

TOWN OF LITCHFIELD BOARD OF SELECTMEN

April 25, 2016

Selectmen's Meeting

Members Present: Frank Byron, Chairman
Brent Lemire, Vice Chairman
John Brunelle
Kevin Bourque

Members Absent: Steve Perry (excused)

5:00 p.m. Paperwork Review

6:00 p.m. Call to order

Pledge of Allegiance

Selectman Frank Byron read aloud the Items for Consent

Review of Items for Consent

1. Minutes of April 11, 2016
2. Account Payable Manifest for 4/19/2016 (\$835,689.57) & 4/26/2016 (\$47,781.76)
3. Payroll Manifest 4/21/2016 (\$50,284.41) & 4/28/2016 (\$48,275.87)
4. Veterans' Tax Credit (2)
5. Timber Tax (2)
6. Gravel Tax (1)
7. Tax Abatement (1)
8. Elderly Exemption Denial (1)
9. Supplemental Tax Warrant
10. Raffle Permit - Catholic Medical Center Raffle Permit

Approval of Consent Items

Selectman B. Lemire **motioned** to approve the items for consent. Selectman J. Brunelle **seconded** the motion. The motion carried **4-0-0**.

Request for Items - Other Business

None

Public Input (will occur no earlier than 6:30pm)

Business

1. Litchfield Wastewater Feasibility Study - Presented by CMA Engineering

Mr. Phil Corbett and Mr. Joseph Ducharme from CMA Engineering came in front of the Board with slides to give a background on their study. Mr. Corbett explained that over the last decade or more, the Town has realized that there is more potential for commercial development and would be more environmentally served with municipal sewer service in such zoned areas North and South of Town in two CISD's in the Northern and Southern Commercial Zones. Mr. Corbett explained that with the proximity to the Airport and the new bridge crossing he believes the pressure for Commercial development will increase in the future.

The project objectives were to estimate the existing and projected wastewater flows and loadings from commercially zoned properties. Develop strategies to meet future wastewater disposal requirements. Evaluate connections to municipal sewers: Manchester, Londonderry, Hudson and Merrimack. Joe Ducharme stated they wanted to evaluate the capacities of adjacent wastewater collection systems and see what potential they had to receive additional flows and what would be involved in the process for directing flows to neighboring communities. Also to find what the infrastructure would be needed in the Town to collect and send wastewater to these adjacent neighboring Town's. In order to estimate the projected flows from the the potential areas, they delineated the Town and the sewer sheds which was based on zoning boundaries. First they looked at the Zoning districts and delineated them based on Commercial Zones, Residential Zones and then the next sub-delineation was topography that will help define how flushing systems will be laid out and where you might need pump stations and what the infrastructure might look like and potentially where you could feasibly get wastewater to with the gravity sources.

Within those commercial areas, they assumed there would be a full build out. They looked at the current zoning regulations and estimated how much each of these parcels could accommodate and what would be the maximum buildout on these parcels.

CMA Engineering went over the next slide which goes over the amount of wastewater and organic loading which is in the wastewater and they are two of the important components that are critical to treating the wastewater; which is what an adjacent community and their wastewater treatment plant would need to know to develop an agreement to treat the Town's wastewater and what the makeup of that wastewater is. CMA Engineering explained that what they tried to do is estimate those total flows based on the zoning regulations and a full buildout scenario. Another component of wastewater flow is infiltration and overtime the groundwater that infiltrates into the system which has to be accounted for. Add all this up and you get a total flow and get an average loading which is dependent on the type of facility you have. CMA Engineering explained flows and infiltration and the amount of gallons per day. CMA went over the potential build-out for redevelopment and developable land area. CMA explained that for developable land area they did account for areas that were stricted by wetlands, 100-year floodplain and regulatory setbacks, which are areas that will never get developed, so those

