

# The County of Hillsborough New Hampshire

## County Delegation Officers

Chairman  
Larry Gagne, Manchester

Vice Chairman  
Don LeBrun, Nashua

Clerk  
Jim Belanger, Hollis  
June 1, 2015



## County Delegation Office

329 Mast Road, Suite 104  
Goffstown, New Hampshire 03045  
Tel: 627-5631  
Fax: 621-1462

Coordinator  
Marcia Castonguay

## LEGAL NOTICE PUBLIC HEARING

The Hillsborough County Executive Committee will hold a PUBLIC HEARING on behalf of the Hillsborough County Delegation on Monday, June 22, 2015 at 10:00 AM at the County Complex, Bouchard Building, 329 Mast Road, Goffstown NH for the following purpose:

1. Pursuant to RSA 273-A to consider the approval of the proposed Collective Bargaining Agreement between the Hillsborough County Department of Corrections and Teamsters Local 633 (Supervisory) (cost items only).
2. Pursuant with RSA 273-A to consider the approval of the proposed Collective Bargaining Agreement between the Hillsborough County Department of Corrections and Local 3657 AFL/CIO. (cost items only).
3. Pursuant with RSA 273-A to consider the approval of the proposed Collective Bargaining Agreement between the Hillsborough County Nursing Home and the International Chemical Workers Union Council/UFCW 1046C (cost items only).
4. Pursuant to RSA 273-A to consider the approval of the proposed Collective Bargaining Agreement between the Hillsborough County Attorney's Office and Teamsters Local 633 (secretarial, clerical, and professional employees) (cost items only).
5. Pursuant with RSA 24:13-c, to consider the approval of the Hillsborough County Executive Committee Proposed F/Y 2016 Budget.

## COUNTY CONVENTION

The Hillsborough County Legislative Delegation will meet in CONVENTION on Tuesday June 23, 2015 at 6:00 PM, at the County Complex, Bouchard Building, 329 Mast Road, Goffstown NH for the following purpose:

1. Pursuant to RSA 273-A to consider the approval of the proposed Collective Bargaining Agreement between the Hillsborough County Department of Corrections and Teamsters Local 633 (Supervisory) (cost items only).
2. Pursuant with RSA 273-A to consider the approval of the proposed Collective Bargaining Agreement between the Hillsborough County Department of Corrections and Local 3657 AFL/CIO. (cost items only).
3. Pursuant with RSA 273-A to consider the approval of the proposed Collective Bargaining Agreement between the Hillsborough County Nursing Home and the International Chemical Workers Union Council/UFCW 1046C (cost items only).
4. Pursuant to RSA 273-A to consider the approval of the proposed Collective Bargaining Agreement between the Hillsborough County Attorney's Office and Teamsters Local 633 (secretarial, clerical, and professional employees) (cost items only).
5. Pursuant with RSA 24:13-c, to consider the approval of the Hillsborough County Executive Committee Proposed F/Y 2016 Budget.
6. Any other business

Rec. James Belanger, Clerk  
Executive Committee  
Hillsborough County Delegation

Dee Hogan, Nashua  
Marty Jack, Nashua  
Neal Kurk, Weare  
Pat Long, Manchester  
Dick Marston, Manchester  
Tony Pellegrino, Merrimack

Frank Byron, Litchfield  
Linda DiSilvestro, Manchester  
Dan Hansberry, Nashua  
Suzanne Harvey, Nashua  
Mary Heath, Manchester  
Dick Hinch, Merrimack

David Pierce, Goffstown  
Robert Rowe, Amherst  
Barbara Shaw, Manchester  
Gil Shattuck, Hillsborough  
Phil Straight Merrimack  
Jordan Ulery, Hudson  
Kermit Williams, Wilton



## Statement of County Appropriations and Revenue as Voted

Form Due Date: **September 1** or within 20 days of a vote taken at a Supplemental Meeting

### Instructions

This form is to be used by the county to report the voted appropriations from any annual or special meeting. The Clerk of the County Convention and the Chairperson must sign the form and file, as required under RSA 24:24, with the Secretary of State.

The completed form must be submitted to the Department of Revenue Administration by September 1 (per RSA 21-J:34) for the Annual Meeting or within 20 days after the vote taken at any supplemental meeting.

### For Assistance Please Contact:

NH DRA Municipal and Property Division  
Phone: (603) 230-5090  
Fax: (603) 230-5947  
<http://www.revenue.nh.gov/mun-prop/>

ENTITY'S INFORMATION			
County	Hillsborough	Convention Date	June 23, 2015
		FY Ending	01/01/2016

PREPARER'S INFORMATION			
First Name	Last Name		
Marcia	Castonguay		
Street No	Street Name	Phone Number	
329	Mast Road	(603) 627-5631	
Email (optional)			

### CERTIFICATE OF VOTE

This is to certify that the appropriations entered on this form are those voted by the county convention.

