2008 we performed site visits and submitted comments on 11 projects occurring in Hudson, Nashua and Merrimack. Presentations were provided to LMRLAC on the status of the Nashua CSO sewer project and residential development on the river in Hudson that included trail easements. Letters of support were submitted for a city of Nashua landscaping project at Rotary Commons Park adjacent to Salmon Brook and for a NRPC proposal to develop a LID Guidebook. LMRLAC submitted comments to Boot Hydro, operator of the dam in Lowell regarding scheduled draw-downs and the impact to boaters.

LMRLAC was especially enthused about the completion of the Lower Merrimack River Corridor Management Plan. LMRLAC gave slideshow presentations on the Corridor Plan to the Planning Boards and Conservation Commissions in Hudson, Nashua, Litchfield and Merrimack. Copies of the Plan were provided to each of these groups and feedback was requested. The plan is available on the LMRLAC web page hosted by NRPC.

LMRLAC members attended the DES Watershed Conference in November; a presentation held at NRPC on updates to the CSPA and a presentation by Aries Engineering on a hydrologic study proposed for Thorough's Landing In Nashua. LMRLAC was updated on the status of the river clean up at the Beazer site in Nashua and requested DES keep us informed of all future actions.

LMRLAC invites interested parties to join us at our monthly meetings held in Nashua on the fourth Thursday of the month.

Respectfully submitted,
Kathryn Nelson, Vice Chair

2008 Membership:

Bob Robbins (Chair) – Hudson
Kathryn Nelson (Vice Chair) – Nashua
Karen Archambault (Secretary) – Nashua
Jim Barnes (Treasurer) – Hudson
Glenn McKibben– Litchfield
George May - Merrimack
Associate Members:
Millie Mugica – Nashua
Paul Wiggins- Hudson

LITCHFIELD MOSQUITO CONTROL DISTRICT

2008 ANNUAL REPORT

The Town of Litchfield has successfully concluded its first year of its mosquito control program. Mosquitoes collected in town were sorted by species and sent to the State Lab in Concord where they were tested for diseases. None tested positive. There was no EEE or West Nile Virus activity in Litchfield during the 2008 mosquito season. This may be due in part to the dry summer conditions leaving many sites lacking water contributing to low mosquito populations.

The proposed 2009 Mosquito Control plan for Litchfield includes trapping mosquitoes for disease testing, sampling wetlands for larval mosquito activity, larviciding where mosquito larvae are found, and emergency spraying when a public health threat exists. The control program begins in April when mosquito larvae are located in stagnant water such as swamps, ditches, catch basins and woodland pools. Trapping adult mosquitoes for disease testing begins in June. The mosquito control program ends in late September or early October when temperatures drop and daylight diminishes.

Homeowners can reduce the number of mosquitoes in their yards by emptying any outdoor containers that hold standing water such as buckets, trash barrels, roof line gutters and boats. Tires collect enough water for mosquitoes to survive. It is also a good idea to change the water in bird baths every two or three days.

In summary the town tested 176 total mosquito pools which yielded 5673 individuals collected. All of the approximately 5700 mosquito samples collected there was 26 different species that were identified. Of all the species identified and collected in all the pools all were negative for EEE/WNV.

If you do not want your property treated for mosquitoes, then a written request is needed. Please send a letter to the Board of Selectman (Attn: Mosquito Control District) Be sure to include your name, physical address, phone number, and a description of your property with boundaries. Otherwise, your property may be treated. Our phone number is 424-4046. You may call our office for assistance regarding mosquitoes, the insecticides we use, dates, or questions about EEE or West Nile Virus.

For more information on Eastern Equine Encephalitis and West Nile Virus, visit the NH Department of Health and Human Services online at www.dhhs.state.nh.us or the Centers for Disease Control at www.cdc.gov

Respectfully submitted by,
Alfred C. Raccio, Chairman
John Latsha, vice Chairman
Joan McKibben, Member

2008 ANNUAL REPORT OF NRPC ACTIVITIES FOR THE TOWN OF LITCHFIELD

Transportation

NRPC as the designated Metropolitan Planning Organization (MPO) for the region is responsible for developing and maintaining the region's transportation planning program. This includes soliciting, prioritizing and making recommendations on regional and local transportation projects that are funded through Federal or State sources. NRPC is responsible for developing the region's portion of the State's Transportation Improvement Program (STIP), maintaining the regional traffic model, and performing required air quality analyses. In addition, NRPC MPO funds are used to provide municipal technical assistance on transportation issues.

- ❖ I-93 Community Technical Assistance Program (CTAP) – The CTAP program is funded by the NH Department of Transportation and administered in the region by NRPC. It is designed to help communities prepare for future growth and land use changes that are anticipated to occur following improvements to I-93. During 2008 this program has provided several products that can be used by the Planning Board and Conservation Commission to prepare for future growth.
 1. Litchfield Economic Development – Using CTAP funding, NRPC is assisting Litchfield in an update of the 2000 Economic Development document. This will help the community focus its limited economic development resources on the highest priority activities. In addition, NRPC will work with the town to prepare two specific economic development related products.
 2. Litchfield Buildout Analysis – This study analyzes the land that is available for development in Litchfield and the development that could occur under existing zoning. In the second phase of this study (to be completed in 2009) an alternative zoning scenario will be developed with the town and analyzed to show the impact of different types of zoning on future growth.
 3. Open Space Assessment – Another CTAP product was an assessment of open space and conservation policies in Litchfield conducted by the Society for the Protection of New Hampshire Forests and NRPC. This assessment was conducted to allow Litchfield's Planning Board and Conservation Commission to determine if current policies were achieving town goals or if the town might consider alternative policy directions.
 4. Aerial Imagery and Land Use Mapping – The CTAP program has also prepared new aerial imagery and up to date land use mapping for Litchfield. This data is now available for the town through NRPC.

- ❖ Traffic Data Collection - Conducted 5 traffic counts in Litchfield in the past year. These traffic counts are available for use by the Town and NRPC can conduct special counts upon request. The count data is available to anyone through the NRPC website and more detailed data from each count is available upon request.
- ❖ Lowell-Nashua Commuter Rail – During the course of 2008 NRPC continued to push forward the Lowell-Nashua Commuter Rail project. Activities this year included the formation of the New Hampshire Rail Transit Authority, the operating entity for the rail project, as well as passage of a limitation on liability as well as the preparation of conceptual development and operating costs. The liability limitation will be a critical factor in controlling operating cost for the rail project.
- ❖ Human Service Transit Coordination – For several years the Department of Transportation and Department of Health and Human Services have been developing a process for coordinating transit services funded by the two agencies to reduce costs and increase service. The NRPC has been the leader in the state in this process and was recognized as the first regional coordinating group in October 2008. In the coming year it is anticipated that this project will lead to increased transit service throughout the NRPC region and help meet the transportation needs of many seniors and disabled adults without transportation options.
- ❖ Road Inventory – During 2008, NRPC staff prepared the updated the data in the town Road Inventory. This data set allows officials from the Town and NH DOT to have the most up to date information on Litchfield’s roads and will be used for planning road improvements in the community.
- ❖ Transportation Emergency Preparedness Plan – During fall 2008 NRPC began a project to identify the impacts of emergencies on the region’s transportation system and identify methods to prepare for and mitigate the impact of those emergencies. Members of the town staff including police, fire and planning are participating in this effort.
- ❖ Environmental Planning for Transportation Projects – Also during the fall of 2008, NRPC began a project that will assess the environmental impacts of all transportation projects that are planned for the Souhegan Valley watershed and identify approaches to coordinating the mitigation process to achieve the greatest environmental benefit. Members of the town conservation commission and non-profit groups located in the community are actively participating in the development of this project.
- ❖ Regional Traffic Model – NRPC is updating the regional traffic model to provide morning and afternoon peak hour traffic forecasts. This will allow NRPC to

provide more specific information to the town when assessing the impact of traffic from new development. This capability is available for town use whenever there is interest, without cost, and the town staff has utilized NRPC traffic expertise on several occasions during 2008 to help study critical intersections and development issues.

- ❖ Long Range Transportation Plan – During 2008, NRPC completely updated the region’s Long Range Transportation Plan, Transportation Improvement Program and Air Quality Conformity Analysis. These documents identify transportation priorities for the region and each of the municipalities and are required to receive funding for transportation improvement projects.

Land Use and Environment

- ❖ Lower Merrimack River Corridor Management Plan – During 2008 NRPC completed a full update of the Lower Merrimack River Corridor Management Plan. This plan analyzes the lands surrounding the Merrimack River in Hudson, Litchfield, Merrimack and Nashua and provides recommendations for policies, programs and projects that will protect water quality and the river habitat as well as improve public enjoyment of the river. This project was completed by NRPC free of charge to the town using grant funds from the NH Department of Environmental Services.
- ❖ Merrimack River Trails Inventory – During 2008 NRPC completed the Merrimack River Trails Inventory in Hudson, Litchfield, Merrimack and Nashua. This study identifies the existing trails that allow access to the river and identifies issues with the use of the trails. The study also identified several significant challenges that exist to opening access to the river to the public and will help town and state officials as they consider policies related to river access.
- ❖ NRPC Energy Program – This year, NRPC began a multi-year project to provide support to local energy committees. The NRPC will assist these committees in conducting an inventory of the energy use of town facilities and buildings. The NRPC will then assist the town in identifying steps that can save energy at each facility and develop a road map of the steps the energy committee should be taking to achieve energy and cost savings at town facilities and buildings. This project will extend through 2009.
- ❖ Legislative Services – On an annual basis, NRPC is actively engaged with members of the Legislature on issues that concern member communities. During the 2008 session NRPC was actively engaged legislative issues related to land use law, workforce housing, transportation funding, and commuter rail.
- ❖ Workforce Housing – During 2008 NRPC updated the Regional Housing Needs Assessment. This document is a planning tool for the Litchfield Planning Board

that identifies the amount of housing that will be needed in the community by 2015. The town Planning Board can use the Regional Housing Needs Assessment to determine if it is planning for an adequate supply of housing for all income groups in the community. NRPC also provided tools that the town can use in updating its housing policies including assessment tools and model ordinances.