areas were excluded and looked at the rest of the developable land area. Once they quantify what they might expect to see from the development, they look at what the options might be to treat it, who has the capacity and how might that get routed. Mr. Corbett explained that an on-site alternative (managing your own plant) is not a feasible option long term. Ultimately, with the permitting cost and getting that permit to discharge the Merrimack River with adjacent wastewater treatment plants, you really end up having to tie into one of the adjacent plants. Mr. Corbett stated that we are surrounded by plants and some of them have pretty good capacity. Mr. Corbett went through the surrounding Towns with plants and their capacities. Both Manchester and Merrimack have the greatest capacity and would best suit Litchfield's needs. The northern area commercial zone could connect to a pump station that is in a neighborhood in Manchester that has been recently upgraded and has sufficient capacity. Merrimack's wastewater plant has the capacity to treat the southern commercial zone as well as the Northern if that was an option. Merrimack has a major interceptor sewer that runs along the railroad which is just on the west side of the river, which goes all the way up to the Northern end of the town. We could potentially tie the northern zone under the river to the interceptor sewer and get it to the Merrimack treatment plant, and for the southern district the treatment plant is right across the river. A pump station would be required. Litchfield was not laid out to have municipal sewer.

Mr. Corbett went through what the cost may be. To estimate those cost they used the agreement between Manchester and Londonderry. Merrimack does not treat any other Town's wastewater so there were no municipal agreements to compare. Mr. Corbett explained that there is capital cost and O&M costs as part of the municipal agreement which does not include the infrastructure that would have to be built in Litchfield. The way Manchester's agreement works with Londonderry is that they back charge them for some of those capital improvements that they had to do along the way. There is a one time Capital cost bill and in the future a percentage of those capital costs. They charge on a flow basis. Mr. Byron asked what they measure for: Mr. Corbett answered BOD, TSS and hydraulic flow and if it's an average BOD and TSS then its similar to what Manchesters average is there are no additional charges for that. Mr. Lemire asked Mr. Corbett to let the public know what the acronyms mean. BOD is biochemical oxygen demand which is the measure of the strength of the wastewater and what it takes to treat the wastewater and TSS is total suspended solids which is the organic material that comes in with the wastewater. The Capital and Operation and Maintenance costs for the treatment plant, any pump stations, sewer interceptors and metering stations. Mr. Corbett went over slides showing the different conceptual sewer designs and what the costs might be for the Northern and Southern districts. Based on the alternatives, they generated some Capital Costs to develop the infrastructure within the Town, this is not a cost you have to pay neighboring communities to treat the wastewater, but it would be the Town building their own sewer mains, pump stations, force mains so that they could get an estimation of the overall annual cost to provide municipal service. Mr. Corbett explained that it is a rough conceptual estimate, with a lot of assumptions, and went over the 3 tables. Mr. Ducharme went over some Regulatory Considerations: NHDES has a number of programs through their waste management bureau: sewer connection permits if there are industries that are driving the project, wetlands permits,

shoreland permits (for work along the Merrimack River) and Alteration of Terrain permits. NH Department of Transportation's will require Trench and Row permits if there are crossings on route 3A. There are a lot of environmental review levels: Environmental NH Fish and Game/Division of Historical Resources they all come into play with the permitting process through DES, Army Corps of Engineering would come into play for river crossing and then there are certain regulatory permits that come into play once any community ties into another community that has an existing wastewater treatment plant; there are now through the National Pollutant Discharge Elimination System (NPDES) through EPA. Mr. Ducharme also stated that what they typically see for communities who are either replacing or expanding their wastewater utilities is that they do take advantage of funding that is available. There is a Clean water SRF Program; this program has low interest loans for communities and depending on the financial restraints, USDA Rural Development (Rural Utilities) have low interest loans and they also have grant funds available, Tax Increment Finance (TIF) Districts, The Economic Development Administration has grants available and there are also Private funding by motivated developers. A summary of Planning Level Costs was also presented. CMA Engineering also went over a summary of what the next steps would be. It would be technically feasible to do the Northern and Southern Commercial zone, but not for residential. Develop phased approach based on prioritized development strategies and capacity of adjacent collection/treatment infrastructure. With refined development strategy, further evaluate downstream infrastructure needs (pump station/upsized interceptors) in host community between Litchfield and host WWTP. Approach Merrimack and Manchester to negotiate framework & costs for treatment. The Board had some discussion with CMA. CMA went over costs.