\_\_\_\_\_  
Chairperson Signature

\_\_\_\_\_  
Clerk of County Convention Signature



**APPROPRIATIONS AS VOTED**

**7 GENERAL GOVERNMENT**

Account #	Purpose of Appropriations	Appropriations As Voted
4110	7 County Convention Costs	\$265,533
4120	7 Judicial	
4122	7 Jury Costs	
4123	2 County Attorney's Office	\$3,868,313
4124	7 Victim Witness Advocacy Program	
4130	7 Executive	
4150	2 Financial Administration	\$2,216,968
4151	7 Treasurer	
4153	2 Other Legal Costs	
4155	2 Personnel Administration	
4191	7 Planning and Zoning for Unincorporated Places	
4192	7 Medical Examiner	\$90,000
4193	2 Register of Deeds	\$1,558,496
4194	2 Maintenance of Government Buildings	\$732,478
4196	7 Insurance, Not Otherwise Allocated	
4198	2 Contingency	\$50,001
4199	7 Other Expenditures	
<b>General Government Subtotal</b>		<b>\$8,781,789</b>

**7 PUBLIC SAFETY**

Account #	Purpose of Appropriations	Appropriations As Voted
4211	7 Sheriff's Department	\$3,673,304
4212	7 Custody of Prisoners	\$1,814,651
4214	7 Sheriff's Support Services	
4219	7 Other Public Safety	
<b>Public Safety Subtotal</b>		<b>\$5,487,955</b>



7 CORRECTIONS		
Account #	Purpose of Appropriations	Appropriations As Voted
4230	7 Corrections	\$16,226,648
4235	7 Adult Probation and Parole	
<b>Corrections Subtotal</b>		<b>\$16,226,648</b>

7 COUNTY FARM		
Account #	Purpose of Appropriations	Appropriations As Voted
4301	7 Administration	
4302	7 Operating Expenditures	
4309	7 Other County Farm: <input type="text"/>	
<b>County Farm Subtotal</b>		

7 COUNTY NURSING HOME		
Account #	Purpose of Appropriations	Appropriations As Voted
4411	7 Administration	\$3,806,965
4412	7 Operating Expense	\$24,506,421
4439	7 Other Health: <input type="text"/>	
<b>County Nursing Home Subtotal</b>		<b>\$28,313,386</b>

7 HUMAN SERVICES		
Account #	Purpose of Appropriations	Appropriations As Voted
4441	7 Administration	
4442	7 Direct Assistance	\$31,544,681
4443	7 Board and Care of Children	
4446	7 Diversion Program	
4447	7 Special Outside Services	
4449	7 Other Human Services: <input type="text"/>	
<b>Human Services Subtotal</b>		<b>\$31,544,681</b>



7 COOPERATIVE EXTENSION SERVICES		
Account #	Purpose of Appropriations	Appropriations As Voted
4511	7 Administration	\$379,522
4619	2 Other Conservation: <input type="text"/>	\$62,216
<b>Cooperative Extension Services Subtotal</b>		<b>\$441,738</b>

7 ECONOMIC DEVELOPMENT		
Account #	Purpose of Appropriations	Appropriations As Voted
4651	7 Administration	<input type="text"/>
4652	2 Economic Development	<input type="text"/>
4659	2 Other Expenditures: <input type="text"/>	<input type="text"/>
<b>Economic Development Subtotal</b>		<input type="text"/>

7 DEBT SERVICE		
Account #	Purpose of Appropriations	Appropriations As Voted
4711	7 Principal Long-Term Bonds/Notes	\$1
4721	2 Interest Long-Term Bonds/Notes	<input type="text"/>
4790	2 Other Debt Services Charges: <input type="text"/>	<input type="text"/>
<b>Debt Service Subtotal</b>		<b>\$1</b>

7 INTERGOVERNMENTAL TRANSFERS		
Account #	Purpose of Appropriations	Appropriations As Voted
4800	7 Intergovernmental Transfers	<input type="text"/>
<b>Intergovernmental Transfers Subtotal</b>		<input type="text"/>

7 CAPITAL OUTLAY		
Account #	Purpose of Appropriations	Appropriations As Voted
4901	7 Land and Improvements	<input type="text"/>
4902	7 Machinery, Vehicles, and Equipment	<input type="text"/>
4903	7 Buildings	<input type="text"/>
4904	2 Improvements Other Than Buildings	<input type="text"/>
<b>Capital Outlay Subtotal</b>		<input type="text"/>