- ❖ Innovative Land Use Planning Guidelines – NRPC working with the other NH regional planning commissions and NH Department of Environmental Services completed development the Innovative Land Use Planning Guidelines. This document provides background research, case studies and model ordinances for the application of innovative land use techniques in New Hampshire communities.
- ❖ Brownfields - NRPC continued its regional brownfield assessment process. This process is identifying brownfields throughout the region that qualify for federal and state funding programs. NRPC staff worked with local officials to identify qualifying brownfields in each of the member communities. Staff then directed NRPC's consultant in preparing Phase I and Phase II brownfields assessments for each of the sites. NRPC staff also worked with town staff members and affected property owners to provide education on the brownfield process and on potential funding sources for cleanup activities. This year NRPC completed an assessment of petroleum related brownfields and began assessing brownfields related to all other pollutants.
- ❖ Regional Stormwater Coalition – The Regional Stormwater Coalition has been working together under NRPC's leadership to help communities required to meet NPDES Phase II stormwater mandates by sharing information and resources. This year the stormwater coalition focused its efforts on developing educational curriculum that can will be used in the schools to train elementary and secondary school children.
- ❖ Resources and Training – Through the innovative iTRaC (Integrating Transportation and Community Planning) program the NRPC provided a wide array of resources to town volunteers and staff. Resource cards and information sheets were developed on road standards, wildlife habitat, steep slopes, inclusionary zoning, landscaping and streetscaping, and scenic roads and byways. Training workshops were conducted on habitat protection planning, an update on NH legal issues for land use and the environment, on shoreland protection, on Planning Board basics, and on integrating landscaping and streetscaping.
- ❖ iTRaC E-News – NRPC also launched the iTRaC E-News which provides bi-monthly updates on projects, training and resources available through the NRPC iTRaC program.
- ❖ Household Hazardous Waste Program – The Household Hazardous Waste (HHW) Program provides residents of the region with the opportunity to dis-

pose of common household chemicals in an appropriate fashion so that pollution of the region's watersheds and groundwater can be avoided. An electronics recycler also participates in these events enabling attendees to dispose of high tech items such as old computers, phones, TV's and other appliances that include hazardous materials. Five HHW events were held this year that were attended by 15 Litchfield households.

Geographic Information Systems (GIS)

- ❖ The GIS staff at NRPC continues to maintain a diverse collection of spatial databases including local roads, real property parcels, zoning, land use, and environmental conditions. This data is applied extensively to provide mapping and analysis for local and/or regional projects.
- ❖ Updated NRPC Standard Map Library for Litchfield. These four standard maps show the Town's Roads and Town Facilities, Environmental and Conservation Areas, Existing Land Use and an Aerial Image of the Town. Two sets of these maps have been provided to the Town.
- ❖ This year NRPC worked with the town assessor and the Registry of Deed database to update the town digital parcel map to include all changes to property data. This item is a critical component of many projects conducted in the town and is always available to the town from NRPC free of charge.
- ❖ Provided town volunteers with all the existing GIS data on CD for use on Town projects. This data has been developed and maintained by NRPC and would have cost many thousands of dollars for the Town to develop on its own.
- ❖ Completed regular maintenance tasks and performed updates to the Litchfield GIS data which is maintained by NRPC, including digitizing new roads, parcels, protected lands, zoning changes, trails, social service or child care providers, land use and other baseline data.
- ❖ Mapped and analyzed trends relative to real estate transactions for the year to maintain a tool for monitoring sales trends.
- ❖ Addressed numerous mapping requests from the Town officials and the public.
- ❖ Continued to update and expand the regional annotation layers for improved clarity, accuracy and detail in mapping tasks.

PINECREST CEMETARY ASSOCIATION OF LITCHFIELD, N.H.

NOTES TO THE FINANCIAL STATEMENTS

DECEMBER 31, 2008

Pinecrest Cemetery Association of Litchfield, NH is a non-profit association established to improve and maintain the Pinecrest Cemetery located in Litchfield, NH. It is on the cash basis of accounting with its year-end on December 31st.

CASH

Checkbook	\$ 226.70
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SAVINGS

Citizen Bank	\$28,507.88
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CERTIFICATES OF DEPOSITS

<u>Bank</u>	<u>Acct #</u>	<u>Expires</u>	<u>Amount</u>
Citizen Bank		09-10-09	\$1,000.00
Citizen Bank		09-24-09	4,418.25
			<u>\$5,418.25</u>

CONTRIBUTIONS

Town of Litchfield	<u>\$800.00</u>
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INTEREST INCOME

<u>Type</u>	<u>Amount</u>
Savings/Checking	<u>\$ 224.25</u>

INHERITANCE

Estate of Donald Kelley	<u>\$7,379.23</u>
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PINECREST CEMETARY ASSOCIATION OF LITCHFIELD, NH
BALANCE SHEET
DECEMBER 31, 2008

ASSETS

Current Assets:		
Cash	\$	226.70
Savings		28,507.88
Certificates of Deposits		<u>5,418.25</u>
Total Current Assets		<u>\$34,152.83</u>
Total Assets		<u><u>\$34,152.83</u></u>

LIABILITIES & STOCKHOLDERS EQUITY

Current Liabilities:		\$	0.00
Long Term Liabilities:			0.00
Equity:			
Principal Fund			\$18,403.25
Income Fund	\$	(664.99)	
Retained Earnings		\$13,303.90	
Net Income (Loss)		<u>3,110.67</u>	<u>\$15,749.58</u>
Total Stockholders Equity			<u>34,152.83</u>
Total Liabilities & Stockholders Equity			<u><u>\$34,152.83</u></u>

PINECREST CEMETARY ASSOCIATION OF LITCHFIELD, NH
INCOME STATEMENT
FOR TWELVE MONTHS ENDED DECEMBER 31, 2008

Income		
Contributions	\$ 800.00	
Interest Income	<u>224.25</u>	\$ 1,024.25
Operating Expenses:		
Paving	\$ 2,000.00	
Landscaping	\$ 1,780.00	
Tree Cutting	950.00	
Professional Fees	285.00	
Water	202.81	
Filing Fees	<u>75.00</u>	
Total Operating Expenses		<u>\$ 5,292.81</u>
Net Ordinary Income (Loss)		<u>\$ (4,268.56)</u>
Other Income:		
Inheritance		<u>\$ 7,379.23</u>
Net Income (Loss)		<u>\$ 3,110.67</u>

2008 Planning Board Annual Report

The Litchfield Planning Board is made up of volunteers appointed by the Board of Selectmen to serve the town by guiding and making recommendations related to the development of the municipality. We rely on Nashua Regional Planning Commission for staffing a part-time planner.

During these economic slow periods we have re-directed our attention to finishing the update of the Capital Improvement Program (CIP), for the time period 2009 -2014, to help the Selectmen, Budget Committee, and Department Heads plan for capital expenses. The CIP should be updated every two to three years.

We have instituted an economic development subcommittee with funds from the I-93 Community Technical Assistance Program. This will enable us to create a web page for economic development. We also plan to conduct a business survey and economic development summit.

We have signed a contract with an outside planning consultant to review and re-adjust our impact fees for new development.

The state of NH has mandated that Towns address the issue of work-force housing. The Board discussed this over several meetings but decided against bringing anything to the voters this year. We will continue to address this lack of housing throughout the coming year.

Respectfully submitted,

Steven Perry, Chairman	2011
Jayson Brennen, Vice-Chair	2009
Alison Douglas, Clerk	2009
Leon Barry	2010
Mary Ann Geist	2011 (resigned)
Frank Byron	Selectmen's Rep.
Marc Ducharme	2010
Edward Almeida	2009 (alternate)
Carlos Fuertes	2010 (alternate)

LITCHFIELD POLICE DEPARTMENT ANNUAL REPORT 2008

Litchfield Residents

Honorable members of the Board of Selectmen

It is with pleasure that I submit for your perusal the 2008 Annual Report for the citizenry of Litchfield, New Hampshire.

The Town of Litchfield has seen its share of growing pains over the past few years. This year we saw more than a **100%** increase in residential burglaries and nearly **75 %** increase in thefts from motor vehicles. We also had an over **300%** increase in identity theft crimes. This trend will only continue due to the poor economic times. **The loss of property is over \$345,000.00.**

I have placed additional police officers on warrant articles for what will be the 4th time with no success. It is critical that we follow the plan that was laid out by Municipal Resources Inc. (**MRI**). I scaled back the recent proposal to a single police officer for 2009. This report can be reviewed at Litchfieldpd.com

In an attempt to problem-solve this serious deficiency in our patrol force I have hired two experienced **part time** police officers from surrounding communities. This is not the end all for this problem just a band aid until we can become adequately staffed. **MRI** in their projections for the police department up to 2010 identified a shortfall in our patrol staff at 3 police officers. I have tried to implement the additions slowly especially during our economic downturn. It is essential to have adequate staffing to keep Litchfield the safe and secure community you deserve.