Public: Mr. Rick Charbonneau asked if they came up with a cost to put a pump station to go under the river. CMA stated that it would cost about half a million dollars for a pump station and assume there would be about 1500 linear foot river crossing at \$550 a foot (\$825,000) which is inclusive with design. Mr. Charbonneau stated that we need to look at this, if someone is going to come into Town, there has to be something in place because to get that permit is going to take about a year. It is critical if we want this, we need to have something in place and let the developers take from there, so the Town basically gets the pump station, force main under the river and then doesn't believe there would be any problems with a developer taking it from there. Rick stated that you are not going to get a developer to go through that permitting process, get under the river and do all that for nothing. Everything that gets built today they want yesterday. Rick stated that if the Town ever wants to get development, it is going to take a good amount in taxes, you want a big building that will pay a lot in taxes. Kevin Lynch stated that he backs Rick up on this, we have to get the key connector, which is half the battle. Kevin stated that Merrimack is at a very low capacity right now and they are looking for water (waste). Mr. Charbonneau stated that in either case you need a pump station. Selectman Lemire asked who takes the lean on that; Planning Board or Board of Selectmen. Mr. Byron stated that if this was a project, the Selectmen would have to bring a warrant article forward, and right now there is no discussion that they have had or any discussion that he is aware of that would even propose that we would install sewer at the present time. Jen (NRPC) representing the Planning

Board stated that the Planning Board is gradually working on updating their Master Plan, they have reference to this study included in the Master Plan but thinks the Board is interested in potentially hearing a little bit more on a policy level of where the Selectmen would stand and would be interested in any of this moving forward or what the Selectmen would want from the Planning Board from integrating this program to their master plan.

Administrator Brown asked that if going to the Army Corps of Engineers to get a permit to go and drill under the river, do those permits expire when they are issued if you don't construct, how many years are they good for? CMA stated that they are good for about 5 years but you can request extensions.

Chairman Byron closed the discussion.

2. Contract Extension - Waste Management

Mr. Brown mentioned that Dave Mellen was approached by Waste Management regarding our current contract we have for transporting and disposing of our municipal solid waste and construction debris. The current contract that we have right now expires March 31st 2017. We have had a contract with Waste Management for about 2 five year periods, so they have come forward and offered that if we did a five year extension they would offer us a new tipping fee of \$72 per ton, we are currently at \$82.03 per ton. The hauling fees would be reduced from \$219.48 to \$215 per ton. They would start this effective April 1st of 2017. There would be no increase and one of the goals would be to try and get the contract in line with our operating budget so we would see the first increase on January 1, 2018. This would be a 3% increase and the hauling fee and the tipping fee which is the same contract we have now. The contract we have now, we have an annual 3% increase. If we agree to this extension this year, it would result in a \$13,500 savings in the current year budget and an estimated savings in 2017 would be \$17,000. The fee here, going back to the \$72 per ton, that was the fee they charged us at the start if the current contract back in 2011. Mr. Byron asked what it is he is looking for or what they need to do as a Board. Troy stated that they are only bringing it to the the Board to see if they are in agreement with this, if you are, we would go back to Waste Management and they would actually write up a new contract, it would be an extension of the existing and then we would bring that back for approval. Mr. Lemire stated that they are reducing the fee on hauling fees, but yet re-instituting the 5 years would be a 9% increase anyway. Troy stated that until January 1, 2018 that would be the first increase and that would be 3% and there after on annual basis 3%. Mr. Brunelle stated that it would be beneficial. The Board agreed. Mr. Byron asked Troy to get it written up and the only things he asks is to have the contract reviewed. Troy stated that he would get it written up and have it reviewed by legal counsel.