<b>INTERFUND OPERATING TRANSFERS</b>		
<b>Account #</b>	<b>Purpose of Appropriations</b>	<b>Appropriations As Voted</b>
4912	To Special Revenue Fund	
4913	To Capital Projects Fund	
4914	To Proprietary Funds	
4915	To Capital Reserve Fund	
4916	To Trust and Fiduciary Funds	
<b>Interfund Operating Transfers Subtotal</b>		

**TOTAL APPROPRIATIONS AS VOTED** **\$90,796,198**

**You have reached the end of the Appropriations section. Please review all information for accuracy before proceeding.**



**ESTIMATED REVENUES**

**ASSESSMENTS/TAXES**

Account #	Source of Revenue	Estimated Revenues (Ensuig FY)
3110	Property Taxes Levied for Unincorporated Places	
3120	Land Use Change Taxes for Unincorporated Places	
3180	Resident Taxes for Unincorporated Places	
3185	Yield Taxes for Unincorporated Places	
3186	Payments in Lieu of Taxes for Unincorporated Places	
3187	Payments in Lieu of Taxes	
3189	Other Taxes	
3191	Penalties on Delinquent Municipal Assessments	
3200	Licenses, Permits, and Fees	
<b>Assessments/Taxes Subtotal</b>		

**FROM THE FEDERAL GOVERNMENT**

Account #	Source of Revenue	Estimated Revenues (Ensuig FY)
3319	Federal Grants and Reimbursements	\$732,000
<b>Federal Government Subtotal</b>		<b>\$732,000</b>

**FROM THE STATE OF NEW HAMPSHIRE**

Account #	Source of Revenue	Estimated Revenues (Ensuig FY)
3351	Shared Revenue for Unincorporated Places	\$4,000,000
3352	Incentive Funds	\$2,550,000
3354	Water Pollution Grants	
3355	Housing and Community Development	
3356	State/Federal Forest Land Reim. in Unincorporated Places	
3359	Other State Grants & Reimbursements: <input type="text"/>	\$408,001
3379	Intergovernmental Revenues	
<b>State of New Hampshire Subtotal</b>		<b>\$6,958,001</b>



CHARGES FOR SERVICES		
Account #	Source of Revenue	Estimated Revenues (Ensuing FY)
3401	Sheriff's Department	\$2,276,868
3402	Register of Deeds	\$3,485,000
3403	County Corrections	\$1,231,200
3404	County Nursing Homes	\$23,736,367
3405	County Farm	
3406	Cooperative Extension Service	\$14,740
3407	Maintenance Department	
3409	Other Charges: <input type="text"/>	
<b>Charges for Services Subtotal</b>		<b>\$30,744,175</b>

MISCELLANEOUS SOURCES		
Account #	Source of Revenue	Estimated Revenues (Ensuing FY)
3501	Sale of County Property	
3502	Interest on Investments	\$50,000
3503	Rents of Property	\$433,127
3508	Contributions and Donations	
3509	Other Revenue from Miscellaneous Sources: <input type="text"/>	\$30,001
<b>Miscellaneous Sources Subtotal</b>		<b>\$513,128</b>

OTHER FINANCIAL SOURCES		
Account #	Source of Revenue	Estimated Revenues (Ensuing FY)
3912	Transfers from Special Revenue Fund	
3913	Transfers from Capital Projects Fund	
3914	Transfers from Proprietary Funds	
3915	Transfers from Capital Reserve Fund	
3916	Transfers from Trust and Fiduciary Funds	
3934	Proceeds from Long-Term Bonds/Notes	
<b>Other Financial Sources Subtotal</b>		

**TOTAL ESTIMATED REVENUES** **\$38,947,304**

You have reached the end of the Revenues section. Please review all information for accuracy before proceeding.



**PREPARER'S CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Preparer's Last Name

Preparer's Signature and Title

Date

**Check to Certify Electronic Signature:** You are required to check this box and provide your name above. By checking this box, you hereby declare and certify that the electronic signature above was actually signed by the Preparer and that the electronic signature is valid.

Submit

Print

Please save and e-mail the completed PDF form to your Municipal Services Advisor:  
Michelle Clark: michelle.clark@dra.nh.gov  
Jamie Dow: jamie.dow@dra.nh.gov  
Shelley Gerlarneau: shelley.gerlarneau@dra.nh.gov  
Stephanie Derosier: stephanie.derosier@dra.nh.gov

A hard-copy of this signature page must be signed and submitted to the NHDRA at the following address:

NH DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL AND PROPERTY DIVISION  
P.O. BOX 487, CONCORD, NH 03302-0487