In December of 2008 we hired two experienced **part time** police officers to assist our growing needs. Officer Michael Houle of the Derry Police Department was hired as a **part time detective**. This will be the first time in Litchfield history that we had a person dedicated to a much needed criminal investigations unit. Mike has a vast amount of experience ranging from burglaries, thefts, arsons, and homicides. He was instrumental in the investigations of the Jay Brooks and Violette murders in Derry, New Hampshire. His experience will prove to be beneficial in training your police officers.

Officer Michael Corl recently retired from the Londonderry Police Department with over 24 years of experience ranging from patrol, K-9, detective, and School Resource Officer. He will be assigned as a **part time police officer and School Resource Officer** at Campbell High School.

Another addition to our part time staff is Dennis Tessier. Officer Tessier was hired in January of 2008 and graduated the 253 Part –Time Officer Academy in August 2008. Dennis completed the rigorous 12 week field training program and has been assisting in the much needed shift coverage. He will shadow a full time police officer for approximately one (1) year.

We also filled the position left vacant by Sharon Harding Reed retirement with Andrea Baril. Andrea has a vast amount of experience in administrative duties, purchasing, buyer, and office assistant. She has a degree from the University of Massachusetts. Over the past several months she has been instrumental in policy review, and starting the voluntary accreditation process.

Our continued success relies upon the hiring of the” right “people for the job; we have taken great steps to hire only the best for the residents of Litchfield. I will not allow a position to be filled just because we have an opening and we need a warm body. The part time positions recently hired were carefully selected with an eye to the future of the police department. When you interact with these officers you will see the dedication and tenacity they bring to the town of Litchfield. Welcome Aboard!!

I am pleased to report that we lost no full time officers in Litchfield for the year ending 2008. Part Time Officer Frank Jones moved on to become the Police Chief of Salisbury, New Hampshire.

In closing it is a pleasure to serve in the community of Litchfield. I have caring residents and business owners stop by the police station, or stop me in the streets and express their gratitude for the officers who serve you. We are truly fortunate to have such a dedicated group of officers and staff at the police department. I would like to thank each and every member of the police department for the jobs you do.

The police department would not be what it is today without the continued support of the other town departments and their staff. I would like to personally thank the Selectman’s Office, Fire Department, Road Agent, Town Clerk/Tax Collector, Litchfield Schools, and Code Enforcement for their support throughout the year.

Respectfully,
Joseph E. O’Brion, Jr.
Chief of Police

2008 COMMUNICATIONS CENTER STATISTICS

	2007	2008
Radio Communications	15,334	11,802
Telephone Communications	12,922	10,174
911 Calls	202	171
Walk In Service	1,798	1,690

2008 Offense Log Statistics

Arrests	2007	2008		2007	2008
Adult	176	142	Kidnapping	0	0
Juvenile	24	36	Loitering	0	0
Protective Custody	17	14	Lost Property	13	13
Abandoned 911 Calls	96	72	Medical Emergency	109	88
Alarms	146	176	Missing Person	9	5
Alcohol, Prohibited Sales	0	0	Misusing Absentee Ballot	0	0
Alcohol, Unlawful Possession	6	7	Murder, Attempt to Commit	0	0
Animal Involved Incidents	57	70	Neighbor Dispute	9	19
Arson	2	3	Noise Complaint	39	31
Assaults (All)	55	54	Obstructing Report of a Crime	4	6
Attempt to locate	0	1	Open Door/Unsecured Building	31	34
Attempted Suicide	2	3	Paperwork Service	149	149
Bench Warrant	2	12	Pawn Shop Sales	23	29
Burglary	11	24	Personal Property, Seizure of	0	0
Burglary, Attempt to Commit	2	3	Pistol Permit Application	72	93
Bylaws as to Non Attendance, School	0	0	Police Information	265	224
Child Abuse-Non Violent	0	1	Police Service	223	281
Child Neglect	0	1	Pornography, Child	0	0
Civil Standby	30	26	Pornography, Computer Prohibited	0	0
Computer Related Crime	2	0	Pornography, Internet	0	0
Contributing to the Delinquency of a Minor	0	0	Practicing Medicine without a License	0	0
Criminal Liability for Conduct of Another	1	0	Receiving Stolen Property	2	2
Criminal Mischief	114	101	Recovered Property	12	15
Criminal Threatening	24	24	Resisting Arrest	4	4
Criminal Trespass	18	20	Robbery	0	0
Custody, Interference with	0	0	Robbery, Armed	1	0
Deceptive Business Practices	0	0	Robbery, Armed, Conspiracy to Commit	0	0
Default/Breach of Bail Conditions	1	6	Runaways, Habitual	12	26
Department Assist	58	58	Selling Air Rifles to Young Persons	2	0
Destruction, Attempt to Commit	2	0	Sex Offenders, Registration of	10	3
Detaining Books, Overdue matter	0	0	Shoplifting	0	0
Disturbance in School	3	0	Shots Fired	10	5
Dog Control/Running at Large	55	69	Stalking	1	1
Dog a Menace, Nuisance/Vicious	13	13	Suicide	1	0
Dog, License required	2	8	Suspicious Activity	105	71
Domestic Disturbance	51	43	Suspicious Persons	32	23
Drug Law Violation	4	10	Suspicious Vehicles	25	38
Duty of Parent/School Attendance	0	0	Theft	21	32
Endangering Welfare of a Child	2	0	Theft by Deception	2	4
Extortion, Attempt to Commit	0	0	Theft by Unauthorized Taking	12	9
False Information	0	0	Theft from a Motor Vehicle	26	43
False Personation	0	0	Theft of Services	3	3
False Report to Law Enforcement	0	2	Theft of a Motor Vehicle	5	5
False Swearing	0	0	Tobacco Violations	8	2
Felon/Possession of Dangerous Weapon	1	0	Town Ordinance Violation	12	10
Fire	21	24	Trespassing on School Property	0	0
Fire Code Violations	0	0	Truancy	0	0
Fireworks, Display of	0	1	Unlawful Activities (Littering)	5	2
Fireworks, Possession of	0	1	Unruly Juvenile	9	18
Forgery	0	1	Unsworn Falsification	0	0
Found Property	1	2	Untimely Death	3	4
Fraud, Attempt to Commit	2	0	Unwanted Person	0	6
Fraudulent Use of Credit Card	2	1	Vehicle Repossession	0	0
Handgun, Carrying W/O Permit	0	0	Violation of Probation/Parole	1	3
Harassment	37	35	Violation of Protective Order	9	19
Hindering Apprehension	0	0	Welfare Check	47	38
Identity Fraud	3	10	Wire Fraud, Attempt to Commit	1	0
Illegal Night Hunting	0	0	Witness Tampering	0	1
Indecent Exposure/Lewdness	2	1			
Infernal Machine, Possesion of	0	0			
Insurance Fraud	0	0			
Involuntary Emergency Admission	0	1	Business Checks	16,899	16,805
Issuing Bad Checks	10	16			

2008 Motor Vehicle Statistics and Summonses

	2007	2008
Motor Vehicle Accidents	54	66
Accident, Conduct after	8	7
Accident, False Report	0	0
Accident, Police Report Required	17	16
Abandoning a Vehicle	1	2
Alcohol, Transporting	8	7
Alcohol, Transporting by a Minor	1	7
Allowing an Improper Person to Operate	1	2
Approaching Emergency Vehicles	0	2
Assist Motorist	60	63
Checkups	60	38
Child Passenger Restraints Required	1	4
DWI	39	53
Defective Equipment	8	5
Disobeying a Police Officer	6	3
Disorderly Conduct	14	29
Failure to Dim	5	4
Failure to Signal	1	2
Failure to Yield	2	1
Following too Close	1	2
Habitual Offender	2	1
Headlights, Failure to Turn on	2	1
Highway Markings	4	8
License, Fail to Obtain	0	1
License, Name, Address Change	1	1
License, Possession of	19	15
License Prohibitions	2	0
Littering	2	0
Misuse of Plates	9	7
Motorcycles, Riding upon	0	0
Negligent Driving	5	1
Obstruction of Driver's View	0	1
OHRV Complaints	40	16
OHRV, Unregistered	0	2
Operating after Suspension/Revocation	10	9
Operating without a Valid License	1	12
Passing on the Right	0	0
Probationary License	4	3
Reckless Conduct	0	4
Reckless Driving	6	5
Registration, Address, Name Change	0	0
Registration, Possession of	13	1
Registration, Suspended	14	15
Road Hazard	20	25
Road Rage	1	3
School Bus Violation	0	0
Speed	163	118
Stop Sign	16	20
Tinted Glass	4	2
Turn Signal Required	3	0
Uninspected	74	64
Unauthorized Use of a Propelled Vehicle	0	2
Unregistered	4	5
Unsafe Tires	0	1
Use of Firearms Restrictions	1	0
Vehicle entering from Driveway	0	1
Yellow Line	8	13

2008 Warnings

	2007	2008
Allowing an Improper Person to Operate	2	0
Approaching Emergency Vehicles	0	2
Avoidance of Traffic Sign	0	0
Bicycle, Headlamp required at night	0	0
Boundary Dispute	1	0
Child Restraints Required	1	1
Criminal Trespass	10	2
Defective Equipment	666	489
Driving on Sidewalks	0	0
Driving on Divided Ways	0	0
Emergency Lights Prohibited	1	4
Eye Protection	2	2
Failure to Dim	56	46
Failure to Yield	4	5
Failure to Signal	22	66
Following too Close	16	15
Highway Markings	172	146
Lamp or Flag on Projection from Vehicle	1	3
License, Name/Address Change	7	20
License Required	13	6
Littering	8	7
Misuse of Plates	162	184
Motorcycle License Required	1	0
Muffler Noise	3	15
Negligent Driving	2	5
OHRV Operation	1	1
OHRV, Unregistered	0	2
Operating after Suspension	0	1
Overtaking on the Left	1	0
Protective Eye & Face Gear	1	0
Protective Head Gear (motorcycle)	1	0
Reckless Driving	8	3
Registration Required	10	8
Restricted Access	0	0
Restricted License	1	1
School Bus Violation	1	0
Speed	589	598
Speed, Minimum Required	0	5
Stop Sign	61	102
Stopping, Standing, Parking Prohibited	30	7
Suspicious Activity	1	4
Tinted Windows	6	7
Turn Signal Required	43	5
Unattended Vehicle	0	0
Unregistered	14	14
Uninspected	87	124
Unsafe Backing Up	1	0
Vehicle Entering from Driveway	2	0
Wrecker, Special Lighting Required	0	1
Yellow Line	8	13