3. Expenditure of Impact Fees - Nesenkeag Drive, Nakomo Drive & Cutler Road

Mr. Byron stated that he is advising the Public that the Board of Selectmen during sign off of the accounts payable and time sheets also signed off on approving the use of impact fees to do some level of road work for those roads that were mentioned, Nesenkeag Drive, Nakomo as

well as Cutler Road and that will allow for a little bit more of extension of newer roads that Jack would be installing. The total amount that was approved was not to exceed up to \$30,000 and asked Jack and Troy to see if there was additional work they could do this year, the reason being is that we have the availability of Impact Fees, they are not collecting a lot of interest and paving cost are at an all time low, so it made sense to see if they can go out there and do some additional work. Troy stated that they came back with an additional scope of work and is estimated at \$45,390. Troy mentioned that is what he is looking for approval tonight. Mr. Byron stated that they already signed off on this. They need no further action. Troy mentioned that one of the things they have learned is that on a portion of Cutler Road, there is a residential development that is scheduled to begin construction and there is going to be some natural gas brought down the road, so they are holding off until that gas line is extended. Troy stated that he understands that project should be done soon and they will be lined up to do the Cutler work.

4. PFOA Legal Representation Discussion

Mr. Byron stated that right now, DES continues to develop information concerning contamination of our groundwater by PFOA. Mr. Byron stated that his issue is that this is going to be long term for the Town of Litchfield and there is a potential for this to expand even further beyond what we know today. In discussions that Frank has had with other Towns and Municipalities, other Towns and Municipalities have either considered or are already under contract with legal firms to look out for their best interest in the PFOA arena. Frank stated that he thinks that we can not depend upon the State of New Hampshire nor the Attorney General's office to look after us, they are going to be looking out for the State. Frank stated that it would be his recommendation to the Board that they consider what they want to do going forward. As part of that he asked Troy to speak to our Town Counsel, Laura Spectra Morgan to see if there was a firm that would be out there and would be an expert in the area of groundwater contamination or has a displaced and Laura had come back with a firm that she had recommended. Frank stated that his thinking on this would be that we would want to bring that firm in to interview them and then make a decision to as to where we wanted to go from there. Frank stated that he would like to hear what the rest of the Board's thoughts are on this. Frank stated that we are early in this and believes the time is right for us to make sure we are protecting the citizens of Litchfield, their interest as well as the interest of the Town at large. The Board agreed and thinks it is very important that we protect our Town and citizens. Mr. Brunelle asked about funding. Mr. Byron stated that he is not sure about that right now. Mr. Brunelle stated that we did have a warrant article that had put aside funding for the Pipeline, but the Pipeline is now put on hold at this point, can those funds be used for this legal interest. Troy mentioned that there is two funding sources for the pot of money the Town has for the pipeline legal defense, one pot of money comes from Town Meeting this year which was very specific for only the pipeline project. Another part was money that this Board accepted and this Board took action to appropriate these funds for pipeline defense and he is questioning whether that would be where we can take a look at that pot of money and reallocate it. Troy stated that the money they asked for this year was raised for specifically for the legal defense, it is a non lapsing article, so it is there for 5 years and we can't use it for any other purpose. Frank stated that the

warrant article we are talking about is a special warrant article which means we can not use this money. The funds that Troy is talking about may be able to be used for this purpose and re-purpose and Troy is going to look into this. Frank stated that we are still early in this investigation, the State has made claims against the Plant but they have not as far as he is aware of come up with any formal declaration against them and charge them with anything as it stands right now. Frank stated that he thinks what they need to do to assure themselves, is that if there is anything they need to do today legally to protect the Town, that we have that information from our own attorneys rather than being late to the table in terms of making the applications or whatever they have to do. Frank stated that his thinking is to bring this firm into the next meeting and before that meeting he would like to have Troy make contact with them and ask them to give us some information in terms about their firm, what their anticipated costs would be, what are their areas of expertise as well as what other Towns and Municipalities they may have represented in areas such as we are experiencing now with the PFOA so that we can understand how much experience they have and then if they would come in and have an interview at the next meeting.

