

PLANNING BOARD PUBLIC MEETING

TOWN OF LITCHFIELD

Held on December 2, 2014

Minutes Approved 12/16/2014

The Litchfield Planning Board held a meeting in the Town Hall conference room 2 Liberty Way, Litchfield, NH 03052 on Tuesday, December 2, at 7:00 p.m.

MEMBERS PRESENT: Michael Caprioglio (Chair), Tom Young (Vice Chair), Russ Blanchette, Bob Curtis, Mike Croteau, and Jason Guerrette

MEMBERS ABSENT: Kevin Bourque

ALSO PRESENT: Jill Longval (NRPC Planner), Joan McKibben (Administrative Assistant)

CALL TO ORDER

Mr. Caprioglio called the meeting to order at 7:00 p.m. and led the Board in the Pledge of Allegiance.

Public Input:

No members of the public present.

1) Impact Fee Discussion

Mr. Caprioglio mentioned that they have a couple of items to go through, besides seeing if they want to put this through for next public meeting.

Jill mentioned that the first question that Jen wanted everybody to review tonight was the one page impact fee schedule, the first column of the left (Use Category), there are two options there under residential; (Option a) would assess these based on structure type, the other option (Option b) would be looking at assessments based on square foot. In Jens opinion, she said that it does not really make that big of a difference when she actually looked at it. The average cost per residential unit is based on the average housing unit and the revenues for the Town should be about equal under either, as the

average housing unit considers a proportion of all housing types in town. Generally speaking, single family homes will yield the larger impact. Single family homes generally are larger than other structures yielding a higher fee per home regardless of the methodology type. In Jens opinion, it was mostly up to the Board based on just the logistics and how you wanted to be able to track impact fees and which would be easier. The Board agreed that based on square feet is that they have agreed upon all along.

Motion: by Mr. Guerrette to Charge Impact Fees by Square Footage

Second: by Mr. Young

Vote Passes: 6-0-0

Jill mentioned that the second piece tonight that Jen wanted everyone to look at were the four different options for Recreation. Jill showed the Board the summary and background detail for these options appears in the Litchfield Impact Fee update, third draft report starting on page 28. Jill mentioned that there is Recreation 1,2,3 and 4 and they correspond on your report to tables 15, 17,19 and 21. The fee is based on the assessment assumptions. Joan mentioned that Mr. Mayberry was looking for the total length of the bike path and how many fields the Recreation Commission has, Mr. Caprioglio asked if Joan knew if there was communication back. Joan mentioned that she saw that Mr. Mayberry did send an email to the Rec Commission. Joan sent an email over the weekend and John Bryant thought he could make tonights meeting but wasn't sure.

Mr. Guerrette mentioned that he is comfortable and why we even need to decide that right now based upon the fact that a CIP is being developed now. Whether or not we are going to capture all that, Mr. Guerrette is not sure why to even choose between 1,2,3 or 4 because it may completely change. Mr. Caprioglio asked if they had to have one of those four chosen in order for it to go to public hearing. Jill stated that one thing Jen did say was that they can pick and choose between these options. The Board further discussed these fees as well as the CIP.

Mr. Caprioglio suggested to table the impact fee schedule until the Recreation Commission has a chance to speak. Find out what the Selectmen want to do with the schedule.

Jill stated that if the Board already has a fee schedule in place, you can change your impact fee ordinance without updating the fee schedule. You can still combine the ordinance at Town Meeting and worry about updating the schedule at a later date.

The Board will table the impact fee schedule table.

Mr. Caprioglio asked if any members of the Board had any questions for Mr. Mayberry. There were no questions.

Approve Minutes of November 18, 2014

Motion: by Bob Curtis to approve the minutes of November 18, 2014 as amended

Second: by Russ Blanchette

Vote Passes: 6-0-0

Any Other Items

Mr. Caprioglio wanted to remind the public that they are looking for alternates to join the Planning Board. Please come to the meetings on the 1st and 3rd Tuesdays of the month at 7:00 pm here at Town Hall.

Motion: by Mr. Guerrette to Adjourn

Second: by Mr. Blanchette

Vote Passes: 6-0-0

The Next Planning Board meeting will be held on Tuesday, December 16, 2014 at 7:00 pm.

The meeting adjourned at 7:37

Minutes taken by: Donna Baril