LITCHFIELD RECREATION COMMISSION ANNUAL REPORT FOR 2008

The Litchfield Recreation Commission (LRC) was established by the Town in 2000, pursuant to State law RSA 35-B. The LRC is charged with the management and operation of all Town recreational lands and facilities, and is solely empowered to enact policies and otherwise manage these facilities. The LRC also functions as a department head for the Town's Parks and Recreation Department. Unlike most towns in the local metropolitan area, Litchfield has no professional parks and recreation director or staff, and so most of the efforts in running this department and carrying out recreational programs are accomplished by volunteers, local organizations, and contractors. Throughout the year 2008, the LRC faced several major challenges and numerous changes both in its membership and in conducting its business. The year also saw several major accomplishments and a great deal of learning.

Commission Formation and Finances in 2008

The LRC is nominally composed of seven full members (one of which is a Selectman ex-officio appointment) and four alternates. At the start of 2008, the LRC was comprised of only two full members and two alternates – the bare minimum for a quorum. A little more than two months into the year, on March 11, the LRC's current Chairman (who was also the Town Treasurer) abruptly resigned in the face of charges brought by the State. The loss of its chairman severely impacted the LRC with a great loss of institutional and operational knowledge. Additionally, this dropped the LRC below the minimum number for a quorum, resulting in a situation where the LRC was unable to act officially. It would require another two months for the Selectmen to appoint enough new members to form a quorum. The first meeting of the current LRC was held on May 8, 2008, and by the end of May, the LRC was fully constituted with full members (no alternate positions were filled during 2008). The rest of the year proved to be a major learning experience for all LRC members as they dealt with the Talent Hall repairs, field and facility usage requests and policies, budget work, working with Town resources and communications, and a field expansion project. Approximately 16 meetings were held from May through the end of the year.

The LRC members essentially had to learn their duties from scratch, including what services were available, paying bills, managing contract expenses, arranging for repairs, and managing fields and facilities. In particular, assembling the 2009 budget request was a new experience and all members contributed to this effort. The LRC was acutely aware of the financial issues facing the Town's citizens, and worked hard to propose a budget for 2009 that was 11% below last year's budget without reducing current services. In addition, the LRC held the line on spending in 2008, due to a desire to be responsible with Town monies while overcoming its inexperience in conducting Town business (most members are new this year and all are performing in new roles).

Summary statistics for the Parks and Recreation budget and spending for 2008 appear below. The 2008 Parks and Recreation budget was \$100,733.00, about 2.3% of the overall Town budget (excluding schools). For 2008, the average homeowner paid approximately \$32.00 in taxes for the entire year (about \$2.67 per month) for the 2008 parks and recreation budget.

	<i>Budgeted</i>	<i>Spent</i>	<i>Unspent</i>
Town Budget for 2008 (<i>exclusive of school district</i>):	4,374,452.00	4,136,121.97	238,330.03
Parks and Recreation Budget for 2008:	100,733.00	74,104.91	23,528.09
Parks and Recreation Budget portion:	2.30%	1.79%	9.87%

Fields, Facilities, and Partnerships

Being composed of volunteers, the LRC rarely originates recreational events on its own. More often, the LRC interacts with Town schools, civic organizations, and local sports leagues to cooperatively provide recreational opportunities. The LRC acts as an approval and scheduling authority for usage requests, while setting rules for proper usage and access and providing for maintenance of facilities such as Talent Hall and Town-owned fields. Fields and facilities under the LRC’s jurisdiction in 2008 included:

- Roy Memorial Park (2 Woodhawk Way), including Talent Hall and all park grounds
- Scott F. Innes Sr. Field, formerly known as “Brickyard Field” (Brickyard Drive)
- Corning Road baseball fields
- Jeff Lane baseball fields
- Public tennis courts (Albuquerque Avenue)

It should be noted that the LRC only has authority over Town-owned recreational properties and facilities. It does not have authority or responsibility for those owned by the School District, Conservation Commission, privately-owned properties, and Darrah Pond proper (the water body itself, which by State law is property of the State of New Hampshire).

In general, the LRC gives preference to organizations and events that are comprised fully or significantly of Litchfield residents. Such organizations that the LRC interacted with in 2008 include (in alphabetical order):

- Granite State Rockettes AAU Basketball Team
- Litchfield Arsenal Travel Baseball Team
- Litchfield Baseball Association

- Litchfield Blast Travel Softball Teams
- Litchfield Cub Scouts
- Litchfield Girl Scouts
- Litchfield Girls Softball League
- Litchfield Lions Club
- Litchfield School District
- Litchfield Recreational Basketball League
- Litchfield Youth Soccer Association
- Litchfield/Nashua Nightmares ASA Softball Teams
- St. Francis School
- Tabernacle Community Church

To provide and maintain fields and facilities, the LRC primarily relies on contractors for field mowing and maintenance, landscaping, building repairs, and professional services. Other paid services include trash removal, chemical toilets, and utilities for electricity, water (Talent Hall only), and propane. However, a significant amount of volunteer efforts and in-kind contributions were and continue to be made by many individuals and organizations, helping to offset costs while improving facilities and quality of life here in Litchfield. As a complete listing of these individuals and organizations is not available (and would be too long to fit here), the LRC publicly thanks all who have donated their time and efforts in 2008 toward public recreational purposes in our Town. There were three significant donations in 2008 that deserve special thanks:

- To Litchfield Youth Soccer League, for fundraising and installation of a new granite memorial and bench at the Scott Innes Sr. field on Brickyard Drive, in memory of Scott Innes (who was also a former member of the LRC);
- To Litchfield Girls Softball League, for time and labor in the repainting of the entire exterior of Talent Hall;
- To Continental Paving for their assistance and efforts in designing and installing the new paved access way and new side exit steps at Talent Hall.

LRC Projects in 2008

The year 2008 began with the LRC dealing with the closing of Talent Hall over safety concerns. These were identified by the Fire Chief at the end of 2007, and the Board of Selectmen ordered the Hall closed through January 24. Dealing with this list of issues would prove to be a year-long project. In order to address these issues, most of which required repairs not included in the original 2008 budget, the Town added an additional \$15,000.00 to the Recreation budget during the 2008 deliberative session. For the rest of 2008, until a new assembly permit was issued by the Fire Chief, the LRC required a fire watch for all events at Talent Hall with expected

attendance of more than forty-nine persons. The safety issues addressed during 2008 were as follows:

- Repaired the rear fire escape railing balusters.
- Side and rear exit door closers were replaced/repared as needed.
- The main entry doors were replaced to meet requirements of being able to fully self-close and open 180 degrees to allow unobstructed access into and out of the building.
- Side door exit platforms and steps were replaced to conform to the requirements for a “durable all-weather surface to a public way” per the Life Safety Code and Uniform Fire Code.
- Automatic door closers were added to the bathroom doors.
- A working service panel was added to provide the access to the storage area under the stage.
- Interior signage was added to identify exit and non-exit doors.
- Existing emergency and exit lights were restored to working order.
- Emergency lighting was added on the exterior of the egress doors, including the addition of protective covers.
- Interior finish of the plywood walls was repainted with special flame resistant paint meeting the requirements for a class “C” fire rating.
- A checklist was installed to provide documentation supporting regular in-house inspections of the fire extinguishers, exit lights and emergency lights.
- A paved access way was installed that surrounds the entire building, connecting to all exit doors at the base of the stairs and providing a durable path from all doors to the parking lot.

Other repairs made to Talent Hall included:

- Installation of new weather-stripping, to reduce cold drafts and heating costs
- Installation of an electronic lock to better manage access to Talent Hall (users are now issued time-based codes rather than physical keys)
- Servicing of the heating system, including filter replacements
- Repairs to the ceiling fans to better circulate warm air
- Replacement of backflow valve
- Phone line repairs

In addition to the Talent Hall repair projects, the LRC also worked on continuing the Roy Memorial Park Field Expansion project. In late 2007, approximately 2 to 3 acres of trees were removed at Roy Memorial Park to increase the available field playing area and parking lot. The resulting slope and lay of the ground in those cleared areas resulted in those areas being unusable for recreational sports and other potential uses. During 2008, the LRC met with both the Board of Selectmen and the Planning Board to verify that this project could be paid for with existing impact fees. Use of impact fees was crucial to the project, as the LRC did not wish to use tax

dollars but rather funds already on hand for expansion of recreational facilities, which if not used would eventually be lost.