5. NHMA Legal Services - Committee Contacts

Troy stated that the board received correspondence from NHMA legal services, the Selectmen have a letter on record which indicates the authorization for certain elected or appointed officials that can seek legal advice from NHMA, they just need that letter updated. Troy stated that he has reviewed this letter and what the Board has corresponded to NHMS, it seems like we have covered everything, we just need to update the current Chairs. Frank stated that he thinks it is just a matter of sending a list of the current Chairs. The Board was in agreement. Troy stated that for the people at home we have the Chairman of the Board of Selectmen, the Town Administrator, the Chairs of the Planning Board and Zoning Board of adjustment, COnservation Commission, Recreation Commission, Mosquito Control District as well as our Department Heads, Police, Fire, Building, Highway and the Town Clerk/Tax Collector.

6. Public Demonstration Permit - Delegation of Authority/Town Administrator

Frank stated that Public Demonstration permits for a while have come in front of this Board, there was an incident last week where there was a request for a road race that was going to be run out of the high School and the submission date was a couple days before the actual road race, so his question for the Board is that are we comfortable delegating the authority to sign these permits to the Town Administrator. Mr. Lemire said so moved as long as we get a copy at some point. Mr. Brown stated that the process was that the Police Chief, Fire Chief and Road Agent all sign off on it before it comes back to the Board. Mr. Brunelle just asked that Troy would send the Board an email letting them know. **Motion** by Mr. Lemire. **Second** by Mr. Bourque. **Vote carried 4-0-0.**

7. Annual Policy Review

Purchasing Policy- Troy mentioned that he has just learned today that we have an approved vendor exception list and that is a separate list, not part of this policy but this policy refers to that

list and Troy thinks it appropriate that this list becomes an appendix to the policy so that when you review this policy on an annual basis it is all one document. The Board discussed. **Motion** by Mr. Lemire to adopt policy as amended. **Second** by Mr. Brunelle. **Vote** carries 4-0-0.

Mr. Byron stated that it is now 7:19 and there are no members of the public so he will close public comment.

8. 2016 Budget Adjustments

Credit Card Policy - Mr. Byron asked if there were any changes the Board would wish to make on the Credit Card Policy. Troy stated that he had one suggestion on the bottom on page one. A single purchase may be comprised of multiple items unless previously approved by the Town Administrator. The total amount of each single purchase may not exceed the amount of \$1,000. For the people who have these credit cards can not purchase anything that exceed \$1,000. Based on his conversation with the finance director, we are aware that this happens and he thinks this section should be removed and the paragraph just before the \$1,000 max refers to the Purchasing Policy, so all purchases made with a credit card must be adhered to in the purchasing requirements in the Town purchasing policy. If someone were going to use their credit card in the amount of \$3,000 they would need a to come to him and get a signed Purchase Order, so he believes our Purchasing Policy regulates the amounts and does not know what the purpose of having \$1,000 limit on the credit card. Mr. Byron stated that the wording may be in error, but what this was originally intended to do was to prevent the situation where someone may need to buy six items, each of which is \$500 and they say, I can't buy all at once so I will buy each of these individually and submit them as separate purchases, that is what this was designed to get around. Mr. Brown stated that he understands, but thinks in the Purchasing Policy we address that as well. Mr. Brown stated that there is also a section in the Purchasing Policy that is called artificial division prohibit which goes on to say purchases shall not be artificially divided so to create lower purchase amounts and avoid the requirements of this policy. The board agreed to change the wording. Troy stated he would just strike the paragraph about the purchase of multiple items. **Motion** by Mr. Lemire to approve the plan as amended to strike the provision that was discussed concerning multiple items. **Second** by Mr. Bourque. **Vote** carried 4-0-0.

