

PLANNING BOARD PUBLIC MEETING

TOWN OF LITCHFIELD

Held on April 7, 2015

Minutes Approved 4/21/2015

The Litchfield Planning Board held a meeting in the Town Hall conference room 2 Liberty Way, Litchfield, NH 03052 on Tuesday, April 7, at 7:00 p.m.

MEMBERS PRESENT: Tom Young (Chair), Michael Caprioglio (Vice Chair), Russ Blanchette. Matthew Shoemaker, Michael Croteau and Steve Perry (Selectmen's Rep)

MEMBERS ABSENT: Jason Guerrette

ALSO PRESENT: Jen Czysz (Senior NRPC Planner), Joan McKibben (Administrative Assistant)

CALL TO ORDER

Mr. Young called the meeting to order at 7:00 p.m. and led the Board in the Pledge of Allegiance.

Public Input:

1) Update on Kinder-Morgan gas pipeline

Mr. Young stated that most of the information is on the NRPC website under Hot Topics.

Russ Blanchette stated that NRPC has compiled a lot of really good information about this proposal, including links to town webpages. Russ stated that the town does offer a mailing list for anyone who is interested in signing up, it is hosted here from Town Hall, it is an open forum for discussion of pipeline related topics. Tom young mentioned that he urges people to go on the NRPC website because a lot of useful information can be found on there for the different towns.

Mr. Blanchette mentioned that he would like to get a feel of the Board members for this

project. Personally, he is interested in writing a letter to the Federal Energy Regulatory Commission (FERC) stating his opposition to this project and why the expansion for litchfield in particular and would like to ask the Board to make it official, the Board position that the Planning Board opposes the proposed Kinder-Morgan gas pipeline. The Board discussed their opinions.

2) Master Plan Goals and Objectives

Jen stated to the Board that there are two mandatory sections of the Master Plan; your Vision component and you Land Use component which set the stage for all other functions that the master plan might address. In addition to the Vision and Land Use Section and you can have a whole suite of different topics.

Jen stated that a couple of things to think about for what a master plan is versus what it is not. It is your vision, its a living and dynamic document, a tool for community growth and a guide for capital investment. A master plan is a prerequisite to adopting a Capital Improvement Plan. It is also a prerequisite to having zoning, subdivision or site plan regulations. A master plan is not those regulations, it is not binding.

Jen and the Board went through and discussed the Vision and Land Use sections. Chapter 1 and Chapter 8.

Jen also went through the summary document of all of the outreach and public information and data gathering they had done over the CPG process.

Jen asked the board what direction they wanted to go, do they want to just update what they have now or do a complete overhaul. The Board discussed and decided that they would update and edit what they have now instead of overhauling.

Jen asked about the goals and vision statements. The board decided to think about the vision statement and send their ideas and thoughts on how the vision statement should be amended to Jen.

3) Land Use Regulations

Jen stated that where they left off at the last meeting was that all that they needed to wrap up on the site plan and subdivision regulations were the definitions of active and substantial development and substantial completion. The Board went over the definitions and discussed.

The Board went over Appendix A, I and K. Jen stated that the next steps are, if everything looks good is to send to counsel for review. Jen stated that the board should

have another meeting in case counsel comes back with comments, and then this can be sent off to a hearing to adopt.

Motion: by Mike Caprioglio to send to send the draft language of the Subdivision and Site Plan Regulations, Appendix A, I and K and bylaws to Town Counsel.

Second: by Russell Blanchette

Vote passed: 6-0-0

Approve Minutes of March 17, 2015

Motion: by Russell Blanchette to approve the minutes of March 17, 2015

Second: by Mike Caprioglio

Vote Passed: 4-0-2

Any Other Business

Steve Perry mentioned that it has brought to the attention of the Selectmen that Mr. Charbonneau owns the land down at Page at Cutler and the vision that he has over there is to extract some sand out of it and turn it back over to the Town in phases. He wants to potentially regain the money he has already spent and the money he is going to spend into turning it into whatever the Town sees fit, i.e. playground, ball fields, walking trails, preservation of the wetlands, etc. What is going to happen is that we need to form a committee and what is being asked is that there is a member of the Planning Board that sits on that Committee. There is also going to be a member of the Conservation Commission, Recreations Commission, Selectman (Steve Perry) and it will be a 10 to 15 year project. Matthew Shoemaker volunteered to be a part of that Committee.

Motion: by Russ Blanchette to Adjourn

Second: by Mike Caprioglio

Vote Passed: 6-0-0

The Next Planning Board meeting will be held on Tuesday, April 21, 2015 at 7:00 pm. All welcome to attend.

The meeting adjourned at 8:00 pm.

Minutes taken by: Donna Baril