A Request for Proposals (RFP) for the field expansion was drafted in August. After discussions on how to develop construction specifications, the LRC contracted with Benchmark Engineering to obtain an engineering survey and plan. That was incorporated into the RFP (#LRC-2008-01), which was released on October 19 and due October 28. A total of eight responses were received. However, before the LRC could complete their review of the responses, the current Town Treasurer and his deputy abruptly resigned, raising several serious questions regarding Town funds in various accounts (including impact fees) and the accuracy of their balances. Due to the ensuing confusion, along with the time necessary to appoint a new Treasurer, the LRC placed all activity concerning the RFP and its responses on hold until an accurate accounting of Town funds, including available impact fees, was available. In particular, the LRC did not wish to execute any contracts without being sure of available funds. As the year ended, the LRC requested an updated, verified amount of impact fee monies available for recreation purposes from the new interim treasurer. Completion of this project is slated to occur during 2009.

In closing, it is the Litchfield Recreation Commission's mission to promote and increase recreational opportunities in our Town; to keep our Towns' recreational facilities open, safe, and cost-efficient within available funding; and manage to the best of our abilities the Town's available resources for parks and recreational purposes. We appreciate the opportunity to serve the Town and look forward to a successful 2009.

—Submitted by the 2008 Litchfield Recreation Commission:

Anthony Schaffer, Chairman
David Hansberry, Vice-Chairman
Sandra Vance, Secretary
M. Patricia Jewett, Selectman ex officio

John Bryant, Member
Andrew Collins, Member
Maurissa Fluet, Member

Litchfield Zoning Board of Adjustment Annual Report

◀ 2008 ▶

The Litchfield Zoning Board of Adjustment (ZBA) has 5 members appointed by the Board of Selectmen. The Board meets at 7 P.M. on the second Wednesday of each month in the Town Hall meeting room to hear requests from applicants to appeal administrative decisions and requests to grant variances, special exceptions or equitable waivers.

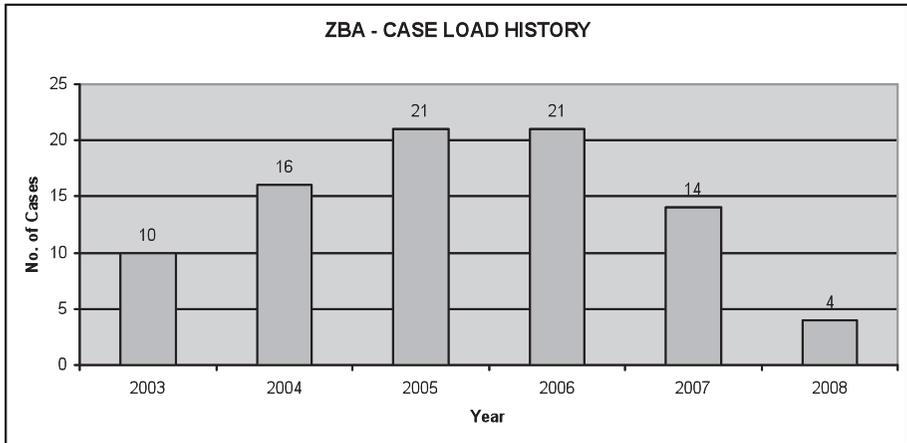
ZBA Membership Changes:

Richard Riley was nominated Chair Person in March replacing Greg Lepine
Laura Gandia was nominated Vice-Chair Person in March for another year
Tom Cooney was nominated Clerk in March replacing Rick Riley
John Brunelle was appointed as an Alternate in March for a three year term
Greg Lepine was appointed as an Alternate in March for a one year term

There are currently 5 members and 4 alternates on the Board. The law allows for 5 alternates which means that there's room for 1 more. The Chair, Vice-Chair, and Clerk positions are nominated by ZBA members each year in March.

ZBA Case Load:

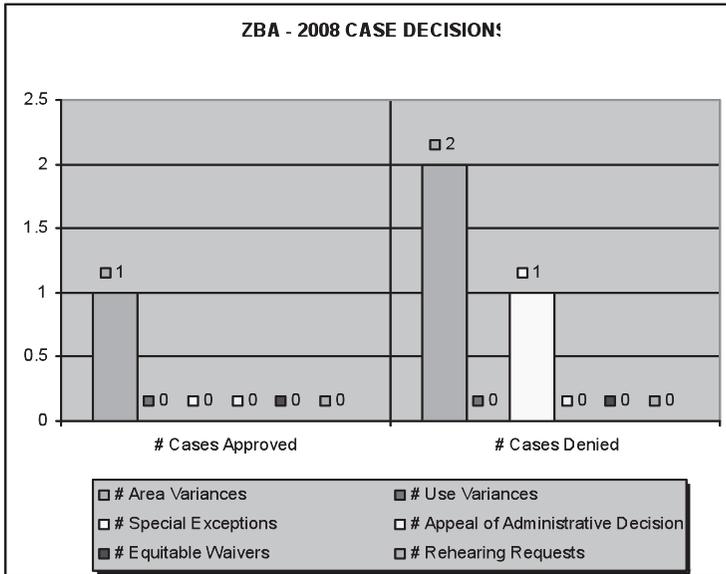
In 2008 the Board heard testimony and made decisions on two (2) new cases. In addition two (2) cases were continued into 2008 from 2007. This was an unusually light case load as demonstrated by the graph below.



Of the total case load heard in 2008:

- 2 new cases were requests for Area Variance (1 approved, 1 dismissed)
- 1 carry over from 2007 was a request for Area Variance
- 1 carry over from 2007 was a request for Special Exception
- There were no requests for a Use Variance
- There were no requests for Appeal of Administrative Decision
- There were no requests for Equitable Waivers

- There were no requests for a Rehearing



ZBA Training, Seminars, Certifications:

- One ZBA member attended the NHARPC OEP Spring Conference
- Fall training was canceled as part of our efforts to reduce budget spending

ZBA Miscellaneous Business:

- The ZBA By-Laws were amended as follows:

4.8 Use of Stenographer. An Applicant’s use of a stenographer or other clerical person for the purpose of verbatim recording of a hearing shall be permitted provided that the applicant notifies the BOARD at least one (1) week prior to the scheduled hearing. The BOARD shall make reasonable allowances to facilitate the request. A complete unedited copy of the transcript shall be provided to the BOARD within 20 calendar days from the hearing date at no cost to the BOARD.

- The ZBA started the process of reorganizing our case files. Only documents required for the official record are being kept. Case files are being renamed with MAP & LOT information to comply with recommendations from the building department head.
- The ZBA is awaiting the outcome of the appeal to Docket No.: 07-E-0169 Continental Paving, Inc. et al. v. Town of Litchfield. Town attorney David Leferve submitted the brief to the NH Supreme Court in November 2008 and is waiting to hear if oral arguments will be required.

I’d like to thank all the Board members and alternates for the time they spent this past year performing this important service for the town. I’d also like to thank Robin Gann, our recording secretary, who took our minutes this year.

Respectfully submitted,

Richard Riley, Chairperson
 Laura Gandia, Vice Chairperson
 Tom Cooney, Clerk
 Albert Guilbeault
 John Regan

John Brunelle, Alt
 Eric Cushing, Alt
 John Devereaux, Alt
 Greg Lepine, Alt

Election / Ballot Voting Results
Town of Litchfield
March 11, 2008

Moderator John Regan led poll workers in the Pledge of Allegiance to the American flag and declared the polls officially open in the Campbell High School gymnasium at 7:00 a.m. Ballot clerks on duty were Joan McKibben, Bertha Miecowski, Patricia Regan, Sharon Jones and Nancy Pinciario. Assistant Moderator Philip Reed assisted throughout the day. The polls were declared closed at 7:00 p.m., when the last voter had completed voting.

Twenty-Three(23) new voters registered through the course of the day, bringing the checklist up to five thousand, four hundred twenty seven (5,427). One thousand, three hundred eighty four (1,407) ballots were cast, including thirty three (33) absentees.

Results follow:

Municipal Votes

Article 1, Election of Officers:

Selectmen, three-year term:

M. Patricia Jewett	752 Elected
Frank A. Byron	702 Elected

Budget Committee, two three-year terms:

Raymond C. Peeples Jr.	1113 Elected
Paul D. Parker	1027 Elected

Town Clerk/Tax Collector, one three-year term:

Theresa L. Briand	1756 Elected
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Treasurer, one three-year term:

Horace W. Seymour III	606 Elected - Resigned
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Library Trustees, two three-year terms:

Diane L. Jerry	1828 Elected
Amy Carnignan	32 Write-in elected

Checklist Supervisor, one Six year term:

Christine E. Lepine	1033 Elected
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Article 2. Are you in favor of the adoption of the Zoning Ordinance Amendment No 1 as proposed by the Planning Board for the Town of Litchfield Zoning Ordinance as follows:

AMEND Growth Management – Section 2106.00, Sunset; to extend the sunset date from 2008 to 2010 by amending the following text, “This ordinance expires May 1, 2010 unless re-adopted prior to that date”

This amendment has Planning Board approval.

Yes	1431	Carried
No	583	

Article 3. “To see if the Town will raise and appropriate the sum of \$1.9 million for the design, construction, and fit-up of a new fire station on Town owned land at Two Liberty Way, and authorize the issuance of not more than \$1,900,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33), and to authorize the Board of Selectmen to issue and sell such bonds or notes and to determine the rate of interest thereon; and further, to raise and appropriate the sum of \$52,144.44 for the purpose of paying the first year’s bond issuance costs and interest on said bonds or notes.

Recommended by the Board of Selectmen and recommended by the Budget Committee.

(3/5 Ballot Vote Required).”

YES	927	
No	1329	Defeated

Article 4. Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$4,265,631.00. Should this article be defeated, the default budget shall be \$4,037,400.00 which is the same as last year, with certain adjustments required by previous action of the Town or by law; or the governing body may hold one special meeting, in accordance with RSA § 40:13,X and XVI, to take up the issue of a revised operating budget only. Recommended by the Selectmen and the Budget Committee.

