

PLANNING BOARD PUBLIC MEETING

TOWN OF LITCHFIELD

Held on April 15, 2014

Minutes approved 5/6/2014

The Litchfield Planning Board held a meeting in the Town Hall conference room 2 Liberty Way, Litchfield, NH 03052 on Tuesday, April 15 at 7:00 p.m.

MEMBERS PRESENT: Michael Caprioglio (Chair), Tom Young (Vice Chair), Russ Blanchette, Bob Curtis and Mike Croteau

MEMBERS ABSENT: Joel Kapelson, Jason Guerrette (Alternate) and Kevin Bourque (selectmen's rep)

ALSO PRESENT: Jen Czysz (NRPC Senior Planner), Joan McKibben (Administrative Assistant)

CALL TO ORDER

Mr. Caprioglio called the meeting to order at 7:00 p.m. and led the Board in the Pledge of Allegiance.

Public Input:

No members of the public present

1) Work Session: Impact Fee draft Ordinance

The Board started where they left off at the previous meeting.

The Board reviewed and discussed section **1304.00 (Use of Funds) (a)(b)(c)(d)**. There was discussion regarding the Capital Improvements Program (CIP). Jen mentioned that a CIP is a prerequisite to having an impact fee ordinance. Jen stated the Selectmen are in the process of putting together a CIP committee and will be in touch with the Planning Board soon. This summer they will be very active in developing the CIP.

The Board reviewed and discussed section **1305.00 (Refund of Fees Paid)(a)(b)(c)(d)**

The Board reviewed and discussed section **1306.00 (Credits) (a)(b)(c)(d)(e)(f)(g)(h) and (i)**

The Board reviewed and discussed section **1307.00 (Additional Assessments)**

The Board reviewed and discussed section **1308.00 (Premature and Scattered Development)**

The Board reviewed and discussed **1309.00 (Review and Establishment of Fees)**

The Board reviewed and discussed section **1309.01 (Establishment of Impact Fee Assessment Methodologies) (a)(b)(c)(d)(e) and (f)**

The Board reviewed and discussed section **1309.02 (Establishment of Impact Fee Schedules).**

The Board reviewed and discussed section **1309.03 (Cost Escalator)(Inflation Factor)**
The Board tabled the second section until they get more comments from Mr. Mayberry

The Board reviewed and discussed section **1310.00 (Waivers)**

The Board reviewed and discussed section **1311.00 (Severability).**

The Board reviewed and discussed section **1312.00 (Effective Date)**

2) Close-Out Memo for the Agricultural Overlay District

Mr. Curtis stated that he feels the Board should table this indefinitely. Jen stated that the Board has an opportunity to sit down with the Conservation Commission and the Planning Board has several planning documents that have been done over the last decade that identify what those valuable and good areas are. Joan stated that the Conservation Commission would be more than willing to work with landowners. Jen stated that one of the other suggestions they had was keeping in the lot size averaging idea.

Approve minutes of April 1, 2014

Motion: by Mr. Blanchette to approve the minutes of April 1, 2014 as amended

Second: Mr. Young

Vote Passes: 3-0-2

Other Business

Jen mentioned that she put up a couple of updates on the meeting site so they are always there.

Motion: by Mr. Blanchette to Adjourn

Second: by Mr. Young

Vote: 5-0-0

The Next Planning Board meeting will be held on May 6, 2014 at 7:00 pm.

The meeting adjourned at 9:00 pm

Minutes taken by: Donna Baril