

TOWN OF LITCHFIELD

BOARD OF SELECTMEN MINUTES OF NONPUBLIC SESSION

DATE: December 17, 2012

PRESENT: John Brunelle
George Lambert
Frank Byron
M. Patricia Jewett

MOTION TO ENTER NONPUBLIC SESSION MADE BY: John Brunelle
SECONDED BY: Pat Jewett

SPECIFIC EXEMPTION RELIED UPON AS FOUNDATION FOR THE NONPUBLIC SESSION:

- RSA 91-A:3II(b) - The hiring of any person as a public employee

ROLL CALL VOTE: THE BOARD ENTERED INTO NONPUBLIC SESSION AT:

John Brunelle	Aye	6:02 PM
Frank Byron	Aye	
M. Patricia Jewett	Aye	
G. Lambert	Aye	

OTHER PERSONS PRESENT DURING THE NONPUBLIC SESSION:

Jason Hoch, TA

TOWN OF LITCHFIELD, BOARD OF SELECTMEN – MINUTES OF NONPUBLIC SESSION BRIEF DESCRIPTION OF THE SUBJECT MATTER DISCUSSED AND FINAL DECISIONS:

Discussion of hiring Karen White as Finance/Human Resources Manager. TA Hoch noted position had been posted. No other applicants. TA and Board spoke positively of Karen's performance and learning since being temporarily appointed to the position.

Discussion of hiring Donna Baril as full-time Office Assistant. TA Hoch noted position had been posted. No other applicants. TA spoke positively of her performance during temporary appointment. Note from Road Agent recommending appointment also provided.

TA reviewed recommendation to put Karen in Grade 11/Step retroactive to Nov. 1 (her anniversary date -- adjustment was deferred until this decision would be made.) Recommendation for Donna is Grade 7, Step 3.

NOTE: RSA 91-a:3(III) Minutes of proceedings in nonpublic session shall be kept and the record of all actions shall be promptly made available for public inspection, except as provided in this section. Minutes and decisions reached in nonpublic session shall be publicly disclosed within 72 hours of the meeting, unless, by recorded vote of 2/3 of the members present, it is determined that the divulgence of the information likely would affect adversely the reputation of any person other than a member of the Board, or render the proposed action ineffective. In the event of such circumstances, information may be withheld until, in the opinion of a majority of the members, the aforesaid circumstances no longer apply.

Shall the minutes be publicly disclosed? Yes If No, the following motion is required:

MOTION TO RECONVENE THE PUBLIC SESSION MADE BY: John Brunelle
SECONDED BY: Pat Jewett

ROLL CALL VOTE:

John Brunelle	Aye
M. Patricia Jewett	Aye
Frank Byron	Aye
George Lambert	Aye

THE BOARD RECONVENED PUBLIC SESSION AT: 6:20 PM

Further action taken in public session? Yes. Recorded in minutes of public meeting