“NOTE: This warrant article (operating budget) does not include appropriation in ANY other warrant article.”

AMENDED Article 4. Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling

\$4,307,452.00. Should this article be defeated, the default budget shall be \$4,037,400.00 which is the same as last year, with certain adjustments required by previous action of the Town or by law; or the governing body may hold one special meeting, in accordance with RSA § 40:13,X and XVI, to take up the issue of a revised operating budget only.

“NOTE: This warrant article (operating budget) does not include appropriation in ANY other warrant article.”

Yes 1134 carried

No 1054

Article 5 To see if the Town will vote to raise and appropriate the sum of \$62,000.00 for engineering services to design Albuquerque Avenue at the Chase Brook drainage project. This appropriation shall be non-lapsing per RSA § 32:7, VI, and will not lapse until the work is completed or December 31, 2012.

Recommended by the Board of Selectmen and recommended by the Budget Committee.

AMENDED Article 5. To see if the Town will vote to raise and appropriate the sum of \$67,000.00 for engineering services to design Albuquerque Avenue at the Chase Brook drainage project. This appropriation shall be non-lapsing per RSA § 32:7, VI, and will not lapse until the work is completed or December 31, 2012.

Yes 1192 carried

No 984

Article 6. To see if the Town will vote to raise and appropriate the sum of \$428,300.00 to engineer and construct a road drainage system on Corning Road; and to authorize the use of \$428,300.00 from the Highway Block Grant Fund. This appropriation shall be non-lapsing per RSA § 32:7, VI, and will not lapse until the work is completed or December 31, 2012. Recommended by the Board of Selectmen and recommended by the Budget Committee.

AMENDED Article 6. To see if the Town will vote to raise and appropriate the sum of \$382,680.00 to engineer and construct a road drainage system on Corning Road; and to authorize the use of \$382,680.00 from the Highway Block Grant Fund. This appropriation shall be non-lapsing per RSA § 32:7, VI, and will not lapse until the work is completed or December 31, 2012

Yes 1067

No 1108 Defeated

Article 7. To see if the Town will vote to raise and appropriate the sum of \$52,600.00 to hire two (2) full-time police officers effective July 6, 2008. The cost for the period of July 6, 2008 through December 31, 2008 is \$52,600.00, of which \$36,200.00 is for salary and \$16,400.00 is for benefits and equipment. The annual

cost for said officers will be \$109,403.00, of which \$75,339.00 will be for salary and \$34,064.00 will be for benefits and equipment. Recommended by the Board of Selectmen and recommended by the Budget Committee.

Yes 1020
No 1183 Defeated

Article 8. To see if the Town will vote to raise and appropriate the sum of \$10,000 to engineer and construct a road guard rail on Albuquerque Road at Nesenkeag Brook. This appropriation shall be non-lapsing per RSA § 32:7, VI, and will not lapse until the work is completed or December 31, 2012.

Recommended by the Board of Selectmen and not recommended by the Budget Committee

Yes 869
No 1296 Defeated

Article 9. To see if the Town will vote to discontinue the elected office of Highway Agent, and to authorize the Selectmen to appoint the Highway Agent, which appointment shall be for a term of one (1) year. The current Highway Agent shall continue to hold the office until the 2009 Annual Town Meeting election, at which time the elected office shall terminate. If adopted, the authority of the Selectmen to appoint the Highway Agent shall continue in effect until changed by a majority vote at an annual or special town meeting.

AMENDED Article 9. To see if the Town with vote to direct the Board of Selectmen to investigate changing the position of Road Agent to a full time elected position and to report back to the 2009 Town Meeting.

Yes 1061
No 1088 Defeated

Theresa L. Briand
Town Clerk

2008 TOWN OFFICERS AND EMPLOYEE EARNINGS

DEPARTMENT	PERSONNEL	EARNINGS	
SELECTMEN'S OFFICE: (The secretarial and clerical personnel also serve as staff to the Building, Health, and Highway Departments, Zoning Board and various committees)	Byron, Frank A.	1,500.00	
	Jewett, Marilyn P.	1,896.00	
	Lambert, George A.	1,896.00	
	Raccio, Alfred C.	1,896.00	
	Santom, Andrew	1,896.00	
	Peebles Jr, Raymond	396.00	
	Dilworth Jr., Howard	55,998.56	
	Brodeur, Theresa S.	44,785.36	
	Dogopoulos, Lorraine E.	48,079.51	
	Durocher, Cecile G.	18,215.83	
		176,559.26	
	TOWN CLERK/TAX COLLECTOR'S OFFICE:		
		Briand, Theresa L.	51,175.84
	Textor, Patricia A.	42,759.58	
	Croteau, Claire L.	26,774.96	
		120,710.38	
TOWN TREASURER:			
	Harding-Reed, Sharon	976.32	
	Stapleton, Joseph	4,017.70	
	Seymour III, Horace	1,291.00	
		6,285.02	
TRUSTEES OF TOWN TRUST FUNDS:			
	Lascelles, Maureen	43.34	
	Peebles, Linda L.	86.68	
	Hartling, Sheryl M.	86.68	
		216.70	
VOTER REGISTRATION & ELECTIONS:			
	Lepine, Christine E.	323.40	
	Redding, Robert M.	323.40	
	Reed, Shirley-Ann	323.40	
	Regan, John G.	670.76	
	Reed, Phillip M.	613.16	
	Briand, Leo T.	84.15	
	Brunelle, John R.	122.33	
	Coughlin, Donna M.	122.33	

Falzone, Michael	14.12
Gann, Robin A.	124.68
Harding-Reed, Sharon	282.82
Jones, Sharon	563.09
McKibben, Joan A.	573.58
Mieckowski, Bertha A.	608.86
Pinciato, Nancy L.	530.62
Pitcher, Steven T.	82.34
Raccio, Janice D.	14.12
Regan, George M.	58.27
Regan, Patricia	602.14
	6,037.57

TOWN HALL, LIBRARY AND TALENT
HALL CUSTODIANS AND GROUNDSKEEPER:

Wonson, Arthur R.	13,689.24
Dexter Martha D	2,881.02
Seymour IV, Horace W.	1,772.84
	18,343.10

PLANNING BOARD:

McKibben, Joan A.	20,145.06
	20,145.06

POLICE DEPARTMENT:
(Includes Special Detail Wages
and Uniform Allowances)

O'Brion Jr., Joseph E.	78,715.60
Millette, Gerard A.	70,971.14
Brown, Anthony P.	43,457.68
Costa, Jeffrey S.	59,649.96
Donnelly, David A.	79,150.47
Gott, Gary L.	58,616.58
Hartley III, Russell	60,738.59
LaPorte, Jeffrey W.	47,409.40
Savage, Heath H.	70,997.83
Whelan, Daniel B	51,696.20
Bennett, Robert D.	14,171.55
Cori, Michael T.	199.98
Groulx, Thomas E.	5,617.70
Harris, Steve P.	9,534.21
Houle, Michael R.	905.75
Jones, Frank E.	8,216.42
Tessier Jr., Dennis	17,252.30

Bessette, Carol A.	34,156.29
Diviny, Paula J.	49,535.88
Barli, Andrea	18,626.57

779,620.10

FIRE DEPARTMENT:

Schofield, Thomas B.	25,948.63
Nicoll, Douglas M.	70,976.76
Rea Jr., James E.	45,944.23
Adams, Warren W.	896.76
Allard, Paul	4,777.24
Barton, Steven J.	137.92
Bavaro, James T.	1,297.55
Blundon, Leslie W.	2,941.15
Bourque, Kevin C.	9,450.28
Cady, David M.	7,920.04
Croteau, Michael G.	5,163.84
Davis, Steven L.	431.00
Desmond Jr., Robert	10,276.93
Earle, Derek	7,562.84
Farnham, Edward D.	3,265.55
Garand, Pierre J.	9,639.87
Gaumont, Glenn G.	11,359.08
Glancy, Edward C.	6,221.74
Goulet, Michael R.	3,640.78
Jack III, Row W.	61.50
Kearns, Timothy F.	915.66
Lang, Ryan W.	694.38
Lemay, Mark T.	1,271.39
McInerney, William	7,868.16
Morin, Corey L.	1,377.16
Newell, Jeffrey A.	6,678.36
Perrin III, Leslie	1,552.32
Pinard, Normand J.	802.14
Rafuse, Thomas W.	5,302.14
Ricard, Jason	3,819.44

Richardson, Timothy	10,588.00
Rumrill, Larry O.	2,122.80
Schofield, Brian	8,950.67
Shea, Matthew	291.92
Skafas, Daniel M.	210.20
Smith, Kelly P.	2,222.31
Travis Jr., John F.	3,928.34
Weich II, Robert W.	1,542.98
	288,052.06

BUILDING DEPARTMENT:

Lynch, Kevin A.	32,048.61
Bergeron, Roland E.	13,743.37
Malley, Thomas J.	1,217.16
	47,009.14

HIGHWAY DEPARTMENT:

DeCosta, Gerard J.	28,878.77
Fauteux, Gilles J.P.	25,526.39
Blundon, Leslie W.	8,473.14
Faucher, Herve G.	1,725.86
	64,604.16

SOLID WASTE DISPOSAL:

Mellen, David L.	42,450.92
Worster, David E.	25,103.46
Faucher, Herve G.	20,019.07
Briggs, James D.	2,811.27
Shepherd, James R.	283.44
Worster, Joshua D.	7,245.32
Blundon, Leslie W.	1,998.00
Faucher, Herve G.	532.84
	100,444.32

HEALTH DEPARTMENT:

Lynch, Kevin A.	1,331.00
	1,331.00

ANIMAL CONTROL OFFICER:
(Includes mileage allowance)

13,017.83

Pilon, Gerald F.

