

**Minutes of the
Litchfield Budget Committee Meeting
Held on February 6, 2016**

The Litchfield Budget Committee held a meeting on Saturday, January 30, 2016 at Campbell High School, One Highlander Court, Litchfield, NH 03052.

PRESENT: C Couture (Chair), K Douglas (Vice Chair), B Spencer, C Pascucci, D Vaillancourt, R Keating, F Byron (Selectmen’s Representative), B Bourque (School Board Representative)

Absent: R Peoples

1. CALL TO ORDER

Mrs. Couture called the meeting to order at 11:39 a.m.

- **PLEDGE OF ALLEGIANCE**

2. PUBLIC INPUT

There was no public input.

3. BUDGET COMMITTEE COMMENTS

Mrs. Couture commented that two of the School District Warrant Articles have been amended. She indicated the Budget Committee is required to vote on recommendations for the articles.

Article 3: Technology Capital Reserve Fund

Mrs. Couture noted the amount associated with the article was amended from \$100,000 to \$50,000.

Mrs. Douglas wanted to know what the Budget Committee was voting on.

Mrs. Couture indicated we are voting on the amended article for the purpose for which the article was written:

Shall the Litchfield School District vote to establish a capital reserve fund under the provisions of RSA 35:1 to be known as the Technology Capital Reserve Fund for the purpose of funding the acquisition and replacement of hardware, software and other technology equipment; and raise and appropriate up to Fifty Thousand dollars (\$50,000) to be placed in the fund and authorize the use of that amount from the June 30, 2016 unreserved fund balance available for transfer on July 1 of this year; and to designate the School Board as agents to expend?

Mrs. Douglas commented it is just an emergency fund. She asked if it will be used to plan for future expansion.

Mr. Bourque indicated it will be used to fund technology not in the budget. He added if there is an emergency no money from the budget will be used.

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48 Mr. Pascucci commented the School Board could use it even if there is money in the budget. He
49 indicated the article lessens the amount of people needed to authorize to expend the fund.

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51 Mr. Bourque commented voters will be voting on the article.

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53 Mr. Spencer commented next year there will be another article to add to the fund and we will
54 discuss it again.

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56 Mrs. Douglas commented the technology budget has a significant increase next year.

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58 Mr. Spencer indicated the largest expense in the budget is replacement of the phone system.

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60 **MOTION:** by Mrs. Douglas
61 *Move to recommend Article 3, Technology Capital Reserve Fund, as amended at Deliberative*
62 *Session*

63 **SECOND:** by Mr. Keating

64 **VOTE: 5-3-0**

65 **The motion passed.**

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67 **Article 3 is recommended by the Budget Committee.**

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69 **Article 5: Special Education Capital Reserve Fund**

70 Mrs. Couture noted that the amount associated with the article has changed from \$100,000 to \$1.
71

72 **MOTION:** by Mrs. Douglas
73 *Move to recommend Article 5, Special Education Capital Reserve Fund, as amended at*
74 *Deliberative Session*

75 **SECOND:** by Mr. Spencer

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77 Mr. Pascucci did not believe the addition to the capital reserve fund will be necessary. He
78 commented he will not change his vote and will not support the article.

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80 Mrs. Douglas was concerned if the article is approved the School Board will justify that the
81 voters supported the need for additional money.

82
83 **VOTE: 3-5-0**
84 **The motion failed.**

85
86 **Article 5 was not recommended by the Budget Committee.**

87
88 Mrs. Couture asked Committee members if they were in favor of deferring the minutes to the
89 next meeting. Budget Committee members agreed.

90
91 Mrs. Couture thanked Mr. Vaillancourt for his service on the Budget Committee.
92

DRAFT

93 **MOTION:** by Mrs. Douglas

94 *Move to adjourn the meeting*

95 **SECOND:** by Mrs. Cotuure

96 **VOTE: 8-0-0**

97 **The motion carried.**

98

99 The meeting was adjourned at 11:55 a.m.

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101 **Next Meeting:** Thursday, March 24, 2016 at 7:00 p.m.

102

103 **Recorded by:** Michele E. Flynn, Recording Secretary