Background Check Policy - Mr. Byron asked if the Board had any questions or concerns regarding this policy. Mr. Brown stated that he really wanted to compliment the Town of Litchfield for having such a progressive policy. Mr. Lemire **motioned** the Board of Selectmen to approve the Background Check Policy. **Second** by Mr. Bourque. **Vote** carried 4-0-0.

2016 Budget Adjustments

Mr. Brown mentioned that nothing changed other than the contract extension with Waste Management. We are probably going to pick up the \$13,500 which is going to help cover the cost for the lease of the pick up truck. Troy mentioned that he also received some

correspondence today from Pennichuck Water Works, it appears that there is something in writing in which next month he will receive a credit and it should remove that anticipated \$2,000 overage that was seen on those adjustment, so we could pick up another \$2,000 of savings there. Mr. Byron questioned when we were going to populate these. Troy stated that hopefully by the end of the week you will get a new budget and the format will show the original default budget and adjustments (plus or minus) and you will have a new column which is going to be the adjusted budget.

Administrator Report

Troy mentioned that Pennichuck is flushing out their water mains which has already started until May 6th from 8:30 until 4:00pm. People need to be aware that they could lose water pressure or have a period of time when they don't have water. The water could also be discolored.

Troy also mentioned that the Hillsborough Department of Corrections are in Town for two weeks. They will be starting at the cemetery, clean up work at the old Town Hall, they will be doing some landscaping improvements in the front of the Town Hall, with some of the money appropriated from the Timber cutting. Frank stated that it was money appropriated 2 years ago. They will be doing some other work as well.

One of the things Troy would like to ask the Board is that if they would like to support him reaching out to Property Liability Insurance carrier, Health, Dental, our third party administrator for Flexible Spending Accounts. Those four insurance policies all renew on July 1st. And based on his conversation will all four companies, it appears that we could request to change the renewal from a July 1st to a January 1st. Which would get all of our insurance products in line with the January calendar budget. You would have those renewal rates as you are preparing for your annual budget. The Board stated that they would have no problem with it. Mr. Byron **motioned** to go ahead and open it up to a Calendar year rather than a fiscal year. **Second** by Mr. Lemire. **Vote** carried 4-0-0.

Troy mentioned that he wanted to make the Board aware that we have a resident that has requested another look at their abatement application, we did have the assessors go out, they looked at the property and recommended an abatement, we abated \$1,100. The individual mailed the check back to us refusing to cash the check and demanded that we sit down and review this again with him. He has the right to appeal our decision and can go to BTLA for that process, he has until September 1st to do that. Troy mentioned that he didn't know if the Board of Selectmen wanted to entertain the idea to have him come in and talk to the Board. Mr. Lemire asked Troy if he was confident with the assessors. Troy mentioned that it is a situation where it is a property on 102, rental property that went through some flooding and septic system problems and currently right now there are no tenants in the building so it is not producing any income, but the land still has value and this person does not believe it has any value because it is not generating any income. Troy stated they talked to the assessor and she stated there was nothing more she could do. Mr. Byron stated that we would suggest that if

there was nothing more the assessor could do and the assessor looked at it, he would suggest that we write a letter to the individual a suggest what their options are. They can appeal to BTLA before September 1st. He does not want the individual to think that the BOS is not taking an action.

Troy mentioned that the last item he has is that Karen and Kerri are working with department heads and just pulled together a spreadsheet today giving us an indication of what we have incurred for cost as a result of working with NHDES with the residents is delivering bottled water to the home owners in our community that are affected by the PFOA contamination. As of right now, we are looking at about \$7,000 in labor costs benefits. This captured the expense as of yesterday. Right now we know the cost. We have not yet been on record to be reimbursed. Troy stated they have a meeting tomorrow in Merrimack and they could ask NHDES. Some point in time we need to initiate this. Mr. Byron stated that his idea in asking for this was to make sure we were capturing this because he didn't want to do is 6 months from now state that we need those cost and then find out that it was too late. Frank stated that he believes at this point we wait, discuss with legal counsel and then go forward from there. The Board agreed.

