

PLANNING BOARD MEETING

TOWN OF LITCHFIELD

HELD ON OCTOBER 15, 2013

Minutes approved Nov. 5, 2013

The Litchfield Planning Board held a meeting in the Town Hall conference room 2 Liberty Way, Litchfield, NH on Tuesday, October 15 at 7:00 p.m.

MEMBERS PRESENT: Russell Blanchette (Chair), Tom Young (Vice-Chair), Frank Byron (Selectmen's Rep), Michael Caprioglio, Bob Curtis, Michael Croteau, Joel Kapelson

MEMBERS ABSENT: Kevin Bourque (Selectmen's Rep)

ALSO PRESENT: Jen Czysz (NRPC Senior Planner), Joan McKibben (Administrative Assistant) and Kevin Lynch (Building Officials)

CALL TO ORDER

Mr. Blanchette call the meeting to order at 7:04 p.m. and joined the board in the Pledge of Allegiance.

Public Input:

No members of the public wished to speak.

1. By-Laws Review

The board reviewed the By-Laws and discussed section IV. Officers and Their Duties, Section 4. Disqualification and conflict of interest #6 and accepted the proposed changes. The Board also went over and discussed Section V. Meetings A. Regular meetings and adding flexibility.

Jen stated that the next step is for the Board to either bring this back for one more review or send it to counsel again or send it to hearing. The Board decided that they would send the Planning Board By-Laws to a public hearing in December.

Motion: by Mr. Young to bring the By-Laws as amended to public hearing.

Second: by Mr. Kapelson

Motion passes: 7-0-0

2. Future Land Use Map - discuss and draft final map

Russ stated that they had 5 different options for potential future Land Use Maps that they can choose from. Jen stated that the board has options with how to proceed with this piece and as part of the scope of work, this was included as a process item to help inform the outreach process and the zoning revision process, the Future Land Use Map does not have to be adopted or if the board wanted to go down that path, it would be an appendix to the Master Plan and this would not require Town Meeting approval. Jen stated that in terms of final product, this is not fixed. Jen stated that the question tonight is how does the Board wish to proceed with this. Jen

asked the Board if they wished to take the work that has been done thus far and come up with one future land use vision that is mapped or do they wish to chronicle the work that has been done thus far and say these are some of the ideas that they have heard along the way from residents as to their vision of Future Land Use in Litchfield. Jen stated that the other piece of it is that the 4 maps were included as part of the survey online, so they have the survey results posted as well to see what folks were saying about the four maps that were created back in June and which folks in town prefer. Jen stated that Russ has hard copies of options 1 through 4.

Jen stated that what they did in the office to see what it looks like was to create an option5, which took everything from options 3 and 4 and put them on one map. Jen had with her a copy of option 5. Jen stated she had an exercise map if the board wanted to doodle and as a group sketch out what they think a composite might be. Jen stated that for tonight the discussion is do weeee want to do a composite, or do we wish to say these are the 4 that we developed and here is what people said about them. If the Board wants to do a composite they can spend about 15-20 minutes sketching a composite tonight. The Board spent time going through the different maps and drawing on them to decide where they would like to see the future land use go.

3. Zoning Map -draft boundary changes including multi-family

The Board, Jen and Kevin Lynch spent about an hour going through the map and went through the draft boundary changes and where the different districts would go on the map.

4. Non-residential Zoning Revisions and Site Plan Review Regulation Amendments.

Jen requested that in the next two weeks the Board send to her comments and she will incorporate them for the next meeting on November 5, 2013.

Approve minutes of September 3, September 17, and October 1, 2013

Motion : by Mr. Young to approve the minutes of September 3, 2013 as revised

Second: by Mr. Kapelson

Motion approved: 4-0-3

Motion: by Mr. Caprioglio to approve the minutes of September 17, 2013 as amended.

Second: by Mr. Curtis

Motion approved : 4-0-3

Motion: by Mr. Young to approve the minutes of October 1, 2013 as written

Second: by Mr. Caprioglio

Motion approved : 5-0-2

Any Other Business

The next Planning Board meeting will be held on November 5, 2013.

Mr. Young stated that the Board is down to one alternate and should think about getting two more alternates for the Board. Mr. Blanchette stated that he will reach out to Steve Perry to see what his intentions are as far as the Planning Board position.

Motion by Mr. Young to Adjourn

Second: by Mr. Caprioglio

Vote: 7-0-0

The meeting adjourned at 9:55 pm

Minutes taken by Donna Baril