13,017.83

LIBRARY:

Varick, Vicki L. 47,049.62
Bois, Amy K. 915.88
Bois, Kelly E. 1,055.42
Curan, Sean M. 1,239.34
McKillop, Ann M. 26,822.23
Mun, Alyssa H. 2,124.29
Pace, Carrie-Anne 27,398.44
Robinson, Alexandra 15,975.29
Shafer, Caitlyn J. 672.36

Total Wages

1,765,628.57

RESIDENT MARRIAGES – 2008

Groom's Name	Groom's Residence	Bride's Name	Bride's Residence	Town of Issuance	Place of Marriage	Date of Marriage
ODONAGHUE, TIMOTHY C	HUDSON, NH	NATSIOS, ERICA M	LITCHFIELD, NH	HUDSON	HUDSON	02/01/2008
CAMPOLONGO, JAMES G	LITCHFIELD, NH	DIFONZO, MARGARET L	LITCHFIELD, NH	LITCHFIELD	LITCHFIELD	04/12/2008
CHRIST, STEPHEN T	HUDSON, NH	MILLER, JESSICA L	LITCHFIELD, NH	LITCHFIELD	NASHUA	04/19/2008
FOURNIER, YANIK	LITCHFIELD, NH	VAN DE CARR, AMBER	LITCHFIELD, NH	LITCHFIELD	DERRY	04/26/2008
BRANGWYNNE, ROBERT M	LITCHFIELD, NH	STEVENS, MARIE	LITCHFIELD, NH	HUDSON	LONDONDERRY	05/10/2008
BELLORADO, NATHAN J	LITCHFIELD, NH	MC MULLEN, ERIN C	HUDSON, NH	NASHUA	KEENE	05/10/2008
DESOUZA, JAMES J	LITCHFIELD, NH	FAWCETT, JACQUELINE A	LITCHFIELD, NH	LITCHFIELD	LITCHFIELD	05/17/2008
HORROCKS, RONALD L	LITCHFIELD, NH	MAYROGEORGE, CRYSTAL M	LITCHFIELD, NH	MANCHESTER	LITCHFIELD	05/24/2008
HOGAN, SHAWN P	LITCHFIELD, NH	UNGER, MARIE D	LITCHFIELD, NH	AMHERST	MANCHESTER	05/31/2008
MICKLER, BLAKE L	MURRIETA, CA	COGSWELL, CARRIE A	LITCHFIELD, NH	LITCHFIELD	MANCHESTER	05/31/2008
GEIGER, MARC D	LITCHFIELD, NH	WASHER, TRACIE J	LITCHFIELD, NH	LITCHFIELD	NASHUA	06/07/2008
LANG, DAVID M	LITCHFIELD, NH	PERRY, LISA M	LITCHFIELD, NH	LITCHFIELD	MEREDITH	06/14/2008
DEMANCHE, JON H	LITCHFIELD, NH	CHANDLER, DEENNA N	LITCHFIELD, NH	LITCHFIELD	HUDSON	06/22/2008
MONTALVO, HECTOR L	LYNN, MA	PIEROG, KRISTEN O	LITCHFIELD, NH	LITCHFIELD	LITCHFIELD	06/25/2008
HAMEL, RICHARD	HUDSON, NH	HAMEL, JANE M	LITCHFIELD, NH	HUDSON	HUDSON	06/28/2008
D'ORAZIO, MARC A	MANCHESTER, NH	ROGERS, LISA M	LITCHFIELD, NH	MANCHESTER	LITCHFIELD	06/28/2008
GAPONOV, NICKOLAY	LITCHFIELD, NH	NIKOLAYEVA, TATYANA	NEEDHAM, MA	LITCHFIELD	LITCHFIELD	07/19/2008
JACOBSON, BRUCE M	LITCHFIELD, NH	TRANT, ALLISON L	LITCHFIELD, NH	LITCHFIELD	LITCHFIELD	07/19/2008
KUEGLER, THOMAS J	LITCHFIELD, NH	PESULA, MICHELE L	LITCHFIELD, NH	LITCHFIELD	NASHUA	07/22/2008
LOVEJOY, DANIEL J	LITCHFIELD, NH	KONISEWSKI, LAURIE L	LITCHFIELD, NH	HUDSON	NASHUA	07/26/2008
DAVAULT, ALAN R	LITCHFIELD, NH	DOUGLAS, KAREN L	LITCHFIELD, NH	LITCHFIELD	HUDSON	07/28/2008
OSEI, KINGSLEY N	LITCHFIELD, NH	SIAW, SANDRA O	LITCHFIELD, NH	LITCHFIELD	PEMBROKE	08/02/2008
YARIS, JARED K	LITCHFIELD, NH	TERRIO, CHRISTIE L	LITCHFIELD, NH	LITCHFIELD	LITCHFIELD	08/03/2008
CAMBRAY, NATHANIEL O	LITCHFIELD, NH	FAHA, CATHERINE A	LITCHFIELD, NH	LITCHFIELD	MANCHESTER	08/15/2008
BOUCHARD, MATTHEW C	LITCHFIELD, NH	WELLS, LESLEE D	LITCHFIELD, NH	LITCHFIELD	WINDHAM	08/16/2008
HART, KENNETH M	LITCHFIELD, NH	GREENWOOD, BARBARA A	LITCHFIELD, NH	LITCHFIELD	NASHUA	08/16/2008
JEFFERSON, RICHARD S	MANCHESTER, NH	JACOBSON, LINDA J	LITCHFIELD, NH	MANCHESTER	HUDSON	08/23/2008
LYONNAIS, ROBERT W	LITCHFIELD, NH	MONROE, JODY E	LITCHFIELD, NH	MANCHESTER	HUDSON	08/30/2008
SHAH, AKANT V	MERRIMACK, NH	PARIKH, MANSI U	LITCHFIELD, NH	MERRIMACK	ATKINSON	09/01/2008
BENNETT, ADAM D	HUDSON, NH	NAULT, JENNIFER M	LITCHFIELD, NH	HUDSON	MANCHESTER	09/07/2008
BONILLA, ANGEL L	LITCHFIELD, NH	MCCRADY, KRISTEN G	LITCHFIELD, NH	NASHUA	NASHUA	09/13/2008
FAVREAU, JEAN L	LITCHFIELD, NH	STEVENS, MARGARET A	LITCHFIELD, NH	LITCHFIELD	LITCHFIELD	09/19/2008
DOYLE, SEAN P	LITCHFIELD, NH	POULIN, CHRISTINA F	LITCHFIELD, NH	LITCHFIELD	GOFFSTOWN	10/04/2008
LURVEY, EDWIN R	LITCHFIELD, NH	PENNELLATORE, APRIL L	LITCHFIELD, NH	LITCHFIELD	NASHUA	10/25/2008
COMEAU, CHRISTOPHER M	HAYERHILL, MA	FONTAINE, AMANDA E	LITCHFIELD, NH	LITCHFIELD	MANCHESTER	11/01/2008
SOULARD, DEVEN R	LITCHFIELD, NH	WALTON-DECATO, ASHLEY S	NASHUA, NH	LITCHFIELD	MANCHESTER	11/16/2008

RESIDENT MARRIAGES – 2008

Groom's Name	Groom's Residence	Bride's Name	Bride's Residence	Town of Issuance	Place of Marriage	Date of Marriage
BELISLE, DONALD W	LITCHFIELD, NH	HARRIS, FAITH B	MANCHESTER, NH	MANCHESTER	LITCHFIELD	11/21/2008
BELCAMINO, ALBERT P	LITCHFIELD, NH	CULLITY, CAROLE A	LITCHFIELD, NH	NASHUA	HUDSON	11/22/2008
NOVIELLO, KEVIN R	LITCHFIELD, NH	MARTIN, JANELLE M	LITCHFIELD, NH	LITCHFIELD	HUDSON	11/23/2008

Total number of records 39

RESIDENT CIVIL UNIONS – 2008

Person A Name	Person A Residence	Person B Name	Person B Residence	Town of Issuance	Place of Civil Union	Date of Civil Union
MCALLISTER,KELLY A	LITCHFIELD,NH	TINKHAM,KAREN M	LITCHFIELD,NH	LITCHFIELD	NASHUA	06/12/2008