Selectmen Reports

Selectman Brunelle stated that there is a Recreation Commission meeting tomorrow, but he will not be there, he will be attending the Merrimack meeting.

Selectman Byron stated that there was a meeting that was held last Friday. There was a meeting that was called by US Congresswoman Kuster, and had at that meeting a whole plethora of EPA individuals who were able to make commitments. DES gave an update as to what was going on, they continue to collect samples, process samples and publish the data. They have asked Saint Gobains to take responsibility for providing people with water as well as providing people with a mitigation means at their home. EPA has stated that they intend in the next couple of weeks to come out with a advisory for long term exposure limits that will be used for PFOA. The request that Mr. Byron made for EPA is that they open up an additional testing Laboratory somewhere so that we could get samples through the system faster. EPA assured us that they were working on their laboratory in Massachusetts in order to do that and felt that they were close. They also were asked if they could provide any information in terms of contamination of PFOA in plants and that is something they are going to look at. Mr. Byron stated that what he would ask is Troy and Brent who were also at the meeting can update on anything he might of missed. Brent mentioned that the positive things is that eh test results from the Merrimack river came out that day and there was a negligent amounts in the river and another good thing is that the soil does not hold the PFOA it goes right straight down in the water. They are doing soil sampling at School playground, St. Francis and over at Jeff Lane, Corning and believe they are going down to Griffin. Troy stated that he thinks the biggest thing for people watching at home is to understand that we continue to hear from NHDES officials that there is no standard so they are using a standard that they are saying is cautionary measures. We learn from the EPA that they are going to come out with an advisory standard for long term

exposure, we don't know what that number will be. NHDES will need to adopt a standard based on that advisory from EPA. Mr. Lemire stated that it was a very good informational meeting.

Frank stated that there were other meeting they had before that, they had a meeting in Merrimack with US Senator Kelly Ayotte. We also at Mr. Byron's request is that we are gathering the Municipalities of Litchfield, Londonderry, Bedford, Merrimack for a meeting tomorrow evening at the Town Hall and that is to start to form a consortium of regional towns to try to make sure we keep everybody informed, look after each other in terms of making sure that we are all aware of what is happening and to understand what each of us can do. The information that we have will be shared and what we will also be doing is making sure that we try and hold not just Saint Gobain, but the State of New Hampshire with their feet to the fire to continue to the investigation of this. They hold whoever committed this contamination responsible and get to the bottom of this. This meeting is tomorrow evening. Going to the meeting will be Troy Brown, John Brunelle and Frank Byron and will go forward from there.

Troy mentioned that the Assistant Commissioner of DES has held two conference calls with the surrounding Managers and Town Administrators just to make sure the communication is flowing both ways. As of right now we are scheduled to have a weekly conference call.

Frank stated that he has been impressed with the work of the DES and they should be commended on this.

Selectman Bourque stated that he was down at the dump on Sunday and DES was there, and also wanted to thank the volunteers who were there to help distribute the water and also the Fire and Police Department was there as well and wanted to give them a thank you for everything they have done. Mr. Bourque stated that there has been brush fires going on in Town and there is absolutely no burning because of the hazard that is out there. It has been a very dry season. Before you do any burning reach out to the Fire Department and make sure you get a permit.

Mr. Bourque also mentioned that the Budget Committee had a meeting on Thursday night, they appointed a new member to the Committee which is Dennis Miller. We also had a member resign on Thursday night so we currently have an open position on the Committee. On the next Budget Committee meeting they are going to be looking to appoint another member. The next Budget meeting is on May 26th.

Items removed from Consent

No items removed

Other Business

None

Selectman Brent Lemire **motioned** to Adjourn. Selectman John Brunelle **seconded** the motion.
The motion carried 4-0-0.

The next Board of Selectmen meeting will be May 9, 2016 at 5:30 pm at Town Hall.

Chairman Frank Byron

Vice Chairman Brent Lemire

John Brunelle

Steve Perry

Kevin Bourque