Total number of records 1

RESIDENT BIRTHS – 2008

Child's Name	Date Of Birth	Place Of Birth	Father's Name	Mother's Name
LORDAN, ERIN CLARE	01/04/2008	NASHUA, NH	LORDAN, MATTHEW	LORDAN, GRETCHEN
KLYOP, ANDREW JOHN	01/07/2008	NASHUA, NH	KLYOP, MICHAEL	BELANGER-KLYOP, SYLVIE
REED, MADISON ELIZABETH	01/11/2008	MANCHESTER, NH	REED, MICHAEL	MORTENSON, HEATHER
GODING, GAVIN DAVID	01/14/2008	NASHUA, NH	GODING, THOMAS	ROY, MICHELLE
MORRIS, LONDON DARROW	01/16/2008	NASHUA, NH	MORRIS, BRYANT	MORRIS, CATHARINE
LEES, LOWELL ERIC	01/29/2008	NASHUA, NH	LEES, DOUGLAS	LEES, KARLA
FAULRING, LOGAN DANIEL	02/08/2008	MANCHESTER, NH	FAULRING, PETER	FAULRING, CATHRYN
MARTIN, BROCK STEEL	02/08/2008	NASHUA, NH	MARTIN, GERRY	BEAULIEU, PENNY
BLUNDON, ALEXANDER CHRISTOPHER V	02/16/2008	NASHUA, NH	BLUNDON, CHRISTOPHER	BLUNDON, MEGHAN
WARK, LAUREN ANNE	02/21/2008	NASHUA, NH	WARK, DAVID	WARK, KELLY
SYPHERS, RYAN MARK	03/25/2008	CONCORD, NH	SYPHERS, MARK	SYPHERS, LISA
MASSON, LYLIA ELIZABETH	04/02/2008	NASHUA, NH	MASSON, DEREK	WALSH, HEATHER
GRACE, MICHAEL NOAH	04/15/2008	NASHUA, NH	GRACE, MICHAEL	GRACE, DENISSA
RETKEVICZ, GAVIN ANTHONY	05/02/2008	NASHUA, NH	RETKEVICZ, JAY	RETKEVICZ, MARISA
ANDERSON-FLEMINGS, KADEN JAMES	05/06/2008	NASHUA, NH	FLEMINGS, CHRISTOPHER	ANDERSON, JENNIFER
ALIU, BRIANA	05/20/2008	NASHUA, NH	ALIU, AGRON	ALIU, HIDAJETE
SHEPPARD, ANTIONE GRADY	05/23/2008	MANCHESTER, NH	SHEPPARD, ANTIONE	REILLY, MEGHAN
SHEPPARD, ANIYA LEE	05/23/2008	MANCHESTER, NH	SHEPPARD, ANTIONE	REILLY, MEGHAN
LAVOIE, MADISON PAIGE	06/04/2008	NASHUA, NH	LAVOIE, BRYAN	LAVOIE, CHERYL
SMITH, HEIDI ANETTE	06/09/2008	NASHUA, NH	SMITH, KELLY	SMITH, STACY
PAQUETTE, HAIDYN MARYSUE	06/11/2008	NASHUA, NH	PAQUETTE, JOSEPH	FORD, ALYSE
TERNULLO, GABRIEL RYAN	06/23/2008	NASHUA, NH	TERNULLO, JOHN	TERNULLO, MELISSA
O'BRIEN, WILLIAM ROBERT	06/23/2008	NASHUA, NH	O'BRIEN, MICHAEL	O'BRIEN, KATHERINE
MINCKLER, GAVIN LOUIS	07/20/2008	NASHUA, NH	MINCKLER, BLAKE	MINCKLER, CARRIE
DIERAUER, JACK THOMAS	08/03/2008	NASHUA, NH	DIERAUER, MICHAEL	DIERAUER, CHRISTINE
KONOVELCHICK, KYLINN ROSE	08/10/2008	NASHUA, NH	GAMACHE, CHRISTOPHER	KONOVELCHICK, MIA
STOHL, SYDNEY LEIGH	08/16/2008	MANCHESTER, NH	STOHL, JAMES	STOHL, SANDRA
JACOBSON, AIDEN CONNER	08/17/2008	DERRY, NH	JACOBSON, BRUCE	JACOBSON, ALLISON
TENNANT, KOLBEY JAMES	08/22/2008	NASHUA, NH	TENNANT, WILLIAM	NOLIN, PAULA
WEST, BRYNN MILEY	08/23/2008	NASHUA, NH	WEST, NATHANIEL	MAK, CAROLINA
BERGER, AUBRIN LYNNE	08/30/2008	NASHUA, NH	BERGER, PHILIP	BERGER, KASSANDRA
DESTEFANO, AMELIA LOUISE	09/16/2008	NASHUA, NH	DESTEFANO, RICHARD	DESTEFANO, ANDREA
TARDIFF, LEXIE CHERIE	09/16/2008	NASHUA, NH	TARDIFF, NADINE	TARDIFF, NADINE
TARDIFF, ADIN DANIEL	09/16/2008	NASHUA, NH	TARDIFF, NADINE	TARDIFF, NADINE

RESIDENT BIRTHS – 2008

Child's Name	Date Of Birth	Place Of Birth	Father's Name	Mother's Name
TARDIFF, ADIN DANIEL	09/16/2008	NASHUA, NH		TARDIFF, NADINE
ARRUDA, REBECCA MARIE	10/09/2008	NASHUA, NH	ARRUDA, KEITH	RICARD, DANIELLE
BONNER, AUBREY MAE	10/13/2008	MANCHESTER, NH		COLBY, PAIGE
KELLY, SAMANTHA RILEY	10/17/2008	MANCHESTER, NH	KELLY, BENJAMIN	KELLY, KIMBERLY
WALKER, MYLES ALEXANDER	10/17/2008	NASHUA, NH	WALKER, GABRIEL	WALKER, MELINDA
MARCOTTE, BRADY MICHAEL	10/22/2008	NASHUA, NH	MARCOTTE, ALAN	MARCOTTE, MELISSA
AMES, TYLER JONATHAN	10/29/2008	MANCHESTER, NH	AMES, PETER	AMES, HEIDI
CURTIS, JACK SILVER ANDOYO	10/31/2008	NASHUA, NH	CURTIS, KEITH	CURTIS, RONA
MAYNARD, CHARLIE VINCENT	11/08/2008	NASHUA, NH	MAYNARD, ERIC	MAYNARD, KATHLEEN
SAVARD, ALLIYAH LYNN	11/12/2008	NASHUA, NH	SAVARD, DAVID	GETTINGS, KARA
SCHAEFER, IVAN HENRY	11/16/2008	NASHUA, NH	SCHAEFER, KURT	SCHAEFER, MARIE
DURAND, AUTUMN ELAINE	11/16/2008	NASHUA, NH	DURAND, RANDALL	DURAND, KERRI-ANN
DECARLI, MATTHEW KENNETH	11/22/2008	MANCHESTER, NH	DECARLI, BENJAMIN	DECARLI, THERESA
KLISS, MADELINE GRACE	12/02/2008	NASHUA, NH	KLISS, HARRY	KLISS, RUTH
COUTURE, HANNAH LOUISE	12/04/2008	DERRY, NH	COUTURE, NICHOLAS	COUTURE, MEG
BATES, TYLER MALCOLM	12/16/2008	NASHUA, NH	BATES, JESSE	WENTZELL, SHAYLIN
SMALL, JONATHAN JOSIAH	12/20/2008	NASHUA, NH	SMALL, MICHAEL	SMALL, ANDREA

Total number of records 50

RESIDENT DEATHS – 2008

Decedent's Name	Death Date	Death Place	Father's Name	Mother's Maiden Name	Military
MESSER, RITA	01/13/2008	DERRY	FOREMAN, ALBERT	FOX, MAUD	N
MOLAND, HELEN	01/18/2008	NASHUA	THOMAS, FRANCIS	DRAKE, BESSIE	N
NELSON, INEZ	01/28/2008	MANCHESTER	MORRILL, ARTHUR	COLBY, ELIZABETH	N
GILBERTSON, JAMES	02/04/2008	LITCHFIELD	GILBERTSON, JAMES	THERRIEN, ANNETTE	N
NELSON, JOHN	02/11/2008	TILTON	NELSON, JOHAN	JOHANSSON, OLGA	Y
COMPAGNA, RICHARD	03/09/2008	MANCHESTER	COMPAGNA, RAOUL	BOILARD, YVETTE	N
O'NEILL, JAMES	03/12/2008	NASHUA	O'NEILL, ANTHONY	WHITE, BERNICE	N
BORTHWICK, IRENE	03/30/2008	MANCHESTER	LAFORTE, UNKNOWN	FRANCOEUR, MIRIDA	N
LEMIEUX, RODNEY	04/11/2008	NEW BOSTON	LEMIEUX, ARTHUR	HERSEY, LORNA	N
REBELLO, SHARON	04/21/2008	NASHUA	EATON, CHARLES	METHOD, EVA	N
PHILCRANTZ, DONALD	04/22/2008	NASHUA	PHILCRANTZ, FREDRICK	DESAUTELLE, ELLA	Y
GROGAN, MARILYN	05/26/2008	MERRIMACK	WHITE, CLARENCE	GARDNER, MABEL	N
BRAUNFELD, EVELYN	05/27/2008	NASHUA	FRENCH, DAVID	DAME, ESTHER	N
CONN, HARVEY	06/02/2008	GOFFSTOWN	CONN, SAM	MARCUS, ROSE	Y
MULLETT, JAMES	06/14/2008	NASHUA	MULLETT, EDWARD	ANDREWS, DOROTHY	Y
MAPPES, RICHARD	06/29/2008	MANCHESTER	MAPPES, WILLIAM	WASSERMAN, FLORA	Y
METSIOU, ELAINE	07/07/2008	LITCHFIELD	RODIER, ROLAND	QUINT, HELEN	N

RESIDENT DEATHS – 2008

Decedent's Name	Death Date	Death Place	Father's Name	Mother's Maiden Name	Military
BOLGATZ, SUSAN	08/14/2008	MERRIMACK	DAVIDSON, TOM	NEVILLE, ELIZABETH	N
KELLEY, ERDINE	09/16/2008	NASHUA	MABRY, REXFORD	SMITH, HAZEL	N
MILLER, MARION	10/03/2008	MERRIMACK	BASSAN, BATTISTA	LOGAN, SARAH	N
BERGERON, ROLAND	10/10/2008	LITCHFIELD	BERGERON, EMILE	SAVAGE, BLANCHE	Y
JOHNSON, ELIZABETH	10/12/2008	MANCHESTER	KELLEY, JOHN	COLLINS, CATHERINE	N
CULLITY, IRENE	12/25/2008	NASHUA	SCOTT, MELVIN	LYNCH, BESSIE	N

Total number of records 23

Notes

Notes